

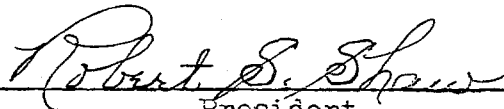
Upon notification of the death of Jay R. McColl of Detroit, former member of the State Board of Agriculture from 1922 to 1934, the Board adopted the following resolution to be placed on its permanent records and instructed the Secretary to forward to the widow the proper expression of sympathy.

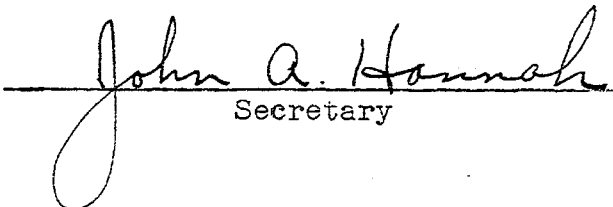
Whereas, Almighty God in His divine wisdom has called from this life Jay R. McColl who devoted a large part of his life, as student, alumnus and, from 1922 to 1934 as member of the State Board of Agriculture, to the interests of Michigan State College,

Jay McColl's contribution to the growth and upbuilding of Michigan State College cannot be measured. He never missed an opportunity to further its interests. We knew him as a constructive co-worker, a true gentleman, a beloved friend. His passing is a great and irreparable loss to Michigan State College and saddens the members of the Board who had the pleasure of knowing him well.

Now, therefore, be it resolved that the State Board of Agriculture expresses its sympathy to the widow and daughter, orders this resolution placed on its permanent records and instructs the Secretary to forward a copy to the bereaved family.

The meeting adjourned at 4:00 P.M.


President


Secretary

Minutes of the
Meeting of the State Board of Agriculture
December 17, 1936

Present: Mr. Berkey, Mr. Daane, Mr. Downing, Mr. Halstead, Mrs. Wilson, President Shaw, Comptroller Wilkins and Secretary Hannah.

Absent: Mr. Brody (Chairman), Dr. Elliott

The meeting was called to order at 10:00 A.M.

The minutes of the previous meeting were approved having been sent to the Board members.

RESIGNATIONS, LEAVES AND APPOINTMENTS

1. Resignation of Mr. F. G. Sefing, Assistant Professor of Mechanical Engineering, effective January 1, 1937.
2. Resignation of Mrs. Ruth Fritsche Kellogg, Home Demonstration Agent in Montcalm, Gratiot, Isabella, and Shiawassee counties, effective December 31, 1936.
3. Resignation of Mrs. Veda Hiller Wiltgen, Home Demonstration Agent in Kalamazoo County, effective December 31, 1936.
4. Resignation of Mr. W. J. Muilenberg, Assistant Professor of English, for health reasons. Mr. Muilenberg's salary is to terminate February 28, 1937, with the understanding that his services end on December 31, 1936, thus permitting him to draw one-half of his year's salary for half of the work.
5. Resignation of Mrs. J. D. Walsh (Helen Bertram), stenographer in the Farm Crops Department, effective November 30, 1936.
6. Recommendation for leave of absence on full pay for Miss Alma Goetsch, Instructor in Art, for the period February 1st to September 1, 1937 (employment of replacement will be necessary) Miss Goetsch plans to complete work on her Master's degree at Columbia.
7. Recommendation for an extension of leave without pay for Dr. F. M. Thrun, Associate Professor and Research Associate in Economics, during the period January 1st to June 30, 1937, under the following conditions: 1) that it is understood that no further extension will be granted and 2) that Dr. Thrun will begin a new year on July 1, 1937 and will take no vacation until the summer of 1938.
8. Recommendation that leave of absence on full pay be granted Professor E. S. King, head of the Department of Speech, for the period January 1st to August 31, 1937. Professor King desires to terminate his services permanently on December 31, 1936.

Resolution
on death
of John R.
McColl, for-
mer Board
member.

Resignations

Leaves

RESIGNATIONS, LEAVES AND APPOINTMENTS continued

9. Recommendation that Mr. E. J. Wheeler, Research Assistant in Farm Crops, be granted leave of absence on full pay for the months of January, February and March. Mr. Wheeler plans to complete work for his doctorate; no replacement during the period will be necessary.
10. Recommendation for an extension of part-time leave for Dr. C. R. Hoffer, Associate Professor and Research Associate in Sociology, during the period January 1st to April 1, 1937. Extension is recommended on the same basis as that granted during the fall term (continuance of the \$1900.00 salary derived from instructional funds, discontinuance of Experiment Station salary) and with the understanding that Dr. Hoffer is to resume his Experiment Station work on April 1st.

Appointments

11. Appointment of Miss Margaret Linsell as Home Demonstration Agent in Kalamazoo County, replacing Mrs. Veda Hiller Wiltgen (resigned above). Appointment is to become effective February 1, 1937 at a salary of \$1800.00 per year.
12. Appointment of Miss Marian Wood as stenographer in the Farm Crops Department, replacing Mrs. J.D. Walsh (resigned above). Appointment is recommended as of December 1, 1936, at a salary of \$85.00 per month.
13. Temporary appointment of Mr. H. W. Glassen as replacement for Dr. F. M. Thrun (extension of leave recommended above) during the winter and spring terms at a salary of \$1000.00 for the period (to be paid in six monthly installments, with the first on January 31, 1937)
14. Appointment of Miss Pauline Snyder as clerk in the Economics Section of the Experiment Station, effective January 1, 1937 at a salary of \$80.00 per month.

On motion of Mr. Berkey, seconded by Mr. Downing, it was voted to approve the Resignations, Leaves and Appointments.

Recommendations because of increased enrollments:

16. Temporary appointment of Mr. G. A. Bowling as part-time Instructor in Dairy Husbandry for the months of January, February and March at a salary of \$125.00 per month. Additional help is needed because of the partial replacement only of Mr. L. W. Lamb, who resigned last year.
17. Request for permission to employ a full-time Instructor in the Department of Mathematics for the winter and spring terms, at the rate of \$1100.00 for the period (to be paid in six monthly installments, with the first on January 31st).
18. Appointment of Mr. Justin Zinn as Instructor in Geology for the winter term only, at a salary of \$400.00 for the period (one-half of which is to be paid from the departmental maintenance budget, one-half from general funds).
19. Recommendation for the employment of an additional Instructor in the Department of Speech during the winter and spring terms, at an annual salary rate of between \$1600.00 and \$1800.00 (two-thirds of which will be drawn during the remainder of the year).
20. Graduate Council recommendation of the following changes in graduate assistantships, effective in each case at the beginning of the winter term:
 - a) Resignation of George Bauer, half-time graduate assistant in Chemistry, at the end of the fall term (graduate work completed).
 - b) Transfer of Lawrence White from the temporary quarter-time graduate assistantship in Chemistry held during the fall term to the permanent half-time graduate assistantship held by Mr. Bauer, for the remainder of the current year.
 - c) Resignation of Charles Noble, graduate assistant on a three-quarter time basis during the fall term, but continuance of the temporary position during the winter term only (replacement to be recommended)
 - d) Continuance of Willard Klunzinger as half-time graduate assistant in Chemistry for the winter term only.
 - e) Discontinuance of the temporary quarter-time graduate assistantship in Organic Chemistry held during the fall term by Richard I. Jackson.
 - f) Change in status of E. A. Rominski, half-time graduate assistant, to a quarter-time basis.
 - g) Appointment of Mr. C. J. Bushouse as quarter-time graduate assistant, filling the vacancy created by (f).
 - h) Increase the temporary quarter-time graduate assistantship held by Lawrence White during the fall term to a half-time graduate assistantship for the winter term only (appointee to be recommended).
 - i) Add one additional half-time graduate assistantship in Physical Chemistry for the winter term only (appointee to be recommended).

RESIGNATIONS, LEAVES AND APPOINTMENTS continued

20. (Continued)

- j) Add one half-time graduate assistantship for assistance in Chemistry 101 during the winter term only (appointee to be recommended).
- k) Add one half-time graduate assistantship in the Department of Physics during the winter and spring terms (appointee to be recommended).

On motion of Mr. Halstead, seconded by Mr. Berkey, it was voted to approve items 16 through 20.

TRAVEL

TRAVEL

1. Mileage on one car to Atlantic City and return (from Experiment Station funds) so that members of the Botany Department staff may attend meetings of the American Association for the Advancement of Science, December 28th to January 2nd.
2. Mileage on one car to Atlantic City and return (from College funds) for three members of the Botany Department attending A. A. A. S. meetings, December 28th to January 2nd.
3. Mileage on one car to Atlantic City and return, so that four members of the Physics Department may attend meetings of the American Physical Society and American Physics Teachers' Association, December 28th to January 2nd.
4. Mileage on one car to Atlantic City and return for four members of the Entomology Department attending A. A. A. S. meetings, December 28th to January 2nd.
5. Mileage on one car to Atlantic City and return (from Experiment Station funds), so that members of the Department of Horticulture may attend American Society for Horticultural Science meetings, December 29th to 31st.
6. Railroad fare to Atlantic City and return for Mr. H. C. Moore, so that he may attend Potato Association of America meetings to be held December 29th to 31st. (To be charged to Extension funds).
7. Railroad fare to Chicago and return for Dr. W. D. Baten, so that he may attend American Statistical Institute meetings to be held December 28th to 30th.
8. Mileage on one car to Chicago and return so that Farm Management staff members may attend American Farm Economic Association meetings, December 26th to 30th.
9. Mileage on three cars to Chicago and return so that members of the departments of Economics, Sociology and History may attend meetings of the American Economics Association, the American Sociological Association, and the American Political Science Association, all to be held December 28th to 30th.
10. Railroad fare to Providence, R. I., and return so that Dr. H. H. Kimber may attend meetings of the American Historical Association, December 29th to 31st.
11. Railroad fare to Durham, N. C., so that Dr. C. C. Hurd may attend American Mathematical Society meetings, December 31st and January 1st.
12. Railroad fare to Chapel Hill, N. C., so that Dr. J. O. Swain may attend meetings of the American Association of Teachers of Spanish, January 1st to 3rd.
13. Railroad fare to Richmond, Virginia, so that Dr. Linton Stevens may attend meetings of the Modern Language Association of America, December 29th to 31st.
14. Mileage on one car to Richmond, Virginia, so that three members of the English Department may attend Modern Language Association meetings, December 29th to 31st.
15. Railroad fare to Syracuse, N. Y., so that Professor E. C. Prophet may attend Geographical Society meetings, January 1st and 2nd.
16. Railroad fare to Cincinnati, Ohio, so that Dr. Duncan Stewart may attend meetings of the Geological Society of America, December 29th to 31st.
17. Mileage on one car to St. Louis, Missouri, and return so that three members of the Speech Department may attend meetings of the American Association of Teachers of Speech, to be held December 29th to 31st.
18. Railroad fare to St. Louis, Missouri, and return for Professor Applegate and Mr. Geil, so that they may attend meetings of the Association of Teachers of Journalism, to be held December 30th and January 1st.
19. Full expenses to Chicago and return so that Professor Lewis Richards may attend meetings of the National Association of Schools of Music, December 30th and 31st.
20. Full expenses to Washington, D. C., and return so that Dean Emmons may attend meetings of the Association of American Colleges, January 14th and 15th.

Travel

TRAVEL continued

21. Railroad fare to St. Louis, Missouri, and return so that Professor L. G. Miller may speak before meetings of the American Society of Heating and Ventilating Engineers, January 25 to 27.
22. Railroad fare to Columbus, Ohio, and return so that Mr. A. R. Marston may attend a special hybrid corn short course, January 5th to 8th (maintenance expenses to be paid from Michigan Crop Improvement Association funds).
23. Full expenses to Chicago and return for Director Gardner, Professor Brown, and Dr. Hunt, so that they may represent the College at a Station Directors' meeting to be held December 18 and 19 in connection with the establishment of a regional research laboratory under Bankhead-Jones funds. Expenses are to be charged to the budget of the Station Director's office.
24. Mileage on two cars to Indianapolis and return, so that ten members of the Veterinary Science staff may attend meetings of the Society of American Bacteriologists, December 28th to 30th.
25. Full expenses to New York City and return for Dean Huston, Director Young, and Mr. Bachman, so that they may attend meetings December 28th to 31st of the following groups: National Collegiate Athletic Association, College Physical Education Association, American Football Coaches Association, and American Track Coaches Association.
26. Request for maintenance expenses for Professor L. G. Miller, so that he may interview candidates for Professor Sefing's position (resigned) in Chicago. Travel expenses will be paid by the State in connection with a meeting of a State fuels committee of which he is a member.
27. Request for out-of-state travel authorization to Washington for Dr. James Tyson, who is to speak before the National Association of Greens Keepers at meetings February 2nd to 5th. Expenses will be paid by the Association.
28. Request for out-of-state travel authorization to Syracuse for Professor J. O. Veatch, who will present a paper at the meeting of the Association of American Geographers, December 31. Expenses will be paid by the Association.
29. Request for out-of-state travel authorization to Ames, Iowa, for Professor R. S. Hudson, who has been asked to appear on the Iowa State College Farmers' Week program during January. Expenses will be paid by Iowa State College.
30. Request for out-of-state travel authorization to Guelph, Ontario, on January 7th; Lafayette, Indiana, on January 14th; and Storrs, Connecticut, January 19th and 20th for Dr. C. F. Huffman, who has been asked to speak at meetings held in each place. Expenses will be paid by the inviting organizations.

On motion of Mr. Daane, seconded by Mrs. Wilson, it was voted to approve the above Travel requests.

31. Request for full expenses to Washington, D. C., and return for Dr. R. M. Olin, so that he may attend meetings of the American Student Health Association, American Youth Commission, and the National Conference on College Hygiene, December 24th to 30th.

On motion of Mr. Daane, seconded by Mr. Halstead, it was voted to refer the above travel request to the President with power to act.

PRESIDENT'S REPORTS

1. Approval of full expenses to Chicago and return for either Coach Daubert or Coach Collins (to be determined by Director Young and other name suggested next year), so that one might attend annual Western Conference meetings held December 4th and 5th.
2. Approval of mileage allowance on one car to Chicago and return (\$22.90), so that members of the Veterinary Science staff might attend U. S. Livestock Sanitary Association meetings held December 1st to 3rd.
3. Approval of mileage allowance on one car to Chicago and return, so that Messrs. Musselman, Jefferson, and Ebinger of the Agricultural Engineering staff might appear on the program of the American Society of Agricultural Engineers, November 30th to December 4th (item referred at last Board meeting).
4. Approval of expenses not to exceed \$110.00 for Mr. B. R. Proulx, so that he might attend meetings of the American Association of College Unions, held at San Antonio, Texas, December 8th to 10th (item referred at last Board meeting).
5. Approval of expenses not to exceed \$110.00 for Mr. John Day, student president of the Union Board, so that he might attend American Association of College Unions meetings at San Antonio, December 8th to 10th. Expenses will be charged to Union funds.
6. Approval of full expenses to Whiting, Indiana, so that Mr. Bachman might appear on a high school banquet program on December 9th (expenses to be charged to Athletic Association funds).

On motion of Mr. Berkey, seconded by Mr. Downing, it was voted to approve the President's Reports.

SECRETARY'S REPORTS

1. The Secretary reports receipt of a communication from the Attorney General indicating that a stipulation dismissing the action of the State Board of Agriculture against the Michigan Surety Company has been signed and filed. The discontinuance was made without prejudice and without costs to either party.
2. The Secretary reports a communication from the Detroit Trust Company in which they decline the suggestion made at the October Board meeting that the Mary Mayo funds that they hold be used to purchase Mary Mayo bonds.
3. The Secretary reports a communication from the Patton Biological Laboratories relative to a claim made due to the shooting of a dog on or near college property.
4. The Secretary reports correspondence from the Ann Arbor Trust Company relative to refinancing of Mary Mayo bonds.

Action against Mich. Surety dismissed.

Det. Trust Co. declines suggestion re: purchase of M.M. bonds. Communication from Patton Biol Lab.

Corres. from A.A. Trust Co.

MISCELLANEOUS REPORT

1. Report from the Comptroller on negotiations with Michigan banks in regard to depositing of revolving fund monies. Many banks were uninterested. Several indicated their willingness to accept funds at varying interest rates.

Report of Compt. on negotiations with Mich. banks re: revolving fund

No action.

BUILDING COMMITTEE ITEMS

1. The Dormitory Committee recommends miscellaneous repairs and supplies for North Hall Dormitory to be charged to the operation of the dormitory.
2. Dean Anthony recommends the installation of a proper ventilating system for the poultry classroom building. This is mandatory due to the large short course enrollment. \$100 recommended.
3. It is recommended by the Comptroller, Mr. Davenport, Mr. Sawdy and the Secretary that the Stores Department be moved to the portion of the Stores building now used by the Carpenter Shop and the Carpenter Shop be moved upstairs to the location now used by the Stores. Regular employees will make the change and no appropriation is necessary.
4. The Athletic Council recommends the following:
 - a. Board fence to stop sand from drifting across new track - estimated cost \$200.00.
 - b. \$1,000 for the purchase of the first unit of a 7 foot wire fence along the north end and east side of the new running track. Fence is necessary to keep horsemen from riding over new track. \$100.00 only approved for wire fence.
 - c. New Rubber padding underneath gymnasium track to cost \$443.08.
 - d. \$640.00 for the completion of the tennis courts as recommended by Mr. Davenport and Mr. Phillips.
 - e. Five reflectors for night baseball practice in Demonstration Hall. Estimated cost \$40.00 each.

Dorm. Com. recommends mis. repairs & supplies for No. Hall. Ventilating System for Poultry Bldg. Carpenter Shop to be moved.

Recommendations from Athletic Council approved.

Money for all items under 4 to be drawn from the Athletic Reserve.

On motion of Mrs. Wilson, seconded by Mr. Daane, it was voted to approve the Building Committee Items.

SECRETARY'S ITEM

1. Recommendation from the Secretary that the College purchase a small bus to be used by various departments for field trips, judging trips, etc; cost not to exceed \$1800.00.

College to purchase bus.

On motion of Mr. Berkey, seconded by Mr. Downing, it was voted to approve the above recommendation of the Secretary - money to be taken from the reserve fund.

MISCELLANEOUS

1. Report on approval and recommendation by the Faculty to the Board of the proposed retirement plan, as presented by the faculty committee on December 4th.

Committee appointed to consider Retirement Plan.

On motion of Mr. Daane, seconded by Mr. Halstead, it was voted to refer the above matter to a committee composed of three Board members, two faculty members and the Comptroller - the President to appoint the committee. President Shaw appointed the following committee: C. L. Brody, Chairman, Mr. Daane; Mr. Gee, Mr. McDonel; Mr. Wilkins and Mr. Halstead.

MISCELLANEOUS, continued

S.S. salaries placed on basis of $1\frac{1}{2}$ lab. hours to 1 classroom hr.

2. Recommendation of the Administrative Group that in future Summer School salaries be placed on the basis of the equivalence of one and two-thirds laboratory hours to one classroom hour, with full salary requiring twelve class room hours or twenty laboratory hours.

On motion of Mr. Halstead, seconded by Mr. Downing, it was voted to approve the above recommendation.

Diplomas granted to those who complete requirements at end of fall term.

3. Recommendation that diplomas be granted to those candidates for graduation and advanced degrees who shall have completed the requirements at the end of the fall term, according to the Registrar's records as follows:

Division of Agriculture

Degree: Bachelor of Science

Dale Warren Anderson
George Kennard Berden

Lawrence Arnold Johnson
Stephen Walter Lange

Division of Engineering

Degree: Bachelor of Science

Clarence Lewis Crandall, ch, as of
June 15, 1936

Howard Floyde Taylor, ch. as of
June 15, 1936.

Division of Home Economics

Degree: Bachelor of Science

Frances Elizabeth Baldwin
Margaret Hope Farley

Geraldine Edith Hartz
Marian Scott Kirby

Laura Louise Lilga

Division of Applied Science

Applied Science

Degree: Bachelor of Science

Albert Henry Agett
James Arnold Gage

Elaine Brimmer Ihnken
James Harvey Sackett

Earle Mac Stump
Norman James Wilson

Physical Education

Degree: Bachelor of Science

Virginia Jean Allen
Rupert Morton Spaulding

Hilda Stuart
Frederick Keith Ziegel

Division of Liberal Arts

Degree: Bachelor of Arts

David Curry Baird
Paul Samuel Cochrane
Lorraine Margaret Corbett
Donald William Fritz

Edwin Henry Hahn
Margaret Alveline Johnson
Robert William Lehner
James Armstrong Lewis

Charles Gordon Mahana
Gretchen Frieda Schramm
Thelma Alice Strong
Charlotte Ellen Wall

Business Administration

Degree: Bachelor of Arts

Richard John Darnton

Julius Charles Sleder

Applied Music

Degree: Bachelor of Music

Richard Harry Clayton

Advanced Degrees

Master of Arts

Hirman Adelbert Nicholson
Victor Earle Smith

Education
Economics

Master of Science

Iva Lorene Ferguson
Charles Coldren Noble

Bacteriology
Chemistry

Doctor of Philosophy

Alton Millett Porter

Horticulture

Thesis: The Effect of Light Intensity on the Photosynthetic Efficiency of Tomato Plants.

On motion of Mr. Downing, seconded by Mr. Halstead, it was voted to approve the above recommendation.

MISCELLANEOUS, continued

4. Recommendation for the following changes in title, to become effective immediately:

Changes in
title
approved.

<u>Name</u>	<u>Present Title</u>	<u>Recommended Title</u>
Philip J. Schaible	Research Assistant in Chemistry Experiment Station	Research Associate
J. O. Veatch	Associate Professor and Research Associate in Soils	Professor and Research Professor
G. M. Trout	Assistant Professor and Research Assistant in Dairy Husbandry	Associate Professor and Research Associate
Eugenia I. McDaniel	Associate Professor and Research Assistant in Entomology	Associate Professor and Research Associate
O. E. Robey	Assistant and Specialist in Agricultural Engineering	Assistant Professor and Research Assistant
A. B. Bowman	Instructor and Assistant in Forestry	Instructor (only)
C. A. Hoppert	Associate Professor of Chemistry	Professor
W. F. Morofsky	Instructor in Entomology	Assistant Professor
W. A. Kaly	Assistant Professor of Geology	Associate Professor
Josephine Garvin	Instructor in Physical Education (for Women)	Assistant Professor
Dorothy J. Parker	Instructor in Physical Education (for Women)	Assistant Professor
C. D. Hause	Instructor in Physics	Assistant Professor
B. V. Alfredson	Instructor in Physiology and Pharmacology	Assistant Professor
M. D. Pirnie	Assistant Professor of Zoology	Associate Professor
L. A. Smith	Instructor in Civil Engineering	Assistant Professor
Irma Gross	Associate Professor of Home Management	Professor
Mary Lewis	Instructor in Home Management and Child Development	Assistant Professor
Marion Hillhouse	Instructor in Clothing	Assistant Professor
C. M. Newlin	Assistant Professor of English	Associate Professor
R. S. Linton	Assistant Professor of Education	Associate Professor
Edith Butler	Instructor in Art	Assistant Professor
W. B. Moffett	Instructor in English	Assistant Professor
J. C. Davis	Instructor in Economics	Assistant Professor
E. K. Sales	Assistant Professor of Surgery and Medicine	Associate Professor
V. G. Grove	Associate Professor Mathematics	Professor
C. M. Cade	Associate Professor of Civil Engineering	Professor
M. M. Cory	Associate Professor of Electrical Engineering	Professor
B. B. Roseboom	Associate Professor of Physiology and Pharmacology	Professor
F. T. Mitchell	Associate Professor of Education, Dean of Men	Professor of Education, Dean of Men

On motion of Mr. Halstead, seconded by Mr. Downing, it was voted to approve the recommended changes in title.

MISCELLANEOUS, continued

Mich. Press Assoc. to be honored at dinner, Jan. 28

5. Recommendation that the usual invitation be extended to the Michigan Press Association to hold its annual meeting on campus (January 28th, 29th and 30th have been proposed) and to be honored at a dinner given by the College on January 28th.

On motion of Mrs. Wilson, seconded by Mr. Daane, it was voted to approve the above recommendation.

Bid to be taken from auditors.

6. Request from the Comptroller that auditors for the current year be named as soon as possible, so that necessary preliminary work may be carried out.

On motion of Mr. Daane, seconded by Mrs. Wilson, it was voted to get bids from several auditors and submit them to the Board for consideration at the next meeting.

College to pay L.H. Campbell award this yr.

7. Request from Miss Edna Smith that the College pay the Louise H. Campbell award of \$25.00 this year, since the \$523.00 principal has only recently been invested. (Income each year will net approximately \$16.00 only of the \$25.00 announced as the award).

On motion of Mr. Halstead, seconded by Mr. Berkey, it was voted to approve the above request.

Increase in Chemistry breakage deposit fees.

8. Recommendation of Dean Huston that the following increases in Chemistry breakage deposit fees be authorized: from \$2.00 to \$5.00 in courses 301, 302, 343, 500, 501, 502, 504 and 506; and from \$2.00 to \$3.00 in all other laboratory courses where any deposit is required.

On motion of Mr. Berkey, seconded by Mr. Halstead, it was voted to approve the above recommendation.

Payment of doctor bills for C. Andrus approved.

9. Presentation for payment of doctor and hospital bills totalling \$192.50 incurred by Clifford Andrus (student), who was accidentally shot during a class (basic required work) in Military Science.

On motion of Mrs. Wilson, seconded by Mr. Daane, it was voted to approve the above item.

\$90.00 added to Bot. Dept. budget.

10. Recommendation of the Comptroller that \$90.00 be transferred to the credit of the Botany Department budget, in replacement of the same amount deposited in general funds from the sale of old microscopes.

\$500 added to Music Dept. budget.

11. Recommendation of Dean Emmons that \$500.00 be added to the maintenance budget of the Department of Music, to be used as additional traveling expense funds for the two Supervisors of Rural School Music.

\$1680 added to Dean Mitchell

12. Request of Dean Mitchell for the addition of \$1680.00 to the maintenance budget to his office, to cover expenses during the balance of the year.

\$1000 added to Secretary's Orders

13. Request of Secretary Hannah for the addition of \$1000.00 to the Secretary's Orders budget, to cover expenses for the balance of the year.

\$250 added to Beal Bot. Garden

14. Recommendation that \$250.00 be added at present, and \$500.00 annually, to the budget of the Beal Botanic Garden, to take care of expenses incurred for College service and supplies. The sum is to be allocated specifically for this purpose.

\$500 trans. to Econ. Section Exp. Station.

15. Recommendation for the transfer of \$500.00 to the budget of the Economics Section, Experiment Station, to be used in carrying on Dr. Thrun's research work during his absence (contribution of leave requested).

Not to exceed \$200 trans. to Botany budget

16. Recommendation that the necessary amount (not to exceed \$200.00) be transferred to the Botany Department maintenance budget, to cover expense of moving disease-contaminated soil from the former research area south of the stadium to the new location east of the farm service road (former space now used for Athletic Association parking).

On motion of Mrs. Wilson, seconded by Mr. Halstead, it was voted to approve items 10, 11, 12, 13, 14, 15, and 16.

Recommendation for increases in clerical salaries for 3 employees in Registrar's

Registrar's Office		Present Salary	Recommended Salary
Wilma Leet		\$ 70.00 per mo.	\$ 80.00 per mo.
Mrs. Winifred Ware		100.00 " "	110.00 " "
Mrs. Lena Fitch		89.17 " "	95.00 " "

Also one in Economics

Economics			
Helen Morony		85.00 " "	90.00 " "

On motion of Mr. Berkey, seconded by Mr. Halstead, it was voted to approve the above-mentioned salary increases, effective December 1, 1936.

Ann Arbor Trust Co. met with Board and discussed financing of dormitories.

18. Attorney Ballard and representatives of the Ann Arbor Trust Company met with the Board and discussed the refinancing of the Mary Mayo dormitory and the financing of additional dormitories.

On motion of Mr. Halstead, seconded by Mrs. Wilson, it was voted to authorize and instruct the Secretary to immediately advertise for bids for a new girls' dormitory using the plans and specifications prepared by Malcomson, Higginbotham and Trout of Detroit.

MISCELLANEOUS, continued

19. Question having arisen relative to the interpretation of the actions of the State Board of Agriculture on June 11, 1934 and May 16, 1935. The faculty committee on scholarships recommends the following interpretation:
That ten new students each year should receive Band scholarships and that those already holding scholarships should be eligible for continuance so long as their work in both their college studies and the band are satisfactory.

Clarification
of actions
taken relative
State Board
interpretation
of Band
Scholarships.

On motion of Mr. Daane, seconded by Mrs. Wilson, it was voted to approve the above recommendation of the faculty committee on scholarships.

The Board adjourned at 4:00 P.M. to meet in special session on Tuesday, December 22, 1936 to further consider the financing of additional dormitories.

Robert S. Shaw

President

John A. Hannah

Secretary

Minutes of the
Special Meeting of the State Board of Agriculture
December 22, 1936

Present: Mr. Brody (Chairman), Mr. Daane, Mr. Downing, Mr. Halstead, Mrs. Wilson; President Shaw, Comptroller Wilkins, Attorney Ballard and Secretary Hannah.

Absent: Mr. Berkey, Dr. Elliott.

The special meeting was called to order at 10:10 A.M.

Mr. Benjamin Harmon of Chicago conferred at length with the Board and notified the Board that the Brown, Harriman Company were not interested in certificates of indebtedness covering the refinancing of Mary Mayo Hall and the financing of additional dormitories.

The Ann Arbor Trust Company were invited to have representatives confer with the Board and after discussion the following resolutions were passed:

1. Whereas, The Michigan State Board of Agriculture is desirous of refunding the existing indebtedness on the Mary Mayo Hall, therefore

Be It Resolved, that the Michigan State Board of Agriculture issue certificates of indebtedness in the amount of \$365,000 to be paid out of the income from said Mary Mayo Hall, such certificates to bear interest at a rate to be hereafter agreed upon by the Board, and

Be It Further Resolved, that the Ann Arbor Trust Company of Ann Arbor, Michigan, be named as trustee in the indenture securing said certificates of indebtedness, - the terms and conditions of said trust indenture to be hereafter agreed upon and approved by this Board and by its legal counsel.

Be It Further Resolved, that the Ann Arbor Trust Company is authorized to represent the State Board of Agriculture in marketing said certificates of indebtedness - their compensation not to exceed 2% of the par value of the said certificates.

On motion of Mr. Halstead, seconded by Mr. Downing, it was voted to approve the above resolution.

2. Whereas, The Michigan State Board of Agriculture is desirous of erecting a new dormitory for women and has advertised for bids therefor,

Whereas, it is necessary to finance the erection of said building through the issuance of certificates of indebtedness to be paid out of the income of said dormitory when erected now, therefore,

Be It Resolved, that the Michigan State Board of Agriculture issue certificates of indebtedness in a sum not to exceed \$500,000 at a rate of interest to be hereafter agreed upon by this Board - such certificates to be paid from the income from the operation of said dormitory, and,

Be It Further Resolved, that the Ann Arbor Trust Company is authorized to represent the State Board of Agriculture in marketing said certificates of indebtedness - their compensation not to exceed 2% of the par value of the said certificates.

On motion of Mrs. Wilson, seconded by Mr. Downing, it was voted to approve the above resolution.

3. Appointment of committee to work with Ann Arbor Trust Company.