# 1873

# MINUTES OF THE MEETING OF THE STATE BOARD OF AGRICULTURE December 17, 1942

Present: Mr. Berkey, (Chairman); Messrs. Brody, McPherson; Mrs. Masselink; Dr. Elliott; President Hannah; Treasurer Wilkins and Secretary McDonel.

Absent: Messrs. Akers and Jakway.

The meeting was called to order at 11:15 A.M.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Karl Dressel Acting Head Forestry

Travel Mr. Un.

Kobs,Schlade-

man Chicago.

Dorothy Soder

- 1. Appointment of Karl Dressel as Acting Head of the Forestry Department during Professor Herbert's leave.
- 2. Full expenses for Roy Underwood to attend the meeting of the Executive Committee of the Nation-Chicago inal Association of Schools of Music in Chicago rather than the meeting in Cincinnati as author-stead of Cinn. ized at the last Board meeting. B.F. VanAlstyre
- 3. Full expenses for B. F. VanAlstyne to attend the All-Star basketball game in Chicago on Novem-Chicago. ber 27.
- 4. Full expenses for R. H. Young, C. W. Bachman, John Kobs, and Karl Schlademan to attend the Western Conference meeting in Chicago on December 8 and 9.
- On motion of Mr. Berkey, seconded by Mr. McPherson, itwas voted to approve the President's Report.

#### RESIGNATIONS

| <u>RES</u> | IGNATIONS   | did not re-                   |
|------------|---|-------------------------------|
| 1.         | Report that Mrs. Dorothy Soder, who was appointed as nurse at the Health Service for the month<br>of December only, did not report for work.  | port for work<br>at H.Service |
| . •        | 이 사람이 많이 다. 그는 것이 같은 것이 같은 것이 같은 것이 같은 것이 같은 것이 가지만 것 같을 수 있는 것이 가지 않는 것이 가지 않는 것이 같을 수 있는 것이 같을 것이 하는 것이 같을 것이 하는 것이 같을 것이 같 | Cancellation                  |
| 2.         | Cancellation of the appointment of Harry A. Smith as Instructor in Physiology and Pharmacology.<br>Mr. Smith did not report for work.   | appt. Harry<br>Smith          |
| 3.         | Resignation of Benjamin Hanna as Clerk in the Registrar's Office, effectiveNovember 21, 1942.   | Resignations                  |
| 4-         | Resignation of William Whitaker as Instructor in Speech, effective December 31, 1942. Mr. Whitaker has received a commission as a Lieutenant (jg) in the Navy. It is understood that this resignation is without prejudice, and if there is an opening Mr. Whitaker may be rehired after the war.   |                               |
| 5.         | Resignation of Martha Jayne as Assistant in Research in the Chemistry Experiment Station, ef-<br>fective as of October 31, 1942. Miss Jayne has accepted a position with the Army Medical<br>School in Washington, D. C.  |                               |
| 6.         | Resignation of Estella M. Kamps as Assistant in Research in the Chemistry Experiment Station, effective November 30, 1942. Miss Kamps has been married recently.  |                               |
| 7.         | Resignation of W. M. Laughlin as graduate assistant in Soils Science, effective November 15, 1942. Mr. Laughlin has been called for military service.   |                               |

- 8. Resignation of Mrs. L. J. Luker as hostess as Mason Hall, effective December 31, 1942.
- 9. Resignation of Arthur R. Marton as Research Assistant in Farm Crops, effective December 31, 1942. Mr. Marston has accepted a position with the Pioneer Hybrid Seed Company.
- 10. Resignation of Mary Molby as clerk in the Accounting Office, effective December 31, 1942. Miss Molby was married recently.
- 11. Resignation of Donald Blough as Supervisor of Tabulating, effective December 31, 1942. Mr. Blough has accepted another position.

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to accept the Resignations.

## LEAVES

- 1. The following military leaves are recommended through August 31, 1943:
  - a. Frank Wright, Technician at the Health Service, effective December 8, 1942. Mr. Wright enlisted in the Navy in lieu of being drafted.
  - b. Robert Paul Falk, Instructor in English, effective January 1, 1943. Mr. Falk has been appointed an instructor in a Navy language school at Boulder, Colorado, in lieu of being drafted.

Leaves

| 2            |       |   |                         |
|--------------|-------|---|-------------------------|
| 1874         |       |   | December 17, 1942       |
|              | T.E.A | AVES, continued_  |                         |
| Leaves       |       | Leaves, continued:  |                         |
|              |       | c. J. E. Jepson, Clerk in the Accounting Office, effective December<br>enlisted in the Navy in lieu of being drafted.   | •1, 1942. Mr. Jepson    |
|              | 2.    | Leave of absence for Mrs. Della M. Miltner, Instructor in Shortland, due to illness.  | for the winter term,    |
|              | On    | motion of Mrs. Masselink, second by Mr. Brody, it was voted to approv   | e the Leaves.           |
| Appointments | APP   | POINTMENTS  |                         |
|              | 1.    | Appointment of Alfreda Hansen as Home Demonstration Agent at Large a<br>year on a permanent 12-month basis, effective January 1, 1943. Miss<br>Noyes, although the work is being reorganized to some extent.        |                         |
|              | 2.    | Appointment of Mrs. Stuart A. Gallacher as a special teacher of Shor<br>\$300 for the winter term only. Mrs. Gallacher's husband is an instr  |                         |
|              | 3.    | Appointment of Mrs. Robert J. Smith as Instructor in Geology at a sa<br>winter term only. Mrs. Smith will partially replace L. L. Ray who h   | •                       |
|              | 4.    | Appointment of Donald G. Ebinger as Extension Specialist in Agricult<br>salary of \$275 per month for three months beginning January 1, 1943.   |                         |
|              | 5.    | Appointment of Mr. and Mrs. Paul Geisenhof as Resident Adviser and S<br>Hall. Mr. Geisenhof is an instructor in Speech and Dramatics. Mrs.<br>\$1200 per year, effective January 1, 1943. They will replace Mr. an  | Geisenhof is to be paid |
|              | 6.    | Appointment of Robert E. Donley as part-time draftsman in Agricultur<br>of \$50 per month for 6 months beginning January 1, 1943. Mr. Donley<br>Engineering. He replaces Nestor Mihay who has resigned.             |                         |
|              | 7.    | Reappointment of Mrs. Etheldreda Radulescu as Instructor in Home Man<br>ment on a part-time basis for the winter term at a salary of not les<br>\$480 for the term.   | U 1                     |
|              | 8.    | Appointment of Lucille Densmore as general duty nurse at the Health \$1140 per year plus meals and uniforms laundered, effective December replaces Marian Vonk (salary \$1140) who has resigned.                    |                         |
|              | 9.    | Appointment of Edith Scott Webb as clerk in the Registrar's Office a<br>year, effective December 1, 1942. Mrs. Webb replaces Eunice Jordan<br>resigned.   |                         |
|              | 10.   | Appointment of Mary E. Burdette as clerk in the Registrar's Office a<br>effective December 1, 1942. Miss Burdette was formerly a dictaphone<br>sion funds. This is a new position.                                  |                         |
|              | 1.    | Appointment of Eleanor Neff as dictaphone operator in the Central St<br>of \$1200 per year and paid from Extension funds, effective December 1<br>Mary Burdette (salary \$1200) who has been transferred.           |                         |
| 1            | 2.    | Appointment of Sarah Jane Schwab as stenographer in Soils Science at<br>effective as of November 16, 1942, and paid one-half from Extension<br>College funds. Miss Schwab replaces Alene Coryell (salary \$1200) wh | funds and one-half from |

13. Appointment of Lois L. Anderson as secretary to the Dean of Veterinary Science at a salary of \$1320 per year, effective December 1, 1942. Miss Anderson has been stenographer in Bacteriology at \$1200 since September 1, 1942. She replaces Betty Bergin (salary \$1560) who has resigned.

- 14. Appointment of Frances M. Martelli as stenographer in Bacteriology at a salary of \$1200 per year, effective December 1, 1942. Miss Martelli replaces Lois L. Anderson. Her salary is to be paid \$300 from College funds, \$300 from Extension, and \$600 from Experiment Station.
- 15. Appointment of Robert Wilson as janitor at the Health Service, beginning January 1, 1943 and continuing through June 1943, at \$125.00 per month without meals, (replacing Frank Wright who has been granted leave of absence).

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to approve the appointments.

#### TRAVEL

Travel

- 1. Full expenses for E. B. Swingle to attend the Regional Conference on 1943 Agricultural Production Goals in Chicago on December 3-5.
- 2. Full expenses for A. J. Panshin to attend a meeting of the Hardwood-Plywood Institute in Chicago, Illinois, on December 15.

December 17, 1942

TRAVEL, continued

- 3. Full expenses for C. E. Millar to attend a fertilizer conference in Chicago on December 17, payable from Extension funds.
- 4. Full expenses for N. L. Partridge to attend a meeting of the National Fertilizer Association in Chicago on December 17, payable from Experiment Station funds.
- 5. Full expenses for Earl Weaver and Russell Horwood to make a trip into Indiana and Ohio on December 18-22 for the purpose of locating a Jersey bull for the College herd. Expenses are to be paid from the special dairy cattle fund.
- 6. Full expenses for Coach Young to attend the meetings of the National Collegiate Athletic Association in New York City on December 29 and 30.
- 7. Full expenses for Dean Dirks to go to the Abderdeen Proving Ground for an inspection of the training methods of the Ordnance Officer Candidate School on January 12-14.
- 8. First-class railway fare only for C.C. DeWitt to attend a National Symposium on Chemical Kinetics, sponsored by the American Chemical Society, in Chicago on December 28 and 29.
- 9. First-class railway fare only for E. B. Hill to attend a meeting of the American Farm Economic Association in Chicago on January 9 or 16.

On motion of Mrs. Masselink, seconded by Mr. Brody, it was voted to approve the Travel.

#### MISCELLANEOUS

1. Approval of granting degrees to those students who, according to the Registrar's records, completed the requirements for graduation at the close of the fall term 1942 as follows:

DIVISION OF AGRICULTURE

Degree:

Bachelor of Science in

Agriculture

Howard Eugene Butler Clayton Clarence Ingerson James William Lilley

Leonard Thorne Burritt, as of June 21, 1910 Robert William Renz James Loren Rose William Francis Kyan Henry Simons, Jr. Leon Sirlin Bob R. Sternberg

Degree:

Bachelor of Science in Forestry

Michael Joseph Becker

DIVISION OF ENGINEERING

#### Degree:

Bachelor of Science in Chemical Engineering

Arnold Lynd Boyce

Herbert Russell Helbig, Jr.

Donald Lawrence Pass

Degrees granted end of fall term 1943

Travel

1875

Degree:

Bachelor of Science in Civil Engineering

Wilber Dean Ghapel Ernest F. Cross Arland Hanes Decker

Degree:

Bachelor of Science in

Electrical Engineering

Burton Jay Drummond Robert William Fowler Thomas Alfred Reynolds Richard Eugene Wright

# December 17, 1942

Norman Carl McClure

Richard Ernest Nelson

Cecelia Blanche Potter

Beverly Grace Simpson

Leona Evelyn Tousignant Wood

Marjorie Ann Tank

#### MISCELLANEOUS, continued

1. (Continued)

1876

# DIVISION OF ENGINEERING (continued)

Degree

Bachelor of Science in

Mechanical Engineering

Francis William Davidson Ralph Leverette Follett Carol Nelson Frang \*\*Gerald Donald Gilmore

# DIVISION OF HOME ECONOMICS

Degree

Bachelor of Science in

# Home Economics

Ruth Marjorie Barton Clara Annette Brodie Josephine Sophie Byelich Ruth Ailene Crabbe Clara Davenport Margaret Jane Doyle Donna Bella Fenstermacher Mary Alfreda Hanson Ida Marie Kleive

# DIVISION OF APPLIED SCIENCE

Degree:

Bachelor of Science in

Applied Science

Robert Louis Amundsen Fred Levi Carter George James Giannaris \*Robert Charles Gibbs

Robert B. Harris David McKenna Caryl Klotz Ralph Maurice Kortge \*Wilton Newton Melhorn

# Degree:

Bachelor of Science in Physical Education

DIVISION OF LIBERAL ARTS Degree:

Bachelor of Arts in

Liberal Arts

Elaine Siona Meade Keith Morey, Jr. William Wagner Smith Norman Alfred Spatz Burton John Westman Wayne Eugene Whitney

Anna Bell Cathuryn Pink Lois Marie Wagar Duane H. Ferry

Degree:

Casper Thomas Baylis Robert Eldon Forbes Donald William Graham

James Huffman Hisey

William Henry McGraw, Jr.

Bachelor of Arts in Business Administration

> Delbert S. Knooihuizen Russell Frederick Lorts Robert Howard McMillen Edward Warren Morey

Degree: Bachelor of Arts in Hotel Administration

Charles Orville LeBaron George Robert Schieve

ADVANCED DEGREES

Master of Arts

Louise Jane Ambs, Education Saul Hugh Jerome Bartley, Education

Saul B. Klaman, Economics

William MacBain Oliver Charles Vincent Wright George Frederick Zimmerman

Jacob Speelman, Jr.

Evelyn Perry Montague, Sociology George Tapley, Education MISCELLANEOUS, continued

1. (Continued)

## ADVANCED DEGREES (Continued)

Master of Science

Edward Howard Armbruster, Bact. Mary Georgia Blanchard, Bact. Lyle W. Buxton, Soils Henry Faul, Geol.

Ruth Frances Hill, Chem. Floyd C. Huggett, Zool. Jean-Paul Gerard deMaisonneuve, Horticulture Feter Pawlyk, Chem (Phys) John Arthur Sealander,Zool Clarence Martin Taube,Zool

Doctor of Philosophy

William Wesley Ferguson . . . . . Bacteriology Thesis: "Optimal Carbon Dioxide Tensions for Primary Isolation of the Gonococcus, Response of the Organism to Other Gaseous Environments"

Frank Sargent Tomkins. . . . . . . Chemistry Thesis: "I. The Ultraviolet Absorption of Vitamin K<sub>1</sub> and the

- Effect of Light
- II. The Chromatographic Determination of Vitamin D in Fish Liver Oils"

Certificate in Social Work

Marguerite Agnes Wilks, Soc.

2. Report of the death of First Lieutenant Richard B. Crouch in November 1942 of pneumonia while Lt. C serving with the Army overseas. He graduated from the Engineering Division on June 11, 1934.

- 3. Acceptance of a grant of \$1000 and approval of a memorandum of understanding with the International Minerals and Chemical Corporation in connection with investigations to be conducted by the Soils Science Section relating to the uses of fertilizer on several crops.
- 4. Change in title of Alexis J. Panshin from Associate Professor to Professor of Forestry, effective January 1, 1943.
- 5. Change in title of Hazel Hatcher from Assistant Professor to Associate Professor of Education, Hatcher effective January 1, 1943.
- Increase in salary for Ralph May, Assistant State Club Leader, from \$2400 to \$2700 per year, effective January 1, 1943.
- 7. Transfer of Eldon E. Kline from part-time assistant in Animal Pathology to part-time assistant Klin in Parasitology at the same salary of \$600 for 10 months. This is an additional position in the Bacteriology Department.
- 8. Increase in salary for Dorothy Inez Rose and Joyce Snyder, Assistants in Research in the Chemistry Experiment Station, from \$1600 to \$1800 per year, effective January 1, 1943.
- 9. Increase in salary for Mrs. Marian V. Sagendorph from \$1200 to \$1300 per year, effective as of December 1, 1942. Mrs. Sagendorph's salary is paid from E.S.M.D.T. funds.
- 10. Increase in salary for Rose Marie Wozniak, stenographer in the Extension Director's Office, from \$1200 to \$1260 per year, effective as of December 1, 1942.

Death of Lt. Crouch Accept.grant \$1000 from Int. Min. & Chem. Corp. Ch. in title A.J. Panshin Also Hazel Hatcher Increase in salary Ralph lay Trans. Eldon Kline to parttime asst. in Parasitology Inc. for D. Rose & J.Snyde Increase Marian Sagendorph

Report on

11. Increase in salary for Mildred Michaud, stenographer in Boys' and Girls' Club Office, from \$1200 to \$1260 per year, effective as of December 1, 1942.

Increase Mildred Michaud

pay for staff members who helped during

Additional

football season.

Increase Rose

Marie Wozniak

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| 12.                | Report of additional p | ay for staff | members who hel | ped during t | he football  | season as . | follows: |
|--------------------|------------------------|--------------|-----------------|--------------|--------------|-------------|----------|
|                    | Robert P. Adams \$1    | 8.00 Carl    | S. Gerlack      | \$18.00 C    | . A. Rosenbr | rook \$.    | 22.25    |
|                    | David B. Baldwin 2.    | 5.00 C. J.   | Hamilton        | 18.00 G      | eorge G. Sav | vdy :       | 18.00    |
|                    | Donald R. Blough 1     | 8.00 Ray C   | . Heydrick      | 12.00 D      | orothy L. Sc | ott         | 24.00    |
|                    | Thomas L. Caniff 1     | 3.00 Jewel   | 1 M. Jensen     | 18.00 V      | ern Severand | e .         | 24.00    |
|                    | Carl W. Carlson 1      | 8.00 John    | M. Kutt         | 16.00 D      | . F. Sheehar | 1           | 18.00    |
|                    | John A. Clark          | 8.00 C.C.    | Langham         |              | . W. Shirley |             | 15.00    |
| $e_{1}^{V(1)} = 0$ |                        | 0.25 Elwoo   | d Lawrence      | 18.00 G      | . O. Stewart | ,           | 18.00    |
|                    | Robert J. Corwin '2'   | 7.00 Verdu   | n E. Leichty    | 18.00 E      | . C. Tabor   |             | 18.00    |
|                    | Lou Cudworth 2         | 4.00 Arthu   | r 2. Marston    | 15.00 J      | ames Tyson   |             | 20.25    |
|                    |                        |              | . Norris        | 18.00 R      | . M. Warren  |             | 20.25    |
|                    | Russell J. Davis 20    | 0,25 Arnol   | d C. Ott        | 18.00 0      | . R. Watts   |             | 18.00    |
|                    |                        | 8.00 E.C.    | Prophet ·       | 18.00 W      | . B. Whitake | er .        | 13.00    |
|                    | Lloyd S.EUler 2        | 4.00 K.C.    | Randall         | 15.00 R      | . C. Whiting |             | 23.00    |
|                    | Leon C. Exelby 1       | 5.00 L.S.    | Robertson       | 18.00        |              |             |          |

| December 17, 1942  |
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| MISCELLANEOUS, continued   |
| n 13. Request for the following appropriations for the use of the Auditorium and Fairchild Theater:  |
| Extension Conference, Fairchild Theater  |
| January 6, 7, and $8 @ $50.00 a day$   |
| 사람이 있는 것이 가장 것이 있는 것이 있는 것이 같은 것이 있는 것이<br>같은 것이 같은 것이 있는 것이 있는 것이 있는 것이 있는 것이 같은 것이 있는 것  |
| Movies, Auditorium<br>Saturday nights as follows during winter term:   |
| January 9, 16, 23, 30; February 6, 13 and 20 900   |
| March 6 and 13 $@$ \$ 100 each.  |
|  |
| Band Pop Concert, Auditorium   |
| Sponsored by Music Department, January 26 <u>100</u><br>\$1150   |
|  |
| 14. Renewal of a contract lease with Mabel and Harry Beck for ten acres of land adjoining  |
| the South Haven Experiment Station. This lease expired on April 1, 1942, and it is   |
| recommended that it be renewed for five years beginning April 1, 1942. The land was  |
| formerly leased from J. J. Longinotti, who has died.   |
| The Secretary is instructed to contact the owners of this property, Mabel and Harry Beck, and try  |
| to have incorporated into the lease a purchase option, - the amount of the option to be reported   |
| to the Board at its next meeting.  |
| It The following colour increases and recommonded for nombers of the staff of the Minesersch   |
| 15. The following salary increases are recommended for members of the staff of the Mimeograph Department, to be effective as of December 1, 1942. These are all paid from the labor pay-   |
| roll.  |
| Present Recommended  |
| <u>Salary</u> <u>Salary</u>  |
| Nate Stockwell \$135 \$150<br>Harry Boughner 100 120   |
| Harry Boughner100120Willis Hartley125150   |
| Muriel Sergeant 105 120  |
| Mary Norris 100 120  |
| Florence Pierce 100 120  |
| Karl VanDeventer 140 150   |
| On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to approve the Miscellaneous Items.   |
| g 16. Approval of salary adjustments totaling approximately \$39,000 to 237 members of the staff,  |
| effective January 1, 1943.   |
|  |
| On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to approve the salary adjust-   |
| ments as submitted.  |
|  |
| 17 The President reported a gift of a complete equipment for the capping and processing of family  |
| 17. The President reported a gift of a complete equipment for the canning and processing of farm produce, vegetables and fruits, with the recommendation that the gift be accepted and the   |
|  |
| produce, vegetables and fruits, with the recommendation that the gift be accepted and the<br>Secretary be instructed to express the gratitude of the College and the Board to Mr. Henry<br>Ford.   |
| produce, vegetables and fruits, with the recommendation that the gift be accepted and the<br>Secretary be instructed to express the gratitude of the College and the Board to Mr. Henry<br>Ford.<br>The President also recommended that the Short Course Barracks be remodeled to accomodate this  |
| produce, vegetables and fruits, with the recommendation that the gift be accepted and the<br>Secretary be instructed to express the gratitude of the College and the Board to Mr. Henry<br>Ford.<br>The President also recommended that the Short Course Barracks be remodeled to accomodate this<br>canning equipment and authorized the production and processing of such foods and fruits as  |
| produce, vegetables and fruits, with the recommendation that the gift be accepted and the<br>Secretary be instructed to express the gratitude of the College and the Board to Mr. Henry<br>Ford.<br>The President also recommended that the Short Course Barracks be remodeled to accomodate this  |
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| <pre>produce, vegetables and fruits, with the recommendation that the gift be accepted and the<br/>Secretary be instructed to express the gratitude of the College and the Board to Mr. Henry<br/>Ford.<br/>The President also recommended that the Short Course Barracks be remodeled to accomodate this<br/>canning equipment and authorized the production and processing of such foods and fruits as<br/>can be produced on the college farms for use in college-operated dormitories and eating<br/>establishments.</pre> On motion of Mr. McPherson, seconded by Mr. Brody, <u>it was voted</u> to approve the above item.   |
| <ul> <li>produce, vegetables and fruits, with the recommendation that the gift be accepted and the Secretary be instructed to express the gratitude of the College and the Board to Mr. Henry Ford.</li> <li>The President also recommended that the Short Course Barracks be remodeled to accomodate this canning equipment and authorized the production and processing of such foods and fruits as can be produced on the college farms for use in college-operated dormitories and eating establishments.</li> <li>On motion of Mr. McPherson, seconded by Mr. Brody, <u>it was voted to approve the above item</u>.</li> <li>18. The President recommended the transfer of the Journalism Department from the Department of Publications and Journalism into the Division of Liberal Arts with Professor Applegate and</li> </ul>   |
| <ul> <li>produce, vegetables and fruits, with the recommendation that the gift be accepted and the Secretary be instructed to express the gratitude of the College and the Board to Mr. Henry Ford.</li> <li>The President also recommended that the Short Course Barracks be remodeled to accomodate this canning equipment and authorized the production and processing of such foods and fruits as can be produced on the college farms for use in college-operated dormitories and eating establishments.</li> <li>On motion of Mr. McPherson, seconded by Mr. Brody, <u>it was voted to approve the above item</u>.</li> <li>18. The President recommended the transfer of the Journalism Department from the Department of Publications and Journalism into the Division of Liberal Arts with Professor Applegate and the teaching members of the staff to be moved. Remaining in the Publications Department</li> </ul> |
| <ul> <li>produce, vegetables and fruits, with the recommendation that the gift be accepted and the Secretary be instructed to express the gratitude of the College and the Board to Mr. Henry Ford.</li> <li>The President also recommended that the Short Course Barracks be remodeled to accomodate this canning equipment and authorized the production and processing of such foods and fruits as can be produced on the college farms for use in college-operated dormitories and eating establishments.</li> <li>On motion of Mr. McPherson, seconded by Mr. Brody, <u>it was voted to approve the above item</u>.</li> <li>18. The President recommended the transfer of the Journalism Department from the Department of Publications and Journalism into the Division of Liberal Arts with Professor Applegate and</li> </ul>   |
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New head of publications to be appted.

Compt. to

lature.

to the legis-

2. The editing of college publications

3. The institution's press relations

On motion of Mr. Brody seconded by Mr. Berkey, it was voted to approve the President's recommendations and to authorize the President to select the new head of the Publications Department at an appropriate salary of approximately \$4200.00.

\$138,000

49,530

98,880

86,000

19. At the last meeting of the Board, the President, Secretary and Comptroller were instructed to Pres. Sec. & prepare estimated budget requests for additional costs to be borne by the College due to the war effort as a request to be made to the legislature supplemental to the amount provided in prepare budthe regular measuring stick appropriation. Requests as follows have been reported: get requests

> 1. The cost of the accelerated summer program. This cost is the estimated salary cost of operating on a full quarter basis during the summer and in addition to the usual summer school operation prior to 1942. The figure is

2. The cost of bringing all non-academic wage rates to equal those paid by other departments of state government operating under Civil Service

3. An over-all salary adjustment of \$120 per year or \$10 per month for all employees not covered in "2" who are on the salary roll. 824 persons, total adjustment

4. The additional cost of supplies and materials including coal and other necessary purchases due to increased costs because of the war

pared to be submitted to the budget committee.

20. Authorization for the President and the administrative officials of the College to negotiate with the War Manpower Commission and Armed Forces for the use of the facilities of the College for the training of men for the armed forces and industry. It is hoped that the women's dormitories may be reserved for the continued use of regularly enrolled women students. Authority is given for negotiations with the men's fraternities for the leasing of their facilities by the College and for the housing of students enrolled in the governmentsponsored courses. Authority is given to negotiate for the training, housing, etc., of the maximum number of members of the armed services that can be accomodated, - it being understood that the final contract will be submitted to the Board for approval at its next meeting.

On motion of Mr. McPherson, seconded by Mr. Berkey, it was voted to approve the above item.

equipment to the location on the campus is going to cost \$150,000, and a supplemental appropriation for \$81,000 is recommended. On motion of Mr. McPherson, seconded by Mr. Berkey, it was voted to approve the requests as pre-

The legislature appropriated \$1,000,000 for the Science Building which was vetoed by the Governor. It is suggested that reference be made to the building requests as made of the last legislature with the statement that all of the needs continue, but that emphasis be placed upon the Natural Science Building and the embarrassing position in which we find ourselves with reference to the Poultry Building. The building of the College Poultry Department has been taken over by the State Police to be used in connection with its defense efforts for which the College is to be reimbursed in the amount of \$69,000.00 under Act 382 of the Acts of 1941. The cost of rebuilding this building and moving the poultry

| be requested for each year of the biennium. | maintenance funds provided | under the continuing | appropriation act | and that it |
|---|----------------------------|----------------------|-------------------|-------------|
|   | be requested for each year | of the biennium.     |                   |             |
|   |                            |                      |                   |             |
|   |                            |                      |                   |             |

5. A request for additional funds for research in agriculture and engineering having direct

Total of all these requests

The building requests made of the last legislature were as follows:

| Natural Science              | \$1,200,000   |
|------------------------------|---|
| Physics                      | 450,000   |
| Electrical Engineering       | 250,000   |
| Home Economics Addition      | 200,000   |
| Bacteriology Wing and Animal |   |
| Disease Research Laboratory  | 350,000   |
|                              | e de la companya de l |

MISCELLANEOUS, continued

5. Legislative requests, continued:

cannot be financed from available funds but that we believe might contribute materially to the nation's war effort

bearing on the war. This will include research projects not now under way that

It is suggested that this supplementary request be in addition to the regular

\$ 50,000

December 17, 1943

\$422,410

1879

Legislative

requests

Pres. and

Ad.officials

to negotiate

with War Man

power Com.and

Armed Forces

of M.S.C. for

training men

for use of

facilities

etc.

The meeting adjourned at 2:45 P.M.

President

# 1879 effective January 1, 1943.

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to approve the following salary adjustments:

Approval of salary adjustments totaling approximately \$39,000 to 237 members of the staff,

# <u>To \$6300</u>

| E. L. Anthony | Dean of Agriculture     |
|---------------|-------------------------|
| H. B. Dirks   | Dean of Engineering     |
| Ward Giltner  | Dean of Vet. Science    |
| R. C. Huston  | Dean of Applied Science |
| L. C. Emmons  | Dean of Liberal Arts    |
| Marie Dye     | Dean of Home Economics  |
| K. H. McDonel | Secretary               |

# <u>To \$5500</u>

S. E. Crowe Director of General College

To \$5100

Director of Extension R. J. Baldwin

#### To \$5000

| Elisabeth Conrad | Dean of Women             |
|------------------|---------------------------|
| Fred T. Mitchell | Dean of Men               |
| C.V. Ballard     | County Agent Leader       |
| C. E. Millar     | Professor of Soil Science |
| Howard Rather    | Professor of Farm Crops   |
| Roy Underwood    | Professor of Music        |
| George Brown     | Professor of An. Husb.    |
| L. G. Miller     | Professor of Mech. Engr.  |
| H. R. Hunt       | Professor of Zoology      |
| H. S. Patton     | Professor of Economics    |

#### To \$4800

| E. | Τ. | Hallman | Professor | of | An. Pa | th.   |
|----|----|---------|-----------|----|--------|-------|
| Τ. | Н. | Osgood  | Professor | of | Physic | S     |
| Ε. | J. | Miller  | Professor | oî | Agric. | Chem. |

# <u>To \$4700</u>

A J

| • | G. Kettunen | 4-H Club Leader |
|---|-------------|-----------------|
| • | E. Towne    | Librarian       |

# To \$4600

S. G. Bergquist Professor of Geol. & Geog. W. A. Davenport Supt. of Bldgs. & Gds.

## <u>To \$4500</u>

| E | • B.  | Hill        | Professor of Farm Mgt.  |
|---|-------|-------------|-------------------------|
| F | • W.  | Chamberlain | Professor of Anatomy    |
| H | • J.  | Stafseth    | Professor of Bacty      |
| Ι | • F.  | Huddleson   | Res. Prof. Bacty        |
| T | helma | Porter      | Prof. of Foods and Nut. |

#### To \$4400

# To \$4100

| R. | V. | Gunn      | Prof. of Agric. Econ. |   |
|----|----|-----------|-----------------------|---|
| ₩. | L. | Mallman   | Prof. of Bacteriology | - |
| Н. | J. | Wyngarden | Prof. of Economics    |   |

# To \$4000

| Mabelle Ehlers   |
|------------------|
| F. W. Fabian     |
| Lerle Ford       |
| G. W. Hobbs      |
| Lydia Lightring  |
| C. R. Megee      |
| 0. R. Spurway    |
| Irma Gross       |
| G. J. Bouyoucous |
| Glen C. Stewart  |
| Wilbur Libby     |
| Emery G. Foster  |

Prof. of Inst. Adm. Prof. of Bacteriology Prof. of T.C. & R.A. Prof. of Mech. Engr. Prof. Phys. Educ. Women Prof. Farm Crops Prof. Soils Science Prof. of H.M. & C.D. Prof. Soils Science Director Alumni Relations Director E.S.M.W.T. Manager of the Union

## <u>To \$3900</u>

| P. J. Schaible | Res. Assoc. Agric. Chem.   |
|----------------|--|
| B. J. Killham  | Ext. Assoc. An. Path.  |
| C. D. Ball     | Assoc. Prof. Chemistry   |
| Mildred Jones  | Manager of Women's Dorms.  |
|                | and the second |

# <u>To \$3800</u>

C. M. McCrary

# <u>To \$3600</u>

| L. M. Turk       | Assoc. Prof. Soils Sci.     |
|------------------|-----------------------------|
| E. F. Eldridge   | Res. Assoc. Engr. Exp. Sta. |
| B. D. Kuhn       | Asst. Co. Agt. Leader       |
| Stanley Johnston | Supt. So. Haven Station     |
| C. A. Rosenbrook | Purchasing Agent            |
| <u>To \$3500</u> |                             |

Supt. of Kellogg Farm

Assoc. Prof. Elec. Engr.

E. E. Kinney

# <u>To \$3400</u>

| I. | В.  | Baccus | Assoc. Prof. Elec. E | ngr. |
|----|-----|--------|----------------------|------|
| L. | в.  | Sholl  | Assoc. Prof. An. Pat | h    |
| ₩. | 'n. | Combs  | Assoc. Prof. History | r    |
| W. | R.  | Fee    | Assoc. Prof. History | r    |
| H. | Н.  | Kimber | Assoc. Prof. History | -    |
| J. | ы.  | Moore  | Exten. Assoc. Poultr | ₹    |
| D. | E.  | Wiant  | Asst. Prof. Agric. E | mgr. |
|    |     |        |                      |      |

# <u>To \$3300</u>

Karl Dressel Assoc. Prof. Forestry F. N. Barrett Assoc. Prof. Poultry Assoc. Prof. Geology W. A. Kelly Assoc. Prof. Phys.Ed. Men K. J. McCristal Res. Assoc. Chemistry Paul Morgal Asst. Prof. Farm Mgt. C. 0. May Katharine Hart Manager Union Food Service

| E. S. Linton                                    | Registrar   |
|---|---|
| <u>To \$4300</u>                                |   |
| R. E. Decker<br>J. O. Veatch<br>T. H. King      | Asst. Dir. Extension<br>Prof. Soils Science<br>Prof. Police Adm.  |
| <u>To 54200</u>                                 |   |
| C. P. Halligan<br>C. A. Hoppert<br>R. S. Hudson | Prof. Lands. Arch.<br>Prof. of Chemistry<br>Prof. of Farm & Horse |

se R. J. Coleman Director of Radio Edna V. Smith Home Demon. Agt. Leader R. W. Tenny Direc. of Short Courses Prof. of Zoology J. W. Stack P. M. Harmer Professor of Soils Science G. M. Trout Prof. of Dairy Karl Schlademan Prof. Phys. Educ. B. B. Roseboom Prof. Physiol. & Pharm. C. F. Huffman Res. Prof. of Dairy C. L. Brattin Prof. of Drawing & Design

# <u>To \$3200</u>

Assoc. Prof. Mech. Eng. C. N. Rix Assoc. Prof. Foods & Nut. Beatrice Grant Assoc. Prof. T.C. & R.A. Hazel Strahan Anders Orbeck Assoc. Prof. English O'Neal Mason Assoc. Prof. Chemistry Eugenia I. McDaniel Assoc. Prof. Ent. J. M. Jensen Ext. Asst. in Dairy Ext. Asst. in An. Husb. E. L. Benton H. R. Pettigrove Asst. Prof. Farm Crops Asst. Prof. of Civil Engr. L. A. Smith C. H. Pesterfield Asst. Prof. Mech. Engr.

and the second

December 17, 1942

1879.

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# Salary adjustments, continued

# To \$3200 (continued)

| Έ.  | S.  | Weisner | Ext. Asst. Poultry Path. |
|-----|-----|---------|--------------------------|
| J.  | °C. | Davis   | Asst. Prof. Economics    |
| -C. | s.  | Logsdon | Asst. Prof. Economics    |
| E.  | С.  | Prophet | Assoc. Prof. Geography   |

# To \$3100

| Β. | V. | Alfredson | Assoc. Prof. of Physiol. |
|----|----|-----------|--------------------------|
| Α. | В. | Bowman    | Asst. Prof. of Forestry  |
| P. | ₩. | Robbins   | Asst. Prof. of Forestry  |
| J. | F. | Thaden    | Asst. Prof. of Sociology |
| Ŀ. | H. | Brown     | Asst. Prof. Farm Mgt.    |
| K. | С. | Fandall   | Asst. Prof. of English   |
| 0. | Ε. | Morgan    | Foreman Heating Plant    |

# <u>To \$3000</u>

| Julia Tear      | Assoc. Prof. T.C. & R.A. |
|-----------------|--------------------------|
| E. J. Wheeler   | Res. Asst. in Farm Crops |
| C. E. Jefferson | Asst. Prof. Agric. Engr. |
| T. D. Stevens   | Asst. Prof. Forestry     |
| R. E. Loree     | Asst. Prof. Horticulture |
| Roberta Hershey | Ext. Asst. Nutrition     |
| J. G. Duncan    | Ext. Asst. Publications  |
| J. A. Strelzoff | Asst. Prof. Elec. Engr.  |
| J. F. Sykes     | Asst. Prof. Physiology   |

#### To \$2900

| C. W. Duncan   | Res. Asst. Agric. Chem.  |
|----------------|--------------------------|
| C. W. Barr     | Asst. Prof. Lands. Arch. |
| Mary Lewis     | Asst. Prof. H.M. & C.D.  |
| E. D. Devereux | Asst. Prof. Bacteriology |
| Keith Stein    | Asst. Prof. Music        |
| Frank Mitchell | Foreman Electrical       |
| C. P. Swanson  | Asst. Prof. Botany       |

# <u>To \$2800</u>

| F. H. Vogel    | Instructor in Forestry      |
|----------------|-----------------------------|
| C. S. Gerlach  | Asst. Prof. Landscape Arch. |
| A. H. Gower    | Asst. Prof. Chem. Engr.     |
| R. L. Sweet    | Asst. Prof. Chem. Engr.     |
| John Clark     | Asst. Prof. English         |
| W. L. Morofsky | Asst. Prof. of Entomology   |
| Dorothy Parker | Asst. Prof. Phys. Ed. Women |
| J. W. Thayer   | Instructor in Farm Crops    |
| Ed Shipley     | Foreman Cleaning Department |
|                |                             |

# To \$2600

| E. T. Welmers     | Asst. Prof. of Mathematics  |
|-------------------|-----------------------------|
| H. O. Reed        | Asst. Prof. of Music        |
| H. C. Beeskow     | Asst. Prof. of Botany       |
| R. L. Bateman     | Asst. Prof. of Chemistry    |
| L. P. Brown       | Asst. Track Coach           |
| Elizabeth Daniels | Asst. Prof. Phys. Ed. Women |
| Ann Kuehl         | Asst. Prof. Phys. Ed. Women |
| P. A. Hawkins     | Instructor in Bacteriology  |
| E. P. Lawrence    | Instructor in English       |
| Norris Grover     | Radio Engineer              |
| Russel Davis      | Instructor in Chemistry     |
|                   | 0                           |

# <u>To \$2500</u>

| H. E. Larzelere | Asst. Prof. of Economics    |
|-----------------|-----------------------------|
| Perry Bowser    | Ext. Spec. & Res. Asst. Hor |
| T. C. Stebbins  | Ext. Asst. in Horticulture  |
| Miriam G. Eads  | Ext. Spec. in Nutrition     |
| L. D. Jungwirth | Asst. Prof. of Art          |
| C. C. Hamilton  | Asst. Prof. of English      |
| Townsend Rich   | Asst. Prof. of English      |
| J. W. Shirley   | Asst. Prof. of English      |
| J. D. Hill      | Asst. Prof. of Mathematics  |
| E. C. Taber     | Asst. Prof. of Chemistry    |
| R. A. Fennell   | Asst. Prof. Zoology         |
| B. T. Ostensen  | Asst. Prof. of Zoology      |
| S. D. Gralak    | Instructor in Mech. Engr.   |
| V. A. Armitage  | Creamery                    |
| G. R. Heath     | Housing Director for Men    |
| J. W. Hope      | Technician in Museum        |

# <u>To \$2400</u>

Peter Tack J. F. Davis Justin Zinn J. W. McGrath Evelyn Mansfield E. E. Visger John Ruswinckel R. B. Nye B. M. Stewart S. B. Mead B. H. Grigsby H. W. Eck G. A. Dahlgren F. C. Dittrich P.M. Hendrickson Creamery Marie Mercier

Instructor and Res. Asst.Zool Res. Asst. in Soils Science Asst. Prof. of Geology Asst. Prof. of Physics Instructor in T.C. & R.A. instructor in Anatomy Instructor in Economics Instructor in English Instructor in Mathematics Instructor in Economics Instructor in Botany Instructor in Chemistry Instructor Phys. Ed. for Men Instructor Phys. Ed. for Men Secretary's Office

A. J. Weideman L. H. Blakeslee A. A. Johnson H. L. Kohls Hans Lucas J. M. Campbell A.J.M. Smith E. M. Banzet P. C. Morrison Kermit Smith Gordon Reavely

Res. Asst. Soils Science Res. Asst. in Animal Husb. Ext. Inst. Farm Crops Asst. in Res. in Farm Crops Res. Asst. in Horticulture Asst. Prof. of Mech. Engr. Asst. Prof. of English Asst. Prof. of Sociology Asst. Prof. of Geology Asst. Registrar Manager of Auditorium

# <u>To \$2300</u>

R. W. Lewis D. W. Hayne Helen Baeder Dorothy Benson R. P. Adams Lawrence Babb John Zimmer James Heyda Walter Toenjes Ruth Jameyson W. H. Sheldon Agnes McCann Evelyn Zwemer

Res. Asst. & Inst. Botany Res. Asst. in Zoology Inst. Foods & Nut. Inst. in T.C. & R.A. Inst. in English Instructor in English Instructor in Mathematics Instructor in Mathematics Superintendent Graham Sta. President's Office Instructor in Agric. Engr. Asst. to Dean of Engr. Inst. & Res. Asst. H.M. & C.D

1879. Salary Adjustments, continued

# To \$2200

L. B. Hein Paul DeKoning Barbara Hoffman L. P. Hedeman Arnold Williams S. A. Gallacher J. A. Ramsey Johannes Sachse C. R. Watts Cecil Langham H. E. Winters G. L. Goerner Dorothy Kerth Charles Schmitter C. W. Carlson L. A. Roberts

Instructor in Chemical Engineering. Instructor in Mechanical Engineering Instructor in M.C. & R.A. Instructor in Surgery Instructor in English Instructor in Foreign Languages Instructor in Foreign Languages Instructor in Foreign Languages Instructor in Sociology Instructor in Chemistry Instructor in Chemistry Instructor in Chemistry Instructor in Phys. Ed. for Women Instructor in Phys. Ed. for Men Instructor in Chemistry Instructor in Civil Engineering

# <u>To \$2100</u>

Lois Hays J. A. Foster J. R. Park B. M. Robinson Lyle Leisenring A. L. Daniels Superintendent Dunbar Forestry Exp. Sta. Instructor in Foods and Nutrition Instructor in English Instructor in Chemistry Instructor in Chemistry Asst. to Registrar Police Force

#### <u>To \$2000</u>

W. M. Snyder
Faye Kinder
M. L. Miner
J. M. Donaldson
V. E. Leichty
R. J. Krantz
L. Nelson

# <u>To \$1900</u>

Ruth Wyman M. L. Rosenthal Lucille Price W. C. Hummel Res. Asst. in Dairy Instructor Foods and Nutrition Res. Asst. and Instructor in Bacteriology Instructor in Surgery Instructor in English Instructor in Chemistry Res. Asst. in Farm Crops

Instructor in Institution Administration Instructor in English Instructor in Music Instructor in English

# To \$1700

Jeanette Somers Secretary to Dean of Home Economics

<u>To \$1400</u>

Neal Whitehead

Registrar's Office

