

MINUTES OF THE MEETING  
of the  
FINANCE COMMITTEE  
January 19, 1961

The Finance Committee convened at Kellogg Center at 7:00 a.m. for breakfast.

The following members were present:

Messrs. Harlan, Huff, Merriman, Smith, Stevens; President Hannah, Treasurer May

Absent: Mr. Vanderploeg; Dr. Bartlett

Investment  
recommenda-  
tions

1. Recommendation from Scudder, Stevens & Clark and Mr. Cress that for the Pension and Retirement Fund, for the fifth purchase in the 6-month stock purchase program of \$50,000 per month, 800 shares of National Cash Register be purchased. The yield is 1.8% based on a current dividend of \$1.20 per share and a present market price of about 66.
2. Recommendation from Scudder, Stevens & Clark and Mr. Cress that in the Pension and Retirement Fund 1,000 rights plus available cash be used to subscribe to an additional 100 shares of Lone Star Gas at an approximate price of \$40 per share.

Agreement with D.B. Varner re: alt. to house changed.

On motion by Mr. Huff, seconded by Mr. Stevens, it was voted to approve the recommendations in items 1 and 2.

3. Recommendation that the agreement made with Chancellor Varner providing a house allowance of \$2,000 per year for a 7½-year period to take care of the cost of the alterations and improvements made by him at his expense in the President's House on the Michigan State University-Oakland campus be amended to increase the allowance from \$2,000 per year to \$3,000 per year and extending the original period from 7½ years to 10 years. Mr. Varner has actually spent \$29,358.31 which does not include draperies, carpeting, furnishing, etc.

On motion by Mr. Harlan, seconded by Mr. Merriman, it was voted to approve the above recommendation. This action relates to former action taken in May 1959 and in September 1959.

Contract let  
to low bidder  
on telephone  
and electric  
ducts for  
new dorm.

4. Consideration of the following bids and awarding of the contract to the low bidder on the telephone and electric ducts for the dormitory now under construction:

Barker-Fowler	\$41,852	Central Electric	\$46,176
Hatzel-Buehler	43,720	Lansing Electric Motors	50,773
Hall Electric	44,444		

On motion by Dr. Smith, seconded by Mr. Merriman, it was voted to award the above contract to Barker-Fowler, the low bidder.

Negotiation  
of oil and  
gas lease  
authorized  
on S.V.H.Farm

5. Discussion of the possibility of an oil lease on the Sarah Van Hoosen Jones Farm.

On motion by Mr. Harlan, seconded by Mr. Merriman, it was voted to authorize the negotiation of an oil and gas lease on the Sarah Van Hoosen Jones Farm in Rochester with the understanding that the details are to be worked out by Attorney Carr, Chancellor Varner and Miss Jones so that her interests are adequately protected.

It is suggested that any revenue from the lease be divided between the University and Miss Jones on an equal-share basis. This, too, is subject to negotiation.

O'Dell, Hewlett  
& Luckenbach  
employed as  
architects  
for auditorium  
at MSU-O

6. Chancellor Varner recommended that he be authorized to employ O'Dell, Hewlett and Luckenbach as architects to prepare preliminary sketches and plans for an auditorium to seat 3,000 persons at Michigan State University-Oakland. It is contemplated that this building is to be designed to be built at a cost of less than \$2,000,000 and with the understanding that the architects will not be paid until the building is constructed.

Legisl approval  
to be req.  
for housing  
units, student  
center and  
im building  
at MSU-O

On motion by Mr. Stevens, seconded by Mr. Merriman, it was voted to approve the above recommendation.

7. Authorization for request for legislative approval for additional married housing units to be constructed at once for occupancy in the fall of 1961, additional dormitory housing for 1,000 students to be available for occupancy in the fall of 1962 and for housing units, student center and intramural building at Michigan State University-Oakland.

On motion by Mr. Stevens, seconded by Mr. Harlan, it was voted to instruct the officers of the University to take such steps as are necessary to secure legislative approval for these items.

Ralph Calder  
Architect on  
Chem Bldg.  
and new dorm.

8. Approval of Ralph Calder as architect for the new Chemistry Building.
9. The President outlined the necessity for immediate action for the selection of an architect to plan the new dormitory to house approximately 1,000 students to be constructed for availability for student use in the fall of 1962.

After discussion of architects and architecture, it was moved by Dr. Smith, seconded by Mr. Merriman, to authorize the employment of Ralph Calder for both the Chemistry Building and the new dormitory. The motion carried.

## Minutes of the Meeting of the Finance Committee, continued:

10. Trustee Harlan offered to provide a contribution of \$1,000 as a prize for architectural competition for the design of a building to house the University programs in Forestry and Conservation. It was suggested that the University arrange for this prize competition, selection of judges and other details subject to Mr. Harlan's approval.

\$1000 prize  
offered by  
Mr. Harlan

On motion by Dr. Smith, seconded by Mr. Merriman, it was voted to accept this offer and to authorize such competition.

11. Vice President May and Trustee Huff recommended that the Board approve the investment of retirement trust funds in a mortgage on a property in Ann Arbor leased by the Kroger Company, - the terms of the investment to be \$270,000 represented by a promissory note bearing interest at 6% per annum secured by an 18-year mortgage and assignment of the 15-year lease - servicing fee to be 3/8 of 1% leaving net realizable interest of 5.5/8%. At the expiration of the 15-year lease, there will be a balance remaining of \$70,000, protected by the mortgage on the property. The officers of the University and the University Attorney were authorized to conclude the transaction upon presentation of satisfactory title opinion approval of all implementing documents.

Investment in  
retirement  
trust funds  
in mortgage  
on property in  
Ann Arbor  
leased by  
Kroger

On motion by Mr. Huff, seconded by Mr. Harlan, it was voted to approve the above recommendation.

12. The President discussed his possible trip to visit University projects in Okinawa, Taiwan, Vietnam and Pakistan and raised the question as to whether the trip should be undertaken at this time or delayed.

President to  
make trip to  
University  
projects.

The Board unanimously agreed that it was desirable for the President to take this trip immediately following the February meeting of the Board of Trustees with the understanding that the March Board meeting would be delayed until after his return, possibly until the last week in March.

Adjourned.

MINUTES OF THE MEETING  
of the  
BOARD OF TRUSTEES  
January 19, 1961

Present: Dr. Smith, Chairman; Messrs. Harlan, Huff, Merriman, Stevens, President Hannah, Treasurer May and Acting Secretary Mercier

Absent: Mr. Vanderploeg; Dr. Bartlett

The meeting was called to order at 10:35 a.m.

The minutes of the previous meeting were approved.

SPECIAL MISCELLANEOUS

1. Approval of the Finance Committee Items on the previous page.

On motion by Mr. Stevens, seconded by Mr. Huff, it was voted to approve the Finance Committee Items.

2. Mr. Breslin discussed developments in the legislature of interest to Michigan State University.

The Board agreed that it was of the utmost importance that everything possible be done to convince the legislature that the funds appropriated for the Agricultural Extension Service and Agricultural Research be specifically earmarked for these purposes in the appropriation act.

The Board also unanimously expressed its grave concern over the needs of the University for structures to house libraries, classrooms, laboratories and faculty offices to accommodate the rapidly increasing enrollment.

3. Trustee Stevens expressed the hope that the Commencement Committee would give serious consideration to the possibility of extending an invitation to deliver the Commencement address at the 1961 Commencement to Dwight D. Eisenhower, General Douglas MacArthur or Herbert Hoover. Other members of the Board expressed approval.

Discussion of  
developments  
in legis. re:  
MSU

Commencement  
Com. to give  
consideration  
to securing  
Eisenhower,  
McArthur or  
Hoover to  
speak at  
Commencement

PRESIDENT'S REPORT

1. Designation of Marie Mercier as Acting Secretary of the Board and Acting Secretary of the University, effective January 1, 1961.

On motion by Mr. Stevens, seconded by Mr. Huff, it was voted to ratify the above action, appointing Miss Mercier Acting Secretary of the University, effective January 1, 1961.

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Trustees Stevens moved that the Board proceed to appoint a permanent Secretary and outlined his reasons for feeling this would be desirable.

The motion was not seconded.

Trustee Merriman expressed the hope that the selection of the new Secretary might be made from within the University.

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Marie Mercier  
designated  
Acting  
Secretary

Move to dis-  
cuss appt. of  
permanent  
Sec. was not  
seconded

NEW BUSINESS

## Resignations

Resignations and Terminations

1. Isabella F. McClellan, Home Economics Agent, Wayne County, January 31, 1961 to accept other employment.
2. Ralph Emerson Kirch, 4-H Agent at Large, February 28, 1961 to accept a position as Director of Resources at the National 4-H Club Foundation, Washington, D.C.
3. Frank W. Suggitt, Professor of Resource Development, December 31, 1960 to engage in private consulting work.
4. Geoffrey Y. Cornog, Assistant Professor of Political Science, December 31, 1960 to accept a position with the Public Administration Service, Chicago, Illinois.
5. Lyle D. Oleson, Instructor in Applied Mechanics, April 30, 1961. It was not expected that he would become a permanent faculty member.
6. Peter H. Ovenburg, Instructor in Zoology, August 31, 1961.
7. Charles W. Boas, Assistant Professor of Geography, April 30, 1961 to take a position in industry.
8. Jacques M. Levy, Assistant Instructor in Psychology, December 31, 1960. He has completed his graduate work.
9. H. Douglas Cook, Coordinator in Labor and Industrial Relations Center, December 31, 1960 to accept a position as Assistant to the Minority Leader of the House of Representatives in the State of Michigan.
10. Carol McClung, Librarian, Library, December 15, 1960 to become a full-time homemaker.
11. Roy J. Alexander, Dean of Students at Michigan State University-Oakland June 30, 1961 for health reasons.

## Leaves

Leaves--Sabbatical

1. Karl T. Hereford, Associate Professor of Education, with half pay from September 1, 1961 to August 31, 1962 for study and research in Latin America.
2. Buford L. Stefflre, Professor of Education with full pay from September 1, 1961 to February 28, 1962 for research and writing in Europe.
3. Malvern F. Obrecht, Associate Professor of Chemical Engineering with full pay from April 1, 1961 to June 30, 1961 for travel and writing in England.
4. Gordon E. Guyer, Associate Professor of Entomology with full pay from July 1, 1961 to December 31, 1961 for study at Oregon State and the University of California.
5. Hans Nathan, Associate Professor of Music with half pay from September 1, 1961 to August 31, 1962 for study and research in Florence, Italy.
6. Adrian Jaffe, Associate Professor of English with half pay from September 1, 1961 to August 31, 1962 for study and travel in France.
7. James L. Dye, Associate Professor of Chemistry with half pay from September 1, 1961 to August 31, 1962 for study and travel in Germany and Europe.
8. Richard E. Sullivan, Associate Professor of History with half pay from September 1, 1961 to August 31, 1962 for study in Europe.
9. William H. Form, Associate Director Labor and Industrial Relations Center with half pay from June 15, 1961 to June 14, 1962 for study and travel in Turin, Italy.

Leaves--Health

1. Marjorie Eastman, Associate Professor (Ext.) of Home Economics with full pay from January 1, 1961 to January 31, 1961.
2. Russell E. Horwood, Associate Professor of Dairy with full pay from January 1, 1961 to February 28, 1961.
3. Hazel B. Strahan, Professor of Textiles, Clothing and Related Arts with full pay from January 1, 1961 to June 30, 1961.
4. Ervin R. Van Der Jagt, Associate Professor of Natural Science with full pay from January 1, 1961 to March 31, 1961.

Leaves--Other

1. James F. Halm, 4-H Agent, Saginaw County, with full pay from February 13, 1961 to March 3, 1961 to attend the University of Georgia Extension School.
2. Roland H. Kaven, Extension Director, Iron County, with full pay from February 13, 1961 to March 3, 1961 to attend the University of Georgia Extension School.

NEW BUSINESS, continuedLeaves--Other

3. Donald J. Walker, 4-H Agent, Clinton County, with full pay from February 13, 1961 to March 3, 1961 to attend the University of Georgia Extension School.
4. Gould S. Pinney, 4-H Agent, Bay County with full pay from February 13, 1961 to March 3, 1961 to attend the University of Georgia Extension School.
5. Ingrid I. Tervonen, Home Economics Agent, Delta County, with full pay from February 13, 1961 to March 3, 1961 to attend the University of Georgia Extension School.
6. Lawrence W. Witt, Professor of Agricultural Economics without pay from January 23, 1961 to March 22, 1961 to work on Food for Peace program.
7. Richard W. Bishop, Assistant Professor of Education and Highway Traffic Safety Center, without pay from June 19, 1961 to July 17, 1961 to supervise workshop at Florida State College.
8. Lyle C. Wilcox, Instructor in Electrical Engineering without pay from January 1, 1961 to March 25, 1961 to accept an NSF Scholarship.
9. Dean E. Bluman, Instructor in Mechanical Engineering without pay from January 1, 1961 to December 31, 1961 to accept an NSF Scholarship.
10. C. C. Sigerfoos, Associate Professor of Mechanical Engineering, without pay from January 1, 1961 to August 31, 1961 to accept an ICA assignment in Latin America.
11. Abraham Rattner, Professor of Art, without pay from January 1, 1961 to August 31, 1961 to do creative work in France.
12. Joseph Lehner, Professor of Mathematics, without pay from September 1, 1961 to August 31, 1962 to become a member of the Number Theory Institute, at the University of Pennsylvania.
13. Thomas H. Osgood, Dean of the Graduate School, without pay from April 1, 1961 to June 30, 1961 to complete a foreign assignment in London.

Leaves

Appointments

Appointments

1. Oscar Uel Blank, Assistant Professor (Ext.) Extension Service, at a salary of \$11,500 per year on a 12-month basis effective February 15, 1961.
2. Frank Edward Klackle, Horticulture Agent, Kent County, at a salary of \$7,700 per year on a 12-month basis effective March 1, 1961.
3. Frances Edna Ann Carstens, Home Economics Agent, Lenawee County, at a salary of \$7,500 per year on a 12-month basis effective February 1, 1961.
4. Ruth Bremer Beale, Home Economics Agent, Jackson County, at a salary of \$6,400 per year on a 12-month basis, effective February 1, 1961.
5. Betty Lou Culbert Barber, Home Economics Agent, Wayne County, at a salary of \$5,400 per year on a 12-month basis effective January 23, 1961.
6. Sharon Lee Hall, 4-H Agent, Washtenaw County, at a salary of \$5,000 per year on a 12-month basis effective January 1, 1961.
7. Mary Dalziel Zehner, Instructor (Ext.) in Agricultural Economics at a salary of \$6,000 per year on a 12-month basis effective January 15, 1961.
8. Edward Phelps Speare, Associate Professor of Fisheries and Wildlife and Zoology at a salary of \$1,500 for the period June 19, 1961 to August 11, 1961.
9. Frank W. Suggitt, Project Coordinator, Fund for Adult Education, on three-quarter time basis at a salary of \$9,000 per year on a 12-month basis effective January 1, 1961 to December 31, 1961.
10. Eugene C. Doll, Associate Professor of Soil Science at a salary of \$9,200 per year on a 12-month basis effective February 1, 1961.
11. Curtis D. Piper, Instructor in Soil Science at a salary of \$5,000 per year on a 10-month basis effective March 16, 1961.
12. Jacob Maarten Van Bemmelen, Visiting Professor of Business and Public Service at a salary of \$1,000 for the period April 1, 1961 to June 30, 1961.
13. James Rodger Brandon, Associate Professor of Speech, at a salary of \$8,000 per year on a 10-month basis effective September 1, 1961 to August 31, 1962.
14. Henry J. Oosting, Visiting Professor of Botany and Plant Pathology at a salary of \$2,200 for the Summer School period June 19, 1961 to August 11, 1961.
15. Louise Dasler, Instructor in Nursing at a salary of \$5,600 per year on a 12-month basis effective February 1, 1961.

NEW BUSINESS, continued

## Appointments

Appointments, continued

16. Robert D. Burns, Visiting Professor of Zoology and Biological Station at a salary of \$2400 for the period June 19, 1961 to August 11, 1961.
17. Arlan L. Edgar, Visiting Professor of Zoology and Biological Station at a salary of \$1600 for the Summer School period June 19, 1961 to August 11, 1961.
18. Eldon Neal VanLiere, Instructor in Art, at a salary of \$3500 for the period January 1, 1961 to June 30, 1961.
19. Seymour Fogel, Visiting Artist, Art Department, at a salary of \$6500 for the period January 1, 1961 to June 30, 1961.
20. John Love Norman, Instructor in Music, at a salary of \$3150 for the period January 1, 1961 to June 30, 1961.
21. Temporary appointment of Constance Van Eeden, Assistant Professor of Statistics at a salary of \$7000 per year on a 10-month basis effective September 1, 1961.
22. Harm Jan de Blij, Assistant Professor of Geography and African Language and Area Center at a salary of \$8000 per year on a 10-month basis effective September 1, 1961.
23. Caroline Austin, Instructor in Physiology and Pharmacology at a salary of \$300 for the period January 9, 1961 to March 13, 1961.
24. Don Hausdorff, Instructor in American Thought and Language at a salary of \$5800 per year on a 10-month basis effective September 1, 1961.
25. Edward J. Heubel, Associate Professor of Political Science at Michigan State University-Oakland at a salary of \$8000 per year on a 10-month basis effective February 1, 1961 to August 31, 1962.
26. Kenneth D. Roose, Director of the Division of Business and Professor of Economics at Michigan State University-Oakland at a salary of \$14,500 per year on a 12-month basis effective July 1, 1961.
27. Ralph Claude Mobley, Professor of Physics at Michigan State University-Oakland at a salary of \$10,000 per year on a 10-month basis effective September 1, 1961.
28. James Adams, Associate Sports Editor, Television Broadcasting at a salary of \$6500 per year on a 12-month basis effective January 13, 1961.
29. Noble Bright, Jr. Administrative Officer, Nigerian Project, at a salary of \$7500 per year effective January 1, 1961 to August 4, 1962.
30. Temporary appointment of Julieanne Heyman, Consultant Pakistan Project, at a salary of \$8350 effective January 9, 1961.

## Transfers

Transfers

1. Ivan M. Lappin from 4-H Agent Macomb County to Assistant Instructor in the Institute for Extension Personnel Development at a salary of \$4000 per year on a 12-month basis effective from January 1, 1961 to December 31, 1961.
2. Elaine Mishler from Assistant Professor of Institution Administration and Manager of Landon Hall to Assistant Professor of Institution Administration and Manager of Campbell Hall and Landon Halls at a salary of \$7500 per year on a 12-month basis effective January 1, 1961.
3. Ruth B. Sands, from Specialist in Institution Administration and Manager of Campbell Hall to Specialist in Institution Administration and Manager of Snyder-Phillips Halls at a salary of \$7600 per year on a 12-month basis effective January 1, 1961.

## Salary inc.

Salary Changes

1. Salary increase for Margaret F. Abbott, Secretary to the Dean of Engineering, to \$5700 per year effective January 1, 1961.
2. Salary increase for Herman Rubin, Professor of Statistics to \$13,000 per year effective January 1, 1961.
3. Salary increase for J. Michael Bruno, Assistant Librarian at Michigan State University-Oakland to \$5500 per year effective January 1, 1961.

Ch. Wm. Temple  
to Co. Ext.  
Agt.

Miscellaneous

1. Change in title of William M. Temple from 4-H Club Work to County Extension Agent, Houghton-Keweenaw Counties, effective January 1, 1961. This is position 148.
2. Change David G. Moore from Professor and Head to Professor of Personnel and Production Administration, effective February 1, 1961. This recommendation is made at Dr. Moore's request.

Ch. D.G. Moore  
to Prof. Pers  
& Prod. Adm.



January 19, 1961

NEW BUSINESS, continuedMiscellaneous, continued

3. Promotion of Boyd G. Ellis from Instructor to Assistant Professor (Research) of Soil Science and a salary increase from \$5,400 per year on a 10-month basis to \$8,000 per year on a 12-month basis, effective March 16, 1961, and paid from Experiment Station funds.  
Promotion  
Boyd G. Ellis
4. Appointment of Dalton E. McFarland as Professor and Head of the Department of Personnel and Production Administration with a salary change from \$11,200 per year on a 10-month basis to \$15,500 per year on a 12-month basis, effective February 1, 1961.  
Ch. D.E. McFarland to Prof. & Hd Pers. & Prod. Adm.
5. Reappointment for one year from September 1, 1961, of Phillip James Thorson, Assistant Professor of Mechanical Engineering. Mr. Thorson has served his probationary period under tenure regulations.  
P.J. Thorson reappointed for 1 year.
6. Correction in the status of C. Howard Church: He is to be changed from a salary of \$13,200 per year on a 12-month basis to a salary of \$11,000 per year on a 10-month basis, effective September 1, 1961.  
Correction in change of status C. Howard Church
7. Change Laurence L. Quill from Professor and Head of Chemistry to Professor of Chemistry, effective February 1, 1961. Professor Quill will continue to serve as Director of the Division of Physical Sciences. This recommendation is made at Dr. Quill's request.  
L.L. Quill changed to Dir. Div. Physical Sci.
8. Appointment of Max T. Rogers as Professor and Acting Head of Chemistry at an additional salary of \$100 per month, effective February 1, 1961, for an indefinite period.  
Max Rogers app. Head of Chem.
9. Payment of \$100 to Lewis K. Zerby, Professor of Philosophy, for services he has performed in connection with a special conference dealing with the philosophy and methodology of mental health research held in the Kellogg Center, to be paid from account 21-2902.  
Add. payment \$100 Lewis K. Zerby
10. Change in salary source for H. H. Anderson, Professor (Research) of Psychology, to 75% from University General and 25% from account 71-2557, effective from January 1 to August 31, 1961.  
Ch. salary source H.H. Anderson
11. Change in status of Gladys L. Anderson, Lecturer in Psychology, from three-fourths time to full time with a salary increase from \$8,350 to \$11,135 per year on a 10-month basis, effective from January 1 to December 31, 1961. Her salary is paid from account 71-2557.  
Ch. status G.L. Anderson
12. Change in status of Frederick B. Waisanen, Assistant Professor of Sociology and Anthropology, from a salary of \$7,750 per year on a 10-month basis to \$9,690 per year on a 12-month basis, effective August 1, 1961, and paid 50% 11-3741 and 50% 71-6700.  
Ch. status F.B. Waisanen
13. Continuation of C. R. Hoffer as Professor of Sociology and Anthropology at a salary of \$4,500 per year on a 10-month basis, effective for one year beginning September 1, 1961. This is in addition to retirement pay.  
Cont. C R. Hoffer as Prof. Soc. & Anthropol.
14. Change in status of William E. Rhode from Assistant Professor of Political Science at Michigan State University-Oakland to Assistant Professor of Political Science and Assistant Director of Continuing Education at Michigan State University-Oakland with a salary increase from \$7,000 per year on a 10-month basis to \$8,750 per year on a 12-month basis, effective February 1, 1961. He is to be paid 67% from account 91-3074 and 33% from account 91-9621.  
Ch. status Wm. Rhode
15. Change in the terms of employment of Margaret Vande Bunt, Assistant Instructor in Natural Science, from a salary of \$1500 from October 1 to December 31, 1960, to a salary of \$500 per month from October 1, 1960 to March 31, 1961.  
Ch. terms of employment Margaret Vande Bunt
16. Designation of Hollie L. Lepley as Acting Dean of Students at Michigan State University-Oakland, in addition to his other duties, at an additional salary of \$100 per month, effective January 1, 1961 for an indefinite period.  
Hollie L. Lepley, Act. Dean students MSU-O
17. Change in title of Burton D. Friedman from Assistant Professor to Instructor in Education, effective from January 1 to June 30, 1961. He will receive his Ph.D. degree at the end of winter term 1961 and is to be an Assistant Professor effective July 1, 1961.  
Ch. title Burton Friedman
18. Assignment of Donald Meaders, Assistant Professor of Education, to the Taiwan Project at a salary of \$10,780 per year on a 12-month basis, effective from January 1, 1961, to December 31, 1962. Dr. Meaders will be the Agricultural Education Adviser.  
Donald Meaders assigned Taiwan Project.
19. Reassignment of Rowland R. Pierson, Associate Professor in the Counseling Center, to the Ryukyus Project, effective from July 1-31, 1961.  
Reassignment R.R. Pierson to Ryukyus Project.
20. Reassignment of Harry J. Friedman, Assistant Professor of Political Science, to the Pakistan Project at a salary of \$10,600 per year on a 12-month basis, effective from April 1 to August 31, 1961. This is a salary increase from \$10,600 per year. He is an Adviser for the Project, and his salary is paid from account 71-2034.  
Reassignment H.J. Friedman Pakistan Proj.
21. Assignment of Joseph LaPalombara, Professor and Head of Political Science, to overseas projects, as follows:
  - a. To the Vietnam Project at a salary of \$17,050 per year, effective from January 25 to February 18, 1961, paid from account 71-2020.
  - b. To the Pakistan Project at a salary of \$15,500 per year, effective from February 19 to March 13, 1961, paid from account 71-2034. He will return to the Political Science Department on March 14, 1961.
 Assignment Joseph LaPalombara to overseas projects.

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NEW BUSINESS, continuedMiscellaneous, continuedRetirement  
C. A. HoppertRetirement  
E. D. Long-  
neckerReport of  
death of  
Guy H. HillWidow to  
receive year's  
salaryReport of  
death of  
Georgia C.  
MuffittReport of  
death of H.L.  
BarnumApproval  
recommenda-  
tions Director  
PersonnelApproval  
recommenda-  
tions School  
of NursingTransfer of  
\$2400 from  
Labor Budget  
of School of  
Nursing to  
Salary acct.  
Mich. Press.  
dinner Jan. 27Communication  
Alice W.  
Burlingame

## 22. Recommendations from the Retirement Committee, as follows:

- a. Retirement of Carl A. Hoppert, Professor of Chemistry, at a retirement salary of \$3,000 per year, effective July 1, 1961. Professor Hoppert was born on August 4, 1896, and has been employed by the University since September 15, 1928.
- b. Retirement of Edward D. Longnecker, Associate Professor (Extension) of Soil Science, at a retirement salary of \$3,000 per year, effective July 1, 1961. Professor Longnecker was born on August 12, 1894, and has been employed by the University since September 1, 1935.

## 23. Report of the death of Guy H. Hill, Professor of Education, on December 30, 1960, of glioblastoma cerebral. Dr. Hill was born on January 16, 1900, and has been employed by the University since September 1, 1936.

## 24. Recommendation that the widow of Guy H. Hill receive his salary for one year beyond the date of his death.

On motion by Mr. Stevens, seconded by Mr. Merriman, it was voted to authorize the preparation of a suitable resolution on the death of Professor Hill to be spread upon the permanent minutes and a copy sent to the widow. It was also voted to approve the recommendation that the widow receive his salary for a period of one year. (Resolution on p. 19 of Resolutions Book.)

## 25. Report of the death of Georgia C. Muffitt, Clerk-Stenographer I in Fisheries and Wildlife, on December 6, 1960. Miss Muffitt was born on October 6, 1914, and had been employed by the University since January 4, 1960.

## 26. Report of the death of H. L. Barnum on December 12, 1960. Mr. Barnum was born on May 15, 1887, was first employed by the University on January 1, 1926 and was County Agricultural Agent in Missaukee and Roscommon Counties at the time of his retirement on July 1, 1952.

## 27. Recommendations from the Director of Personnel, as follows:

- a. Establishment of a Technician III position in Food Science, paid from account 71-2162.
- b. Reclassification of a Clerk-Stenographer II to a Secretary-Departmental II position in Food Science, paid 50% from 11-3041 and 50% from 71-600.
- c. Change a Technician III position in Food Science from half time to full time, paid from 71-6906
- d. Reclassification of a Clerk-Stenographer I to a Secretary-Departmental I position in Agricultural Engineering, paid from 11-2031.
- e. Reclassification of a Clerk-Typist to a Clerk II position in Surgery and Medicine, paid from 11-2961.
- f. Establishment of a Secretary-Departmental I position in Foreign Languages, paid from 71-2195.
- g. Establishment of a Clerk-Stenographer I position in the Audio-Visual Center, paid 75% from 71-2021 and 25% from 21-3005.
- h. Establishment of a Personnel Classification Technician VB in Personnel with a salary range of \$7500 to \$9180.
- i. Establishment of a Clerk-Stenographer II position in Personnel.
- j. Reclassify a Personnel Assistant III to a Personnel Assistant IV in Personnel, paid from accounts 11-2571 and 11-2521.
- k. Establishment of a Clerk-Typist position at Michigan State University-Oakland, paid from account 91-5842.

## 28. The School of Nursing recommends that nursing students be assigned to clinical facilities of Edward W. Sparrow Hospital, Lansing, for their professional nursing classes paralleled by practice. An agreement will be in effect designating:

- a. Responsibility for the Educational Program; Instruction, assignments, guidance, and supervision will be carried by the School of Nursing faculty.
- b. Responsibility for making available clinical and related facilities consistent with those recommended by the National League for Nursing for fully accredited collegiate program will be carried by the administration of the Edward W. Sparrow Hospital.

## 29. Recommendation for the transfer of \$2,400 from the Labor Budget of the School of Nursing to the Salary account.

## 30. The members of the Board of Trustees are invited to the annual Michigan Press Association dinner at 5:45 p.m. in the Red Cedar Room of Kellogg Center on January 27. Jack Bell, well known Washington reporter for the Associated Press, will be the speaker.

## 31. Communication from Alice W. Burlingame:

May I express my appreciation for the Citation of Honor which you accorded me on behalf of Michigan State University.

I feel very humble and indebted to the University for the fine training given me in the field of Ornamental Horticulture as a firm base toward this concept of Therapy Through Horticulture.

On motion by Dr. Smith, seconded by Mr. Harlan, it was voted to approve the Resignations, Leaves, Appointments, Transfers, Salary Changes and the foregoing Miscellaneous Items.

NEW BUSINESS, continuedSpecial Items

1. Bids were received on December 22 for the Engineering Building as follows:

Contracts  
awarded  
Engineering  
Building

General Construction

The Christman Company	\$1,846,000
Erickson & Lindstrom Construction Company	1,874,444
Spence Brothers	1,887,800
J. A. Fredman, Inc.	1,905,316
R. E. Dailey & Company	1,957,000
Walter L. Couse & Company	1,996,000
Barton-Malow Company	2,028,000

Mechanical Construction

R. L. Spitzley	884,600
Shaw-Winkler, Inc	897,200
Lorne Plumbing & Heating Company	914,668
Davis Brothers, Inc.	959,000
John E. Green Plumbing & Heating Co., Inc.	963,000
Page Plumbing & Heating Company	1,059,000

Electrical Construction

Central Electric Motors & Construction Co.	267,375
Hatzel & Buehler, Inc.	287,000
Barker-Fowler Electric Co.	300,000
Hall Electric Co.	317,000
Lansing Electric Motors	375,524
Triangle Electric Co.	450,900
W. D. Gale, Inc.	467,840

Elevator Construction

Lardner Elevator Co.	39,398
Detroit Elevator Co.	40,000
Rotary Lift Co.	42,650
Acme Elevator Co.	43,755
Otis Elevator Co.	44,987

It is recommended that the low bids be accepted and that the following project budget be approved:

Construction	\$3,200,000
Architect	277,022
Utilities	274,000
Site Improvement	110,000
Contingencies (furnishings and equipment)	138,978
	<u>\$4,000,000</u>

On motion by Mr. Huff, seconded by Mr. Merriman, it was voted to approve the awarding of the contracts on the Engineering Building to the low bidders. Mr. Harlan abstained from voting on this motion.

2. Bids were received on December 20 for water service to the Engineering Building, as follows:

Contract  
awarded on  
water service  
to Engr. Bldg.

Vermeersch Construction Co.	\$ 17,057.80
Shaw-Winkler	18,057.00
Mead Brothers	18,383.45
Angell Construction	21,834.04
Reed & Noyce	23,463.10
W. A. Brown Corporation	24,306.00
United Piping	26,400.00

It is recommended that the low bid of Vermeersch Construction Company be accepted.

On motion by Mr. Harlan, seconded by Mr. Huff, it was voted to award the contract for water service to the Engineering Building to Vermeersch Construction Company.

3. The following bids were received for construction of birds of prey pens at the W. K. Kellogg Bird Sanctuary:

Contracts  
awarded for  
birds of prey  
pens W.K.  
Kellogg Bird  
Sanctuary

Howell Equipment Company	3,250.00
Kalamazoo Metal Spraying and Machine Co.	3,722.68

It is recommended that the low bid of Howell Equipment Company be accepted and that the cost be charged to the grant for this work from the W. K. Kellogg Foundation.

4. The following bids were received for excavation work and remodeling of the ponds at the W. K. Kellogg Bird Sanctuary:

Excavation work  
ponds W.K.  
Kellogg Bird  
Sanctuary -  
contract  
awarded

Joe Heystek	8,440
H. H. Shinville, Inc.	9,345

It is recommended that the low bid of Joe Heystek be accepted and that the cost charged to the grant for this work from the W. K. Kellogg Foundation.

On motion by Mr. Merriman, seconded by Mr. Huff, it was voted to approve awarding contracts to the low bidders listed in items 3 and 4.



NEW BUSINESS, continuedGifts and GrantsGifts and  
Grants

1. Gifts for the University Museum with a total value of \$12,435.85. (The detailed list is on file in the Inventory Office.)
2. Grants for scholarship and loan purposes:
  - a. \$250 from the Michigan Engineering Society of Detroit to be added to the Michigan Engineering Society and Affiliated Groups Student Loan Fund.
  - b. \$900 from C. Allen Harlan of Detroit to help deserving students with capacity for an education with their money problems--as a loan to be repaid on a long-term basis.
  - c. \$5000 from The Caulkins' Foundation of Detroit to continue the scholarships for boys from farms to encourage young farmers to prepare themselves for greater service on their farms and in their rural communities. This is the 13th year that Mr. Caulkins has given this scholarship. He has given a total of \$65,000. (see motion after Gifts and Grants)
  - d. \$300 from the Michigan Federation of Music Clubs of Lansing to provide a scholarship in Music Therapy for winter and spring terms 1961.
  - e. \$25 from the National Honor Society of the Three Oaks High School to be credited to the Honors College Fund.
  - f. To continue previously established scholarships:
    - 1) For the Michigan Bankers Scholarship Fund:
      - a) \$100 from the Mason-Lake Soil Conservation District of Scottville
      - b) \$100 from the Pigeon State Bank
    - 2) \$128.44 from William Riker Johnson Post #205 of East Lansing
    - 3) \$10 from Gladys Stevens of Lansing for the Brody Scholarship Fund
    - 4) \$150 from the Michigan Elks Association of Lansing
    - 5) \$1,263.75 from Harrison E. Hemans of Harman, West Virginia, to be added to the Marion Lowe Hemans Loan Fund, which is to be known in the future as the Marian Lowe Hemans and Harrison E. Hemans Student Loan Fund.
    - 6) \$336 from The University of Buffalo of Buffalo, New York
  - g. \$100 from Mrs. Maurice Coplan of New York City for a scholarship to be awarded annually to a student in Emmons Hall on the basis of contributions to dormitory living, scholarship, and citizenship.
  - h. \$1,500 from Anheuser-Busch, Inc., of St. Louis, Missouri; \$1,000 of this to be used for a scholarship to a student in Food Marketing Management and \$500 for administration of the program.
  - i. \$640 from donors to the Ernst Victor Wolff Memorial Fund, the interest to be used annually for an award to a worthy music student.
  - j. To aid specified students:
    - 1) \$187 from The Board of Home Missions of Denver, Colorado
    - 2) \$100 from the Missionary Fund of Covert Community Church of Covert.
    - 3) \$1,330 from the Ransom Fidelity Company of Lansing
    - 4) \$125 from the Surbeck Scholarship Fund of Rapid City, South Dakota
    - 5) \$300 from E. Roger Hewitt Associates, Inc., of Lansing
    - 6) \$991.75 from the M. S. Sales Company of Hudson
    - 7) \$1,500 from John L. Zimmer of Harrisville.
    - 8) \$1,085 from the Oscar Mayer Foundation, Inc., of Madison, Wisconsin
    - 9) \$166.67 from the Allen County Medical Auxiliary of Fort Wayne, Indiana.
    - 10) \$200 from an anonymous donor of Grand Rapids.
    - 11) \$500 from The Rahr Foundation of Manitowoc, Wisconsin
  - k. \$100 from Joseph D. Allen of Lacon, Illinois, to be added to the student loan fund of Sigma Lambda Chi honorary fraternity to assist needy students in the Lumber Merchandising and Residential Building curricula.
  - l. \$279 from Frank Merriman of Deckerville for a scholarship for a student from the Deckerville area.
  - m. For scholarships at Michigan State University-Oakland:
    - 1) \$558 from The National Foundation of Rochester of Rochester, Michigan, to support two scholarships to be known as the Howard L. McGregor Memorial Scholarships.
    - 2) \$279 from George E. Wyman of Pontiac to continue the Roslyn B. Wyman Memorial Scholarship.
    - 3) \$60 from The Rochester Ministerial Association
    - 4) \$558 from the MSU-O SOS Club of Rochester for 3 tuition scholarships for winter and spring terms 1961
    - 5) \$279 from The Lake Angelus Branch of the Woman's National Farm & Garden Association, Inc., of Pontiac.
3. Grants as follows to be used under the direction of R. G. Mawby in 4-H Clubs:
  - a. \$131.25 from Republic Steel Company of Cleveland, Ohio, for handicraft awards.
  - b. \$250 from the Michigan Farm Bureau of Lansing for expenses of delegates to the International Livestock Show.
  - c. \$1,920 from the National 4-H Service Committee of Chicago to pay expenses of 20 state winners to Club Congress.
  - d. \$14,700 from the Sears Roebuck Foundation of Chicago for the Home Improvement Tour, National Safety Congress, National Junior Vegetable Growers Association, State Awards Trip, State 4-H Council, Scholarships for Leaders and Agents, Conference of County Chairmen, etc.
  - e. To send delegates to the Dairy Conference:
    - 1) \$395 from the Michigan Milk Producers Association of Detroit
    - 2) \$110 from the Michigan Artificial Breeders of East Lansing

January 19, 1961

NEW BUSINESS, continuedGifts and Grants, continuedGifts and  
Grants

4. Grant of \$2,000 from the Office of Information, Publications Research of the United States Department of Agriculture of Washington, D.C., to be used under the direction of George Axinn in the Institute for Extension Personnel Development to study the effectiveness of different types of publications as a means of mass communication.
5. Renewal of a grant of \$15,000 from the Atomic Energy Commission of Lemont, Illinois, to be used under the direction of W. A. Wood in Agricultural Chemistry to engage in tracer studies of carbohydrate metabolism in bacteria.
6. Renewal of a memorandum of agreement with the Michigan Rural Rehabilitation Corporation of East Lansing covering a grant of \$5,000 to be used under the direction of L. L. Boger in Agricultural Economics in estimating capital and credit needs of typical operating units in agriculture, debt repaying ability when adequately finance, and developing promising alternative financing systems.
7. Renewal of a memorandum of agreement with the Michigan Committee on Rural Electrification covering a grant of \$6,000.08 to be used under the direction of A. W. Farrall in Agricultural Engineering as a contribution in support of the cooperative television project.
8. Renewal of a memorandum of agreement with the Michigan Committee on Rural Electrification covering a grant of \$1113.75 to be used under the direction of A. W. Farrall in Agricultural Engineering as a contribution in support of the cooperative radio program "Electricity at Work for You".
9. Approval of a memorandum of agreement with the Buchanan Steel Products Corporation of Buchanan covering a grant of \$3,500 to be used under the direction of A. W. Farrall in Agricultural Engineering for a study of analyses of various cutting mechanisms.
10. Renewal of a memorandum of agreement with the Michigan Foundation Seed Association of East Lansing covering a grant of \$5,247.80 to be used under the direction of K. T. Payne in Farm Crops for research in field crops.
11. Renewal of a memorandum of agreement with the Michigan Certified Hybrid Seed Corn Producers Association of East Lansing covering a grant of \$1,058.25 to be used under the direction of E. C. Rossman in Farm Crops to develop improved corn hybrids for Michigan and to continue fundamental studies of corn breeding methods and corn genetics.
12. Grant of \$10,982 from the National Institutes of Health of Bethesda, Maryland, to be used under the direction of A. M. Pearson and B. S. Schweigert in Food Science for research on the isolation and identification of meat flavor components. Provision is made for 2 special graduate research assistants.
13. Renewal of a memorandum of agreement with the American Bottlers of Carbonated Beverages of Washington, D.C., covering a grant of \$3,500 to be used under the direction of I. J. Pflug in Food Science for research on bottle washing procedures and equipment. The agreement provides for a special graduate research assistant.
14. Grant of \$5,000 from the Packaging Foundation, Inc., of East Lansing, to be used under the direction of A. J. Panshin in the School of Packaging in Forest Products for research expenses.
15. Grant of \$1,000 from the Detroit Foundation of St. Louis to be used under the direction of C. M. Edwards in Forest Products for the Mobile Homes Program.
16. Grant of \$18,900 from the National Science Foundation of Washington, D.C., to be used under the direction of John W. Andresen in Forestry to study the geographic and morphologic variation patterns in the Pinus flexilis complex, a group of white pines of higher altitudes of the western United States and Mexico. Provision is made for a special graduate research assistant.
17. Grant of \$500 from the National Turkey Federation of Mount Morris, Illinois, to be used under the direction of R. K. Ringer in Poultry Science to determine the possible causes of aortic rupture in growing turkeys.
18. Grant of \$133,000 from the Carnegie Corporation of New York City to be used under the direction of W. Lloyd Warner in the Graduate School of Business Administration for a study of large-scale organizations in an emergent society.
19. Grant of \$2,000 from The Sperry and Hutchinson Company of New York City to be used under the direction of A. L. Seelye in the Graduate School of Business Administration to support a lecture series on the campus.
20. Grants as follows to be used under the direction of G. M. Jones and J. D. Edwards in Accounting and Financial Administration for fellowships to graduate students in Accounting:
  - a. \$1,000 from The Price Waterhouse Foundation of New York City
  - b. \$1,500 from The Trobas Foundation of Boston, Massachusetts.
  - c. \$150 from Arthur Andersen & Company of Chicago
  - d. \$150 from an anonymous donor.
21. Grant of \$500 from the Wolverine Insurance Company of Battle Creek to be used under the direction of Leon Weaver in the School of Police Administration and Public Safety to continue research in the area of non-military defense.

## NEW BUSINESS, continued

Gifts and  
Grants

## Gifts and Grants, continued

22. Grant of \$2,000 from the Inland Daily Press Association, Inc., of Chicago to be used under the direction of Paul J. Deutschmann in the Communications Research Center to continue the study of community attitudes toward newspapers.
23. Renewal of a memorandum of agreement with the National Education Association of Washington, D. C., covering a grant of \$1,000 to be used under the direction of Julian W. Smith in the College of Education for the project in outdoor education.
24. Grant of \$8,050 from the United States Office of Education of Washington, D.C., to be used under the direction of Elizabeth M. Drews in the College of Education for a study of the non-intellectual factors in superior, average, and slow high school students. Provision is made for a special graduate research assistant.
25. Grant of \$56,705 from the United States Office of Education to be used under the direction of John D. Krumboltz in the College of Education for a study of factors affecting the design of effective teaching machine programs.
26. Approval of a memorandum of agreement with the United States Office of Education covering a grant of \$14,900 to be used under the direction of Buford Stefflre in the College of Education to cover necessary additional cost of stipends payable to enrollees within the authorized enrollee complement in the field of guidance and counseling.
27. Grant of \$3,163.50 from JETS, Inc., of East Lansing, to be used under the direction of Richard T. Fallon in Engineering. This is a transfer from the income bank account to the disbursing account to carry on JETS work.
28. Approval of a memorandum of agreement with the Michigan Bean Shippers Association of Saginaw covering a grant of \$1,000 to be used under the direction of Axel L. Andersen in Botany to supplement the present bean disease research program.
29. Grant of \$23,000 from the National Science Foundation of Washington, D.C., to be used under the direction of G. W. Gillett in Botany to investigate genetic relationships and evolutionary dynamics in the flowering plant genus Phacelia (Hydrophyllaceae). Provision is made for special graduate research assistants.
30. Approval of a memorandum of agreement with Miller Chemical and Fertilizer Corporation of Baltimore, Maryland, covering a grant of \$660 to be used under the direction of H. S. Potter in Botany to evaluate the effectiveness of Miller 658 as a foliar fungicide on a number of important vegetable crops.
31. Renewal of a memorandum of agreement with the Velsicol Chemical Corporation of Chicago covering a grant of \$100 to be used under the direction of D. J. deZeeuw in Botany to further a special study in bioassay of seed treatment fungicides within an existing project on seed treatment and soil treatment fungicides.
32. Renewal of a memorandum of agreement with the Shell Development Company of Modesto, California, covering a grant of \$500 to be used under the direction of D. J. deZeeuw in Botany and Plant Pathology for seed treatment and soil treatment fungicide research. The agreement provides for a special graduate research assistant.
33. Grant of \$100 from Guy H. Cannon of Midland to be used under the direction of Rollin H. Baker in the Museum and Zoology for the Museo Dillman S. Bullock Research Fellowship.
34. Grant of \$140,133 from the United States Office of Education in Washington, D.C., to be used under the direction of G. J. Joyaux in Foreign Languages to conduct a Foreign Language Institute for 78 elementary and secondary school teachers of French and Spanish designed to improve their qualifications as foreign language teachers.
35. Grant of \$1,200 from E. I. Du Pont De Nemours & Company, Inc., of Wilmington, Delaware, for a postgraduate teaching assistant in Chemistry for 1961-62.
36. Grant of \$67,000 from the National Science Foundation of Washington, D.C., to be used under the direction of S. K. Haynes in Physics and Astronomy for a summer institute in physics for forty high school teachers of physics.
37. Approval of a memorandum of agreement with the Chemstrand Research Center, Inc., of Durham, North Carolina, covering a grant of \$3,250 to be used under the direction of D. J. Montgomery in Physics and Astronomy to conduct basic studies in fiber physics. The agreement provides for a special graduate research assistant.
38. Grant of \$19,700 from the National Science Foundation to be used under the direction of Donald M. Johnson in Psychology for research on the analysis of thinking. Provision is made for a special graduate research assistant.
39. Grant of \$18,000 from the Pontiac Public Schools to be used under the direction of F. B. Dutton in the Science and Mathematics Teaching Center to provide consulting services to the Pontiac School System.
40. Grant of \$295.20 from Leo A. Haak of East Lansing to be used by him in the Department of Social Science to continue studies of the interrelationships between student achievements, student backgrounds, student motivation, and other aspects of the educational environment related to learning in the university. This represents compensation received by Professor Haak for off-campus teaching during the fall term 1960.

NEW BUSINESS, continuedGifts and Grants, continued

41. Renewal of a memorandum of agreement with Johnson and Anderson, Inc., of Pontiac covering a grant of \$400 to be used under the direction of W. L. Mallmann in Microbiology and Public Health for a study of the public health hazards of compost.
42. Grant of \$15,000 from the Public Health Service, National Institutes of Health, of Bethesda, Maryland, to be used under the direction of Joseph Meites in Physiology and Pharmacology to study the pharmacological and nutritional control of prolactin and other hormones essential for mammary growth, milk production, and development of breast cancer.
43. Grant of \$50 from the Kalamazoo Kennel Club of Kalamazoo to be used under the direction of W. O. Brinker in Surgery and Medicine for small animal research.
44. Grant of \$28,480 from the National Institutes of Health to be used under the direction of C. K. Whitehair in Veterinary Pathology to determine the influence of infection on the nutritive requirements of animals. Provision is made for a special graduate research assistant.
45. Renewal of a memorandum of agreement with the Bureau of Public Roads of the United States Department of Commerce covering a grant of \$4,572 to be used under the direction of Theodore Forbes in the Highway Traffic Safety Center for research on the effect of very small and medium size or compact cars on highway capacity, traffic flow characteristics and safety.
46. Grant of \$5,000 from The Mary Louise Johnson Foundation of Detroit to be used under the direction of H. R. Neville in Continuing Education for the purchase of library materials for the Continuing Education Center at Michigan State University-Oakland.
47. Grant of \$498.81 from Walter Adams of East Lansing to be credited to the Discretionary Gift Fund (Dr. Adams indicates his own preference for the use of the money would be scholarship or research support). This amount represents Dr. Adams share of the royalties so far on "From Mainstreet to the Left Bank" and "Is the World Our Campus?"
48. Grants as follows to be used under the direction of L. A. Doyle in Continuing Education as a contribution toward the Christmas Adventure in World Understanding Program:

\$3 from Virginia Huntson of Jackson  
 \$150 from James F. Anderton of Lansing  
 \$75 from the Plymouth Congregational Church of Lansing  
 \$500 from The Detroit Edison Company  
 \$400 from the Ford Motor Company Fund  
 \$300 from Brown Brothers Contractors  
 \$225 from the American Bank and Trust Company of Lansing  
 \$225 from Oldsmobile Division, General Motors, of Lansing  
 \$115 from Robert C. Lindell  
 \$115 from Lindell Drop Forge Company  
 \$85 from Howard Sober, Inc., of Lansing  
 \$75 from Clark Construction Company  
 \$75 from Haussman Construction Company  
 \$75 from Dean and Harris, Inc., of Lansing  
 \$25 from R. L. Refior  
 \$2 from Jeannette P. Erickson  
 \$138 from Jane B. Hart  
 \$138 from L. A. Davidson  
 \$10 from Capitol City Golf Club  
 \$105 from Stuart J. Dunning, Jr.  
 \$500 from Ransom Fidelity Company of Lansing  
 \$280 from Mr. and Mrs. Clarence S. Roe of Lansing  
 \$50 from the Women's Society of Peoples Church of East Lansing  
 \$75 from Max Curtis, Inc., of Lansing  
 \$50 from the Kiwanis Club of Lansing  
 \$125 from Marshall W. Acker of New York City  
 \$50 from Frank Kropschot of Lansing  
 \$125 from Florence England of East Lansing  
 \$75 from John P. McGoff of East Lansing  
 \$115 from Bruce J. Maguire of Lansing  
 \$225 from Talbert and Leota Abrams of Lansing  
 \$75 from L. E. Marshall of East Lansing  
 \$25 from the A. B. C. Club of Grand Ledge  
 \$50 from Tranter Manufacturing, Inc., of Lansing  
 \$500 from Consumers Power Company of Jackson  
 \$50 from the Rotary Club of Lansing  
 \$25 from Seth Bidwell of Lansing

On motion by Mr. Merriman, seconded by Dr. Smith, it was voted to instruct the Acting Secretary to write a special letter to Mr. Caulkins expressing the sincere thanks of the Board for the continuing generosity of the Caulkins Foundation.

Gifts and  
Grants

January 19, 1961

NEW BUSINESS, continuedReports for Board membersApproval  
alteration  
and improve-  
ment items

## 1. Approval of alterations and improvements since the December Board meeting as follows:

a. Remodel Studio A and adjacent wall to Record Room and Main Control Room in Auditorium for WKAR	\$1,210
b. Improve acoustics in Room 302B, Home Economics, for Radio Broadcasting	425
c. Alterations to Rooms 240, 242, 244 and 246 in Auditorium for Television and Radio	1,450
d. Acoustic treatment of "D" Room 252, Student Services, for M.S.U. Development Fund	310
e. Improve heating system in Room 4 A-B, Business Administration	475
f. Cut door between rooms 105 and 106, Agriculture Hall, for Director of Extension	530
g. Alterations to Room 101, Administration, for Business Office	460
	<u>\$4,860</u>

## 2. Additional payments to salaried employees, as per list on file.

On motion by Mr. Harlan, seconded by Mr. Stevens, it was voted to approve the Reports for Board Members and to accept the Gifts and Grants.

The Board adjourned to meet on February 16 at Michigan State University-Oakland.

The Board will meet informally at dinner on the evening of February 15 and will accept the invitation to be the guests of the Board of Governors at Wayne State University on the late afternoon of February 16.

John A. Harlan  
President

Marie Mercier  
Acting Secretary