

PRESIDENT'S REPORTS, cont.

4. Approval of the request of Professor P. A. Herbert that the forestry summer camp be conducted this year in the Monongahela National Forest, West Virginia, with the provision that expenditures shall not exceed those of last year. The Dunbar Forest Experiment Station is occupied this year by a two hundred man conservation camp.
5. Delegation of W. A. Davenport with maintenance expenses only to attend the annual meeting of Superintendents of Buildings and Grounds held at Chicago University May 24th, 25th and 26th.

Forestry Camp
to be held
in Monongahela
Nat. Forest
W. Va.

Delegation
of Mr. Daven-
port to
Chicago.

On motion of Mr. Berkey, seconded by Mr. Daane, it was voted to accept the President's Reports.

The meeting adjourned at 3:45 P.M.

R. S. Shaw

President
H. H. Halladay

Secretary

Minutes of the
Meeting of the State Board of Agriculture
July 5, 1934

Present: Messrs. Brody, Chairman; Berkey, Daane, Downing, Halstead, Dr. Eugene Elliott, representing the Superintendent of Public Instruction; President Shaw and Secretary Halladay.

Absent: Mrs. Wilson

The meeting was called to order at 3:45 P.M.

The minutes of the previous meeting were approved, having been in the hands of the Board members.

RESIGNATIONS

Resignations

1. Resignation of W. T. Oglesby, Instructor in Physiology and Pharmacology effective August 31, 1934.

On motion of Mr. Brody, seconded by Mr. Daane, it was voted to accept the above resignation.

2. The following resignation was received from Herman H. Halladay, Secretary of the State Board of Agriculture, effective January 1, 1935:

July 5, 1934

"State Board of Agriculture
East Lansing, Michigan

Gentlemen:

I hereby tender my resignation as Secretary of the State Board of Agriculture, to take effect January 1, 1935.

I wish to take this opportunity to thank the members of the Board, both past and present, for the many courtesies that have been extended to me from time to time and for the confidence that has been placed in me.

Yours very truly,

(Signed) Herman H. Halladay

Secretary"

On motion of Mr. Daane, seconded by Mr. Berkey, it was voted that the resignation of Herman H. Halladay, Secretary of the State Board of Agriculture, as this date presented, be accepted effective January 1, 1935, salary to be continued until that date at the same rate of pay as paid during the past year; and the members of the Board hereby extend to Mr. Halladay their best wishes for his future success and happiness. Unanimously carried.

Appointments

APPOINTMENTS

1. Appointment of Ira Gould, Instructor in Dairy Husbandry, at a salary of \$1800 effective July 15, 1934.
2. Appointment of James Neilson as Research Assistant in Nut Culture at a salary of \$2400 per year, effective July 1, 1934.
3. Appointment of Miss Mabel Peterson as Housing Assistant in the Office of the Dean of Women, at a salary of \$1000 per year, effective July 1, 1934.
4. Appointment of Herbert T. Walworth as Instructor in Chemical Engineering at a salary of \$1500 per year effective July 1, 1934.
5. Appointment of Roger P. Link as Instructor in Physiology and Pharmacology, replacing W. T. Oglesby, at a salary of \$1680 per year, effective September 1, 1934.
6. Recommendation that Professor R. H. Pettit be placed on the payroll at half pay beginning September 1, 1934 and that his title be Consulting Entomologist, - salary \$2100.
7. Recommendation that Associate Professor Ray Hutson's title be changed to Professor and Head of the Department of Entomology effective July 1, 1934, and that his salary be fixed at the rate of \$3765.00 per year.
8. Appointment of Mrs. LaDore Irland as Instructor in History for one year at a salary of \$1500 per year, effective September 1, 1934.

On motion of Mr. Berkey, seconded by Mr. Downing, it was voted to approve the above appointments.

Travel

TRAVEL

1. Request of A. H. Nelson, Supervisor of Publications that mileage expense on one automobile to St. Paul, Minnesota, and return be granted so that two members of the department may attend the Agricultural College Editors Association meeting July 24th to 27th.
2. Request of Dean Giltner for mileage expense on one automobile to New York City and return, so that five members of the Veterinary Division staff may attend meetings of the International Veterinary Congress August 13th to 18th.
3. Recommendation of Dean Giltner that W. L. Mallmann, Associate Professor of Bacteriology, be allowed railway transportation at tourist rates to Pasadena, California and return (approximately \$95.00) to attend the annual meeting of the American Public Health Association September 3rd to 6th.

On motion of Mr. Berkey, seconded by Mr. Halstead, it was voted to approve the first two travel requests and to refer the third one to the President with power to act.

PRESIDENT'S REPORTS

\$900 trans.
from Contingent to Teacher Training.

1. Approval of the transfer of \$900 from the Contingent Fund to the Teacher Training - Salaries Account to cover the additional expense of increased enrollment in teacher training during the past year (\$25 per student per term is paid to the Board of Education for practice teaching). This item was referred to the President at the June Board meeting.
2. Authorization of railway transportation expenses on the basis of convention rates to Montreal and return for H. S. Patton, Jackson E. Towne, and E. L. Austin for the conference of the American Library Association (this item was referred at the June meeting of the Board).
3. Recommendation to the Board that the budget of the Alumni Office be increased from \$4000 to \$4500 for the ensuing year, and that this action be made retroactive for the year just closed. The cut in this budget last year amounted to \$1000.00. (Item referred at June meeting of the Board).
4. Approval of salary increase of R. H. Westveld, Assistant Professor of Forestry from \$2355 to \$2750 per year (this item was referred to the Advisory Committee at the June Board meeting. Consideration of an increase in rank to that of Associate Professor was deferred.
5. Approval of the release of one-third of Dr. F. M. Thrun's time to the Michigan State Tax Commission for an indefinite period, the College to pay two-thirds of his present rate of salary (\$3080) or \$2055 per year.
6. Authorization of the payment of \$100.40 from the Athletic Department budget to the University of Michigan Hospital for an operation on the knee of Avery Paxson, who was injured in the Marquette Football game last fall.
7. Approval of the payment of Athletic Department payrolls totalling \$131.15 to eleven persons on the College payroll for their services in connection with baseball games and track meets during spring term.
8. Approval of the transfer of credit items totalling \$78.23 against the Winans Dairy Company, Lansing, (now out of business) to the Crouse Dairy Company, which has taken over the assets and business of the Winans Company.

Travel of
Patton, Towne
& Austin to
Montreal.

Alumni budget
increased to
\$4500

Increase in
salary for
Westveld

Approval of
release of 1/3
of Dr. Thrun's
time to Tax
Commission
Payment of
\$100.40 to
Univ. Hospital
Avery Paxson
Approval of
Ath. Dept.
payrolls.

Approval of
transfer of
credit items
\$78.23 against
Winans to
Crouse Dairy

PRESIDENT'S REPORTS, cont.

9. Approval of the payment of three instructors for the forestry summer camp in West Virginia instead of two, the number used last year when P. W. Robbins, Research Assistant at the Dunbar Station, was available for extra services.
10. Approval of the recommendation of Professor Richards that Mrs. Sholl be continued as teacher of Pipe Organ for next year at the rate of \$24.00 per student per term, the amount paid into the college treasury by the student.
11. Approval of the recommendation of Professor Richards that Robert Miller be continued for next year as full time instructor in Harmony at a salary of \$1200.
12. Approval of Professor Richards' recommendation that four concerts by the Michigan State College Symphony Orchestra, with faculty members as soloists without fee, be presented in addition to the four events of the Student Concert Course at no additional cost to students.
13. Authorization of mileage expense for one automobile to Madison, Wisconsin, and return so that members of the Department of Economics may attend the American Institute of Cooperation July 9th to 13th.
14. Approval of Dean Anthony's request that G. S. Brown, Professor of Animal Husbandry, be granted leave to make a special trip sponsored by Swift and Company from July 23rd to August 4th, at no expense to the College.
15. Approval of Dean Anthony's recommendation that travel authorization be granted A. B. Love and Gifford Patch, the former to assist Michigan Elevator Exchange officials in Chicago and the latter to aid Farm Bureau Services, Inc., in St. Paul, Minnesota. Expenses to be paid by the respective organizations.
16. Approval of payment of accident report of Milton Cain, Buildings and Grounds employee, who contracted poison ivy infection at work. Time lost was sixteen hours at forty cents, amounting to \$6.40.
17. Approval of the appointment of the following graduate assistants and fellows for the year 1934-35 (replacements or continuations - no new positions):

Division of Agriculture

- 1) Department of Dairy Husbandry - Chloron Conley as half time graduate assistant 1934-35.
- 2) Department of Farm Crops - Val E. Silkett as half time graduate assistant, 1934-35.
- 3) Department of Farm Crops - H. L. Dunton as half time graduate assistant, 1934-35.
- 4) Department of Soils - Fred Davis as half time graduate assistant on Purnell funds, 1934-35.
- 5) Department of Soils - Robert Rasmusson as quarter time graduate assistant on college funds, 1934-35.
- 6) Department of Soils - Paul Vlasoff as quarter time graduate assistant on college funds, 1934-35.
- 7) Reappointment of W. S. Ligon to Potash Export Fellowship at \$1200 per year 1934-35.

Division of Applied Science

- 8) Department of Botany - Buford H. Grigsby as half time graduate assistant, 1934-35.
- 9) Department of Botany - Ralph Lewis as half time graduate assistant, 1934-35.
- 10) Department of Botany - Harold L. Barnett as half time graduate assistant, 1934-35.
- 11) Department of Chemistry - Edwin Donahue as half time graduate assistant, 1934-35.
- 12) Department of Chemistry - Charles G. Noble as half time graduate assistant, 1934-35.
- 13) Department of Chemistry - Arthur Neeley as half time graduate assistant, 1934-35.
- 14) Department of Chemistry - George Bauer as quarter time graduate assistant, 1934-35.
- 15) Department of Chemistry - R. Clark Dawes as quarter time graduate assistant, 1934-35.
- 16) Department of Chemistry - Robert C. Olson as quarter time graduate assistant, 1934-35.
- 17) Department of Chemistry - Richard Saltonstall as quarter time graduate assistant, 1934-35.
- 18) Department of Chemistry - Richard A. Macomber as quarter time graduate assistant, 1934-35.
- 19) Department of Entomology - James N. Merritt as half time graduate assistant, 1934-35.

Approval of
payment of 3
instructors
for For. Summer
Camp in W. Va.

Mrs. Sholl to
be continued
as teacher of
pipe organ.

Robert Miller-
Inst. Harmony

4 concerts by
Mich. State
Symphony Orch.
to be given.

Mileage on 1
car for Econ.
to Madison,
Wis.

Prof. Brown
granted leave
to make trip
sponsored by
Swift & Co.
Travel granted
G. Patch &
Love to St.
Paul.

Accident rep.
on Milton Cain

Appointments
of graduate
assistants
and fellows
for 1934-35.

PRESIDENT'S REPORTS, cont.

Appointments
of Graduate
Assistants
and Fellows
continued.

17. Appointment of Graduate Assistants continued.

Applied Science

20) Department of Physics - William G. Keck as half time graduate assistant, 1934-35.

21) Department of Zoology - Walter E. Heston as half time graduate assistant, 1934-35.

22) Department of Zoology - James T. Wilkinson as quarter time graduate assistant, 1934-35.

Division of Engineering

23) Department of Chemical Engineering - Kenneth L. Clark as half time graduate assistant, 1934-35.

24) Department of Mechanical Engineering - Kenneth J. Trigger as half time graduate assistant, 1934-35.

Division of Home Economics

25) Emmajean Stephens as quarter-time graduate assistant in nutrition at \$300.00 (Purnell funds) for 1934-35.

26) Louise Zerweck as quarter time graduate assistant in home management at \$500 (Purnell funds) for 1934-35.

Division of Liberal Arts

27) Department of Economics - Harry E. Rice as quarter time graduate assistant, 1934-35.

28) Department of Sociology - half time graduate assistant on Purnell funds for 1934-35 (name to be supplied later).

Division of Veterinary Science

29) Department of Animal Pathology - C. D. Logsdon as half time graduate assistant, 1934-35.

30) Department of Bacteriology - Lynferd J. Wickerham as quarter time graduate assistant, 1934-35.

31) Department of Bacteriology - Lindson P. Anderson as quarter time graduate assistant, 1934-35.

32) Department of Bacteriology - Robert T. Habermann as part-time assistant on a quarter-time basis, 1934-35.

33) Department of Bacteriology - Adolph Sypien as part-time assistant on a quarter-time basis, 1934-35.

18. Approval of the Graduate Council's recommendation for the establishment of two quarter-time fellowships in Biological Chemistry at \$300.00 a year, to be financed from the revolving fund established by Board action May 17, 1934, and the appointment of Lawrence C. Walker and Harvey B. Ohmer to these fellowships for 1934-35.

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to approve the President's Reports.

SECRETARY'S REPORTS

1. Report of progress on C. W. A. projects.

Report placed on file.

MISCELLANEOUS REPORTS

1. Report of Mr. Daane on the East Lansing Bank's request for the exchange of \$2,000 Oneida and Eagle Township No. 12 bonds; also report on exchange of \$1000 bonds - Grand Rapids and Parish Townships, Fractional school district No. 3, 6%.
Mr. Daane recommended the exchange of the above-mentioned bonds as outlined in correspondence on file in the Secretary's Office.

On motion of Mr. Halstead, seconded by Mr. Brody, it was voted to approve the report of Mr. Daane.

2. Report on letter from John Marshall vice-president and cashier of the Bank of Lansing relative to security for college deposits.

No action.

MISCELLANEOUS

1. Committee to be appointed to pass on application for excuse from Military Training.

On motion of Mr. Daane, seconded by Mr. Berkey, it was voted to authorize the President to appoint a committee to deal with applications for excuse from Military Training -- the committee to make recommendations to the Board.

Report on
C. W. A.
projects.

Report of Mr.
Daane on ex-
change of
bonds.

Letter from
cashier of
Bank of Lan-
sing re:
security for
college de-
posits.

Committee app.
to consider
excuses from
Military Train-
ing.

MISCELLANEOUS, cont.

2. Approval of 1934-1935 Budget.

On motion of Mr. Berkey, seconded by Mr. Downing, it was voted to adopt the budget as presented for 1934-1935 in the amount of \$2,190.459.00.

3. Insurance to be carried on all off-campus properties.

On motion of Mr. Daane, seconded by Mr. Brody, it was voted that insurance for fire and windstorm on all outside college property be carried for a fair valuation. (No insurance to be carried on campus buildings).

4. Automobile insurance.

On motion of Mr. Downing, seconded by Mr. Halstead, it was voted that insurance on all college-owned automobiles be carried.

5. Request from Editor and Business Manager of the Wolverine that the Board authorize the placing of the Wolverines to students on a compulsory basis.

On motion of Mr. Daane, seconded by Mr. Brody, it was voted to refer the above matter to the President with power to act.

6. Presentation for record of the opinion of the Attorney General's office relative to the obligations of the Michigan State Institute of Music and Allied Arts.

On motion of Mr. Daane, seconded by Mr. Brody, it was voted to approve the placing on file of the opinion from the Attorney General's office.

7. Approval of the signing of release of Michigan State College - Department of Music from further obligations with the Institute of Music and Allied Arts as per indenture on file.

On motion of Mr. Daane, seconded by Mr. Brody, it was voted to approve the signing of the above-mentioned release.

The meeting adjourned at 5:45.

R. S. Shaw
President

Herman H. Halladay
Secretary

There was no meeting of the State Board of
Agriculture during August, 1934.

Approval of
1934-35 budget

Insurance to
be carried on
all off-campus
projects.

Insurance on
all college
owned auto-
mobiles to be
carried.

Request to
have Wolverine
on compulsory
basis ref. to
Pres.

Opinion from
Att. Gen. re:
obligations
of Institute.

Approval of
signing of
release of
M.S.C. Dept.
of Music from
further obli-
gations with
Institute of
Music.