

BUILDING COMMITTEE ITEMS

1. Communication from the City of East Lansing relative to the possible construction of a second unit of a garbage disposal project.
2. Communication from the City of East Lansing requesting the State Board of Agriculture to provide \$300.00 to be supplemented by \$1200 by the City of East Lansing to cover the cost of a survey looking into the entire matter of sewage disposal.

On motion of Mr. Brody, seconded by Mr. Daane, it was voted to approve items 1 and 2.

3. Recommendation from the Athletic Council for certain changes in the offices of the Athletic Department.

On motion of Mr. Daane, seconded by Mr. Brody, it was voted to approve the above recommendation according to arrangements suggested by Mr. Wilkins - cost to be approved by Mr. Wilkins.

4. Recommendation from the Athletic Council for the construction of a brick ticket office at the northwest corner of the stadium at an estimated cost of \$1150.00.

On motion of Mr. Daane, seconded by Mr. Brody, it was voted to approve the above recommendation.

5. Communication from Mr. Clarence Wedge requesting that he be allowed to have a garden on certain land owned by the college not now under cultivation.

No action.

6. Report of Secretary on general labor situation.
7. Report of progress on Morrill Hall changes, laundry, dormitory, etc.

It was voted to hold the next meeting of the State Board of Agriculture at 10 A.M. on July 8.

The meeting adjourned at 4:45 P.M.

*Robert D. Shaw*  
\_\_\_\_\_  
President

*John A. Hannah*  
\_\_\_\_\_  
Secretary

\*\*\*\*\*

Minutes of the  
Meeting of the State Board of Agriculture  
July 8, 1937

Present: Mr. Brody, Chairman, Messrs. Berkey, Daane, Downing, Halstead; Mrs. Wilson; President Shaw, Comptroller Wilkins and Secretary Hannah

Absent: Dr. Elliott

The meeting was called to order at 10 A.M.

The minutes of the previous meeting were approved.

RESIGNATIONS, APPOINTMENTS AND LEAVES

1. Resignation of Miss Mary Baldwin, secretary in the office of the Dean of Women effective July 15, 1937.
2. Resignation of Mr. Kenneth J. Trigger (on leave without pay during the school year 1936-37) as Instructor in Mechanical Engineering, effective August 31, 1937.
3. Resignation of Dr. F. M. Thrun, Associate Professor of Economics, (on leave with the Resettlement Administration from October 1, 1935 to June 30, 1937) effective June 30, 1937.

On motion of Mr. Downing, seconded by Mr. Brody, it was voted that, instead of accepting Dr. Thrun's resignation, the Board grant him an additional six months' leave of absence with the request that he notify the College definitely on October 1, 1937 as to whether or not he will be returning to the staff on January 1, 1938.

4. Resignation of Miss Inez Spofford, Assistant in Charge of Assigned Reading Room at the Library, effective August 1, 1937.
5. Resignation of Mr. E. A. Finney, Assistant Professor of Civil Engineering, effective September 1, 1937.

1329

Communica-  
tions from  
City of E.L.  
relative to  
garbage dis-  
posal and  
sewage dis-  
posal.

Certain  
changes in  
offices of  
Ath. Dept.  
approved.

Approval of  
construction  
of brick tick-  
et office  
at stadium.

Letter from  
Mr. Weuge

Report of  
Sec. of  
labor situa-  
tion.

Report on  
Morrill Hall  
changes, etc.

Resignations

RESIGNATIONS, APPOINTMENTS AND LEAVES, continued

Appointments

6. Resignation of Miss Alberta Young, Instructor in Foods, effective August 31, 1937.
7. Appointment of Miss Orletta Hansen as Housing Assistant in the office of the Dean of Women, effective July 1, 1937 at a salary of \$1200.00 per year.
8. Temporary appointment of Miss Margaret Hotchin as secretary in the office of the Dean of Women, during the month of July at a salary rate of \$100.00 for the month.
9. Appointment of Dr. Ben Ewema as Assistant Professor of English at a salary of \$3000.00 per year, effective September 1, 1937 (replacing Mr. W. J. Muilenberg, resigned).
10. Transfer of Robert S. Linton, Associate Professor of Education, from the Department of Education to the position of Assistant Registrar at a salary of \$3750.00 per year, effective August 1, 1937.
11. Continuation of Mr. Albert Agett as Instructor in Chemistry during the school year of 1937-38 at a salary of \$1600.00 per year. (Mr. Agett was appointed Instructor in Chemistry for the spring term 1937 only).
12. Appointment of Miss Elizabeth L. Read, as Assistant in Charge of the Assigned Reading Room, replacing Miss Inez Spofford, resigned, effective August 1, 1937, at a salary of \$1500 per year.
13. Appointment of Dr. Paul Krauss as an Instructor in German (replacing Mr. Steinmetz on leave for the year 1937-38 at a salary of \$2200.00 per year.
14. Temporary appointment of Mr. D. E. Brady as Instructor in Animal Husbandry for the period September 1, 1937 to July 1, 1938 at a salary of \$2,000 for the period. (Mr. Brady will fill the place left vacant through the granting of a leave of absence to Professor Branaman.)
15. Recommendation of the Graduate Council for the appointments of the following graduate assistantships for the year 1937-38:
  - a) David E. Christian, half-time graduate assistant in Economics and Accounting in place of the two quarter time graduate assistantships held by Mr. S. K. Frisbie and Mr. L. Alto.
  - b) Mr. Fordyce A. Voss as quarter time graduate assistant in Agricultural Economics to succeed Mr. F.A. Williams.
16. Continuation of the appointment of Mr. W. F. Johnston (pending final statement of the retirement policy) as State Discussion Group Leader at the same salary, \$3000.00 per year.
17. Permanent appointment of Mr. John Doneth as Extension Specialist in Farm Management at a salary of \$2200.00 per year effective July 1, 1937. (Mr. Doneth was appointed in July 1936 for one year).
18. Change in status of Mr. E. C. Scheidenhelm (now one-half time Extension Specialist in Dairying and one-half time Instructor in Dairying) as full-time Extension Specialist in Dairying at a salary of \$2900.00 per year effective July 1, 1937.
19. Appointment of Dr. W. T. S. Thorp, now on a part-time basis at \$200.00 per year with rest of salary paid by the Department of Agriculture, as Instructor and Assistant in Animal Pathology at a salary of \$2100.00 per year, effective July 1, 1937.
20. Appointment of Mr. E. E. Vinger (full-time Instructor in Anatomy for the spring term at a \$1500.00 rate) as Instructor in Anatomy at \$1800.00 per year, effective September 1, 1937.
21. Appointment of Mr. John Cunkelman to succeed himself as part-time assistant on a half-time basis in the Department of Anatomy.
22. Appointment of Mr. Clifford Westerfield as part-time assistant in the Department of Anatomy on a three-quarter time basis during 1937-38.
23. Recommendation that Miss Mary Bruce, assistant in the Department of Animal Pathology, be made Instructor in Pathology at \$1320.00 per year (one-half college funds, one-half Abortion Test funds), effective July 1, 1937.
24. Change in status of Mr. Robert F. Langham from half-time graduate assistant in Animal Pathology to Part-time assistant on a half-time basis during 1937-38.
25. Continuance of Virginia Ross, Constance Clack, and Arnold Hook as quarter-time graduate assistants in Bacteriology during 1937-38.
26. Continuance of Mr. Ralph Watson as part-time assistant in Bacteriology (quarter-time basis during 1937-38.
27. Appointment of Dr. E. E. Hamann, Special Agent for the Bureau of Animal Industry, as Instructor in Food Hygiene at a salary of \$200.00 per year, effective September 1, 1937.
28. Appointment of Dr. Josephine VonEberstein as half-time graduate assistant in Surgery and Medicine for 1937-38, replacing Alvin R. Wingerter.

RESIGNATIONS, APPOINTMENTS AND LEAVES, continued

29. Appointment of Dr. John Arnold as Instructor in the Department of Medicine, Surgery and Clinic, effective September 1, 1937 at a salary of \$1800.00 per year.
30. Appointment of Mr. W. Paul Fuller as Part-time Instructor in Mathematics during 1937-38 at \$1000.00 per year (to be paid in ten monthly installments with the first on September 30, 1937). This replaces one of the \$700 part time men in the department during 1936-37.
31. Recommendation of Dean Emmons that Dr. J. O. Swain, Assistant Professor of Modern Languages, be granted a leave of absence from September 1, 1937 to August 31, 1938, without pay in order that he may accept a position for a year as Chairman of the Department of Romance Languages at the University of Tennessee. Leaves
32. Recommendation of Dean Anthony that Dr. C. F. Huffman, Associate Professor and Research Associate in Dairy Husbandry, be granted a two months leave of absence (one month in addition to regular vacation month due him) with pay. Dr. Huffman has been asked to present a paper on his research work at the International Dairy Congress in Berlin in August.
33. Recommendation of Dean Anthony that Mr. Karl Dressel, Assistant Professor of Forestry be granted a leave of absence from September 1, 1937 to July 1, 1938 on half pay, in order that he may pursue graduate study.

On motion of Mr. Daane, seconded by Mr. Berkey, it was voted to approve the Resignations, Appointments and Leaves except item 3 on which action already appears.

TRAVEL

## Travel

1. Mileage on one automobile so that members of the Animal Pathology staff may attend the meeting of the American Veterinary Association in Omaha, Nebraska August 17 to 20.
2. Request of Dean Anthony and Director Baldwin that an allowance of \$30.00 (from Extension funds) be made so that Mr. H. C. Moore, potato specialist in the Farm Crops Department, may attend a series of potato meetings in New York State August 17 to 20. (Remainder of the expenses are to be taken care of from Michigan Crop Improvement or from personal funds).
3. Mileage on one car so that members of the Poultry Department may attend the Poultry Science Association meeting to be held in Madison, Wisconsin, the latter part of July (poultry department funds).
4. Travel of Dr. James Tyson to Toledo, Ohio on July 19 to address the greenkeepers of Ohio. (no expense to the College involved).
5. Full expenses for Director R. J. Baldwin to Chicago, Illinois, to attend a meeting called by Dr. C.W. Warburton on June 29 and 30.
6. Automobile mileage on one car and full expenses for Mr. A.G. Kettunen and Miss Olga Bird so that they may attend the annual four-state Club Leader Conference to be held at Culver, Indiana, July 14 to 17. (It is understood that four members of the Club staff will go and that funds authorized for Mr. Kettunen and Miss Bird will be pro-rated among them).
7. Authorization for Mr. J. M. Moore, Extension Specialist in Poultry, to attend the annual meeting of the International Baby Chick Association at Baltimore, Maryland, July 19-22, first class railroad fare only requested to be paid from extension funds.
8. Request of Dean Giltner that Dr. Huddleson be delegated to attend the meeting of the Rocky Mountain States Medical Association in Denver, Colorado, July 21 to 23 inclusive, in order to put on an exhibit on Brucellosis. It is requested that the exhibit is to be returned by way of Omaha, Nebraska, in order that it may be shown at the annual meeting of the American Veterinary Medical Association, August 16 to 20. All expenses to be charged to Rackham Fund No. 4.

On motion of Mr. Brody, seconded by Mr. Daane, it was voted to approve the Travel requests.

MISCELLANEOUS

1. Request of Professor Richards for approval of payment of \$25.00 to Mr. Keith Stein, Instructor in Music, for his services in the Band on Baccalaureate and Commencement days. Payment of \$25.00 to Mr. Stein approved.
  2. Recommendation that diplomas be granted to those students completing requirements for graduation at the end of the six weeks' and of the twelve weeks' session, according to the Registrar's records. (See list page 1336) Approval of granting degrees
  3. Communication from Mr. Nathan Brewer requesting that his summer school fees be waived. He states that he contracted Undulant Fever while attempting a research project for the College which prevented him from finishing in the fall of 1936. Request from N. Brewer that S.S. fees be waived.
- On motion of Mr. Downing, seconded by Mr. Halstead, it was voted to approve items 1, 2, and 3.
4. Recommendation from Dean Anthony and Director Baldwin that a supplementary budget of \$10,000 be approved for the Extension Department. (This request is made because of the reduction in Federal funds). Request from Extension that supple. budget

On motion of Mrs. Wilson, seconded by Mr. Daane, it was voted to approve the above request.

## MISCELLANEOUS, continued

- Budget of \$14,000 set up for Institute of Conservation
5. Recommendation from Dean Anthony that a budget of \$18,800 be set up for the fiscal year July 1, 1937 to July 1, 1938 for the Institute of Conservation which was established at the May Board meeting.
- On motion of Mr. Daane, seconded by Mr. Downing, it was voted to approve the above item with a budget of not to exceed \$14,000 to be set up.
- Appointment of Lee Roy A. Schoermann also Dr. Wolfanger
6. In connection with the above request that a budget be set up for the Institute of Conservation, the following appointments are recommended:
- a) Mr. Lee Roy A. Schoermann as Director of the Conservation Institute with the title also of Professor of Conservation at a salary of \$5000 per year, effective August 1, 1937.
- b. Dr. L. A. Wolfanger as Associate Professor and Research Associate and Extension Specialist in Land Use, effective September 1, 1937, at a salary of \$4000.00 per year.
- On motion of Mr. Downing, seconded by Mr. Brody, it was voted to approve the above request.
- Approval of cooperative arrangement with Conservation.
7. Recommendation of Dean Anthony and Director Baldwin for the approval of a cooperative arrangement with the State Department of Conservation in connection with the Extension work on Farmland/ <sup>The proposal is that a</sup> Land Game Specialist be employed cooperatively by the State Department of Conservation and the Michigan State College Extension Service, the salary to be paid entirely by the Department of Conservation and the office and travel expenses to be borne by the Extension Service).
- On motion of Mr. Downing seconded by Mr. Brody, it was voted to approve item 7.
- R.V. Gunn placed in charge of all teach. resear. and Ext. in Ag. Econ.
8. Recommendation of Dean Anthony, Director Baldwin and Dr. Patton that Mr. R. V. Gunn, at present fully employed as an Extension Specialist in Agricultural Economics, be placed in charge of all teaching, research and Extension in Agricultural Economics, in the Department of Economics, at a salary of \$3900 per year to be divided equally among those three funds.
- Jean Hawks placed on half time.
9. Recommendation of Dean Dye and Director Garaner that effective January 1, 1938 Miss Jean Hawks, Assistant Professor of Nutrition, (now employed one-half time on Experiment Station and one-half time on the teaching staff) be placed on half-time, one-quarter time from Station funds and one-quarter from teaching (\$1500 per year).
- On motion of Mr. Daane, seconded by Mr. Halstead, it was voted to approve items 8 and 9.
- C.M. Newlin Act. Chairman English 37-38
10. Recommendation that Mr. C. M. Newlin, Associate Professor of English, be made Acting Chairman of the English Department for the year 1937-38 effective July 1, 1937.
- Change in title for W.W. Johnston
11. Recommendation that the title of W. W. Johnston be changed from Professor and Head of the Department of English to that of Professor of English effective July 1, 1937;
- Resignation of Mrs. J.B. Laidlaw
12. Resignation of Mrs. Nila B. Laidlaw as Supervisor of Teacher Training in Home Economics, effective August 31, 1937.
- On motion of Mr. Daane, seconded by Mr. Brody, it was voted to approve items 10, 11 and 12.
- Approval of tentative budget for 1937-38
13. Approval of the tentative budget for 1937-38.
- On motion of Mr. Daane, seconded by Mr. Berkey, it was voted to approve the tentative budget for 1937-38 as presented by the Comptroller, with the exception of the budget of the Music Department which was left in the hands of the President for further recommendation.
- Pres. Sec. & Chairman of Bd. to act on additions to staff.
14. An amount of \$75,000 is set up in the tentative budget for staff additions. The Deans have requested additions totalling \$139,000.
- On motion of Mr. Berkey, seconded by Mrs. Wilson, it was voted to appoint a committee consisting of the President, Chairman of the Board and the Secretary to act with power to make such additions to the staff as seem to be necessary or desirable.
- Acceptance of gift from Am. Legion for scholarship.
15. Acceptance in accordance with the stipulations set up by the William Riker Johnson Post of the American Legion of East Lansing, a gift of two \$1,000 bonds on the city of Bartlesville, Oklahoma and a check for \$325.98. This gift is to be kept invested by the College and the interest is to be awarded annually as a scholarship to a graduate of the East Lansing High School - the committee in charge of the awarding of the scholarship to consist of the Commander of the Post, the Principal of the East Lansing High School and the Secretary of Michigan State College.
- On motion of Mr. Daane, seconded by Mrs. Wilson, it was voted to accept with thanks the above-mentioned scholarship.
- Accident report on A.S. Raymond.
16. Accident report on Mr. A. S. Raymond, Buildings and Grounds employee, injured while at work and authorization for payment of \$57.60 due him on time lost.
- On motion of Mr. Brody, seconded by Mr. Downing, it was voted to approve the above request.
- Accident report H. Barnard
17. Report on accident and request for payment of wages at an average rate for Mr. H. Barnard, Buildings and Grounds employee, during the time that he is incapacitated due to injury incurred while at work.
- On motion of Mr. Brody, seconded by Mr. Downing, it was voted to approve the above request.
- Proposal from Dean Emmons re: practice teaching setup
18. Dean Emmons submitted a proposal relative to a change in the practice teaching setup in the East Lansing High School and requested that arrangements be made to include Okemos High School in the teacher training work.

MISCELLANEOUS, continued

## 18. (Continued)

On motion of Mr. Halstead, seconded by Mrs. Wilson, it was voted to refer the above matter to the President and the Advisory Committee of the Board with power to act.

PRESIDENT'S REPORTS

Appointments

1. Approval of the appointment of Mr. Clyde F. Cairy as Instructor in Veterinary Physiology in the Department of Physiology and Pharmacology at a salary of \$1800.00 per year, effective September 1, 1937.
2. Approval of the appointment of Mr. Wilber N. Hanley as an Instructor in Geography in the Department of Geology and Geography at a salary of \$1800.00 per year, effective September 1, 1937.
3. Approval of the appointment of Dr. Justin Zinn as an Instructor in Geology in the Department of Geology and Geography at a salary of \$1800.00 per year, effective September 1, 1937.
4. Approval of the appointment of Miss Rosemary Thompson as an Instructor in the Department of Physical Education for Women at a salary of \$1500.00 per year, effective September 1, 1937.
5. Approval of request from Dean Dirks requesting cancellation of action taken by the Board at the June meeting granting railroad fare to New York City for Professor E.A. Finney so that he might attend meetings of the American Society of Testing materials. (Mr. Finney has accepted another position).
6. Approval of request from Dean Dirks that an addition of \$500.00 be made to the budget of the Engineering Experiment Station, to cover expenditures for the balance of the current fiscal year.
7. Approval of a transfer of \$300.00 from the maintenance budget of the President's Office to the Commencement fund, to cover charges which bring the overcraft to approximately \$500.00.
8. Approval of request from Dean Emmons that a leave of absence be granted Mr. George Steinmetz, Instructor in German, for one year on half pay, from September 1, 1937, to September 1, 1938. (Referred to President with power at June meeting).
9. Approval of the recommendation of the Graduate Council for the following continuation appointments in the 1937-38 graduate assistantships in the -  
Department of Chemistry

Cancellation of Finney's travel to N.Y.

\$500 added to budget of Eng. Exp. Sta.

\$300 trans. from Pres. Off. to Com. Fund. Request for leave Geo. Steinmetz.

Graduate assistant-ship appointments app.

1. Thomas W. Dakin as half-time graduate assistant.
2. Lawrence White as half-time graduate assistant.
3. Carroll L. King as half-time graduate assistant.
4. A. M. Shannon as half-time graduate assistant.
5. Elmer R. Breining as half-time graduate assistant.
6. Edward A. Rominski as quarter-time graduate assistant.
7. J. M. Vandenberg as quarter-time graduate assistant.
8. Claus J. Bushouse as quarter-time graduate assistant.
9. Ralph L. Guile as quarter-time graduate assistant.
10. Richard I. Jackson as quarter-time graduate assistant.

Replacement appointments in 1937-38 graduate assistantships in the Department of Chemistry are also approved as follows:

1. Henry E. Evert as quarter-time graduate assistant, replacing Glen Hedrick.
2. Lowell Orvison as half-time graduate assistant, replacing R. J. Westfall.
3. Charles SanClemente as half-time graduate assistant, replacing Wm. H. Stahl.
4. Benjamin H. Pringle as half-time graduate assistant, replacing Willard Klunzinger.
5. Harold V. Fairbanks as half-time graduate assistant, replacing Charles Noble.

Division of Home Economics

1. Miss Mariam Eads as quarter-time graduate assistant in Foods and Nutrition, replacing Miss Theodora Peck.
2. Continuation of Miss Gladys Bond as half-time graduate assistant in Foods and Nutrition.
3. Miss Ann Aikin as quarter-time graduate assistant in Home Management (Purnell) replacing Mrs. Therese Torcht.

Department of Dairy Husbandry

1. E. B. Hale as half-time graduate assistant, replacing Mr. William K. Fox.

Department of Farm Crops

1. Mr. Richard W. Bell as half-time graduate assistant, replacing Mr. C. S. Garrison.
2. Mr. Willard N. Crawford to the Michigan Crop Improvement Association Fellowship (half-time basis) recently accepted.

Department of Forestry

1. Frederick H. Vogel as half-time graduate assistant, replacing Mr. Bernard J. Kirk.

Department of Civil Engineering

1. Continuation of Mr. S. J. Kocal as half-time graduate assistant.
2. Continuation of Mr. H. L. Thompson as half-time graduate assistant.

Department of Chemical Engineering

1. Continuation of Mr. E. L. McGrady as half-time graduate assistant.

Engineering Experiment Station

1. Continuation of Mr. H. F. Taylor as half-time graduate assistant.



PRESIDENT'S REPORTS, continued

- Grad Assistantship appointments 9. (Continued)  
Department of Mechanical Engineering
1. Continuation of Mr. L. G. Schneider as half-time graduate assistant.
10. Approval of an Athletic Association requisition covering payment of \$75.00 to Myrton Vandemeer for services as assistant football coach during the six weeks of spring practice.
- Request that college finance appen. operation for R. Flake denied. 11. Report on the request of Coach Young that the College finance an appendicitis operation for Rudolph Flake, a freshman track student. (Referred to the President with power at June meeting). The request was not approved.
- Report on Borden Merit Award by Dr. Huffman 12. Report on the receipt of the Borden Merit Award of \$1,000 in cash by Dr. C. F. Huffman of the Dairy Department for the most outstanding contribution to dairy production in the last five years.
- On motion of Mr. Beckey, seconded by Mrs. Wilson, it was voted to approve the President's Reports.

BUILDING COMMITTEE ITEMS

- Approval of purchase of new chairs for Bacty. 1. The October Board meeting referred the matter of new chairs for the Bacteriology lecture room to the President with power. The President authorized their purchase. The purchase was delayed until the end of the school year. The chairs should now be purchased at a cost of approximately \$480.00.

Approved by Building Committee.

- Request of Con. Power Co for easement granted Kell. Farm and Lake City 2. At the April meeting of the Board, a committee was appointed to look into the request of the Consumers Power Company for an easement to construct a pole line at the Kellogg farm. A request has also been received for permission to construct a pole line across the property at Lake City that we lease from Mary Cornwell. It is recommended that permission in each case be granted with the following provisions:

Permission is granted expressly on condition, which is a precedent condition to the granting of the permission, that the permission is subject to cancellation in whole or in part at the sole discretion of the State Board of Agriculture at any time on ninety days' notice.

Approved by Building Committee subject to the approval of the farm superintendents as to locations of pole lines in connection with buildings, trimming of trees, etc.

- Repairs W.H. purchase of dishwasher. 3. The Dormitory Committee recommends the redecorating, repairing of equipment and purchase of a dishwasher for Wells Hall to cost not to exceed \$2200.00.

Approved by Building Committee.

- Harmon letter 4. Presentation of a communication from Benjamin Harmon of the Harmon Company of Chicago relative to the financing of an additional dormitory.

- Request for use of Club Camp at Gaylord. 5. Presentation of a request from Mr. W. L. Brown for permission to use the Club camp at Gaylord in connection with a carnival and exposition being staged by Mr. Brown and Mr. Hargrave August 17 to 21.

Not approved by Building Committee.

- Inspection of college bldgs by insurance underwriters 6. Report by the Secretary on recent inspection of college buildings by insurance underwriters, and recommendation that consideration be given at this time to the matter of fire insurance on college buildings.

The Building Committee recommends referring the above matter to the Secretary and Comptroller.

- Morrill Hall changes 7. Ratification of the action of the Building Committee letting the contract for reconditioning the Womans Building to the Christman Company on a fee plus cost basis at a total cost not to exceed \$47,583; plumbing and heating changes by the Buildings and Grounds Department at \$7,250; electrical services to the building \$2400; elevator, Otis Elevator Company at \$4992; electrical fixtures and lamps \$3500 - total cost \$65,725.

- Changes in Administration Bldg. 8. Bids for changes in the Administration Building including new offices for the President, State Board of Agriculture room, etc. were presented. The Reniger Construction Company was the low bidder at \$9,991; Mechanical and Electrical work to be done by Buildings and Grounds at \$6,600; Air-conditioning to be done by Dail-Aire Corporation at \$4750 plus the cost of extending adequate power lines to building by Buildings and Grounds.

The Building Committee recommends accepting the Reniger bid on a fee of \$750, plus cost basis - the total cost including fee not to exceed \$9,991; the Mechanical and electrical work by Buildings and Grounds at \$6,600 and Air-conditioning to be done by Dail-Aire Corporation at \$4750.00.

- Bids for necessary changes on campus let to Christman 9. Bids on other changes necessary in campus buildings by Christman Company:

	Christman Co.	Plumb. & Elec. B & G	Total
Home Economics Building	\$10,677	\$5,000	\$16,177
Demonstration Hall	972		972
North Hall	2,423		2,423
Basement and 1st floor Administration Bldg.	683		683
Library	2,552	600	3,152

BUILDING COMMITTEE ITEMS, continued

9. (Continued)	Christman Co.	Plumb. & Elec. B. & G.	Total
Bacteriology attic	\$ 3,530	\$1,100	\$ 4,630
English Building	1,986	1,100	3,086
Engineering Building	642	50	692
	<u>\$23,465</u>	<u>\$8,350</u>	<u>\$31,815</u>
<u>Charge to Dairy Revolving</u> Dairy Building	724	15	739
<u>Charge to Athletic Reserve</u> Stadium ticket office	961		961
Gymnasium	228	60	288
	<u>1,913</u>	<u>75</u>	<u>1,988</u>
	<u>23,465</u>	<u>8,350</u>	<u>31,815</u>
	<u>\$25,378</u>	<u>\$8,425</u>	<u>\$33,803</u>

Bids for  
changes in  
bldg let  
to Christ-  
man.

The Christman Company will undertake all structural changes for a fee of \$1993 plus costs with total costs not to exceed \$25,378. Total B. & G. costs - \$8,425.

The Building Committee recommends accepting the Christman bid on a fee plus cost basis as outlined above - the Buildings and Grounds Department to do the Mechanical work.

10. The following sums should be made available for new equipments made necessary by the building shifts:

Approval of  
new equipment  
for depart-  
ments made  
necessary by  
building shifts

For classroom furniture	\$ 4,667
Equipment for Geology Department	7,500
Equipment for Zoology Department	2,100
Equipment for Bacteriology "	1,700
Equipment and changes for Chemistry	9,000
Equipment and changes for Physiology	1,200
Equipment and changes for Publications	500
Equipment for Home Economics	4,000
Moving departments	1,000
	<u>\$31,667</u>

The Building Committee recommends the purchase of the above-mentioned equipments, with the understanding that expenditures are to be checked by the Dean of the Division and Head of the Department concerned.

E. E. Lockwood  
to put in  
sample of  
sidewalk

11. Bids have been received on the sidewalk construction included in the budget. The Secretary was authorized to have E. E. Lockwood put in a portion of the sidewalk on a trial basis in accordance with his bid. If the walk is satisfactory the entire contract is to be let to him.

The Building Committee recommends the above item.

On motion of Mrs. Wilson, seconded by Mr. Brody, it was voted to act on the Building Committee Items from one through eleven as recommended by the Building Committee.

Purchase of  
Wilcox farm.

12. Approval of purchase and payment of Wilcox Farm (\$24,000).

On motion of Mr. Daane, seconded by Mr. Brody, it was voted to approve the purchase of the Wilcox farm immediately.

The meeting adjourned at 3 P.M.

Robert S. Shaw  
President

John A. Hannah  
Secretary

As per item 2, Miscellaneous, on page 1331, the following is the list of students who completed their requirements for their degree July 30, 1937:

## Agriculture

Kenneth Hilmer Hagberg  
Ransom William Harris  
Raymond Joseph Kaczorowski

Wloyd Ivan Norcutt  
Perry Rossman  
Arlo Van Dhan

## Engineering

George Low

## Home Economics

Julia Louise Austin  
Verna Belle Bailey  
Helen Rae Bullis  
Ilah Maya Carpenter  
Frances Winona Clinton  
Helen Elizabeth LeVoe

Jane Conger Fowler  
Elizabeth Garland Hatch  
Elizabeth Frances Knight  
Mary-Jane MacKichen  
Margaret Grace MacMurchy  
Ardis Helen Nugent  
Helen Core Perrin

Virginia Inath Pierson  
Addie Frances Pospeshil  
Irene Lake Scott  
Dorothy Genevieve Vasold  
Alice Margaret Vivian  
Bary Belle Wickersham

## Applied Science

John Cecil Baxter  
Stella Madge Hazen  
Ward Fayfield Johnson

Martin Lorenz List  
William Henry Lynch

Willard Taber Odell  
Donald Garrett Trapp

## Physical Education

Donald Machals Rogers

## Liberal Arts

Margaret Lee Chappell  
Arlene Anne Gallery  
Evangeline Harper Harris

Harold William Langlais  
Richard Clark Phillips

Frederick Justice Riser  
Harold Carl Scholtz  
Lois Agnes Sherman

## Business Administration

Rex Charles Burgdorfer  
Daniel Bartlett Elliott  
James Peter Hansen

Wesley B. Orr  
Anthony Peter Zukowski

## Hotel Administration

James Everett Miller

## Veterinary Medicine

Richard Dominic Bertotti  
Lloyd Edward Jameson

Earl John Weullner

## Medical Biology

Everett Allen Nelson

## ADVANCED DEGREE

## Master of Science

Samuel Woodard Stewart

Robert J. Westfall

\*\*\*\*\*

The following list of students received degrees at the end of the second Summer School, September 10, 1937:

## Liberal Arts

Dorothy Grace LeBay

Eugenia Mildred Merdzinski

## Business Administration

William Robert Hopkins

## Public School Music

Harrietta Genevieve Baum

## Medical Biology

Mary-Elizabeth Craft  
Raymond James Lrozda

Marion Frances Huff



The following is a list of students who received their advanced degrees at the end of the second summer school, September 10, 1937:

ADVANCED DEGREES

Master of Arts

Lawrence Leonard Alto	Economics
George Sherman Butler	Education
Fred Allen Williams	Education

Master of Science

William Stacy Anderson	Horticulture
Herschel Lester Irons	Zoology
Glenn KenKnight	Botany
William Richard Struwin	Physics

Doctor of Philosophy

Durward Leon Allen	Zoology
--------------------	---------

Thesis: Ecological Studies on the Vertebrate Fauna of a 500-Acre Farm in Kalamazoo County, Michigan

Claude S. Bryan	Bacteriology
-----------------	--------------

Thesis: A Study of Experimental Streptococcic Mastitis in Dairy Cattle.

Glen Willard Hedrick	Chemistry (Organic)
----------------------	---------------------

Thesis: The condensation of the Tertiary Heptyl Alcohols with Phenol in the Presence of Aluminum Chloride as a Catalyst.

Neal D. Peacock	Horticulture
-----------------	--------------

Thesis: A Study of the Relative Importance of Various Factors Controlling Profits in Strawberry Production.

Robert Brown Pennell	Bacteriology
----------------------	--------------

Thesis: A Study of the Chemical Constitution and Biological Properties of the Endo Antigen of the Brucella Group of Micro-Organisms.

\*\*\*\*\*

There was no meeting of the State Board  
of Agriculture during the month of  
August 1937

\*\*\*\*\*