

feels the cause for his lateness was beyond his control, he may make written appeal to a committee appointed by the President. The committee shall have power to order the assessment refunded.

It was voted to approve the above request.

The meeting adjourned at 5:30.

THE NEXT MEETING OF THE STATE BOARD OF AGRICULTURE WILL BE HELD APRIL 17, 1929 AT 11 O'CLOCK IN THE PRESIDENT'S OFFICE.

R. S. Shaw
President

Samuel H. Halladay
Secretary

MINUTES OF THE
MEETING OF THE STATE BOARD OF AGRICULTURE
April 17, 1929

THE MEETING WAS CALLED TO ORDER AT 11 O'CLOCK

Present: Messrs. Brody, McPherson, McColl, Cowdy, Watkins, Mrs. Stockman, Superintendent Pearce, President Shaw and Secretary Halladay.

Absent: None

The minutes of the previous meeting were approved without reading having been in the hands of the Board members.

Appointments APPOINTMENTS

1. Howard Johnson as half-time assistant in the Department of Bacteriology for the school year 1929-30. Conditions: In case of Mr. Johnson's receiving additional compensation from the U.S.D.A. it is understood that the credits carried by him will be correspondingly decreased.
2. Clarence Dorman, as half-time assistant in the Department of Soils, effective September 29th. This appointment is to fill an existing vacancy.
3. Carl S. Miller, half-time assistant in the Department of Zoology, effective September 1929, to fill an existing vacancy.
4. Gaylord C. Smith, advancement from quarter time assistant to half-time assistant for the Spring term, Department of Chemistry.
5. Hugh E. Wilson as part time instructor in Physical Education and Assistant Football Coach at \$300.00 for his services at spring football practice, 1929, and \$1200 for his services with the football team from September 1, 1929 to November 29, 1929. (Recommendation of Mr. Young for appointment of Mr. Wilson approved; but payment subject to plan approved by Mr. Halladay and Mr. Wilkins.)
6. Milton H. Rodolph, instructor of Physical Education for the spring term from April 1, 1929 to June 30, 1929 at \$200 per month. Mr. Rudolph succeeds Mr. Hoercher, resigned. Approved by R. S. Shaw, April 2.
7. Roscoe G. Smith as County Club Agent for Clinton, effective April 3, salary \$2200 per year, \$1800 from Capper-Ketcham funds, Clinton County covering part of salary and expenses for two years.
8. Temporary appointment of Mrs. Ruth Featherly Schubert, from April 22 to May 11, inclusive at the rate of \$2160 per year, to assist with county achievement days in the Upper Peninsula. Salary from Lever State funds.
9. Miss Lois Corbett as Assistant Girls Club Leader, salary \$2820 effective when a successor can be obtained for her present position of Home Demonstration Agent in Wayne County, salary from Federal Smith-Lever funds.
10. Lynn Post as County Agricultural Agent for Cass County, effective April 9 at \$2400 per year, \$1800 of which should be paid from Federal Supplementary funds.
11. Appointment of Dr. H. S. Patton as head of the Department of Economics and Professor of Economics at a salary of \$5500, beginning September 1, 1929.
12. A. R. Miller as Instructor in Physiology and Pharmacology for the college year beginning September 1, 1929 at a salary of \$2100 per year.
13. Mrs. Marie Shaver to succeed Mrs. R. B. Post in the Department of Surgery and Medicine, as clerk. Mrs. Post is being transferred to the Department of Bacteriology to succeed Miss Coburn who is resigning. Mrs. Shaver's salary is recommended at \$100 per month.

14. Mr. C. W. Duncan, Corvallis, Oregon, as assistant in the Agricultural Chemistry Section Experiment Station at \$1800 per year, effective May 1, 1929, replacing Mr. M. F. Mason who was advanced to occupy the position formerly held by Dr. Thrum.
15. Employment of J. M. Merritt at the rate of \$150 per month during June, July, August and September, for Oriental Peach Moth Investigation.
16. H. D. Lakin as County Agricultural Agent of Montmorency County at a salary of \$2400 per year, effective April 8, to be paid from Capper-Ketcham funds. Recommendation made by Director Baldwin.
17. Miss Esther G. Lott, Home Demonstration Agent for Ottawa County at a salary of \$2700, effective May 8, \$1800 to be paid from Supplementary Lever State funds.
18. Mr. J. M. Pratt as Assistant in Photography, Publications Department, salary \$2200 per year, \$1800 Extension and \$400 College, beginning July 1.
19. Mr. H. H. Barnum as County Agricultural Agent in Ingham County at a salary of \$3400, \$1800 of his salary to be paid from Federal Supplementary funds and the balance from the county, effective April 15, 1929.

On motion of Mr. Brody, it was voted to approve all items except items 3, 11, 12, 14, 18.

On motion of Mr. McPherson, it was voted to refer items 3, 12, 14 and 18 to the President and Advisory Committee with power to act.

On motion of Mr. Gowdy, it was voted to approve the President's recommendation in item #11.

RESIGNATIONS

Resignations

1. Mr. Roscoe G. Smith, graduate assistant in Poultry Husbandry to accept appointment as County Club Agent for Clinton County, effective April 1.
2. Mr. John Adendorff, Asst. Prof. of Mech. Eng. effective September 1, 1929.
3. Mrs. Ruth Morley resigns as Home Demonstration Agent in Ottawa County, effective April 30.
4. Miss Mabel Coburn, clerk, Department of Bacteriology, effective April 30.
5. Mr. J. G. Wells as County Agricultural Agent in Ingham County, April 15, 1929.

On motion of Mr. McColl, it was voted to accept the above resignations.

LEAVES OF ABSENCE

Leaves of
Absence

1. Leave of absence for Mr. Paul Harmer, Muck Specialist for a period of six weeks, beginning June 15, with pay, for the purpose of studying agricultural conditions in Europe and visiting various experiment stations as the guest of the N. V. Potask Export My. Laboratory of Lafayette, Indiana.
2. Request of Miss Mabel C. Rogers to be relieved of teaching duties for the entire school year, beginning with the fall term, on half pay.
3. Request of Dean Bissell for extension of leave until May 15.
4. Miss Charlotte Jackson, Cataloguer, Library, two months vacation during the coming summer session (one month without pay) that she may be able to take a trip abroad.
5. Dr. I. F. Huddleson, from four to five months leave of absence with pay, effective May 1, to serve as field agent for the United States Public Health Service in the Mediterranean region for a study of abortion-Malta fever problem.

On motion of Mr. McColl, it was voted to approve the above requests with the exception of #2.

On motion of Mr. Gowdy, it was voted that item #2, be referred to the Advisory Committee with power to act.

TRAVEL REQUESTS

Travel
Requests

1. Mr. E. G. Amos expense account incurred in trip to Superior, Wisconsin to deliver a paper before the Tri-State Development Congress on March 19.
2. Dean Elizabeth Conrad, April 16 to 20, Norman, Oklahoma, National Student Government Association Meeting. Miss Conrad has been asked to be the official representative of the National Association of Deans of Women and also to accompany the local W.S.G.A. representatives.
3. Messrs. Giltner, Huddleson and Mallman, to attend meeting of the American Association of Pathologists and Bacteriologists to be held at the University of Chicago, March 27 and 28. Mileage for one automobile for the trip to Chicago allowed from Experiment Station funds.
4. Dean Conrad trip to Ann Arbor, April 26 to speak at State Convention of Deans of Women Meeting in connection with Schoolmasters Club.

5. Request for approval of our participation in Short Course and meeting of Michigan State Firemen's Association Meeting to be held at Sault Ste. Marie, July 8, 9, 10, and 11. Also request for delegation of two men with certificates of attendance.
6. Miss Dorothy J. Parker to attend the annual meeting of the Mid-western Association of Physical Education in Chicago April 24, 25, and 26.
7. Drs. D. T. Ewing and R. C. Huston to Columbus, Ohio, April 29th to May 3rd to attend meeting of the American Chemical Society. Mileage only on car requested, or travel only if by rail.

On motion of Mr. Brody, it was voted to approve all of the above travel requests.

DEFERRED MATTERS

1. Report of the Building Committee.

Faculty Club

- a. Regarding Faculty Club Quarters.

On motion of Mr. McColl, it was voted that the Building Committee be given further authority in regard to Faculty Club Quarters to receive bids and let contracts.

Telephone Station

- b. Regarding Telephone Station.

On motion of Mr. McColl, it was voted that the basement room in the northeast corner of the Library Building be fitted up with an outside entrance for a new college telephone central station; and that a contract be entered into with the Michigan State Telephone Company to transfer their equipment and install any new equipment necessary, including new underground cables through tunnels, as soon as this can be conveniently done and that the costs be included in next year's budget.

Beal Botanical Garden

- c. Regarding the Beal Botanical Garden.

On motion of Mr. McColl, it was voted that our Landscape Architect, Mr. Phillips, be authorized to investigate the Beal Botanical Garden project as proposed by Professor Darlington and make a report to the Board.

Appt. of J. G. Wells

2. Report of appointment of Mr. J. G. Wells.

On motion of Mr. Brody, it was voted to confirm the appointment of Mr. J. G. Wells, as Assistant County Agent Leader for the Upper Peninsula District at a salary of \$4300 from Federal Smith Lever funds, effective April 15, 1929.

Woman's Commons. (Accounting of)

3. Report of Business Manager on matter relative to accounting of receipts and disbursements for the Woman's Commons.

On motion of Mr. McPherson, it was voted that the accounting of receipts and disbursements for the woman's commons be not taken over by the Controller until the beginning of the new fiscal year.

Add'l. \$5,000 for Cleaning Acct. and \$6,000 for M. & R.

4. Report of Building Committee and Advisory Committee on matters relative to request of Mr. Lavers for additional appropriation of \$10,000 for Cleaning Account and \$12,000 for M. & R. Account.

On motion of Mr. McPherson, it was voted to authorize a transfer of \$5,000 for the Cleaning Account and \$6,000 for the M. & R. Account from the Contingent Fund.

Menominee School Appro.

5. Report of Advisory Committee, President and Secretary on matter of appropriations for Menominee School.

Matter is in the hands of the Legislature, but not yet passed.

Rep. on settlement of back salaries.

6. Report of President on settlement of back salaries due for Summer School instruction.

Deferred.

Chatham Place

7. Report of Secretary Halladay on purchase of the Chatham place.

No report ready.

Resolution re: Federal Radio Com.

8. Secretary's report on resolution which was to be prepared by him with the aid of the Attorney General for presentation to and consideration by the Federal Radio Commission.

Resolution not yet presented to the Legislature.

New Employment agreement.

9. Report of Committee appointed to consider drafting of new employment agreement to take place of resolution rescinded. Committee: President, Business Manager, Attorney General and Mr. McColl.

No report ready.

ADVISORY COMMITTEE REPORT

1. Relative to raises in salaries.

On motion of Mr. Brody, it was voted that the President be authorized to make raises in salaries to the staff on the basis of the total amount added to their salaries last year.

Raises in
Salaries

2. Relative to new positions.

On motion of Mr. Brody, it was voted that the matter of new positions not exceed \$20,000 and it is understood that these positions be made without expansion in the general courses of instruction.

New Positions

MISCELLANEOUS

1. Request of opinion relative to grant by Mr. H. A. Fee.

On motion of Mr. Brody, it was voted that the President be authorized to appoint a committee to interview Mr. Fee relative to his proposal.

Committee to
interview Mr.
Fee re: ar-
boretum he
wishes to give
college.

2. Report of Committee on Faculty Club.

Report accepted and placed on file.

Report on
Faculty Club.

3. Acceptance of Fellowship offered by the National Milling Company of Toledo, Ohio.

On motion of Mr. Brody, it was voted to accept the above mentioned Fellowship from the National Milling Company.

Fellowship
from Nat'l
Milling Co.
accepted.

4. Consideration of proposed budget for the Potato Experiment Station for fiscal year 1929-30.

On motion of Mr. McColl, it was voted to refer the above item to the Budget Committee.

Budget for
Potato Exp. Sta
ref. to Bud-
get Com.

5. Request of Director Young for permission to give a course in the Albion Summer School during their ten days coaching school, June 17 to 27, 1929.

On motion of Mr. Brody, it was voted to approve Mr. Young's request.

Coach Young
to give course
at Albion
Summer School.

6. Request of Mr. W.E.J. Edwards for transfer. Recommendation of Prof. Cox for leave of absence for Prof. Edwards, with pay for period of three months, beginning, July 1, 1929, connection with College to terminate at the expiration of leave, September 30, 1929.

On motion of Mr. Gowdy, it was voted to approve the above recommendation.

W.E.J. Edwards
Request for
transfer.

7. Request of Professor Anthony for \$10,000 to be made available during 1929 for the purchase of dairy cows.

On motion of Mr. Brody, it was voted that the President be authorized to appoint a committee to consider the above request. (Committee to be Committee of Board together with such faculty members as the President chooses)

Prof. Anthony's
request for
\$10,000 to buy
dairy cows.

8. Consideration of Recommendations of the Committee on Advanced Degrees.

Deferred.

Rec. of Com.
on Adv. Degrees

9. Presentation of Resolution passed by the Women's International League of Peace and Freedom.

No action.

Res. passed by
Women's Int.
League of Peace
& Freedom

10. Consideration of Kellogg Summer School plan.

On motion of Mr. McColl, it was voted to refer the above matter to the President with power to act.

Kellogg Summer
School plan

11. Additional funds for Zoology Department.

On motion of Mr. McPherson, it was voted that a transfer of \$1200 be made for the Zoology Department from the current fund.

Add'l \$1200
for Zoology.

12. Request of Professor Richards for an additional \$1,000 to his account to take care of annual contest of High Schools of Michigan.

On motion of Mrs. Stockman, it was voted that this amount be granted and taken from the current fund.

\$1000 for
H.S. Contests

13. Request of Professor Richards that \$3289.90 be appropriated for the Music Department. This is necessary to maintain the work of the department during the spring term.

On motion of Mr. Brody, it was voted that this amount be granted and taken from the current fund.

Add'l \$3289.90
for Music
Dept.

Report on
Secretary's
Car.

14. Report on Secretary's Car.

The Secretary reported that he had purchased his own car and that he received a trade in value on the old one for \$200. He stated that he would be glad to use his car for college work.

On motion of Mr. Brody, it was voted that the up-keep of the car be maintained by the College.

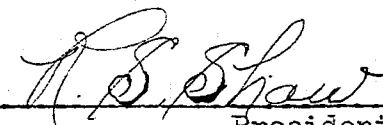
Request that
bldgs and
barns be
wired.

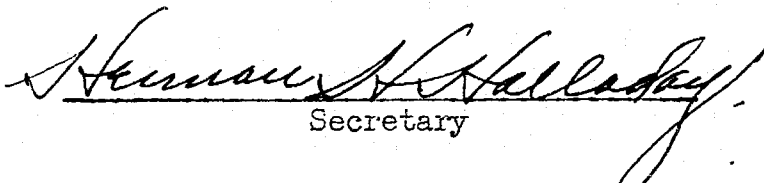
15. Request of Professor Cox that College farm Buildings and barns be wired for electricity.

On motion of Mr. Gowdy, it was voted that this request be referred to the Secretary with power.

The meeting adjourned at 3:30.

THE NEXT MEETING OF THE STATE BOARD OF AGRICULTURE WILL BE HELD WEDNESDAY, MAY 15, AT 11 O'CLOCK IN THE PRESIDENT'S OFFICE.


President


Secretary

MINUTES OF THE
MEETING OF THE STATE BOARD OF AGRICULTURE
May 3, 1929

THE MEETING WAS CALLED TO ORDER AT 11 O'CLOCK

Present: Messrs. Brody, McPherson, Watkins, Mrs. Stockman, President Shaw and Secretary Halladay.

Absent: Messrs. Gowdy, McColl, Superintendent Pearce.

The meeting was called to order at 11 o'clock.

BUDGET CONSIDERATIONS

On motion of Mrs. Stockman, it was voted that the salary budget as presented be approved and that the raises in salaries of Mr. Kobs and Mr. Heppinstall be effective May 1.

On motion of Mr. McPherson, it was voted that the maintenance budget as presented be approved with the changes indicated.

APPOINTMENTS

1. Miss Hazel Bradley, County Club Agent of Gogebic County at a salary of \$2,000, \$1800 from Federal Smith Lever funds, effective May 1, 1929.
2. Mrs. Helen Young, stenographer in the Poultry Department, effective May 1, \$100 per month, one-half station and one-half college.
3. Mr. H. Watson of Ontario Agricultural College as half-time assistant in the Department of Bacteriology, effective September 1929.
4. Mr. Harry J. Newell, half-time assistant in the Department of Botany, effective September 1929.
5. Mr. J. R. Kienholz, as half-time assistant in the Department of Botany, effective September 1929.
6. Approval of appointment of Mr. James Merritt, Department of Entomology, for months of April and May in addition to his appointment for months of June, July, August and September, which was approved by the Board at its last meeting.
7. Appointment of following persons as County Club Agents for May and June, for Menominee, Marquette and Alger counties, on the basis of \$150 per month:

Mr. Henry W. Bouley, Marquette County
Mr. William F. Thomas, Menominee County
Mr. Victor C. Vaughan, Alger County

This expense should be charged to Capper Ketcham funds.

Budget Con-
siderations.

Appointments