

3047

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
April 17, 1952

Present: Mr. Brody, Chairman; Messrs. Akers, Mueller, Smith; Miss Jones; President Hannah, Comptroller May and Secretary McDonel

Absent: Mr. Armstrong; Dr. Thurston

The meeting was called to order at 10:00 a.m.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Resignations

1. Resignation of Robert K. Dawdy as Assistant in Civil Engineering, effective March 15, 1952, to work in industry.
2. Resignation of Mrs. Eloise Vallender, Secretary to the Administrative Assistant on Academic Affairs, effective March 31, 1952.
3. Resignation of Edward M. Erickson as News Writer in Information Services, effective March 21, 1952, to accept a position with Van Patrick.
4. Termination of the employment of Earl Patterson, Construction Superintendent, effective March 31, 1952.

Resignations

Leaves

1. Leave of absence with full pay for D. B. Varner, Assistant Professor (Extension) of Agricultural Economics, from March 16 to September 15, 1952, to complete the requirements for his Doctor's degree.
2. Extension of leave of absence with pay for Olevia Meyer, Assistant Professor (Extension) of Home Management and Child Development, to March 31, 1952, for health reasons.
3. Extension of leave of absence with full pay for Mrs. Ruth A. Mack, Instructor in Music, to June 30, 1952, for health reasons.
4. Leave of absence with half pay for Lucia Morgan, Assistant Professor of Speech, Dramatics, and Radio Education, from April 1, 1952, to March 31, 1953, to continue studies for the doctor's degree at Louisiana State University. Miss Morgan has been a member of the staff since September 1942.
5. Leave of absence without pay for Julius Barbour, Assistant Professor of Continuing Education, from April 1 to June 30, 1952, to work on his doctorate.
6. Leave of absence without pay for Beatrice Fessenden, Assistant Professor in Counseling, from April 1 to June 30, 1952, to work full time on her doctorate.

Leaves

Appointments

1. Transfer of Nelson D. Cushman from Wayne County 4-H Club Agent to Calhoun County 4-H Club Agent at the same salary of \$4300 per year, effective March 1, 1952, to replace M. L. Hill, resigned.
2. Appointment of John H. Reinoehl as temporary Instructor in History of Civilization at a salary of \$1300 for the spring term 1952. This is a replacement for T. H. Greer.
3. Appointment of George Sidwell as Lecturer in Political Science and Public Administration at a salary of \$300 for the spring term 1952.
4. Appointment of Helenan Sonnenburg as Instructor (Research) in Sociology and Anthropology at a salary of \$200 per month, effective from March 16 to June 30, 1952, and paid from Social Research Service funds.
5. Appointment of Mrs. Audrey S. Glenn as Secretary to the Administrative Assistant on Academic Affairs at a salary of \$3330 per year, effective March 27, 1952, to replace Eloise Vallender.
6. Appointment of Theodore B. Emery as Assistant Sports Editor in Information Services at a salary of \$4300 per year, effective March 24, 1952, to replace E. M. Erickson, resigned.
7. Appointment of Eugene D. Balsley as Associate Editor of the Michigan State College Press at a salary of \$3800 per year on a 12-month basis, effective February 11, 1952. His salary is to be paid from the Michigan State College Press revolving account.

Appointments

PRESIDENT'S REPORT, continued

Cont. payment salary Paul Milleß-Farm Found. funds. Miscellaneous

1. Continuation of the payment of the salary of Paul A. Miller, Assistant Professor (Extension) of Sociology and Anthropology, from Farm Foundation funds for the two month period from March 1 to April 30, 1952.
2. Change in status of C. D. Mead, Associate Professor of English and of Literature and Fine Arts, from full-time to half-time at a half-time salary of \$2995 per year, effective from April 1 to June 30, 1952. Dr. Mead will return to full-time on July 1, 1952. He will work on a research project to be financed by the Rockefeller Grant.
3. Accepted a check for \$144 from the Spartan Nursery School parents to be used at the Spartan Nursery School.
4. Accepted a grant of \$1500 from the Borden Company Foundation, Inc., of New York City to be used under the direction of Dean Dye for the continuation of the Borden Home Economics Scholarship Award. A scholarship of \$300 each year is to be given to that student who upon entering her senior year has achieved in all preceding college work the highest average grade among the students of home economics in her class who have completed two or more courses in foods and nutrition.
5. Accepted a grant of \$562.50 from the Detroit Edison Company to be used under the direction of A. W. Farrall in Agricultural Engineering in support of the program "Electricity at Work for you".
6. Continuation of a memorandum of agreement with the Michigan Brewers Association of Detroit covering a grant of \$2500 to be used under the direction of K. J. Frey in Farm Crops to study the genetics of spring barley with special reference to factors affecting malting qualities. The agreement provides for a special graduate research assistant.
7. Continuation of a memorandum of agreement with the U. S. Atomic Energy Commission covering a grant of \$9,500 to be used under the direction of S. H. Wittwer in Horticulture in a project on the absorption and utilization of radionuclides applied to the leaves of plants. The agreement provides for a special research graduate assistant.
8. Approved a memorandum of agreement with the Columbia-Southern Chemical Corporation of Pittsburgh covering a grant of \$500 to be used under the direction of R. F. Carlson in Horticulture in an investigation in weed control with special emphasis on selectivity, toxicity and residual properties of IPC, 3-Chloro IPC and related compounds. The agreement provides for a special graduate research assistant.
9. Grant of \$300 from R. T. Vanderbilt Company, Inc., of New York City, to be used under the direction of John R. Vaughn in Botany in a research program on turf fungicides.
10. Grant of \$300 from the R. T. Vanderbilt Company, Inc., of New York City, to be used under the direction of M. C. Strong in Botany to support work on the control of tomato diseases and evaluation of VANCIDE 51 for those purposes.
11. Continuation of a memorandum of agreement with the Tennessee Corporation of College Park, Georgia, covering a grant of \$1000 to be used under the direction of J. H. Muncie and M. C. Strong in Botany in a study of the effectiveness of copper fungicides in controlling plant diseases, particularly those of celery, potatoes, and tomatoes.
12. Continuation of a memorandum of agreement with the Upjohn Company of Kalamazoo covering a grant of \$2500 to be used under the direction of J. R. Vaughn and Donald Cation in Botany to support work on smaller doses of Acti-dione as a turf fungicide, and uses of Acti-dione for seed treatment, cherry leaf spot, rose mildew, etc.
13. Grant of \$1500 from The Research Corporation of New York City to be used under the direction of Victor Gilpin in the Chemistry Department for the purchase of equipment for crystallographic studies.
14. Supplemental appropriation of \$4400 for the Registrar to be used for additional copies of the 1951-52 catalog.
15. Appropriation of \$690 to pay for the Career Carnival Dinner on February 14.
16. Supplemental appropriation of \$250 for the supplies and services budget of the Dean of Agriculture.
17. Authorized the transfer of \$19,000 of the accumulated surplus from the Athletic Program Account to be used for furnishing the Memorial Chapel, these funds to be spent under the direction of Secretary McDonel and Comptroller May.
18. Changed the appropriation for site work for the Memorial Chapel from \$7678 to \$10,500.
19. Approved the recommendation from Secretary McDonel that the contract for the site work at Giltner Hall, Mason-Abbot Service Court, Memorial Chapel, and Laundry Building be let to the low bidder, the Vandenburg Construction Company, at \$34,815.70. The following bids were received:

Vandenburg Construction Company	\$34,815.70
Reniger Construction Company	37,890.00
Clark Construction Company	40,569.00
Noyce, Bennett and Noyce	42,117.75
20. Approved work to be done in the Bulletin Room offices at an estimated cost of \$525, to be charged to Alterations and Improvements 1951-52.

Site work at Giltner Hall Mason-Abbot Mem Chapel & Laundry let to Vandenburg
 Improvement in Bulletin Room offices \$525.

PRESIDENT'S REPORT, continued

3049

Miscellaneous, continued

21. Approved work to be done in the Veterinary Hospital at an estimated cost of \$625, to be charged to Alterations and Improvements 1951-52.
22. Approved the installation of glass in two doors of the Scholarship Office at an estimated cost of \$30, to be charged to Alterations and Improvements 1951-52.
23. Approved the installation of a partition in Room 116, Olds Hall, at an estimated cost of \$1700, to be charged to Alterations and Improvements 1951-52.

\$625 approp for work to be done Vet. Hosp.
Glass to be installed in 2 doors in Scholars.Of. Part. app. Room 116 O.H.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the President's Report.

NEW BUSINESS

Resignations

Resignations

1. Resignation of Leona E. Seyfred as Van Buren County Home Demonstration Agent, effective March 31, 1952, to accept a commission in the WAF.
2. Resignation of Faye B. Ogg as Hillsdale County Home Demonstration Agent, effective April 12, 1952, to be married.
3. Resignation of Dorothy W. Cady as Home Demonstration Agent in Clare and Gladwin Counties, effective June 30, 1952. Mrs. Cady is moving to Midland with her husband.
4. Resignation of George V. Taylor as Instructor in History of Civilization, effective August 31, 1952, to accept a position at the University of North Carolina.
5. Resignation of Hugo Munsterberg as Associate Professor of Literature and Fine Arts, effective August 31, 1952, to accept a position at International Christian University in Tokyo, Japan.
6. Resignation of Franklin Gregg, Jr. as Lecturer in Accounting, effective March 31, 1952.
7. Resignation of James O. Eaton as Assistant Professor of Accounting, effective August 31, 1952, to continue his study of law at the University of Michigan. Mr. Eaton has been on leave without pay during the past year.
8. Resignation of James F. White as Assistant Professor (Research) in the Engineering Experiment Station, effective May 31, 1952, at the termination of the Gerber Products Company contract for which he was employed.
9. Resignation of George Alden Limbocker as Assistant Professor of Mechanical Engineering, effective March 31, 1952. Mr. Limbocker has been on leave without pay since January 1, 1951, to work in industry and has decided to remain in industrial work.
10. Resignation of Stephania Bayor Winkler as Instructor in Textiles, Clothing, and Related Arts, effective August 31, 1952, to devote full time to her home. Mrs. Winkler has been on leave without pay during the past year.
11. Resignation of Mrs. Marcelle A. Abell as temporary Instructor in Foreign Languages, effective April 30, 1952.
12. Resignation of Jack Owen Reed as Instructor in Physiology and Pharmacology, effective April 30, 1952, to accept a position with the Chemical Specialties Company.

Leaves

Leaves

1. Extension of leave of absence with full pay for A. B. Love, Associate Professor (Extension) of Agricultural Economics, to June 30, 1952, with the understanding that he will be given disability retirement at that time if he is unable to return to work. Mr. Love has been on sick leave since January 1, 1952, having suffered a stroke on November 13, 1951.
2. Extension of leave of absence without pay for Warren R. Vincent, Assistant Professor (Extension) of Agricultural Economics, to August 31, 1952. Mr. Vincent has been on leave without pay since July 1, 1951, to study toward the doctorate at Iowa State College.
3. Leave of absence without pay for Carl W. Hall, Assistant Professor of Agricultural Engineering, from April 1 to August 31, 1952, to complete the requirements for his Ph.D. degree at Michigan State College.
4. Leave of absence with half pay for J. G. Hays, Assistant Professor (Extension) of Dairy, from May 1 to August 31, 1952, for health reasons. Mr. Hays has been a member of the staff since 1929. During the past two summers he has been granted leave with pay for a total of five and a half months.
5. Leave of absence with full pay for A. G. Weidemann, Assistant Professor (Research) of Soil Science, extended to June 30, 1952, for health reasons. Mr. Weidemann has been on sick leave since January 1, 1952, having suffered a stroke on August 21, 1951. This leave is with the understanding that if he is unable to return to full activity he will be granted disability retirement at that time.

NEW BUSINESS, continuedLeaves, continued

Leaves

6. Leave of absence with full pay for A. G. Kettunen, State Club Leader, from June 16 to October 15, 1952, to assist with 4-H Leader training institutes in Finland during the summer of 1952, and to make a nationwide inspection of the 4-H program in Finland. Mr. Kettunen has been a member of the staff since April 1917.
7. Leave of absence with full pay for Dorothy Erler, Assistant State Club Leader, from June 23 to July 31, 1952, to accept a scholarship from the National 4-H Foundation of America for a special course in Human Relations at the University of Maryland. Miss Erler has been a member of the staff since March 1, 1946.
8. Leave of absence with full pay for the following Home Demonstration Agents from June 9 to June 27 to attend the Regional Extension Summer School to be conducted at the University of Wisconsin:
Anna B. Brown, Washtenaw County - Jean E. Gillies, Tuscola - June Wilkinson, Huron Co.
9. Leave of absence without pay for Howard A. Rosencranz, Instructor in Effective Living, for one year beginning September 1, 1952.
10. Extension of leave of absence without pay for Roy K. Niemeyer, Instructor in Physical Education, Health and Recreation for Men, to August 31, 1953. Mr. Niemeyer has been on leave since September 1, 1951, and is working on his Ph.D. at the University of Southern California.
11. Leave of absence with full pay for Alan P. Grimes, Associate Professor of Political Science and Public Administration, from April 1 to June 30, 1952, for health reasons.
12. Leave of absence with half pay for Hans L. Leonhardt, Professor of Political Science and Public Administration, for one year beginning September 1, 1952, for travel and study in Germany. Professor Leonhardt has been a member of the staff since September 1942.
13. Leave of absence without pay for Ruel C. Kahler, Instructor in General Business, for one year beginning September 1, 1952, to study toward the doctorate at the University of Michigan.
14. Leave of absence with half pay for L. C. Price, Professor and Head of Mechanical Engineering, for one year beginning September 1, 1952, for study and travel. Professor Price has been a member of the staff since February 1942.
15. Leave of absence with half pay for Mrs. Mary Frang, Assistant Professor of Foods and Nutrition, for one year beginning September 1, 1952, to study for her Ph.D. degree at the University of Wisconsin. Mrs. Frang has been a member of the staff since September 1946.
16. Leave of absence without pay for Marjorie Knoll, Instructor in Home Management and Child Development, for one year beginning September 1, 1952 to study for her Ph.D. degree at Cornell University.
17. Leave of absence without pay for Bernice D. Borgman, Assistant Professor of Home Management and Child Development, for one year beginning September 1, 1952. Miss Borgman has been on leave with half pay during the past year to study for the doctorate at Cornell University.
18. Leave of absence with half pay for Josephine Martin, Assistant Professor of Textiles, Clothing, and Related Arts, for one year beginning September 1, 1952, to study toward the Doctorate at the University of Missouri. Miss Martin has been a member of the staff since September 1945.
19. Leave of absence without pay for Mary Gephart, Assistant Professor of Textiles, Clothing, and Related Arts, for one year beginning September 1, 1952, to continue her studies for the doctorate at Columbia University. Miss Gephart has been on leave with half pay during the past year.
20. Leave of absence with half pay for Karl A. Stiles, Professor of Zoology, for one year beginning September 1, 1952, to write a textbook on human heredity. Dr. Stiles has been a member of the staff since July 1945.
21. Leave of absence with full pay for Ruby Junge, Assistant Professor of Education, from April 1 to June 30, 1952, for health reasons.
22. Leave of absence with half pay for John S. Richardson, Assistant Professor of Music, for one year beginning September 1, 1952, for advanced study and research in piano playing. Mr. Richardson has been a member of the staff since September 1945.
23. Leave of absence without pay for E. P. Lawrence, Associate Professor of English, from September 1, to December 31, 1952, to do research in England under the terms of a grant from the American Philosophical Society.
24. Leave of absence with half pay for William Heist, Assistant Professor of English, for one year beginning September 1, 1952, to accept a research fellowship from the Belgian-American Educational Foundation to prepare a new edition of the 16th century "Codex Salamenticensis" for the Royal Library of Belgium. Professor Heist has been a member of the staff since September 1946.
25. Leave of absence with half pay for Leo Katz, Associate Professor of Mathematics, for one year beginning September 1, 1952, to do some advanced study at the University of California and proceed with a project under a grant from the Office of Naval Research. Dr. Katz has been a member of the staff since September 1946.
26. Leave of absence without pay for William T. Payne, Assistant Professor of Physics and Astronomy, from April 1 to June 30, 1952, for health reasons.

NEW BUSINESS, continuedLeaves, continued

Leaves

27. Leave of absence with half pay for Mitchell L. Gray, Instructor (Research) in Animal Pathology, for one year beginning April 1, 1952, to study for his Ph.D. degree at Michigan State College. Mr. Gray has been a member of the staff since October 1945.
28. Leave of absence without pay for Dorothy Hitchcock, Instructor (Research) in Bacteriology and Public Health, for one year beginning September 1, 1952, to study for her Ph.D. degree.
29. Leave of absence for military service for Patrick H. Brown, Laborer I in Animal Husbandry, effective March 16, 1952.

Appointments

Appointments

1. Appointment of Donald H. Dewey as Assistant Professor of Horticulture at a salary of \$6500 per year on a 12-month basis, effective April 1, 1952, to replace W. W. Aldrich, resigned. His salary is to be paid one-third from Experiment Station and two thirds from College funds.
2. Employment of J. O. Veatch, Professor of Emeritus, in the Department of Land and Water Conservation at a salary of \$200 per month, effective from April 13 to June 12, 1952. His services are needed because of the death of Professor Schoenmann.
3. Reappointment of Mrs. Dorothy Rall as temporary Instructor in History of Civilization at a salary of \$500 for spring term 1952.
4. Appointment of Vernon B. Fox as Lecturer in Social Service at a salary of \$100 for the spring term 1952.
5. Appointment of Mary Marjorie Lindholm as temporary Instructor in Business Education and Secretarial Studies at a salary of \$300 per month, effective from April 1 to June 30, 1952, to replace Jacqueline Britten, resigned.
6. Reappointment of Charles N. Murphy as Lecturer in General Business at a salary of \$200 per month, effective from April 1 to June 30, 1952.
7. Reappointment of Reamer Wigle as Lecturer in General Business at a salary of \$200 per month, effective from April 1 to June 30, 1952.
8. Appointment of Gene R. Cudney as Assistant in Civil Engineering at a salary of \$1100 per year, effective from March 16 to June 30, 1952, to replace Robert K. Dawdy, resigned.
9. Reappointment of M. Virginia Guthrie as Instructor in Home Management and Child Development at a salary of \$4560 per year on a 10-month basis, effective for one year only beginning September 1, 1952, to replace Marjorie Knoll, on leave.
10. Appointment of Mary Waller as temporary Assistant Professor of Institution Administration at a salary of \$1000 for the period from March 31, to May 23, 1952, to teach the short course for hospital housekeepers.
11. Appointment of Mrs. Norrine Bennett as temporary Instructor in Textiles, Clothing, and Related Arts at a salary of \$950 for the spring term of 1952. Of this salary, \$300 is to be paid from the hospital housekeepers short course funds and \$650 from College funds.
12. Reappointment of Geitel Winakor as temporary Instructor in Textiles, Clothing, and Related Arts at a salary of \$3960 per year on a 10-month basis, effective for one year only beginning September 1, 1952, to replace Mary Gephart, on leave.
13. Appointment of Mrs. Dollie Kunkle as temporary Instructor in Elementary Education at a salary of \$200 per month, effective from April 1 to June 30, 1952, to replace Donald O'Beirne who has been assigned half-time in Continuing Education.
14. Reappointment of Greta DeLong as Assistant Professor of Elementary Education at a salary of \$333.33 per month, effective from April 1, to June 30, 1952, to replace Ruby Junge, on leave.
15. The following temporary Instructors are recommended in Speech, Dramatics, and Radio Education, effective from April 1 to June 30, 1952:
 - Theda P. Assiff at \$110 per month
 - Richard Carey at \$1000 for the period
 - Mariam A. Duckwall at \$450 for the period
 - Frances M. Hayworth at \$450 for the period
 - Robert H. Maunder at \$60 per month
 - Mrs. Thera S. Stearns at \$500 for the period, to replace Lucia Morgan, on leave
 - Mrs. Esther Waite at \$60 per month
16. Appointment of Carl E. Brubaker, Jr. as Assistant Professor of Chemistry at a salary of \$4500 per year on a 10-month basis, effective September 1, 1952, to replace John J. Pitha, resigned.
17. Reappointment of Mrs. Jane C. Walter as temporary Instructor in Mathematics at a salary of \$333.33 per month, effective from April 1 to June 30, 1952.

NEW BUSINESS, continued

Appointments

Appointments, continued

18. Appointment of Kenneth J. Arnold as Associate Professor of Mathematics at a salary of \$6500 per year on a 10-month basis, effective September 1, 1952, to replace H. L. Harter, resigned.
19. Reappointment of Walter Freeman as Instructor (Research) in Sociology and Anthropology at a salary of \$300 per month, effective from April 1 to June 30, 1952, and paid from Social Service funds.
20. Appointment of James Thomas Sgouris as temporary Instructor in Physiology and Pharmacology at a salary of \$400 per month, effective from April 1 to June 30, 1952, to replace J. O. Reed, on leave.
21. Appointment of John S. Storey as temporary Instructor in the Counseling Center at a salary of \$350 per month, effective from April 1 to May 31, 1952 to replace Beatrice Fessenden, on leave.
22. Appointment of Lorabeth Moore as Assistant Extension Editor in Information Services at a salary of \$3500 per year on a 12-month basis, effective May 1, 1952, and paid from Extension funds (\$3000 Smith-Lever and \$500 State Offset). This is a new position.
23. The following appointments are recommended for the 6-week summer session 1952:

Political Science and Public Administration

Charles O. Lerche, Jr., Associate Professor, at \$900

Business Education and Secretarial Studies

Paul O. Selby, Professor, at \$1000

Home Management and Child Development

Marie Budolfson, Assistant Professor, at \$800

Textiles, Clothing, and Related Arts

Mary I. Schell, Associate Professor, at \$900

Botany and Plant Pathology

W. Dwight Billings, Professor, at \$1100

Education

Viola Brody, Assistant Professor, at \$800
 H. D. Carter, Professor, at \$1000
 W. D. Cocking, Professor, at \$1200
 J. S. Haitema, Professor, at \$500
 R. E. Jewett, Professor, at \$1000
 Lee Kinney, Assistant Professor, at \$400
 Loy LaSalle, Associate Professor, at \$450
 Victor Lawhead, Assistant Professor, at \$800
 Opal Lewton, Assistant Professor, at \$800
 H. T. Morse, Professor, at \$1200
 D. H. Rich, Professor, at \$1000
 O. J. Schwarm, Professor, at \$1000
 Mildred Sommers, Assistant Professor, at \$800
 Mrs. Thera S. Stearns, Assistant Professor, at \$800
 Clair Taylor, Professor, at \$500
 Mrs. Caroline W. Thrun, Professor, at \$500
 Mrs. Shirley Bayless, Instructor, at \$350
 Mrs. Thera Hammond, Instructor, at \$350
 Mrs. Edith Ireland, Instructor, at \$350
 Noel Ranger, Instructor, at \$350
 Mrs. Marjorie Gregg, Instructor, at \$350

Elementary Education

Edythe Billingslea, Assistant Professor, at \$800
 Victor Horowitz, Instructor, at \$700

Music

Elsie Baber, Assistant Professor, at \$800

Sociology and Anthropology

Hiram J. Friedsam, Associate Professor, at \$900
 Emilio Willems, Professor, at \$1000

NEW BUSINESS, continued

3053

Appointments, continued

Appointments

24. The following appointments are recommended for the nine-week summer session 1952:

Economics

Neil W. Chamberlain, Lecturer, at \$1650

Education

Alice Davis, Assistant Professor, at \$1200
 C. M. Pike, Instructor, at \$350
 J. M. Clifford, Professor, at \$1000
 Greta DeLong, Assistant Professor, at \$800
 F. G. Averill, Professor, at \$500

Music

Fred Weber, Associate Professor, at \$1350

Philosophy

Virgil C. Aldrich, Professor, at \$1650

25. The following appointments are recommended for the 3-week vocational education workshop from August 4-22:

Berneice M. Moore, Professor, at \$500
 M. S. Knowles, Professor, at \$600
 Theral Herrick, Professor, at \$750
 W. G. Findlay, Professor, at \$750
 C. C. Colvert, Professor, at \$450
 W. R. Wilkins, Professor, at \$750
 W. H. Stickler, Professor, at \$900
 J. W. Reynolds, Professor, at \$450

Miscellaneous

1. Continuation of Harry S. Wilt, Assistant Professor (Research) of Agricultural Economics, on Extension funds to June 30, 1952.
2. Recommendation from Dean Anthony that George F. Wenner, who is a full-time employee of the Michigan Foundation Seed Association, be given courtesy status in the Department of Farm Crops as an Assistant Professor without compensation. Similar arrangements have previously been made with employees in the Federal Poultry Research Laboratory and with the U. S. Department of Agriculture on the campus.
3. Reinstatement of Charles L. Gilly as Assistant Professor of Botany and Plant Pathology at a salary of \$6060 per year, effective April 1, 1952. Dr. Gilly has been on leave without pay since January 1, 1951.
4. Report that the following employees have returned from military leave:
 Howard V. Alexander, Assistant Manager in Food Stores, effective April 7, 1952.
 Alfred Hill, Carpenter II in Buildings and Utilities, effective February 25, 1952.
5. The Retirement Committee recommends the retirement of the following employees, effective July 1, 1952:
 H. L. Barnum, County Agricultural Agent, at an annual salary of \$1976. Born May 15, 1887; first employed July 1, 1926
 Frank Barrett, Associate Professor of Poultry Husbandry, at an annual salary of \$1878. Born April 30, 1887; first employed September 1, 1929.
 Bertha M. Beebee, Secretary Executive in Dairy, at an annual salary of \$1532. Born February 18, 1887; first employed May 6, 1918.
 George Hobbs, Professor of Mechanical Engineering, at an annual salary of \$2825. Born August 8, 1886; first employed September 1, 1921.
 Jack Holmes, Buildings and Utilities, at an annual salary of \$1335. Born November 20, 1886; first employed October 18, 1936.
 Herbert Mosher, Stores, at an annual salary of \$1312. Born April 21, 1887; first employed April 7, 1924.
 Walter Watt, Instructor in Mechanical Engineering, at an annual salary of \$2306. Born September 11, 1886; first employed September 15, 1919.
6. The Retirement Committee recommends the retirement of the following employees, effective September 15, 1952:
 James Hilbert, Lake City Station, at an annual salary of \$803. Born February 12, 1887; first employed March 27, 1929.
 Margaret Hilbert, Lake City Station, at an annual salary of \$720. Born September 4, 1888; first employed March 27, 1929.

Cont. Harry Wilt as Asst. Prof. (Res.) Ag. Econ.
 Geo. Wenner given title Asst. Prof. Farm Crops
 Reinstatement Charles L. Gilly at \$6060
 Report that H. Alexander Alfred Hill have returned from Mil. lv.
 Retirement July 1, 1952 of-
 H.L. Barnum
 Frank Barrett
 Bertha Beebee
 Geo. Hobbs
 Jack Holmes
 Herbert Mosher
 Walter Watt
 Retirement Sept. 15, '52 of
 James Hilbert
 Marg. Hilbert

NEW BUSINESS, continued

Miscellaneous, continued

- Retirement furlough granted L.C. Emmons with retirement Sept. 1'55
7. Recommendation from the Retirement Committee that L. C. Emmons, Dean of Science and Arts, be granted a retirement furlough, effective July 1, 1952, with retirement at a salary of \$2825 per year, effective July 1, 1953. Dean Emmons was born May 4, 1887, and has been employed by the College since September 1, 1909.
- On motion of Mr. Mueller, seconded by Dr. Smith, it was voted to authorize the preparation of an appropriate illuminated scroll expressing to Dean Emmons the great appreciation of the Board for his outstanding services to Michigan State College during his long tenure.
- Retirement furlough granted C. V. Ballard with retirement effec. one year after that.
8. Recommendation from the Retirement Committee that C. V. Ballard, Director of the Cooperative Extension Service, be continued on a full-time basis until his successor is appointed. Effective on that date, he will be granted a retirement furlough for one year with retirement effective at the end of that year at an annual salary of \$2825. Director Ballard was born October 28, 1887, and has been employed by the College since July 1, 1915.
- E.H. Stewart granted disability ret. July 1, 1952
9. Recommendation from the Retirement Committee that Earle H. Stewart, Associate Professor of Engineering Drawing, be granted disability retirement at an annual salary of \$2825, effective July 1, 1952. Mr. Stewart was born February 6, 1891, and has been employed by the College since October 1, 1916. He has been ill for some time.
- R. Hoag granted permanent retirement disability.
10. Recommendation from the Retirement Committee that Robert Hoag, formerly of the electrical division of Buildings and Utilities, be granted permanent disability retirement at \$1270 per year, effective May 1, 1952. On May 1, 1951, Mr. Hoag was granted disability retirement for one year when his case was to be reviewed. Dr. Holland indicates that he will not be able to return to work.
- Widow of Roy Decker paid full yr's salary Mar. 1, 1952
11. Recommendation from the Retirement Committee that the widow of Roy Decker, Professor and Head of the Department of Farm Crops, be paid a full year's salary, effective March 1, 1952.
- Wid. John Isatala paid full yr's salary also widow of L.R. Schoenmann.
12. Recommendation that the widow of John Isatala, of the WKAR staff, be paid a full year's salary, effective April 1, 1952.
13. Recommendation that the widow of Lee Roy Schoenmann, Professor and Head of Land and Water Conservation, be paid a full year's salary, effective May 1, 1952.
- Correction in ret. salary Elmer Wilcox Effective date retirement to be June 30.
14. Recommendation that a correction be made in the amount of retirement salary recorded for Elmer Wilcox. The salary should be \$1162 per year instead of \$1042 per year, effective January 1, 1952.
15. Recommendation from the Retirement Committee that the effective date of retirement of college employees be changed back to June 30. On June 21, 1951, the Board changed this date to August 31. Under this new plan, each employee shall be retired from active service and granted a pension at the close of the fiscal year in which he reaches age 65. Employees holding 10-month academic appointments will receive an additional 2-month salary on June 30 on the year in which they retire. This will complete payment of the final year's annual salary which would normally be paid in July and August of the next fiscal year.
- Maximum and Minimum retirement salaries recorded at \$2825 and \$600
16. Recommendation from the Retirement Committee that the maximum and minimum rates of retirement salaries be recorded as of January 1, 1952, at which time a 7 per cent increase was granted. The maximum retirement figure was approved at \$2825 and the minimum at \$600 per year, with the College carrying the life insurance on the individual whose retirement salary is less than \$750 per year.
- Report of death of Roy Decker Feb. 19, 1952.
17. Report of the death of Roy E. Decker, Professor and Head of the Department of Farm Crops, on February 19, 1952. Professor Decker was born on July 11, 1891 and was first employed by the College on August 15, 1919.
- Rep. death of Frank Chamberlain Mar. 16, 1952.
18. Report of the death of Frank W. Chamberlain on March 16, 1952. Professor Chamberlain was born on October 24, 1877, was first employed by the College on January 1, 1911, and was Professor of Anatomy at the time of his retirement on July 1, 1944.
- John Isatala March, 25, '52
19. Report of the death of John Isatala of the WKAR staff on March 25, 1952.
- L.R. Schoenman Apr. 7 '52
20. Report of the death of Lee Roy A. Schoenmann, Professor and Head of the Department of Land and Water Conservation, on April 7, 1952. Professor Schoenmann was born on January 13, 1889, and was first employed by the College on September 16, 1937.
- Report of death of W.H. Berkey Mar. 22 '52
21. Report of the death of William H. Berkey, former Chairman of the State Board of Agriculture, on March 22, 1952.
- Gift of 12 books accepted.
22. Gift of 12 bound volumes of "Farm Equipment Retailing" valued at \$150 from the Michigan Farm Equipment Association of Grand Rapids.
- Resistohmeter from Ideal Ind.
23. Gift of a Resistohmeter valued at \$50 from Ideal Industries of Sycamore, Illinois.
- Gifts of equipment for St. dairybarn \$2897 rec'd for Hays Mem fund.
24. Gifts of equipment for the steel dairy barn in Agricultural Engineering, valued at \$5,149, from the Starline, Inc., of Harvard, Illinois.
- Check for \$800 from LaVerne Noyes
25. Receipt of \$2,897 from various donors to the Jimmie Hays III Memorial Loan Fund.
26. Check for \$800 from the Estate of LaVerne Noyes to be used for LaVerne Noyes scholarships.

NEW BUSINESS, continued

Miscellaneous, continued

27. Loan of an Oldsmobile from the Oldsmobile Division of General Motors of Lansing to be used in Continuing Education for training teachers who in turn will conduct driver education courses in high schools in Michigan.
28. Check for \$20,000 from the W. K. Kellogg Foundation of Battle Creek to be used to help defray the expenses of the Eighth International Conference of Agricultural Economists to be held in East Lansing on August 15-22, 1952.
29. Grant of \$18.54 from the Alumnae of Mu Phi Epsilon of Lansing and East Lansing to be used by W. R. Sur in the Music Department to purchase 12 copies of "Singing in Harmony" to be placed in the Music Library in memory of Luella Howard Sheldon.
30. Check for \$5,000 from Fred P. Warren of Three Oaks, Michigan, to be used in Television Development for the purchase of a TV truck plus equipment.
31. Check for \$25 from Dean C. F. Clark to be administered by the Committee on Scholarships as an award in Medical Technology. This award is known as the Dean of Veterinary Medicine Award in Medical Technology.
32. Check for \$25 from the Chi Omega Alumnae of Lansing to be administered by the Committee on Scholarships. The recipient is to be chosen from the Chemistry or Horticulture Departments.
33. Check for \$100 from the Dye Parent Teachers Association of Flint, Michigan, to be administered by the Committee on Scholarships to establish a fund to be used to pay room and board for a student who is enrolled.
34. Approval of a memorandum of agreement with Libbey-Owens-Ford Glass Company of Toledo, Ohio, covering a grant of \$2250 to be used under the direction of A. W. Farrall in Agricultural Engineering in connection with a cooperative project for studying the effect of insulating glass used in winter housing for swine. Provides for a special graduate research assistant.
35. Approval of a memorandum of agreement with the Farmers and Manufacturers Beet Sugar Association of Saginaw, Michigan, covering a grant of \$3000 to be used under the direction of A. W. Farrall of Agricultural Engineering in connection with studies of the further mechanization of the beet sugar industry. The agreement provides for a special graduate research assistant.
36. Continuation of a memorandum of agreement with the Michigan Crop Improvement Association of East Lansing covering a grant of \$170 to be used under the direction of E. E. Down and S. C. Hildebrand in Farm Crops to employ a man in seed work during the college year.
37. Grant of \$100 from Sigma Lambda Chi of East Lansing to be used under the direction of W. B. Lloyd in Forest Products as a loan fund for needy students of the Light Construction and Lumber Merchandising major.
38. Approval of a memorandum of agreement with the American Political Science Association of Washington, D. C., covering a grant of \$500 to be used under the direction of E. W. Weidner of the Governmental Research Bureau for a bipartisan study of the delegates to the two national political conventions from Michigan.
39. Grant of \$3900 from the National Science Foundation of Washington, D. C., to be used under the direction of G. W. Prescott in Botany in an ecological survey of Alpine Algae of the Andes in Equador and Colombia, to correlate with studies under way in Arctic North America.
40. Continuation of a memorandum of agreement with the American Electroplaters Society of Jenkintown, Pennsylvania, covering a grant of \$1200 to be used under the direction of D. T. Ewing in Chemistry to continue his studies. The agreement provides for a special graduate assistant.
41. Request for an appropriation of \$756 for the purchase of equipment for the Men's Glee Club.
42. Request from Dean Miller for a supplemental appropriation for his operating budget in the amount of \$1000.
43. Recommendation from Mr. May for an additional appropriation of \$8350 for the Department of Animal Husbandry for current operations for the balance of the year.
44. Appropriation of \$316 for the preparation of an exhibit for the Michigan Education Association meeting in Detroit on April 14-17. Of this amount, \$175 is a supplemental appropriation and the remainder is a reappropriation of the unexpended Fair Exhibit funds.
45. Recommendation from Mr. May for the transfer of \$2500 from the Athletic Reserve Account to the Department's alteration and improvement account to finance improvements at the stadium and Field House.
46. Appropriation of \$1400 for the following uses of the Auditorium during the spring term 1952:

Good Friday Concert, April 11	\$100
Band and Orchestra Festival, April 26 and May	200
(An appropriation of \$500 is requested for the above)	500
Band Concerts (In case of rain only) May 6, 14, 28	300
Men's Glee Club Concert, May 5	100
Music Festival, May 19 and 20	200
47. Additional Technician III position in Agricultural Chemistry to be paid from money furnished by the National Dairy Council, with the understanding that the job depend upon money available from the National Dairy Council.

Loan of Olds for Cont. Educ.
 \$20,000 accepted from Kellogg Found
 \$18.54 rec'd Mu Phi Epsilon.
 \$5000 from Fred Warren for Tel. Dev.
 \$25 from Dean Clark for Award in Med. Tech.
 \$25 from Chi Omega
 \$100 from Dye Parent Tchrs. Assoc.
 Memo agree-Libbey-Ow. Ford Glass & grant of \$2250.
 \$3000 from Far. Mfrs. Beet Sugar
 \$170 from Mich. Crop Improve. Assoc.
 \$100 from Sigma Lambda Chi
 \$500 from Am. Pol. Sci. Assoc.
 \$3900 from Nat. Sci. Found.
 \$1200 from Am. Electro.
 \$756 approp. for Men's Glee Club
 \$1000 added to Dean Engr. budget.
 \$8350 approp. An. Husb.
 \$316 approp. exhibit Mich. Educ. Assoc.
 Transfer \$2500 to finance improvements Stad. & F.H.
 \$1400 approp. for uses of Aud. and F.T. spring term 1952.
 Add. Technician III position app Ag. Chemistry

3056

NEW BUSINESS, continuedMiscellaneous, continued

- Partition room 5 Berkey Hall app. 48. Partition in Room 5 Berkey Hall at an estimated cost of \$950 to be charged to Alterations and Improvements 1951-52.
- Change in ramp east side of Ag. Hall. 49. Change ramp on the east side of Agricultural Hall at an estimated cost of \$175. to be charged to Alterations and Improvements 1951-52.
- Approval lse Cons. Power to cross Kellogg prop. 50. Some months ago Consumers Power Company requested an easement across the Kellogg Forestry Tract for a power line which was not granted. Subsequently, it was decided that the Consumers Power Company would purchase 30 acres contiguous to the forestry tract and deed the property to Michigan State College. This has been done. It is now recommended that the Board approve a lease which Consumers Power Company had prepared to cross the 30 acres which they have purchased for us and one corner of the Kellogg Farm. This has the approval of Mr. McCrary and Dean Anthony.
- Approval of purchase of 21.5 acres of land Forest Road. 51. Recommendation from Mr. McDonel and Dean Anthony for the purchase of 21.5 acres of land adjacent to college property on Forest Road, a part of the Sutherland estate, from the Central Trust Company, for \$2500.
- Approval given for gravel to be removed Lands Huron Nat. Forest. 52. William E. Gilliland, a general contractor, has requested permission to remove gravel from lands which are now a part of the Huron National Forest on which the College still holds mineral rights. It is recommended that a permit be issued to Mr. Gilliland for the removal of approximately 5,000 cubic yards of gravel at 10 cents per cubic yard.
- Policy re: collection of fees of spec. res. assts. 53. Recommendation from the Administrative Group that the policy with respect to the collection of fees of special graduate research assistants be changed to read as follows:
- A special graduate research assistant pays regular resident course fees and is eligible for a waiver of out-of-state fees, provided his appointment carries a salary of at least \$333.33 per term. To be eligible for the out-of-state tuition exemption, the student must submit evidence of the appointment prior to registration.
- Approval sale of 135 shares Gen. Foods. 54. Recommendation from Mr. Philip J. May, Treasurer of the State Board of Agriculture, and Mr. Earl Cress, President of the Ann Arbor Trust Company, that one hundred and thirty-five shares of General Foods stock held in the Forest Akers Trust Fund be sold at market; and approval of appropriate resolution in connection with this sale.
- \$2000 turned over from Spartan Foundation. 55. An agreement has been consummated with the Spartan Foundation to the effect that as of May 1 the Foundation will turn over to the College all funds collected by it for scholarship purposes to be administered by the Scholarship Committee. A check for \$2000 has been received as the first installments.
- Approval of policy re: pay for staff members who teach late afternoon and evening college. 56. The Administrative Group recommends the following policy relative to pay for staff members who teach in the late afternoon and evening college:
- Full-time employees of Michigan State College, teachers, research workers, off-campus workers, and those employed in other capacities, are compensated by their regular salaries for full-time service to the institution. An individual may have assignments involving two or more of these responsibilities. Whatever the character of the employment, Michigan State College expects that each full-time employee will carry a reasonable and full-time load, assuming his share of the total functions and responsibilities of the institution.
- Teaching in the late afternoon and evening classes on the campus may be a part of this full-time load, in which case no additional compensation will be paid for late afternoon or evening school work. Those persons employed in teaching or in other capacities on a full-time basis may teach in late afternoon and evening classes for additional compensation only when prior permission is given by the department head and dean concerned and under the following conditions:
- a. Payment for instructional services in late afternoon and evening courses on campus, when properly approved, will be at the rate of \$5 per contact hour. Payment for laboratory classes will be at the same rate.
 - b. Payment for these services shall be made once each month, or within limits set by the Comptroller.
 - c. Instructors who are not regular members of the Michigan State College staff must be approved by the Department Head and Dean of the School. They will be paid at the same rate of pay set for regular members of the staff.
 - d. Reports of these additional salary payments to staff members will be made to the State Board of Agriculture by the Comptroller.
 - e. To initiate payments for instructors currently teaching late afternoon and evening courses on-campus, letters recommending payment will originate in Continuing Education, will be sent to the Department Head and Dean for approval, and will be forwarded to the Comptroller. For the information of all concerned, names of instructors who are teaching without additional compensation will be included in these letters.

NEW BUSINESS, continued

Miscellaneous, continued

57. Receipt of a communication from the Michigan Artificial Breeders Cooperative calling attention to the need for an auditorium with a seating capacity of 1000 to 1200 in the proposed Animal Industries Building.

Receipt of resolution from Mich. Art. Breeders Cooperative re: seating capacity of aud. in new Animal Indus. Bldgs.

58. The following resolution has been received from the Michigan Holstein-Friesian Association, Inc.:

"BE IT RESOLVED: that the Michigan Holstein-Friesian Association, Inc., realizing the urgent need on the campus of Michigan State College hereby endorse the construction of the Animal Industries Building at Michigan State College and hereby petition the State Legislature of Michigan to provide funds for such construction. Copies to be sent to President Hannah and the Chairman of the Ways and Means Committee of the State Legislature."

Resolution from Mich. Holstein-Friesian Assoc.

59. The following resolutions have been received from the Michigan Horticultural Council:

Resolution No. 1:

The Michigan Horticultural Council feels that the processing of fruits and vegetables is essential to the orderly marketing and proper utilization of the fruit and vegetable crops of Michigan, that this matter is of great urgency requiring full personnel and facilities for research in this field, and that this problem should be dealt with at the earliest possible moment. The council requests Michigan State College to take such steps as are necessary to acquire the facilities and personnel to accomplish this end and pledges its support thereto.

Resolution No. 2:

The Michigan Horticultural Council feels that the marketing of horticultural crops of Michigan, including flowers, fruits, ornamentals, processed products, seeds, and vegetables is of major importance to the citizens of Michigan, and that increasing attention should be given to this problem along both educational and research lines, directed at producers, handlers, and consumers alike, and requests the Michigan State Department of Agriculture and the Michigan State College, including the county agent system, the experiment station, and the extension service, to provide such personnel and facilities as are necessary to accomplish this objective.

60. Receipt of the following resolution from the Michigan Agricultural Conference:

Resolution from Mich. Agric. Conf.

"Be it resolved in view of the time and effort the Michigan Agricultural Conference has given to Michigan State College and agriculture in the State of Michigan, we sincerely ask the administration of Michigan State College to consult with us (the executive committee, Michigan Agricultural Conference) on appointments and other matters affecting Michigan agriculture.

"It is not our intent to attempt to dictate policy or appointments as we have tried to make clear in the past. Being vitally interested, however, in many of the problems faced by Michigan State College in its relationships with agriculture, we sincerely hope that you will grant us the privilege of working with you in determining the needs of the industry in any matter affecting Michigan's agriculture."

61. The Committee on Honorary Degrees recommends that at the June commencement, honorary degrees be awarded as follows:

Approval of honorary degrees to be granted Commencement 1952.

- Edgar Albert Guest - Doctor of Laws
- Perry Greeley Holden - Doctor of Agriculture
- Charles Erwin Wilson - Doctor of Engineering

Report of Denison re: press meeting with Board.

62. Report on the conference held by Mr. Denison with members of the Committee of the Michigan Press Association subsequent to the meeting of that committee with this Board.

63. Communication from Clevia Meyer expressing appreciation to the Board for sick leave.

Accident rep. for M.S.C. drivers.

64. Accident report for Michigan State College drivers covering approximately one year.

65. Receipt of the annual report from the Research Corporation of New York having to do with the patents and management of Michigan State College inventions which the Research Corporation is handling for the College.

Annual report Research Corp

66. Payment of additional amounts to salaried employees as follows:

<u>Auditorium</u>		<u>Auditorium</u>		<u>Auditorium</u>	
Dale Albin	\$29	Floyd Macklem	\$37	Neal Whitehead	\$29
Charles Branz	23	Elmer Peterson	32	Ray Yerkie	26
L. D. Burhans	32	Varetta Powers	53	Lorraine Demorest	8
L. E. Chapman	32	Gail Ryder	32	G. C. Luehrs	5
Helen Evans	42	Laurence Searl	12	Joyce Barnes	15
Floyd Fladseth	42	Patricia Townsend	37	Norma Fisher	12
Helen Greene	110	Robert Troxell	40		
James Huston	23	Wayne VanRiper	106		
Nancy Jackson	9	Clella Weissinger	47		

NEW BUSINESS, continuedMiscellaneous, continued

66. Additional payment to employees (continued):

Additional
payment to
employees
approved.

<u>Continuing Education</u>		<u>Continuing Education</u>		<u>Continuing Education</u>	
F. G. Alexander	\$10.00	Faye Kinder	\$60.00	C. E. Irvin	\$200.00
Thomas Barton	10.00	W. A. Malone	40.00	Robert Kramer	216.00
Hugo David	10.00	Joseph Meites	10.00	P. H. Kyburz	200.00
Elmer Peterson	12.00	William Morris	120.00	Marcine Laing	9.87
L. A. Smith	79.60	Milosh Muntyan	81.20	C. A. Miller	400.00
Herbert Garfinkel	31.80	Harriet Nordholm	165.40	Rolla Noonon	45.00
E. A. Gee	10.00	David Potter	120.00	E. E. Patterson	105.00
L. A. Haak	19.70	L. B. Raynor	155.00	C. Pesterfield	87.50
N. F. Kinzie	19.70	R. F. Turner	32.10	M. F. Rogers	427.80
E. K. Platt	30.00	J. M. Apple	105.00	R. H. Scott	44.20
Robert Starring	55.00	J. T. Burke	300.00	J.W. Ruswinckel	150.00
C. R. Tetterer	19.10	Greta DeLong	161.00	C.C. Sigerfoos	150.00
G. C. Blomquist	140.00	I. O. Ebert	200.00	Theodore Simon	30.00
Clyde Campbell	60.90	James D. Edwards	150.00	R. H. Simonds	17.50
Lindsey Decker	90.00	S. D. Gralak	200.00	J. A. Strelzoff	267.50
Irma Gross	19.50	Dorothy Greeg	15.00	R. L. Vanderslice	200.00
Walter Holland	50.00	F. B. Harris	270.00	B. H. VanRoekel	177.60
W. F. Johnson	60.90	D. J. Harvey	200.00	H. L. Womochel	200.00
George Posthumus	150.00	A. C. Posz	200.00	Leonard Rall	70.00
<u>Athletics</u>		<u>Athletics</u>		<u>Athletics</u>	
Dale Albin	39.00	O.E. Everett	17.00	K. C. Randall	35.00
R. D. Angell	27.00	Floyd Fladseth	32.50	Sarah Rosenberg	54.00
Charles Branz	74.00	Lawrence Frymire	72.00	C. SanClemente	38.50
J. R. Burnett	80.50	Stuart Gallacher	105.50	L. H. Searl	118.75
Gerard Bush	127.00	C. D. Hause	38.50	James Tyson	14.00
Charles Chance	42.00	R. L. Heydrick	38.50	Wayne VanRiper	54.00
J. A. Clark	38.50	James Huston	24.50	Karl Vary	31.50
Ray Cook	32.50	Ronald Jones	35.00	Loren Wight	39.00
Louis Cormier	52.50	Georges Joyaux	63.00	H. E. Winters	38.50
Harold Darcy	52.50	G. F. Knapp	73.00	Ray Yerkie	42.00
R. J. Davis	68.50	Robert Lucas	42.00	John Yunch	31.50
Robert Demott	45.50	R. L. Paul	52.50	Max Strother	9.00
John Emery	17.00	Elmer Peterson	36.00	H. S. Struck	31.50
A. E. Erickson	38.50	John Ramsey	110.50	George Tsuda	38.50
<u>Miscellaneous</u>		<u>Miscellaneous</u>		<u>Miscellaneous</u>	
Marilyn Foote	5.95	Robert Kuhn	30.00	Ronald Patterson	7.50
Jane Popores	3.38	Robert Morgan	4.00	Elmer Peterson	11.00
Varetta Powers	5.00	John Ramsey	3.50	S. S. Radford	69.00
Sarah Rosenberg	8.93	Raymond Wilson	6.00	J. K. Richards	280.00
Margaret Yuill	150.00	John Blakeslee	36.00	Gail Ryder	6.00
Lila Carrington	8.00	Marion Bueschlem	6.50	Lawrence Searl	13.50
L. E. Chapman	5.00	R. J. Claus	189.00	O. C. Taylor	50.00
Lorraine Demorest	9.00	C. C. Cooper	100.00	R. N. Thompson	116.59
Helen Evans	3.00	E. M. Ellis	25.50	Robert Troxell	28.00
Virginia A. Johnson	6.00	Harrison Flint	56.95	Wayne VanRiper	23.00
Floyd Macklem	3.00	Lawrence Frymire	53.75	Neal Whitehead	9.00
Shirley Reasner	9.50	Spyros Gavrilides	65.90	Loren Wight	18.00
Mary Schlichting	12.00	Helen Greene	3.00	Ray Yerkie	6.00
Milton Stern	30.75	J.R. Hooker	22.50	Stuart Gallacher	3.50
Patricia Townsend	3.00	James Huston	31.00	Dorothy Knight	17.00
Clella Weissinger	6.00	Nancy Jackson	3.00	John N. Moore	30.00
Florence Borseth	28.00	Ivory C. Johnson	30.00	James H. Powell	84.00
Louis Cormier	3.50	H. S. Larsen	20.65	Louis Sharpe	33.00
Robert Demott	3.50	Bernard Loft	12.50	Dale Albin	6.00
Laimone Freimanis	20.00	J. T. McCall	320.00	Charles Branz	20.50
Margaret Irish	11.00	Lloyd McKenzie	120.00	Gerard Bush	19.50
		Dale Mesner	113.80		

On motion of Miss Jones, seconded by Mr. Mueller, it was voted to approve all New Business.

ADDITIONAL ITEMSResignations Resignations

1. Resignation of Marilyn Mayer as Instructor in Written and Spoken English, effective August 31, 1952, at the completion of her tenure as an Instructor.
2. Resignation of Meredith Taylor as Instructor in Written and Spoken English, effective August 31, 1952, at the completion of his tenure as an Instructor.
3. Resignation of Annanell C. Jobb as Instructor (Research) in Foods and Nutrition, effective June 30, 1952, to devote full time to her home.

ADDITIONAL ITEMSLeaves

1. Leave of absence without pay for George E. Landsburg, Saginaw County Agricultural Agent, for one year beginning May 1, 1952, to serve in India under the Point Four program.
2. Leave of absence with full pay for James W. Miller, Associate Professor of Political Science and Public Administration, from July 1 to December 31, 1952, to work on a research project in connection with the selection of delegates to the forthcoming political national conventions. Professor Miller has been a member of the staff since September 1, 1940.
3. Leave of absence with full pay for Russell A. Runnells, Professor and Head of Animal Pathology, from February 21 to May 31, 1952, for health reasons.
4. Leave of absence with full pay for Marie Dye, Dean of Home Economics, from February 1, 1952 to June 30, 1952, for health reasons.

Leaves

Appointments

1. Appointment of Durward B. Varner as Assistant Dean of Agriculture and Director of the Cooperative Extension Service at a salary of \$11,000 per year, effective September 16, 1952. (This appointment is to become effective upon his completion of the requirements for his Ph.D. degree).
2. Appointment of Milton E. G. Muelder as Dean of the School of Science and Arts at a salary of \$13,500, effective July 1, 1952.
3. Appointment of Edward W. Weidner as Professor and Head of the Department of Political Science and Public Administration at a salary of \$10,000 per year, effective July 1, 1952.
4. Appointment of Dr. E. K. Sales as Head of the Department of Surgery and Medicine and Director of the Small Animal Clinic at a salary of \$10,500 per year, effective July 1, 1952.
5. Appointment of Dr. George R. Moore as Director of the Large Animal Clinic in the Department of Surgery and Medicine at the same salary of \$10,000 per year, effective July 1, 1952.
6. Appointment of Philip John Schaible as Professor of Poultry Husbandry at a salary of \$10,000 per year on a 12-month basis, effective July 1, 1952, to replace Albert C. Groschke, resigned. His salary is to be paid one half from College and one half from Experiment Station funds. It is understood that Dr. Schaible will be given credit for 15 years prior service to Michigan State College, when computing retirement benefits.

Appointments

On motion of Miss Jones, seconded by Mr. Brody, it was voted to approve the above appointment.

7. Appointment of Ralph Renwick, Jr. as Instructor in Written and Spoken English at a salary of \$4400 per year, effective September 1, 1952, to replace Meredith Taylor, resigned.
8. Appointment of Thomas E. Kaulukukui as Assistant Football Coach at a salary of \$250 for the period from April 14 to May 10, 1952.
9. Appointment of Mrs. Lucile Decker as Instructor (Research) in Foods and Nutrition at a salary of \$3800 per year on a 12-month basis, effective September 1, 1952, to replace Mrs. Annanell Jobb, resigned. Her salary is to be paid from Experiment Station funds.
10. Appointment of George Willard Sledge as Instructor in Education at a salary of \$200 per month, effective from September 1, 1952, to June 30, 1953, to replace Elwyn Miller, and paid from Vocational Teacher Training funds.
11. Appointment of Henry Parkus as Assistant Professor of Mathematics at a salary of \$5800 per year on a 10-month basis, effective September 1, 1952, to replace R. E. Carr, resigned.
12. Appointment of Charles Hall Kraft as Assistant Professor of Mathematics at a salary of \$4800 per year on a 10-month basis, effective September 1, 1952, to replace Jean B. Burnett who will resign.
13. Appointment of S. Y. Li as Instructor in Bacteriology and Public Health at a salary of \$4660 per year on a 12-month basis, effective for one year only beginning September 1, 1952, to replace Dorothy Hitchcock who will be on leave. Her salary is to be paid three fourths from College and one fourth from Experiment Station funds.
14. Appointment of C. L. Anderson as Professor of Physical Education, Health and Recreation for Men at a salary of \$1100 for the 6-week summer session of 1952.

Miscellaneous

1. Clinton V. Ballard, Director of the Cooperative Extension Service, is eligible for retirement furlough effective July 1, 1952. It is requested that he remain on active duty until September 15, 1952, when he will be granted his furlough for one year from that date.
2. Reinstatement of James A. Davidson as Associate Professor of Poultry Husbandry at a salary of \$8200 per year, effective June 1, 1952.

C.V. Ballard
granted re-
tirement
furlough ef.
Sept. 15, '52

Reinstatement
Jas. A. David-
son at salary
of \$8200

ADDITIONAL ITEMS, continuedMiscellaneous, continued

- 0000
Inc. salary Charles F. Schuller to \$8770
Depts. Bio Sci and Phys Sci discontinued and new dept. of Nat. Sci. app.
Gifts of gowns and accessories accepted from Katherine Blodgett Hadley and Josephine Bender rec'd
Grant of \$550 from Knappen Co.
Grant of \$2000 from Mich. Milk Prod. Assoc.
\$1500 rec'd from Distillers Feed Res. Council.
\$300 rec'd from Far. & Mfgers Beet Sugar Assoc.
\$500 rec'd from Far. & Mfgers. Assoc
\$6000 rec'd from Farm. & Mfgers. Assoc.
Cont. memo agreement & grant of \$2000 from Int. Mineral & Chem. Corp.
Grant of \$4200 from Mich. Heart Assoc.
Memo agreement Pittsburgh Plate Glass Co. & grant \$200
\$600 rec'd B.F. Goodrich Co.
Grant of \$3000 Mich. Chemical Co.
Grant of \$1000 from Am. Cyanamid Co.
Grant of \$9,933.34 from Office of Naval Res.
3. Increase in salary for Charles F. Schuller, Associate Professor and Director of Audio Visual Aids, from \$8200 to \$8770 per year, effective May 1, 1952.
 4. Recommendation from the Administrative Group discontinuing the Departments of Biological Science and Physical Science in the Basic College and creating a new Department of Natural Science with Dr. Chester A. Lawson as its Head, all to be effective July 1, 1952.
 5. Gift from Mrs. Katherine Blodgett Hadley of New York City of selected gowns and costume accessories from the personal wardrobe of the late Mrs. John Wood Blodgett of Grand Rapids. The collection dates from 1895 to 1933 and consists of a total of 120 items valued at \$5000. It was the wish of Mrs. Blodgett that these might serve as the nucleus for a costume library or museum in which students and others might learn fashion trends in costume throughout the years.
 6. Gift from Miss Josephine Bender of Grand Rapids of a collection of costumes valued at \$1400 to supplement the Blodgett collection.
 7. Approval of a memorandum of agreement with the Knappen Company of Augusta, Michigan, covering a grant of \$550 to be used under the direction of L. B. Sholl in Animal Pathology and C. W. Duncan in Agricultural Chemistry to conduct blood chemistry determinations on colts which are fed on rations with and without Drimycil added as a supplement.
 8. Continuation of a memorandum of agreement with the Michigan Milk Producers Association of Detroit covering a grant of \$2000 to be used under the direction of T. K. Cowden of Agricultural Economics in a project studying the costs of maintaining a milking herd, raising young stock, keeping bulls, etc. The agreement provides for a special graduate research assistant.
 9. Approval of a memorandum of agreement with the Distillers Feed Research Council, Inc., of Cincinnati, Ohio, covering a grant of \$1500 to be used under the direction of C. F. Huffman in Dairy in a project to determine the optimum method of replacing whole milk with calf starters containing corn distillers' solubles in producing veal by using dairy calves.
 10. Continuation of a memorandum of agreement with the Farmers' and Manufacturers' Beet Sugar Association of Saginaw covering a grant of \$300 to be used under the direction of S. T. Dexter in Farm Crops to study the moisture, enzyme, and nutrient factors in the germination of sugar beet seed with particular reference to the accomplishment of accelerated and vigorous sprouting. The agreement provides for a special graduate research assistant.
 11. Continuation of a memorandum of agreement with the Farmers' and Manufacturers' Beet Sugar Association of Saginaw covering a grant of \$500 to be used under the direction of C. M. Harrison in Farm Crops in a study of the influence of different forage crops and forage crop mixtures upon a succeeding crop of sugar beets with particular reference to the stand, yield and quality of the beet crop. The agreement provides for a special graduate research assistant.
 12. Continuation of a memorandum of agreement with the Farmers' and Manufacturers' Beet Sugar Association of Saginaw covering a grant of \$6000 to be used under the direction of E. E. Down and H. L. Kohls in Farm Crops to assist in the sugar beet breeding project which includes the development of new hybrids, testing these hybrids and producing seed. The agreement provides for a special graduate research assistant.
 13. Continuation of a memorandum of agreement with the International Mineral and Chemical Corporation of Chicago covering a grant of \$2000 to be used under the direction of R. L. Carolus in Horticulture to study the influence of the absorption and utilization of various nutrients at critical stages of growth on anatomical characteristics, yield and quality of the onion. The agreement provides for a special graduate research assistant.
 14. Continuation of a memorandum of agreement with the Michigan Heart Association of Detroit covering a grant of \$4200 to be used under the direction of Dean Dye and Irma H. Gross in Home Management and Child Development in promoting a program on occupational cardiology.
 15. Approval of a memorandum of agreement with the Pittsburgh Plate Glass Company of Moorestown, New Jersey, covering a grant of \$200 to be used under the direction of Donald Cation in Botany in a study of the use of FEPS as a spray adjuvant for the control of apple scab, particularly as to its possible place in the Michigan Spray Program.
 16. Approval of a memorandum of agreement with the B. F. Goodrich Chemical Company of Cleveland, Ohio, covering a grant of \$600 to be used under the direction of M. C. Strong and B. H. Grigsby in Botany and plant disease research on control of apple scab, tomato blights, and weed control.
 17. Approval of a memorandum of agreement with the Michigan Chemical Company of St. Louis, Michigan, covering a grant of \$3000 to be used under the direction of Ray Hutson in Entomology in a study of the effect of formulations on the residual action of DDT.
 18. Continuation of a memorandum of agreement with the American Cyanamid Company of New York City covering a grant of \$1000 to be used under the direction of Ray Hutson in Entomology in a study of the effects, contact and residual, of parathion and related organic phosphate insecticides on various crops.
 19. Approval of a memorandum of agreement with the Office of Naval Research of Washington, D. C., covering a grant of \$9,933.34 to be used under the direction of Leo Katz in Mathematics in a project on the application of mathematical models to the study of group structure and dynamics.

ADDITIONAL ITEMS, continued

Miscellaneous, continued

20. Recommendation that the former bulletin storage space and bulletin mailing room be improved and made available for Agricultural Economics at an estimated cost of \$2800, to be charged to Alterations and Improvements 1951-52.

21. The following bids were received for the moving of the Redman house and garage from Mt. Hope Road to the new site at the Poultry Plant on Farm Lane:

Perron Construction Company	\$6,432
Vandenburg Construction Company	6,435
Hugh Carpenter and Sons	9,000
Foster, Schermerhorn, Foster, Inc.	No bid

It is recommended that the contract be awarded to the low bidder, the Perron Construction Company, at \$6,432. There is slightly over \$11,000 in the Poultry Building fund for this purpose, and the job may be completed with the money available in the budget.

22. Approve the request of Mr. Treaster and Mr. Denison in the amount of \$500 to augment the budget of the present year to be used for the preparation of newspaper publicity items covering students.

23. Recommendation that the public areas in Campbell Hall be refurnished at a cost not to exceed \$25,000. It is proposed to let the contract to the J. L. Hudson Company on a cost-plus-15 per cent basis.

24. It is recommended that the Board authorize charging the \$75,000 for architectural fees on the Kellogg Center already charged to this year's current account to the Reserve for Rehabilitation of Structures and for the Acquisition of Educational Facilities. It is also recommended that Mr. May be authorized to charge the balance in furnishing and purchase of equipment for the Kellogg Center to the same account. The item for furnishing and equipment totals \$50,439.38.

25. Each year it is customary to present to the Board at the end of the fiscal year a list of projects for which special appropriations are recommended. This year the problem is complicated due to the fact that the legislature failed to make supplemental appropriations to cover the salary and wage adjustments. However, it is estimated that these wages increases can be covered by the funds which would normally have been used for the year-end special projects. The following special appropriations are recommended:

a. Giltner Hall - Site Work		\$44,799
The estimated cost of parking areas, curbs, walks and plantings is \$88,000. Of that amount \$43,201 is available from state appropriations.		
b. Grounds Department		42,000
Walk Repairs	\$11,700	
Red Cedar Road	5,500	
Kellogg Parking	10,500	
Driver Training Field	14,300	
c. West Concourse - Stadium		12,000
d. Maintenance - Kellogg Estate		10,000
e. Evening School program		6,400
f. Veterinary Building - Moving Expense		6,000
g. Home Economics Building - Chemistry Laboratory		30,000
h. High School Cooperation		10,000
i. Water Storage and Pumping Station		12,900
j. Veterinary Building		28,416
Change orders	\$49,387	
Prior Appropriation	32,000	\$17,387
Utilities - Actual Cost	31,029	
Appropriation by State	20,600	11,029
k. Power Plant - Supplies and Services		15,000

The above appropriations amount to \$217,515 and can be financed out of prior year balances.

26. Statement from Ballard, Jennings, Bishop, and Fraser in the amount of \$310.25 for services rendered from January 2 to March 18, 1952.

27. A letter from the Michigan Agricultural Conference under date of April 15, 1952 indicates that the following motion was passed unanimously:

"that the Executive Committee express their appreciation to Dr. John Hannah for his frank, sincere and clear analysis of the new appointment problems and a renewal of confidence in his leadership."

Former bulletin storage space & bulletin mailing room to be altered for Ag. Econ.

Contract for moving Redman house and garage to new site Poultry Plant approved

\$500 approp. for newspaper publicity re: students.

Public areas in Campbell Hall to be refurnished.

\$75,000 for arch. fees on Kellogg Center to Res. for Reh. of Structures

Approval of special appropriations for year end projects.

Approval of statement Ballard, Jennings, Bishop & Fraser

Resolution from Mich. Ag. Conf.

ADDITIONAL ITEMS, continued

Miscellaneous, continued

28. Receipt of a copy of the report of the State Fire Marshal to the Governor on all buildings and property of Michigan State College. Mr. Renner reports many fire hazards, recommends very many very costly structural changes, and the demolition of several buildings. It is suggested that Mr. McDonel be authorized to prepare a detailed cost estimate for compliance with all of these various recommendations for future consideration.

29. Discussion of the proposal of the W. T. Grant Company regarding the Jenison Building in Lansing.

On motion of Mr. Akers, seconded by Mr. Brody, it was voted to approve the above Additional Items.

30. Possibility of increasing the student fees. After considerable discussion it was tentatively decided to increase the basic student fee from \$47 to \$55 per term, effective with the fall term 1952, - this action to be formally ratified at the next meeting of the Board before becoming effective.

SPECIAL MISCELLANEOUS

1. It has been customary for the Board to engage the auditing firm for the fiscal year some months prior to the end of the year so that they can make preliminary plans for the audit.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to employ the firm of Ernst and Ernst to conduct the 1951-52 audit.

2. The following is an extract from the last will of the late Walter O. Briggs:

"I give to the STATE BOARD OF AGRICULTURE, in control of the Michigan State College of Agriculture and Applied Science, the sum of TEN THOUSAND DOLLARS (\$10,000.00), to be kept as a permanent fund to be known as the "WALTER O. BRIGGS SCHOLARSHIP FUND", to be invested and re-invested by said Board in first-class income bearing bonds or other conservative securities, and the income therefrom to be used to the extent hereinafter provided, from year to year for the education at said College of deserving young men who shall be selected by a Committee, consisting of the President, the Treasurer and the Registrar of said College. The amount to be contributed from said fund for any one student shall not exceed one-half the amount required during the period of his attendance for his education; it being my intent that such student shall provide for the other one-half of such amount."

On motion of Mr. Mueller, seconded by Mr. Akers, it was voted to accept with gratitude the provisions of the will of the late Walter O. Briggs and the Board requests that an appropriate letter be sent to all members of his immediate family, expressing the appreciation of the Board and of Michigan State College for his generosity. It is understood that the College Attorney will represent Michigan State College in dealing with the estate.

3. In preparing the budget for next year, approval of the following guides are suggested:

- a. Approve the general policy of making staff replacements only in cases where it is clearly demonstrated that it is not possible for remaining members of the department to carry the work load without serious impairment of the quality of performance.
- b. In all departments where leaves with full or part pay for the next year have been granted or are requested, the work load of the person on leave is to be carried by the remaining members of the department. In unusual cases if this is not possible, the offering of certain courses may have to be postponed until later terms.
- c. In order to make possible certain necessary staff additions where such additions are mandatory in the best interests of the College, the Board urge a careful review of the teaching and work loads of all departments of the institution with the view to reducing the number of staff members or workers wherever possible without violating tenure commitments and without too serious impairment of the quality of work performed.
- d. As a matter of policy, no salary adjustments will be considered at this time except in cases of promotions, assignments of new duties, inequities, or to meet competition.

On motion of Miss Jones, seconded by Mr. Brody, it was voted to approve the above policy in preparing the budget for the next fiscal year.

4. Mr. May presented various suggestions for financing the proposed women's dormitories as outlined by Mr. Cress.

The Board authorized Mr. May to continue negotiations with Mr. Cress in the direction of pledging only the income from the new dormitories and Shall Hall in the tentative amount of five and one-half million dollars.

Receipt of copy of report from State Fire Marshal on all bldgs.
Discussion of proposal of Grant Co. re: Jenison Bldg.

Discussion re: possibility of increasing student fees.

Ernst and Ernst engaged as auditors for audit of 1951-52.

Bequest of \$10,000 to M.S.C. in will of late Walter O. Briggs

Approval of guides to be followed in preparing budget for next year.

Mr. May to continue negotiations with Mr. Cress re: financing new women's dorm

April 17, 1952

SPECIAL MISCELLANEOUS, continued

5. Discussion of TV allocations and effects on our programs.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to authorize Mr. May to segregate a reserve fund of \$250,000 of the fund for Rehabilitation and Educational Improvements to be earmarked for eventual use in the development of the TV station and program.

6. Mr. May distributed some tentative gross budget figures as prepared for Board consideration.

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to instruct the President, Secretary and Comptroller to prepare a tentative budget for the 1952-53 fiscal year in accordance with established policies.

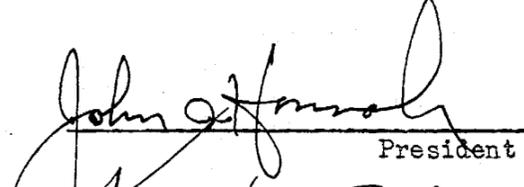
7. Approval of a contract with the U. S. Army continuing sponsorship of the University of the Ryukyus by Michigan State College for a second year.

The Army has requested President Hannah to visit this project at the earliest possible date.

On motion of Miss Jones, seconded by Mr. Mueller, it was voted to approve a continuation of the contract with the Army covering the University of Ryukyus and to instruct President Hannah to make the trip to Okinawa by commercial airlines, and suggests that he give consideration to the possibility of selecting a member of the staff to accompany him who can make any necessary future trips.

The Board adjourned at 4:00 p.m.

It was agreed to meet at 9:30 a.m. on May 15, the day of the next regular Board meeting. General MacArthur will be on campus that day and the Board will attend a luncheon and reception for him at 12:30 p.m.



 President



 Secretary

Discussion of TV allocations & effects on our programs

Comptroller to prepare tentative budget for 1952-53.

Approval of renewal of contract with Univ. of Ryukyus. Pres. Hannah authorized to visit Okinawa