

MINUTES OF THE MEETING  
of the  
STATE BOARD OF AGRICULTURE  
April 18, 1950

Present: Mr. Brody, Chairman; Messrs. Akers, Armstrong, More; Miss Jones; President Hannah; Treasurer May; Secretary McDonel.

Absent: Mr. Mueller; Dr. Thurston

The meeting was called to order at 2:00 p.m

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Travel

Travel

1. Full expenses for Paul A. Miller to attend the National Farm Electrification Conference in Chicago on December 20-23, 1949. One-half of his expenses were paid by the National Farm Electrification Conference direct, and one-half from Farm Foundation funds.
2. Full expenses for C. M. Horn to go to Washington, D. C., and New York City on March 21-24 to make final plans for the European Flying Classroom; paid from the Flying Classroom account.
3. Full expenses for E. J. Benne to go to Washington, D. C., on March 23 to testify before the U. S. Food and Drug Administration hearings on necessity of using insecticides and fungicides in the production of foods and foodstuffs, vegetables, fruits, etc.; paid from Experiment Station funds.
4. Full expenses for C. P. Loomis to go to Washington, D. C., and New York City on March 23-27 to attend the advisory meeting of the Inter-American Institute of Agricultural Science; paid from Carnegie funds.
5. Full expenses for C. M. Horn to go to Racine, Wisconsin, on March 27 to work on the raising of funds for the European Flying Classroom; paid from Flying Classroom funds.
6. Full expenses for Walter L. Weeks to attend a training program in radioactivity and radioactive monitoring at Oakridge, Tennessee, from April 2 to May 9, 1950. Mr. Weeks was nominated on Governor Williams' request that Michigan State College send a well-qualified representative to attend the training program.
7. Full expenses for R. H. Young to attend a meeting of Western Conference Directors of Athletics and also the Arch Ward Dinner in Chicago on April 14-17.
8. Full expenses for C. L. Munn, Earle Edwards, Hugh Daugherty, Steve Sebo, and Lowell P. Dawson to attend the Arch Ward Dinner in Chicago on April 16 and 17.
9. Full expenses for Kenneth Wilson to attend the Buyers' Clinic of the National Association of Food Chains in Chicago on April 16-18; paid from the National Association of Food Chain Funds.
10. Full expenses for R. W. Bell to attend the workshop for extension specialists at Cornell University on April 17-28; paid from Extension funds.

Miscellaneous

M.D. Rogers  
Asst. Prof.

\$50 grant

Mich. Farm  
Bur. Women

Approp. \$787  
for brochure  
Nat. Sci.

\$80 approp.  
for lighting  
museum cases.

Fountain and  
tiling in  
room at hos-  
pital.

Alt. in base-  
ment Adm.  
Bldg.

1. Approved the promotion of M. D. Rogers from Instructor to Assistant Professor of Electrical Engineering, effective July 1, 1950.
2. Accepted a grant of \$50 from the Michigan Farm Bureau women to be used as scholarship aid for a women student enrolled during the spring term 1950.
3. Approved an appropriation of \$787 to pay for the printing of the brochure on the Natural Science Building for general distribution, and particularly for distribution to students interested in science in the high schools of Michigan.
4. Authorized new lighting for the new museum cases in the Museum at an estimated cost of \$80; to be charged to Alterations and Improvements 1949-50.
5. Authorized a new fountain at the Health Service and tiling in the wheel chair room at an estimated cost of \$250; to be charged to Alterations and Improvements 1949-50.
6. Authorized alterations in the basement of the Administration Building to provide additional space for Tabulating at an estimated cost of \$1550; to be charged to Alterations and Improvements 1949-50.

NEW BUSINESS

Resignations

Resignations

1. Resignation of June Szosz Zimmerman as Home Economics Editor at Radio Station WKAR, effective April 15, 1950. Mrs. Zimmerman will devote full time to her home.

PRESIDENT'S REPORT, continued

Resignations, continued

Resignations

2. Resignation of Maurice E. Hubble as 4-H Club Agent in Calhoun County, effective May 15, 1950 to accept another position.
3. Resignation of Bernice M. Hale as Home Demonstration Agent in Hillsdale County, effective May 31, 1950. Miss Hale plans to be married.
4. Resignation of Betty H. Poulton as Assistant in Home Management and Child Development, effective July 19, 1950. Miss Poulton plans to be married.
5. Resignation of Alex Dillingham as temporary Instructor in Speech, Dramatics, and Radio Education, effective March 31, 1950.
6. Resignation of Mrs. Janice Crusoe as temporary Assistant in Chemistry, effective March 31, 1950.
7. Resignation of Elmer L. Robinson as Instructor in Anatomy, effective August 31, 1950 to go into practice for himself.

Leaves

Leaves

1. Leave of absence with full pay for Kenneth Richards, Supervisor of Continuity in Radio, from June 26 to July 9, 1950, to enable him to complete the television and radio courses at Northwestern University.
2. Leave of absence without pay for Gloria Smith, Nurse at the Health Service, from June 12 to July 21, 1950, for a European trip.
3. Leave of absence without pay for Shawmut Stitt, Nurse at the Health Service, from June 12 to July 21, 1950, for a European trip.
4. Leave of absence without pay for Lewis B. Mayhew, Assistant Professor on the Board of Examiners, effective April 1, 1950, for an indefinite period. Mr. Mayhew will be assistant to Dr. Dressel in the Cooperative Study of Evaluation.
5. Leave of absence with full pay for Paul E. Schleusener, Instructor in Agricultural Engineering, from June 19 to July 14, 1950, to attend a special Irrigation Planning Course at Colorado A & M College.
6. Extension of leave of absence with full pay for Irving R. Wyeth, Lenawee County 4-H Club Agent, through June 30, 1950. Mr. Wyeth has been on sick leave since February 6, 1950. He has been a member of the staff since May 6, 1946.
7. Leave of absence with full pay for Byron E. Carpenter, Tuscola County 4-H Club Agent, from June 19 to July 2, 1950, to enable him to attend the six-week summer session at Michigan State College.
8. Leave of absence with full pay for the following members of the Extension staff, effective from June 12 to June 26, 1950, to enable them to attend summer school at Colorado A & M College, Fort Collins, Colorado:  
 Ralph B. Coulter, Ogemaw County Agricultural Agent  
 R. S. Lincoln, Emmet County Agricultural Agent  
 Stanley A. Mahaffy, Lapeer County Agricultural Agent  
 M. LaVerne Trevarrow, Barry County Home Demonstration Agent  
 Luella Schrier, Branch County Home Demonstration Agent
9. Leave of absence without pay for Maxine A. Eyestone, Instructor in Written and Spoken English, from September 1, 1950, to August 31, 1951, to study toward her Ph. D. degree.
10. Leave of absence without pay for William G. Butt, Instructor in Written and Spoken English, from September 1, 1950, to August 31, 1951, to study toward his Doctor of Education degree at Wayne University.
11. Leave of absence without pay for Lawrence H. Kahn, Instructor in Written and Spoken English, from September 1, 1950, to August 31, 1951, to study toward his Ph. D. degree at the University of Denver.
12. Leave of absence without pay for D. Loren Carmichael, Instructor in Business Administration, from September 1, 1950, to August 31, 1951, to study toward his Ph. D. degree.
13. Extension of leave of absence without pay for Edward T. Miller, Assistant Professor of Business Administration, to August 31, 1951, to continue study toward the doctorate at Harvard University. Mr. Miller has been on leave without pay since September 1, 1949.
14. Leave of absence without pay for Amy Jean Holmblade, Assistant Professor of Education and Home Economics, from May 1 to May 30, 1950, to work in Washington on a revision of the standards for degrees of achievement for the National Association of Future Homemakers of America.

NEW BUSINESS, continued

## Leaves

Leaves, continued

15. Leave of absence with half pay for George R. Price, Assistant Professor of English and of Literature and Fine Arts, from September 1, 1950, to August 31, 1951, for the purpose of research on a Huntington Library Fellowship at the Huntington Library, San Marino, California. Mr. Price has been a member of the staff since September 1, 1942.
16. Leave of absence without pay for Gordon L. Thomas, Instructor in Speech, Dramatics, and Radio Education, from September 1, 1950, to August 31, 1951, to study for his doctorate at Northwestern University.

## Appointments

Appointments

1. Appointment of William Rutter as Managing Editor of the Michigan State College Press at a salary of \$6000 per year on a 12-month basis, effective April 24, 1950. This is a new position to be paid from Michigan State College Press funds.
2. Appointment of Earl K. Brigham as Assistant Professor (Extension) and Bulletin Editor at a salary of \$4200 per year on a 12-month basis, effective August 1, 1950. Mr. Brigham has been employed as temporary Instructor in Journalism during the past year.
3. Appointment of Mrs. Alice C. Thorpe as Script Writer at Station WKAR at a salary of \$60 per month, effective from April 1 to June 15, 1950, as partial replacement of June Szosz. This is in addition to her duties in the School of Home Economics.
4. Appointment of Mrs. Norrine G. Bennett as Script Writer at Station WKAR at a salary of \$120 per month, effective from April 1 to June 15, 1950, as partial replacement for June Szosz.
5. Appointment of Harold Dahnke as Assistant Professor in Counseling and Examinations at a salary of \$4500 per year on a 12-month basis, effective July 1, 1950, for as long as necessary. This is a temporary replacement of L. B. Mayhew who has requested leave of absence.
6. Appointment of Virginia Graham as Technician in Agricultural Economics at a salary of \$3200 per year, effective from April 16, 1950, to April 15, 1951, and paid from Experiment Station funds. This is a new position.
7. Appointment of John E. White as temporary Instructor in Agricultural Engineering at a salary of \$266.66 per month, effective from April 1 to June 30, 1950, and paid half from Extension and half from Experiment Station funds. This is a replacement for R. N. Robinson, resigned.
8. Appointment of William Lyle Brook as Kalamazoo County 4-H Club Agent at a salary of \$3400 per year on a 12-month basis, effective June 12, 1950, to replace Marvin Davenport, transferred.
9. Appointment of Frederick William Dostal as 4-H Club Agent in Oceana and Newaygo Counties at a salary of \$3400 per year on a 12-month basis, effective June 1, 1950 to replace Arden Peterson, transferred.
10. Appointment of Ralph Emerson Kirch as Branch County 4-H Club Agent at a salary of \$3400 per year on a 12-month basis, effective June 16, 1950, to replace Don Eppelheimer, transferred.
11. Appointment of Edwin Dean Raven as 4-H Club Agent in Manistee, Mason, and the west half of Lake Counties at a salary of \$3400 per year on a 12-month basis, effective May 1, 1950, to replace Daniel Anderson, resigned.
12. Transfer of Harvey J. Elliott from Oceana County Agricultural Agent to St. Joseph County Agricultural Agent and a salary increase from \$4400 to \$4500 per year, effective May 16, 1950, to replace Vernon F. Hinz, transferred.
13. Appointment of Willard Emerson Bosserman as Oakland County Assistant Agricultural Agent at a salary of \$3400 per year on a 12-month basis, effective April 21, 1950, to replace Fred W. Gettel, resigned.
14. Appointment of Joel E. Segall as temporary Instructor in Business Administration at a salary of \$400 per month, effective from April 1 to June 30, 1950 to replace Harold Stevenson, resigned.
15. Appointment of Hugh McKerney as Lecturer in Hotel Administration at a salary of \$300 for the period from March 30 to May 26, 1950.
16. Appointment of Donald J. Meilike as part-time Instructor in Education and Agriculture at a salary of \$1000 for the period from September 1, 1950, to June 30, 1951, to replace Conrad White, resigned. This is reimbursable from Vocational Teacher Training funds.
17. Appointment of Wave Bowes Granger as temporary Instructor in Education at a salary of \$400 per month, effective from April 1 to June 15, 1950, to replace Virginia Shannon, resigned.
18. Appointment of Mary Lee Hurt as Associate Professor of Education and Home Economics at a salary of \$4800 per year on a 12-month basis, effective September 1, 1950 to replace Mrs. Merle Byers, retired. Miss Hurt will head up the Home Economics Education program and will be on leave with half pay at \$2400 per year from September 1, 1950 through June 30, 1951.

NEW BUSINESS, continued

Appointments, continued

19. Appointment of Ruth Russell as Instructor in Music at a salary of \$3200 per year on a 10-month basis, effective September 1, 1950. Miss Russell has been employed during the past year on a temporary basis.
20. Reappointment of Ralph W. Duckwall, Jr. as temporary Instructor in Speech, Dramatics, and Radio Education at a salary of \$300 per month, effective from April 1 to June 30, 1950.

Miscellaneous

1. Change in status of Joseph G. Duncan from Bulletin Editor paid half from Experiment Station and half from Extension funds to Assistant Professor (Research) and Bulletin Editor paid entirely from Experiment Station funds, effective August 1, 1950.
2. Increase in salary for Arthur Mauch, Professor of Agricultural Economics, from \$6350 per year to \$7500 per year, effective July 1, 1950.
3. Change in status of Mrs. Alice Thorpe, Instructor (Research) in Home Management and Child Development, from one-half to two-thirds time at an additional salary of \$70 per month, effective from April 1 to June 30, 1950. The additional salary is to be paid from College funds.
4. Change in status of Emorene Briggs from full-time to half-time temporary Assistant in Chemistry and a salary change from \$185 to \$95 per month, effective April 1, 1950.
5. Change in title of Margie Yerkey Ogger from Assistant to Technician in Anatomy, effective April 1, 1950.
6. Report of the death of Mrs. Ledah Thompson, Hostess in North Williams Hall, on March 16, 1950. Mrs. Thompson had been employed by the College since October 1, 1928.
7. Report of the death of Mrs. Norma G. Roseboom on April 3, 1950. Mrs. Roseboom was first employed by the College on September 1, 1905, and was an associate Professor of English at the time of her retirement on September 1, 1941.
8. Payment of additional amounts to salaried employees, as follows:

<u>Auditorium</u>		<u>Miscellaneous</u>		<u>Miscellaneous</u>	
Dale Albin	\$11	James Apple	\$ 13.90	Alvie Smith	\$ 5.00
Betty Banks	9	John Blakeslee	24.00	O. C. Smucker	113.80
Charles Branz	23	E. A. Brand	16.90	E. G. Snyder	118.50
L. E. Chapman	12	Jesse Campbell	111.50	E. H. Stewart	10.00
J. H. Emery	17	Betty Cochrane	2.00	T.B. Strandness	58.50
Helen Evans	20	Ethel Crummer	9.50	J.A. Strelzoff	55.60
Helen Greene	55	S. J. Culver	200.00	Linn Towsley	16.00
Lois Harris	8	H. H. Fink	65.00	Clella Weissinger	3.00
James Huston	8	W. S. Gamble	129.00	H.L. Womochel	67.50
Mildred Jeffers	17	B. B. Bickok	29.40	Margaret Yuill	323.00
Floyd Macklem	17	C. N. Hill	10.00	E.B. Brauner	30.00
Elmer Peterson	17	Robert Hogle	18.00	Lorraine Demorest	6.00
Elizabeth Parker	3	L. E. Hott	265.00	A. W. Heilman	10.00
Gail Ryder	17	Matthew Huber	5.00	Charles Hirschfeld	10.00
Laurence Searl	17	R. J. Jeffries	50.00	Francis Martin	5.00
Robert Troxell	20	John Leonard	5.00	R.F. McCauley	9.00
Wayne VanRiper	33	Michael Kolivosky	110.00	J.H. McConnell	30.00
Clella Weissinger	17	David Luck	17.20	R.F. Morley	10.00
Neal Whitehead	20	Floyd Macklem	6.00	Eino Niemela	3.25
Loren Wight	14	Walter Mallmann	83.40	C.H. Pesterfield	16.60
Ray Yerkie	5	Earl McIntyre	41.90	E.C. Prophet	234.85
		Malvern Obrecht	141.50	V.J. Scott	10.00
		William Pitkin	18.00	Iva Mae Sweat	6.00
		H.P. Skamser	5.00	R.J. Waalkes	10.00

9. Receipt of two checks for \$50 each from T. K. Cowden which he has received as consultant fee from the Committee for Economic Development.
10. Receipt of a check for \$400 from the estate of LaVerne Noyes to be used for LaVerne Noyes scholarships.
11. Receipt of a check for \$50 from the MSC Alumni Club of Calhoun County to be used to assist a student from Calhoun County while he is attending Michigan State College.
12. Receipt of a check for \$70.58 from the Lansing-East Lansing Branch of the AAUW to be paid to the fund started a year ago to aid veterans' wives.
13. Receipt of a check for \$10 from the American Legion Nuwarine Post 535 to be used for the Spartan Nursery School.
14. Receipt of a check for \$4000 from the National Sanitation Foundation to be used under the direction of W. L. Mallmann in Bacteriology for a continuation of a research project on sanitation of machine dishwashing. The agreement provides for a graduate fellowship.

Appointments

Change in status J.G. Duncan to Asst. Prof. (Res.) & Bulletin Ed. Inc. salary Arthur Mauch

Change in status Alice Thorpe.

Change in status Emorene Briggs

Change in title M.Y. Ogger  
Report of death Ledah Thompson also Norma Roseboom

Additional amounts paid to salaried employees.

Receipt of check \$50 from T.K. Cowden  
Check \$400 from LaVerne Noyes  
\$50 from Calhoun Co. to assist student  
\$70.58 from AAUW  
\$10 from Am Legion Nuwarine Post 535  
\$4000 from Nat. San. Found.

NEW BUSINESS, continuedMiscellaneous, continued

Cont. agree.  
Naval res.  
covering grant  
\$4240

15. Continuation of the memorandum of agreement with the Navy Department Office of Naval Research covering a grant of \$4240 to be used under the direction of M. T. Rogers in the Chemistry Department in a study of the magnetochemical investigation of the absorption of metal ions, metal complex ions, organic free radicals, and other molecules from solution on solids such as charcoal and silica gel. The agreement provides for a graduate fellowship.

Memo agree  
Dist. Feed  
Res. Council

16. Approval of a memorandum of agreement with the Distillers' Feed Research Council, Inc., of Cincinnati, Ohio, covering a grant of \$1000 to be used under the direction of C. F. Huffman in the Dairy Department to determine the coefficient of apparent digestibility of two types of distillers' solubles in order to estimate their nutritive value for dairy cattle.

Agree. Sul-  
phite Pulp  
Mfrs. Res.  
League

17. Approval of a memorandum of agreement with the Sulphite Pulp Manufacturers' Research League, Inc., of Appleton, Wisconsin, covering a grant of \$2000 to be used under the direction of Frank Thorp in Animal Pathology and R. W. Luecke in Agricultural Chemistry in a study testing the vitamin and protein value of wood yeast for growing and fattening pigs at the Jackson Prison Farm.

Check for  
\$2750 from  
Ford Motor Co.

18. Receipt of a check for \$2750 from the Ford Motor Company Fund of Dearborn to be used under the direction of C. V. Millard in education and H. J. Wyngarden in Business and Public Service to finance scholarships for persons attending the 1950 Summer Workshop on Economic Education.

Cont. memo  
agree. Excel  
Chem. & Serv.

19. Continuation of the memorandum of agreement with Excel Chemicals & Service, Inc. of Benton Harbor covering a grant of \$25 to be used by the Entomology Department and credited to the research fund set up by the Michigan Pest Control Operators Association in 1941.

Cont. memo  
Mich. Pest  
Control Op.

20. Continuation of the memorandum of agreement with the Michigan Pest Control Operators of Grand Rapids covering a grant of \$50 to be used in the Entomology Department and credited to the research fund set up by the Association in 1941.

Memo agree.  
Julius Hyman  
& Co.

21. Approval of a memorandum of agreement with Julius Hyman & Company of Denver, Colorado, covering a grant of \$600 to be used under the direction of Professor Hutson in the Entomology Department in investigations with the insecticidal compounds aldrin, dieldrin, chlordane and other candidate compounds.

Memo agree-  
American Cya-  
namid Co.

22. Approval of a memorandum of agreement with the American Cyanamid Company of New York City covering a grant of \$1000 to be used under the direction of Professor Hutson in the Entomology Department in investigations into the properties of parathion and related compounds as insecticides.

Memo agree-  
ment Cero-  
phyl Labs.

23. Continuation of the memorandum of agreement with Cerophyl Laboratories, Inc. of Kansas City, Missouri, covering a grant of \$1900 to be used under the direction of F. L. Wynd in the Botany Department in an investigation of the relationship of environmental factors on the growth and composition of grass and other forage plants.

Memo agree-  
ment Ever-  
green Farms

24. Approval of a memorandum of agreement with Evergreen Farms, Inc., of Raymondville, Texas, covering a grant of \$1300 to be used under the direction of F. L. Wynd in the Botany Department in a study of the nutritional factors affecting the growth and nutrition value of grass and other pasture plants.

Check \$1500  
O.W. Mourer

25. Receipt of a check for \$1500 from O. W. Mourer to be used for any purpose which the State Board of Agriculture directs. Mr. Mourer does not wish any publicity on the gift.

Cont. agree.  
Tenn. Corp

26. Continuation of the memorandum of agreement with the Tennessee Corporation of College Park, Georgia, covering a grant of \$800 to be used under the direction of the Botany Department in a study of the effectiveness of copper fungicides in controlling plant diseases, particularly those of celery, potatoes, and tomatoes.

Gift from  
Minn. Honey-  
well Regu.  
Co.

27. Gift from the Minneapolis-Honeywell Regulator Company of Detroit of a motorized steam valve, a temperature controller, and a thermostat, valued at \$150.

Grant \$10,000  
Rockefeller  
Found.

28. Acceptance of a grant of \$10,000 from The Rockefeller Foundation of New York City to be used under the direction of C. L. Hamner in the Horticulture Department in a study of the mechanism of action of 2,4-dichlorophenoxyacetic acid with special reference to its effect on enzymes and nutritive value of plants. The agreement provides for a graduate fellowship.

Add. approp  
\$300 for  
Music Dep.

29. Additional appropriation of \$300 for the Music Department for additional part-time secretarial help for the balance of this fiscal year.

\$300 for  
Hotel Adm.  
\$100 for  
add. labor  
for Hotel Ad

30. Additional appropriation of \$300 for Hotel Administration to pay lecturers during the spring term 1950.

\$1100 for  
poultry dept  
\$500 for Men  
Glee Club

31. Additional appropriation of \$100 for Hotel Administration to employ additional labor during the spring term 1950.

32. Additional appropriation of \$1100 for the poultry Husbandry Department for the balance of this fiscal year.

33. Additional appropriation of \$500 for the tour made by the Men's Glee Club in Michigan.

Add. approp  
\$500 for  
Dept. Phys.  
Ed.

34. Additional appropriation of \$500 for swimming in the Department of Physical Education to cover the major portion of the cost of the participation of the team in the A.A.U. events.

NEW BUSINESS, continuedMiscellaneous, continued

35. The stairwells and walls in Agricultural Hall are seriously in need of painting. It is recommended that this work be done at an estimated cost of \$1600; charged to Alterations and Improvements 1949-50.
36. Recommendation for the renovation of two rooms in Morrill Hall for the use of Dr. Wilson, Director of the Cooperative Project of the National Association of Food Chains at an estimated cost of \$210; charged to Alterations and Improvements 1949-50.
37. Recommendation for new blackboards and other work to be done in the art exhibition room in the Music Building at an estimated cost of \$500; charged to Alterations and Improvements 1949-50.
38. Recommendation for a new roof on the Egg Laying Contest Buildings at an estimated cost of \$3000; charged to Utility Extension and Replacements.
39. Recommendation that the lease on the Sanford House be renewed at a rent of \$1500 per year for the three years from August 1, 1950, to July 31, 1953.
40. Recommendation that the lease on the William A. Robinson Cooperative House be renewed at a rent of \$1000 per year for the three years from September 1, 1950, to August 31, 1953. It is understood that should it be necessary to paint the outside of the house during the next three years, the College will pay for the painting.
41. Recommendation that the lease on the Ewing House be renewed at a rent of \$1200 per year for the three years from September 1, 1950 to August 31, 1953.

Approp. \$1600  
painting in  
Ag. Hall.

Renovation of  
2 rooms in  
Morrill Hall  
for Dr. Wil-  
son.

New blackbds  
etc in art  
exhibition  
room app.

New roof Egg  
Laying Con-  
test Bldg.

Renewal lease of  
Sanford House  
also  
Robinson House

Renewal of  
lease on  
Ewing  
House

On motion of Mr. Akers, seconded by Miss Jones, it was voted to approve the President's Report and all New Business.

TRAVEL

Authorization for the President to act for the Board and approve necessary and desirable travel for next month.

Travel

On motion of Mr. Armstrong, seconded by Mr. More, it was voted to authorize the President to act for the Board on the travel items.

ADDITIONAL ITEMSResignations

Resignations

1. Resignation of Mrs. Nixola F. Bayle as temporary Instructor in Textiles, Clothing and Related Arts, effective March 31, 1950.
2. Resignation of Mrs. Norrine G. Bennett as temporary Instructor in Textiles, Clothing and Related Arts, effective March 31, 1950.

Leaves

Leaves

1. Leave of absence for Mabel Petersen, Assistant Counselor for Women, with full pay for one month and without pay from September 5-18, 1950, for travel in Europe.
2. Leave of absence without pay for Richard W. Lindholm, Professor of Economics, from September 1, 1950, to June 30, 1951, to serve as an economist with the Board of Governors of the Federal Reserve System in Washington, D. C.
3. Leave of absence without pay for Martin S. Soria, Assistant Professor of Art, from September 1, 1950, to August 31, 1951. Mr. Soria has received a Guggenheim Scholarship with which he expects to do research in Guatemala, Colombia, Ecuador, Peru, and Brazil.
4. Leave of absence without pay for Allan Leepa, Assistant Professor of Art, from September 1, 1950 to August 31, 1951. Mr. Leepa has received a Fulbright Scholarship.

Appointments

Appointments

1. Appointment of Peter Francis Newell as Associate Professor of Physical Education, Health and Recreation for Men and Head Basketball Coach at a salary of \$8,000 per year on a 12-year basis, effective May 16, 1950, to replace A. S. Kircher, resigned.
2. Appointment of John Benington as Assistant Professor of Physical Education, Health and Recreation for Men and Assistant Basketball Coach at a salary of \$4200 per year on a 12-month basis, effective April 20, 1950.

On motion of Mr. Brody, seconded by Mr. More, it was voted to approve items 1 and 2.

3. Transfer of Harold Sponberg from Assistant Counselor for Men to Assistant Director of Placement and a salary increase from \$4500 to \$5000 per year, effective July 1, 1950. Mr. Sponberg will be in charge of teacher placement to replace C. M. Campbell who will teach full time in the Education Department.
4. Appointment of Harold M. Throop as Assistant Baseball Coach at a salary of \$50 per month, effective from April 10 to June 9, 1950.

ADDITIONAL ITEMS, continuedMiscellaneous

- Change in status Leslie W. Gysel
- Corrections approved in salaries of following: Esther Link, W. Southworth, Julia Tear
- Inc. salary R.W. Lindholm
- \$10 received from Eastern High School for Richards Mem fund
- Cont. memo agree. Standard Oil Co.
- Mr. Calder donates services to \$6000 on Cowles House
- App. State. Sh.B.J.B & Ellsworth
- \$5,026 in delinquent st. loans charged off.
- Add. approp. \$800 Hort. Dept.
- W.L. Weeks designated to receive assignment in civ. def. program.
- 44½ ac. land deeded to col. by Dunbar
- Apiculture work trans. to Ent. Dept.
- Killingsworth to serve on arbitration panel for U.S. Steel
- Reinstatement A. Brandstatter
- No changes contemplated in vicinity of college property in zoning ordinances.
- Gift of rugs and buffalo rug rec'd from Mr. Akers
- Discussion curriculum for training prof. nurses
1. Change in status of Leslie W. Gysel, Associate Professor of Forestry, from full time to half time at a salary rate of \$3050 per year, effective from May 1 to June 30, 1950, when he will return to full time status. Dr. Gysel will be paid by the U. S. Forest Service for half of his time during this period.
  2. Correction in salary of Mrs. Esther B. Link, Instructor in Short Courses, from \$250 per month from January 9 to March 3, 1950, to \$500 for the period from January 9 to March 3, 1950.
  3. Correction in salary of Mrs. Wilda M. Southworth, Instructor in Short Courses, from \$125 per month from January 9 to March 3, 1950, to \$250 for the period from January 9 to March 3, 1950.
  4. Change in salary for Julia Tear, Associate Professor of Short Courses, from \$300 to \$400 for the period from April 3 to May 26, 1950.
  5. Increase in salary for Richard W. Lindholm, Professor of Economics, from \$6300 to \$7000 per year, effective July 1, 1950.
  6. Receipt of a check for \$10 from the Eastern High School Principal to be credited to the Richards Memorial Fund.
  7. Continuation of a memorandum of agreement with the Standard Oil Company (Indiana) of Chicago covering a grant of \$3200 to be used under the direction of B. H. Grigsby in the Botany Department for the research project on selective petroleum weed killers. The agreement provides for a graduate fellowship.
  8. Ralph Calder, Architect, has donated \$6,000 of his services on Cowles House as a contribution to the College.
  9. Statement from Ballard, Jennings, Bishop and Ellsworth for the period of January 6 to March 31 for a total amount of \$1915.47.
  10. Recommendation from Comptroller May that \$5,026.47 in delinquent student loans extending from 1929 be charged off as uncollectable. It is understood that the Accounting Office will continue to make efforts to collect these even though the amounts are charged off. Mr. May recommends that the appropriation to cover this item be made from the law enforcement fund which now amounts to in excess of \$25,000.
  11. Additional appropriation of \$800 for the Horticulture Department for necessary work on the Horticulture Gardens.
  12. The federal government through the Governor's Office requested the assignment of a college staff member for enrollment in a civilian defense program at Oakridge from April 2 to May 9. W. L. Weeks of the Department of Physics is designated to receive this training. An appropriation is requested to cover the costs of his maintenance and travel.
  13. The formal deed has been received from the Dunbar estate deeding the 44½ acres of land formerly owned by Mr. Dunbar to the College to be incorporated as a part of the Dunbar Station.
  14. R. H. Kelty of the Department of Horticulture, who has had charge of the work in apiculture for many years, retired April 1. Dean Anthony recommends that Professor Kelty's position be transferred to the Department of Entomology and that Department authorized to look for a thoroughly trained, full-time staff member.
  15. Communication from Dean Wyngarden and Professor Killingsworth asking authorization for Dr. Killingsworth to accept an offer to serve as one of a panel of three to arbitrate disputes for the U. S. Steel Company. This is in addition to arrangements now in effect in which Dr. Killingsworth serves as arbitrator for the Bethlehem Steel Company.
  16. Reinstatement of Arthur Brandstatter, Head of the Department of Police Administration, on the payroll on April 1, 1950. Mr. Brandstatter was granted leave without pay to go to Germany, beginning January 16, 1950.
  17. At the last meeting of the Board, it was suggested that the protection of the College from undesirable structures and operations in the immediate vicinity of college property be taken up with the township boards of Meridian and Lansing Townships. The township boards of both townships are very cooperative and assure us that no changes are contemplated in the zoning ordinances that would be undesirable from our point of view. Copies of the building codes and zoning ordinances are filed with the records for this Board meeting.
  18. Acceptance of a gift of four Navaho rugs from Forest H. Akers for Cowles House and of a buffalo rug for the Museum.
- On motion of Mr. More, seconded by Mr. Brody, it was voted to approve the foregoing Additional Items.
19. Recommendation for the establishment of a curriculum for the training of professional nurses. This recommendation was formulated by a special committee appointed for the purpose and comes with the approval of the Administrative Group.
- After some discussion, it was decided to ask Dean Emmons and Dean Combs to meet with the Board at the next meeting to discuss this whole matter and in the meantime some of the Board members expressed a desire to discuss the matter with folks conversant with nursing education in whom they have confidence.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

20. The following recommendation is made by a special committee appointed by the President and comes with the approval of the Administrative Group:

In order to place Michigan State College in position more effectively to cooperate with the junior colleges of this state, already organized or in prospect, the following recommendations are proposed:

- a. That effective July 1, 1950, a member of the Basic College staff be appointed, with appropriate salary adjustments, to a 12-month position, as follows:

Director of the Office of Cooperation with Junior Colleges - 2/3 time  
Continuation in present teaching position - 1/3 time

The division of time suggested would be that this staff member carry a full teaching load in the fall quarter, a partial teaching load in the winter, and that the spring and summer months be freed from teaching. This employee would have one month vacation in the summer. He would have responsibility for cooperation with junior colleges throughout the year.

- b. That the Office of Cooperation with Junior Colleges be established in the Basic College and that the director be responsible to and report to the Dean of the Basic College; further, that he be given title in the Department of Higher Education to make for closer relationship with the work of that division and with the work of the Director of High School Cooperation.

- c. That there be budgeted to this office for the fiscal year 1950-51:

1 full time stenographer	\$2100*
Equipment	250
Travel and operating expense	1000
Total	\$3350

\*Subject to classification and change by the personnel office.

- d. That there be an advisory committee for this position consisting of the Dean of the Basic College as chairman; the Dean of the School of Science and Arts; the Dean of the All-College Division; the Director of the Division of Education; and the Director of High School Cooperation.

- e. That the duties of the Director of the Office of Cooperation with Junior Colleges shall be:

- (1) To become familiar with the organizational, curricular, and other problems of junior colleges.
- (2) To make himself available as a Consultant to Michigan Junior Colleges.
- (3) To cooperate with junior colleges, on their request, in curricular problems, including those related to effective service within a community as well as those related to the programs of the much more limited number of students who plan to transfer to Michigan State College.
- (4) To be in position to channel requests for service on the part of junior colleges to the department or other unit of Michigan State College best able to render such service, it being assumed that all schools of Michigan State College have a direct interest in such service. Junior college officials have expressed a need for one office through which their needs might be channeled.
- (5) To represent Michigan State College at the Michigan and national meetings of junior college associations. (It is further recommended that Michigan State College take out an associate membership in the Michigan Association of Junior Colleges.)
- (6) To cooperate with the State Department of Public Instruction on junior college matters appropriately of interest to Michigan State College.

On motion of Miss Jones, seconded by Mr. Akers, it was voted to approve item 20.

21. The policy concerning fees for non-credit workshops and similar courses in the Continuing Education Department is as follows:

- a. On-Campus Workshops for Newly-Elected County Officials--a fee of \$1 to \$2 per person.
- b. County Government Institutes and Senior Government Days Held at County Seats--no fee.
- c. On-Campus Short Courses and Conferences other than those in Agriculture and Home Economics--fees vary from \$1 to \$5 per person. Such fees cover the direct costs of each course or conference, including promotion, instruction, entertainment, materials and supplies, and printing the programs.
- d. Off-Campus Conferences and Short Courses--the basic fee is \$5 per person for an 8-week course meeting two hours per week. Fees vary from this amount if the course is shorter or longer in point of time. In specialized courses such as Engineering Refresher Training or courses in which there is a limited registration, the fees may range from \$10 to \$15 per student.

Appointment member Basic College staff to work with junior colleges in state approved

Approval of policy re: fees for non-credit workshops and similar courses in Cont. Educ. Dept.

2840 ADDITIONAL ITEMS, continued

21. Policy re: non-credit workshop fees, continued:

- e. Off-Campus Services to Business and Industry--fees vary from \$15 to \$20 per diem, depending upon the amount of services each business requests and the number and type of people whom they wish in the program.

In the setting of fees for all of these programs, the salaries of the administrators and clerical people paid from current college funds are not included. If the cost of the program is partially reimbursable from State Vocational Education funds, then the fees or per diem charges are reduced accordingly.

Policy re:  
housing for  
faculty mem-  
bers approved

- 22. College housing for faculty members was originally intended by the State Board of Agriculture to be a temporary, postwar arrangement to make it possible to house the new staff members required by the great expansion of enrollment at the end of the war. It was not intended to undertake to provide permanently satisfactory housing for permanent employees.

The State Board of Agriculture at its meeting of April 18, 1950, adopted the following rules governing college housing for college employees to be effective July 1, 1950:

- a. Residence in all college-owned housing units is to be limited to new members of the staff until they are able to find adequate and suitable housing elsewhere. Staff members with permanent tenure (professors and associate professors) are not to be permitted to live in college operated housing for more than two years after the original appointment.
- b. Instructors and assistant professors during their probationary appointment periods (without permanent tenure) may live in college housing.
- c. Instructors or assistant professors without permanent tenure who through promotion or reappointment acquire tenure while living in college housing may live in college housing not to exceed one year beyond the beginning of the next fiscal year after the appointment with permanent tenure is approved by the Board.
- d. Employees now living in college-owned housing, who would be barred by these rulings, are to have at least six months beyond July 1, 1950, to locate themselves elsewhere.

On motion of Mr. More, seconded by Mr. Armstrong, it was voted to approve items 21 and 22.

Communication  
from 4 fac.  
members in-  
quiring as to  
willingness  
of Board to  
sell part of  
college farm  
to be used  
as coopera-  
tive housing  
project.

SPECIAL MISCELLANEOUS

- 1. Communication from four faculty members inquiring as to the willingness of the State Board of Agriculture to sell part of the college farm to be used as a cooperative housing project for faculty members. The communication asks several questions.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to instruct Secretary McDonel to advise the Committee of the sincere interest of the Board in the housing problems of faculty members and to inform them that it is asking the officers of the College to give consideration to this whole matter of faculty housing and possible assistance that can be rendered by Michigan State College. The communication is to inform the group that this Board does not feel free to sell the property under discussion for any purpose at this time.

- 2. Recommendation from Dean Huston, Chairman of the Committee on Honorary Degrees, that honorary degrees be offered to the following persons as Commencement in June 1950:

Max W. Gardner, of the Class of 1912  
Head of the Department of Plant Pathology,  
University of California, for the Degree of Doctor of Science

Major General Donald A. Stroh, of the Class of 1915  
Retired - For the Degree of Doctor of Law

John Sims, of the Class of 1918  
Executive Secretary and Manager of the Ohio Farm Bureau  
for the Degree of Doctor of Agriculture

On motion of Miss Jones, seconded by Mr. More, it was voted to approve the above recommendation.

- 3. Discussion of the employment of auditors for the next fiscal year.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to employ the firm of Ernst and Ernst to audit the college accounts for the next fiscal year.

- 4. Advisability of an appropriation or provision in the next budget of approximately \$10,000 per year for the Engineering Experiment Station to carry on research in engineering.

The Board authorized an appropriation of \$2,000 for the balance of the present fiscal year with the understanding that if funds are available, \$10,000 will be included in the budget for next year in the Engineering Experiment Station to be expended under the direction of the Dean of Engineering.

Rec. from  
Com. on  
Honorary  
Degrees that  
degrees be  
offered to  
Max Gardner  
Donald A. Stroh  
John Sims

Ernst & Ernst  
to conduct  
audit for  
1949-50.

\$2000 approp  
for Eng. Exp.  
Sta. for bal.  
of fiscal yr.

SPECIAL MISCELLANEOUS, continued

5. Recommendation from Mr. Philip J. May, Comptroller, and Mr. Earl H. Cress, President of the Ann Arbor Trust Company, that the following securities held in the Jenison Trust be sold at market value:

No. of Shares	Description of Securities	Certificate No
100	Seagrave Corporation Common	10098
18	Seagrave Corporation Common	020409
6	Seagrave Corporation Common	020410
100	Packard Motor Car Company Common	D73751
2	Cities Service Company Common	LD95226
3	Greene Cananea Copper Company Common	F61483
15	Nipissing Mines Company, Limited Common	A34477

Recommendation that certain securities held in trust in Jenison Acct. be sold at market value.

On motion of Mr. Akers, seconded by Miss Jones, it was voted to authorize the sale of the above-mentioned securities at market value, and that Philip J. May, Comptroller, be authorized to execute any and all necessary transfers to effectuate and carry out the sale of said securities.

Funds in Vet. Fac. Trust Acct to be invested in A.T. and T. stock.

6. Dean Bryan has requested that funds in the Veterinary Faculty Trust Account be invested in some way to earn enough to cover the annual award of \$25 to the second-year veterinary student who during his first year maintained the highest academic record in his class. At present there is \$630 in the Fund, which is invested with the East Lansing Building and Loan Association at 3 per cent. It is recommended that 4 additional shares of A. T. & T. stock be purchased at a cost of approximately \$620 for the Veterinary Faculty Trust Account. At current dividend rates, this would yield the Fund an annual income of \$36.

On motion of Mr. Akers, seconded by Miss Jones, it was voted to approve the above request.

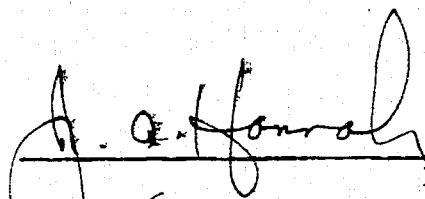
7. Recommendation from Mr. Philip J. May, Comptroller, and Mr. Earl H. Cress, President of the Ann Arbor Trust Company, that proceeds from sales of securities, authorized on this date in the Jenison Trust, be invested as follows:

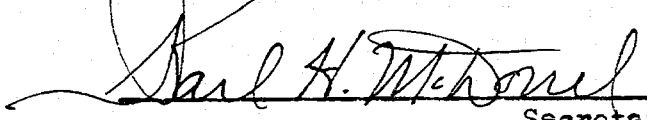
Conversion of A. T. & T. conv. deb. to A.T.&T. common stock approved.

- 1) Conversion of \$1,800. American Telephone and Telegraph Company 3 1/8% Conv. Debentures due June 20, 1959, numbers TM46-511 for \$1000, TD15-757 for \$500, TC99-499, TC99-500 and TC99-501 for \$100 each into 18 shares of Common stock by surrender of the Debentures and \$30 per share in cash, total \$540 cash.
- 2) Balance of funds to be used in purchase of American Telephone and Telegraph Common Stock in the open market at the current market price.
- 3) Purchase of four shares of American Telephone and Telegraph Company common stock for the Veterinary Faculty Trust Fund.

On motion of Mr. Akers, seconded by Miss Jones, it was voted to approve the above recommendation.

The Board adjourned at 5:00 p.m. to reconvene at six o'clock in the Union to meet with a Committee of the Michigan legislature that have requested an opportunity to meet with the Board this evening.

  
President

  
Secretary