

MINUTES OF THE MEETING
of the
FINANCE COMMITTEE OF THE
STATE BOARD OF AGRICULTURE
April 19, 1957

The meeting of the Finance Committee was held at 10 a.m. in the Board Room. The following members were present:

Messrs. Akers, Baker, Brody, Mueller, Rouse, Smith, Dr. Taylor; President Hannah, Treasurer May and Secretary McDonel

Absent: No one

1. Mr. Harding of Scudder, Stevens & Clark and Mr. Cress met with the Board at ten o'clock.

On motion of Mr. Brody, seconded by Mr. Baker, it was voted to approve the investment recommendations of Mr. Harding and Mr. Cress.

2. Scudder, Stevens & Clark make the following recommendation:

Jenison Fund

Recommend selling:

Shares	Security		Approx. Price	Principal	Income	Yield
161	Standard Oil, Indiana	\$1.40+	52	\$8,372	\$225+	2.7+ %

Recommend Purchasing:

up to 150	Socony Mobil Oil	\$2.00+ .50	57	\$8,550	\$375	4.4%
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3. Approval of the following resolution authorizing Philip J. May to act for the Board in the sale of the Standard Oil of Indiana stock:

It was voted to approve the recommendation of Scudder, Stevens & Clark for the sale of the 161 shares of Standard Oil of Indiana at Market value, and that Philip J. May, Treasurer, be and is hereby authorized to execute any and all certificates to effectuate and carry out the sale of said securities.

On motion of Mr. Brody, seconded by Mr. Baker, it was voted to approve the recommendation in items 2 and 3.

4. The Hacker Realty Company has been able to complete a purchase agreement for the Harvey T. West property at the northwest corner of Hagadorn and Cavanaugh Roads at \$25,000. It is recommended that the Board authorize the purchase of this property.

On motion of Mr. Baker, seconded by Mr. Rouse, it was voted to approve the above recommendation.

5. The President discussed with the Board the need for a high energy accelerator for the Department of Physics and Astronomy and indicated that such equipment would cost in the vicinity of \$1,500,000.

After discussion, it was decided to authorize the Department of Physics and the Dean of Science and arts to prepare a project looking forward to the acquisition of such equipment. It is hoped that the Atomic Energy Commission or some other agency will provide one-half of the cost with not more than one-half of the cost to be borne by the University. In the event that approval can be gained for one-half of the cost, it is understood that the Board will try to take care of its share of the cost through inclusion of a portion of it in two or three consecutive budgets.

6. The President discussed with the Board the recommendations of the Committee on Honorary Degrees and it was decided to authorize the offering of degrees to three persons for Commencement and another on a special occasion.

7. It is recommended that the Board authorize an annual expense allowance of \$1000 to the Vice President for Academic Affairs as a partial compensation for the entertainment of guests of the University his position requires of him, and for the use of his personal car in this connection in carrying forward University business.

On motion of Mr. Akers, seconded by Mr. Brody, it was voted to approve the above recommendation.

8. Mr. May distributed the football income reports for the 1956 season.

Approval investment recommendations of Scudder, Stevens and Clark and Mr. Cress.

Approval sale Standard Oil of Indiana stock

Approval of purchase of Harvey T. West property

Approval purchase high energy accelerator for Physics if one-half of cost can be provided by some other agency.

Approval recommendation Honorary Deg. Committee

\$1000 approp. for Vice Pres Acad. Affairs compensation for entertainment guests of University

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
April 19, 1957

Present: Mr. Brody, Chairman, Messrs. Baker, Mueller, Rouse, Smith; Dr. Taylor, President Hannah, Treasurer May and Secretary McDonel

Absent: Mr. Akers

The meeting was called to order at 2:00 p.m.

The Minutes of the previous meeting were approved.

SPECIAL MISCELLANEOUS

- 1. Approval of the Report of the Finance Committee on the preceding pages.

On motion of Mr. Baker, seconded by Mr. Rouse, it was voted to approve the Report of the Finance Committee.

Approval
Finance
Committee
items

- 2. Dean Herman J. Wyngarden, who has been a member of the staff for 33 years and for the past 15 years has been Head of the Department of Economics or Dean of the College of Business and Public Service, requests that his title be changed to Dean Emeritus effective July 1, 1957, that he be granted a year's leave of absence with pay through June 30, 1958, and at the conclusion of that leave that he be permitted to teach or carry on other academic activities on an academic year basis to permit him to get away from the 12-month assignment.

Change in
status H.J.
Wyngarden

On motion of Mr. Baker, seconded by Mr. Rouse, it was voted to approve the above recommendation relative to the status of Dean Wyngarden.

Apartment-type
housing to be
name
"Van Hoosen
Hall"

- 3. It is recommended that the new apartment-type housing unit for women to supplant the former cooperative houses be named "Van Hoosen Hall" in honor of the family of Sarah Van Hoosen Jones who has contributed so much in recent decades to Michigan State University.

On motion of Mr. Mueller, seconded by Dr. Smith, it was unanimously voted to name the new housing unit for women "Van Hoosen Hall" and to authorize an appropriate plaque inside the building indicating the gratitude of the Board and the University for the services and many other generous actions rendered by Sarah Van Hoosen Jones.

Restatement
Board policy
re: employ-
ment of
relatives

- 4. It is recommended that the Board policy with reference to the employment of related persons be changed to read as follows:

It is the general policy of the University not to offer new employment to an individual having an immediate relative already in the employ of the University. However, it is recognized that exceptions are desirable in certain instances, but in no case will new employment be offered to an individual in a department or similar administrative subdivision in which an immediate relative is already employed, nor will circumstances be permitted to arise in which one employee is placed under the supervision or control of an immediate relative.

On motion of Mr. Baker, seconded by Mr. Rouse, it was voted to approve the above policy with reference to the employment of related persons.

- 5. Communication from the City of Lansing transmitting the following resolution acted upon by the City Council at its meeting on April 8:

Resolved by the City Council of the City of Lansing:

That the City Affairs Committee and the City Attorney confer with Michigan State University relative to payment in lieu of taxes to the City in return for City facilities extended to property owned by the University in Lansing.

University
attorney to
negotiate
with Lansing
City Attorney
re: city's
furnishing
police and
fire protec-
tion for Grant
store

On motion of Mr. Mueller, seconded by Mr. Rouse, it was voted to authorize the University Attorney, Leland W. Carr, to negotiate with the City of Lansing for a long term contract in which the City will furnish police and fire protection to the Grant store property owned by Michigan State University for an annual charge of not to exceed \$2,000 per year. Dr. Smith voted "No" on this recommendation.

- 6. Mr. Varner presented to the Board the status of appropriation bills. The Board was greatly concerned by the recommendations of the Senate Appropriations Committee which had largely reduced the funds requested for operations for agricultural and other special services and for buildings.

report on
status of
appropriation
bills.

On motion of Mr. Mueller, seconded by Mr. Rouse, it was voted that the Chairman of the Board on behalf of the full Board should immediately address a letter to each member of the Senate Committee on Appropriations expressing dismay at the action that is proposed, pointing out the inequities in the basis of the computations that resulted in the appropriations that are proposed and requesting a review of the contemplated action and expressing confidence that the Committee will, when aware of all of the facts, want to correct the figures and that it will do so. It is suggested that the letter contain a statement to the effect that it is not the belief of this Board that the legislature can contemplate the action that will be required in the reduction of extension employees in the field by at least 25, most of whom will have to be 4-H Club Agents due to their junior status in the service, and other drastic curtailments in the program that will be required if the legislature approves the figures included in the appropriation bill in its present form.

SPECIAL MISCELLANEOUS, continuedDiscussion
Senate Bill
1418

7. Mr. Varner discussed with the Board Senate Bill 1418 which was introduced by Senators Beadle, Faulkner and Hutchinson at the request of Michigan State University. This bill would permit the pledging of student fees to permit a long-term building program for academic and educational buildings.

After discussion, on motion of Mr. Baker, seconded by Mr. Rouse, it was unanimously voted that the Chairman of the Board and the officers of the University be authorized and instructed to address a letter on behalf of the full Board to all of the members of the Senate urging favorable action on this bill and that Senators Beadle, Faulkner and Hutchinson be specifically thanked for their interest and support of this measure.

It is felt that this item is of such importance that it should be given the highest priority in our presentations to the legislature.

PRESIDENT'S REPORT

Appointments

Appointments

1. Appointment of the following Instructors in Communication Skills for the period April 1, 1957 to June 30, 1957 at the salaries indicated:

Ruth Barrett, \$500	Lyssa Harper, \$1400
Dagmar Breck, \$1000	Lorraine Tata, \$900
Ingeborg Crawford, \$500	Eleanor Winburne, \$1400
Ann Fouts, \$1300	
2. David Giltner, Instructor in Humanities at a salary of \$1500 for the period April 1, 1957 to June 30, 1957.
3. Swart Leon Evans, Instructor in Social Science at a salary of \$800 for the period April 1, 1957 to June 30, 1957.
4. Bernard W. Klein, Instructor in Social Science at a salary of \$800 for the period April 1, 1957 to June 30, 1957.
5. Raymond George Luoma, Instructor in Accounting at a salary of \$500 per month from April 1, 1957 to June 30, 1957.
6. Elizabeth H. Wright, Instructor in Botany and Plant Pathology at a salary of \$350 per month from April 1, 1957 to June 30, 1957.
7. Martha C. Wallace, Instructor in Mathematics at a salary of \$1100 for the period April 1, 1957 to June 30, 1957.
8. Julia King Taylor, Instructor in Mathematics at a salary of \$1300 for the period April 1, 1957 to June 30, 1957.
9. Donald D. Snyder, Lecturer in Physics and Astronomy at a salary of \$360 per month from March 16, 1957 to April 30, 1957.
10. Elaine V. Cowen, Instructor in Statistics at a salary of \$450 for the period April 1, 1957 to June 30, 1957.

MiscellaneousApproval in-
vestment funds
in U.S. Tr.
 $\frac{1}{2}$ s

1. Approved the investment of funds in U. S. Treasury $2\frac{1}{2}$ s, November 15, 1961, as follows:

\$104,000 for the Rackham Fund
\$ 14,000 for the Insurance Fund

NEW BUSINESS

Resignations

Resignations and Terminations

1. Albert F. Drost, 4-H Club Agent in Muskegon County, April 15, 1957 to accept a position with the Michigan Celery Promotion Association.
2. C. Ingersoll Arnold, Director of the Russ Forest, June 21, 1957 to accept a position with the New Hampshire Forestry Department.
3. William A. Malone, Assistant Professor of Landscape Architecture, August 31, 1957 to accept employment with the City Plan Commission in Kansas City, Missouri.
4. Harry Ellis Hathaway, Assistant Professor (Ext.) of Poultry Husbandry, June 30, 1957 to accept employment as Extension Poultryman at Louisiana State University.
5. William G. Robertz, Instructor in Communication Skills, August 31, 1957 to accept a position at Gustavus Adolphus.
6. Joseph T. Worland, Instructor in Economics, August 31, 1957.
7. Dean E. Bluman, Instructor in Mechanical Engineering, August 31, 1957 to accept a teaching position at Case Institute of Technology.
8. Mary Rose Brady, Instructor in Home Management and Child Development, August 31, 1957 to accept a position at the University of Texas.

NEW BUSINESS, continuedResignations and Terminations, continued

Resignations

9. Cancellation of the appointment of Jack L. Krall, Associate Professor (Res.) of Entomology, July 1, 1957.
10. Don W. Hayne, Associate Professor of Zoology, July 31, 1957 to accept employment with the Department of Conservation.
11. Grace A. Siebers, Instructor in Nursing Education, July 29, 1957.
12. Nancy McMurray, Assistant Professor of Nursing Education, August 16, 1957 to return to County Health Department activities.
13. Janice Devereux, Instructor in Mathematics, March 31, 1957 to devote full time to her home.
14. John C. McKinney, Associate Professor of Sociology and Anthropology, August 31, 1957 to accept a position at Duke University.
15. George W. Alstad, Assistant Agricultural Editor, Information Services, April 30, 1957 to accept employment with a commercial concern.
16. Jean W. Busfield, Secretary to the Dean of University Services, April 30, 1957 to devote full time to her home.
17. Rosalie Ann Casad, Secretary, Vietnam Project, April 10, 1957, for health reasons.

Leaves--Sabbatical

Leaves

1. Albert T. Hall, Associate Agricultural Agent in Lapeer County, with full pay from April 1, 1957 to June 15, 1957 to complete his M.S. at MSU.
2. R. L. Cook, Professor and Head of Soil Science, with full pay from June 16, 1957 to September 15, 1957 to write a book on Soil Management.
3. Robert L. Wright, Assistant Professor of Communication Skills with half pay from September 1, 1957 to August 31, 1958 for post-doctoral work in Sweden.
4. Harold R. Jolliffe, Professor of Communication Arts with full pay from January 1, 1958 to March 31, 1958 to write a book on reviewing of the arts.
5. J. S. Frame, Professor and Head of Mathematics with full pay from March 22, 1958 to September 21, 1958 for study and travel in Europe.

Leaves--Extension Summer School

1. James P. Hoekzema, County Agricultural Agent in Berrien County with full pay from June 17, 1957 to July 5, 1957 to attend Colorado State University.
2. Ruth A. McIlroy, Home Demonstration Agent in Isabella County with full pay from June 17, 1957 to July 5, 1957 to attend Colorado State University.
3. M. Amalie Vasold, Assistant State Leader, 4-H Clubs, with full pay from June 17, 1957 to July 5, 1957 to attend Colorado State University.

Leaves--Health

1. Ralph Trafelet, County Agricultural Agent, Alpena, County with full pay from April 1, 1957 to June 30, 1957.

Leaves--Other

1. William M. Temple, 4-H Club Agent in Genesee County without pay from April 16, 1957 to May 31, 1957 to accept an IFYE assignment to South America.
2. Gleason D. Rohlf, County Agricultural Agent in Huron County without pay from April 20, 1957 to April 19, 1959 to enter foreign service in Korea.
3. Joseph G. LaPalombara, Associate Professor of Political Science without pay from September 1, 1957 to August 31, 1958 to do research in Italy.
4. Allen S. Whiting, Assistant Professor of Political Science without pay from September 1, 1957 to August 31, 1958 to do research with Rand Corporation in California.
5. Norton E. Long, Professor of Political Science without pay from September 1, 1957 to August 31, 1958 to accept a position as Visiting Professor at Harvard.
6. Bert C. Cross, Assistant Professor of Communication Arts without pay from September 1, 1957 to August 31, 1958 to work on his Ph.D.
7. Albert W. Bluem, Instructor in Speech without pay from September 1, 1957 to August 31, 1958 to study in California.

NEWBUSINESS, continued

Leaves

Leaves--Other

8. Ralph W. Duckwall, Instructor in Speech without pay from September 1, 1957 to August 31, 1958 to study for his Ph.D. at the University of Michigan.
9. Adrian Jaffe, Assistant Professor of English without pay from September 1, 1957 to August 31, 1958 to be Visiting Lecturer at the National University of Vietnam.
10. William A. Sullivan, Assistant Professor of History without pay from September 1, 1957 to August 31, 1958 to be Visiting Professor in Sweden.
11. Edward O. Moe, Professor (Ext.Res.) of Sociology and Anthropology without pay from May 16, 1957 to November 15, 1957 to work in Costa Rica.
12. Ralph C. Belding, Assistant Professor of of Microbiology and Public Health without pay from July 1, 1957 to June 30, 1958 to complete his Ph.D. at Ohio State University.
13. Jean Charles Evans, Agricultural Reports Editor in Information Services without pay from August 1, 1957 to July 31, 1958 to study for his Ph.D. at the University of Wisconsin.

Appointments

Appointments

1. William A. Cromarty, Assistant Professor (Res.) of Agricultural Economics at a salary of \$7500 per year on a 12-month basis effective July 1, 1957.
2. Glen Alfred Lundeen, Assistant Professor (Res.) of Horticulture at a salary of \$7400 per year effective May 1, 1957.
3. Boyd Gene Ellis, Instructor in Soil Science at a salary of \$4600 per year on a 10-month basis effective September 16, 1957.
4. David I. Kulstein, Instructor in Humanities at a salary of \$5500 per year on a 10-month basis effective September 1, 1957.
5. David D. Anderson, Instructor in Communication Skills at a salary of \$4600 per year on a 10-month basis effective September 1, 1957.
6. Martin L. Kornbluth, Instructor in Communication Skills at a salary of \$5000 per year on a 10-month basis effective September 1, 1957.
7. Charles A. McKee, Instructor in Improvement Services at a salary of \$4600 per year on a 10-month basis effective September 1, 1957.
8. David M. Rogers, Instructor in Communication Skills at a salary of \$2725 for the period October 1, 1957 to June 30, 1958.
9. Charles I. Switzer, Instructor in Communication Skills at a salary of \$4600 per year on a 10-month basis effective September 1, 1957.
10. Gerald Alexander Billen, Instructor in General Business at a salary of \$667 for the period April 1, 1957 to June 30, 1957.
11. George J. Gore, Instructor in General Business at a salary of \$5800 per year on a 10-month basis effective February 1, 1958.
12. Pao Lun Cheng, Lecturer in Economics at a salary of \$6000 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
13. Einar Hardin, Assistant Professor of Economics and Labor and Industrial Relations Center at a salary of \$7000 per year on a 12-month basis effective April 1, 1957.
14. Mordechai E. Kreinin, Assistant Professor of Economics at a salary of \$6300 per year on a 10-month basis effective September 1, 1957.
15. Frederick W. Morrissey, Assistant Professor of Economics at a salary of \$6000 per year on a 10-month basis effective September 1, 1957.
16. Geoffrey Y. Cornog, Instructor in Political Science at a salary of \$5000 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
17. Melvin E. Berghuis, Instructor in Speech, at a salary of \$2300 effective from September 1, 1957 to August 31, 1958, 10-month basis.
18. Geraldine Bertovick, Instructor in Speech, at a salary of \$2300 effective from September 1, 1957 to August 31, 1958, 10-month basis.
19. Thomas R. Long, Instructor in Speech, at a salary of \$2300 effective September 1, 1957 to August 31, 1958.
20. John B. Mader, Instructor in Speech, at a salary of \$4600 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
21. Horace J. Shaw, Instructor in Speech at a salary of \$2300 effective September 1, 1957 to August 31, 1958.

NEW BUSINESS, continuedAppointments, continued

Appointments

22. Judith C. Waller, Visiting Lecturer in Speech at a salary of \$500 per month effective May 1, 1957 to June 30, 1957.
23. Mary Jane Watkins, Instructor in Speech at a salary of \$4800 per year on a 10-month basis effective September 1, 1957.
24. Terry Allen Welden, Instructor in Speech at a salary of \$2100 effective September 1, 1957 to August 31, 1958.
25. Dale C. Fausey, Instructor in Education and Continuing Education at a salary of \$200 per month effective May 1, 1957 to May 31, 1957.
26. Maria Spence, Instructor in Health, Physical Education and Recreation at a salary of \$4500 per year on a 10-month basis effective September 1, 1957.
27. Howard Bigelow, Assistant in Vocational Education at no salary from the University effective June 15, 1957 to August 3, 1957.
28. LaVern Adam Freeh, Instructor in Vocational Education at a salary of \$2200 for the period October 1, 1957 to June 30, 1958.
29. John C. Burton, Instructor in Applied Mechanics at a salary of \$2200 for the period October 1, 1957 to June 30, 1958.
30. Clarence G. Chambers, Instructor in Applied Mechanics at a salary of \$3300 for the period October 1, 1957 to June 30, 1958.
31. Frank T. Paganini, Instructor in Applied Mechanics at a salary of \$1100 for the period October 1, 1957 to June 30, 1958.
32. Edward M. Schall, Instructor in Applied Mechanics at a salary of \$2200 for the period October 1, 1957 to June 30, 1958.
33. Hotten Arthur Elleby, Instructor in Civil and Sanitary Engineering at a salary of \$5000 per year on a 10-month basis effective September 1, 1957.
34. Fred E. Freiheit, Instructor in Mechanical Engineering at a salary of \$5000 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
35. William H. Loyd, Instructor in Mechanical Engineering at a salary of \$5500 per year on a 10-month basis effective September 1, 1957.
36. John H. Morrison, Assistant Professor (Res.) of Botany and Plant Pathology at a salary of \$5000 per year on a 12-month basis effective September 1, 1957 to August 31, 1959.
37. Barbara Scheyer, Assistant Professor of Nursing Education at a salary of \$5400 per year on a 12-month basis effective June 24, 1957.
38. Barbara Wilcox, Associate Professor of Nursing Education at a salary of \$7500 per year on a 12-month basis effective September 16, 1957.
39. John H. Bushnell, Jr. Instructor in Zoology at a salary of \$1700 for the period October 1, 1957 to June 30, 1958.
40. Charles McDermid, Instructor in Music and Continuing Education at a salary of \$5400 per year on a 10-month basis effective September 1, 1957.
41. Adoracion Frias Gonzales, Instructor in English at a salary of \$1600 from September 1, 1957 to August 31, 1958.
42. Hugh C. Griffith as Instructor in English at a salary of \$2500 from September 1, 1957 to August 31, 1958.
43. Stanley Harrison, Instructor in English at a salary of \$2450 from September 1, 1957 to August 31, 1958.
44. Herbert Grant Sampson, Instructor in English at a salary of \$2500 on a 10-month basis from September 1, 1957 to August 31, 1958.
45. John C. Street, Assistant Professor of English at a salary of \$6000 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
46. Tatjana Cizevska, Instructor in Foreign Languages at a salary of \$5250 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
47. Willi Andreas Uschald, Assistant Professor of Foreign Languages at a salary of \$5200 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
48. James Harold Fisher, Assistant Professor of Geology at a salary of \$6500 per year on a 10-month basis effective September 1, 1957.
49. George B. Pedric, Assistant Professor of Mathematics at a salary of \$5400 per year on a 10-month basis effective September 1, 1957. (This appointment was withdrawn because Mr. Pedric could not pass the physical examination required of new employees)

NEW BUSINESS, continuedAppointments, continued

Appointments

50. Sudhish G. Ghurye, Visiting Professor (Res.) of Statistics at a salary of \$2000 for the period June 24, 1957 to August 23, 1957.
51. Jagdish Sharan Rustagi, Assistant Professor of Statistics, at a salary of \$6000 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
52. Dieter Brunnschweiler, Assistant Professor of Geography at a salary of \$5500 per year effective September 1, 1957.
53. Charles F. Wrigley, Associate Professor of Psychology at a salary of \$8200 per year on a 10-month basis effective September 1, 1957.
54. Robert T. Anderson, Assistant Professor of Religion and Continuing Education at a salary of \$7000 per year on a 12-month basis effective July 1, 1957.
55. Sheldon Lowry, Assistant Professor of Sociology and Anthropology at a salary of \$8500 per year on a 12-month basis effective July 16, 1957.
56. Robert Kenneth Wolfer, Assistant Professor of Anatomy at a salary of \$6500 per year on a 12-month basis effective July 1, 1957.
57. Norman Henderson, Consultant in Anatomy at no salary from the University effective July 1, 1957 to June 30, 1958.
58. Stanley C. Whitlock, Consultant in Anatomy at no salary from the University effective July 1, 1957 to June 30, 1958.
59. Clayton Lewis, Consultant in Surgery and Medicine without salary from the University effective July 1, 1957 to June 30, 1958.
60. William L. Finni, Assistant in the Registrar's Office and Continuing Education at a salary of \$7000 per year on a 12-month basis effective April 16, 1957.
61. Harold H. Dahnke, Assistant Registrar at a salary of \$9000 per year on a 12-month basis effective April 1, 1957.
62. Homer Delaine Higbee, Assistant Director of the Institute of Research on Overseas Programs at a salary of \$11,000 per year on a 12-month basis effective July 1, 1957.
63. Richard E. Bjork, Assistant (Res.) in the Institute of Research on Overseas Programs, at a salary of \$500 for the period June 16, 1957 to August 31, 1957.
64. Elsie May Cunningham, Administrative Assistant Vietnam Project, at a salary of \$4400 per year 12-month basis effective March 28, 1957.
65. George C. Kimball, Specialist, Vietnam Project, at a salary of \$9400 per year on a 12-month basis effective April 1, 1957.
67. Walter William Mode, Specialist, Vietnam Project, at a salary of \$11,100 per year effective June 13, 1957 to July 12, 1957.
68. Gilbert Joseph Shelby, Specialist, Vietnam Project, at a salary of \$9900 per year effective June 20, 1957 to August 20, 1957.
69. Paul H. Tedesco, Instructor in Humanities, at a salary of \$1125 for the Summer School period June 25, 1957 to August 23, 1957.
70. E. Rollin Silfies, Professor of Music, at a salary of \$1100 for the Summer School period June 25, 1957 to August 2, 1957.
71. Esther Replogle, Professor of Music, at a salary of \$1100 for the Summer School period June 25, 1957 to August 2, 1957.
72. R. C. Bald, Professor of English at a salary of \$1200 for the Summer School period June 25, 1957 to August 2, 1957.
73. Donald W. Olmsted, Assistant Professor of Sociology and Anthropology at a salary of \$1275 for the Summer School period June 25, 1957 to August 23, 1957.

Salary changes Salary Changes

1. Stanley Andrews, Professor and Executive Director National Project in Agricultural Communications from \$15,500 to \$15,750 per year effective March 1, 1957.
2. Francis C. Byrnes, Associate Professor and Associate Director of the National Project in Agricultural Communications from \$11,000 to \$11,250 per year effective March 1, 1957.
3. John A. Morrow, Assistant Professor in the National Project in Agricultural Communications from \$9350 to \$9600 per year effective March 1, 1957.
4. John M. Parsey, Assistant Professor in the National Project in Agricultural Communications from \$8000 to \$8250 per year effective March 1, 1957.
5. Mary E. Holtman, Instructor in the National Project in Agricultural Communications from \$8000 to \$8250 per year effective March 1, 1957.
6. Wesley R. Fishel, Chief Adviser, Vietnam Project, from \$14,000 to \$14,500 per year, effective

NEW BUSINESS, continuedSalary Changes

6. February 1, 1956.
7. Frederick R. Wickert, Deputy Adviser, Vietnam Project, from \$11,100 to \$11,767 per year effective February 1, 1956.
8. Guy H. Fox, Deputy Adviser Vietnam Project, from \$10,367 to \$11,566 effective February 1, 1956
9. John M. Hunter, Specialist, Vietnam Project, from \$9533 to \$10,200 per year effective February 1, 1956.
10. John T. Dorsey, Adviser, Vietnam Project, from \$6666 to \$7,466 per year effective February 1, 1956.
11. Richard W. Lindholm, Specialist, Vietnam Project from \$13,567 to \$14,100 per year effective February 1, 1956.
12. Jack E. Ryan, Specialist, Vietnam Project, from \$8666 to \$9600 per year effective February 1, '56.

Salary changes

Miscellaneous

1. Promotion of William A. Cromarty to Assistant Professor (Research) of Agricultural Economics, effective April 1, 1957.
 2. Change in salary source for William T. Magee, Assistant Professor of Animal Husbandry, effective March 18, 1957, as follows:
 - a. \$4000 paid direct to him by the federal government
 - b. Of the remaining \$3400, 54.4% is to be paid from University General and 45.6% from Experiment Station funds.
 3. Payment of \$1275 to Robert J. Wolfson, Assistant Professor of Economics and Continuing Education for work during July and August 1957, and paid from Continuing Education account 11-5611.
 4. Increase in salary for Ethel Ballam, Lecturer in Social Work, from \$325 to \$650 for the period from April 1 to June 30, 1957. Mrs. Ballam will teach an additional section.
 5. Change Gerard P. Weeg from Assistant Professor of Mathematics to Assistant Professor of Mathematics and the Computer Laboratory and a salary increase from \$5200 on a 10-month basis to \$8000 per year on a 12-month basis, effective July 1, 1957, and paid 25% from the Mathematics Department and 75% from the Computer Laboratory funds.
 6. Change in salary source for Charles C. Cumberland, Associate Professor of History and of Sociology and Anthropology, from 50% History and 50% Carnegie account 71-2697 to 50% History and 50% Sociology and Anthropology (11-3741), effective January 1, 1957.
 7. Designation of Karl A. Boedecker as Assistant to the Dean of the School for Advanced Graduate Studies at an additional salary of \$1650 for the period from July 1 to August 31, 1957, paid from Summer School account 11-4981.
 8. Change in status of Daniel M. Seifer, Consultant in the Labor and Industrial Relations Center, from half-time to full-time at a salary of \$1750 for the period from April 1 to June 30, 1957.
 9. Payment of an additional \$100 per month to Stanley K. Sheinbaum, Instructor in Economics and the Vietnam Project, for the period from April 1 to June 30, 1957, and paid from the Vietnam Project account 71-2229.
 10. Transfer of John A. Garraty, Associate Professor of History, to the Institute of Research on Overseas Programs, effective from September 1, 1957, to August 31, 1958, and paid entirely from the Research on Overseas Program account 71-2231.
 11. Transfer of Walter Adams, Professor of Economics, to the Institute of Research on Overseas Programs, effective from September 1, 1957, to August 31, 1958, and paid entirely from the Research on Overseas Program account 71-2231.
 12. Change in status of Lawrence J. Baril, Temporary Instructor in Police Administration and Public Safety, from half-time to full-time at a salary rate of \$7500 per year, effective from April 1 to June 30, 1957, and paid entirely from Vietnam Project account 71-2229. He will revert to half-time status on July 1, 1957.
 13. Report of the death of Edwin H. Blough, Groundskeeper I in Intercollegiate Athletics, on March 18, 1957. Mr. Blough was born on July 13, 1907, and was first employed by the University on September 11, 1950.
 14. Report of the death of Edward A. Gee, Professor and Head of Accounting, on March 22, 1957. Professor Gee was born on September 28, 1893, and had been employed by the University since September 1, 1923.
- On motion of Mr. Mueller, seconded by Dr. Smith, it was voted to authorize the preparation of an illuminated scroll on the death of Professor Gee to be sent to the widow and spread upon the permanent records.
15. It is recommended that the widow of Professor Gee be paid his salary for one year from the date of death, March 22, 1957.

Wm. Cromarty
Asst. Prof (Res)Ch salary
source WmT.
MageePay \$1275 to
R.J. Wolfson
for summer wkSalary inc
Ethel BallamCh status
G.P. Weeg to
Math and
Comp. Lab.Ch. salary
source C.C.
CumberlandDesign. Karl
Boedecker
Asst. Dean Gr.
Studies summer
1957Ch D.M. Seifer
to full time
spring 1957Add. \$100 mo
spring '57 for
S.K. SheinbaumJ.A. Garraty
trans. to Inst.
OS ProgramsWalter Adams
trans. to Inst.
Res. OS Prog.Ch. status
Lawrence Baril
to full time
Vietnam proj.
spring 1957Report of
death of Ed-
win HoughReport of
death of Edw.
Gee Mar. 22 '57Widow to
receive illum.
scrollWidow to re-
ceive 1 yr's
salary

3794

NEW BUSINESS, continued

Miscellaneous, continued

Report of death J.D. Menchhofer Apr. 4'57

16. Report of the death of Joseph David Menchhofer on April 4, 1957. Mr. Menchhofer was born on March 22, 1894, was first employed by the University on September 1, 1927, and was an Assistant Professor of Speech at the time of his retirement on July 1, 1956.

Report of death Howard Worthington

17. Report of the death of Howard S. Worthington on April 9, 1957. Mr. Worthington was Director of the 4-H Club Foundation of Michigan, and his salary was paid by the Foundation.

Approval of several recommendations from Personnel Office

18. Recommendations as follows from the Director of Personnel:
- a. Establishment of a Clerical Assistant position in the Upper Peninsula Office of the Cooperative Extension Service at a salary of \$2400 per year, and paid from account 71-7700.
 - b. Establishment of an Agricultural Engineer IVAB position in Agricultural Engineering, paid from Farmers and Manufacturers Beet Sugar Association funds, account 71-2528.
 - c. Establishment of a Chemist (Ag) IV position in Animal Husbandry, paid 2/3 from Experiment Station account 71-6700 and 1/3 from University General account 11-3041.
 - d. Establishment of an Electronics Technician I position in Electrical Engineering with a salary range of \$3672 to \$4512 per year, paid on the labor payroll.
 - e. Reclassification of a Clerk-Stenographer I to a Secretary-Departmental I position in Metallurgical Engineering.
 - f. Establishment of a Project Inspector IVA position in the Office of the Supervising Architect with a salary range of \$5220 to \$6000 per year.
 - g. Establishment of a half-time Clerk-Stenographer I position in Continuing Education.
 - h. Establishment of a Secretary-Departmental II position in the Honors College.
 - i. Reclassification of a Supervisor, Central Stenographic III to a Supervisor, Central Stenographic IIIA position with a salary range of \$4440 to \$5220 per year.
 - j. Reclassification of a Landscape Engineer IVA to a Landscape Engineer IVB position in Campus planning and grounds maintenance.
 - k. Establishment of a Telephone Operator position in the Health Service with a salary range from \$2820 to \$3240 per year.
 - l. Establishment of a Pharmacist IVA position in the Health Service with a salary range from \$5220 to \$6000 per year.

\$16,300 approp for moving Museum

19. Supplemental appropriation of \$16,300 to cover the expenses involved in moving the Museum from the Auditorium to the Old Library.

\$600 approp for Political Science

20. Supplemental appropriation of \$600 for the supplies and services budget of the Political Science Department.

Hatzel & Buehler awarded contract 5000 volt cable

21. Bids were taken on April 2 for the installation of a 5000 volt cable from the Foundry to near the Women's dormitories, as follows:

Hatzel & Buehler, Inc.	\$ 4,025
Barker-Fowler Electric Co.	4,451
Hall Electric Co.	7,477
Lansing Electric Motors	10,985

This project has already been authorized and approved by the Board, and the low bid of Hatzel & Buehler, Inc. in the amount of \$4,025 has been accepted.

Hatzel & Buehler employed fixed fee basis for elec. work converting switchgear, etc.

22. Recommendation that Mr. Sontheimer of Hatzel & Buehler, Inc. be employed for a fixed fee of \$850, with an estimated maximum cost of no more than \$6,550 for the necessary electrical work for converting the metal-clad switchgear and manual duplex switchboard at the North Campus Power Plant for the 4160 volt operation.

Gifts and Grants

Gifts and Grants

- 1. Gift of a large oil painting, "The Golden Hour" by George Elmer Browne, from the Smithsonian Institute of Art of Washington, D.C. for display in the Natural History Museum at the University. The painting has an estimated value of \$1000.
- 2. Grants as follows to be used for scholarship purposes:
 - a. \$54 from Thomas A. Johnson of East Lansing to be added to the Tom Johnson Scholarship for veterans.
 - b. \$1000 from Universal Oil Products Company of Des Plaines, Illinois, to continue their scholarships for upper classmen in Chemical Engineering for 1957-58.
 - c. \$775 from Asher House Fund, Inc., of Detroit to provide scholarships for students from Asher House.
 - d. \$133.34 from The American Legion of Detroit to continue the Guy M. Wilson scholarships for spring term 1957.
 - e. \$80 from the American Institute of Steel Construction of New York City to aid a student enrolled during spring term 1957.
 - f. \$166.66 from the Genesee County Alumni Association to aid a student enrolled during spring term 1957.
- 3. Renewal of a memorandum of agreement with the Almont Agricultural Extension Association of Almont to cover a grant of \$1900 to be used under the direction of P. A. Miller in the Cooperative Extension Service to continue assistance in the cost of an intensive agricultural extension program with the farmers of Almont Township of Lapeer County.

NEW BUSINESS, continuedGifts and GrantsGifts and
Grants

4. Renewal of a memorandum of agreement with the Tri-Township Agricultural Extension Association of Kalkaska County covering a grant of \$125 to be used under the direction of P. A. Miller in the Cooperative Extension Service to assist in the cost of an intensive agricultural extension program in Boardman, Orange, and Oliver Townships.
5. Grant of \$2100 from General Foods Corporation of Hoboken, New Jersey, to be used under the direction of James W. Goff in Forest Products in support of a research phase of the packaging program. Provision is made for a special graduate research assistant.
6. Approval of a memorandum of agreement with the Nitrogen Division of Allied Chemical and Dye Corporation of New York City covering a grant of \$3500 to be used under the direction of D. P. White in Forestry to investigate methods of improving the quality of Christmas tree plantations by application of fertilizers and soil amendments. The agreement provides for a special graduate research assistant.
7. Renewal of a memorandum of agreement with the Michigan State Florists Association of East Lansing covering a grant of \$2220 to be used under the direction of P. R. Krone and H. B. Tukey in Horticulture to explore marketing and promotional techniques in the field of floriculture. The agreement provides for a special graduate research assistant.
8. Renewal of a memorandum of agreement with the Michigan State Poultry Improvement Association of East Lansing covering a grant of \$400 to be used under the direction of J. A. Davidson in Poultry Husbandry to assist in the testing of 8 entries in the Fifth Michigan Broiler Test at the Kellogg Farm.
9. Renewal of a memorandum of agreement with The Upjohn Company of Kalamazoo covering a grant of \$600 to be used under the direction of P. J. Schaible in Poultry Husbandry in a study of the effect of certain hormones on the rate of growth and body composition of poultry. The agreement provides for a special graduate research assistant.
10. Grant of \$22,187 from the United States Air Force of San Antonio, Texas, to be used under the direction of P. L. Dressel in Evaluation Services in a study of the relationship between perceptual tests and job performance.
11. Approval of a memorandum of agreement with the Inland Daily Press Association of Chicago covering a grant of \$500 to be used under the direction of P. J. Deutschmann in the Communications Research Center in a study of newspaper advertising income.
12. Grant of \$600 from the College Entrance Examination Board of New York City to be used under the direction of D. R. Krathwohl in the Bureau of Educational Research to develop the principles underlying the sequential item test.
13. Grant of \$3000 from the United Cerebral Palsy of New York City to be used under the direction of G. A. Miller in Administrative and Educational Services to conduct a workshop for counselors working in the area of and with the cerebral palsied.
14. Grant of \$10 from the Bergen County Society of Professional Engineers of Bogata, New Jersey, to be used under the direction of Harold Skamser in Engineering to help promote JETS organization and provide operating funds.
15. Renewal of a memorandum of agreement with the Foundry Educational Foundation of Cleveland, Ohio, covering a grant of \$500 to be used under the direction of C. C. Sigerfoos in Mechanical Engineering for travel and miscellaneous expenses incurred in connection with Foundry activities at this University.
16. Renewal of a memorandum of agreement with the Monsanto Chemical Company of St. Louis, Missouri, covering a grant of \$500 to be used under the direction of D. J. deZeeuw in Botany for soil treatment research including testing and basic research.
17. Renewal of a memorandum of agreement with the National Institute of Dental Research covering a grant of \$46,426 to be used under the direction of H. R. Hunt in Zoology to support research on dental caries.
18. Renewal of a memorandum of agreement with The Upjohn Company of Kalamazoo covering a grant of \$2000 to be used in the Chemistry Department to support a fellowship for a graduate student in organic chemistry.
19. Renewal of a memorandum of agreement with the Michigan State Board of Alcoholism of Lansing covering a grant of \$500 to be used under the direction of C. P. Loomis in Sociology and Anthropology to complete a study of social organization, values, and attitudes regarding drinking and non-drinking among high school students.
20. Approval of a memorandum of agreement with the Upjohn Company of Kalamazoo covering a grant of \$500 to be used under the direction of E. P. Reineke in Physiology and Pharmacology to study the hormonal induction of estrus in anestrous and lactating ewes.
21. Renewal of a memorandum of agreement with Bard-O-Matic of Detroit covering a grant of \$350 to be used under the direction of W. L. Mallmann in Microbiology to study microbial decomposition of garbage.
22. Grant of \$133.34 from the Young Adults of the Presbyterian Church, Synod of Michigan, of Detroit, to be used under the direction of H. R. Neville in Continuing Education as a contribution for the program in Adventures in World Understanding.
23. Check for \$15 from an anonymous donor.

NEW BUSINESS, continuedReports for Board Members

Approval of alterations and improvements items

1. The following alteration and improvement items have been approved since the last Board meeting and the costs charged to Alterations and Improvements 1956-57:

a. Alterations and improvements to Room 104, Home Economics	\$1450
b. Rearrange seating in Auditorium to meet Fire Marshal's requirements	1800
c. Improve ventilation autopsy room, Giltner Hall	450
d. Ventilate mechanical room in Meats Laboratory, Anthony Hall	1095
e. Enclose control panel and equipment on passenger elevator, Anthony Hall	460
f. Ventilate rooms 311, 312, 313 and 314 Giltner Hall	750
	\$6005

Additional salaries paid salaried employees

2. Additional payments to salaried employees, as per list on file with this Board material.

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve the President's Report and all New Business.

ADDITIONAL ITEMS

Resignations

Resignations and Terminations

1. Douglas S. Turini, 4-H Club Agent Marquette County, effective April 15, 1957 to become Dairy Farm Superintendent at Marquette Branch Prison Farm.
2. Marian F. Kerin, Consumers Marketing Information Agent at Large, April 30, 1957 to accept employment as Director of Home Economics at "Junket" brand foods in Little Falls, New York.
3. Hyde S. Jacobs, Instructor in Soil Science, August 31, 1957.
4. Oriel J. Willert, Instructor in Speech, August 31, 1957.
5. Richard W. Rogers, Assistant Deputy Adviser, Vietnam Project, May 1, 1957.

Leaves

Leaves--Sabbatical

1. Kenneth C. Randall, Associate Professor of English with full pay from January 1, 1958 to March 15, 1958 to work on a novel.
2. William M. Seaman, Associate Professor of Foreign Languages with half pay from September 1, 1957 to August 31, 1958 to study and travel in Europe.

Leaves--Other

1. Eber W. Eldridge, Instructor (Ext.) in Agricultural Economics without pay from April 1, 1957 to June 30, 1957 to study at MSU.

Appointments

Appointments

1. William Strong Pryer, Assistant Agricultural Agent in Macomb County at a salary of \$5500 per year on a 12-month basis effective May 1, 1957.
2. Garland P. Wood, Assistant Professor (Ext.) of Agricultural Economics at a salary of \$8500 per year on a 12-month basis effective June 16, 1957.
3. Malcolm L. Wood, Instructor (Ext.) in Agricultural Economics at a salary of \$6000 per year on a 12-month basis effective July 1, 1957.
4. Helen Finch Greene, Assistant (Res.) in the Bureau of Educational Research at a salary of \$460 for the period April 16, 1957 to June 30, 1957.
5. Stanley Paul Wronski, Associate Professor of Foundations of Education and the Division of Social Science at a salary of \$8200 per year on a 10-month basis effective September 1, 1957.
6. Elizabeth W. Crandall, Director of the Workshop, Home Management and Child Development at a salary of \$600 for the period July 1, 1957 to July 12, 1957.
7. Marcelle A. Abell, Assistant Professor of Foreign Languages at a salary of \$5000 per year on a 10-month basis effective September 1, 1957 to August 31, 1959.
8. Byron Nelson Cooper, Professor and Head of Geology at a salary of \$14,000 per year on a 12-month basis effective July 1, 1957.
9. Syed Mohammed Zoha, Instructor (Res.) in Microbiology and Public Health at a salary of \$200 per month from April 1, 1957 to June 30, 1957.
10. Eleanor Champine, Instructor in Home Management and Child Development at a salary of \$375 for the summer school period June 25, 1957 to August 2, 1957.
11. Linda Nelson, Instructor in Home Management and Child Development at a salary of \$750 for the summer school period June 25, 1957 to August 2, 1957.
12. Jean Gunderman, Secretary Vietnam Project, at a salary of \$4080 per year on a 12-month basis effective April 11, 1957 to April 10, 1959.

ADDITIONAL ITEMS, continued

Appointments, continued

Appointments

13. Verne C. Dagen, Police Specialist, Vietnam Project, at a salary of \$8500 per year on a 12-month basis effective April 1, 1957 to March 31, 1959.
14. Herbert C. Roberts, Administrative Assistant Vietnam Project, at a salary of \$5500 per year on a 12-month basis effective April 1, 1957 to March 31, 1959.
15. Homer D. Higbee, Executive Officers, Vietnam Project, at a salary of \$11,000 per year on a 12-month basis effective May 9, 1957 to June 11, 1957.

Transfers

Transfers

1. Leland A. Warschefskey, Assistant Agricultural Agent in Huron County to County Agricultural Agent in Huron County at a salary of \$6000 per year on a 12-month basis effective May 1, 1957.
2. David K. Berlo, Instructor in Communication Skills to Instructor in Communication Arts at a salary of \$5700 per year on a 10-month basis effective July 1, 1957.

Miscellaneous

1. The following promotions are recommended to be effective July 1, 1957:

Approval of Staff Promotions

To Professor

To Associate Professor

- Agriculture

Business and Public Service

John Doneth Agric. Econ.
 Merle L. Esmay Agric. Engr.
 Elmer C. Rossman Farm Crops
 Frank W. Suggitt Res. Dev.
 Robert E. Lucas Soil Science

Charles Lawrence Accounting
 Denzel L. Carmichael Bus.Ed. & Sec. Stud.
 Helen Green " " " "
 Charles P. Larrowe Economics
 Paul E. Smith General Business
 Arthur E. Warner General Business
 Hendrik Zwarensteyn General Business
 Lucille K. Barber Social Work

Basic College

Harry D. Berg Evaluation Serv.
 Edward B. Blackman Humanities

Education

Milton B. Dickerson General Business
 Wesley R. Fishel Political Science
 Alan P. Grimes Political Science
 Gordon J. Aldridge Social Work

Byron W. Hansford Adm. & Educ. Serv.
 Karl T. Hereford Adm. & Educ. Serv.
 Buford Stefflre Adm. & Educ. Serv.
 Fred J. Vescolani Adm. & Educ. Serv.
 Z. George Barnett Found. of Educ.
 Louise M. Sause Found. of Educ.
 Dorothy M. Cleveland H. Ph.E. & Rec.
 William K. Durr Teacher Education
 Ruby M. Junge Teacher Education
 George L. Brandon Vocational Educ.
 Beatrice O'Donnell Vocational Educ.
 Willa Norris Adm. & Educ. Serv.

Communication Arts

Paul J. Deutschmann Dean's Office

Engineering

Peal J. Aldrich Institution Adm.

Tien-Hsing Wu Civil Engineering
 Ching-U Ip Mechanical Engr.

Science and Arts

Elwood P. Lawrence English
 C. David Mead English
 Branford Millar English
 Richard U. Byerrum Chemistry
 Harold Hart Chemistry
 Richard Schlegel Physics and Astron
 John A. Garraty History
 Maurice R. Denny Psychology
 Milton Rokeach Psychology

Home Economics

Faye Kinder Foods and Nutrition
 Marion Niederpruem T. C. & R. A.
 Alice C. Thorpe Home Mgt. & Ch. D.

Dean of Students

Donald L. Grummon Counseling Center

Science and Arts

Richard L. Kiesling Botany and Pl. Path.
 Forrest C. Strong Botany and Pl. Path.
 Allen Leepa Art
 James H. McConnell Art
 Adrian Jaffe English
 Virgil Scott English
 Arthur Sherbo English
 George Joyaux For. Languages
 Hans A. Lillevik Chemistry
 James F. Hannan Statistics

To Associate Professor

Agriculture

Vernon L. Sorenson Agric. Econ.
 Herman W. Newland Animal Husbandry
 Laurence G. Harmon Dairy
 Milton H. Erdmann Farm Crops
 Theo H. Coleman Poultry Husbandry

Veterinary Medicine

Frank R. Peabody Microb & P. H.

Basic College

Russell L. Jenkins Communications Skills
 Robert L. Wright Communication Skills
 Willard Warrington Evaluation Services
 Francis M. Donahue Humanities
 Petr B. Fisher Humanities
 J. Oliver Hall Social Science
 Sigmund Nosow Social Science

To Assistant Professor

Communication Arts

Frank B. Senger Journalism
 David C. Ralph Speech
 John A. Walker Speech

Agriculture

Theodore L. Rebstock Agricultural Chem.
 Martin J. Bukovac Horticulture

Business and Public Service

Kenneth O. Alexander Economics
 W. Paul Strassman Economics

Miscellaneous, continued1. Staff Promotions, continuedTo Assistant Professor:Basic College

Maurice A. Crane
 Fred R. Dowling
 Radford B. Kuykendall
 William Schwab
 Alexander R. Butler
 David K. Heenan
 Claude A. Welch
 Robert C. Hanson
 H. Murray Herlihy
 John C. Messenger, Jr.

Communication Skills
 Communication Skills
 Communication Skills
 Communication Skills
 Humanities
 Humanities
 Natural Science
 Social Science
 Social Science
 Social Science

To Assistant Professor:Science and Arts

George Wexler
 Sam S. Baskett
 Heinrich Larcher
 Charles W. Boas
 Frank Restle

Art
 English
 Math.
 Geography
 Psychology

Veterinary Medicine

David T. Clark

Microb & P.H.

Communication Arts

Huber W. Ellingsworth

Speech

Education

Charles A. Blackman

Teacher Education

Engineering

Boyd C. Ringo

Civil Engineering

2. The following are recommended for promotion contingent upon completion of the advanced degrees:

To Associate Professor:

Stuart Chenoweth (ph.D.)

Speech

To Assistant Professor

James W. Goff (ph.D.)

Forest Products

Harold Davidson (Ph.D.)

Horticulture

Richard F. Gonzales (Ph.D.)

General Business

David A. Smith (Ph.D.)

Speech

Roy E. Niemeyer (Ph.D.)

Health, Phys. Educ. and Recreation

Virginia C. Breiner (M.A.)

Nursing Education

On motion of Mr. Brody, seconded by Mr. Baker, it was voted to approve the foregoing promotions.

3. Additional payment of \$1500 to Beatrice Paolucci, Assistant Professor of Home Management and Child Development, for work during the summer with the Workshop in Education in Family Finance, paid from the National Committee for Education in Family Finance account 31-1128.

4. Designation of Henrick J. Stafseth as Professor of Microbiology and Public Health at a salary of \$10,000 per year on a 10-month basis, effective Sept. 1, 1957. Dr. Stafseth has been on retirement furlough during the past year.

5. The Retirement Committee recommends the retirement of the following employees:

a. Ruth McKinley, Circulation Librarian IV in the Library, at a salary of \$3000 per year, effective July 1, 1957. Miss McKinley was born March 31, 1892, and has been employed by the University since October 1, 1923.

b. Mrs. Lucinda Kelly, employed in the Union Building, at a salary of \$1063 per year, effective July 1, 1957. Mrs. Kelly was born October 14, 1891, and has been employed by the University since September 1, 1936.

c. George Bouyoucos, Professor (Research) of Soil Science, at a salary of \$3000 per year, effective January 1, 1958. Dr. Bouyoucos was born on May 23, 1889, and has been employed by the University since July 1, 1911.

d. Nevels Pearson, Assistant Professor (Extension) in 4-H Clubs, at a salary of \$3000 per year, effective July 1, 1957. Mr. Pearson was born July 17, 1894 and has been employed by the University since March 1, 1922.

6. Recommendation from the Retirement Committee that the widow of Edwin H. Blough receive his wages through June 30, 1957. At the time of his death on March 18 Mr. Blough had been employed by the University since September 11, 1950.

7. Recommendation from the Retirement Committee that Mrs. Alice Thorpe, Assistant Professor of Home Management and Child Development, be included in the retirement and insurance program effective as of July 1, 1951, provided Mrs. Thorpe passes the regular insurance physical examination. Mrs. Thorpe was first employed on a half-time basis in October 1946; and when she was changed to a full-time status in September 1955, she was over 50 years of age.

8. Memorial minute honoring Professor J. M. DeHaan:

Michigan State University and the University community suffered a severe loss in the death by automobile accident on March 10 and 11 of John M. DeHaan, Professor of Philosophy, and his wife, Ella M. DeHaan.

Professor DeHaan's loyal and faithful service to the University spans a stretch of 32 years. He first came to the campus in September 1925 as an Instructor in the English Department after having received his formal education at Hope College and the University of Michigan, and after having taught for three years at Iowa State College.

Two years later the University established a new Department of Philosophy and Psychology, and Mr. DeHaan shortly assumed the acting headship of the new department. In 1933 he was

Staff promo-
tions app.

Add payment
B. Paolucci
for summer
workshop

H.J. Stafseth
desig. Prof.
Microb & P H
Sept. 1'57

Approval of
retirements of
Ruth McKinley
Lucinda Kelly
Geo. Bouyoucos
Nevels Pearson

Widow of Ed-
win Bough to
receive wages
thru June 30
1957

Alice Thorpe
to be included
in Ret. and
Ins. program

Minute memor-
ial honoring
John DeHaan

ADDITIONAL ITEMS, continued

Miscellaneous, continued

8. Memorial minute honoring Professor J. M. DeHaan:

made an Associate Professor and in 1935 was formally designated as Head of the Department of Philosophy and Psychology. He continued in that role throughout all the formative years, teaching a wide range of courses both in philosophy and in psychology.

In 1946 the University divided the joint department into independent departments of Philosophy and of Psychology, Professor DeHaan assuming the headship of the new Department of Philosophy. Thus he served the University as an active instrument in its establishment and development of two important departments in the College of Science and Arts.

As a colleague and as a teacher, Professor DeHaan occupied a unique place on the faculty. He possessed a vigorous mind and a penetrating wit; equally at home in philosophy, psychology, and literature, he was a stimulating and invigorating conversationalist and a superb teacher. His courses in "The Philosophy and Psychology of Art" and "Philosophy in Literature" were justly famous among generations of students, many of whom gladly took every course that he would offer. Withal "Jack" DeHaan never ceased to be a modest and humble scholar, quiet, unassuming, intensely loyal to his friends and to the University that he served for a lifetime, he was truly a well-beloved colleague and teacher.

His place among us cannot be filled.

9. Appropriation of \$1155 for equipment and \$500 for supplies and services for the balance of this fiscal year for the new Science-Mathematics Teaching Center.

10. Appropriation of \$1500 for the Placement Office: \$1000 for Supplies and Services and \$500 for Student Labor.

11. Appropriation of \$3750 for the Grounds Department to cover the purchase of chain barriers.

12. Bids were taken on April 9 for the removal of 28 barracks buildings. Mr. Winton of the Regional Poultry Laboratory has asked the University to give 8 of the barracks to the United States Government. For this reason the bids were taken on units of 20 and 8 barracks each. The Capitol Lumber and Wrecking Company of Grand Rapids is high with a bid of \$3157 for the 20 units and \$1726 for the 8 units. If the 8 units are not to be given to the federal government, then the contract should be awarded to the Capitol Lumber and Wrecking Company for removing 28 units. The following bids were received:

	20 Units	8 Units	Total
Capitol Lumber & Wrecking Co.	\$3157	\$1726	\$4883
Central Wrecking, Inc.	1252	829	2081
L. B. Kingan Co.	1040	816	1856
Barnes Construction Co.	540	616	1156
Watt's Hatchery		525	525
William Green & Son		504	504
Union Wrecking Co., Inc.	3800*	1520*	5320*
Burton Lumber & Wrecking Co.	2860*	1384*	4244*

*Denotes amounts bidders want to be paid for removal of buildings.

On motion of Mr. Rouse, seconded by Mr. Baker, it was voted to authorize granting 8 of these buildings to the U. S. Federal Poultry Research Laboratory and to authorize the sale of 20 units to the high bidder, Capitol Lumber and Wrecking Company of Grand Rapids in accordance with their bid.

13. Bids were taken on April 16 for finishing the fourth floor of Berkey Hall, as follows:

<u>General Contractors</u>	
Reniger Construction Co.	\$104,900
Hanel Vance Construction	110,000
Granger Brothers	111,888
Hausman Construction Co.	112,461
Summit Construction Co.	117,500
Christman Company	118,400
Perron Construction Co.	119,870
Lathrop Construction Co.	122,300
Vandenburg Construction Co.	128,000
<u>Mechanical Contractors</u>	
Farrington Co.	28,693
J. A. Dart Co.	28,900
Shaw Winkler	31,270
Distel Heating	32,400
Branz, Diehl, & Lohman	33,330
Dard, Inc.	35,950
<u>Electrical Contractors</u>	
Central Electric Motors	15,376
Hayes Electric	18,995
Hall Electric	19,347
Barker Fowler Electric	20,400
Lansing Electric Motors	26,296

Minute Memorial honoring John DeHaan

Approp. app. for Sci-Math teaching Ctr.

\$1500 for Placement

\$3750 for Grounds

Contract for removal of 28 barracks bldgs let to Capitol Lumber Wrecking Co-Gd. Rapids

Contracts awarded for finishing 4th floor Berkey Hall

ADDITIONAL ITEMS, continued

Miscellaneous, continued

- Berkey Hall
4th floor
alts.
13. Bids finishing fourth floor Berkey Hall, continued:
It is recommended that the low bids be accepted: Reniger Construction Co., general contractor, \$104,900; Farrington Company, mechanical work, \$28,693; Central Electric Motors, electrical work, \$15,376.
- Report of Ken Fishbeck re: sanit. & storm sewer system
- On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to award contracts to the above-mentioned low bidders.
14. Report of Ken Fishbeck, Consultant in Civil Engineering on the general design features of storm and sanitary sewer systems to serve all of the area bounded by Hagadorn Road, the Grand Trunk Railroad, Harrison Road, and the Red Cedar River. This study was authorized by the Board in October 1956.
- Request of United Piping to be permitted to bid on Univ. jobs
15. The following communication has been received from the United Piping and Erecting Company, signed by Michael F. Delaney:
"We would appreciate your reconsideration of our qualifications for doing business with the State Board of Agriculture in connection with our submitting proposals in the future for the plumbing, heating, and ventilating phases of the mechanical construction work at Michigan State University.
"We are referring to a letter dated August 10, 1956, which we received from your attorney, Leland W. Carr, Jr., in the matter of the Married Student's Housing Project.
"We submitted our quotation for the mechanical portion of the work at the Married Student's Housing Project, and due to the human element of error, subcontractors' quotations in the amount of \$40,000 were not included in our quotation. We did not discover this error until a review was made just before the bid opening time, and we were then unable to contact our representative to withdraw our proposal. Due to this error, it necessitated our asking for permission to withdraw our proposal after it had been submitted.
"At this time, we are asking for reconsideration by the State Board of Agriculture and ask that we be again placed on the approved list of mechanical contractors to receive plans and specifications for the purpose of submitting proposals for the mechanical phase of construction of the Michigan State University."
After discussion, on motion of Mr. Mueller, seconded by Dr. Smith, it was voted to authorize the Secretary to advise Mr. Delaney that the letter had been received by the Board and it had been decided to take no action at this time.
- Communication re: purchase of bid bonds
16. Communication from Mr. William J. Reutter of the National Association of Surety Bond Producers, as follows:
"The 38th Annual Convention of the Associated General Contractors of America held in Washington, D. C. March 11-14, 1957, expressed emphatic disapproval of any contractual requirement or other action which would bring about a departure from the traditional practice of permitting the General Contractor to secure Surety Bonds or Insurance from the reputable companies of his choosing. Depriving the General Contractor of this traditional responsibility is contrary to the best interest of the Owner
Passed March 14, 1957."
No action.
- Communication A.G. Wilsons re: illuminated scroll
17. The following communication has been received from Mr. and Mrs. Alfred G. Wilson:
The Resolution passed by the State Board of Agriculture at the meeting held January 25th, so thoughtfully expressed, is deeply appreciated by us. The illuminated Resolution so beautifully engraved is surely a work of art.
Under the State Board of Agriculture and the Administrative Staff of the University, we anticipate great accomplishments at Meadow Brook and we are looking forward to the development of plans.
With our best wishes that the new venture of a branch off Lansing campus will prove all that you may hope for and with our sincere thanks for the beautiful copy of your Resolutions, we are.
- Resolution from Ingham Co. Pomona Grange
18. Communication from the Ingham County Pomona Grange as follows:
WHEREAS, as there have been many advocates of a large increase in tuition at M.S.U. to more nearly meet the costs of education, and
WHEREAS, M.S.U. was the first land grant College, and was established to give an opportunity for people of small means a chance to receive higher education, and
WHEREAS, Many students have trouble meeting the present high cost of food, lodging, books and other necessities for college attendance, and
WHEREAS, We believe it a wonderful investment for our State to continue to pay part of the cost, making it possible for many of our outstanding boys and girls to receive a higher education,
THEREFORE BE IT RESOLVED, That Ingham County Pomona Grange #14 does hereby express the opinion that tuition at M.S.U. should not be increased, and further we feel that the above sentiment applies with equal force to all institutions of learning supported by the State of Michigan.

ADDITIONAL ITEMS, continued

Gifts and Grants

Gifts and Grants

1. Gift of 70 feeder lambs valued at \$1000 from Armour and Company to be used in Animal Husbandry to test the effect of feeding two levels of hormones.
2. Gift of 2 CIB meters and 2 sets of couplings valued at \$100 from the Neptune Meter Company of Long Island City, New York, to be used in Mechanical Engineering as demonstration material in engineering courses.
3. Grants as follows to be used for scholarship purposes:
 - a. \$25 from the Zonta Club of Lansing to provide the Anna Bayha award for a woman student majoring in Home Economics.
 - b. \$100 from the George M. Pullman Educational Foundation of Chicago to provide assistance for a student during spring term.
4. Grant of \$1000 from the Sears-Roebuck Foundation of Chicago to be used under the direction of H. W. Lautner in Landscape Architecture and Urban Planning as a cost-of-education grant. It is understood that this sum will not be used in lieu of, but as a supplement to, the teaching budget and will be expended within two years of receipt.
5. Renewal of a memorandum of agreement with Clinton Foods, Inc., of Clinton, Iowa, covering a grant of \$3000 to be used under the direction of P. J. Schaible in Poultry Husbandry to study the value of corn fermentation solubles in poultry feeds. The agreement provides for a special graduate research assistant.
6. Grant of \$1000 from Chet Huntley of New York City to be used in the College of Communication Arts to purchase significant books for and otherwise provide assistance and encouragement to outstanding students.
7. Renewal of a memorandum of agreement with Ringwood Chemical Corporation of Ringwood, Illinois, covering a grant of \$200 to be used under the direction of D. J. deZeeuw in Botany in seed and soil treatment research.
8. Renewal of a memorandum of agreement with the California Spray-Chemical Corporation of Richmond, California, covering a grant of \$300 to be used under the direction of R. H. Fulton in Botany to continue field studies on the effect of analogs of Captan on small fruit disease control, yields, and host response.
9. Renewal of a memorandum of agreement with the Stauffer Chemical Company of Chauncey, New York, covering a grant of \$1000 to be used under the direction of R. H. Fulton in Botany in an investigation of Captan as a fungicide on grape, strawberry, and raspberry disease control.
10. Approval of a memorandum of agreement with the Union Carbide & Carbon Corporation of New York City covering a grant of \$500 to be used under the direction of R. H. Fulton in Botany in a study of the influence of glyodin on grape disease control and quality.
11. Grant of \$4800 from Research Corporation of New York City to be used under the direction of R.D. Schuetz in Chemistry to provide a fellowship for a student in the field of organic chemistry.

Add. payments
salaried
employees

Reports for Board Members

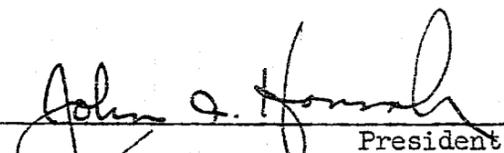
1. Additional payments to salaried employees as per list on file.
2. The President advised the Board of the probabilities that the President of Vietnam, Ngo Dinh Diem, may be on the campus on May 15 and that if he comes, it is intended to arrange a series of special events in his honor and expressed the hope that the Board would be present at these festivities.

President of
Vietnam to be
honored
May 15, 1957

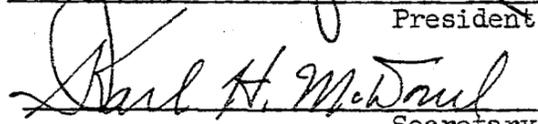
After discussion, it was decided to hold the May meeting on the 15th with the Finance Committee at 9 o'clock in the morning and the regular meeting at 11 o'clock to permit adjournment in time for luncheon and participation in the activities honoring President Diem.

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve all the Additional Items on which action does not already appear.

The Board adjourned at 3:45 p.m.



 President



 Secretary