

MINUTES OF THE MEETING  
of the  
STATE BOARD OF AGRICULTURE  
August 7, 1947

Present: Mr. Berkey (Chairman); Messrs. Armstrong, Brody, Mueller; Miss Jones; President Hannah; Treasurer May and Secretary McDonel.

Absent: Mr. Akers; Dr. Elliott

The meeting was called to order at 10:15 a.m.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Resignations

Resignations

1. Resignation of Bruce Pettit as Cashier in the Comptroller's Office, effective July 15, 1947.
2. Resignation of Virginia Ball as Nurse at the Health Service, effective June 15.
3. Resignation of Mrs. Jetta White as Home Demonstration Agent in Monroe County, effective June 30, 1947.
4. Resignation of Mrs. Elizabeth Cobb Hess as Home Demonstration Agent in Clinton County, effective July 10, 1947.
5. Cancellation of the appointment of Robert J. Loofbourrow as Instructor in Electrical Engineering which was to have been effective on September 1, 1947.
6. Cancellation of the appointment of Bernard R. Josif as Instructor in Engineering Drawing which was to have been effective on September 1, 1947.
7. Cancellation of the appointment of Veikko J. Jokela as Instructor in Mechanical Engineering which was to have been effective on September 1, 1947.
8. Cancellation of the appointment of Stuart Openlander as Instructor in Education for the 1947 summer session.
9. Resignation of Mrs. John B. Harrison as temporary Instructor in English, effective June 30, 1947.
10. Resignation of Mrs. Velda R. Sampaala as Instructor in Mathematics, effective June 15, 1947. Mrs. Sampaala was employed on a temporary basis.
11. Resignation of William D. Gordon as graduate fellow in Chemistry, effective June 30, 1947.
12. Resignation of Steven Gerrit Jan vandenBerg as quarter-time graduate assistant in Psychology, effective June 15, 1947.

Leaves

Leaves

1. Leave of absence without pay for Jeanette Lee, Assistant to the Dean of Home Economics, from July 11-28, 1947.
2. Leave of absence without pay for Julia Tear, Associate Professor of Textiles, Clothing, and Related Arts, for the two-week period from September 1-15, 1947.

Appointments

Appointments

1. The following appointments were authorized, to be charged to the Summer School budget:
  - a. Appointment of Joseph Donald Hartwig as Instructor in Business Administration at a salary of \$750 for the period from June 25 to August 29.
  - b. Appointment of M. F. Egdorf as Instructor in Education at a salary of \$250 for the period from June 19 to July 26, to replace Stuart Openlander.
  - c. Appointment of Robert E. Brown as Assistant Professor of History and Political Science at a salary of \$400 for the period from August 4-29.
  - d. Appointment of T. Wilson Longmore as Assistant Professor of Sociology and Anthropology at a salary of \$150 for the period from June 17 to July 29.
  - e. Mrs. Elizabeth Pollock as Instructor in English at a salary of \$166.66 per month, effective for the period from June 19 to August 31.
  - f. Mrs. Dorothy S. Sachse as Instructor in Foreign Languages at a salary of \$200 per month, effective for the period from June 19 to August 31.
  - g. Mrs. Ethel Longstreet as Assistant Hostess in Campbell Hall at a salary of \$127.50 instead of \$198 as previously approved.
  - h. Appointment of following hostess in men's dormitories during summer session:
    - (1) Margaret H. Luker at a salary of \$350 for period from June 16 to August 29.
    - (2) Jane M. Dickerson at a salary of \$350 for the period from June 16 to August 29.
    - (3) Mary Starring at a salary of \$300 for the period from June 16 to August 15.

PRESIDENT'S REPORT, continued

## Appointments

Appointments, continued

2. Appointment of Clarence A. Bruch as Resident Auditor in the Comptroller's Office at a salary of \$2400 per year, effective June 23, 1947. This is a new position.
3. Appointment of Henry W. Candler as Resident Auditor in the Comptroller's Office at a salary of \$2400 per year, effective July 7, 1947. This is a new position.
4. Appointment of Donald J. Emery as Resident Auditor in the Comptroller's Office at a salary of \$2400 per year, effective July 17, 1947. This is a new position.
5. Appointment of Harry D. Berg as Assistant Professor on the Board of Examiners at a salary of \$4000 per year, effective September 1, 1947, to replace Fred Stutz who has resigned.
6. Appointment of Frances Helen DeLisle as Counselor with the rank of Instructor at a salary of \$3300 per year, effective September 1, 1947, to replace Raoul Haas who has been transferred.
7. Appointment of Mary M. Wells as Counselor with the rank of Instructor at a salary of \$3200 per year, effective August 1, 1947, to replace Florence Thompson who has resigned.
8. Appointment of Barbara Boger as Psychiatric Social Worker at the Health Service at a salary of \$4500 per year, effective September 1, 1947. This is a new position.
9. Appointment of Margaret Irish as Nurse at the Health Service at a salary of \$2200 per year, effective September 1, 1947 to replace Virginia Ball who has resigned.
10. Appointment of Mavis D. Vaughan as Nurse at the Health Service at a salary of \$2200 per year, Effective July 16, 1947, to replace Margaret Cardinal who has resigned.
11. Appointment of Ingrid Tervonen as Home Demonstration Agent in Chippewa County at a salary of \$3100 per year, effective August 1, 1947, to replace Haldora Gudmundson whose appointment was cancelled.
12. Appointment of Mrs. Jeanne Houghton Steinbauer as Home Demonstration Agent in Monroe County at a salary of \$3100 per year, effective July 1, 1947 to replace Mrs. Jetta White who has resigned.
13. Appointment of Wayne Beery as Assistant Professor (Extension) in Adult Education at a salary of \$4350 per year, effective August 1, 1947 to replace L. Dale Faunce who has been transferred.
14. Appointment of Howard Leroy Wentz as Groom at the Saddle Horse Barn at a salary of \$2700 per year, effective July 1, 1947. Mr. Wentz has been employed on the labor payroll since March 12, 1945.
15. Appointment of Edward A. Carlin, Jr. as Assistant Professor of Social Science at a salary of \$3800 per year, effective September 1, 1947, to replace John S. Welling who has resigned.
16. Appointment of Douglas Dunham as Instructor in Social Science at a salary of \$3100 per year, effective September 1, 1947. This is a new position.
17. Appointment of Bruce Futhy as Associate Professor of Business Administration at a salary of \$4500 per year, effective September 1, 1947. This is a new position.
18. Appointment of Paul Sutton as Instructor in Journalism at a salary of \$3100 per year, effective June 16, 1947. This is a new position.
19. Appointment of Sanford H. Stone as Instructor in Civil Engineering at a salary of \$3000 per year, effective September 1, 1947. This is a new position.
20. Appointment of David O. Van Strien as Instructor in Civil Engineering at a salary of \$3000 per year, effective September 1, 1947. This is a new position.
21. Appointment of Kenneth A. Campbell as Instructor in Civil Engineering at a salary of \$3000 per year, effective July 15, 1947. This is a new position.
22. Appointment of John T. McCall as Instructor in Civil Engineering at a salary of \$3000 per year, effective September 1, 1947. This is a new position.
23. Appointment of Thomas W. Culpepper as Instructor in Electrical Engineering at a salary of \$2600 per year, effective September 1, 1947. This is a new position.
24. Appointment of Caroline Furrow as Instructor in Foods and Nutrition at a salary of \$200 per month for the ten months from September 1, 1947 to June 30, 1948. Miss Furrow will replace Alice Crossette.
25. Appointment of Gerhard W. Ewer as Instructor in Foreign Languages at a salary of \$2800 per year, effective September 1, 1947. This is a new position.
26. Appointment of Leland E. Traywick as Assistant Professor of Economics at a salary of \$4200 per year, effective September 1, 1947. This is a new position.
27. Appointment of Walter Abraham as Assistant Professor of Economics at a salary of \$3800 per year, effective September 1, 1947. This is a new position.

PRESIDENT'S REPORT, continuedAppointments, continued

## Appointments

28. Appointment of Robert E. Brown as Assistant Professor of History and Political Science at a salary of \$3800 per year, effective September 1, 1947. This is a new position.
29. Appointment of Kathern M. McKinnon as Assistant Professor of Psychology at a salary of \$5000 per year, effective September 1, 1947. This is a new position.
30. Appointment of Margie Yerkey as Assistant in Anatomy at a salary of \$2400 per year, effective September 1, 1947. This is a new position.
31. Transfer of Leland Chilson, Technician in Bacteriology and Public Health, from the labor to the salary payroll at a salary of \$3000 per year, effective August 1, 1947.
32. Appointment of Dorothy Ellen Scholtens as Technician in Bacteriology and Public Health at a salary of \$2400 per year, effective July 15, 1947. This is a new position.
33. Appointment of Jack Jenks Stockton as Instructor in Bacteriology and Public Health at a salary of \$3400 per year, effective July 1, 1947. This is a new position.
34. Reappointment of Jack Dunlap as Assistant in Bacteriology and Public Health at a salary of \$1500 per year, effective for one year beginning July 1, 1947 and paid one-half from College and one-half from Experiment Station funds.
35. Appointment of Robert J. Rominski as graduate fellow in Chemistry at a salary of \$80 per month, effective from July 1 to August 31, 1947, and paid from American Electroplater's funds.
36. Reappointment of Leo Zaikowski as graduate fellow in Bacteriology at a salary of \$2600 per year, effective for one year beginning July 1, 1947 and paid from National Sanitation Foundation funds.
37. Reappointment of Joanna Woodrow Boniece as half-time graduate assistant in Bacteriology at a salary of \$88.88 per month, effective from June 16 to July 31, 1947.
38. Reappointment of Anita Leavitt as half-time graduate assistant in Bacteriology at a salary of \$111.11 per month, effective from June 16 to August 31, 1947.

Travel

## Travel

1. Full expenses for Walter M. Carleton to go to Bowling Green, Ohio, on June 17 and 18 to plant sugar beets on Caravan Planter Trials; paid from Experiment Station funds.
2. Maintenance expenses for a trip made by Fendley Collins to Chicago on June 18 to inspect war surplus wrestling mats for purchase.
3. Full expenses for W. E. Libby to go to Chicago on June 23 and 24 to screen surplus government property to be donated to Michigan State College.
4. Full expenses for A. B. Love to go to Chicago on July 20 and 21 to assist in the distribution of 1000 Mexican Nationals during the harvesting season; expenses to be paid from Emergency Farm Labor funds.
5. Full expenses for D. E. Wiant to attend a conference on drying and conditioning the 1947 corn crop in Chicago on July 21; to be paid from Experiment Station funds.
6. Full expenses for H. B. Tukey to go to Chicago on July 21 and 22 to attend a meeting in connection with marketing studies; to be paid from Experiment Station funds.
7. Full expenses for James S. Boyd to attend the Regional Conference on Dairy Barn Construction in Madison, Wisconsin, on July 21-24; to be paid from Experiment Station funds.
8. Mileage on one car and maintenance expenses for R. E. Marshall, W. F. Robertson, Pauline Paul, and Louise Kelly to visit the Experiment Station at Geneva, New York, on July 21-25, at the invitation of the Midwest Regional Committee of the National Cannery Association; expenses to be paid from Experiment Station funds.
9. Full expenses for C. E. Hardin to attend the convention of the International Baby Chick Association in Cleveland, Ohio, on July 21-25; expenses to be paid from Extension funds.
10. Changed authorization from first-class railway fare to full expenses for J. A. Davidson to attend the International Baby Chick Association convention in Cleveland, Ohio, on July 23.
11. First-class railway fare for Keith McCall to attend the Chemical Research Conferences in New London, New Hampshire, on July 28 to August 1.
12. Full expenses for J. K. Goundie to attend the Alumni Fund Workshop at Chautauqua, New York, on July 28 to August 15.
13. Full expenses for W.E. Libby to go to Chicago on August 1 to screen electronic equipment available for donation.

## Travel

Travel, continued

14. Full expenses for W. H. Combs to go to Chicago on August 4 to consult with Norman Burns of the North Central Association of Colleges and Secondary Schools.
15. Mileage on one car and maintenance expenses for W. L. Treaster, Earl Richardson, and Joseph Duncan to attend the American Agricultural College Editor's Conference at the University of Minnesota on August 6-8; to be paid from Extension and Experiment Station funds.
16. Full expenses for John R. Vaughn to attend meetings on diseases of fruits and vegetables at Wooster, Sandusky, and Toledo, Ohio, on August 6-9; to be paid from Extension funds.
17. First-class railway fare for Lee H. Person and Forrest C. Strong to attend the summer meeting of the Upper Mississippi Valley Plant Pathologists in Wooster, Ohio, on August 6-9; to be paid from Experiment Station funds.
18. Full expenses for Glen Stewart to attend the summer conference of Alumni Secretaries at Delavan, Wisconsin, on August 10-14.
19. Railway coach fare for Dennis Murphy to attend the Congress of the Guild of Carillonneurs in North America in Niagara Falls, Ontario, on August 11-13; expenses to be paid from Music Department funds.
20. First-class railway fare and \$50 toward maintenance expenses for Frank M. Atchley to attend the 1947 Land Tenure Workshop in Eldon, Missouri, on August 11-23.
21. Full expenses for C. S. Bryan to attend the American Veterinary Medical Association Convention in Cincinnati, Ohio, on August 18-21.
22. Changed authorization from first-class railway fare for C. F. Cairy to mileage on one car for members of the staff of the Department of Physiology and Pharmacology to attend the annual meeting of the American Veterinary Medical Association in Cincinnati, Ohio, on August 18-22.
23. Full expenses for R. S. Hudson, B. H. Good, Howard Wentz, John MacAllan, and Andrew Quirrie to accompany the horse exhibit to the Ohio State Fair in Columbus on August 22-31.

\$535.45 accept Miscellaneous

from School  
Dist. of City  
of Pontiac.  
Cont. agree-  
Farm. & Mgrs.

Accept. check  
Mich. Florists  
Assoc.

Mrs. Scheffel  
cont. active  
service 1 yr.  
Inc. Salary  
J. Denison  
to \$7000

Ch. salary  
Mrs. Gilhooley  
to \$198 for  
summer

Res. Dr. English  
July 31, 1947

Inc. salary  
Mrs. Benedict  
to \$2400

Inc. salary  
E. Knight to  
\$2600

Inc. salary  
R. A. Fennell

Ch. resignation  
Evelyn Craig  
to June 30, 1947

Ch. appoint-  
ment date  
Virgil Scott.

Ch. date of  
resignation  
Mrs. Abell  
to June 30, 1947

Inc. salary  
L. Calhoun  
to \$4500

1. Acceptance of \$535.45 from the School District of the City of Pontiac to be added to the principal of the Pontiac High School Scholarship Fund.
2. Acceptance of \$1200 from the Farmers and Manufacturers Beet Sugar Association for a continuation of the agreement with them from April 1, 1947 to April 1, 1948.
3. Acceptance of a check for \$200 from the Michigan State Florists Association to be used for the purchase of necessary equipment in connection with the floricultural greenhouses, and approval of the memorandum of understanding covering this grant and future grants which are contemplated by this organization.
4. Authorized the Union to employ Mrs. Althea Scheffel, retired, on a temporary basis for the coming school year. Mrs. Scheffel will not receive her retirement pay during this employment.
5. Increase in salary for James H. Denison from \$6500 to \$7000 per year, effective July 1, 1947.
6. Change in salary of Mrs. Edith Gilhooley, dormitory hostess, from \$132 per month for the months of June, July and August to \$198 for the period from June 16 to July 25 and payable on July 25, 1947.
7. Change in the effective date of the resignation of Dr. Lena English, Assistant Physician at the Health Service, from August 31 to July 31, 1947.
8. Increase in salary for Mrs. Verna Benedict, Nurse at the Health Service, from \$2200 to \$2400 per year, effective July 1, 1947.
9. Increase in salary for Keith C. Knight, Assistant in the Library, from \$2200 to \$2600 per year, effective August 1, 1947.
10. Increase in salary for R. A. Fennell from \$4700 to \$5000 per year, effective July 1, 1947; and change in title from Associate Professor to Professor of Zoology, effective September 1, 1947.
11. Change in the effective date of the resignation of Evelyn Craig, Assistant Professor of Foods and Nutrition, from August 31 to June 30, 1947.
12. Change in the effective date of the appointment of Virgil Scott as Assistant Professor of English from September 1 to June 16, 1947.
13. Change in the effective date of the resignation of Mrs. Marcelle Abell, temporary Instructor in Foreign Languages, from June 15 to June 30, 1947. She is to be paid at the rate of \$2160 per year from June 16 to June 30, and at the rate of \$2400 per year, effective July 1, 1947.
14. Increase in salary for Lois Calhoun from \$4000 to \$4500 per year, and change in title from Assistant Professor to Associate Professor of Anatomy, effective July 1, 1947.

PRESIDENT'S REPORT, continuedMiscellaneous, continued

15. Change in the effective date of the appointment of Mrs. Shirley Butterfield as Instructor in Anatomy from July 1 to September 1, 1947. She was employed on a monthly basis from September 15 to June 15, 1947, and will receive no pay from June 16 to August 31, 1947.

16. Correction in the salary of Edgar Kivela, Instructor in Bacteriology and Public Health. He was advanced to \$3400 on May 1, 1947, and should have been advanced to \$3600, effective July 1, 1947, rather than to \$3300 as shown in the budget.

17. Change in classification of a position in Journalism from Clerk-Stenographer I to Secretary-Departmental I, effective July 1, 1947.

18. Approval of the contracts for the 1947-48 Music Department Concert Series, as follows:

Isaac Stern	\$800	Andres Segovia	\$500
Lotte Lehmann	1200	Rosalyn Tureck	500

19. Authorized the Comptroller to set up as an appropriation in the 1946-47 fiscal year from unexpended balances \$11,000 to pay for the Ethel Parker farm now leased with a purchase option by authority of previous Board action, and an appropriation of \$49,250 to purchase the Wieland farm now similarly leased with a purchase option.

On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted to approve item 19.

20. Authorized necessary changes in the Bayha House to fit it for use for the nursery school to be available for the opening of the fall quarter, to be charged to 1947-48 Alterations and Improvements. It is estimated that the cost will be \$1870.

21. Authorized Secretary McDonel to proceed with the fitting of the house formerly housing the nursery school (Secretary Bfown's house) for music practice rooms.

22. Approved certain changes in the Foreign Languages Building at a cost of \$560 to be charged to 1947-48 Alterations and Improvements.

23. Approved certain changes in the Library Building at a cost of \$3000 to be charged to 1947-48 Alterations and Improvements.

24. Approved the building of partitions in the Chemistry Building at an estimated cost of \$925 to be charged to 1947-48 Alterations and Improvements.

25. Approved the installation of a ventilating fan in one of the Agricultural Chemistry offices at an estimated cost of \$150, to be charged to 1947-48 Alterations and Improvements.

26. Approved the alterations necessary to prepare the poultry laboratory for use as a chemistry laboratory at an estimated cost of \$4700 to be charged to the budget for alterations of classrooms.

27. Approved an appropriation of \$4675 for a pump electric motor irrigation pipe and a pump and tool shed at the River Farm at Okemos to be charged to the Special Alterations and Improvement budget.

28. Approved an appropriation of \$1550 to complete a drainage project on the Trumble Farm and on the Beaumont Farm, this cost to be charged to Special Alterations and Improvements 1947-48.

29. Approved the acceptance of the bid of Taylor and Ransom in the amount of \$337 for the painting of the house and all outbuildings at the South Haven Station, to be charged to Alterations and Improvements 1947-48.

30. Approved an appropriation of \$300 to paint the buildings at the Lake City Station, to be charged to the Special Alterations and Improvements budget.

31. Approved the acceptance of the bid of Hanagan Brothers in the amount of \$2200 for the moving of the community buildings at the corner of Shaw Lane and Birch Road to the Central and Bailey Schools in East Lansing, to be charged to the 1947-48 Alterations and Improvements.

32. Approved the recommendation from Mr. Erickson that the contract for the new steam mains to the Science, Physics, and Snyder-Phillips buildings be awarded to the low bidder, the Distel Heating Company, at a total cost of \$160,475, including the following:

Base bid Ric-Wil Construction	\$157,000
Extra Heavy Wrought Iron Return Mains	2,200
Gland Seals (to prevent ground water entering buildings or manhole alongside conduits)	1,275
Total	\$160,475

The following bids were received for this work:

Hickey, Shaw and Winkler	
Item 1a. Ebko conduit (cast iron)	\$268,000
1b. Ebko conduit (steel)	233,000
2. Ric-Wil conduit	198,740
3. Z-crete construction	194,000
Lansing Heating-Ventilating Co.	
Item 1a. Ebka conduit (cast iron)	218,998
1b. Ebko conduit (steel)	198,300
2 Ric-Wil conduit	173,469
3. Z-crete construction	163,323

Change effective date of appt. Shirley Butterfield to Sept. 1, 1947

Correction salary Edgar Kivela to \$3600

Ch. classification Jrnlsn Cl-Sten.

App. contract Music Dept. series.

Approp. set up for purchase of Parker and Wieland farms.

Bayha house to be fitted for Nursery School

Former nursery school to be music prac. room

App. changes For. Lang.

App. changes Library

App. partitions Chem. Bldg.

App. ventilating fan Ag. Chem.

Poultry lab. to be used as Chem. Lab.

Approval approp. \$4675 for pump el. motor River Farm

Approp. \$1550 for drain proj. Outbuildings So. Haven to be painted.

Approp. \$300 to paint bldgs. Lake City.

Hanagans to move bldgs. to Central & Bailey Schools.

Bids for new steam mains to be let.



Miscellaneous, continued

## 32. Contract for steam mains, continued:

Distel Heating Co.

Item 1a. Ebko conduit (cast iron)	\$217,000
1b. Ebko conduit (steel)	195,000
2. Ric-Wil conduit	157,000
3. Z-crete construction	137,000

- Approval completion sewer connection to Union Bldg.
33. Approved Mr. Erickson's recommendation that the Angel Construction be authorized to furnish all labor, equipment and materials necessary to complete the construction of the Union Building addition sewer connections at an estimated cost of \$7,105; and that Van Orden and Van Ess be authorized to furnish all labor, equipment and material necessary to complete construction of miscellaneous storm sewer connections at an estimated cost of \$4,910. The total cost of both jobs in the amount of \$12,015 is to be charged to Miscellaneous Sewers.

On motion of Mr. Berkey, seconded by Mr. Armstrong, it was voted to approve the President's Report.

## Resignations

RESIGNATIONS

1. Resignation of Richard Jordan as Assistant Professor on the Board of Examiners, effective September 15, 1947, to accept a position at a college in Florida.
2. Resignation of Howard Mauthe as Assistant Physician at the Health Service effective August 31, 1947 to enter private practice.
3. Cancellation of the appointment of John W. Freud as Assistant Physician at the Health Service which was to have been effective August 1, 1947.
4. Resignation of R. G. White as Assistant Professor (Research) in Soil Science, effective June 30, 1947. Mr. White was an employee of the Soil Conservation Service and received no salary from the College.
5. Resignation of George E. Jay, Jr. as Instructor in Biological Science, effective August 31, 1947. Mr. Jay's salary for July and August is to be at the old rate of \$3000 per year.
6. Resignation of Robert P. Adams as Associate Professor of English, effective December 31, 1947, to accept a position at the University of Washington.
7. Resignation of Duard W. Laging as Assistant Professor of Literature and Fine Arts, effective December 31, 1947, to accept a position as Professor and Head of the Department of Art at the University of Nebraska.
8. Resignation of Raymond Early as Assistant Professor of English and of Written and Spoken English, effective August 31, 1947, to accept a position at the University of San Francisco. He is to be paid at his former salary of \$3500 per year for July and August.
9. Resignation of Walter B. Greenwood as Associate Professor of Written and Spoken English, effective August 31, 1947, to accept a position as Head of the Department of English, Speech and Journalism at Bethany College, Virginia. He is to be paid at his former salary of \$4200 per year for July and August.
10. Cancellation of the appointment of Gouq-Jen Su as Assistant Professor of Chemical and Metallurgical Engineering which was to have been effective September 1, 1947.
11. Resignation of Albert N. Harrison as Assistant Professor of Chemical and Metallurgical Engineering, effective August 31, 1947 to go into industrial chemical engineering work.
12. Resignation of Helen Baeder as Assistant Professor of Foods and Nutrition, effective as of October 31, 1946. Miss Baeder has been on leave with half pay since July 1, 1946 and is now resigning to accept a commercial position. It is understood that she will reimburse the College for all salary received subsequent to November 1, 1946.
13. Resignation of Edward E. Butler as Instructor (Research) in Botany and Plant Pathology, effective July 31, 1947, to devote full time to graduate work.
14. Resignation of William R. Jarman as Instructor in Mathematics, effective August 29, 1947 to accept employment in Wisconsin.
15. Resignation of Albert K. Kurtz as Associate Professor of Psychology, effective August 31, 1947, to accept a position at Pennsylvania State College. He is to be paid at his former rate of \$4700 per year for July and August.
16. Resignation of Fred Y. Billingslea as Assistant Professor of Psychology, effective August 31, 1947, to accept a position at Tulane University. He is to be paid at his former rate of \$3600 per year for July and August.
17. Resignation of E.L.V. Shelley as Instructor in Psychology, effective July 31, 1947. Mr. Shelley was employed on a temporary basis.

RESIGNATIONS, continued

18. Resignation of Joseph M. Donaldson as Assistant Professor of Surgery and Medicine, effective August 31, 1947, to enter private practice. Resignations
19. Cancellation of the appointment of E. Harold Munn as half-time graduate assistant in Chemistry which was to have been effective on September 15, 1947.
20. Cancellation of the appointment of R. Alex Sim as half-time graduate assistant in Sociology and Anthropology which was to have been effective on September 15, 1947.

LEAVES

## Leaves

1. Leave of absence without pay for James Huston, Resident Auditor in the Comptroller's Office, for the period from July 12 to July 26, for duty with the National Guard.
2. Leave of absence with pay for Earl C. McCarty, County Agricultural Agent in St. Clair County, for the period from July 16 to September 15, 1947, because of poor health.
3. Leave of absence without pay for Warren Fleishauer, Instructor in English and in Literature and Fine Arts, for the period from October 1, 1947 to May 31, 1948. Mr. Fleishauer will continue his work for the Ph.D. degree at Western Reserve University.
4. Leave of absence without pay for Arthur W. Else, Instructor in Social Science, for the period from September 16, 1947 to January 31, 1948. Mr. Else will continue his graduate studies at the University of Wisconsin.
5. Leave of absence without pay for Margaret Wood, Instructor in Written and Spoken English, for one year from September 1, 1947 to August 31, 1948, to complete her doctorate at the University of Iowa.
6. Leave of absence without pay for H. William Klare, effective August 1, 1947, for balance of yr.
7. Leave of absence with half pay for Meta W. Vossbrink, Assistant Professor of Education, for one year from September 1, 1947 to August 31, 1948. Miss Vossbrink has been a member of the staff since September 1936. Her salary is reimbursed by the State Board of Control for Vocational Education, and action taken by that Board is that arrangements for leaves of absence are not eligible for reimbursement. Miss Vossbrink expects to attend the University of Chicago to work toward the completion of her doctorate.
8. Leave of absence without pay for Allan Leepa, Instructor in Art, from September 15, 1947 to June 15, 1948 to study toward the Masters Degree at Teachers College, Columbia University.

APPOINTMENTS

## Appointments

1. Appointment of Basel Benjamin Van Schuyvar as Counselor with the rank of Instructor at a salary of \$3200 per year, effective August 1, 1947, to replace Robert Weislogel who has resigned.
2. Appointment of Gertrude E. Tew as Counselor with the rank of Instructor at a salary of \$3200 per year, effective September 1, 1947 to replace J. Manning Nelson who has resigned.
3. Appointment of Roy Truitt Tribble as Instructor in Agricultural Engineering at a salary of \$3000 per year, effective August 1, 1947. This is a new position.
4. Appointment of Carl F. Albrecht as Assistant Professor of Agricultural Engineering at a salary of \$4200 per year, effective September 1, 1947. This is a new position.
5. Appointment of Jack R. Schram as Instructor in Agricultural Engineering at a salary of \$3000 per year, effective September 15, 1947. This is a new position.
6. Transfer of Wilton L. Finley from County Agricultural Agent in Iosco County to Assistant Professor (Extension) of Animal Husbandry and a salary increase from \$3500 to \$4000 per year, effective September 1, 1947. Mr. Finley will replace E. L. Benton.
7. Appointment of Ardeth L. Lickfeldt as Instructor (Research) in Horticulture at a salary of \$2400 per year, effective September 1, 1947 and paid from Rackham funds. This is a new position.
8. Transfer of Loren S. Armbruster from Assistant County Agricultural Agent in Saginaw County to County Agricultural Agent in Barry County and an increase in salary from \$3300 to \$3400 per year, effective July 15, 1947.
9. Appointment of Paul H. Barrett as Instructor in Biological Science at a salary of \$3000 per year effective September 1, 1947 to replace George E. Jay who has resigned.
10. Appointment of William Ernest Sweetland as Instructor in History of Civilization at a salary of \$3200 per year, effective September 1, 1947. This is a new position.
11. Appointment of Leland E. Hott as Instructor in Social Science at a salary of \$2800 per year, effective September 1, 1947. This is a new position.
12. Appointment of John W. Kidd as Instructor in Social Science at a salary of \$3200 per year, effective September 1, 1947. This is a new position.
13. Appointment of William R. Barclay as Instructor in Written and Spoken English at a salary of \$2800 per year, effective September 1, 1947, to replace Francis Evenhuis who has resigned.

## 2170 APPOINTMENTS, continued

## Appointments

14. Appointment of Ralph M. Williams as Assistant Professor of Business Administration at a salary of \$4000 per year, effective September 1, 1947. This is a new position.
15. Appointment of Richard M. Spong as Assistant Professor of Journalism at a salary of \$3700 per year, effective September 15, 1947. This is a new position.
16. Appointment of Edward W. Buttgen as Assistant Professor of Journalism at a salary of \$3700 per year, effective September 1, 1947. This is a new position.
17. Appointment of George Makris as Boxing Coach and Assistant Professor of Physical Education, Health and Recreation for Men at a salary of \$4000 per year, effective September 1, 1947, to replace Louis F. Zarza who has resigned.
18. Appointment of Robert L. Flora as Assistant Football Coach and Instructor in Physical Education, Health and Recreation for Men at a salary of \$100 per month, effective from September 1, 1947 to June 30, 1948. This is a new position.
19. Appointment of Ralph F. Turner as Assistant Professor of Police Administration at a salary of \$4000 per year, effective September 1, 1947. This is a new position.
20. Appointment of Mrs. Betty Crandell as Field Work Supervisor in Social Service at a salary of \$700 for the period from January 1 to June 30, 1948.
21. Appointment of Charles B. Brink as Lecturer in Social Service at a salary of \$1200 for the period from September 1, 1947 to June 30, 1948.
22. Appointment of Dillon Evers as Associate Professor of Chemical and Metallurgical Engineering at a salary of \$4400 per year, effective September 1, 1947, to replace Gouq-Jen Su who did not accept the position.
23. Appointment of Vaughn Dale Hildebrandt as Instructor in Chemical and Metallurgical Engineering at a salary of \$3200 per year, effective September 1, 1947. This is a new position.
24. Appointment of Michael J. Giacomo as Instructor in Civil Engineering at a salary of \$3000 per year, effective September 1, 1947. This is a new position.
25. Appointment of Robert N. Olsen as Instructor in Civil Engineering at a salary of \$3000 per year, effective September 1, 1947. This is a new position.
26. Appointment of George R. Herbert, Jr. as Instructor in Electrical Engineering at a salary of \$2800 per year, effective September 1, 1947. This is a new position.
27. Appointment of Roy L. Merwin as Instructor in Electrical Engineering at a salary of \$2800 per year, effective September 1, 1947. This is a new position.
28. Appointment of Ralph L. Paul as Instructor in Engineering Drawing at a salary of \$3000 per year, effective September 1, 1947. This is a new position.
29. Appointment of Michael Delich as Instructor in Mechanical Engineering at a salary of \$3200 per year, effective September 1, 1947. This is a new position.
30. Appointment of Samuel Mercer, Jr. as Instructor in Mechanical Engineering at a salary of \$3000 per year, effective December 1, 1947. This is a new position.
31. Appointment of Eileen Algiers as Assistant in Home Management and Child Development at a salary of \$2000 per year, effective September 1, 1947 to replace Barbara Weiss who has resigned.
32. Appointment of Charles T. Black as Assistant Professor (Extension) of Zoology, effective August 1, 1947, to replace A. O. Haugen who has been transferred. His salary of \$3600 per year will be paid by the Michigan Department of Conservation.
33. Appointment of James Conger Braddock as Associate Professor of Zoology at a salary of \$4500 per year, effective September 1, 1947, to replace Teunic Vergeer who did not accept the position.
34. Appointment of Charles L. Langdon as Instructor in Education at a salary of \$3800 per year, effective August 1, 1947, to replace John Hall. Mr. Langdon will be paid by the Williamston Board of Education and they will be reimbursed up to 75 per by the State Board of Control for Vocational Education. The College will pay one-eighth of the salary at the end of the year.
35. Appointment of Ernst Victor Wolff as Professor of Music at a salary of \$5200 for nine months work from September 15 to June 15 each year, to replace Maurice Dumesnil in the piano department. Professor Wolff is 57 years old and is not to come under the retirement plan. During the period from June 15 to September 15 each year he is free to take employment elsewhere for remuneration; or if we should use him in the summer quarter here, he will be paid additionally.
36. Appointment of Robert D. Schuetz as Instructor in Chemistry at a salary of \$3750 per year, effective September 1, 1947. This is a new position.
37. Appointment of Tony Brouwer as Instructor in Economics at a salary of \$3000 per year, effective September 1, 1947. This is a new position.



Reinstatement M. G. Muelder

Appt. John Garraty

Appointments

# APPOINTMENTS, continued

38. Reinstatement of Milton E. G. Muelder as Associate Professor of History and Political Science at a salary of \$5200 per year, effective September 1, 1947. Dr. Muelder was granted military leave in February 1943.
39. Appointment of John A. Garraty as Instructor in History and Political Science at a salary of \$3200 per year, effective September 1, 1947. This is a new position.
40. Appointment of Kenneth Steiner Davenport as Assistant Professor of Psychology at a salary of \$5000 per year, effective September 1, 1947. This is a new position.
41. Appointment of Elizabeth Fehrer as Associate Professor of Psychology at a salary of \$4500 per year, effective September 1, 1947. This is a new position.
42. Appointment of Milton Rokeach as Assistant Professor of Psychology at a salary of \$3800 per year, effective September 1, 1947 to replace Fred Y. Billingslea who has resigned.
43. Appointment of Alvin H. Safanie as Instructor in Anatomy at a salary of \$3000 per year, effective September 1, 1947. This is a new position.
44. Appointment of Robert F. Gentry as Instructor (Research) in Bacteriology and Public Health at a salary of \$3000 per year, effective August 4, 1947. This is a new position to be financed by funds provided by the National Cancer Institute.
45. Appointment of Carol Lathwell as Technician in Bacteriology and Public Health at a salary of \$2400 per year, effective September 1, 1947. This is a new position.
46. Appointment of Esther Nadolski as Instructor (Research) in Bacteriology and Public Health at a salary of \$2600 per year, effective September 15, 1947, to replace Jean DuFrain, and paid \$1000 from Brucella Funds and \$1600 from Experiment Station funds.
47. Appointment of Joseph Meites as Assistant Professor of Physiology and Pharmacology at a salary of \$4000 per year, effective September 1, 1947, to replace Perry C. Cupps who has resigned. His salary is to be paid one-half from College and one-half from Experiment Station funds.
48. Appointment of R. G. Schirmer as Instructor in Surgery and Medicine at a salary of \$3300 per year, effective August 1, 1947 to replace J. M. Donaldson who has resigned.
49. Appointment of Thurman Stanford Grafton as Instructor (Research) in Surgery and Medicine at a salary of \$3000 per year, effective September 1, 1947 and paid from Experiment Station funds, This is a new position.
50. Reappointment of Andrew J. Watson as graduate fellow in Soil Science at a salary of \$83.33 per month, effective for one year from September 15, 1947 to September 15, 1948 and paid from Boron Research Project #260.
51. Reappointment of John Charl Brown as graduate fellow in Soil Science at a salary of \$83.33 per month, effective for one year from September 16, 1947 to September 15, 1948 and paid from Tennessee Corporation funds.
52. Appointment of Dick Waghorne as graduate fellow in Chemistry at a salary of \$80 per month, effective from September 1, 1947 to June 30, 1948, and paid from vitamin assay funds. He replaces B. H. Pringle.
53. Appointment of the following graduate assistants in Social Service for the period from September 16 to December 15, 1947:

Edna Ching, reappointed as quarter-time graduate assistant at \$44.44 per month  
 Frances Couture, reappointed on quarter-time basis at \$44.44 per month  
 Marcella Gast, reappointed on a quarter-time basis at \$44.44 per month

54. Appointment of the following graduate assistants for the period from September 16, 1947 to June 15, 1948:

Dairy	- Lon D. McGilliard, reappointed half-time at \$88.88 per month
	- Marion P. Lankford, reappointed half-time at \$88.88 per month
Horticulture	- Shem Lal Katyal, quarter-time at \$55.55 per month to replace John Titus
	- Benjamin E. Clark, reappointed quarter-time at \$55.55 per month.
	- Roger S. Young, reappointed quarter-time at \$55.55 per month.
Soil Science	- John Franklin Cline, half-time at \$88.88 per month to replace Ray Gross
	- J. Quentin Lynd, reappointed quarter-time at \$55.55 per month.
	- Donald A. Downey, quarter-time at \$44.44 per month to replace James E. Poe
	- Arnold Klute, quarter-time at \$44.44 per month to replace Albert Bowers
Written and Spoken English	- Judson M. Perkins, half-time at \$88.88 per month.
	New position to be paid from allotment for temporary teachers.
Social Service	- Dora May Prior, quarter-time at \$44.44 per month. New position.

August 7, 1947

## Appointments 54. Appointment of graduate assistants (continued)

- |  |  |
|--|--|
| Chemical and Metallurgical Engineering | - William James Buehler, quarter-time at \$55.55 per month. New Position.  |
| Civil Engineering                      | - Marshall Hines, half-time at \$88.88 per month. New position.  |
| Electrical Engineering                 | - Noah Kramer, half-time at \$88.88 per month to replace J.F. Koenig   |
| Botany                                 | - George Wyman Parmelee, reappointed half-time at \$111.11 per mo.<br>- Wilbert E. Wade, reappointed halftime at \$88.88 per month.                    |
| Entomology                             | - Roland Lee Fischer, half-time at \$88.88 per month to replace Calvin E. Pederson.  |
| Zoology                                | - Prentice A. Caraway, half-time at \$111.11 per month to replace Phyllis Ruhland.<br>- Frederick L. Bouwman, reappointed halftime at \$111.11 per mo. |
| Education                              | - Ruth M. Kelly, half-time at \$88.88 per month. New position.   |
| Speech, Dramatics and Radio Education  | - Roger C. Biron, half-time at \$88.88 per month. New position.  |
| Geology and Geography                  | - Ralph LeRoy Erickson, half-time at \$88.88 per month. New position.<br>- Gerald Emerson Smith, half-time at \$88.88 per month. New position.         |
| Economics                              | - Henry Alfred Homme, quarter-time at \$44.44 per month. New position.   |
| History and Political Science          | - Marion Vern Persinger, half-time at \$111.11 per month. New position.<br>- Elinor Treleven, halftime at \$88.88 per month. New position.             |
| Psychology                             | - Virginia Radecky, half-time at \$88.88 per month. New position.  |
| Sociology and Anthropology             | - Harvey Schweitzer, Jr., reappointed half-time at \$88.88 per mo.<br>- Blaine Milton Porter, half-time at \$88.88 per month. new position.            |
| Bacteriology                           | - Mary C. Wethington, quarter-time at \$44.44 per month. New position.<br>- Anita Leavitt, reappointed half-time at \$111.11 per month.                |

## Travel

TRAVEL

1. Full expenses for R. H. Young to go to Pottsville and Philadelphia, Pennsylvania during the week of August 11 or 18 to interview prospective candidates for a position.
2. First-class railway fare for Dorothy A. Kerth to attend the Swimming Championships in Chicago on August 17, and 22-24; and a two-day session of Red Cross Aquatic Camp at Oconomowoc, Wisconsin on August 25 and 26.
3. Full expenses for H. H. Kimber to visit the University of Chicago, Northwestern University, and the American College Bureau in Chicago on August 18-20.
4. Request for the following travel allowances for staff members to attend the National Shade Tree Conference in Cleveland, Ohio, on August 18-22:
  - a. First-class railway fare for Forrest C. Strong, to be paid from Experiment Station funds.
  - b. First-class railway fare for Karl Dressel
5. First-class railway fare for C. M. Campbell to attend a national administrators conference at Endicott, New York, on August 20-30.
6. Full expenses for W. N. Kerbawy to go to Chicago on August 21 to visit the McGann-Erickson Advertising Company, to attend the annual meeting of the Football Writers Association, and to attend the All Star Football game.
7. Full expenses for R. H. Young, Clarence Munn, Forest Evashevski, Hugh Daugherty, LaVerne Taylor, to attend the Midwest Sports Gathering and All Star Football Game in Chicago on August 21 and 22.
8. Request for the following travel allowances for staffmembers to attend the meeting of the National Vegetable Growers Association in Cleveland, Ohio, on August 24-29:
 

Mileage on one car for P. M. Harmer, J. F. Davis and J. W. Rose. Expenses for Dr. Harmer and Dr. Davis to be paid from Experiment Station funds and for J. W. Rose from Extension funds.
9. Request for the following travel allowances for staff members to attend the annual meeting of the Poultry Science Association at Clemson College, South Carolina:
  - a. Mileage on one car for F. N. Barrett, J. A. Davidson, E. W. Henderson, J. M. Moore, C. C. Sheppard, and H. C. Zindel; to be paid half from College funds and one-fourth from Extension and one-fourth from Experiment Station funds.
  - b. First-class railway fare for L. F. Wolterink.
10. Full expenses for H. B. Tukey to attend a meeting of the Society of Growth and Development in Storrs, Connecticut, on August 26-29.

TRAVEL, continued

11. Full expenses for Clyde E. Henson to go to Washington, D. C., Richmond, Virginia, Williamsburg, Virginia, and Chicago, Illinois during the month of September in connection with his research project on Richard Bland of Virginia; to be paid from the All-College Research fund. Travel
12. First-class railway fare for J. S. Frame to attend the annual meeting of the American Mathematical Society in New Haven, Connecticut, on September 2-5.
13. Maintenance expenses for O. Ulrey to accompany the class in Economics 508, Marketing Research, on a trip through southwestern Michigan, northwestern Indiana, northern Illinois and Chicago, central Wisconsin, and the Upper Peninsula of Michigan from September 2-17. The trip will be made by college bus primarily for foreign students.
14. First-class railway fare for George J. Wallace to attend the meetings of the American Ornithologists' Union in Toronto, Canada, on September 8-11.
15. Request for the following travel allowances for staff members to attend the American Farm Economics Association meeting at Green Lake, Wisconsin, on September 8-11:
  - a. Mileage on two cars for M. E. Cravens, H. E. Larzelere, Arthur Mauch, Orion Ulrey, Lawrence Witt, L. L. Boger, C. M. Hardin, E. J. Wyngarden, and G. G. Quackenbush; to be paid one-half from College and one-half from Experiment Station funds.
  - b. Mileage on two cars for L. H. Brown, K. T. Wright, F. M. Atchley, E. M. Elwood, N. L. Smith, J. C. Doneth, B. R. Bookhout, and E. B. Hill; to be paid one-half from College and one-half from Extension funds.
16. Mileage on one car for E. B. Harper to attend an Institute on Training for Social Work and Social Security in Washington, D. C., on September 8-13.
17. Request for the following travel allowances for staff members to attend a symposium on isotopes and their use in nutrition in Madison, Wisconsin, on September 9-13:
  - a. Full expenses for Dena Cederquist, to be paid from Experiment Station funds.
  - b. Full expenses for Evelyn Sanders, to be paid from Brucella funds.
18. Following requests for travel allowances for staff members to attend the meeting of the American Chemical Society in New York City on September 14-19:
  - a. First-class railway fare for C. C. DeWitt
  - b. First-class railway fare for Pauline Paul; to be paid from Rackham Research funds.
19. Full expenses for P. G. Lundin, Mary Woodward, and H. J. Foster to attend the Central States Youth Workshop in Green Lake, Wisconsin, on September 15-19; to be paid from Extension funds.
20. Following requests for travel allowances for staff members to attend the Machine Tool Preview in Chicago on September 16-26:
  - a. Full expenses for H. B. Dirks
  - b. Mileage on one car for R. L. Vanderslice.
21. Full expenses for Elizabeth Roniger, A. A. Griffith, and Nevels Pearson to attend an Extension Supervisory Workshop at the University of Minnesota on September 22-26; to be paid from Extension funds.

On motion of Miss Jones, seconded by Mr. Brody, it was voted to approve the Appointments, Resignations, Leaves and Travel Items.

MISCELLANEOUS

1. Approval of granting appropriate degrees to those students who according to the records of the Registrar have completed the requirements for graduation at the end of the six week summer session and at the end of the summer quarter, as per list on file in the Secretary's Office and Registrar's Office. Approval granting degrees end summer.
2. Acceptance of a check from the National Dairy Council of Chicago in the amount of \$8050 to be used in continuing the project relative to the influence of soil fertility on the food value of milk. Check from Nat. Dairy Council.
3. Acceptance of a grant of \$2000 from the Cerophyl Laboratories of Kansas City, Missouri, to support a graduate assistantship under the existing memorandum of understanding with this organization. This grant supports a study of the physiology of grass and is under the supervision of the Botany Department. Grant of \$2000 from Cerophyl Lab.
4. Acceptance of a grant of \$1860 from the U. S. Public Health Service to be used by Dr. Hunt and Dr. Hoppert to continue their studies on the inheritance factor in dental caries in rats. Accept. grant U.S. Pub. Health Serv.
5. Acceptance of a check for \$3000 from the National Sanitation Foundation for a continuation of the project on restaurant sanitation with special reference to dish-washing technique. Accept. check \$3000 Nat. San. Found.
6. Continuation of a memorandum of understanding with the Salt Producers Association of Detroit covering an additional grant of \$500 to be used for continuing certain studies being conducted by the Soil Science Department. Cont. memo of under. Salt Producers Assoc.
7. Approval of a memorandum of understanding with the Research Department of General Mills, Inc. of Minneapolis, Minnesota, covering a grant of \$75 to be used by the Horticulture Department to cover cost of raw products, supplies, labor and incidentals in processing dehydrated cherries. Memo of understanding with Res. Dept. of Gen. Mills.

## MISCELLANEOUS, continued

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- D.Sachse,  
A.VanderVelde  
H.Spangenberg  
to be paid  
for entire mo.  
of June.
- N.Vollmar's  
resignation  
July 15th, '47
- G. Moreno  
resignation  
Aug. 31, 1947
- H. Kapphahn  
C. Horn to be  
included in  
retirement  
plan
- R. Evans appt  
July 1, 1947
- Ch. title  
Sam Ettelson  
to Asst.Prof.  
Inc. salary  
Leonard Price  
to \$5600  
Inc. salary  
C.F. Cairy  
to \$5300  
Inc. salary  
E.P.Reineke  
to \$5400  
Inc. salary  
G. Parmelee  
To \$111.11
8. The following employees were hired for the period ending June 30 and are entitled to be paid for the full month of June. They were erroneously included in the list of terminations approved at the last Board meeting as of June 15. Action is necessary to correct the previous action so that the comptroller may issue checks for the balance of the period owing these persons:
- a. Mrs. Dorothy Sachse, For. Lang.      b. Howard Spangenberg, Social Science  
c. Alice Vander Velde, Social Science
9. Change in the effective date of the resignation of Naomi Vollmar, Instructor in Mathematics, from June 15 to July 15, 1947.
10. Change in the effective date of the resignation of Gonzalo A. Moreno, Assistant in Foreign Languages, from July 31 to August 31, 1947.
11. The following persons have recently been employed on the faculty and are 50 years of age. Special action by the Board is necessary if they are to be covered by the insurance and retirement benefits:
- Harvey E. Kapphahn, Assistant Professor of Agricultural Engineering  
Carl Horn, Associate Professor of Education and Administrative Assistant to the Dean of Students.
12. Change in the effective date of the appointment of Robert J. Evans as Professor (Research) of Agricultural Chemistry from June 1 to July 1, 1947.
13. Change in title of Sam W. Ettelson from Instructor to Assistant Professor of Written and Spoken English, effective September 1, 1947.
14. Increase in salary for Leonard C. Price, Professor of Mechanical Engineering, from \$5300 to \$5600 per year, effective July 1, 1947.
15. Increase in salary for C. F. Cairy, Associate Professor of Physiology and Pharmacology, from \$5000 to \$5300 per year, effective September 1, 1947.
16. Increase in salary for E. Paul Reineke, Professor of Physiology and Pharmacology, from \$5200 to \$5400 per year, effective September 1, 1947.
17. Increase in salary for George W. Parmelee, half-time graduate assistant in Botany and Plant Pathology, from \$88.88 to \$111.11 per month, effective June 15, 1947.
18. Report of the payment of the following amounts to salaried employees since the last Board meeting:

Additional  
amounts paid  
salaries em-  
ployees

Miscellaneous

George Batka \$10.00  
William Butt 10.00  
Mary C. Daner 45.00  
Margaret Evans 5.50  
Charles Hill 10.00  
Ethel Longstreet 14.40  
Sherwood McIntyre 22.20  
William Pitkin 16.10  
Harold Sponberg 10.00

Miscellaneous

Wayne VanRiper \$ 5.00  
Hazel Jewell 1.80  
Gus Turbeville 66.00  
Mary L. Olin 19.50  
Raymond Yerkie 9.00  
Catherine DeLau 10.50  
John Henderson 11.30  
C. E. Wilson 121.70

Auditorium

Warren Burt \$21.00  
L.E.Chapman 18.00  
Helen Evans 21.00  
Elmer Peterson 27.00  
Laurence Searl 21.00  
Robert Troxell 21.00  
Wayne VanRiper 21.00  
Raymond Yerkie 24.00

Payment of  
\$306.24 to  
David Todd  
for injury

19. Payment of \$306.24 to David M. Todd, employee in Buildings and Utilities, as compensation for time lost because of an injury received while working. It was necessary for Mr. Todd to have an operation to correct hernia, and he lost 264 hours of time.

Statement  
Sh.Ballard,  
Jen. & Bishop  
approved.

20. Statement from Shields, Ballard, Jennings and Bishop for the period from April 1 to June 27 in the amount of \$558.74 for regular college business, and \$354.89 in connection with the Erb Estate.

App. bill Mr.  
Armstrong for  
\$488.83

21. The second progress report from Ernst and Ernst on the building account audits.
22. After considerable insistence, Mr. Armstrong has submitted an expense account covering the six-month period beginning January 1, 1947, covering the work that he performed at the Board's direction in the amount of \$488.83.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the above item and to express to Mr. Armstrong the sincere thanks of the Board for the work which he did in the last legislature and the results he obtained.

Approval  
lease Ewing  
House.

23. Renewal of the lease for the Ewing House at 307 Abbott Road, for a period of three years beginning September 1, 1947 at a rental of \$1200 per year. Originally the rent was \$900 per year.

Acceptance  
1st six  
married apt.  
bldgs.

24. Mr. Munson recommends the formal acceptance as complete of the first six married apartment buildings as of July 1, 1947.

Room in base-  
ment of Music  
Bldg. for  
storing band  
instruments.

25. Authorization is requested to provide a room in the basement of the Music Building where band instruments may be stored safely. This may be done by adding a partition and a door at an estimated cost of \$300 to be charged to Special Alterations and Improvements 1947-48.

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to approve the foregoing Miscellaneous Items.

Acceptance  
Mich. assets  
Erb estate  
\$35,208.11

26. Miss Jones turned over to the State Board of Agriculture check for the final accounting of the Michigan assets of the Erb Estate handled by her as Michigan executrix in the amount of \$35,208.11.

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to accept the above-mentioned check and to express to Miss Jones the gratitude of the Board for her efficient handling of this matter.

ADDITIONAL ITEMSResignations

1. Resignation of Frances Wilson as Home Demonstration Agent in Washtenaw County, effective September 30, 1947, to accept a position as Women's Editor for the Michigan Farmer.
2. Resignation of Irene E. Wade as Instructor in Written and Spoken English, effective August 31, 1947 to accept a position in the Speech Department at Hope College.
3. Resignation of George Yerganian as Assistant in Botany and Plant Pathology, effective as of June 30, 1947. Mr. Yerganian was employed on a temporary part-time basis.
4. Resignation of John B. Gerberich as Instructor in Biological Science, effective August 31, 1947, to accept a position at the University of Minnesota.

Resignations

Leaves

Leaves

1. Continuation of leave of absence without pay for Opal Roberson, Assistant Home Demonstration Leader, from August 15 to August 31. Miss Roberson was granted leave from August 1 to August 14 to attend summer school at Columbia University.

Appointments

Appointments

1. Appointment of Fred Stabley as News Editor in Public Relations with the rank of Assistant Professor at a salary of \$4500 per year, effective August 15, 1947, to replace Charles Foo who has been on a temporary appointment.
2. Appointment of Everett E. Peterson as Assistant Professor of Farm Management at a salary of \$4200 per year, effective August 1, 1947. This is a new position.
3. Transfer of Mrs. Edna J. Deo from Home Demonstration Agent at Large to Home Demonstration Agent in Grand Traverse, Benzie, and Leelanau Counties at the same salary of \$3300 per year, effective August 1, 1947.
4. Appointment of Mrs. Margaret Stearns Bishop as Instructor in Physical Science at a salary of \$3000 per year, effective September 1, 1947. This is a new position.
5. Appointment of Harry G. Hendrickson as Instructor in Social Science at a salary of \$3200 per year, effective September 1, 1947.
6. Appointment of Edwin Robert Schoell as Instructor in Written and Spoken English at a salary of \$2900 per year, effective September 1, 1947 to replace Irene Wade who has resigned.
7. Appointment of James Murray Smith as Instructor in Written and Spoken English at a salary of \$3200 per year, effective September 1, 1947, to replace Margaret Wood who has requested leave of absence for next year.
8. Appointment of Mortimer Dixon Rogers as Instructor in Electrical Engineering at a salary of \$3600 per year, effective September 1, 1947. This is a new position.
9. Appointment of James Robert Burnett as Instructor in Engineering Drawing at a salary of \$2800 per year, effective September 1, 1947. This is a new position.
10. Appointment of Ernest Clare Schamehorn as Instructor in Engineering Drawing at a salary of \$2600 per year, effective September 1, 1947. This is a new position.
11. Appointment of William Morris as Instructor in Engineering Drawing at a salary of \$3400 per year, effective September 1, 1947. This is a new position.
12. Appointment of Thomas B. Hamilton as Instructor in Mechanical Engineering at a salary of \$3000 per year, effective September 1, 1947. This is a new position.
13. Appointment of David A. Stoddart as Instructor in Mechanical Engineering at a salary of \$3000 per year, effective September 1, 1947. This is a new position.
14. Appointment of Mrs. Verda Elliott as Technician in Textiles, Clothing, and Related Arts at a salary of \$2200 per year, effective September 8, 1947, and paid from Experiment Station funds. She will replace Ruth Ingalls who will be paid from other funds.
15. Appointment of James D. Rust as Assistant Professor of English in the School of Science and Arts, and of Literature and Fine Arts in the Basic College at a salary of \$3700 per year, effective September 1, 1947, to replace R. P. Adams who has resigned.
16. Appointment of Arthur W. Sirianni as Instructor in Foreign Languages at a salary of \$3200 per year, effective September 1, 1947. This is a new position.
17. Appointment of Lyle David Green as Instructor in Mathematics at a salary of \$3000 per year, effective September 1, 1947. This is a new position.
18. Appointment of Bernard L. Kronick as Instructor in History and Political Science at a salary of \$3200 per year, effective September 1, 1947. This is a new position.
19. Appointment of E.L.V. Shelley as temporary Instructor in Psychology at a salary of \$125 per month, effective September 15, 1947 for as long as necessary.



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## ADDITIONAL ITEMS, Continued

## Appointments, continued

20. Appointment of William H. Form as Assistant Professor of Sociology and Anthropology at a salary of \$4200 per year, effective September 1, 1947. This is a new position.
21. Appointment of John Woodburn as Assistant Professor on the Board of Examiners at a salary of \$3600 per year, effective September 1, 1947, to replace Lawrence Babb who has been transferred.
2. Appointment of Joanne D'Arcy as full-time assistant in Chemistry at a salary of \$190 per month effective September 15, 1947 for as long as necessary.

## Travel

1. Full expenses for R. H. Nelson and Robert Lee Bell to go into Indiana and Ohio on July 5-9 to purchase rams for the College sheep flock; to be charged to the Livestock Revolving Fund.
  2. Full expenses for E. W. Huby to attend the annual convention of the Photographers' Association of America in Chicago on August 25-29.
  3. Full expenses for H. C. Moore to go to Pennsylvania and New York on August 25 to September 6 to check on fields planted with Michigan seed potatoes; to be paid from Michigan Crop Improvement Association funds.
  4. Full expenses for E. H. Lucas to go to Philadelphia two or three days during August to confer with Dr. Kelley of the Eastern Regional Research Laboratory regarding a cooperative project on antibiotics; to be paid from Rackham Research funds.
  5. First-class railway fare from Toronto, Canada, to New Haven, Connecticut, for J. S. Frame to attend meetings of the American Mathematical Society on September 2-5.
  6. The following travel allowances are requested by staff members to attend the meetings of the American Chemical Society and the Council of the American Chemical Society and the Council of the American Chemical Society in New York City on September 13-18.
    - a. Full expenses for R. C. Huston
    - b. Full expenses for L. L. Quill
    - c. Mileage on two cars for members of the staff of the Chemistry Department
    - d. Full expenses for John C. Speck; to be charged to Quartermaster Corps funds.
  7. Full expenses for H. M. Byram and H. P. Sweany to participate in a conference on research in Agricultural Education for the North Central Region called by the U. S. Office of Education in Chicago, Illinois on August 24-29. Expenses will be reimbursed by the Vocational Teacher Training funds in Agriculture.
  8. First-class railway fare for Troy L. Stearns to participate in a program at the annual meeting of the National County Superintendents Meeting at Indianapolis, Indiana on September 21-23.
  9. Expenses amounting to \$23.21 for Fendley Collins which were incurred by travel and telephone in contacting prospective wrestlers while on vacation in Ponca City, Oklahoma.
  10. Full expenses for LeVerne H. Taylor to interview prospective students in East Chicago, Indiana and environs on August 4 and 5, 1947.
- On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the Resignations, Leaves, Appointments and Travel under Additional Items.

## Miscellaneous

1. Acceptance of a copy of the first catalog of Michigan Agricultural College which Mr. John Miller of Highland Park presented to Mr. Akers.
2. Approval of a memorandum of understanding with the United States Golf Association Green Section covering a grant of \$1500 per year for three years to be used to establish a fellowship on research on the problem of fairway management in relation to playing conditions. The investigation will be under the supervision of Dr. Tyson in the Soil Science Department.
3. Report of the death of Bertine Benedict, Home Demonstration Agent in Ingham County, on August 2, 1947. Mrs. Benedict has been on the Extension staff since October 1, 1935, and has been on leave because of ill health since November 1946.
4. Change in title of Clyde W. Dow from Assistant Professor to Associate Professor of Written and Spoken English, effective September 1, 1947.
5. Change in title of John W. Winburne from Instructor to Assistant Professor of Written and Spoken English, effective September 1, 1947.
6. Change in title of Max F. Rogers from Instructor to Assistant Professor of Civil Engineering, effective September 1, 1947.
7. Request that Charles C. Killingsworth, Associate Professor of Economics, be permitted to serve on an arbitration panel for the Bethlehem Steel Corporation and its employees.
8. Payment of \$111.76 to Glen Sleight, employed in the Carpenter Shop, as compensation for time lost because of a back injury received while working.
9. Request from Director Young for an appropriation of \$1800 for a Gymnastic Budget.

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## ADDITIONAL ITEMS, continued

2477

## Miscellaneous, continued

10. The following statements have been received from Ernst & Ernst for services rendered:

Assistance in review of the propriety of costs and internal control of contractors in connection with cost-plus-a-fixed fee construction contracts	\$3,154.66
Assistance in the design and installation of revised accounting forms and procedures	335.61
	\$3,490.27

11. One additional staff member at \$3500 is provided for in the budget for the Department of Botany and Plant Pathology for 1947-48. The Botany Department and Dean Emmons recommend the following use of this amount:
- Transfer of Robert Lowry from half-time teaching and half-time research to full-time teaching.
  - The balance of this amount to be available to establish a new Clerk-Stenographer I position
12. The Michigan Artificial Breeders wish to proceed at once to build a 4-inch well and to erect a silo at the Goritz farm, cost to be borne by them. Approval of these items is requested.
13. Approval of barring the doors and windows at Demonstration Hall to prevent breaking and entering the target range, at an estimated cost of \$800 to be charged to Special Alterations and Improvements 1947-48.
14. The Federal Works Agency is about ready to turn over to Michigan State College eleven temporary classroom buildings. There will be some delay between the time when we accept the buildings and when we receive title to them. During this period, which may be a few days to two weeks, we are not supposed to have access to the buildings. Mr. Post, the federal representative, has advised that if the College wishes immediate access to the buildings, the State Board should take the following action:

"That the State Board of Agriculture would save the Government and contractor of all or any damage caused by partial occupancy or instant thereto until title is transferred".

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve item 14.

15. Report on status of building program.
16. Discussion of the case of Mr. James Zarichny.
17. Report from Mr. May on the negotiations pertaining to the sale of the Erb jewelry and the offer of Wright-Kay, Jewellers of Detroit for the diamonds.

On motion of Miss Jones, seconded by Mr. Berkey, it was voted to authorize Mr. May to accept the offer of \$7565.00 from the Wright-Kay Company of Detroit, for the diamonds which they appraised and to authorize him to dispose of the balance of the jewelry in the estate to the best advantage possible.

18. List of donors to the Memorial Center Fund through June 30, 1947, in the total amount of \$38,200.46. An itemized list is presented by the Accounting office.
19. Attention of the Board is called to the meeting of the Association of Governing Boards of State Universities to be held at Ann Arbor on October 2, 3, and 4, 1947.
20. A communication from Mr. Harold Norman representing a certain group of our employees requesting that the retirement program be extended to labor employees in excess of 50 years of age when first employed, was presented to the Board.

It was agreed that it is impossible to grant this request and the Secretary was authorized to notify Mr. Norman of this decision and the reasons for it.

21. Discussion of the possible use of the St. Mary's Lake Camp owned by the Kellogg Foundation.

It was agreed that a committee consisting of Mr. Mueller, Mr. Armstrong and Mr. McDonel be designated to visit St. Mary's Lake Camp and make their recommendations to the next meeting of the Board.

22. Authorization for the following charges is requested:

- A service fee of \$5 for an examination and 50 cents per instructional hour for non-students seeking service in our Speech Clinic.
- A contract with the Veterans Administration covering our students and other veterans referred by the Veterans Administration for services as follows:

A service fee of \$5 to \$30 depending on the nature of the case, and a charge of 50 cents per instructional hour. The service fee to include \$5 Speech Clinic examination fee, \$5 Otological examination fee, \$10 physical examination, \$5 psychological examination, \$3 for fabricated models of ears, mouth, etc.; the Veterans Administration to be charged only for those examinations in each case.

On motion of Mr. Mueller, seconded by Miss Jones, it was voted to approve the Miscellaneous Items under Additional Items.

Approval statements from Ernst & Ernst

Robt. Lowry changed to full-time teaching. Clerk-Sten I approved for Botany

Approval of well and silo at Goritz farm Windows and doors at Dem Hall barred.

State Board to accept 11 temporary classroom bldgs.

Report on building program.

Mr. May authorized to sell diamonds to Wright-Kay Jewelers Det.

List donors to Mem Center fund on file.

Harold Norman requests labor employ. over 50 be included in retirement.

Mr. Mueller, Mr. Armstrong, Mr. McDonel to visit St. Mary's Lake Camp.

Approval of certain charges at Speech Clinic

2476

ADDITIONAL ITEMS, ContinuedAppointments, continued

## Appointments

20. Appointment of William H. Form as Assistant Professor of Sociology and Anthropology at a salary of \$4200 per year, effective September 1, 1947. This is a new position.
21. Appointment of John Woodburn as Assistant Professor on the Board of Examiners at a salary of \$3600 per year, effective September 1, 1947, to replace Lawrence Babb who has been transferred.
2. Appointment of Joanne D'Arcy as full-time assistant in Chemistry at a salary of \$190 per month effective September 15, 1947 for as long as necessary.

## Travel

Travel

1. Full expenses for R. H. Nelson and Robert Lee Bell to go into Indiana and Ohio on July 5-9 to purchase rams for the College sheep flock; to be charged to the Livestock Revolving Fund.
2. Full expenses for E. N. Huby to attend the annual convention of the Photographers' Association of America in Chicago on August 25-29.
3. Full expenses for H. C. Moore to go to Pennsylvania and New York on August 25 to September 6 to check on fields planted with Michigan seed potatoes; to be paid from Michigan Crop Improvement Association funds.
4. Full expenses for E. H. Lucas to go to Philadelphia two or three days during August to confer with Dr. Kelley of the Eastern Regional Research Laboratory regarding a cooperative project on antibiotics; to be paid from Rackham Research funds.
5. First-class railway fare from Toronto, Canada, to New Haven, Connecticut, for J. S. Frame to attend meetings of the American Mathematical Society on September 2-5.
6. The following travel allowances are requested by staff members to attend the meetings of the American Chemical Society and the Council of the American Chemical Society and the Council of the American Chemical Society in New York City on September 13-18.
  - a. Full expenses for R. C. Huston
  - b. Full expenses for L. L. Quill
  - c. Mileage on two cars for members of the staff of the Chemistry Department
  - d. Full expenses for John C. Speck; to be charged to Quartermaster Corps funds.
7. Full expenses for H. M. Byram and H. P. Sweany to participate in a conference on research in Agricultural Education for the North Central Region called by the U. S. Office of Education in Chicago, Illinois on August 24-29. Expenses will be reimbursed by the Vocational Teacher Training funds in Agriculture.
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On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the Resignations, Leaves, Appointments and Travel under Additional Items.

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## ADDITIONAL ITEMS, continued

2477

## Miscellaneous, continued

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On motion of Miss Jones, seconded by Mr. Berkey, it was voted to authorize Mr. May to accept the offer of \$7565.00 from the Wright-Kay Company of Detroit, for the diamonds which they appraised and to authorize him to dispose of the balance of the jewelry in the estate to the best advantage possible.

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It was agreed that it is impossible to grant this request and the Secretary was authorized to notify Mr. Norman of this decision and the reasons for it.

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It was agreed that a committee consisting of Mr. Mueller, Mr. Armstrong and Mr. McDonel be designated to visit St. Mary's Lake Camp and make their recommendations to the next meeting of the Board.

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On motion of Mr. Mueller, seconded by Miss Jones, it was voted to approve the Miscellaneous Items under Additional Items.

Approval statements from Ernst & Ernst

Robt. Lowry changed to full-time teaching. Clerk-Sten I approved for Botany

Approval of well and silo at Goritz farm Windows and doors at Dem Hall barred.

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Mr. Mueller, Mr. Armstrong, Mr. McDonel to visit St. Mary's Lake Camp.

Approval of certain charges at Speech Clinic



August 7, 1947

Dormitory rates  
to be increas-  
ed beginning  
Fall Term '47

## Miscellaneous, continued

23. Food costs have risen to the point where unless dormitory rates are increased to provide for it there is a serious question whether dormitory earnings would be sufficient to meet debt charges on the self-liquidating buildings.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to instruct the President, Secretary and Comptroller to increase the charge for meals in college dining halls at the beginning of the fall term sufficiently to take care of the recent increase in food costs. It was suggested that a letter be sent to all occupants of college housing at least a month prior to the opening of the fall term indicating what the charges would be and explaining the reasons for it.

President  
authorized to  
grant addi-  
tional Jeni-  
son and Gun-  
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ships.

24. The Jenison and Gunson scholarships are awarded to worthy students and renewed from year to year if the student maintains a satisfactory scholastic record. Many of the holders of these scholarships went off to war and have now returned, and more of them are returning this fall. It is the feeling of the Scholarship Committee that these returning veterans should have their scholarships reinstated without question if their scholastic records were satisfactory when they left. The result of this policy will be that all or nearly all of the scholarships will be taken up by members of the upper classes, preventing the granting of scholarships to new students.

It is requested that to cover this emergency situation, the President be authorized to grant additional scholarships for the next year or two to permit a reasonable number of awards to new students, without increasing the number of awards permanently available. It is understood that the total number of awards to new students will not exceed the prewar level of about one-fourth of the total.

On motion of Mr. Armstrong, seconded by Mr. Mueller, it was voted to approve item 24.

Approval  
agreement  
between Bd.  
and School  
District of  
City of E.  
Lansing.

25. Following is the proposed agreement between the State Board of Agriculture and the School District of the City of East Lansing which has been prepared by Mr. Ballard:

THIS AGREEMENT made this \_\_\_\_ day of \_\_\_\_ A.D. 1947, by and between the STATE BOARD OF AGRICULTURE, a Constitutional corporation of East Lansing, Michigan, party of the first part, and the SCHOOL DISTRICT OF THE CITY OF EAST LANSING, a municipal corporation of East Lansing, Michigan, party of the second part;

## WITNESSETH:

WHEREAS, the first party has requested second party to provide educational facilities for a large number of children living in the faculty housing apartments and the temporary housing facilities located adjacent to Harrison Road, East Lansing, Michigan, provided by the first party for its students and faculty, and

WHEREAS, the second party has included in its school district the section known as School District No. 8 of Lansing Township, which is adjacent to the lands of the first party upon which is located the faculty housing and temporary housing of students of the first party above referred to, and

WHEREAS, second party has agreed to provide such schooling facilities as may be necessary to accomodate the children above referred to;

NOW, THEREFORE, in consideration of the premises and the mutual agreements herein set forth, IT IS AGREED by the between first and second parties as follows:

1. First party agrees to move the following buildings to locations designated by the second party, to-wit:

Five (5) community buildings now located on Shaw Lane and Birch Road, East Lansing, Michigan to the following locations:

One double community building to the Central School, corner Grand River and Center Streets; one single community building and two kitchen units to the Bailey School, corner of Bailey and Ann Streets, said buildings to be used by the party of the second part for school purposes. First party agrees to pay the cost of moving and erecting these buildings, removing the center posts in the double community building, painting and repairing said buildings, installing unit heaters and generally to put the buildings in useable condition.

2. First party agrees that the value of its apartment buildings and faculty housing located in or adjacent to the school district referred to may be fixed on the same basis and in the same manner as other properties in the City of East Lansing are appraised by the City Assessor for the purpose of fixing the assessed valuation for tax purposes, and that based upon this appraised value so arrived at, the first party will pay to the second party a sum of money equal to the amount which it would be required to pay for school taxes if said properties were on the tax roll in said City of East Lansing, it being distinctly understood and agreed that said properties are not and shall not be placed upon any state-owned properties. Such payment shall be made yearly during the life of this agreement and shall be made on or before October 1 of each year, commencing October 1, 1947. Of the sum so paid, it is mutually understood and agreed that a sum equivalent to the same rate of millage levied for building and site purposes in the school district of the City of East Lansing and based on said appraised valuation, shall be set aside by second party for building purposes only and credited on any future construction of school buildings in the territory now known as School District No. 8 of Lansing Township.

3. It is mutually understood and agreed that the apartments and faculty housing to be appraised under the terms of this agreement consist of:



ADDITIONAL ITEMS, continued

2479

Miscellaneous, continued

25. Agreement with East Lansing School District (continued):

Eleven (11) brick apartment houses, one containing 24 apartments and the others 16 apartments each and occupying about ten acres of land on the East side of Harrison Road, said buildings bearing the names: Howland, Pelton, Rafferty, French, Parker, Ungren, Bale, Drake, Boreman, Frang and Crowe, and

Agreement  
between Board  
and E.L.  
School Dist.  
approved.

Fifty (50) faculty houses, North of said apartment houses and East of Harrison Road, 19 of which were known as British Empire houses during the war and the other 31 are 20 x 36 Quonsat huts.

It is further mutually understood and agreed that said apartment houses and faculty housing above described are now of the appraised value of \$1,020,000.00, and that this sum shall be used in fixing the amount which first party is to pay on October 1, 1947, for the school year July 1, 1947, to July 1, 1948.

4. When, as and if second party begins construction of a school building in the territory now known as School District No. 8 of Lansing Township for use of pupils in the vicinity of said district, the first party agrees to pay to second party toward the cost of said school building each year for five (5) years an additional sum equal to one-fifth (1/5) of the proportionate cost of the total building and site cost less the credit of sums set aside in previous years for building and site, said sum to be fixed annually during said five (5) year period on the ratio of number of pupils living on College owned property to the total number of pupils attending that school from the territory now known as School District No. 8.

5. First party agrees to pay to second party the cost per pupil for transporting pupils living in first party's apartments, faculty housing and temporary student housing, such payment to be in addition to the amount above provided for.

6. In consideration of the foregoing payments by first party, second party agrees to furnish all necessary educational facilities required for the education of children living in the housing provided by first party in said territory for its faculty and students equal to that provided for the District at large.

7. This contract shall run for a period of ten (10) years from July 1, 1947, and may be renewed by mutual consent annually thereafter.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and year first above written.

Signed, Sealed & Delivered  
in Presence of

STATE BOARD OF AGRICULTURE

By \_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary

SCHOOL DISTRICT OF THE CITY OF EAST LANSING

By \_\_\_\_\_  
Attest: \_\_\_\_\_

On motion of Miss Jones, seconded by Mr. Brody, it was voted to accept the contract with the East Lansing School Board.

26. Secretary McDonel presented a letter from Harry Lott, East Lansing City Manager, indicating that the cost of the proposed sewage disposal plant addition would be substantially more than contemplated originally and would, therefore, increase the amount of contribution called for from the College.

Letter from  
Mr. Lott re:  
sewage dis-  
posal plant

It was agreed that if the recommendations of the East Lansing City Council are approved by the State Board of Health and our own engineer, the city is authorized to proceed on the assumption that the College will pay one-half the cost as per our contract with the city of East Lansing.

27. Discussion of the fund transfer authorized at the last meeting of the Board to the Ann Arbor Trust Company.

On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted to designate item 24(d) on page 2461 of the permanent minutes for the purpose of completing the self-liquidating building program now under construction.

Pres. Sec. &  
Compt. auth-  
orized to  
designate  
balances as  
are available  
for purpose  
of completing  
self-liquid.  
program.

August 7, 1947

ADDITIONAL ITEMS, continuedMiscellaneous, continued

28. Mr. Cress discussed with the Board negotiations with various banks and insurance companies covering the financing of the contemplated building program and the retirement of the bank loan which is due November 1. Additional suggestions were made by the President and others.

On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted

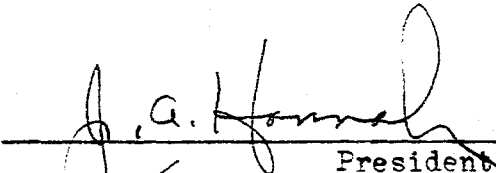
Mr. Cress instructed to negotiate with banks holding notes due on Nov. 1 on basis of reducing principal over 10-yr period.

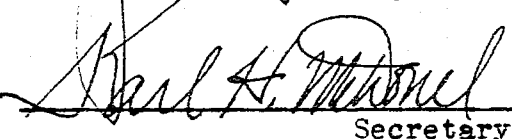
- (a) to instruct Mr. Cress to negotiate with the banks holding the notes due November 1 on the basis of reducing the principal of the notes to \$3,000,000 by November 1 and agreeing to pay the principal in equal annual installments over a ten-year period plus interest. The Board pledges the \$10 per term out-of-state fee now being collected to be used for this purpose and agrees to make such additional appropriations from unpledged dormitory revenues or other funds available to the Board that can be used for this purpose as may be required to meet these payments.

Mr. Cress instructed to negotiate for borrowing up to \$4,500,00 for dorm-stad. project and certain other projects.

- (b) To instruct Mr. Cress to negotiate for the borrowing of up to \$4,500,000 to be used for the construction of the dormitory-stadium project and certain other projects under contemplation, pledging the income from these projects and such additional unpledged dormitory revenues as may be required.

The meeting adjourned at 3:15 p.m.

  
President

  
Secretary