

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
August 9, 1951

Present: Mr. Brody, Chairman; Messrs. Akers, Armstrong, Mueller, Smith; Miss Jones; President Hannah, Treasurer May and Secretary McDonel

Absent: Dr. Thurston

The minutes of the previous meeting were approved.

The meeting was called to order at 10:00 a.m.

PRESIDENT'S REPORT

Resignations

Resignations

1. Resignation of Walter Holland as temporary Instructor in Written and Spoken English, effective June 30, 1951.
2. Resignation of Lyssa Harper as temporary Instructor in Written and Spoken English, effective June 30, 1951.
3. Resignation of Benjamin E. Dayrell as Assistant Director of Personnel, effective July 31, 1951, to accept another position.
4. Removal of James Clark Moloney, Consulting Psychiatrist at the Health Service, from the payroll from June 1 to September 30, 1951. He is to return to the payroll at \$100 per month for the period from October 1, 1951 to May 31, 1952.

Leaves

Leaves

1. Leave of absence without pay for Esther Anson, Associate Professor of Continuing Education, from July 10 to October 10, 1951, to serve as a Consultant in Adult Education in the Western Zone of Germany.

Appointments

Appointments

1. Appointment of Edward R. Mattson as Instructor (Research) in Horticulture at a salary of \$3700 per year on a 12-month basis, effective for one year only beginning July 1, 1951. This is a new position paid from Experiment Station funds.
2. Appointment of Wesley R. Fishel as Assistant Professor of Political Science and Public Administration at a salary of \$5300 per year on a 10-month basis, effective September 1, 1951. This is a new position.
3. Reappointment of Mrs. Ruth C. Kettunen as temporary Assistant in Home Management and Child Development at a salary of \$2500 per year on a 12-month basis, effective July 1, 1951, for an indefinite period. Her salary is to be paid from funds furnished by the Michigan Heart Association.
4. Appointment of Geitel Winaker as Instructor in Textiles, Clothing, and Related Arts at a salary of \$3600 per year on a 10-month basis, effective for one year only beginning September 1, 1951. Miss Winaker will replace Mary Gephart, on leave.
5. Reappointment of Robert I. Hudson as Instructor on the Board of Examiners and Basic College Counseling at a salary of \$300 per month, effective from July 1 to July 31, 1951.
6. Approval of the following appointments for the summer session:
 - a. Loy B. LaSalle, Lecturer in Education at a salary of \$350 for the period from June 18 to August 31.
 - b. Mrs. Dorothy S. Sachse, Instructor in Foreign Languages at a salary of \$700 from July 30 to August 31.
 - c. William Klomparens, Instructor in Botany and Plant Pathology at a salary of \$653.24 for the period from June 20 to July 27.

Ralph Lewis
to be pd
\$1000 for
summer work

Miscellaneous

1. Payment of \$1000 to Ralph Lewis in Biological Science for work that he will do this summer on the project dealing with the artificial production of ergot. This salary is to be paid from the grant received from the Eli-Lilly Company.
2. Payment of \$900 to William H. Form, Associate Professor of Sociology and Anthropology, for work during the summer on a research project financed by a grant from the Rockefeller Fund.
3. Payment of \$800 to Kenneth Tiedke, Assistant Professor of Sociology and Anthropology, for work during the summer on the project financed by the Health Information Foundation.
4. Payment of \$700 to Sigmund Nosow, Instructor in Effective Living, for work during the summer on a project financed by a grant from the Rockefeller fund.

\$900 to Wm.
H. Form

\$800 to K.
Tiedke

\$700 to Sig-
mund Nosow

PRESIDENT'S REPORT, continuedMiscellaneous, continued

5. Increase in rate of pay for John B. Holland, Associate Professor of Effective Living, from \$800 to \$900 for the work he is doing this summer on the Health Information Foundation Project.
6. Correction in the salary of C. S. Dunford from \$3250 to \$3900 in addition to his retirement pay for the year 1950-51.
7. Transfer of Mary Ellen Watt from the Classified List to Board Appointment effective July 1, 1951. Miss Watt is Home Economics Broadcaster at Station WKAR.
8. New Registrar's Office IIIA position with a salary range of \$3300 to \$4020.
9. Approved the payroll for the first 6-week summer session and the first half of the summer quarter in the amount of \$234,492.28.
10. Accepted a grant of \$250 from the Faculty Folk Club and the Faculty Women's Association to be used for scholarship grants of \$50 each to five women students who have been selected by the scholarship committee of the clubs.
11. Accepted an additional \$677.53 from the Estate of Peter V. Ross to be credited to the International Center Building Fund. From the above amount it will be necessary to pay \$50 to the law firm of Calkins, Hall, Conard & Johnson of San Francisco.
12. Accepted a grant of \$4000 from the Michigan Heart Association to be used under the direction of Dean Marie Dye and Irma H. Gross in Home Management and Child Development in promoting a program of occupational cardiology.
13. Accepted a grant of \$100 from the Niagara Chemical Division of the Food Machinery and Chemical Corporation of Middleport, New York, to be used under the direction of M. C. Strong in Botany in a study of the effectiveness of fungicides in controlling diseases of tomatoes.
14. Approved the continuation of a memorandum of agreement with the A. M. Todd Company of Kalamazoo covering a grant of \$2500 to be used under the direction of Ray Nelson in Botany in a continuation of the mint research project.
15. Approved the continuation of the memorandum of agreement with the Coke Oven Ammonia Research Bureau, Inc., of Columbus, Ohio, covering a grant of \$600 to be used under the direction of A. L. Kenworthy in Horticulture in a study of the inter-relationships between relatively heavy applications of high nitrogen-complete fertilizers and soil moisture with fruit crops. The agreement provides for a graduate fellowship.
16. Approved a continuation of the memorandum of agreement with the Kroger Company of Cincinnati, Ohio, covering a grant of \$1200 to be used for three scholarships in the School of Agriculture and three scholarships in the School of Home Economics at \$200 each.
17. Approved a memorandum of agreement with Calumet and Hecla Consolidated Copper Company of Calumet, Michigan, covering a grant of \$6000 to be used under the direction of J. F. Davis in Soil Science in a study of the use of copper oxide as a means of supplying copper to crops growing on organic soils. The Company will contribute \$2000 annually for a period of three years.
18. Authorized the consummation of a contract with Francis J. Corr, Inc., the low bidder, for the partition work required in the stadium at a total of \$8,700. This action includes the approval of an appropriation of \$1200 beyond the funds previously appropriated by the Board. The following bids were received:

Francis J. Corr, Inc.	\$ 8,700
Vandenburg Construction Company	9,750
Foster, Schermerhorn, Foster, Inc.	10,930
19. Approved partitions and other alterations in Room 515 of the Electrical Engineering Building at an estimated cost of \$2000, to be charged to Alterations and Improvements 1951-52.
20. Approved the installation of vacuum hose hangers in the Natural Science Building at an estimated cost of \$120, to be charged to Alterations and Improvements 1951-52.
21. Approved the building and installation of cabinets in the Placement Office at an estimated cost of \$325, to be charged to Alterations and Improvements 1951-52.
22. Approved the installation of a drinking fountain in the basement of Berkey Hall at an estimated cost of \$85, to be charged to Alterations and Improvements 1951-52.
23. Approved the installation of blackboards in rooms 112, 116, 120, 113 and 117 in the Auditorium at an estimated cost of \$810, to be charged to Alterations and Improvements 1951-52.
24. Approved an additional electrical outlet in Director Young's Office at an estimated cost of \$10, to be charged to Alterations and Improvements 1951-52.
25. Approved the installation of a door in the south side of the Stores Building at an estimated cost of \$225, to be charged to Alterations and Improvements 1951-52.
26. Approved improvement in the lighting in Room 9 of the Music Building at an estimated cost of \$275, to be charged to Alterations and Improvements 1951-52.

Summer pay for John Holland increased to \$900
Correction in sal. C.S. Dunford to \$3900
Miss Watt trans to Bd. Appt.
New Position app. Reg. Off.
Approval payroll 1st 6-week s.s.
Grant \$250 Fac. Folk & Fac. Wom. Assoc.
Add \$677.53 accept. from PV Ross est.
\$4000 from Mich. Heart Assoc.
\$100 from Niagara Chem. Co.
\$2500 from A.M. Todd Co.
\$600 from Coke Oven
\$1200 from Kroger Co. for scholarships
\$6000 from Calumet and Hecla Cons. Copper Co.
Corr given contract for partitions at Stadium.
Partitions & alt. at Elec. Engr. Bldg. app. Vac. hose hangers Nat. Sci. Bldg.
Cabinets app. for Placement Office.
Drinking fountain installed Berkey
Blackboards approved for Auditorium
Elec. outlet Young's off.
Door approved Stores Bldg.
Lighting app. rm. 9 Music

NEW BUSINESS

Resignations

Resignations

1. Resignation of Willys R. Knight as Assistant Professor of Agricultural Economics, effective September 30, 1951, to accept a position at the University of Georgia. His salary was paid 1/3 College and 2/3 Experiment Station.
2. Change in the effective date of the resignation of Don B. Feather, Instructor in Effective Living, from August 31 to September 15, 1951.
3. Resignation of Lawrence H. Kahn as Instructor in Written and Spoken English, effective August 31, 1951. Mr. Kahn has been on leave without pay during the past year.
4. Resignation of Maude Shapiro as Instructor in Written and Spoken English, effective August 31, 1951, at the expiration of the 5-year probationary period as an instructor.
5. Resignation of Thomas P. Dignan as Lecturer in General Business, effective June 30, 1951.
6. Resignation of Ivan E. Morse, Jr. as Instructor in Mechanical Engineering, effective August 31, 1951, to accept a position in Detroit.
7. Cancellation of the appointment of June Patterson as Instructor in Home Management and Child Development.
8. Resignation of Edith W. Fischer as Assistant Professor of Foreign Languages, effective July 31, 1951. Mrs. Fischer has been on leave without pay during the past year.
9. Resignation of Betty S. Grossman as Instructor in Mathematics, effective August 31, 1951, to accept a position in the Detroit Public School System.
10. Resignation of Lyle D. Green as Instructor in Written and Spoken English, effective August 31, 1951, to accept a position at the University of Michigan.
11. Resignation of Solis L. Kates as Assistant Professor of Psychology, effective August 31, 1951.
12. Resignation of William H. Flesscher as Staff Physician at the Health Service, effective November 30, 1951, to enter private practice.
13. Resignation of Grant A. Salisbury as Agricultural Broadcaster at WKAR, effective July 31, 1951, to accept a position with Capper's Farmer in Topeka, Kansas.

Leaves

Leaves

1. Leave of absence without pay for Alexander N. Reath, Jr., Instructor (Extension, Research) in Horticulture, from October 1 to November 30, 1951, to work toward his Master's degree.
2. Leave of absence without pay for James A. Davidson, Associate Professor of Poultry Husbandry, from August 16, 1951, to July 31, 1952, to do research work with the W.K. Kellogg Company at Battle Creek.
3. Leave of absence without pay for Austin L. Moore, Associate Professor of History of Civilization, for one year beginning September 1, 1951. Mr. Moore has received a Fulbright Award as Lecturer in History in the Faculty of Arts at Farouk I University of Alexandria, Egypt.
4. Leave of absence without pay for Alvin L. Bennett, Assistant Professor of Political Science and Public Administration, for one year beginning September 1, 1951. The Fund for the Advancement of Education of the Ford Foundation has granted him a fellowship for study of the United Nations Organization.
5. Leave of absence without pay for Stephania Bayor Winkler, Instructor in Textiles, Clothing, and Related Arts, for one year beginning September 1, 1951, to help her husband in the management of a hotel in Saginaw.
6. Leave of absence for Military service for William Lawrence, Food Service Handler II in the Union Cafeteria, effective from June 29, 1951, to June 30, 1952.

Appointments

Appointments

1. Appointment of Burton F.J. Cargill as Instructor (Research) in Agricultural Engineering at a salary of \$4000 per year on a 12-month basis, effective September 1, 1951, and paid from Hope-Flannagan and State funds. Mr. Cargill is being transferred from the labor to the salary payroll.
2. Appointment of John Rowland Davis as Instructor in Agricultural Engineering at a salary of \$4400 per year on a 12-month basis, effective September 1, 1951, to replace Paul E. Schleussner, on leave. His salary is to be paid one-half from College and one-half from Experiment Station funds.
3. Appointment of Orville N. Hinsvark as Instructor (Research) in Horticulture at a salary of \$4000 per year on a 12-month basis, effective for one year only beginning August 1, 1951. His salary is to be paid from Atomic Energy funds, beginning August 1, 1951. His salary is to be paid from Atomic Energy funds.
4. Appointment of Lloyd R. Champion as Assistant Professor of Poultry Husbandry at a salary of \$6000 per year on a 12-month basis, effective for one year only beginning September 1, 1951. Mr. Champion will replace J. A. Davidson who will be on leave.

NEW BUSINESS, continuedAppointments, continued

Appointments

5. Appointment of William G. Stump as Assistant Professor (Extension) of Forestry at a salary of \$5000 per year on a 12-month basis, effective September 1, 1951, to replace John N. Fields, resigned. His salary is to be paid \$649.82 federal Smith-Lever and \$4,350.18 State Offset funds.
6. Appointment of Frank Vergilo Gendron as Washtenaw County 4-H Club Agent at a salary of \$3500 per year on a 12-month basis, effective July 23, 1951, and paid \$2700 Bankhead-Flannagan and \$800 State Offset funds.
7. Transfer of Allan J. Norden from Clinton County 4-H Club Agent to 4-H Club Agent in Schoolcraft and Alger Counties and a salary increase from \$3840 to \$4040 per year, effective September 1, 1951.
8. Transfer of Floyd W. Hicks from Macomb County 4-H Club Agent to Gogebic County Agricultural Agent and a salary increase from \$4280 to \$4600 per year, effective September 1, 1951. Mr. Hicks will replace C. E. Gunerson, retired.
9. Appointment of Cecile Nancy Gebhart as Kent County Home Demonstration Agent at a salary rate of \$4000 per year, effective from September 1, 1951, to July 31, 1952, to replace Eleanor Densmore who is going to Okinawa. Her salary is to be paid \$2700 Capper Ketcham and \$1300 State Offset funds.
10. Appointment of George V. Taylor as Instructor in History of Civilization at a salary of \$4100 per year on a 10-month basis, effective for one year only, beginning September 1, 1951. Mr. Taylor will replace Austin L. Moore during his leave. He has been a member of the staff of the History Department since September 1950.
11. Appointment of Radford B. Kuykendall as Instructor in Written and Spoken English at a salary of \$4000 per year on a 10-month basis, effective September 1, 1951, for one year only. He will replace Nora Landmark, on leave.
12. Appointment of John Trumbull Auston as Assistant Professor of Written and Spoken English at a salary of \$5200 per year on a 10-month basis, effective September 1, 1951, to replace Thera Stovall, resigned.
13. Appointment of Beatrice Hartman as Instructor in Written and Spoken English, at a salary of \$3850 per year on a 10-month basis, effective for one year only, beginning September 1, 1951, to replace William G. Butt, on military leave. Miss Hartman was an Instructor during the past year.
14. Appointment of Martin Stevens as Instructor in Written and Spoken English at a salary of \$3800 per year on a 10-month basis, effective September 1, 1951, and subject to tenure rules and regulations. He will replace Hugh Wilson, resigned. He was a member of the staff during the past year.
15. Appointment of Amo Bessone as Assistant Professor of Physical Education, Health and Recreation for Men and Head Hockey Coach at a salary of \$5000 per year on a 12-month basis, effective September 1, 1951, to replace H. W. Paulsen who has been transferred to other duties.
16. Appointment of Gayle E. Mikles as Instructor in Physical Education, Health and Recreation for Men and Assistant Wrestling Coach at a salary of \$4000 per year on a 10-month basis, effective for one year only beginning September 1, 1951. This is a new position.
17. Appointment of James H. Humphrey as Assistant Professor of Physical Education, Health and Recreation for Men at a salary of \$5000 per year on a 10-month basis, effective September 1, 1951, to replace L. D. Burhans, retired.
18. Reappointment of Kerstin Hardenburg as Instructor in Physical Education, Health and Recreation for Women at a salary of \$5000 per year on a 10-month basis, effective for one year only beginning September 1, 1951.
19. Appointment of Ralph Smuckler as Instructor in Political Science and Public Administration at a salary of \$4500 per year on a 10-month basis, effective for one year only beginning September 1, 1951, to replace A. L. Bennett, on leave.
20. Appointment of R. Vance Presthus as Associate Professor of Political Science and Public Administration at a salary of \$6100 per year on a 10-month basis, effective for one year only beginning September 1, 1951, to replace Guy Fox who will be on Okinawa.
21. Appointment of Herbert Garfinkel as Instructor in Political Science and Public Administration at a salary of \$4500 per year on a 10-month basis, effective September 1, 1951. This is a new position.
22. Appointment of Frances M. Hetznecker as Assistant Professor of Social Service at a salary of \$5000 per year on a 10-month basis, effective September 1, 1951. This is a new position. (Miss Hetznecker is 52 years of age but is to be included under the Retirement Plan.)
23. Appointment of Barrett Lyons as Lecturer in Social Service at a salary of \$700 for the period from October 1 to December 31, 1951.

NEW BUSINESS, continuedAppointments, continued

Appointments

24. Appointment of Sara Louise Barrord as Instructor in Business Education and Secretarial Studies at a salary of \$3600 per year on a 10-month basis, effective September 1, 1951, to replace D.L. Carmichael who will be on leave until December 31, 1951.
25. Reappointment of Einar Larson as Instructor in Business Education and Secretarial Studies at a salary of \$340 per month, effective from September 1, 1951, to June 30, 1952. Mr. Larson will replace H. C. King who will be on Okinawa.
26. Appointment of Herbert F. Klingman as Associate Professor of General Business at a salary of \$6600 per year on a 10-month basis, effective September 1, 1951, to replace C. S. Dunford, retired.
27. Appointment of Gertrude G. Blaker as Assistant Professor of Restaurant Management at a salary of \$4200 per year on a 10-month basis, effective September 1, 1951. This is a new position.
28. Appointment of M. Virginia Guthrie as Instructor in Home Management and Child Development at a salary of \$4200 per year on a 10-month basis, effective for one year only beginning September 1, 1951 to replace Evelyn Zwemer, on leave.
29. Appointment of Dorothy Jane Ekern as Instructor in Home Management and Child Development at a salary of \$4000 per year on a 10-month basis, effective for one year only beginning September 1, 1951, to replace Bernice Borgman, on leave.
30. Reappointment of Calla VanSyckle as Visiting Professor of Home Management and Child Development at a salary of \$5500 per year on a 12-month basis, effective for one year only beginning September 1, 1951, and paid from Experiment Station funds.
31. Appointment of Carolyn B. Middleton as Instructor in Textiles, Clothing and Related Arts at a salary of \$3800 per year on a 10-month basis, effective September 1, 1951, to replace Gene Neil, resigned.
32. Appointment of Robert F. Kelly as Instructor in Education at a salary of \$1100 for the period from October 1, 1951, to June 30, 1952, to replace Donald Meilike.
33. Appointment of William Gamey as Instructor in Education at a salary of \$195.83 per month, effective from October 1 to December 31, 1951, to replace Walter Schroeder who is requesting leave of absence.
34. Appointment of Harriet Nordholm as Assistant Professor of Music at a salary of \$4400 per year on a 10-month basis, effective September 1, 1951, to replace Elsie Baber.
35. Appointment of Ralph W. Duckwall as Instructor in Speech, Dramatics, and Radio Education at a salary of \$3500 per year on a 10-month basis, effective September 1, 1951, and subject to tenure rules and regulations.
36. Reappointment of R. A. Smith as Special Lecturer in Geology and Geography at a salary of \$1000 for one year beginning September 1, 1951.
37. Appointment of John Gilbert Hocking as Instructor in Mathematics at a salary of \$3600 per year on a 10-month basis, effective September 1, 1951, to replace Rubin Kuritsky, resigned.
38. Reappointment of James S. Cunningham as Lecturer in Psychology at a salary of \$1500 for the period from October 1, 1951 to June 30, 1952.
39. Appointment of Albert Eglash as Instructor in Psychology at a salary of \$4500 per year on a 10-month basis, effective September 1, 1951, to replace Solis Kates, resigned.
40. Appointment of T. Wilson Longmore as Associate Professor of Sociology and Anthropology at a salary of \$333 per month, effective from July 16, 1951, to January 15, 1952, and paid from Ford Foundation Funds.
41. Appointment of Sheldon Lowry as Instructor (Research) in Sociology and Anthropology at a salary of \$300 per month, effective from July 16, 1951 to December 31, 1951, and paid from Association of Land-Grant Colleges funds.
42. Reappointment of Joe D. Mills as Instructor in Sociology and Anthropology at a salary of \$400 per month, effective from October 1, 1951, to June 30, 1952.
43. Appointment of Olen Leonard as Professor of Sociology and Anthropology at a salary of \$722 per month, effective from July 16 to August 31, 1951, to be paid from Ford Foundation Funds.
44. Appointment of Donald Herrman as Instructor in Continuing Education at a salary of \$350 per month, effective from July 16 to October 10, 1951, to replace Esther Anson, on leave.
45. Appointment of Leland Dean as Instructor in Continuing Education at a salary of \$5000 per year on a 12-month basis, effective September 1, 1951. This is a new position.
46. Appointment of Howard Hass as Agricultural Broadcaster at WKAR at a salary of \$5400 per year on a 12-month basis, effective August 1, 1951, to replace Grant A. Salisbury, resigned.

NEW BUSINESS, continuedAppointments, continued

47. Appointment of Thomas A. Dutch as Placement Assistant in the Placement Bureau at a salary of \$4000 per year on a 12-month basis, effective August 1, 1951. This is a new position. Mr. Dutch has been employed on the classified list.
48. Appointment of E. Lynette Gatten as Food Director at the Union Building at a salary of \$5000 per year on a 12-month basis, effective August 16, 1951, to replace Mrs. Evelyn Drake, transferred.

Miscellaneous

1. Approval of granting the appropriate degrees to those students who according to the records of the Registrar have completed the requirements for graduation at the end of the first summer session, the second summer session, or the summer quarter.
2. Report of the death of Charles H. Spurway on July 11, 1951. Dr. Spurway had been a member of the Staff since 1909 and was Professor of Soil Science at the time of his retirement in November 1944.
3. Report of the death of Winfield Russell on June 21, 1951. Mr. Russell was first employed by the College on March 1, 1917, and was a member of the staff of Buildings and Utilities at the time of his retirement on July 1, 1948.
4. It is recommended that for the period from September 1, 1951, through February 29, 1952, that the salary of Paul A. Miller be paid from Farm Foundation Funds in the Social Research Service rather than from Extension funds.
5. Correction in the salary of Helen Widick, Assistant Professor of Institution Administration, from \$4400 to \$4600 per year, effective July 1, 1951.
6. Correction in the salary of Dorothy Greey, Assistant Professor of Home Management and Child Development, from \$5500 to \$5800 per year, effective July 1, 1951.
7. Increase in salary for Amy Jean Holmblade, Assistant Professor of Education and Home Economics, from \$5060 to \$5200 per year, effective July 1, 1951.
8. Increase in salary for Ruby Junge, Assistant Professor of Education, from \$5000 to \$5300 per year, effective September 1, 1951.
9. Increase in salary for John Allan Waite, Assistant Professor of English and of Literature and Fine Arts, from \$4510 to \$4610, effective July 1, 1951.
10. Payment of \$400 to John C. Speck, Assistant Professor of Chemistry, for work during the summer on a project financed by the Quartermaster Corps.
11. Glen W. Reed, Associate Professor of Animal Pathology, was on leave without pay at the time the 10 per cent salary adjustments were made. He returned to work on June 1, 1951, and was paid at a salary increase from \$5400 to \$6500 per year, effective June 1. It is recommended that the Board approve this rate of compensation for Dr. Reed.
12. Change in title of John D. Shingleton from Personnel Analyst to Assistant Director of Personnel at the same salary of \$5000 per year, effective August 1, 1951, to replace Benjamin Dayrell, resigned.
13. Transfer of Vern Severance, Storekeeper, from the classified list to Board appointment at the same salary of \$4840 per year, effective August 1, 1951.
14. Report of the receipt of \$122.50 as contributions to the Michigan State College Memorial Center Fund from April 1 to June 30, 1951. The total amount accepted to date is \$174,856.08.
15. Grant of \$66 from St. Lawrence Hospital of Lansing to be used at the Spartan Nursery School.
16. Grant of \$100 from the Spartan Nursery Treasure Chest to be used for the Spartan Nursery School.
17. Gift of \$2000 from O. W. Mourer of the Mourer Insurance Agency of Lansing. Mr. Mourer requests no publicity.
18. Gift of \$75 from the Michigan State Florists Association of East Lansing to be used under the direction of Paul R. Krone in Horticulture for the purchase of equipment for rose mildew work.
19. Gifts valued at \$1355.50 have been received for the College Museum from the following persons:

Mrs. A. E. Ellsworth, Pontiac, Michigan
 John J. Ellsworth, Pontiac, Michigan
 Mary C. Ellsworth, Pontiac, Michigan
 Neil V. Newton, Freeport, Michigan
 Mrs. Eskild Axelsen, Owosso, Michigan
 Russell H. Walker, Plymouth, Michigan
 Mrs. Glenn Thede, Caledonia, Michigan
 Dorothy Hitchcock, East Lansing, Michigan
 Mrs. Jack Brown, Onaway, Michigan

Byron H. Good, East Lansing, Michigan
 Jesse Schwark, Hurlington, Michigan
 Jackson Towne, East Lansing, Michigan
 John Mahar, Belding, Michigan
 Ivan McCrumb, Eagle, Michigan
 Mr. and Mrs. T. J. Werle, Okemos, Michigan
 Robert S. Linton, Okemos, Michigan
 William A. Smith, Gladwin, Michigan
 Mrs. Pearl Marshall, Gregory, Michigan

Appointments

Degrees
 granted during summer sessions.

Report of death of C.H. Spurway and Winfield Russell

Salary Paul Miller to be paid Farm Foundation funds.

Correction sal. Helen Widick.

Correction Sal. Dorothy Greey
 Inc. salary A.J. Holmblade; also Ruby Junge

Inc. salary John A. Waite

Payment \$400 to John C. Speck for summer work.

Salary G.W. Reed \$6500

Ch. title John Shingleton to Asst. Dir. Per.

Vern Severance trans. from class. list to Bd. appt.

\$66 rec'd from St. Law. Hosp.
 \$100 from Spartan Nurs. Tr. Chest.
 \$2000 rec'd from Mr. Mourer
 \$75 from Mich. St. Florists Assoc.

Several gifts accepted for college Museum

NEW BUSINESS, continuedMiscellaneous, continued

19. Gifts received for College Museum, continued:

Several
gifts rec'd
for College
Museum

Mrs. Irma T. Ireland, Chesaning, Michigan	Elroy Miller, East Lansing, Michigan
Mr. and Mrs. Jack Terry, Ithaca, Michigan	A. W. Wade, Lansing, Michigan
Roscoe G. Smith, St. Johns, Michigan	Sheldon E. Walker, Holt, Michigan
Charles H. Blank, St. Johns, Michigan	Mr. and Mrs. L. Gretton, Onondaga, Michigan
A. F. Rowe, Lansing, Michigan	John Hemans, Aurelius, Michigan
E. L. Wade, Grand Rapids, Michigan	Bertha Cameron, Eagle, Michigan
T. Schmachtenberger, Lansing, Michigan	Mrs. Alice Roberts, Ithaca, Michigan
Ward Johnston, Clare, Michigan	James M. Pierce, Pompeii, Michigan
Walter, Chaffin, Shepherd, Michigan	George W. Platt, Detroit, Michigan
Bird Clark, Alma, Michigan	C. G. Fuller, Oxford, Michigan
Mrs. Norman Pinckney, Ithaca, Michigan	Victor R. Blodgett, Cassopolis, Michigan
George Pannebaker, Alma, Michigan	Lewis Rogers, Fulton, Michigan
Mrs. Samuel Lewis, Ithaca, Michigan	Burr Eveleth, Corunna, Michigan
Vern Furlong, Merrill, Michigan	Mrs. Edith L. Bridger, Perry, Michigan
Mrs. Myra Bogue, East Lansing, Michigan	Elmer Pettinger, Owosso, Michigan
Dell Bennett, Lansing, Michigan	David Ellis, Corunna, Michigan
Charles Laun, Alton, Illinois	Mrs. LaVile Jennings, Owosso, Michigan
Mrs. Edith K. Frey, Jackson, Michigan	Kenneth Cuatt, Albion, Michigan
Earl Harrison, East Lansing, Michigan	Gertrude McVean, Pontiac, Michigan
Charles Campbell, Hastings, Michigan	Roy F. Wright, Pontiac, Michigan
George Heath, Hastings, Michigan	Herbert G. Cooper, East Lansing, Michigan
Kenneth Ehtinaw, Hastings, Michigan	James Cuatt, Albion, Michigan
Albert Millross, Mulliken, Michigan	Mrs. Martha Ryder, Bannister, Michigan
Mrs. W. E. Perry, Bismark, North Dakota	Ralph Grinnell, Okembs, Michigan
Irene Lutz, Manchester, Michigan	Ford Ankney, East Lansing, Michigan
Carl Robb, Mason, Michigan	Caro State Hospital, Caro, Michigan
John Markwart, Mason, Michigan	Leslie A. Buell, Holly, Michigan
Omar W. Wilson, East Lansing, Michigan	Floyd Eavey, Lansing, Michigan
George Branaman, East Lansing, Michigan	Mrs. Catherine Owen, Lansing, Michigan
Mrs. Lial J. Reed, Lansing, Michigan	Steve Christie Bransdorfer, Lansing, Michigan

\$200 rec'd
from Albert
Pick

20. Grant of \$200 from the Albert Pick, Jr. Fund of Chicago to be used as a scholarship award to a student in Hotel Administration.

\$300 from
Mich. Home
Dem. Council

21. Grant of \$300 from the Michigan Home Demonstration Council of Bellevue, Michigan to be used for two scholarships of \$150 each to two women students.

\$141 from
Wayne Co.
Home Dem.

22. Grant of \$141 from the Wayne County Home Demonstration Council's Executive Committee of Farmington, Michigan, to be used as an Emma DuBord Scholarship to a woman student.

\$250 from
Women's Nat.
Farm & Gar-
den Assoc.

23. Grant of \$250 from the Women's National Farm and Garden Association of Detroit to be used for a scholarship award to a woman student.

\$21,950 from
Hinman est.
\$1560 rec'd
Ralston

24. Grant of \$21,950 from the William and Sarah E. Hinman Endowment Fund to be used under the direction of the Faculty Committee on Scholarships to finance the Hinman scholarships for 1951-52.

25. Grant of \$1560 from the Ralston Purina Company of St. Louis, Missouri, to be used under the direction of Earl Weaver as a graduate fellowship for a student in Dairy.

\$7300 Mich
REA

26. Approval of a memorandum of agreement with the Michigan REA safety and Job Training Commission of Ubley, Michigan, covering a grant of \$7300 to be used under the direction of A. W. Farrall in Agricultural Engineering in connection with the Michigan REA Safety and Job Training program.

\$3800 from
Mich. Assoc
Silo Mfg.

27. Approval of a memorandum of agreement with the Michigan Association of Silo Manufacturers of Oxford, Michigan, covering a grant of \$3800 to be used under the direction of A. W. Farrall in Agricultural Engineering in a study on vertical self feeding silos for corn and grass silage. The agreement provides for a graduate fellowship.

\$6000 from
Farm. & Mfg

28. Grant of \$6000 from the Farmers and Manufacturers Beet Sugar Association of Saginaw to be used under the direction of E. E. Down and H. L. Kohls in Farm Crops to assist in the sugar beet breeding project.

\$18,000 from
Land-Gr. Col

29. Approval of a memorandum of agreement with the Association of Land-Grant Colleges and Universities of Washington, D. C., covering a grant of \$18,000 to be used under the direction of C. P. Loomis in the Social Research Service in a survey of adult education programs in rural life. The Fund for Adult Education, Inc. of the Ford Foundation made funds available to the Association for this study.

Cancellation
grant Mich.
Bean Council

30. Cancellation of the grant of \$100 from the Michigan Bean Association of Saginaw for research work in Home Economics. This grant was accepted at the Board meeting on June 21, 1951.

\$2000 tching
asst for Wr
& Sp. Engl.
Add. Cl-Typ
Alumni Rel.
Also Place-
ment Office
Cl-Typ Mich.
Press.

31. Recommendation that a graduate teaching assistant position at \$2000 be included in the budget for the Department of Written and Spoken English.
32. Additional Clerk-Typist position in the Office of Alumni Relations.
33. Additional Clerk-Typist position in the Placement Office.
34. Additional Clerk-Typist position in the Office of the Michigan State College Press. This position has formerly been paid for on the labor payroll.

NEW BUSINESS, continued

Miscellaneous, continued

35. Invoice from Ballard, Jennings, Bishop and Fraser in the amount of \$743.90 for the period of April 4 to June 21, 1951.
36. The following letter is submitted by Comptroller May:

"A check for \$79,973.73 has been received from the Queen Insurance Company in settlement of loss in the Quonset Cafeteria fire.

"In arriving at the final settlement I agreed to accept responsibility for one-half of the cost of interior and exterior painting. This amounted to approximately \$5,000, which I have paid out of the amount previously received in settlement for loss of equipment in the fire.

"Mr. Foster has advised that reconditioning of the equipment has been completed at a cost of \$9,000.

"After all expenses have been paid, we will have a balance of about \$8,000 (\$8,229.59) on June 30, 1951) available for purchasing of any required equipment for the cafeteria."
37. Payment of the following amounts to salaried employees since the last Board meeting:

Auditorium		Ice Rink Entertainment		Miscellaneous	
Charles Branz	\$15	Charles Branz	\$ 6	Virginia Johnston	\$ 2.00
L. E. Chapman	3	John Emery	6	Earl McIntyre	20.60
John H. Emery	3	Lois Harris	8	John N. Moore	7.00
Helen Evans	18	James Huston	3	Marilyn Munkachy	6.90
Helen Greene	85	Floyd Macklem	3	Laurie S. Page	32.56
James Huston	21	Gail Ryder	6	Beverly Schneider	8.10
Floyd Macklem	15	Wayne VanRiper	10	Bernard Spiwak	5.00
Elmer Peterson	6	Clella Weissinger	3	Roger J. Claus	40.00
Varetta Powers	3	Loren Wight	6	C. F. Hampton	100.00
Gail Ryder	6	Ray Yerkie	3	M. J. Huber	64.00
Robert Troxell	12	Miscellaneous		Mary Martin	12.00
Wayne VanRiper	80	Edith Gilhoolley	15.00	James Apple	5.00
Clella Weissinger	21	Lois Harris	43.90	John Blakeslee	12.00
Boyd Churchill	10.00	Roger Claus	70.00	L. E. Chapman	26.00
Edna Edgerly	6.90	Fritz Harris	30.00	Dorothy Dietz	10.00
Yvonne Holmes	8.05	Patricia Lavengood	6.90	Charles Hill	5.00
Margaret McKoane	10.50	J. P. Murphy	50.00	John McCall	205.00
Charles Pesterfield	45.00	Lucy Pincomb	8.05	Cecil Nickle	20.00
Leonard Ball	111.30	J. K. Richards	210.00	A. C. Posz	30.00
Maralyn Washburn	10.35	Loren Wight	8.00	C. R. Upham	322.00
Everett Beneke	36.00	Frank Cassis	24.00	Charles Bibbings	10.00
Mabel Cosby	15.00	Francis Donahue	90.00	Lyman Caswell	24.00
Marlin Farmer	40.00	Alex Gilpin	30.00	Douglas Dunham	30.00
Harry Hendrickson	30.00	Benjamin Hickok	30.00	Herbert Hackett	12.00
James Malik	24.50	Donald A. Moore	50.00	John Long	10.50
Judson Perkins	54.00	James Platt	30.00	Norman Penlington	30.00
Harry Scales	3.00	Clarence Schloemer	30.00	Hoyt Reed	30.00
Marvin Solomon	10.00	Meredith Taylor	30.00	Everett Snyder	30.00
Allan Tucker	30.00	Ervin VanderJagt	30.00	Wayne Tinkle	15.00

On motion of Miss Jones, seconded by Mr. Armstrong, it was voted to approve the President's Report and all New Business.

ADDITIONAL ITEMS

Resignations

1. Resignations of Jacqueline Britten as Instructor in Business Education and Secretarial Studies, effective April 30, 1952, at the end of her probationary appointment as an instructor.
2. Resignation of Ruth Ingalls as Instructor (Research) in Foods and Nutrition, effective August 31, 1951. Miss Ingalls will begin work on her Ph.D.
3. Resignation of Lois E. Jackson as Instructor (Research) in Foods and Nutrition, effective August 31, 1951 at the end of her probationary appointment as an instructor.
4. Resignation of J. Herbert Swanson as Associate Professor of Music, effective August 31, 1952. Mr. Swanson is to be employed on a half-time basis at a salary of \$2640 for the school year September 1, 1951 to August 31, 1952.
5. Termination of employment of Mrs. Kyung Shyn Song as Instructor in Music, effective August 31, 1951.
6. Change in date of resignation of Myron S. Miller, Instructor in Mathematics, from August 31 to September 15, 1951.
7. Resignation of Frederick W. Kuether as Instructor in Physics and Astronomy, effective August 31, 1951.

Approval in-voice Ballard Jennings, Bishop & Fra-ser.

Report re: insurance settlement on Quonset Cafeteria fire

Additional amounts paid salaried employees.

Resignations

2989

ADDITIONAL ITEMS, continuedResignations, continued

Resignations

8. Resignation of Walter L. Weeks as Instructor in Physics and Astronomy, effective August 31, 1951, to accept another position.
9. Resignation of Reynold B. Czarnecki as Instructor in Bacteriology and Public Health, effective August 31, 1951, to accept another position.

Leaves

Leaves

1. Extension of leave of absence without pay for Donald A. Taylor, Instructor in General Business, through August 31, 1952. Mr. Taylor has been on leave for study since September 1, 1950.
2. Extension of leave of absence without pay for James T. Anderson, Assistant Professor of Mechanical Engineering, through August 31, 1952. Mr. Anderson has been on leave for study since September 1, 1950.

Appointments

Appointments

1. Appointment of William D. Baker, Jr. as Instructor in Written and Spoken English at a salary of \$4400 per year on a 10-month basis, effective September 1, 1951, to replace Lawrence Kahn, resigned.
2. Appointment of Dana Mather Woodbridge as Assistant Professor of Written and Spoken English at a salary of \$4800 per year on a 10-month basis, effective September 1, 1951, to replace Robert L. Wright who is on military leave.
3. Reappointment of George Wexler as Instructor in Art at a salary of \$3960 per year on a 10-month basis, effective for one year only beginning September 1, 1951.
4. Appointment of Arthur Eugene Adams as Assistant Professor of History at a salary of \$5000 per year on a 10-month basis, effective September 1, 1951. This is a new position.
5. Appointment of Charles L. San Clemente as Associate Professor of Bacteriology and Public Health at a salary of \$7000 per year on a 12-month basis, effective September 1, 1951, and paid 3/4 from College and 1/4 from Experiment Station funds. Mr. San Clemente will replace R. B. Czarnecki, resigned.
6. Appointment of Nico Camara-Peon as Psychiatrist at the Health Service at a salary of \$3000 per year on a 12-month, part-time basis, effective September 1, 1951. This is a new position.
7. Transfer of Weldon S. Garrison from Assistant Manager of the Union Building to Manager of the Kellogg Center and a salary increase from \$4620 to \$5000 per year, effective September 1, 1951.
8. Reappointment of Robert A. Telder as Technical Assistant in Men's Residence Halls at a salary of \$5280 per year on a 12-month basis, effective October 1, 1951. This is a permanent appointment.

Change status L. Merten

Miscellaneous

No increase for Ringoen & Schamehorn July & Aug.

Inc. salary approved for for following:

R.J. Claus
J.A. Overhouse
S.H. Stone
D.O. VanStrienSal adjustment Evelyn Mansfield
K. Nelson employed 10-mo basis instead of 2

Orden Smucker to be paid \$900 for summer work

Report of death of Samuel Hartwell

Change status Norman Olman

Approval payroll for second half s.s.

1. Change in status of Leo J. Merten, Lecturer in General Business, from \$5300 on a 10-month basis for one year to a salary of \$5300 for the period from September 1, 1951, to June 30, 1952.
2. Robert O. Ringoen and Ernest C. Schamehorn, both Instructors in Engineering Drawing, resigned effective August 31, 1951, but received salary increases in July. It is recommended that the salary increases be rescinded and that they be paid at the former rates to the date of their resignations. Mr. Ringoen's salary was \$3520, and Mr. Schamehorn's was \$3300 per year.
3. Increase in salary for the following staff members in Engineering, to be effective July 1, 1951:
 Roger J. Claus, Instructor in Civil and Sanitary Engineering, from \$3850 to \$4200
 John A. Overhouse, Instructor in Civil and Sanitary Engineering, from \$3630 to \$4000
 Sanford H. Stone, Instructor in Civil and Sanitary Engineering, from \$3850 to \$4200
 David O. Van Strien, Instructor in Civil and Sanitary Engineering, from \$3960 to \$4200
4. Evelyn Mansfield, Associate Professor of Textiles, Clothing, and Related Arts, was on leave without pay during the past year and did not receive the 10 per cent salary adjustment received by other employees. It is recommended that her salary be increased from \$5950 to \$6545, effective September 1, 1951.
5. The budget shows Kenneth Nelson, Assistant Professor of Education, to be employed on a 12-month basis. This is an error. Mr. Nelson is employed on a 10-month basis, and the budget should be corrected.
6. Recommendation that Orden C. Smucker, Associate Professor of Social Science, be paid \$900 for work he will do during the summer on the Adult Education Survey conducted by the Social Research Service and financed by the Ford Foundation.
7. Report of the death of Samuel W. Hartwell on July 30, 1951. Dr. Hartwell has been employed as a Lecturer in Psychology on a part-time basis each year since 1948.
8. Change in status of Norman Olman, Coordinator in Continuing Education and Police Administration, from a salary paid by the College to the same position with his salary paid directly to him by the Political Affairs Institute, effective June 7, 1951.
9. Approval of the payroll for the second half of the Summer Session in the total amount of \$106,273.29.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

10. Grant of \$100 from R. T. Vanderbilt Company, Inc. of New York City to be used under the direction of M. C. Strong in Botany to support the work on the control of tomato diseases and evaluation of Vancide 51 for those purposes.
11. Recommendation from Dean King that Delta Sigma Pi be permitted to operate as a fraternity house and that the College assume one-half of the cost of a housemother in the amount of \$550 for the year.
12. Recommendation that screens be provided for the windows on offices at the south end of the Physics-Mathematics Building at an estimated cost of \$530, to be charged to Alterations and Improvements 1951-52.
13. Recommendation for certain alterations in the attic of the Chemistry Building which will provide laboratory space for radio-active research. The estimated cost is \$1830, and is to be charged to Alterations and Improvements 1951-52.
14. Recommendation from Mr. McDonel that the College obtain storage space from the Robey Manufacturing Company east of East Lansing at a cost of \$285 per month for the period of August 1 to December 31, 1951. This will be used to store laboratory furniture and equipment for the new Veterinary Building.
15. It is recommended that Kutchins & Brayton, the low bidder, be awarded the contract for increasing the capacity of the toilets in the fieldhouse and increasing the showers in the football training quarters on the west side of the stadium and to make some minor changes in the press box. The low bid for this work totals \$28,696. Bids were received as follows:

Additions to Toilet Facilities--Field House:

Kutchins & Brayton	\$17,696
Vandenburg Construction Co.	19,800
The Christman Company	23,788
Francis J. Corr, Inc.	27,900

Alterations to Showers, etc., in the Stadium:

Kutchins & Brayton	11,000
Vandenburg Construction Co.	11,190
Francis J. Corr, Inc.	13,200
The Christman Company	14,089

16. Recommendation from Mr. McCrary, Dean Anthony, and Mr. McDonel that the Board authorize the granting of an easement to the Consumers Power Company to construct a power line across the Kellogg Station property with the understanding that the contract as submitted by the Consumers Power Company be revised to limit the width of the easement, to control the height of the poles, etc.
17. Mr. Parkinson of Commonwealth Associates has submitted Report No. 5172 for the attention of the Board. At a future meeting after the Board has had an opportunity to study the report, those recommendations should be given consideration.
18. Communication from Dr. Morris of the Kellogg Foundation indicating that he has been advised that the deed for the Gull Lake Annex has been prepared and at an early date will be turned over to the Foundation, and that they will then be ready to convey the property to Michigan State College.
19. Approval of a temporary contract with the Office of Foreign Agricultural Relations of the U. S. Department of Agriculture in which the OFAR will reimburse Michigan State College for travel and preliminary expenses involved in a trip to Colombia for an investigation of the agricultural colleges in that country with the possibility that a long-time contract may develop between the two Colombian agricultural colleges and Michigan State College under Point Four, costs to be borne by the federal government. The only item requiring approval now is the temporary contract and the authority for Dean Anthony and the President to visit Colombia with the college to be reimbursed for the expenses of this trip by OFAR.
20. The President requests permission to accept an invitation from the Government of Venezuela through its Minister of Education for him to visit that country for approximately the week of August 12, all expenses to be borne by the government of Venezuela. The purpose of the trip is to visit the three public universities in Venezuela and advise the Minister of Education on their operation.
21. In accordance with our contract with the American Council on Education and the U. S. Army, the Army is to reimburse us through the American Council for the salaries of the five persons assigned to the University of the Ryukyus, and they are to be compensated at the rate of 25 per cent in addition to their present salaries. The staff members are leaving San Francisco on August 30, and they should be paid the adjusted salary effective August 1, 1951:

	<u>Present Salary</u>	<u>Ryukyus Salary</u>
Russell E. Horwood	\$7900	\$9875
Guy H. Fox	7400	9250
Eleanor Densmore	4940	6175
Edward Pfau, Jr.	6500	8125
Horace C. King	4700	5875

22. A copy of a report prepared by Professor Muelder as a result of the visit to Okinawa by Dean Anthony and Professor Muelder is presented to each Board member.

Grant \$100
Vanderbilt CoDelta Sigma
Pi per-
mitted to
operate as
fraternityScreens to
be provided
Phys-MathApproval cer-
tain alt.
Chem. Bldg.Rental of
Robey bldg
for storage
space.Kutchins &
Brayton
given con-
tract for
add. toilet
facilities
Fieldhouse
and altera-
tions to
showers.Easement
granted to
Cons. Power
for line
across
Kellogg Sta-
tion propertyReport of
Commonwealth
Associates.Deed to Gull
Lake Annex
to be turned
over to col-
lege soon.Dean Anthony
and Pres.
Hannah to
visit two
South Ameri-
can agri-
cultural
colleges.President
Hannah to
visit Vene-
zuelaApproval
of payment
of salaries
of staff
members
assigned to
Univ. of the
Ryukyus:
R.E. Horwood
G.H. Fox
E. Densmore
E. Pfau, Jr.
Horace King

ADDITIONAL ITEMS, CONTINUED

Miscellaneous, continued

23. The following men have been designated Honorary Alumni by the Alumni Advisory Council: C. B. Dakin, Superintendent of the Oldsmobile Forge Plant, Lansing; O. J. Munson, Architect, Lansing; Harry L. Conrad, President of the Christman Company, Lansing; and Glenn MacDonald, Managing Editor of the Bay City Times, Bay City.
24. Discussion of probable enrollments for the coming fall term.
25. Meredith G. Clark of Vicksburg, as chairman of a committee of the Michigan Press Association, would like an opportunity to visit with this Board to discuss the long-time requirements of the publishing industry for cooperation from Michigan State College. The other members of the committee are Louis Berman of Whitehall, Frank Worthington of Wyandotte, Carl Saunders of Jackson, H.F. Bailey of Adrian, and Jack Bedient of Albion, President of the Michigan Press Association.

On motion of Mr. Armstrong, seconded by Mr. Brody, it was voted to approve the foregoing Additional Items.

26. At the June meeting the Board authorized the President, the Secretary, and the Comptroller to make such year-end adjustments as seemed appropriate. Report that the following adjustments have been made and recommendation that they be approved by the Board:
- a. Appropriated \$30,000 for Utility Consultant fees. Balance at end of year of \$14,218.27 was carried forward.
 - b. Appropriated \$18,000 for vocational bulletins. A balance of \$2,725.40 was carried forward.
 - c. Appropriated \$16,000 to cover Stadium alterations in press lounges. Alterations were approved by the Board on August 29, 1950.
 - d. Fieldhouse. Permanent foundation for basketball court to cost \$3,000 out of Athletic funds.
 - e. Lecture Concert Course. At present this account is overdrawn \$9,920.80. \$10,000
 - f. Transfer to Mimeograph Department to cover new equipment 18,000
 - g. Replacement of obsolete classroom chairs and furniture 10,000
 - h. Carpet and furnishings for International Center 2,500
 - i. Basic College Building alterations 20,000
 - j. Fieldhouse. Additional toilets 17,696
 - k. Stadium. Additional showers 11,000

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to approve the above recommendation.

27. Formal approval of the printed budget plus the following corrections:
- a. Tabulating Department
 - Increase salary of Francis Martin from \$6050 to \$6350 \$300
 - b. Physical Education for Men
 - Salary for temporary replacement for Mr. Beeman who is on military leave 4000
 - Reduce the Athletics Department general labor budget by \$1,000. Student help in the intramural director's office has been eliminated.
 - One half-time graduate assistant position is also to be transferred from Athletics to another department.
 - c. Landscape Architecture and Urban Planning
 - Reduce labor budget from \$3,000 to \$300 - net saving of - 2700
 - d. Business Education and Secretarial Studies
 - Temporary position spring term only as replacement Miss Britten 900
 - e. Written and Spoken English
 - Professor Hampton was scheduled for leave without pay and funds budgeted for his replacement. He has been granted leave with half pay, which requires an additional budget of \$2250 2250
 - f. Animal Pathology
 - Increase the salary of James A. Williams from \$4920 to \$5000 80
 - g. Botany and Plant Pathology
 - Reduce the salary of B. H. Grigsby from \$3720 to \$3560 - 160

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the 1951-52 budget with the foregoing changes.

28. Proposed Policy Statement on Outside Work for Pay

Full time employees of Michigan State College are compensated by their regular salaries for full time service to the Institution. Employees may have appointments as teachers, research workers, off-campus workers, etc., and may have assignments involving a combination of two or more of these responsibilities. Whatever the character of the appointment, Michigan State College expects that each full time employee will carry a reasonable and full time load, assuming his share of the total functions and responsibilities of the institution.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

28. Policy Statement on Outside Work (continued):

A staff member may, however, with the prior permission of the Dean of his School and of the President, do limited outside consulting work for pay during the months of regular employment under the following conditions:

Police statement on outside work for pay.

- a. Any outside work that an employee may do must be arranged in such a manner as not to interfere with his regular duties.
- b. A full time employee engaging in such outside work must carry the normal full time load of college obligations.
- c. An employee who engages in such outside work must be willing at all times to assume those extra responsibilities of committee work, departmental duties and assignments, student advising, off-campus service, etc., expected of all other employees.
- d. The outside work for pay must be of a type that is related to the employee's regular campus duties and must be such as to contribute to the effectiveness of his regular academic work.
- e. Outside work for pay is accepted by an employee with the understanding that it is subject to termination at any time that Michigan State College considers such action to be advisable.
- f. Michigan State College's equipment, materials, supplies, and clerical service may not be used in the furtherance of any outside work for pay.
- g. The total amount of time expended by an employee on outside activities for pay will never be permitted to exceed an aggregate time away from his regular college duties of more than two working days in any one month.
- h. Whenever the Dean or President feels that outside work is interfering with the regular college work of an employee, he will be placed on a part time basis with Michigan State College. Younger members of the staff are cautioned against engaging in outside work for pay before they have completed their educational background and have satisfactorily established themselves in their professional fields.
- i. Inasmuch as private practice by members of our staff of Veterinary Medicine could seriously and adversely affect our clinical training program in that school, this statement does not give approval to private practice for members of the staff of the School of Veterinary Medicine.

On motion of Miss Jones, seconded by Mr. Armstrong, it was voted to approve the proposed Policy Statement on Outside Work for Pay.

SPECIAL MISCELLANEOUS

1. The Retirement Committee makes the following recommendations:

- a. Disability retirement for A. G. Clark, Grounds Foreman, at \$1225 per year, effective September 1, 1951, with the understanding that if he recovers from his illness, he may return to work at his present salary. Mr. Clark was born September 2, 1886, and has been employed by the College since May 7, 1930.
- b. Disability retirement for L. A. Cudworth, Assistant Storekeeper, at \$1534 per year, effective September 1, 1951, with the understanding that if he recovers from his illness, he may return to work at his present salary. Mr. Cudworth was born July 7, 1887, and has been employed by the College since March 10, 1922.

Retirement
A. G. Clark
and
L. A. Cudworth app.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve item 1.

2. Recommendation that effective July 1, 1951, the Retirement Committee be given power to recommend, as cases arise, sickness and death benefits based on the following plan:

- a. A death benefit may be paid dependents of full-time employees* whose deaths occur while on active duty in accordance with the formula shown below:

<u>Term of Employment</u>	<u>Maximum Sickness and Death Benefits</u>
5 but less than 6 years	7 months wages
6 but less than 7 years	8 months wages
7 but less than 8 years	9 months wages
8 but less than 9 years	10 months wages
9 but less than 10 years	11 months wages
10 years or more	12 months wages

Such benefit if recommended by the Committee and approved by the Board may be payable from the first day of absence from duty.

*full-time employees means persons under the retirement and insurance plan.
(See correspondence filed with the material for this meeting).

Approval of
sickness and
death benefits as
recommended
by the Retirement
Committee.

SPECIAL MISCELLANEOUS, continued

2. Sickness and death benefits, continued:

- b. A death benefit may be paid to dependents of an employee retired for disability reasons, provided death occurs before the employee's normal retirement date thereby precluding pension payments to the widow. Such benefits shall not exceed the amount which might have been paid if the employee was on active duty less amounts paid after absences from duty in the form of either active duty pay or disability pension.
- c. A death benefit may be paid to dependents of retired employees who selected pension plan number one of not to exceed six times the monthly pension at date of death. No payments will be made beyond date of death for employees retired under plans 2, 3, or 4.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the above recommendation.

3. Report of the death of Dean Claude S. Bryan, Dean of Veterinary Medicine, on July 30, 1951. Dean Bryan had been a member of the staff since September 1930.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to instruct the Secretary to have a proper resolution of condolence and regret prepared and transmitted to Mrs. Bryan expressing the deep sympathy of the Board. The resolution follows:

"The untimely death of Claude S. Bryan on July 30, 1951, brought to a close the promising career of a distinguished teacher, administrator, and research scientist, and imposed on Michigan State College a severe loss. He came to this campus in 1930 as an assistant in Bacteriology, and over the ensuing 21 years compiled an imposing record of accomplishment. He was granted the degrees of Master of Science (in 1932), Doctor of Philosophy (in 1937) and Doctor of Veterinary Medicine (in 1942) by Michigan State College. Meanwhile, he was making outstanding contributions to research in the fields of bacteriology and veterinary medicine, and gaining widespread recognition among his professional colleagues. This reputation was enhanced by a prolific output of writing, and many appearances before professional societies.

"He became an associate professor in 1943, and the following year was appointed Professor and Head of the Department of Surgery and Medicine. To these new responsibilities he brought the same qualities of mind and spirit as had marked his previous accomplishments, and soon demonstrated his capacity as an administrator. Upon the retirement of his long-time friend and mentor, Dean Ward S. Giltner, he was appointed as his acting successor in 1947, and on April 1, 1948, became Dean of the School of Veterinary Medicine. Immediately he was confronted with the problem of holding together a faculty in the face of inadequate physical facilities and competition from established and newly-founded veterinary schools in other states. He solved it by demonstrating his own faith in and loyalty to Michigan State College.

"Simultaneously, he plunged into the task of planning a building to house his School, and it is a matter of universal regret that he will not see the building completed as the culmination of his hopes and plans.

"The members of the State Board of Agriculture herewith formally record their deep sense of deprivation of the services of an outstanding scientist and educator, and of the friendship of a gentleman of the finest personal qualities. To the members of the family they extend their sincere sympathy and the assurance that Dean Claude S. Bryan will long be remembered on the campus of the university to which he contributed so much."

On motion of Mr. Mueller, seconded by Miss Jones, it was voted to authorize payment to Mrs. Bryan of one year's salary beyond July 31, 1951. This can be paid in monthly installments or spread over a longer period to meet Mrs. Bryan's desire.

4. The President discussed with the Board the possibility that the trustees of the Warren Museum at Three Oaks may present this museum to the College.

On motion of Miss Jones, seconded by Mr. Armstrong, it was voted to authorize the President to indicate to the Trustees of the Warren Museum that Michigan State College will accept this collection with gratitude if it is offered.

5. Recommendation that Dr. Chester F. Clark, Professor and Head of the Department of Surgery and Medicine, be appointed Dean of the School of Veterinary Medicine, effective August 10, 1951 at a salary of \$11,500.

On motion of Dr. Smith, seconded by Mr. Brody, it was voted to approve the appointment of Dr. Clark as Dean of the School of Veterinary Medicine.

6. President Hannah recommended that the College change its application before the Federal Communications Commission for a television broadcasting license from a request for an educational license to a request for a regular commercial station license.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the above recommendation.

7. Recommendation from Mr. McDonel for the purchase of the remaining six acres of land, the house and other buildings from the Philip Biebesheimer heirs at a total cost of \$30,000.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the purchase of the above-mentioned six acres of land.

8. Recommendation from Mr. May, Mr. McDonel, and Mr. Foster that dormitory rates be increased effective with the fall term of 1951, as follows:

Men's Dormitories	-	from \$576 to \$600
Women's Dormitories	-	from \$591 to \$615

Report of death of Dean Claude S. Bryan.

Approval of resolution on death of C.S. Bryan

College to accept museum at Three Oaks if presented to College.

Chester F. Clark apptd. Dean Vet. Med.

Application before Fed. Com. Comm. to be changed from educ. to commercial station lic.

Approval of purchase of remaining 6 acres of Biebesheimer land

Approval of increase in dormitory rates.

SPECIAL MISCELLANEOUS, continued

9. Communication from the Detroit Trust Company dated June 22 notifying us that Mr. Harry Fee has deposited with the Trust Company stocks having an approximate value of \$525,000 creating a new trust No. 21169 under terms and conditions similar to those creating Trust No. 20100 and suggesting that the Board pass a resolution similar to the resolution of February 10, 1949, accepting the terms of this new trust agreement. The following resolution is suggested:

WHEREAS, by instrument dated May 24, 1951, HARRY A. FEE created a Trusteeship with the Detroit Trust Company, providing, among other things, as follows:

"SECOND: 2. To sell, convey, exchange, or otherwise manage and dispose of all or any portion of the trust estate, in such manner and upon such terms and conditions as the Trustee may deem best, subject only to the approval of the above State Board of Agriculture, and with full power to execute, acknowledge and deliver any and all conveyances, assignments and transfers, or other instruments necessary to consummate any such transactions."

and

WHEREAS, it is necessary for the Detroit Trust Company, as Trustee, to sell and dispose of certain items in the trust from time to time without undue delay;

THEREFORE, BE IT RESOLVED, that the Detroit Trust Company, as Trustee, is hereby authorized, directed and empowered to sell, convey, exchange or otherwise manage and dispose of all or any portion of the trust estate, in such manner and upon such terms and conditions as the Trustee may deem for the best interests of the trust estate, upon receiving the approval of Harry A. Fee, and without waiting for the approval of the State Board of Agriculture, and

BE IT FURTHER RESOLVED, that the State Board of Agriculture does hereby accept and agree to be bound by the instructions of the said Harry A. Fee in connection with said Trust and the exercise of the best judgment of the Trustee in handling the same, and

BE IT FURTHER RESOLVED, that this authority shall continue in full force and effect until such time as the State Board of Agriculture, through its duly authorized officers, shall give written notice to the Detroit Trust Company, Trustee, of the withdrawal or cancellation of this authority.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the resolution as requested by the Detroit Trust Company. The officers are instructed to express the sincere appreciation of this Board to Mr. Fee for his continuing generosity and it is suggested that Mr. Fee be invited to have lunch with this Board within the next few months.

10. The following bids were submitted for the construction of a new laundry building:

Kutchins and Brayton Company	\$171,000
Francis J. Corr, Inc.	173,600
Reniger Construction Company	175,000

It is recommended that the contract be awarded the low bidder, Kutchins and Brayton Company.

On motion of Mr. Brody, seconded by Mr. Akers, it was voted to authorize the officers to let the contract for the laundry to the low bidder, Kutchins and Brayton. Mr. May is authorized to pay for this structure from the Reserve for the Removal of Temporary Housing.

11. Resolution on services to the College by President Hannah.

On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted to approve the following resolution commending President Hannah upon his services to Michigan State College from July 1, 1941 to July 30, 1951. Chairman Brody presented a beautiful leather bound copy of the resolution to President Hannah on behalf of the Board.

"The State Board of Agriculture, meeting in regular session in East Lansing, Michigan on August ninth, nineteen hundred fifty-one, adopted unanimously a resolution of appreciation for the services of

JOHN ALFRED HANNAH, D.Agr., LL.D.

as President of the Michigan State College of Agriculture and Applied Science during the decade July 1, 1941 to June 30, 1951, declaring it to be the opinion of the members of the Board that the extraordinary development of Michigan State College into a university of world-wide renown and distinction is due in large measure to his ability as a leader and educational statesman -

Who by example has constantly inspired students, faculty members and associates alike to their best efforts - -

Who has consistently seen beyond the difficulties of the moment to the promise of the future - -

Resolution
re: creating
new trust
by Harry A.
Fee - in-
volving
stocks de-
posited with
Detroit Trust
Company

Approval of
letting con-
tract for
new laundry
to Kutchins
and Brayton

Resolution
on services
of President
Hannah to
Michigan
State College
during decade
July 1, 1941
through
June 30, 1951

SPECIAL MISCELLANEOUS, continued

11. Resolution on services to the College by President Hannah, continued:

Who has repeatedly demonstrated his ability to couple vision with effective action to accomplish reality - -

Who has built with confidence and enthusiasm, but has not forgotten that brick and stone and steel of themselves can be nothing more than a home for learning and research - -

Who has courageously led pioneering movements into new fields of educational theory and practice while retaining that which was sound and true - -

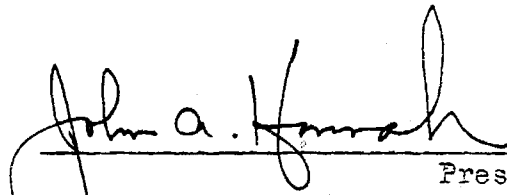

Who has resolutely refused to let the many honors that have come to him in national and world service dilute his fundamental loyalties to our College and our State - -

And Who, above all else, has kept in steady view the essential mission of Michigan State College--to serve the people of Michigan, and to serve them well.

Signed - Clark L. Brody, Chairman
Winfred G. Armstrong
Forest H. Akers
Sarah VanHoosen Jones
Frederick H. Mueller
Philip J. May, Comptroller
Karl H. McDonel, Secretary

The meeting adjourned at 3:35 p.m.

The next meeting will be held Friday, September 14, 1951.


President

Secretary