

Minutes of the Meeting
of the
State Board of Agriculture
August 12, 1941

Present: Mr. Berkey (Chairman); Messrs. Brody, Jakway, McPherson; Mrs. Masselink; President Hannah; Treasurer Wilkins and Secretary McDonel.

Absent: Mr. Akers, Dr. Elliott.

The meeting was called to order at 8:45 at the Ojibway Hotel at Sault Ste. Marie while the Board was en route visiting some of the sub-stations of the College.

(Mr. Berkey, Mr. Jakway, President Hannah, Treasurer Wilkins and Secretary McDonel left East Lansing in the college bus on Tuesday, August 12. Mrs. Masselink joined the group at Clare and Mr. Brody at Mackinaw City. The Board reached the Dunbar Forestry Experiment Station around 5:00 P.M. where they were met by Mr. McPherson. The Upper Peninsula Experiment Station at Chatham was visited on Wednesday as well as the 4-H Club Camp which was in progress there; and the Lake City Experiment Station was visited on the way back to East Lansing on Thursday.)

The minutes of the previous meeting were approved.

RESIGNATIONS

Resignations

1. Resignation of Miss Emma Griesse, Instructor in Education and Supervising Teacher in Home Economics, effective August 31, 1941.
2. Resignation of Miss Ethel Lewis, Instructor in Education and Supervising Teacher in Home Economics, effective August 31, 1941.
3. Resignation of Mrs. Margaret A. Foster, Instructor in Education and Supervising Teacher, effective August 31, 1941.
4. Resignation of Pauline Snyder as Clerk in the Economics Section of the Experiment Station, effective July 31, 1941. Miss Snyder is to be married.
5. Resignation of Miss Genevieve Greenaway as Assistant in Institution Administration. Miss Greenaway's appointment was to have been effective September 1, 1941. She has accepted a position at the Illini Union Building.
6. Resignation of L. A. Moore as Research Assistant in Dairy Husbandry, effective September 30, 1941. Mr. Moore has accepted a position at the University of Maryland.
7. Resignation of Egbert S. Conklin as Assistant in Animal Pathology, effective August 31, 1941.
8. Resignation of Miss Frances Barnett, Second Assistant Cataloger at the Library, effective September 30, 1941. Miss Barnett is planning to be married.
9. Resignation of Mary Eleanor Holm as Instructor in Foods and Nutrition, effective August 31, 1941. Miss Holm has been married recently.
10. Resignation of Lola T. Dugeon as Home Demonstration Agent in Oakland County, effective August 31, 1941. Mrs. Dugeon has accepted a position in the Arizona Extension Service.
11. Resignation of Harold J. Olver as Draftsman in the Agricultural Engineering Department, effective August 15, 1941. Mr. Olver has accepted a position with the State Highway Department.
12. Resignation of Carl H. Nordstrom as Instructor in Mathematics, effective August 31, 1941.
13. Resignation of Mary Lee Hurt as Assistant Professor of Vocational Education, effective August 31, 1941.
14. Resignation of Ardath (Knapp) Hamelin as Night Nurse at the Health Service, effective as of June 30, 1941.
15. The following resignations have been received from graduate assistants who were appointed for 1941-42: Edward J. Kuna at the W. K. Kellogg Bird Sanctuary; Lorne Sonley in the Economics Department; and Franklin A. Duce in the Soils Department.

On motion of Mr. Brody, seconded by Mr. Jakway, it was voted to accept the Resignations.

LEAVES

Leaves

1. Indefinite leave of absence without pay for Robert G. Turner, Instructor in Speech, effective September 1, 1941. Mr. Turner has enlisted in the Army Air Corps.
2. Leave of absence without pay for one year for E. H. Shotwell, Instructor in Chemical Engineering, effective September 1, 1941. Mr. Shotwell is a Reserve Officer and has been called by the Army for Military Service.
3. Leave of absence with full pay for J. Hugo Kraemer, Instructor in Forestry, for the period from September 1 to December 31, 1941. Mr. Kraemer's services will be terminated after December 31, 1941.

On motion of Mrs. Masselink, seconded by Mr. Berkey, it was voted to approve the Leaves.

APPOINTMENTS

Appointments

1. Appointment of Miss Betty V. Smith as Stenographer in the Section of Economics of the Experiment Station at a salary of \$1140 per year, effective August 1, 1941. Miss Smith will replace Pauline Snyder (salary \$1050) who has resigned.
2. Appointment of Miss Emily Parker as Home Demonstration Agent in Menominee County at a salary of \$2000 per year on a permanent 12-month basis, effective August 15, 1941. Miss Parker will replace Margaret Cole (salary \$2000) who has resigned.
3. Appointment of Henry L. Hansen as Instructor in Forestry at a salary of \$2400 per year on a permanent 12-month basis, effective September 15, 1941. Mr. Hansen will replace J. Hugo Kraemer whose salary was \$2400.
4. Transfer of Miss Marian Vonk from General Duty to Clinic Nurse at a salary of \$1140 per year plus meals and uniforms laundered, effective September 1, 1941. Miss Vonk's salary has been \$1080. This is an additional position included in the budget for 1941-42.
5. Appointment of Miss Betty Graham as General Duty Nurse at the Health Service at a salary of \$1080 per year plus meals and uniforms laundered, effective September 1, 1941. Miss Graham will replace Miss Vonk.
6. Appointment of Miss Ursula Coombe as General Duty Nurse at the Health Service at a salary of \$1140 per year plus meals and uniforms laundered, effective September 16, 1941. This is an additional position provided for in the budget for 1941-42.
7. Appointment of Miss Anona McMinn as General Duty Nurse at the Health Service at a salary of \$1140 per year plus meals and uniforms laundered, effective September 1, 1941. This is an additional position included in the budget for 1941-42.
8. Appointment of Miss Leona Erdt as General Duty Nurse at the Health Service at a salary of \$1140 per year plus meals and uniforms laundered on a permanent 12-month basis, effective September 1, 1941. This is a new position included in the budget for 1941-42.
9. Appointment of Mrs. V. Jeannette Collins as General Duty Nurse at the Health Service at a salary of \$1140 per year plus meals and uniforms laundered on a permanent 12-month basis, effective September 1, 1941. This is a new position included in the budget for 1941-42.
10. Appointment of Miss Gertrude Van Zee as Second Assistant Cataloger at the Library at a salary of \$1550 per year, effective October 1, 1941. Miss Van Zee will replace Miss Frances Barnett (salary \$1650) who has resigned.
11. Appointment of Miss Mabel Nelson as Night Hostess at Campbell Hall at a salary of \$800 per year plus room and dinners, effective September 1, 1941. Miss Nelson was Hostess at Hillcrest last year. She will replace Mrs. Hildebrand.
12. Appointment of Mrs. Mollie H. Cole as Hostess in the Ewing House at a salary of \$35 per month plus maintenance for ten months beginning September 1, 1941. Mrs. Cole was head hostess at Hillcrest during 1940-41.
13. Appointment of Mrs. Margaret Malcolmson as Hostess in the Shaw House Annex at a salary of \$30 per month plus maintenance for ten months beginning September 1, 1941. Mrs. Malcolmson was hostess at Robinson House during 1940-41.
14. Appointment of Mrs. Esther Pryor as Hostess at Robinson House at a salary of \$30. per month plus maintenance for ten months beginning September 1, 1941. Mrs. Pryer will replace Mrs. Malcolmson.
15. Appointment of Mrs. Beatrice Tanner as Hostess in Rochdale House at a salary of \$30 per month plus maintenance for ten months beginning September 1, 1941. Mrs. Tanner will replace Mrs. Flora Thornton.
16. Appointment of Mrs. Floss Pauley as Social Hostess in the Alpha Xi Delta House at a salary of \$100 for the ten months beginning September 1, 1941. Mrs. Pauley is to be paid from the general housemother fund.

APPOINTMENTS, continued

Appointments

17. Appointment of Miss Vera B. Goss as Social Hostess for Alpha Omicron Pi at a salary of \$100 for the ten months beginning September 1, 1941. Miss Goss is to be paid from the general housemother fund.
18. Appointment of Mrs. Mary Wiley Gilbert as Social Hostess for Zeta Tau Alpha at a salary of \$100 for the ten months beginning September 1, 1941. Mrs. Gilbert is to be paid from the general housemother fund.
19. Appointment of C. L. Brattin as Professor and Head of the Department of Drawing and Design at a salary of \$3800 per year, effective September 1, 1941. Mr. Brattin is now Associate Professor in Drawing and Design at a salary of \$3400 per year, and has been with the College since 1920. He will replace R. K. Steward who is retired.
20. Appointment of Gail C. Blomquist as Instructor in Civil Engineering at a salary of \$1800 per year for one year only, effective September 1, 1941. Mr. Blomquist will replace A. H. Leigh (salary \$2500) who is on military leave.
21. Appointment of Anthony T. Balint as Instructor in Drawing and Design at a salary of \$2000 per year, effective September 1, 1941. Mr. Balint will carry some of the teaching work formerly carried by Professor Steward and Professor Brattin.
22. Appointment of Alice Ferree Brinton as Instructor in Textiles, Clothing and Related Arts at a salary of \$1800 per year for one year only beginning September 1, 1941. This is a new position.
23. Appointment of Elsie L. Gabel as Instructor in Home Management and Child Development at a salary of \$1700 per year for one year only beginning September 1, 1941. Miss Gabel will replace Ruth Wagner (salary \$1800) whose resignation has been accepted.
24. Appointment of Jane Judson Brackett as Instructor in Textiles, Clothing and Related Arts at a salary of \$1700 per year for one year only, effective September 1, 1941. Miss Brackett will replace Reta Maybury (salary \$1800) who was on a one-year appointment.
25. Appointment of Miss Faye Kinder as Instructor in Foods and Nutrition at a salary of \$1800 per year for one year only, effective September 1, 1941. Miss Kinder will replace Mary Eleanor Holm (salary \$1800) who has resigned.
26. Appointment of Miss Marion Agnes Wharton as Assistant in Research in Foods and Nutrition at a salary of \$1800 per year for one year only, effective September 1, 1941, and payable from Purnell funds. Miss Wharton will replace Ruth Carr (salary \$1800) who has been transferred to another position.
27. Appointment of Miss Elizabeth Chamberlin as Secretary to the Dean of Home Economics at a salary of \$1300 per year on a permanent 12-month basis, effective September 1, 1941. Miss Chamberlin is now employed as Clerk in the Registrar's Office at \$1200. She will replace Ella Birdsall (salary \$1500) who is retired.
28. Appointment of Robert Paul Falk as Instructor in English at a salary of \$1900 per year on a permanent 10-month basis, effective September 1, 1941. Mr. Falk will replace W. L. Blair (salary \$2600) who died last March.
29. Appointment of William Whitaker as Instructor in Speech at a salary of \$2000 per year for one year only, effective September 1, 1941. Mr. Whitaker will replace Robert G. Turner (salary \$2000) who has requested leave of absence for military service.
30. Appointment of Wilbur Luick as Instructor in Speech at a salary of \$1800 per year for one year only, effective September 1, 1941. Mr. Luick will replace Curnel Hampton (salary \$1800) who has been granted military leave.
31. Appointment of Catherine Campbell as Instructor in Education at a salary of \$2100 per year on a permanent 10½-month basis, effective September 1, 1941. Miss Campbell will be supervising teacher in Home Economics at Williamston and will be paid entirely from funds of the State Board of Control for Vocational Education. She will replace Mary Lee Hurt (salary \$1750) who has resigned.
32. Appointment of Ernest E. Blanche as Instructor in Mathematics at a salary of \$2000 per year on a permanent 9-month basis, effective September 1, 1941. Mr. Blanche will replace C. H. Nordstrom (salary \$1800) who has resigned.
33. Appointment of U. P. Sweany as Assistant Professor of Education at a salary of \$250 per month, effective for the period from August 1, 1941, to June 30, 1942. Mr. Sweany is employed for the Farm Shop and his salary will be paid direct by the State Board of Control for Vocational Education. He will replace G. C. Cook who is on leave.
34. Appointment of Romeo Tata as Associate Professor of Music at a salary of \$3200 per year on a permanent 12-month basis, effective September 1, 1941. Mr. Tata will replace Francis Aranyi (salary \$3600) whose resignation has been accepted.

APPOINTMENTS, continued

Appointments

35. Appointment of Bertram Haigh as part-time Instructor in Music at a salary of \$600 for the ten months beginning September 1, 1941. Mr. Haigh will teach the work in brass instruments formerly taught by Mr. Falcone. He will be enrolled as a student in the Music Department.
36. Appointment for one year only of Edwin Stein as Instructor in Music at a salary of \$2300 per year, effective September 1, 1941. Mr. Stein will replace William Kimmel (salary \$2500) who is on leave.
37. Recommendation from Dean Emmons that Joseph Evans and Julius Stulberg be made Instructors in Music (piano and violin, respectively) at salaries of \$1600 per year each, effective September 1, 1941. These men have been earning about \$1200 per year each for their work in the Music Department aside from their fees from private students. Under this plan their private students will be required to be registered as non-matriculant, non-credit students and will pay their fees into the College treasury.
38. Dean Emmons makes the following recommendations in connection with participation in research work supported by the General Education Board, the Michigan Teacher Education Study, and the State Board of Control for Vocational Education. The budget of the Education Department includes \$300 for this work.
 - a. Associate Professor G. P. DeYoe to be assigned to this work at no change in salary or status.
 - b. Transfer of John Hall, Supervising Teacher of Agriculture at Perry and Assistant Professor of Education, to the College with no change in salary or status.
 - c. Appointment of W. E. Fowle as Supervising Teacher of Vocational Agriculture at Perry at a salary of \$250 per month, effective from September 1, 1941, to June 30, 1942. Three-fourths of the salary will be paid direct by the Vocational Board; and one-fourth will be paid by the Perry School District, with the College reimbursing Perry for 50% of its expenditure at the end of the school year.
39. Appointment of Katharine Nuoffer as Stenographer in the Economics Department at a salary of \$1200 per year on a permanent basis, effective August 1, 1941. Miss Nuoffer will replace Hilma Bartlett (salary \$1260) who has resigned.
40. Appointment of J. Clark Osborne as Assistant in Animal Pathology at a salary of \$1200 per year for part-time work on a permanent 12-month basis, effective September 1, 1941. Mr. Osborne will replace E. S. Conklin (salary \$1200) who has resigned.
41. Appointment of Herman Blum as Graduate Fellow in Bacteriology at a salary of \$210 for the 10-month period beginning September 1, 1941, payable from funds of the Corn Products Refining Company.
42. Transfer of John S. McAnally from half-time graduate assistant in Chemistry to Graduate Fellow in Chemistry at a salary of \$50 per month for 11 months beginning September 1, 1941. Mr. McAnally will be paid from funds received from Parke, Davis and Company.
43. Appointment of Foster W. Berry as Graduate Fellow in Forestry at a salary of \$600 for the 10-month period beginning September 1, 1941. Mr. Berry will be paid from special Birdseye Maple funds.
44. The following graduate assistantship appointments are recommended for 1941-42 (no new positions):

Bacteriology	- Appointment of Willard G. McCullough as quarter-time graduate assistant as partial replacement for Leo Zaikowski who was half-time graduate assistant.
Dairy Husbandry	- Reappointment of Martin V. Scheid as half-time graduate assistant, payable from Bankhead-Jones funds. - Reappointment of Fay C. Ewbank as half-time graduate assistant.
Economics	- Appointment of Saul Klamen as half-time graduate assistant to replace Lorne Sonley.
Home Management and Child-Development	- Appointment of Carrie McLain as half-time graduate assistant to replace Helen Ewing.
Library	- Appointment of David Makepeace Poxson as half-time graduate assistant to replace John A. Reidy.
Music	- Appointment of Romona E. Wilson as half-time graduate assistant to replace Milton Grafrath. - Appointment of Edward Cooley as half-time graduate assistant to replace Donald Morrison.
Physics	- Appointment of Charles F. Michalski as half-time graduate assistant to replace Albert Burris.
Soils	- Reappointment of Arthur W. McAllister as half-time graduate assistant on funds of Farmers and Manufacturers Beet Sugar Association.

APPOINTMENTS, continued

44. Graduate assistantship appointments:

- Soils - Reappointment of Roy P. Matelski as half-time graduate assistant.
- Reappointment of Kirk Lawton as half-time graduate assistant to be paid from Bankhead-Jones funds.

On motion of Mr. McPherson, seconded by Mr. Brody, it was voted to approve the appointments.

TRAVEL

Travel

1. First-class railroad mileage only for Frank Hewetson to attend a meeting of Experiment Station workers in Washington, D.C., during the latter part of August.
2. Full expenses for Dean Fred T. Mitchell to attend the Institute of Human Relations at Williams College at Williamstown, Massachusetts, on August 24.
3. First-class railroad mileage only for Karl Dressel to attend the National Shade Tree Conference in Washington, D. C., on August 26-29.
4. Railway coach fare only (\$19.95) for F. C. Strong to attend the National Shade Tree Conference in Washington, D. C., on August 26-28.
5. Full expenses for Dean E. L. Anthony to accept an invitation from the American Agricultural Engineers to accompany them on a seminar trip in the Chicago and St. Paul districts the first week of September.
6. Mileage on two cars for nine members of the Mathematics Department to attend the special meetings of the Mathematical Association of America, The American Mathematical Society, and the Institute of Mathematical Statistics in Chicago on September 1-6.
7. Full expenses for A. B. Marston to attend a meeting being called by the Experiment Station Directors of the North Central States at Urbana and Peoria, Illinois, on September 8-10.
8. Mileage on one car for members of the Farm Management Department to attend a regional conference on Farm Management Research at Urbana, Illinois, on September 10 and 11; a conference at Galesburg, Illinois, on September 9; and a Land Tenure Committee meeting in Chicago on September 12.
9. Mileage on one car for Dr. S. G. Bergquist to attend a joint meeting of the Geological Society of America, and Section E of the American Association for the Advancement of Science to be held in Chicago on September 25-26.
10. Full expenses for E. B. Hill to attend the Fifth Conference on Cooperation between Theological Seminaries and Colleges of Agriculture to be held in Chicago on September 27.
11. Delegation of Mr. W. H. Berkey, Chairman of the Board to attend the Annual Meeting and Conference of the Association of Governing Boards to be held at the University of Wyoming at Laramie, Wyoming at Laramie, Wyoming, on October 16-18.

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to approve the Travel Requests.

MISCELLANEOUS

Approval
memo of agree-
ment Int.
Pulv. Corp.

Also renewal
Parke-Davis
grant

Also \$1000
from Upjohn
Co.

Communication
re: will of
Mr. John
Beaumont.

Approval con-
tract Mech.
Engr. & Voc.
Educ. Program
for Nat. Def.

Full time
social worker
allowed for
1 yr. only.

1. Acceptance of a grant of \$250 and approval of a memorandum of understanding with the International Pulverizing Corporation of Moorestown, New Jersey, covering certain tests to be made by the Section of Entomology on insecticides furnished by the Corporation.
2. Acceptance of a grant of \$825 from the Parke, Davis and Company for renewal of the Parke-Davis Fellowship for spectrographic work on vitamin A assays. The Company will send \$75 to the College each month beginning September 1, 1941.
3. Acceptance of a grant of \$1000 from the W. E. Upjohn Unemployment Trustee Corporation for a fellowship in Chemurgy. The work will consist of research on new uses for soy beans.
4. Communication from Beaumont, Smith and Harris relative to a gift of \$25,000 from John W. Beaumont. (Mr. Beaumont died July 17, 1941).

On motion of Mrs. Masselink, seconded by Mr. Jakway, it was voted to accept the gift of \$25,000 in accordance with the terms of the will.

5. Approval of the contract which the Mechanical Engineering Department entered into with the Vocational Education Program for National Defense in connection with teaching machine tool operations. Also recommendation that this class be continued in the fall at night, with such additional charges for building operation as may be desirable.
6. Request from Dean Emmons for authorization to replace a part-time social worker at \$900 by a full-time social worker at approximately \$2200.

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to approve the employment of a full-time social worker for the year 1941-42 only.

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MISCELLANEOUS, continued

Degrees
granted end
of summer
school.

7. Approval of granting degrees to those students who, according to the Registrar's records, will have completed the requirements for graduation at the close of Summer Session 1941 as follows:

Division of Agriculture

Degree

Bachelor of Science
in
Agriculture

Lemuel Clyde Hazen
*Russell Jacob Kleis

Harrison Alger Lee
Frank Anthony Madaski

Otto Emil Thompson
Charles Kenton Woods

Degree

Bachelor of Science
in
Forestry

George Edward Pour

Jack Clayton Woodward

DIVISION OF ENGINEERING

Degree:

Bachelor of Science
in
Civil Engineering

Charles Wayne Myers

Degree:

Bachelor of Science
in
Mechanical Engineering

Robert Wellington Krogstad

DIVISION OF HOME ECONOMICS

Degree:

Bachelor of Science

Virginia Marguerette Anderson
Virginia Martha Baxter
Genevieve Lynette Beardslee
Henrietta Rose Boll
Aletta Helen Boonstra
Barbara Janet Boucher
Helen Louise Brown
Gladys Martha Clark
Phyllis Eleanor Clothier
Mary Ann Cooper
Lois Ellen Early

Doris Ethel Falls
Edna Katherine Foltz
Doris Madah French
Jane Ethelyn Getzinger
Katharyn Eileen Goodman
Helene Adele Harrow
Frances Franich Heidig
Jean Rumsey Johnson
Doris Ruth Lange
Vivian Lippman

Bettyann Louise Mains
*Dorothy Jane McIntosh
June Murielle Nickerson
Nora Catherine O'Brien
Ruth Seay Peterson
Marion Grace Roberts
Dorothy Marie Schmidt
Aulene Delight Seger
Mary Elizabeth Smith
Betty Faye Steele
Helen S. Waldron

DIVISION OF VETERINARY SCIENCE

Degree

Doctor of Veterinary Medicine

Paul Castle Brown
Luther Alvin Kinell Fahlund

Donald Francis Grover
*Gabriel Tudor

DIVISION OF APPLIED SCIENCE

Degree:

Bachelor of Science
in
Applied Science

Jorge Awuapara
James C. Beesley
William Dean Cheney
*Charles Warren Cooley

Raymond Thomas Crissey
Lawrence Dale Fay
**Eldon Leroy Foltz
Mary Isabelle Gray

Bernard Joseph Gryszka
Howard Conrad Lehman
Lawrence Henry Smith
Albert Edward Timreck

Degree:

Bachelor of Science
in
Physical Education

William Young Crowell, Jr.

Earl Grant Watson

MISCELLANEOUS, continued

7. Granting degrees end of summer session, 1941:

Degrees
granted
end S.S.

DIVISION OF LIBERAL ARTS

Degree:

Bachelor of Arts
in
Liberal ArtsMarion Norma Bentley
Barbara Jean Bloore
Dora Nelson Burgess
James Robert Wesley DriverFrank Leo Guerriero
Betty Elise Koronski
Stanley John Kowal, Jr.
Harold Edgar Lockwood
Sybil Margaret LullGeorge Albert Morriss
Joseph Kenneth Robbin
Julia Cloteele Rosemond
Eleanor Crystal Wendt

Degree:

Bachelor of Arts
in
Business AdministrationLouis Henry Bucci
William Chartos
Edward John ChurchillRobert J. Grant
Richard James Miller
Chester Raymond NordbergCharles Frederick Olmsted
Barbara Jean Powers
Charles Berthold Uber

Degree:

Bachelor of Music
in
Public School Music

Bettie Jane Mills

Margaret Jeanne Tompkins

Joseph Charles Weber

Hope Fern Kelley as of July 28, 1939

Degree:

Bachelor of Arts
in
Hotel Administration

Samuel Herbert Chapman

Paul Renwick Loughlin

Phillip Dwight Millson

MASTER OF ARTSBenner, Elizabeth Ann
Major - Sociology
Minor - PsychologyEwing, Helen Louise
Major - Home Management
and Child Development
Minor - Sociology and
PsychologyChurn, Percy Leopold
Major - Education
Minor - Sociology & PsychologyFitting, Edward A.
Major - Education
Minor - SociologyMiller, George Dewey
Major - Education
Minor - EconomicsMASTER OF SCIENCEBrody, James K.
Major - Chemistry (Physical)
Minor - PhysicsHardt, Chester R.
Major - Chemistry (Biological)
Minor - Botany & Chemistry (Physical)Cole, J. P.
Major - Botany
Minor - BacteriologyMcMillan, Donald Young
Major - Dairy Husbandry
Minor - BacteriologyConklin, Egbert, Sanborn
Major - An. Pathology
Minor - BacteriologyReno, Andre Francois
Major - Physics
Minor - MathematicsGriffin, Amos Clark
Major - Chemistry (Biological)
Minor - Botany & Chem. (Physical)Rysgaard, George Nielsen
Major - Zoology
Minor - Entomology

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MISCELLANEOUS, continued

- Additional instructor Text. Cl. & R. Arts.
- Machine Design trans. to Mech. Engr.
- Housemothers in Coops. to be pd. \$10 from D.ofW. budget.
- Report re: setup Voc. Tchr. Tr. Prog.
- Approval payroll post session.
- Approval of purchase of 5 acres of land at Kellogg For. tract.
- Extension budget returned.
- Mr. Stack pd. add. \$300 during Aug.
- Adele Ewell increased \$100
- Competent clerical & sten. help to be inc.
- Mr. Wilkins to have full charge of Kedzie Fund.
- Recommendations re: use of Health Service by graduate & part-time students app.
- Faculty and staff not to use College Health Serv.
- College to send check for \$77 each month to Mr. Miller.
- Resolution Co. Bdg. Supv. re: addit. help 4-H Cl. & H.D. Agt.
8. Request from Dean Marie Dye for authorization to employ an additional instructor in the Department of Textiles, Clothing and Related Arts at a salary of \$1800 per year, and an additional instructor in the Department of Foods and Nutrition at a salary of \$1800 per year.
 9. Recommendation from Dean Dirks that the work in Machine Design formerly given by the Department of Drawing and Design be transferred to the Mechanical Engineering Department. Also it is recommended that Professor L. N. Field and Mr. Stanley D. Gralak be transferred to the Mechanical Engineering Department.
 10. Recommendation from Dean Conrad that all housemothers in cooperative houses be paid \$10 from the office budget of the Dean of Women and the remainder of their salaries from the individual houses.
 11. Report from Dean Emmons relative to the setup of the Vocational Teacher Training program for 1941-42 which will cost the College approximately \$4,548.75.
 12. Approval of the payroll for the Post Summer Session, the Geology Camp, the final portion of the Language Sessions, and one instructor at the Forestry Camp totaling \$5,925.
 13. Recommendation from Dean Anthony for the purchase of five acres of land in connection with the present Kellogg Forestry Tract near Augusta, Michigan, described as follows:

All that part of the north half of the northwest quarter of Section 27, Township 1 South, Range 9 West, lying west of the center of the highway running north from the village of Augusta, excepting therefrom one-quarter of an acre off the south end of same in Kalamazoo County, Michigan

The acreage can be purchased for \$25 per acre.
 14. M. L. Wilson, Federal Director of Extension, has returned the Extension budget disapproved. The Federal Government has allocated an increase of \$45,667.50 to Michigan as a result of the census changes. Federal Office requests that a portion of these additional funds be applied in adding new field workers in 4-H Club and Home Demonstration Agent programs. A new budget has been prepared and submitted, allocating \$15,000 for new positions in the field for 4-H Club and Home Demonstration Agents.
 15. Board approval is requested for additional payment of \$300 for Professor J. W. Stack to compensate him for giving up his vacation during the month of August to work in the College Museum.
 16. Recommendation from Mr. Towne that the salary of Miss Adele Ewell, Order Librarian, be increased from \$1850 to \$1950 per year, effective September 1, 1941. Miss Ewell has been on leave without pay to continue her studies.
 17. Consideration of increasing the salaries of competent clerical and stenographic employees to a minimum of \$1200 per year, effective September 1, 1941.
- On motion of Mr. McPherson, seconded by Mr. Berkey, it was voted to approve item 17.
18. Authorization for Mr. Wilkins to have full charge of the Kedzie Fund, and any disbursements approved by Mr. Wilkins are to be honored by the Auditor General by warrants drawn on the State Treasurer.
 19. The report and recommendations of a committee appointed to make a study concerning health service for graduate and part-time students has been approved by the Administrative Group and is presented for Board approval:
 - a. All graduate students taking a full schedule shall receive the same health service as regular students.
 - b. All students (undergraduate and graduate) paying fees of less than \$40 per term and taking more than four credits per term, may obtain health service by paying a term fee of \$3.
 - c. All summer school students (undergraduate and graduate) paying fees of less than \$17.50 per summer term and taking more than two credits per summer term may obtain health service by paying a fee of \$1.50 per summer term.
 - d. All part-time students not electing to pay the fee of \$3 for the regular term health service and \$1.50 fee for the summer term health service are to be charged by the health service for all services rendered.
 - e. The faculty and members of the staff should be notified that by action of the State Board of Agriculture, health service is not available to them at the College Hospital.
 20. Professor H. J. Stafseth is the College Representative on the Board of Trustees of the Christian Student Foundation of the People's Church. This Board requests that the College send a check for \$77 each month to Mr. J. L. Miller, Treasurer of the Christian Student Foundation, who will pay the Directors of the Y.W.C.A. and the Y.M.C.A. In the past the College has contributed \$465 per year each to the Y.W.C.A. and the Y.M.C.A.
 21. Resolution from the County Board of Supervisors of Grand Traverse County requesting additional help in the 4-H Club and Home Demonstration Agent work.

MISCELLANEOUS, continued

22. Report on progress of plans for the President's House.

The Secretary reported that bids had been opened on Bowd and Munson's original plans, Bowd and Munson's revised plans and on plans prepared by Mr. Calder of Malcomson, Calder and Hammond of Detroit. Bids were in excess of the original estimates with the low bid of \$38,888, minus \$525 in alternates.

Report on plans for Pres. House

On motion of Mr. McPherson, seconded by Mr. Berkey, it was voted to instruct a committee composed of Mr. Brody, Mrs. Masselink, Mr. Wilkins and Mr. McDonel to request all contractors to submit new bids on the basis of completing the house in four months and six months and upon the basis of wrecking the old house or upon allowing it to stand and altering it to meet specifications. It is understood that when the new bids are available a special meeting of the Board will be called to consider them.

Drs. Dressel & VanDusen to be paid not more than \$50 for giving tests -

23. Recommendation from Dean Emmons for authorization for Dr. Paul Dressel and Dr. Clarence Van Dusen to help the Vocational Rehabilitation Department in connection with the giving of highly specialized tests to their clientele. These men will be paid not to exceed \$50 a year for this service.

24. Approval of bond for Karl H. McDonel, Secretary, in the amount of \$10,000 with the Michigan Surety Company of Lansing.

Approval of Secretary's bond.

On motion of Mr. Brody, seconded by Mrs. Masselink, it was voted to approve Miscellaneous Items except items 7, 17, and 22, on which special action appears.

Approval of trading of bonds - Trinity Corp.

ADDITIONAL MISCELLANEOUS

1. Communication from the Trinity Corporation of New York (and recommendation of Treasurer Wilkins) suggesting that the bonds which the college has of the Old Trinity Corporation amounting to \$2000 be returned to them to be traded for new ones for the next six years plus four shares of preferred stock as a premium.

On motion of Mr. Jakway, seconded by Mr. Berkey, it was voted to approve the above recommendation.

2. The President discussed briefly a report of a special committee of the Faculty appointed to study the Union Building situation.

Union Bldg. situation left with Pres.

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to leave the above matter in the hands of the President with power to act.

3. The President discussed the matter of selecting a head for the Department of English.

Selection of English Dept. Head left to Pres.

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to refer the above matter to the President with power to act.

4. The President reported a telephone communication from the Grant Company inquiring as to whether or not the College would be interested in increasing its investment in alterations in the Jenison Building from the \$70,000 provided in the contract to \$88,000 upon the same terms, namely, interest at 3% with the debt and interest amortized in equal monthly payments over the period of the lease.

Grant Co. requests College to increase its investment in alt. at store bldg.

On motion of Mr. McPherson, seconded by Mr. Jakway, it was voted to approve the above item.

5. Recommendation from Dean Anthony and Professor Brown for the appointment of Mr. Byron H. Good as Instructor in Animal Husbandry at \$2,000 a year to replace Mr. Brewster, resigned. Appointment effective September 1, 1941.

Appt. Byron H. Good.

On motion of Mr. Brody, seconded by Mrs. Masselink, it was voted to approve the above appointment.

6. Authorization for the continuance of Mr. R. J. Patrick as part-time graduate assistant who has been paid by funds from the Liquid Carbonic Corporation, at the same rate of \$60.00 per month. This appointment to continue as long as funds from the Liquid Carbonic Corporation are available.

Cont. R.J. Patrick - Liq. Carbonic funds.

On motion of Mrs. Masselink, seconded by Mr. Brody, it was voted to approve the continuance of Mr. R. J. Patrick.

7. Appointment of Ives Stafford as Research Assistant in Muck Soils at the Muck Farm effective September 1, 1941, at a salary of \$2300 per year. The house at the Muck Farm will not be ready before January 1st and in lieu of the house between September and January an allowance of \$50.00 per month for the months of September, October, November and December is approved, for house rent.

Appt. Ives Stafford, Res Muck Soils

On motion of Mr. Jakway, seconded by Mr. Brody, it was voted to approve the appointment of Mr. Stafford.

8. Recommendation from Dean Anthony and Professor Hill, Head of the Department of Farm Management, that the salary of Karl T. Wright, Associate Professor and Research Associate in Farm Management be increased to \$3900 per year, effective August 15, 1941. (Mr. Wright has been offered a position by the U.S.D.A. at \$4800 per year).

Increase in salary for Karl Wright approved

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to approve an increase of \$300.00 (to \$3900) in salary for Mr. Wright with the recommendation that if further adjustment is necessary the President is given power to act.

ADDITIONAL MISCELLANEOUS, continued

Policy re:
distribution
of desirable
cions of
fruit trees.

9. Dean Anthony and Director Gardner requested the Board for a policy to be followed in distributing the cions of desirable fruit trees.

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to instruct Director Gardner to follow the usual procedure and distribute cions of desirable fruit trees to those commercial nurseries and others in Michigan without charge.

PRESIDENT'S REPORTResignations and Leaves

Resignations

1. Resignation of Miss Helen Amerman as Clerk in the Registrar's Office, effective June 30, 1941. Miss Amerman will study at Stanford University next year.
2. Resignation of Miss Catherine Finlan as Clerk in the Registrar's Office, effective September 30, 1941. Miss Finlan has been married recently.
3. Resignation of Miss Hilma Bartlett as Stenographer in the Economics Department, effective July 15, 1941. Miss Bartlett has been married recently.
4. Resignation of J. E. Brewster as Instructor in Animal Husbandry, effective June 30, 1941. Mr. Brewster has enlisted in the Army Air Corps.
5. Resignation of Miss Arlene Bauerle as Stenographer in Agricultural Engineering Extension, effective July 15, 1941. Miss Bauerle plans to be married.
6. Resignation of Miss Virginia Haker as half-time Stenographer in the Speech Department, effective July 15, 1941. Miss Haker is resigning for health reasons.
7. Resignation of E. H. Newcomer as Instructor in Botany and Research Assistant in Cytogenetics, effective July 31, 1941. Dr. Newcomer has accepted a position at the University of North Carolina.
8. Resignation of George F. Wenner as Extension Specialist in Farm Crops, effective August 15, 1941. Mr. Wenner has accepted a position with the Cooperative Grange League Federation Mills at Buffalo, New York.
9. Resignation of L. B. Karr as District Club Agent for Alpena, Otsego, Montmorency, and Presque Isle Counties, effective July 31, 1941. Mr. Karr has accepted a position as teacher in the schools of East Jordan.
10. Resignation of Mrs. Theola Muhr as Clerk in the NYA Office, effective June 30, 1941. Mr. and Mrs. Muhr have moved from East Lansing.
11. Leave of absence for one year without pay for Mr. Leonard Falcone, Associate Professor of Music, effective September 1, 1941. Mr. Falcone has requested this leave for health reasons.

Leave

Appointments

Appointments

1. Appointment of Gail Edward Bowers as County Agricultural Agent in Menominee County at a salary of \$2100 per year on a permanent 12-month basis, effective August 1, 1941. Mr. Bowers will replace B. D. Kuhn (salary \$3000) who has been transferred to Assistant County Agent Leader.
2. Appointment of Howard Carl Zindel as District Club Agent in Alpena, Otsego, Montmorency and Presque Isle Counties at a salary of \$2100 per year on a permanent 12-month basis, effective August 1, 1941. Mr. Zindel has been employed on the College Police Force since September 1939. He will replace L. B. Karr (salary \$2100) who has resigned.
3. Appointment of Cara Jean Sanford as Home Demonstration Agent for Jackson County at a salary of \$1800 per year on a permanent 12-month basis, effective July 7, 1941. Miss Sanford will replace Mrs. Margaret Reed (salary \$2000) whose resignation has been accepted.
4. Appointment of Richard W. Bell as Extension Specialist in Farm Crops at a salary of \$2400 per year on a permanent 12-month basis, effective August 1, 1941. Mr. Bell has been employed by the College as Assistant in Research in Farm Crops since June 1939. He will replace G. F. Wenner (salary \$3300) who has resigned.
5. Appointment of Leyton V. Nelson as Assistant in Research in Farm Crops at a salary of \$1800 per year on a permanent 12-month basis, effective August 1, 1941. Mr. Nelson has held a Michigan Crop Improvement Association Fellowship since September '39. He will replace R. W. Bell (salary \$1800) who has been transferred.
6. Appointment of Miss Gladys Murphy as Clerk in the Registrar's Office at a salary of \$1140 per year, effective July 1, 1941. Miss Murphy replaces Miss Helen Amerman whose salary was \$1300 and who has resigned.
7. Appointment of Miss Joy Anderson as Clerk in the Registrar's Office at a salary of \$1140 per year, effective October 1, 1941. Miss Anderson replaces Catherine Finlan whose salary was \$1140 and who has resigned.
8. Appointment of Miss Catherine Helen Saleski as Clerk in the NYA Office at a salary of \$1080

PRESIDENT'S REPORTS, continuedAppointments, con't

appointments

8. (Continued)
per year on a permanent basis, effective August 1, 1941. Miss Saleski will replace Mrs. Theola Muhr who has resigned.
9. Appointment of Eugene Freeman as Patrolman in the Police Department at a salary of \$1700 per year, effective August 1, 1941. Mr. Freeman will replace H. C. Zindel (salary \$1800) who has been transferred to another position.
10. Appointment of Dr. Carl P. Swanson as Assistant Professor of Botany and Research Assistant in Cytogenetics at a salary of \$2500 per year on a permanent 12-month basis, effective August 18, 1941. Dr. Swanson will replace Dr. E. H. Newcomer (salary \$2500) who has resigned.
11. Appointment of Charles McCaffree, Jr., as Swimming Coach and Assistant Professor of Physical Education for Men at a salary of \$3500 per year on a permanent 10-month basis, effective August 1, 1941. Mr. McCaffree will replace Russell B. Daubert as Swimming Coach.
12. Appointment of Miss Merle Ford as Professor and Head of the Department of Textiles, Clothing and Related Arts at a salary of \$3500 per year on a permanent basis, effective September 1, 1941. Miss Ford will replace Miss Ethel Webb whose salary was \$3500.
13. Appointment of Vladimir Morkovin as Instructor in Mathematics at a salary of \$2000 per year on a permanent 12-month basis, effective September 1, 1941. Mr. Morkovin will replace B. T. Darling (salary \$1600) whose appointment was for one year only.
14. Appointment of Dale Harris as Associate Professor of Music at a salary of \$3000 per year, effective September 1, 1941. Mr. Harris will replace Mr. Falcone during 1941-42, and his appointment is for one year only. He is Director of Bands in Pontiac and will go to Pontiac two mornings each week for consultation purposes.
15. Appointment of Wendell Westcott as College Carillonneur at a salary of \$400 for the 10-month period beginning September 1, 1941. It is understood that Mr. Westcott will play not less than three fifteen-minute programs a week during the fall and spring months, and that in addition he will play for all special school affairs.
16. Appointment of Miss Virginia Ward as half-time graduate assistant in the Department of Home Management and Child Development for the year 1941-42 to replace Marion Cushing.
17. Appointment of William H. Lynch as Graduate Fellow to be paid \$175 per month for the months of July and August. This is to be paid from the National Pickle Packers Association Fund \$288.
18. Appointment of Marvin Van Wormer as Graduate Fellow for the months of July and August to be paid \$60 a month from the Fritsche Brothers Industrial Fellowship Fund.

Travel

Travel

1. Approval of a trip into Wisconsin for Professor Earl Weaver and Russell Horwood to look for a Jersey and a Swiss herd sire. Dr. Weaver is attending a meeting at St. Charles, Illinois, at the expense of the Holstein Friesian Association. The College will take care of only the necessary additional expenses.
2. Full expenses for V. R. Gardner, Arthur Howland, and H. P. Gaston to make a trip to Angola, Indiana, on July 22, for the purpose of conferring with representatives of the Ohio, Indiana, and Kentucky Experiment Stations relative to a cooperative poultry marketing project.
3. First-class railroad fare only for E. F. Eldridge to go to Hackensack, New Jersey, on July 25-31, in order that he may inspect the Mallory process of Industrial Waste Treatment.
4. Full expenses for Albert Kawal to go to Chicago and vicinity on July 28.
5. Full expenses for Albert Kawal to attend the Regimental Review at Great Lakes, Illinois, on July 30.
6. Full expenses for Charles Bachman to go to Fort Wayne, Indiana, for the purpose of contacting prospective students.
7. Full expenses for members of the Forestry Camp to make a field trip which will include stops at Marinette and Florence, Wisconsin. The trip will be made during the period from August 5 to August 22.
8. The following travel expenses were authorized for staff members to attend the annual meeting of the American Veterinary Medical Association in Indianapolis on August 11-15::

Mileage on one car for B. V. Alfredson and C. F. Cairry of the Physiology Department;
 Mileage on one car for members of the Animal Pathology Department;
 Mileage on one car for members of the Surgery and Medicine Department;
 Mileage on one car for members of the Bacteriology Department.

PRESIDENT'S REPORT, continued

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9. Mileage on one car for H. L. Seaton, K. C. Barrons, Raymond Klackle to attend a conference of vegetable specialists at Washington, D. C., on August 11 and 12, payable from Experiment Station funds allotted to the Horticulture Department.
 10. First-class railroad fare only for J. A. Davidson to present a paper at the meeting of the Poultry Science Association at Stillwater, Oklahoma, on August 12-15.

Miscellaneous

Mrs. Warren,
Union, resumes
duties

1. Mrs. Samuel Warren, Hostess in the Union Building, resumed her duties on June 23. Her salary is to be reinstated effective as of that date.

R Additional
1/2 time grad.
Physiology.

2. Authorization for an additional half-time graduate assistantship in the Department of Physiology for the year 1941-42. Through an oversight, this position was omitted at the time the budget was set up.

Title Recorder
for Lyle
Leisenring.

3. Lyle Leisenring in the Registrar's Office is to have the title of Recorder replacing Miss Anna Ferle, effective July 1, 1941.

Asst. Record-
er for Cora
VanKuiken

4. Miss Cora Van Kuiken in the Registrar's Office is to have the title of Assistant Recorder, effective July 1, 1941.

L. M. Hutch-
ings - Inst.
Bacteriology

5. Approval of the status of Instructor in Bacteriology for Dr. L. M. Hutchings at an annual salary of \$200 from the College, effective September 1, 1941. Dr. Hutchings is an agent of the Bureau of Animal Industry working in cooperation with Dr. Huddleson and is paid \$2200 per year by the Bureau. He will teach certain courses in connection with Bang's Disease Control.

Trumpower to
be placed on
labor payroll.

6. Authorization for the removal of F. A. Trumpower from the salary payroll list at \$2100 and placing him on the labor payroll at a monthly rate of \$200, with the amount of his salary to be transferred from the salary budget to the maintenance budget to defray the cost of his annual wage.

Increase in
salary Paul
Dressel.

7. Adjustment in the salary of Paul Dressel, Assistant Professor of Mathematics, from \$2600 to \$2800 per year, effective July 1, 1941. Mr. Dressel has been offered a more lucrative position at the University of Michigan.

Increase for
R. A. Pearson

8. Approval of an increase in the rate of pay for R. A. Pearson, Tool Room Assistant from \$1800 to \$2000 per year, effective July 1, 1941.

Also Don W.
Seble.

9. Approval of an increase in the rate of pay for Don W. Seble, Laboratory Assistant, from \$1800 to \$2000 per year, effective July 1, 1941.

Also LaVerne
Brownrigg

10. Approval of an increase in salary for Miss LaVerne Brownrigg, Laboratory Technician at the Health Service, from \$1200 per year to \$1260 per year plus meals and laundry, effective as of July 1, 1941.

Also Dr. Ray
Nelson

11. Approval of an increase in salary for Dr. Ray Nelson from \$3600 to \$3750, and for Donald Cation from \$3000 to \$3200, effective July 1, 1941. Through an oversight these increases were omitted from the budget.

A Also Marian
Wood.

12. Approval of an increase in the salary of Miss Marian Wood, Stenographer in Farm Crops, from \$1080 to \$1200 per year, effective July 1, 1941. Miss Wood was offered a position by the Olds Motor Works.

Carr & Gris-
wold increases
effective
July 1, 1941.

13. The record was not clear as to the effective date of salary increases for Ruth E. Carr and Ruth Griswold. Since the budget for 1941-42 included those increases, approval was given for the increases to be effective as of July 1, 1941.

Increase for
Sabrosky
should have
been \$140.

14. Approval of an increase of \$140 in the salary of C. W. Sabrosky, Instructor in Entomology, making his annual salary \$2400, effective July 1, 1941. In the budget for 1941-42 Mr. Sabrosky was given a salary increase of \$100, but it was intended that he should be increased to \$2400.

Approval
change in
budget cover-
ing source of
monies for
salaries Ira
Bull and Roy
Skog.

15. Approval of a change in the budget covering the source of monies for the salaries of Ira Bull and Roy Skog, Extension Foresters, as follows:

Ira Bull	\$1620 U.S.D.A.	\$1680 State Offset
Roy Skog	1620 U.S.D.A.	180 State Offset
	\$3240	\$1860

16. Approval of the granting of degrees to those students who, according to the Registrar's records, will have completed the requirements for graduation at the close of the six-week Summer Session on August 1. (See list pages 1740 and 1741)

Approval es-
tablishment
T.V.A. Soils
Fund.

17. Approval of the establishment of a revolving fund to be known as the T.V.A. Soils fund and the acceptance of \$91.20 to become a nucleus for that account.

Additional
\$50 paid to
Dr. Chamberlain
in for July.

18. At its meeting on June 14 the Board approved a cooperative arrangement with the Regional Poultry Research Laboratory to be effective July 1, 1941. Since this agreement was finally made effective on July 16, approval was given to pay \$50 to Dr. Chamberlain in addition to his regular compensation for the month of July, and this amount is to be deducted from the \$1200 set aside for the employment of additional labor, etc.

PRESIDENT'S REPORT, continuedMiscellaneous, continued

19. Approval of the payroll for the first Six-Week Summer Session as submitted by Director Crowe in an amount totaling \$48,907.83.
20. Approval of the necessary dental repair work for Peter E. Ripmaster so that he may qualify for the Advanced Course in ROTC. Mr. Ripmaster was injured in football.
21. Approval of payment of \$20.90 to Jack Davis, Buildings and Grounds employee who was injured while working.
22. Approval of payment of \$16.40 to Warren Ballachey as compensation for time lost because of an injury received while working.

Approval
S.S. payroll.

Necessary
dental work
Ripmaster.

Payment of
\$20.90 to
Jack Davis.

\$16.40 to
Warren Ball-
achey

On motion of Mr. McPherson, seconded by Mr. Brody, it was voted to approve the President's report.

SECRETARY'S ITEMS

1. The lease on the house at 123 Albert Avenue, owned by Mr. and Mrs. W.A. Robinson, that has been used as a cooperative house will expire September 1, 1941. It is recommended that it be renewed for an additional three-year period at the same rental, \$1000 per year.
2. Recommendation from Dean Ward Giltner that the newly completed veterinary building be officially named Veterinary Hospital.
3. Report that the Pere Marquette Railroad has been granted permission to haul dirt from the two knolls south of their right-of-way between their present siding turnout and the Farm Lane crossing.

Robinson Hse
leased for
another 3
years

Vet Bldg. to
be named
Vet Hospital

P.M. Rd. per-
mitted to
haul dirt
from 2 knolls
sol. of their
right of way

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to approve the Secretary's Items.

The meeting adjourned at 11:45 P.M.

John A. Hannah
President

Karl H. McDonel
Secretary