

MEETING OF THE STATE BOARD OF AGRICULTURE,

GRISWOLD HOUSE, DETROIT.

August 16th, 1911.....2 o'clock, P.M.

Present, President Snyder, Judge Carpenter, and Messrs. Granam, Waterbury, Oberdorffer, Doherty and Wallace.

The minutes of the previous meeting were read and approved.

Marti app'td.
Ass't.Chem.
of Exp.Sta.

On motion of Judge Carpenter, Mr. W. C. Marti was appointed Assistant Chemist of the Experiment Station, at a salary of \$1000.00 per annum.

Houston
Ass't.Prof.
Chem.

On motion of Mr. Doherty, Mr. R. C. Houston was appointed Assistant Professor of Chemistry, at a salary of \$1400.00 per annum.

Additional
Instructor
Farm Mecn.

The President presented the recommendation of Mr. Musselman, endorsed by Dean Shaw, in reference to the employment of an additional instructor in Farm Mechanics, at a salary not to exceed \$750.00 per annum. This was, on motion of Mr. Granam, approved.

Deputy
Nursery
Inspectors

On motion of Judge Carpenter, the following Deputy Nursery Inspectors, recommended by Prof. Taft, were appointed:

J. J. Jakway, Benton Harbor, Mich.

C. H. Hilton, Benton Harbor, Mich.

C. H. Blaine, Grand Rapids, Mich.

Leave of
absence for
Miss
Freyhoffer

On motion of Mr. Waterbury, Miss Freyhoffer, Instructor in Music, was given leave of absence for the first three months of the college year with pay, she to furnish a substitute during that time.

Bulletin on
"Birds of
Michigan"
Committee
appointed to
report.

President Snyder presented a letter from Prof. Barrows, in reference to the publication of a bulletin on "Birds of Michigan". On motion of Judge Carpenter, the Chair was directed to appoint a committee of two to report to the Board at its next meeting in reference to the extent of the edition and the probable cost of publication. The Chair appointed as such committee, Mr. Waterbury and the Secretary.

Linton
Instructor
in Poultry
Husb.

On motion of Mr. Waterbury, Mr. Oliver Linton was appointed Instructor in Poultry Husbandry, to succeed Mr. Kempster, at a salary of \$1000.00 per annum, upon recommendation of Dean Shaw.

Committee
app'td. in
re-right of
way across
certain
college
lands.

The Secretary presented a letter from Edwin F. Loud, in reference to right of way across certain lands owned by the College. On motion of Mr. Doherty, the above matter was referred to a committee of two, to be appointed by the Chair. The Chair appointed Messrs. Doherty and Wallace as such committee.

Appropriation
for pub-
lication of
bulletins.

On motion of Mr. Waterbury, \$3500.00 was appropriated for the publication of bulletins for the present fiscal year.

Statement
of Secy.

The Secretary presented the following statement with reference to matters concerning his office:

To the Honorable State Board of Agriculture,
Gentlemen:-

I herewith submit the following statement of matters pertaining

to my office and ask your approval of the several items herein contained. It will, I am sure, be of interest to you to know that by exercising rather close economy, we have saved out of the tenth mill fund at the close of the past fiscal year, the sum of \$12,000.00. While it is possible that some small amount may be required from this balance to take care of "former year" bills, yet we do not expect this to be necessary. This amount then is available for special purposes and I recommend that \$5000.00 be set over to the Sundry Improvement Account: the remainder should be sufficient to erect the experimental greenhouses for which the Horticultural Department have long since asked.

Balance of
\$12,000.00

\$5000.00 for
Sundry Imp.

Greenhouses
for Hort.
Dept.

In the reorganization of my office force since the death of Mr. Jenison, I have employed Miss Clara A. Hinman, a very competent accountant, as Assistant Cashier and Bookkeeper, at a salary of \$800.00, bond of \$5000.00 to be furnished by her and premium paid from M. A. C. Int. and Exchange fund. I have also placed Miss Walsworth in the front office as a further assistant to the Cashier for the reason that the work there is entirely too heavy to be carried as it has been done, and allow Mr. Schepers the Cashier, to give the requisite amount of time to supervision and inspection. To fill the position of clerk and stenographer formerly held by Miss Walsworth, I have employed Miss Luella Harper, an experienced and capable stenographer, at a salary of \$600.00.

Miss Hinman
for book-
keeper.

Miss Walsworth
in front
office.

Miss Harper
Clerk.

The satisfactory auditing of the trust funds in the hands of the Secretary, known as the M. A. C. Account, is a matter of much importance, especially in the light of recent events, and I ask for permission, if I do not now have that authority, to secure an annual audit of this account, the expense to be paid from the M. A. C. Interest and Exchange Fund.

Auditing
M.A.C.
account.

I append to this report a brief statement of the default of the bookkeeper, Mr. Luther Jenison. On Wednesday afternoon, July 26th, after the close of business, and before Mr. Jenison had left the office, Mr. Schepers discovered an error of \$1000.00 in the footing of Jenison's "daily balance". He promptly called the latter's attention to the matter. Jenison made some evasive reply, but when Schepers followed up his investigation and began footing the individual balances, Jenison called him aside and told him he had been taking funds and making fraudulent entries. Schepers then proceeded to check up the account and found the shortage to be \$3580.00, which Jenison said was the correct figure. I was out of town that day and came in at ten o'clock on receipt of a message from Schepers. We tried to find Jenison that night but did not succeed, and at about seven the next morning he shot himself. Mr. Chas. M. Turner examined the accounts at once, and made the following statement:-

Statement in
re-Jenison.

East Lansing, Mich., July 28, 1911.

A. M. Brown, Secretary,

Michigan Agricultural College,

East Lansing, Michigan.

Accountant
Turner's
report.

My Dear Sir:-

Your request to examine the books and accounts of the late Luther Jenison, has been complied with by me, and I find that there is a total shortage of \$580.00, as shown by his books, and trace the amount as follows:-

\$1000.00 in false deposit of July 3, 1911.

\$1000.00 false entry of checks issued July 10, 1911.

\$1000.00 error in credit footing shown on balance sheet, July 25, 1911.

\$580.00 embezzled from cash on hand.

This latter item would necessarily be in small items taken from time to time from the cash and is not so easily located in the books without a long and exhaustive examination to show where each item had been appropriated by Jenison.

Yours respectfully,

(signed) Chas. M. Turner.

Recommendations of Secy. adopted

On motion of Mr. Donerty, the recommendations of the Secretary were adopted.

Appropriation for Sundry Improvements.

On motion of Mr. Oberdorfer, the following resolution appropriating funds for Sundry Improvements, was adopted:

Resolved, That there is hereby set apart for Sundry Improvements at Michigan Agricultural College, out of the unexpended balance of the tenth-mill fund, the sum of Five Thousand Dollars. (\$5000.00)

On motion of Judge Carpenter, the following resolution was adopted:

Whereas, on April 28th, 1909, the State Board of Agriculture passed the

following resolution, to wit:

Resolution regarding living quarters outside college grounds for literary societies.

"In accord with the expressed sentiment of between eighty and ninety per cent. of the alumni heard from, BE IT RESOLVED, that it shall be the policy of this institution to foster the dormitory system of housing students, and that efforts will be made to increase as rapidly as possible dormitory accommodations, eating halls, and quarters for social purposes. Resolved, further, that this Board shall not give its consent to the erection of society houses for living purposes, but it shall encourage the erection of houses by our literary societies for literary and social purposes, it being understood that such houses shall contain rooms for alumni and care takers.

"The building already erected off the grounds with the consent of and under the conditions laid down by the Board, shall not be disturbed in the enjoyment of the privileges already granted. The other societies living off the grounds in rented quarters shall be expected to occupy again rooms on the campus when such rooms are properly provided.

"We conceive it to be the duty of a Board placed in charge of an institution maintained by taxation to keep such an institution as far as possible within the reach of the average student. Therefore we adopt this policy and trust it may have the approval of the alumni and other friends of the institution to the end that the democratic spirit which has characterized the college in the past may be maintained, and that it may continue to be an institution where the sons and daughters of all citizens, without distinction, may secure an education which will fit them for the practical duties of life." and,

Hesperian society buys house.

Whereas, the Hesperian Society is reported to have purchased a house outside the grounds of the Michigan Agricultural College, to be used as living quarters for that society,

Therefore, be it Resolved: That we consider the action of the Hesperian Society in purchasing a society house for living purposes outside the grounds of the Michigan Agricultural College as a violation of the foregoing resolution, and said society is warned against continuing its aforesaid project,

Hesperians violate rule Warned not to continue

and is hereby notified that if it proceeds with the same, it must abandon said house whenever rooms on the campus are provided, or whenever ordered to do so by this Board.

On motion of Mr. Granam, the Horticultural Department was authorized to make a fruit exhibit in Grand Rapids in November, under the auspices of the Grand Rapids Press.

Hort. Dep
to make
fruit
exhibit.

On motion of Mr. Granam, the expense accounts of the several Board members were allowed.

Expense
accounts
allowed.

On motion of Mr. Wallace, the Chair was directed to appoint a committee of two to arrange with Dean Snaw for a College Exhibit at the State and West Michigan Fairs. The Chair appointed as such committee, Messrs. Doherty and Granam.

Exhibit &
State and
W. Mich.
fairs.
Committee
appointed

On motion adjourned.

Will Brown
Secretary.

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MEETING OF THE STATE BOARD OF AGRICULTURE,
Fairgrounds, Detroit.

September 20th, 1911.....2 o'clock, P.M.

Present, President Snyder and Mr. Waterbury.

There being no quorum, meeting was adjourned.

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Will Brown Secy

MEETING OF THE STATE BOARD OF AGRICULTURE,
President's Office.

October 11th, 1911.....2 o'clock, P.M.

Meeting was postponed for lack of quorum. Mr. Doherty was the only member of the Board present.

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Will Brown Secy