

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
August 16, 1945

Present: Mr. Berkey, Chairman; Messrs. Akers, Brody; Miss Jones, Mr. Mueller; Armstrong; President Hannah; Treasurer Wilkins; Secretary McDonel.

Absent: Dr. Elliott

The Board met at the Russ Forest near Cassopolis to provide an opportunity for the Board members to see the Russ Forest which was accepted by the Board as a gift from Mr. Fred Russ of Cassopolis in July 1942. Mrs. Robinson, wife of the caretaker and Mrs. Fred Russ served dinner at noon in the farm house on the tract. Dean Anthony, Professors Herbert and Stevens, and President-Emeritus Shaw were also present.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Resignations

Resignations

1. Resignation of James H. Moser as Instructor in Surgery and Medicine, effective July 19, 1945. Dr. Moser is entering private practice.
2. Resignation of Mrs. Rachel Noll as Assistant in the Office of the Counselor for Women, effective June 30, 1945.

Leaves

Leaves

1. Leave of absence without pay for Pauline M. Clune, stenographer in Physics and Astronomy, for the period from July 24 to August 4, 1945, inclusive.
2. Leave of absence without pay for Vera Howell, stenographer in the Campus Police Office, from July 15-22, 1945.

Appointments

Appointments

1. Reappointment of Mrs. Elizabeth Hill as stenographer in Dairy at a salary of \$780 per year for half-time work, effective for six months beginning July 1, 1945 and paid from Swift and Company research funds.
2. Reappointment of Harold G. Sellers as County Agricultural Agent in Cheboygan County at a salary of \$2900 per year, effective for one year beginning July 1, 1945.
3. Reappointment of L. J. Braamse as Extension Assistant in Soil Conservation at a salary of \$980 per year, effective for one year beginning July 1, 1945.
4. Reinstatement of V. G. Grove as Professor of Mathematics at his former salary of \$4900 per year, effective July 1, 1945. Dr. Grove has been on leave since December 1944 to work with the Army Air Forces as mathematical consultant.
5. Reappointment of Lincoln P. Hedeman as Assistant Professor of Surgery and Medicine at a salary of \$3100 per year, effective for one year beginning July 1, 1945.
6. Appointment of Sidney J. Rubin as half-time graduate assistant in Chemistry at a salary of \$800 for the academic year 1945-46.
7. Approval of the retention of Doris Mae Dudich as halftime graduate assistant in Bacteriology at the regular salary of \$80 per month for the months of July and August 1945.

Travel

Travel

1. Full expenses for Anton Napoli to attend the Language Institute at the University of Wisconsin on July 11-13.
2. Full expenses for W. L. Mallman to attend a refrigeration research conference with the Chrysler Research Laboratories at Dayton, Ohio, on August 3; expenses to be paid from refrigeration research funds.
3. Full expenses for Verne Freeman to go to Washington, D. C., to confer with the Office of Defense Transportation relative to the 4-H Club Show on the campus during September; expenses to be paid from Extension funds.
4. Full expenses for H. B. Dirks, L. G. Miller, and W. E. Libby to meet institutional delegates from Kentucky, Ohio, and Michigan at Columbus, Ohio, on August 10 and 11.

Miscellaneous

1. Report that Louis Carl Knorr was unable to assume his duties as Extension Specialist in Botany until August 1, 1945, and the effective date of his appointment was changed from July 1 to August 1, 1945.

PRESIDENT'S REPORT, continuedMiscellaneous, continued

2. Report that Dean S. E. Crowe and Dean H. C. Rather have been appointed to serve as members of the Athletic Council for the term ending June 30, 1947.

Rather,
Crowe appt.
Athletic
Council

RESIGNATIONS

1. Resignation of Jeanette Patten as stenographer half-time in Anatomy and half-time in Physiology and Pharmacology, effective August 25, 1945.
2. Resignation of Lucille Pung as stenographer in the Conservation Institute, effective August 5, 1945. Miss Pung has accepted a position with the Michigan Health Department.
3. Resignation of Lois Ann Watkins as stenographer at the Library, effective July 31, 1945. Miss Watkins was married recently.
4. Resignation of Hazel Brunson as stenographer in Horticulture, effective August 31, 1945. Mrs. Brunson has accepted a teaching position in Arkansas.
5. Termination of the employment of Mrs. Edward Litchfield as Instructor in History of Civilization, effective June 30, 1945. Mrs. Litchfield was appointed on a temporary basis.
6. Resignation of Mrs. Mary Saylor as Home Demonstration Agent in Ionia County, effective August 15, 1945. Mrs. Saylor plans to join her husband who is in the Army.
7. Resignation of Charles R. Ode as Assistant in Farm Crops, effective August 18, 1945. Mr. Ode has accepted a position with the I. M. Young Produce and Supply Company of Riverside, New York. He was paid from Crop Improvement Association funds.
8. Resignation of Lee J. Rothgery as Assistant Professor and Research Assistant in Civil Engineering effective August 31, 1945. Mr. Rothgery has been on leave since November 1944 to study new methods in the construction field.
9. Resignation of Dorothy Mummery as Assistant Professor of Home Management and Child Development, effective August 31, 1945.
10. Resignation of Mary Elveback as Instructor in Mathematics, effective August 31, 1945. Miss Elveback has accepted a position at Rockford College.
11. Termination of the employment of Mrs. Velora Alleman as Instructor in Physics, effective July 31, 1945. Mrs. Alleman was appointed on a temporary basis.
12. Report that Eldon Robbins did not accept the appointment as Professor of Education for the Summer Session 1945.
13. Report that Ruth Doak did not accept the appointment as half-time graduate assistant in Music for 1945-46.

Resignations

LEAVES

1. At the meeting of the Board on June 21, L. H. Brown, Assistant Professor and Research Assistant of Farm Management, was granted leave with half pay for one year, effective September 1, 1945, to study at Purdue University. It is now recommended that the period of the leave be from November 15, 1945 to June 30, 1946, with the understanding that an additional short period of time may be given from March 1 to June 30, 1947.
2. Leave without pay for Mrs. Jessie Klocke (formerly Miss Finley), Assistant in Research in Foods and Nutrition, from August 1 to November 30, 1945. Mrs. Klocke has requested leave of absence to be with her husband who is in service.
3. Leave of absence without pay for Elsie Thrasher, Extension Specialist in Music, from September 1 to December 31, 1945. Miss Thrasher is to be married.
4. Leave of absence without pay for Helen Core, Instructor in Mathematics, for the month of September 1945. Miss Core is employed on a temporary basis and has requested leave for health reasons.

Leaves

APPOINTMENTS

1. Appointment of Geneva Lovering as stenographer in Home Economics Extension at a salary of \$1620 per year, effective September 1, 1945, and paid from Extension funds. Miss Lovering will replace Geraldine Colvin (salary \$1800) who has resigned.
2. Appointment of Margaret V. McClure as stenographer in the Conservation Institute at a salary of \$1320 per year, effective August 1, 1945, and paid from Extension funds. Miss McClure replaces Lucille Pung.

Appointments

APPOINTMENTS, continued

Appointments

3. Appointment of Delores M. Horswill as comptometer operator in Farm Management at a salary of \$1620 per year, effective August 1, 1945, and paid from Extension funds. Miss Horswill will replace Thomas Devlin (salary \$2200) who has resigned.
4. Appointment of Mrs. Helen I. Bateman as stenographer in Agricultural Engineering at a salary of \$1600 per year, effective August 1, 1945, and paid one-fourth from Experiment Station and three-fourths from College funds. Mrs. Bateman will replace Ann Porter (salary \$1560) who has resigned.
5. Appointment of Ruth E. Stanley as stenographer in Landscape Architecture at a salary of \$1380 per year, effective August 1, 1945, and paid one-half from College and one-half from Extension funds. Miss Stanley will replace Donna Beardsley (salary \$1320) who has resigned.
6. Appointment of Kathleen Fisher as stenographer in Home Economics at a salary of \$1600 per year, effective August 6, 1945. Miss Fisher will replace Kathryn Case (salary \$1440) who has resigned.
7. Appointment of Mrs. Eleanor Bryan as stenographer in Social Service at a salary of \$1500 per year, effective September 1, 1945. Mrs. Bryan will replace Phyllis Jo Cox who has resigned. She is working at present in the Dairy Department and is paid from the labor payroll.
8. Appointment of Martha E. Layman as a member of the Board of Examiners and Academic Counseling with the rank of Assistant Professor at a salary of \$3400 per year, effective October 1, 1945. Miss Layman will replace Madison Kuhn on the Board of Examiners.
9. Appointment of Carl Dalrymple as Professor of Education at a salary of \$250 for the summer session 1945. Mr. Dalrymple will replace Eldon Robbins.
10. Appointment of Greta D. Slack to assist in the Rural Education Workshop for the week beginning August 13, 1945, at a salary of \$75 for the week.
11. Transfer of Mrs. Kathryn Gardner (formerly (Miss Heiserman) from Instructor in Institution Administration to the Women's Dormitory Food Service at the same salary of \$2400 for the year 1945-46, effective August 1, 1945.
12. Appointment of Mrs. Alice Beet Ogilvie as General Duty Nurse at the Health Service at a salary of \$1800 per year, effective September 10, 1945. Mrs. Ogilvie will replace Dorothy Gaul who has resigned.
13. Reappointment of Mrs. Mary Alice Burmester as Instructor in Biological Science in the Basic College at a salary of \$200 per month, effective for the period from September 1, 1945 to June 30, 1946.
14. Appointment of William D. Loy as Instructor in Written and Spoken English at a salary of \$2800 per year, effective September 1, 1945. This is a new position.
15. Appointment of Charles Francis Hampton as Instructor in Written and Spoken English in the Basic College at a salary of \$3000 per year, effective September 1, 1945. This is a new position.
16. Transfer of Stanley Ball from District Club Agent to County Agricultural Agent in Leelanau County at the same salary of \$3000 per year, effective August 15, 1945. Mr. Ball will replace Elmer Deo who died in June.
17. Transfer of Edward F. Rebman from his work with the Michigan Milk Producers Association to the position of County Agricultural Agent in Charlevoix County and a salary increase from \$2700 to \$2800 per year, effective September 1, 1945. Mr. Rebman will replace B. C. Mellencamp who has been transferred.
18. Appointment of William Carl Butts as District Club Agent in Mecosta, Oceana, and Newaygo Counties at a salary of \$2800 per year, effective September 1, 1945. Mr. Butts will replace Arthur Kinsman who has resigned.
19. Appointment of Mrs. Edna J. Deo as Home Demonstration Agent in Berrien County at a salary of \$2600 per year, effective August 20, 1945. This is a new position.
20. Transfer of Mrs. June C. Brown from Mecosta, Newaygo, and Oceana Counties to Home Demonstration Agent in Ionia County at the same salary of \$2500 per year, effective September 17, 1945. Mrs. Brown will replace Mrs. Mary Saylor who has resigned.
21. Transfer of Lola Belle Green from Assistant State Club Leader to Extension Specialist in Clothing and Textiles with the rank of Assistant Professor at the same salary of \$3200 per year, effective September 17, 1945. Miss Green will replace Mrs. Leona MacLeod who has been transferred.
22. Reinstatement of Philip J. Schaible as Research Professor of Agricultural Chemistry at his former salary of \$4700 per year, effective July 1, 1945. Dr. Schaible has been on leave to work with the Food Production Administration since July 1944. He was being paid \$3300 by the College and \$1400 by the Regional Poultry Laboratory, but he is returning fully on the college payroll.
23. Appointment of Frank W. Peikert as Associate Professor of Agricultural Engineering at a salary of \$4000 per year, effective October 1, 1945, and paid one-half from College, one-fourth from Experiment Station, and one-fourth from Extension funds. Mr. Peikert will replace O. E. Robey who was retired in April 1943.

APPOINTMENTS, continued

Appointments

24. Appointment of Murrell L. Bailey as Assistant Professor of Agricultural Engineering and Short Courses at a salary of \$3600 per year, effective September 1, 1945. This is a new position, and the College will be reimbursed 75 per cent by the State Board of Control for Vocational Education.
25. Appointment of R. O. Roth as Associate Professor and Research Associate of Animal Husbandry at a salary of \$4200 per year, effective September 1, 1945, and paid one-half from College and one-half from Experiment Station funds. Mr. Roth will replace G. J. Propp who has resigned.
26. Reinstatement of Horace A. Cardinell as Research Associate in Horticulture at a salary of \$3500 per year, effective September 1, 1945. Mr. Cardinell has been on leave since October 1943 to work with the Coordinator of Inter-American Affairs in South America. His salary was \$3400 per year when he left.
27. Appointment of Robert L. Carolus as Professor and Research Professor of Horticulture at a salary of \$4800 per year, effective September 15, 1945, and paid one-half from College and one-half from Experiment Station funds. Dr. Carolus will replace K. C. Barrons who has resigned.
28. Reinstatement of Ivan F. Schneider as Research Associate in Soil Science at a salary of \$3800 per year, effective October 15, 1945. Mr. Schneider has been on leave since October 1942 to work with the U. S. Engineering office in the construction of flying fields. His salary was \$3200 per year when he left.
29. Appointment of Bonnie Croshaw as Instructor in Physical Education, Health and Recreation for Women at a salary of \$200 for the month of August 1945. Miss Croshaw will replace Elizabeth Daniels who is on leave without pay.
30. Appointment of Ralph Leslie VanderSlice as Associate Professor of Mechanical Engineering at a salary of \$4000 per year, effective December 1, 1945. Mr. VanderSlice will replace C. N. Rix who has been retired.
31. Appointment of Zoe McCormick as Instructor in Foods and Nutrition at a salary of \$2400 per year, effective September 1, 1945. Miss McCormick will replace half of Miss Kinder's time who has been released for counseling, and the half-time of Mrs. Hewetson.
32. Appointment of Annanell Campbell as Assistant in Research in Foods and Nutrition at a salary of \$2400 per year, effective August 15, 1945, and paid from Experiment Station funds. This is a new position.
33. Appointment of Elizabeth Adams as Assistant in Institution Administration at a salary of \$1800 per year, effective September 1, 1945, and paid one-half from teaching funds and one-half from Union funds. Miss Adams will replace Mrs. Kathryn Gardner who has been transferred.
34. Appointment of John J. Pitha as Instructor in Chemistry at a salary of \$2500 per year, effective October 1, 1945. Mr. Pitha will replace T. L. Canniff who has resigned.
35. Reinstatement of Denzel C. Cline as Associate Professor and Research Associate of Economics at a salary of \$4200 per year, effective September 1, 1945. Mr. Cline has been on leave since April 1943 to work with the Michigan State Department of Revenue. His salary was \$3600 per year when he left.
36. Appointment of B. Lillian Nelson as Instructor in Education at a salary of \$2500 per year, effective September 1, 1945. Miss Nelson will replace Winifred Johnson (salary \$2500) who has resigned.
37. Appointment of Mrs. Louise Knudsen as Instructor in English at a salary of \$200 per month, effective August 6, 1945, for as long as her services are necessary. Mrs. Knudsen will teach in the ASTR program.
38. Appointment of Roberta E. Adams as Instructor in English at a salary of \$133.33 per month, effective August 6, 1945, for as long as her services are necessary. Mrs. Adams will teach in the ASTR program.
39. Reinstatement of Stanley Howell as Assistant Professor of Foreign Languages at a salary of \$3300 per year, effective July 1, 1945. Mr. Howell has been on leave since October 1944 to work with the Coordinator of Inter-American Affairs. His salary was \$3000 per year when he left.
40. Appointment of Mrs. Julia King Taylor as Instructor in Mathematics at a salary of \$100 per month effective August 8, 1945, for as long as her services are necessary. Mrs. Taylor will teach in the ASTR program.
41. Reinstatement of Charles P. Wells as Assistant Professor of Mathematics at a salary of \$3200 per year, effective August 1, 1945. Mr. Wells has been on leave since April 1944 to work in an advisory capacity for the Army Air Forces. His salary was \$2500 per year when he left.
42. Appointment of Paul O. Harder as Instructor in Music at a salary of \$2800 per year, effective September 1, 1945. This is a new position.
43. Appointment of Nicholas A. Fattu as Associate Professor of Philosophy and Psychology at a salary of \$4000 per year, effective September 1, 1945. Mr. Fattu will replace H. H. Humphreys who has resigned.

APPOINTMENTS, continued

Appointments

44. Appointment of Mrs. Ethel Chapin Morgan as Instructor in Physics and Astronomy at a salary of \$250 per month, effective August 1, 1945, for as long as her services are necessary. Mrs. Morgan will teach in the ASTR program.
45. Appointment of Jacob Olthoff as Instructor in Physics and Astronomy at a salary of \$275 for the month of August 1945. Dr. Olthoff will teach in the ASTR program.
46. Appointment of Waring J. Fitch as Instructor in Speech and Dramatics at a salary of \$3200 per year, effective September 1, 1945. This is a new position.
47. Appointment of Elsie M. Edwards as Instructor in Speech and Dramatics at a salary of \$750 per year for part-time work, effective September 1, 1945. This is a new position.
48. Appointment of Frances Burnett Rice as Assistant in Animal Pathology at a salary of \$2000 per year, effective August 13, 1945, and paid from Abortion Test funds. This is a new position.
49. Appointment of Dorothy Hitchcock as Assistant in Research in Bacteriology and Public Health at a salary of \$2000 per year, effective September 1, 1945, and paid from Experiment Station funds. This is a new position.
50. Appointment of Edgar Kivela as Instructor in Bacteriology and Public Health at a salary of \$2600 per year, effective September 1, 1945. Mr. Kivela will replace Robert J. Patrick whodied.
51. Appointment of Stanton Williamson as Instructor in Surgery and Medicine at a salary of \$2400 per year, effective August 1, 1945. Mr. Williamson will replace James Moser who has resigned.
52. The appointment of the following half-time graduate assistants at a salary of \$800 for the academic year 1945-46 are recommended:

Chemistry	- Reappointment of Deborah Morgan for the fall quarter only.
Foods and Nutrition	- Mrs. Arlene Anderson Brill to work on the new milk project.
	- Anna Elizabeth Card, paid from funds formerly paid to Miss Griswold who has resigned.
	- Jean Alison Plummer to work on the Fish Research Project to replace Ruth Nitchals.
Music	- John Christopher Cooley
Textiles, Clothing and Related Arts	- Phyllis Keegan, paid from Experiment Station funds.

Travel

TRAVEL

1. Full expenses for C. N. McCarty to go to Northwestern University on August 10 and 11 to study their system of filing and of storage in their Chemistry Department.

Frederick H. Mueller

appointed to Board

Death of T. G. Phillips

Death of Robert Patrick.

Report of death of former students in war.

MISCELLANEOUS

1. Governor Kelly appointed Frederick H. Mueller of Grand Rapids to succeed Melville B. McPherson as a member of the State Board of Agriculture for the term expiring December 31, 1945.
2. Report of the death of T. Glenn Phillips, Consultant in Landscape Architecture, on August 4, 1945.
3. Report of the death of Robert J. Patrick Instructor in Bacteriology on July 20, 1945.
4. Report of the deaths of the following former students in the war:

Jean Richard Anderson, Class of 1945, a Second Lieutenant in the Army Air Forces, was killed in action over England on April 26, 1945. He was enrolled in Police Administration during 1941-1943, having entered from Mason.

Richard Charles Berryman, Class of 1945, a Corporal in the Marine Air Corps, was killed in action over New Guinea on April 7, 1944. He was enrolled in Physical Education during 1941-42, having entered from Ferndale.

Carl Boelter Bradley, Class of 1945, a Private in the Air Transport Command, was killed in action in the European area on October 26, 1944. He was enrolled in Veterinary Medicine during 1941-1943, having entered from Detroit.

Edward Henry Dunham, Class of 1945, a Corporal in the Marine Corps, was killed in action on Okinaw on June 23, 1945. He was enrolled in the General College during 1941-42, having entered from Pleasant Ridge.

Gene Charles Enos, Class of 1943, a Second Lieutenant in an Army Engineers Combat Battalion, was killed in the collapse of the Remagan Bridge in Germany on March 17, 1945. He graduated from Engineering on June 12, 1943, having entered from Saginaw.

Joseph Gladstone Henry, Jr., Class of 1946, a Private First Class in the Army, died on April 7, 1945, of wounds received in action on Luzon three days earlier. He was enrolled in the General College during the fall of 1942, having entered from Lansing.

MISCELLANEOUS, continued

4. Report of the deaths of the following former students in the war, continued:

Edward Knowlton Kemp, Class of 1935, a crew member on a B-24 which failed to return from a mission over occupied France on June 24, 1944, is now listed as "presumed dead". He graduated from Business Administration on June 10, 1935, having entered from Wenona, Illinois. He was a Major in the Army Air Forces.

William Elsworth Lorenz, Class of 1944, a First Lieutenant in the Army, died on April 15, 1945, of wounds received in action in Germany. He was enrolled in Agriculture during 1940-1943, having entered from Scottville. He had been awarded the Bronze Star medal.

Owen Richard McCaul, Class of 1939, a First Lieutenant in the Army Air Forces, was killed in action on Saipan on November 27, 1944. He was enrolled in Forestry during 1935-1937, having entered from Lake Odessa.

Leo Junior McIntyre, Class of 1942, a First Lieutenant in the Army Air Forces, was killed in action in Italy on December 19, 1944. He graduated in Engineering on June 13, 1942, having entered from Mulliken.

Thomas Lee Powers, Class of 1945, a Lieutenant in the Army Air Forces, was killed in action over Germany on March 11, 1945. He was enrolled in Police Administration during 1941-42, having entered from Escanaba. He had been awarded the Purple Heart and the Air Medal with four clusters.

Harold Murley Price, Class of 1942, a First Lieutenant in the Army Air Forces, was killed in a bomber explosion in Oklahoma on January 11, 1945. He graduated in Engineering on June 13, 1942, having entered from Battle Creek.

Richard Clayton Quayle, Class of 1944, a Second Lieutenant in the Army, died on July 8, 1945, of wounds received in action in the Philippines. He was enrolled in Public Administration during 1940-1942, having entered from Oxford, Michigan.

Ralph Eugene Rumbold, Class of 1926, a Major in the Army, was killed on December 15, 1944, in the bombing of a Japanese prisoner-of-war transport on which he was being transferred. He graduated in Agriculture on June 21, 1926, having entered from Cleveland, Ohio.

Kenneth Victor Rusling, Class of 1944, a Lieutenant in the Marine Air Corps, was killed in action in the South Pacific on April 13, 1945. He was enrolled in Agriculture during 1940-1942, having entered from Adrian.

Lawrence Francis Ryan, Class of 1944, a First Lieutenant in the Army Air Forces, was killed in action over Germany on December 12, 1944. He was enrolled in Engineering during 1940-1942, having entered from Ishpeming.

Francis Robert Thalken, Class of 1942, a First Lieutenant in the Army, was killed in action in Italy on April 23, 1945. He graduated in Liberal Arts on July 31, 1942, having entered from Vineland, New Jersey.

Report of
death of
former stu-
dents in war

5. Acceptance of a grant of \$1500 from the Horse and Mule Association of America to be used in setting up a special Farriers Short Course from January 16 to March 16, 1946. It is understood that young men recommended from various parts of the United States by the Horse and Mule Association of America will be accepted on a scholarship basis of ten scholarships of \$150 each.
6. Acceptance of \$200 from the Borden Company of New York City and approval of a memorandum of understanding providing for tests and studies on cleaners and sanitizers used in the dairy industry. This work is to be done under the direction of Dr. Mallmann in the Bacteriology Department.
7. Acceptance of a check for \$1000 from the Cooperative G. L. F. Mills, Inc. to be credited to the scholarship fund.
8. Recommendation that Dr. G. D. Cummings, Director of Laboratories of the Michigan Department of Health, be no longer retained on the payroll of Michigan State College, effective August 1, 1945. It is recommended that Dr. Cummings be continued as a Lecturer in Public Health Laboratory Methods, without pay.
9. Recommendation from the Retirement Committee for the retirement of O. J. Reynolds, Foreman of the College Farms, at an annual pension of \$519.60, effective October 1, 1945. Mr. Reynolds has been an employee of the College for 24 years.
10. At the meeting of the Board in June, Lewis Beitschnau, Rex Cochran, Lloyd Murray, Jay Olin, and Harry Robinson were transferred from the labor payroll to the service payroll to be paid at a monthly rate. It was intended to recommend that they be paid \$240 per mo from labor payroll.
11. Increase in salary for Helen Louisa Widick, Assistant Professor of Institution Administration, from \$2400 to \$2700 per year, effective September 1, 1945.
12. Change in title of George J. Wallace from Instructor to Assistant Professor of Zoology and increase in salary from \$2700 to \$2800 per year, effective August 1, 1945.
13. Change in title of Blair Woodman from County Club Agent to County Agricultural Agent in Hillsdale County at the same salary of \$4100 per year, effective July 1, 1945.

Accept. of
\$1500 from
Horse & Mule
Assoc.

Accept. of
\$200 from
Borden Co.

Accept. of
\$1000 from
Coop. Mills

Dr. Cummings
continued as
lecturer

O.J. Reynolds
to be retired

Foremen to
be paid from
labor payroll

Inc. salary
Helen Louisa
Widick

Ch. in title
Geo. Wallace

Ch. in title
Blair Wood-
man.

MISCELLANEOUS, continued

E.J. Miller to be paid entirely from college.

14. E. J. Miller, Professor and Head of the Department of Agricultural Chemistry, is being paid \$4100 by the College and \$1400 by the Regional Poultry Laboratory. Effective as of the 1st of July 1945 Professor Miller is to be returned to the College payroll for his full salary of \$5500 per year.

Report of additional amts. paid salaried employeeed.

15. Report of the payment of the following amounts to salaried employees during this month of July 1945:

<u>Auditorium</u>		<u>Auditorium</u>		<u>Miscellaneous</u>	
Warren Burt	\$39	Lawrence Searl	\$36	J. W. Cunkelman	\$170.50
L. E. Chapman	33	Robert Troxell	39	D. T. Ewing	175.00
Helen Evans	24	Wayne VanRiper	33	Christina Gunn	47.40
Helen Greene	39			L.P. Hedeman	72.00
Mildred Jeffers	3	<u>ESMWT</u>		Leo Klever	4.00
Gerald Knapp	9	L. G. Miller	15	J. M. Kutt	9.00
J. M. Kutt	21	C. H. Pesterfield	10	Margaret Luker	9.43
Bruce Pettit	6			Bruce Pettit	9.00
				Geo. Posthumus	56.25
				E. K. Sales	9.00

Agreement with Publ. Instruction re: adult education.

16. Approval of an agreement with the Department of Public Instruction involving the allocation of \$15,000 of adult education funds to Michigan State College with the understanding that this is to represent not more than 75 per cent of the total expended budget. Tentatively the College is called upon for an expenditure of at least \$5000.

Statements City of East Lansing to be paid.

17. Statements from the City of East Lansing for the year ending June 30, 1945, as follows:

College portion of operation of Police Department	\$1,400.00
College portion of operation of Sewage Disposal Plant (one-half)	6,646.51

Contracts awarded Christman for fire escapes on Bacty and Olds Hall.

18. Bids were received for the construction of fire escapes on the Bacteriology Building and Olds Hall as follows:

	<u>Bacteriology Building</u>	<u>Olds Hall</u>
Christman Company	\$ 9,370.00	\$12,300.00
Reniger Construction Company	10,200.00	12,600.00
Granger Brothers	11,680.00	12,800.00

It was felt that the bids were excessive and the low bidder was requested to submit a revised bid. It is recommended that the contracts be awarded the Christman Company at a cost of not to exceed \$9,045 for the Bacteriology Building, and not to exceed \$10,050 on Olds Hall.

On motion of Mr. Berkey, seconded by Mr. Armstrong, it was voted to approve the President's Report, Resignations, Leaves, Appointments, Travel and Miscellaneous.

ADDITIONAL ITEMSResignations

Resignations

1. Resignation of Pauline L. Nowack as clerk in Tabulating, effective August 31, 1945. Miss Nowack is returning to her home town.
2. Resignation of Elizabeth M. Reuter as Assistant in the Library, effective August 31, 1945. Miss Reuter has accepted a position at Cranbrook.
3. Resignation of C. L. Cole as Associate Professor and Research Associate of Animal Husbandry, effective September 10, 1945. Mr. Cole has accepted a position with the Willys-Overland Corporation.
4. Termination of the employment of Mrs. Virginia Lee Goerner as Instructor in Chemistry, effective August 15, 1945. Mrs. Goerner was appointed on a temporary basis.
5. Resignation of Winifred Johnson as Instructor in Education, effective August 31, 1945.
6. Resignation of C. W. Darby, Associate Professor of Bacteriology, effective September 30, 1945.
7. Resignation of Mrs. Ada Watson, as County Club Agent for Wayne County, effective August 31, 1945.

Appointments

Appointments

1. Appointment of Dorothy E. Morris as stenographer in the Library at a salary of \$1380 per year, effective September 1, 1945. Miss Morris will replace Lois Anne Watkins who has resigned.
2. Appointment of Kathleen C. O'Brien as Assistant in the Library at a salary of \$1900 per year, effective October 1, 1945. Miss O'Brien will replace Elizabeth Reuter (salary \$1900) who has resigned.
3. Appointment of Carl R. Meloy as Instructor in Physical Science in the Basic College at a salary of \$3000 per year, effective September 1, 1945. This is a new position.

ADDITIONAL ITEMS, continuedAppointments, continued

4. Appointment of J. Oliver Hall as Instructor in Social Science in the Basic College at a salary of \$2800 per year, effective September 1, 1945. This is a new position.
5. Appointment of Charles Edward Irvin as Instructor in Written and Spoken English in the Basic College at a salary of \$3000 per year, effective September 1, 1945. This is a new position.
6. Appointment of William H. Tenney as Assistant Professor of Written and Spoken English in the Basic College at a salary of \$3200 per year, effective September 1, 1945. Dr. Tenney will replace Frederick Sorensen who has resigned.
7. Appointment of Paul J. Aldus as Instructor in Written and Spoken English in the Basic College at a salary of \$2900 per year, effective September 1, 1945. This is a new position.
8. Appointment of Francis C. Ronan as 4-H Club Agent in St. Clair County at a salary of \$2800 per year, effective September 1, 1945. This is a new position to be paid from the new Bankhead-Flangan funds.
9. Transfer of Dorothy Rudenberg from Home Demonstration Agent at Large to Home Demonstration Agent in Mason, Lake, and Osceola Counties at the same salary of \$2400 per year, effective August 20, 1945.
10. Appointment of Mrs. Margaret Swanson as Home Demonstration Agent in Montcalm, Gratiot, and Isabella Counties at a salary of \$2400 per year, effective August 20, 1945. Mrs. Swanson will replace Miss Leora Smith who has been transferred.
11. Appointment of Robert F. Stone as Research Assistant in Farm Management at a salary of \$2600 per year, effective for the period from August 20, 1945 to June 30, 1946, and paid from the Michigan Milk Producers' Association funds. Mr. Stone will replace E. F. Rebman who has been transferred.
12. Appointment of Clarence Hansen as Research Assistant in Agricultural Engineering at a salary of \$3200 per year, effective September 1, 1945, and paid from Experiment Station funds (\$1500 of his salary to come from Refrigeration Research Foundation funds and \$200 from Swift and Company funds). This is a new position.
13. Appointment of Frederick K. Hardy as Assistant Professor of Business Administration at a salary of \$3500 per year, effective September 1, 1945. Dr. Hardy will replace C. S. Logsdon who has resigned.
14. Continuation of Elza Queiroga as an Assistant in the School of Science and Arts for the summer quarter at a salary of \$200 for the quarter.
15. Appointment of Clyde M. Campbell as Associate Professor of Education at a salary of \$4700 per year, effective September 1, 1945. Dr. Campbell will replace E. H. Thorne who has resigned.
16. Appointment of John Shelby Richardson as Instructor in Music at a salary of \$2800 per year, effective September 1, 1945. This is a new position.
17. Appointment of Charles H. Cunningham as Associate Professor of Bacteriology and Public Health at a salary of \$4500 per year, effective October 1, 1945, and paid one-half from Experiment Station and one-half from College funds. Dr. Cunningham will replace C. W. Darby who has resigned.
18. Reappointment of the following persons at their same rate of pay, effective through June 30, 1946:

Engineering

Carl B. Andrews, Associate Professor of Civil Engineering, effective July 1, 1945.

Home Economics

Pauline Paul, Research Assistant in Foods and Nutrition, effective September 15, 1945.

Mary Schell, Associate Professor of TC&RA, effective September 1, 1945.

Science and Arts

H. P. Sweany as Assistant Professor of Education, effective July 1, 1945.

Mrs. Herbert Weisinger as Instructor in English, effective September 1, 1945.

Kenneth Brown as Instructor in Physics and Astronomy, effective September 1, 1945.

Veterinary Medicine

Ross Brown as Assistant in Animal Pathology at \$70 per month for the ten months beginning September 1, 1945, and paid from the Abortion Test funds.

19. Reappointment on a permanent basis of Richard M. Dorson as Instructor in History and Political Science at his present salary of \$3000 per year, effective July 1, 1945.
20. Reinstatement of Dr. C. P. Loomis, as Professor and Head of the Department of Sociology and Anthropology, effective August 1, 1945.

On motion of Mr. Akers, seconded by Mr. Brody, it was voted to approve the Resignations and Appointments in the Additional Items.

Appointments

ADDITIONAL ITEMS, continued

Travel

1. Full expenses for S. E. Crowe to attend the International Lyceum Convention at Lakeside, Ohio, during the week of August 27, 1945.

Miscellaneous

1. Report to the Board on various demands and negotiations with labor unions.
2. Recommendation from Mr. Cress requesting authorization to invest the proceeds from the recent borrowing of \$6,000,000 to be used for the construction of new housing for students in United States Government securities with a maturity of not to exceed 15 months. A committee of the Board to act for the Board in investing these funds would expedite matters. It is suggested that this committee of the Board be authorized to act for the Board with respect to investment of all funds provided for in the trust agreement approved at the meeting of July 20.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the above recommendation and to authorize the President and Chairman of the Board to appoint the committee mentioned. The committee has been appointed as follows: Mr. Akers, Mr. Brody and Comptroller Wilkins.

3. Recommendation from Dean Emmons that the Holt School system be included in our teacher training program on the same basis as Okemos and Williamston and other nearby villages which will involve the payment by the College to the Holt School Board of \$500 per year and \$25 per term for each student using the facilities for practice teaching in elementary education, and \$100 per student per term for secondary education. If this recommendation is approved, Miss Grace Estelle Gutzler will be employed by the Holt School Board and should be given the title of Instructor in Education with her entire salary paid by the Holt Board of Education.

4. The President presented the budget with a comprehensive statement of what is involved. It has been necessary, in order to balance the budget, to eliminate all increases in maintenance budgets and to cut out all new projects that had been contemplated, including those in Agricultural Extension and Agricultural Research with the exception of a special item of \$25,000.00 for the new project in cooperation with the Tourist and Resort Industry; and \$9,000.00 for special fish research. The end of the war makes it essential that the college operate within its income and be prepared to handle the greatly expanded enrollment. It was suggested that the budget be approved as presented with the understanding that within the Schools the allocation of maintenance funds to departments and projects can be shifted upon the recommendation of the Dean and the Comptroller with the approval of the President, provided that the total of maintenance funds within the School shall not exceed the total provided for in the budget.

On motion of Miss Jones, seconded by Mr. Brody, it was voted to approve the budget on the basis outlined above with the understanding that if later in the year the financial picture permits it, consideration may be given to some of the items that are now eliminated.

5. Request from Dean Anthony that the budget for the Forestry Department be separated into Forestry Department Maintenance and Forestry Nursery Operations. This is not to involve any new funds, the amount to be allocated each activity to be determined by Dean Anthony and Mr. Wilkins.

On motion of Mr. Akers, seconded by Mr. Armstrong, it was voted to approve items 3 and 5.

6. Report on the condition of Mr. Joe Holsinger and possible arrangements for his replacement.
7. Approval of granting the appropriate degree to those students who according to the records of the Registrar have completed the requirements for graduation at the end of the summer session and at the end of the summer quarter 1945.

On motion of Mr. Berkey, seconded by Mr. Armstrong, it was voted to approve the granting of degrees, as follows:

Degrees Granted July 27, 1945

SCHOOL OF AGRICULTURE

Degree

Bachelor of Science

Forestry

Howard Eugene DeWolf

SCHOOL OF BUSINESS AND PUBLIC SERVICE

Bachelor of Arts

Elaine Zeerip Foster
Robert Francis Jessup

Parke William Moewe

*Ann Jeannette Moore
MaryLane Vinton

SCHOOL OF HOME ECONOMICS

Bachelor of Science

Nelly Vivian Clark
Vacilikee Bessy Corombos
Barbara Long Dake
Barbara Jean Fausnaugh
Mildred Elaine Gaskill
Lois Catherine Howe
Marguerite Ruth Hoxie

Joan Doloris Jellema
*Elizabeth Sarah Jenks
Patricia Yvonne Johnson
Donna Berniece LaFrance
Martha Louise Locker
Maudie Graham Marshall

Margaret Ann Rendall
Esther Marie Stone
Eleanor Agnes Wanty
*Virginia Catherine Ward
Dorothy Lela Warne
Muriel Edith Wilson
Barbara Grace Yonkman

Travel Dean
Crowe Lake-
side, Ohio.

Proceeds from
\$6,000,000
borrowed to
be invested.
Committee
appointed.

Holt school
system to be
included in
teacher tr.
program.
Grace Gutzler
appointed
Inst. in Educ.

Presentation
of 1945-46
budget.

Budget of
Forestry Dept.
to be separa-
ted.

Degrees
granted end
of Summer
School 1945

ADDITIONAL ITEMS, continuedMiscellaneous, continued

7. Degrees granted, continued:

Degrees
granted

Bernice Helene Beadle
Joyce Charlotte Chapp
*Velma Etta Deeg
Jane Elizabeth Drake
Elizabeth Hills

SCHOOL OF SCIENCE AND ARTS
Bachelor of Arts

Dorothy Jean Johnson
Shirley Ann Logan
Virginia Eddy Molloy
Jane Isabelle Newton
Lillian Nan Robinson
Ligia Ester Simons-Quiroz

Helen Theresa Stonina
Dorothy Lucile Underwood
*Madalyn Maude Warren
Rosemary Warren
Richard Peters Wheeler

Bachelor of Music
Public School Music

Martha Grace Crossman
Dolores Jean Klukoski

Dahlia Pauline Kriehn

Elsie Jean Luke
*Jean Ellen Wahl

Bachelor of Science

Thomas King Barber
Douglas Clarence Brown

Paul Aaron Chapman
Shirley Jeanne Nelson
Mary Ellen Rickson

Marie Gertrude Steketee
*Blair Lawain Sweet

SCHOOL OF VETERINARY MEDICINE

Doctor of Veterinary Medicine

Henry Winston Harper, III

GRADUATE SCHOOL

Master of Arts

George August Sterns, Education

Degrees Granted, August 31, 1945

SCHOOL OF AGRICULTURE

Degree

Bachelor of Science

Prince Bondarenko

SCHOOL OF BUSINESS AND PUBLIC SERVICE

Degree

Bachelor of Arts

Walter James Boylan
M. Jayne Campbell
Sally Ann Carey

Barbara Ann Fearnside
Franklin Gregg, Jr.
**John Roger Holstrom

Donice Betty Pierce
Milton Levi Prashaw
Barbara Gene Swartz

Degree

Bachelor of Science

Mary Suzanne Ouellette

SCHOOL OF ENGINEERING

Degree

Bachelor of Science

Norman Nelson Aurand

**William Sidney Coleman
Edward James Lobdell

John Douglas McCormick

SCHOOL OF VETERINARY MEDICINE

Degree

Doctor of Veterinary Medicine

Lyle Bright Bailey
Ralph Leo Erkel
Wright Cameron Freeland

August 16, 1945

Miscellaneous, continued

7. Degrees granted, continued:

SCHOOL OF HOME ECONOMICS
Degree: Bachelor of Science
Betty Marjorie Johnson
Ruth Marian MacKool
Marjorie Ann Mizener
Betty Jane Mulder
M. Kathryn Pitcher

Betty Louise Sheathelm
Ann Dearing Snyder
Barbara Rose Stoeffler
Margaret Ann Taylor

Ella Mae Busch
*Margaret Ann Carris
*Marcia Gene Griffen
Dorothy Georgann Hayes

SCHOOL OF SCIENCE AND ARTS
Degree
Bachelor of Arts

Estella Elizabeth Barber
*Ruth Orrel Cogger
Dolores M. Fisher

Laura Cole Hemnes
*Alice Jeanette Knott
*Virginia Marie McDonald
Jewell Elizabeth Milligan

Elizabeth J. Robinson
Hedley John Stacey
Karl Daniel Streiff

Degree
Bachelor of Science

Alice Louise Hogan
** Robert Malcolm Michels

Robert Bruce Pryor
Winifred M. O'Donnell

Harry Justus Schmidt

SCHOOL OF VETERINARY MEDICINE
Degree
Bachelor of Science in Medical Technology

Alice Elaine Anderson
Susan Boyce

E. Lorraine Burklund
Eleanor Virginia Hill

Leila Jean Saunders
Florence Edith Welch

GRADUATE SCHOOL

Degree

Master of Arts

Margaret Mary Anderson
Louise Halladay Carpenter
Esther Everett
James Harvey

Fred Roman Humeston
Bessie Jones Jordan
Mary Jeanette Martin McGraw
Ruth Dillingham Nadal

Myron Henry Reyher
N. Theresa Schermer
Kathryn Elizabeth Schinbeckler
George Hervey Wilson

Degree
Master of Science

Virginia Elizabeth Buch
Laura Jean Bullard
Blanche Fearing Erkel

Kenneth John Frey
Georgia Halstead
Marjorie Ellen Hanes
Ruth Louise Ingalls

Carl Jens Christian Jorgensen
~~Humberto U. Ruiz~~
~~Elmer Christian Scheidenhelm~~

Degree
Doctor of Philosophy

Ching Tuan Cheng, Animal Pathology and Bacteriology

The meeting adjourned at 2:45 p.m.

John A. Hannah

President

Karl H. McDonald

Secretary