

SECRETARY'S ITEMS (continued)

8. Report on estimates submitted by Gillett and Johnston, of Croydon, England, for increasing the present Beaumont Tower chime to form a carillon of bells.

On motion of Mr. Daane, seconded by Mrs. Wilson, it was voted to approve the first estimate submitted by Gillett and Johnston, calling for the furnishing of ten small bells with fittings, nine manual and eleven pedal keys for the clavier with necessary adjustments, plans for the extension of the frame work of the clavier, and the services of the company's foreman in installation. The cost, including freight to Lansing and excluding import duty, was approved at \$2640.00.

9. Request of the Athletic Council for the provision of a sign at the stadium, designating it as Macklin Field.

Referred to the Buildings and Grounds Committee of the Board.

10. Request for approval of payment of \$1500.00 to the City of East Lansing, covering the College's share of costs of operation of the disposal plant for 1934-35.

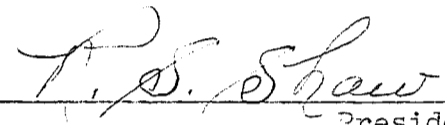
On motion of Mr. Brody, seconded by Mr. Halstead, it was voted to approve the payment of this obligation.

MISCELLANEOUS REPORTS

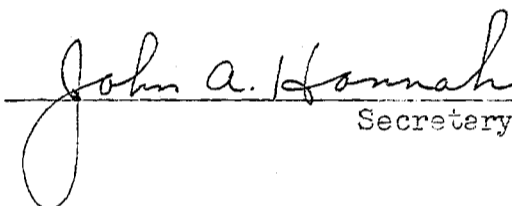
1. Report of the committee (President Shaw, Secretary Hannah, Mr. Berkey, and Mr. Halstead) appointed at the May 16th Board meeting to consider and engage an auditing firm for the College for the audit of the fiscal year 1934-35.

No report.

The meeting adjourned at 6:00 o'clock.



 President



 Secretary

Minutes of the
 Meeting of the State Board of Agriculture
 July 12, 1935

Present: Messrs. Brody (Chairman), Berkey, Daane, Downing, Halstead, Mrs. Wilson; Superintendent Voelker; President Shaw and Secretary Hannah.

Absent: No one.

The meeting was called to order at 9:40 A.M.

The minutes of the previous meeting, having been forwarded to the Board members, were approved.

RESIGNATIONS, APPOINTMENTS AND LEAVES

1. Resignation of Miss Evelyn Turner, Extension Specialist in Home Management, effective June 30, 1935. Miss Turner was granted leave of absence without pay for the period September 1, 1934 to August 31, 1935.
2. Resignation of Miss Geraldine Cooke, Instructor in the Department of Textiles, Clothing and Related Arts, effective September 1, 1935.
3. Resignation of Mr. J. A. Eicher, Instructor of Mechanical Engineering, effective September 1, 1935.
4. Resignation of Mrs. Frederick Dittman (Elsie Marquardt), stenographer in the Department of Music, effective September 1, 1935.
5. Resignation of Miss Dorothy Wickstrom, secretary to the Dean of Women, effective August 15, 1935.
6. Appointment of Miss Julia Pond as Extension Specialist in Home Management, replacing Miss Evelyn Turner (resigned) at a salary of \$1960.00 per year, effective July 1, 1935. Miss Pond has been replacing Miss Turner during her leave of absence on a temporary basis.
7. Appointment of Miss Helen F. Simmonds as Instructor in the Department of Textiles, Clothing and Related Arts, replacing Miss Cooke (resigned) at a salary of \$1750 per year, effective September 1, 1935.

Approval of estimate submitted by Gillett & Johnston for completion of carillon.

Request of Ath. Council for sign at stadium designating it as Macklin Field.
Payment of \$1500 to City of E. L. re: disposal plant.

No report of committee re: auditing firm for audit of fiscal yr. 1934-35.

Resignations
Appointments
Leaves

July 12, 1935

RESIGNATIONS, APPOINTMENTS AND LEAVES, continuedResignations
Appointments
Leaves

8. Appointment of Mr. C. C. Sigerfoos as Instructor in Mechanical Engineering, replacing Mr. J. A. Eicher (resigned) at a salary of \$2000 per year, effective September 1, 1935.
9. Appointment of a secretary to the Dean of Women, replacing Miss Wickstrom (resigned) at a salary of \$1100 per year, effective August 15th. This replacement carries with it a provision for the transfer of Miss Wickstrom's former salary of \$1200 to Miss Mabel Peterson, Housing Assistant in the office, whose salary has been \$1000.00. The \$100 total increase entailed by the shifts has been provided for in the tentative budget.
10. Appointment of Miss Helen Noyes as Extension Specialist in Clothing at a salary of \$2000 per year, effective August 15, 1935. Miss Noyes replaces Miss Irene Taylor, resigned as of that date, whose salary has been \$2475.00 per year.
11. Appointment of Miss Alice McKinney as Extension Specialist in Home Furnishing at a salary of \$2000 per year, effective September 1, 1935. Miss McKinney replaces Miss Frieda Gilmore, resigned as of that date, whose salary has been \$1860.00.
12. Recommendation of Director Baldwin for the continuation of the temporary appointment of Mr. Kauno J. Moilanen as County Club Agent in Houghton and Keweenaw Counties for the period July 1st to September 30th, at the rate of \$100.00 per month.
13. Recommendation of Director Baldwin for the continuation of the temporary appointment of Mr. Howard D. Parrish as District Club Agent for Huron, Sanilac, Tuscola and Bay Counties for the period July 1st to October 31st, at a salary of \$150.00 per month and with a travel allowance of \$50.00 per month.
14. Recommendation of Director Baldwin for the temporary appointment of Miss Ingrid C. Mattson as County Club Agent for Baraga County for the period July 1st to September 30th; at a salary of \$100.00 per month.
15. Recommendation of Director Baldwin for the temporary appointment of Mr. Charles E. Blakeslee as County Club Agent for Luce County for the period July 1st to August 31st, at a salary of \$100.00 per month.
16. Recommendation of Director Gardner that Mr. L. C. Cochran, half-time Experiment Station employe in the Botany Section, be employed full-time during the months of July and August, with the additional salary of \$100.00 per month to be drawn from the special Celery Disease Fund.
17. The following personnel recommendations are made by Dean Anthony and Director Gardner in the interest of carrying on with the U. S. Bureau of Agricultural Economics a cooperative project in regional adjustments in farming:
 1. That three-fourths of the time of the following staff members be released to the U. S. Bureau of Agricultural Economics for the months of July and August, during which time the Bureau will pay three-fourths of their salaries and the College only one-fourth:

Mr. V. A. Freeman (Animal Husbandry)	
Mr. J. A. Davidson (Poultry Husbandry)	
Mr. C. R. Megee (Farm Crops)	
Mr. F. C. Bradford (Horticulture)	
Mr. G. M. Grantham (Soils)	
Mr. G. E. Taylor (Dairy)	
 2. That the following temporary appointments be made for the months of July and August to carry on the work of the various departments:

H. T. Rogers (Soils)	\$90.00 per mo.
Val W. Silcott (Farm Crops)	90.00
D. J. Henkinson (Dairy Husbandry)	\$70.00 per mo.
Wilbur Dexter ($\frac{1}{2}$ time - Dairy)	35.00
Dorothy Stevenson "	56.00
Walter Hertzler (Animal Husbandry)	90.00
Aldin Wells (Animal Husbandry)	70.00
W. B. Andrews (Soils)	90.00
Eldon D. Pfahler (Poultry)	78.75
Lloyd Joley (Horticulture)	90.00
Morris Hughes (Horticulture)	90.00
James Watkins (Farm Crops)	90.00
Carl Gilmore (Poultry Husbandry)	90.00
 3. That \$500.00 of the salary saving effected by the above arrangements (total saving approximately \$600.00) be added to the Station Director's Office funds for expenses incident to the completion of this project.
18. Recommendation that Mr. R. J. Coleman devote full time to direction of Station WKAR and work in the Publications Department at the same salary (\$2600), with two-thirds of salary drawn from Extension funds, one-third from College. Mr. Coleman is at present on a two-thirds time basis with the Publications Department, with one-third of his time given to the Department of Music.
19. Appointment of Mr. Kermit H. Smith as Assistant in the Registrar's Office on a two-thirds time basis effective July 1st, with salary at the rate of \$900.00 per year.

RESIGNATIONS, APPOINTMENTS AND LEAVES, continuedResignations
Appointments
Leaves

20. Recommended change in Mr. William C. Keck's status from that of half time graduate assistant to Instructor in Physics, effective September 1, 1935, at a salary of \$1500 per year.
21. Recommended change in Mr. Kenneth Clark's status from that of half-time graduate assistant to full time Instructor in Chemical Engineering, effective September 1, 1935 at a salary of \$1500 per year.
22. Recommended change in Mr. K. J. Trigger's status from that of half-time graduate assistant to that of full time Instructor in Mechanical Engineering, effective September 1st at \$1500 per year.
23. Recommendation of Dean Huston that the one-year leave of absence without pay granted Miss Dorothy Parker by Board action be changed to one year's leave on half pay, effective same date - September 1st. The original recommendation was made in the belief that Miss Parker did not intend to return.
24. Request of Dean Anthony that he be granted leave of absence with pay for the approximate period July 21st to August 20th. He has been asked by the U. S. D. A. to select and purchase cattle in Denmark for special government experimental work; no expense to the College is involved.
25. Request for a six-month extension, effective July 1st, of the leave without pay which has been granted Mr. Thomas Devlin for work with the federal government.
26. Recommendation for the appointment of Mrs. Ethel Rathke as part-time Instructor in Modern Languages for the year 1935-36 at the rate of \$800.00 per year, effective September 1, 1935.
27. Recommendation that Mr. E. E. Watson, Instructor in Modern Languages, be placed on a half time basis for 1935-36 at the rate of \$900.00 per year, effective September 1, 1935.

On motion of Mr. Daane, seconded by Mr. Brody, it was voted to approve the resignations, appointments and leaves.

28. The Graduate Council makes the following recommendations as to graduate assistantships and fellowships for 1935-36:

Group I. (replacements or continuations - no additions):

- 1) Department of Animal Pathology - William T. S. Thorp as half time graduate assistant for 1935-36, succeeding Florence T. Huber.
- 2) Department of Bacteriology - Lindson P. Anderson as quarter time graduate assistant to succeed himself.
- 3) Department of Bacteriology - William B. Ardrey as quarter time graduate assistant, succeeding Lynferd J. Wickerham.
- 4) Department of Botany - Buford H. Grigsby continued as half-time graduate assistant.
- 5) Department of Botany - Ralph Lewis continued as half time graduate assistant.
- 6) Department of Botany - Harold L. Barnett continued as half time graduate assistant.
- 7) Department of Chemistry - R. Clark Dawes continued as quarter time graduate assistant.
- 8) Department of Chemistry - George T. Bauer continued as quarter time graduate assistant.
- 9) Department of Chemistry - Robert C. Olsen continued as quarter time graduate assistant.
- 10) Department of Chemistry - Ralph L. Guile as quarter time graduate assistant and another quarter time graduate assistant yet to be named, both to succeed Arthur Neeley, a half time graduate assistant.
- 11) Department of Chemistry - E. A. Rominsky as quarter time graduate assistant, succeeding Richard Saltonstall.
- 12) Department of Chemistry - Charles Noble continued as half time graduate assistant.
- 13) Department of Economics - Victor E. Smith as quarter time graduate assistant to succeed Harry E. Rice.
- 14) Department of Entomology - James M. Merritt as half time graduate assistant to succeed himself.
- 15) Department of Farm Crops - Val W. Silkett continued as half time graduate assistant.
- 16) Department of Farm Crops - James Watkins continued as half time graduate assistant.
- 17) Department of Home Management - Mrs. Eunice A. Pardee as quarter time graduate assistant under Purnell funds, replacing Miss Estelle Nelson.

28. (continued)

- 18) Department of Sociology - Leslie Oldt continued as half time graduate assistant.
- 19) Department of Soils - W. B. Andrews continued as half time graduate assistant.
- 20) Department of Soils - Fred Davis continued as half time graduate assistant.
- 21) Department of Zoology - Walter E. Heston continued as half time graduate assistant.
- 22) Department of Zoology - James T. Wilkinson as quarter time graduate assistant to succeed himself.
- 23) W. K. Kellogg Bird Sanctuary Fellowships - Durward L. Allen and Earle E. Lyman as graduate fellows, succeeding themselves.

On motion of Mr. Brody, seconded by Mr. Halstead, it was voted to approve group I.

Group II (additions and discontinuance of graduate assistantships):

- 24) Department of Animal Husbandry - add one half time graduate assistantship.
- 25) Department of Botany - add one half time graduate assistantship.
- 26) Department of Chemistry - add one half time graduate assistantship in Biological Chemistry.
- 27) Department of Forestry - add one half time graduate assistantship.
- 28) Home Economics - add one half time graduate assistantship for the nursery school.
- 29) Department of Mathematics - add one half time graduate assistantship.
- 30) Department of Medicine, Surgery and Clinic - add one half time graduate assistantship.
- 31) Department of Physics - discontinue the half time graduate assistantship (replaced by full time instructor).
- 32) Department of Soils - add one half time graduate assistantship.
- 33) Department of Chemistry - add one half time graduate assistantship in Quantitative Chemistry.

Group III (change in name)

It is recommended by the Graduate Council that the name 'Hydroquinone fellowships' be changed to 'Hydroquinone assistantships' so that the holders may be used as teaching assistants. (Money for the positions is derived from income from the Hydroquinone patent).

On motion of Mr. Brody, seconded by Mr. Downing, it was voted to approve Groups II and III as recommended.

Travel

TRAVEL

- 1. Request of Dr. F. T. Mitchell, Dean of Men, for automobile mileage and maintenance expenses on a trip to be arranged to Purdue, Ohio State, University of Akron, Penn State, and Cornell for the purpose of interviewing Deans of Men in these institutions.
- 2. Recommendation of Director Baldwin that automobile mileage on one car be granted to Ithaca, New York, and return, so that members of the Department of Economics staff may attend the American Institute of Cooperation, to be held at Cornell July 15th to 19th (expenses to be charged to Extension funds).
- 3. Request of Professor C. G. Card, that mileage allowance be granted on one car to Durham, New Hampshire, and return so that members of the Poultry Husbandry staff may attend the annual Poultry Science meeting August 6th to 8th.
- 4. Request of Director Baldwin that mileage allowance on one car be granted to Chicago and return, so that members of the Poultry Extension and Poultry Department staffs may attend the International Baby Chick Convention to be held July 29th to August 2nd. One-half of the expense is to be charged to Extension funds and one-half to Experiment Station funds.
- 5. Request of Professor Rather that mileage allowance on one car be granted to Lafayette, Indiana and return, so that members of the Farm Crops staff may attend a National Soy Bean Conference to be held at Purdue University August 23rd and 24th.
- 6. Request of Professor G. A. Brown that travelling and maintenance expenses be authorized for one member of the Animal Husbandry Department to attend the National Conference of Workers in Cooperative Meat Investigation to be held in Chicago August 13th to 15th.
- 7. Recommendation of Dean Dirks that Dr. W. L. Mallmann be allowed railroad and pullman fare to Pittsburgh and return, so that he may deliver a paper at the Central States sectional meeting of the American Water Works Association, to be held August 21st to 23rd. Expenses are to be charged to Engineering Experiment Station fund.

TRAVEL, (continued)

8. Recommendation of Dean Anthony that Mr. F. C. Strong be allowed travelling expenses only to Philadelphia and return, so that he may attend the National Shade Tree Conference to be held in August in the interests of research work with the Dutch Elm disease. Expenses are to be charged to Experiment Station funds.
9. Request of Dean Giltner that automobile mileage on one car be granted to Oklahoma City and return, so that members of the Veterinary Science staff may attend the American Veterinary Medical Association meetings August 27th to 30th. Expenses are to be charged to Veterinary Administration funds.

On motion of Mr. Daane, seconded by Mr. Berkey, it was voted to approve the travel requests.

PRESIDENT'S REPORTS

1. Approval of the continuance of Mrs. Carol Kreitner's appointment as comptometer operator in the Department of Farm Management for the six-month period beginning July 1st, at the rate of \$85.00 per month. Mrs. Kreitner replaces Mr. Thomas Devlin, who has asked that his leave of absence be continued.
2. Approval of the payment of a total of \$83.00 to eleven members of the staff who assisted at track meets and baseball games during the spring term.
3. Approval of the following travelling expenses to the American Home Economics Association meetings at Lake Forest and Chicago June 24th to 27th (referred with power at the June Board meeting):
 1. Mileage expenses on two automobiles for members of the Home Economics resident staff.
 2. Mileage on one automobile for the Home Economics Education staff.
 3. Mileage on one automobile for the Home Economics Extension staff.

On motion of Mr. Daane, seconded by Mr. Downing, it was voted to approve the President's Reports.

MISCELLANEOUS REPORTS

1. Report of the committee (President Shaw, Secretary Hannah, Mr. Berkey and Mr. Halstead) appointed at the May 16th Board meeting to engage auditors, that the firm of Jerome and Harris, Lansing, has been authorized to conduct the audit for the year ending June 30, 1935 at a cost estimated at approximately \$1400.00.

Report accepted.

2. Report on information of the firm of Shields, Silsbee, Ballard and Jennings that \$500.00, the amount set as an annual retainer fee in 1933, would be paid by the College; and authorization of the payment of \$48.75 as the balance of the retainer due for the fiscal year 1934-35. (Matter referred to the President and Secretary at the April Board meeting).

Report accepted.

3. Report of the Committee on Alumni Relations, consisting of (President Shaw, Mr. Brody, Mr. Daane and Secretary Hannah) recommending the approval of the following plan:
 1. Glen Stewart to be retained at a salary of \$2500 per year - it being understood that he is to work under the direction of the college administration.
 2. The Michigan State College Record is to be transferred to the Department of Publications, published by the College as a College publication and distributed without charge to all alumni.
 3. The alumni records are to be taken over and maintained by the College. Miss Franks is to be retained - salary to be referred to the President with power to act.
 4. It is suggested that \$500 be provided for office expenses in connection with the upkeep of the records; that an additional \$500 be provided at the discretion of the President for travel and incidentals.

On motion of Mr. Brody, seconded by Mr. Daane, it was voted to approve the four recommendations of the Committee on Alumni Relations as stated above.

4. Old debts of the Alumni Association to be paid by the College.

On motion of Mr. Brody, seconded by Mr. Downing, it was voted that the old debts of the Alumni Association be paid by the College.

BUILDING COMMITTEE ITEMS

1. After considering 29 submitted bids, it is suggested that coal be purchased as follows:
 - 7000 tons nut coal 3/4" x 1 1/4" from Amherst Fuel Company @ \$1.60.
 - 4000 tons 2" nut, pea and slack Blue Diamond from Sunnybrook Coal Co. @ \$1.25

Travel

Approval of continuation of Mrs. Kreitner

Payment of \$83 to 11 staff members

Approval of travel for H. E. meetings

Jerome & Harris appointed to conduct audit.

\$48.75 to be paid to Shields, Silsbee, Ballard etc. as bal. of retainer due.

Report of Committee on Alumni Relations app.

Old debts of alumni assoc. to be paid by College.

Purchase of coal approved

BUILDING COMMITTEE ITEMS, (continued)

1. (Continued)
4000 tons 2" nut, pea and slack Little Joe from Crummies Creek Co. @ \$1.25.
Balance to be purchased as needed during season.

The Building Committee recommends the purchase of coal as per the above.

Payment of
\$5000 to
Christmen
approved.

2. Union Building
 - (a) H. G. Christman Company of Lansing have an unpaid account totalling approximately \$20,000 covering original construction which they are willing to settle for \$5,000 payment of which should be authorized.
 - (b) Completion of the basement, first and second floors of Union Building has been filed as WPA project requiring a minimum cash contribution of \$25,000 - total cost of project \$112,000 - government to furnish \$87,000 worth of labor and materials. A minimum of \$25,000 should be made available for this project.

Completion
of basement,
1st & 2nd
floors of
Union app.

The Building Committee recommends that \$5,000 be made available from the building fund for item a, and that \$25,000 be made available from the building fund for item b, and that the total of \$30,000 be paid back to the building fund at the rate of \$5,000 per year from the income of the building.

Proposal of
First of
Michigan cor-
poration
accepted, in
re: financin
dormitories.

3. Womens dormitory - Estimated cost - \$475,000. PWA application filed in January tentatively rejected June 26th on basis that we have not authority to issue type of bonds required by PWA. PWA indicates willingness to contribute 45% cash grant if we can finance 55%, or \$261,250. Attorney General approves financing program similar to Mary Mayo Hall. Negotiations have been opened with First of Michigan Corporation of Detroit for financing.
4. Men's dormitory - Estimated cost - \$450,000. PWA application filed tentatively rejected on same basis as 3. PWA indicates willingness to contribute 45%, or \$202,500 if we can finance \$247,500.

Mr. Henry Hart, vice-president of the First of Michigan Corporation, Mr. Farrell, Manager of the Corporation Bond Department and Mr. A. L. Trout, who was familiar with the financing of the Mary Mayo Hall, conferred with the Board relative to a proposal for the financing of two new dormitories.

On motion of Mr. Deane, seconded by Mr. Brody, it was voted that the Board accept the proposal of the First of Michigan Corporation as outlined in their letter of July 12th, and that they be asked to get figures and plans for financing the proposed dormitories back to the Board at the earliest possible moment, - the Board reserving the right, however, to accept or reject plan or plans, or any part of them, which may be proposed.

Add. to Chem.
Engineering
to be filed
as PWA pro-
ject.
\$27,500 to be
made avail-
able.

5. Chemical Engineering Addition. Estimated total cost - \$50,000. This building is absolutely necessary. Present facilities take care of 16 students. Enrollment advanced Chemical Engineers this fall, 51 students. Suggest State Board make available \$27,500 for 55% of cost and petition for grant of \$22,500 for Federal PWA.

The Building Committee recommends that an amount of \$27,500 be made available from the Building Fund and that the Secretary be authorized to complete the necessary negotiations for the grant of 45% from PWA.

Action def.
on purchase
of Hartig fm.

6. Purchase of Hartig farm recommended by Dean Anthony at \$7500.

Action deferred.

Dean Bessey
requests \$100
for window
in Bot. Bldg.

7. Request for \$100 requested by Dean Bessey for cutting a window in the second floor of the Botany Building to provide more light for office and laboratory.

The Building Committee does not recommend this request.

\$100 app.
for roof on
barn at Soils
Station.

8. Request for \$100 for roof on a barn at the Soils Station at Mancelona recommended by Professor Millar and Dean Anthony.

The Building Committee recommends the above request, money to be drawn from the Soils Department budget.

Tennis courts
to be built.
Trans. of
\$3500 from
Womens Gym
store rev.
fund.

9. Dean Huston recommends the transfer of \$3500 from Womens Gym store revolving fund to construction of tennis courts for women.
10. The Athletic Council recommends construction of 20 clay and 6 concrete tennis courts immediately.

The Building Committee recommends combining items 9 and 10 and authorizing the Secretary to prepare a WPA project covering this construction of 20 clay and 6 concrete courts, - the College to contribute \$3500 transferred from the Womens Gym store revolving fund. It is understood that the five courts next to the Womens Building on Grand River Avenue are to be removed and the material used in the construction of new courts.

11. Wells Hall - Dormitory Committee recommends:
 1. Repair shower rooms.
 2. Repaint and repair walls.
 3. Repaint beds.

BUILDING COMMITTEE ITEMS (continued)

11. (continued)

The Building Committee recommends the three items above and the transfer of \$2500 from the Special Alterations Account set up for the remodeling of the Administration Building to Alterations and Repairs for this Wells Hall item.

Wells Hall
Repairs

4. Replace 41 single beds, 6 double beds, 133 mattresses, 24 dressers, 9 tables, 15 chairs at estimated cost of \$1327.50.

The Building Committee recommends item 4, estimated cost of \$1327.50 to be borrowed from the Rehabilitation Fund,- this amount to be repaid from Wells Hall income.

12. Womans Building. The Dormitory Committee recommends:

1. Repaint and repair walls in the following 21 rooms - 114, 112, 110, 120, 118, 212, 210, 206, 230, 234, 229, 302, 306, 312, 314, 324, 328, 406, 404, 434; the hall on 4th floor; salad room; helps' dining room; ceiling in main dining room and kitchenette on 2nd floor. Estimate - \$700.

Action deferred
on Womans
Building re-
quest for
repairs.

The Building Committee recommends action deferred on the above item.

2. One davenport and 7 chairs reupholstered, \$100.00.
3. 24 new mattresses at \$6.50 each, \$156.00.
4. 24 mattress covers, \$29.00.

Furniture to
be purchased
for W. B.

The Building Committee recommends items 2, 3, 4, amount to be drawn from the Womans Building Budget.

13. Mary Mayo Hall. The dormitory committee recommends:

1. Paint walls of suits, corridors, stairways, shower and toilet rooms, kitchenettes, and telephone booths. (2 coats of paint) \$400.00.
2. Build 2 recreation rooms in basement and install ventilating system, \$700.
3. Install panic bars on 11 doors, \$352.45.
4. Reupholster 2 settees and 1 chair, \$85.00.
5. Clean and make minor repairs on furniture, \$100.00.
6. Curtains for recreation, \$50.00.
7. Rubber matting for kitchen, \$100.00.

Improvements
in Mary Mayo
approved.

The Building Committee recommends the seven items under 13, the amount to be drawn from the Mary Mayo Hall depreciation fund.

14. Wells Hall Dining Room Needs.

1. Remove old coffee urn - install new one which is on hand now.
2. Repair thermostat on baking oven.
3. Overhaul dishwasher.
4. Repair hot water tank over kitchen stove.
5. Fix water valve on potato peeler.
6. Put bars on storeroom windows.
7. Table and counter tops need refinishing.
8. Repair motor and piping in refrigerator.
9. Need canopy over kettles - something to carry away odors and steam.

Action de-
ferred on
Wells Hall
Dining Room
Needs.

The Building Committee recommends action deferred on item 14.

15. Request of Olds Motor Works for loan of bleachers.

The Building Committee recommends the granting of the above request subject to completion of arrangements with the Secretary.

Loan of
bleachers to
Olds Motor
Works app.

16. Report of Michigan Road Show - October 20 - 25 in Demonstration Hall.

Road Show
Oct. 20-25.

17. Campus Walks. Building and Grounds walk recommendations as per list on file. Suggest authorization to file as WPA project, concrete walks to the amount of a college contribution of \$3,000 for materials, with the understanding that this is to cover most urgently needed walks; remainder to be deferred until next year.

New campus
walks app.

The Building Committee recommends that the Secretary be authorized to prepare WPA project covering construction of concrete walks, the college to contribute an amount not to exceed \$3,000 for materials for this project - this money to be taken from the Rehabilitation Fund.

18. Request from Poultry Department for \$35.00 for screen doors for Harrison Road building on a replacement.

Screen doors
for Harrison
Rd. Poultry
Bldg approved

The Building Committee recommends the above request, the amount of \$35.00 to be drawn from Poultry Department budget.

19. Report of FERA progress and road situation.

On motion of Mrs. Wilson, seconded by Mr. Deane, it was voted to approve the recommendations of the Building Committee.

MISCELLANEOUS

Diplomas
granted at
close of
Summer Session

1. Recommendation that diplomas be granted to those students who have completed the required work at the end of the regular Summer Session, July 26th, or at the close of the twelve-weeks session, September 6th, according to the records of the Registrar.

On motion of Mr. Halstead, seconded by Mr. Brody, it was voted to approve the above item.

Course in
Police Train-
ing approved.

2. At the meeting of the Faculty July 1, 1935, the proposed curriculum to be given in Police Training in cooperation with the Michigan Crime Commission and the Michigan State Police was presented for discussion. The course was approved in principle to be recommended to the Board, but definite Faculty action was postponed until the next meeting. The faculty committee appointed to consider the establishment of a course in Police Training makes the following recommendations:

- a. That students in this course be permitted to enroll in Military Science 411 and 412 without charge.
- b. That Donald Bremer be appointed as organizer of the special courses involved, under the supervision of the Applied Science Division. (This is in addition to his present duties.)
- c. That Mr. Bremer's salary be increased from \$2185.00 to \$2500.00.

Donald Bremer
appointed
organizer of
Police course

On motion of Mr. Deane, seconded by Mr. Brody, it was voted to approve in principle the proposed curriculum to be given in Police Training and also the three recommendations of the committee, and to refer the matter back to the Faculty with power.

Repayment
authorized to
C.D. Bell -
sum of \$5,000
which was
given as a
student loan
fund.

3. Recommendation of Dean Emmons that the Board authorize repayment to Mr. Charles D. Bell of the sum of \$5,000 made available to the College for students loans several years ago as a demand note without interest, as the money is repaid to the College by students who have borrowed it.

On motion of Mr. Halstead, seconded by Mr. Deane, it was voted to approve the above recommendation.

Deans or
Directors not
to be reim-
bursed for
summer school
work.

4. Request of Professor Nelson, Director of Summer Session, that the Board rule on salaries to be paid deans, directors, and other members of the staff in the same salary ranking. In 1930 the Board ruled that those receiving \$6,000 or more in salary should not be paid in addition for Summer Session work (1934-35 salaries for deans and directors average, approximately \$4600.00).

On motion of Mr. Berkey, seconded by Mr. Deane, it was voted that effective at the beginning of this summer session, work performed by deans during the summer session be considered part of their duty without extra pay.

Entertainment
fee to be
waived for
24 students
who entered
under FERA

5. Recommendation of the summer session committee that the entertainment fee of \$1.00 regularly charged summer school students be waived for the 24 students who entered special classes under the FERA as requested by the Director of Emergency Relief Commission.

On motion of Mr. Halstead, seconded by Mr. Brody, it was voted to approve the above recommendation.

DeGay Ernst
reappointed
to Alumni
Council.
Also Huston
and Field.

6. Recommendation of the Alumni Association that Mr. DeGay Ernst be reappointed as alumni member of the Athletic Council for the term July 1, 1935 to June 30, 1937.
7. Recommendation that Dean Ralph Huston and Professor Lawrence Field be reappointed as faculty members of the Athletic Council for the term July 1, 1935 to June 30, 1937.

On motion of Mr. Deane, seconded by Mr. Brody, it was voted to approve items 6 and 7.

Acceptance of
\$2500 from
Rackham fund

8. Presentation for Board acceptance of the sum of \$2500.00 from the Horace H. Rackham and Mary A. Rackham Fund, to be set up as Rackham Fund Number 2 under the direction of the Bacteriology Department and to be used for the study of brucellosis at Eloise State Hospital.

On motion of Mr. Brody, seconded by Mr. Halstead, it was voted to accept the sum of \$2500 from the Horace H. and Mary A. Rackham Fund as per the above recommendation.

Approval of
agreement with
Squibb for
pooling of
Hydro. patents

9. Presentation for Board approval of the memorandum of agreement between the Michigan State Board of Agriculture and E. R. Squibb and Sons for the pooling of Hydroquinone patents number 1,745,604 and 1,947,432 (statement on file).

On motion of Mr. Halstead, seconded by Mr. Brody, it was voted to approve the above mentioned agreement.

Band to be
given one out
of state trip
each fall.
Temple at
Phila. this
year.

10. Recommendation of the Band Committee that the band be given one trip each fall term to a football game played outside the state, and that the 1935 trip be to Philadelphia for the Temple game.

On motion of Mr. Deane, seconded by Mr. Berkey, it was voted to approve the above recommendation of the Band Committee.

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MISCELLANEOUS (continued)

11. Presentation for Board acceptance of a gift of \$100.00 from the Lensing Commandery, Knights Templar to the band in return for its services at the Knights Templar Conclave in Flint during May. Professor Richards recommends that this be added to the revolving Entertainment Fund of the band.

Acceptance of \$100 for Band Fund for Lensing Commandery.

On motion of Mr. Brody, seconded by Mr. Halstead, it was voted to accept the gift of \$100 from the Lensing Commandery, Knights Templars and that a letter of thanks be sent.

12. Report of the Comptroller on the completion of the revision of the inventory for the period July 1, 1932 to June 30, 1934. The figure submitted for the total inventory June 30, 1934 was \$7,716,248.57. This figure has been corrected to read \$7,257,603.56.

Inventory revised.

Report accepted.

13. Request for authorization of payment of the Summer Session payroll, which totals approximately \$21,398.30 this year (1934 payroll amounted to \$21,900.14).

Approval of 1935 summer session payroll.

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to approve the 1935 Summer Session payroll.

14. Accident and first aid report on Fred Jensen, Buildings and Grounds employee who contracted blood poisoning while at work. Time lost 23 hours at 40¢ - total claim, \$9.20.

Accident report - Fred Jensen.

On motion of Mr. Brody, seconded by Mrs. Wilson, it was voted to approve the accident report on Fred Jensen.

15. Presentation of a letter from Mr. Joseph F. Cox relative to the proposed new course in Police Training.

Letter from Mr. Cox re: Police Training course.

On motion of Mr. Daane, seconded by Mr. Brody, it was voted that the letter from Mr. Cox be acknowledged and placed on file.

16. Approval of the 1935-36 budget.

Approval of 1935-36 budget.

On motion of Mr. Daane, seconded by Mr. Berkey, it was voted to approve the 1935-36 budget in the amount of \$2,342,794.75, individual items within the budget subject to some change.

The meeting adjourned at 4:30 P.M.

R. S. Shaw
President
John A. Hannah
Secretary

There was no meeting of the State Board of Agriculture
during the month of August 1935.
