

MINUTES OF THE
MEETING OF THE STATE BOARD OF AGRICULTURE
JUNE 9, 1927

THE MEETING WAS CALLED TO ORDER AT 2 P.M.

Present: President Butterfield, Mrs. Stockman, Messrs. McPherson, Gowdy, Watkins, McColl and Acting Secretary Schepers.

Absent: Messrs. Brody and Secretary Halladay.

FINANCIAL REPORTS AND OTHER BUSINESS CONNECTED WITH THE FINANCES OF THE INSTITUTION

1. The Controller presented a financial report for the period ending May 31, 1927.
2. The President presented a letter from Mr. McCarthy relative to Union bills.
3. The President presented a resume of the Legislative appropriations.

Controller's
financial re-
port
Union Bills
Resume of Leg-
islative Appro

REPORTS FROM COMMITTEES OF THE BOARD, AND NEW BUSINESS FROM MEMBERS OF THE BOARD.

1. The report of the Special Committee on the Department of Philosophy was presented.

Dept. of Philos-
ophy

On motion of Mr. McColl, it was voted to accept the report of the committee.

2. The report of the Special Committee in regard to the Music Department was presented.

Com. report re
Music Dept.

On motion of Mr. McColl, it was voted to accept the report of the Special Committee and establish a salary of \$5000.00 a year.

3. Recommendations were read from a Special Committee in regard to the Horse Show and Lansing Riding Club.

Spec. Com. recom-
in re H. Show
& L. Riding Clu

On motion of Mr. McColl, it was voted that the Special Committee, composed of Messrs. Watkins, Brody and Schepers, report at the next meeting regarding the above matters.

4. A report was presented from the Special Committee dealing with the County Agent for Berrien County.

Spec. Com. rept
re Co. Agt.
Berrient County

Mr. Gowdy reported that satisfactory arrangements had been made and that the above County Agent would be retained until January 1, 1928.

5. A report was presented from the Faculty Committee on Insurance.

Report on In-
surance

On motion of Mr. Watkins, it was voted to refer the above matter to Professor Emmons and Mr. Schepers.

6. On motion of Mr. McColl, it was voted that the matter of expenses of the Glee Club, not to exceed \$100, be referred to the finance committee.

Glee Club ex-
penses not to
exceed \$100

EXECUTIVE ORDERS FOR CONFIRMATION.

1. The President asked confirmation of the executive order authorizing Dr. Olin to close the hospital during July and August with the exception of one nurse to be on duty for First Aid until July 31.

Dr. Olin author-
ized to Close
hospital dur-
ing Ju. & Aug.

On motion of Mr. McPherson, it was voted to approve the above executive order.

RECOMMENDATIONS FROM THE PRESIDENT FOR ACTION OF THE BOARD

1. The President recommended leave of absence for a year for Miss Miles, two months with pay and ten months without pay.

Leave of Ab.
Miss Miles

On motion of Mr. Watkins, it was voted to leave the above matter with the President.

2. The President recommended that the following Faculty members be appointed to membership in the new Athletic Council: Professor A. J. Clark, Dean E. H. Ryder, Professor O. E. Reed, Professor J. F. Cox.

Faculty member
apptd to mem-
ship in new
Ath. council

On motion of Mr. McColl, it was voted to appoint the above named to the Athletic Council.

3. The President presented the proposal of the Department of Physical Education for a special pamphlet to prospective students.

Spec. pamphlet
for Phys. Ed.

On motion of Mr. Gowdy, it was voted to refer the above matter to the President with power to act.

4. The question of naming the New Armory was brought before the Board.

Re: Naming New
Armory-deferr-
ed

On motion of Mr. McColl, it was voted that it is inexpedient to name the Armory at this time.

5. The President presented a letter from Dr. John R. Mott in regard to special service of the President during the next year.

Spec. Service
of Pres. during
next year

On motion of Mrs. Stockman, it was voted that the request be granted.

Merck & Co.
\$500 for Research
Fellowship

Stanley Whitlock-Research
in Iodine work

Re:David Penner

Amble St.Bank
re potato exp.
farm.
Assn.of Commer
ce-Lakeview re
potato exp farm
Mich.Potato Pro
ducers Assn.

Comm.apptd to
go over potato
exp.sta. needs

Fidelity & Cas
ualty Co.-re
Sec.H's Bond.

Organic Chem.
Asst.Fall term

Leave of Ab.
Prof.L.G.Morell

Wilson Martin
resignation

Status of
Radio Station

Instruc.inDraw
deferred
Inst.Economics
deferred
Position in
Depts.Soils &
Farm Crops -
deferred

Letter from
Pres.Coolidge
Letter from
Jos.B.Cotton

Resignations &
Appointments

6. The President presented a statement from Dr. Giltner regarding the receipt of \$500.00 from Merck and Company for Research in Iodine work.

It was voted that the Board accept with thanks the \$500 from Merck and Company for the establishment of a Fellowship in Parasitology, the plan being to work with iodine as a disinfectant and vermicide. It was also voted that Mr. Stanley Whitlock be appointed to this position.

RECOMMENDATIONS FROM THE SECRETARY FOR ACTION OF THE BOARD

1. Mr. Lavers presented a letter in regard to David Penner.

On motion of Mrs. Stockman, it was voted to refer the above matter to the Building Committee and the President.

2. A letter was read from the Amble State Bank regarding the potato experiment farm.
3. A letter was read from the Association of Commerce of Lakeview regarding the potato experiment farm.
4. A petition was presented from the Michigan Potato Producers' Association.

The President recommended that the President of the Board appoint a special committee presumably to act with some committee of the staff to investigate all the points brought out in the petition of the Potato Growers' Association and to make a report with recommendations at a future meeting of the Board.

On motion of Mr. McColl, it was voted to appoint Messrs. McPherson, Gowdy, Dean Shaw, Dean Willard and President Butterfield, a committee to take up the whole matter of the potato question.

5. A letter was read from the Fidelity and Casualty Company of New York regarding Secretary Halladay's Bond.

No action.

RECOMMENDATIONS FROM DEANS, DIRECTORS, OR OTHER OFFICERS, FOR ACTION OF THE BOARD

1. The Committee on Advanced Degrees recommended the establishment of an additional half-time assistant in Organic Chemistry, beginning Fall Term, 1927.

No action.

2. Professor Chapman recommended that a leave of absence be granted Professor L. G. Morell for the year beginning September 1, 1927, without pay.

On motion of Mr. McColl, it was voted to approve the above recommendation.

3. Professor Chittenden recommended that the resignation of Wilson Martin as Research Assistant in Forestry be accepted, effective July 31, 1927.

On motion of Mr. Gowdy, it was voted to accept the above resignation.

4. The question of the status of the Radio Station was brought before the Board.

On motion of Mrs. Stockman, it was voted that a protest be made in behalf of the Board, and that the matter be referred to Mr. Hasselman, Mr. Lavers and M r. Schepers.

5. Dean Bissell presented the question of an additional instructor in drawing.

6. Dr. Hedrick presented the question of a new Instructor in Economicx.

7. Dean Shaw presented the recommendations of Professor Cox and Professor McCool for the creation of a new position and the appointment of an additional member to the staff in each department.

The various items were considered. All requests for appointments are to be approved at a later date.

REPORTS FROM PRESIDENT AND SECRETARY FOR RECORD OR INFORMATION.

1. President Butterfield read a letter from President Coolidge.
2. The President read a letter from Joseph B. Cotton.
3. The President reported the following resignations and appointments for confirmation by the Board.

Barrett Lyons,	resigned,	Instructor in English,	.effective	Aug. 31, 1927.
Elwood P. Lawrence,	appointed,	" " "	"	Sept. 1, 1927 \$1800 yr
B. F. Kindig,	"	" " "	"	April 1, 1927, year
R. E. Lowney,	"	half-time Inst. Mathematics,	"	Sept. 1, 1927 \$900 yr
C. A. Jacokes,	"	" " " "	"	" " " \$900 yr.
Chas. S. Gibbs,	"	Grad. Asst. Bacty	"	" " " \$80-10 mos.
D. B. Mayer,	"	" " An. Pathology,	"	" " " " mo " "
Leland W. Lamb,	"	" " Dairy	"	" " " " " " "
Dorothy Permar,	"	" " Zoology	"	" " " " " " "
Ernest A. Walker,	"	" " Botany	"	" " " " " " "
L. M. Ames,	"	" " "	"	" " " " " " "
Harold L. Kohls,	"	" " Farm Crops	"	" " " " " " "

Marion Lewis,	appointed	Instructor in Clothing,	eff. Sept. 1, 1927,	\$1700 a yr.
Sarah Cooledge	"	(Instructor in Nutrition $\frac{1}{2}$ time)	" " "	"
		(Instructor in Child Study $\frac{1}{2}$ time)	" " "	\$2000 a yr.
Lois Jane Munn,	"	Inst. in Related Arts,	eff. " " "	\$1800 yr.
Catherine Miller,	"	" " Child Study,	" " "	\$1800 yr.

Resignations & Appointments

On motion of Mrs. Stockman, it was voted to accept the above resignations and approve the appointments.

4. The President reported the following authorizations for Out-of-State Travel:

Out-of-State Travel

Prof. H. S. Reed,	Toledo, O.,	Inspection trip with senior Chem. Engr. Students.
Prof. Woods,	Chicago,	American Water Works Asso. meeting June 9th.
Dr. Marie Dye,	Rochester, N.Y.	Federation of Soc., for Exp. Biology, April.
J. M. DeHaan,	Northwestern U.,	Psychological convention.
Mrs. Byers,	Asheville, N.C.,	American H. E. Asso., June 20 - 24.
Dr. Huddleson,	Akron, O.	on acct investigation animal pathology.
Dr. Hedrick,	U. Of Illinois,	business administration meeting.
Mr. Fergus,	From Columbus, O.,	interview regarding position.
Mr. Addy,	Madison, Wis.,	Poultry Extension Conference.
Dean Krueger,	Asheville, N. C.,	Amer. H. E. Asso., week of June 20.
Dean Shaw,	Chicago,	
Dr. McCool,	(Kansas City, Missouri,	International Soils Science tour and Washing-
	ton, D. C.,	meeting.
Two members,		
Soils Dept.,	Washington, D. C.,	transportation expenses
Dean Ryder,	Boston, New Haven, etc.,	to interview candidates
Prof. Clayton,	Chicago,	Institute of Cooperation, June-July, traveling expenses.
G. A. Getman,	Chicago,	Corn Borer Control Committee meeting, June 6th.

THE MEETING ADJOURNED AT 5:30.

B. L. Butterfield
President

S. L. Halladay
Secretary

MINUTES OF THE
MEETING OF THE STATE BOARD OF AGRICULTURE
JULY 22nd & 23rd, 1927

THE MEETING WAS CALLED TO ORDER AT 5 P. M. FRIDAY AND AT 9 A. M. SATURDAY

Present: President Butterfield, Mrs. Stockman, Messrs. Watkins, Brody, McColl, Gowdy, McPherson and Secretary Halladay.

FINANCIAL REPORTS AND OTHER BUSINESS CONNECTED WITH THE FINANCES OF THE INSTITUTION.

1. The Controller presented his annual report.

Controller's report.

On motion of Mr. Brody, it was voted to accept the report.

2. The President presented the annual budget for the fiscal year 1927-8.

Presentation of Budget 1927-28

On motion of Mr. McPherson, it was voted that all indebtedness of the college be deducted the first year and that the budget be referred to a Committee composed of the President, the Secretary, Mr. Brody and Mrs. Stockman, but that the Extension budget be considered separately.

Exten. Budget considered separately

3. The President presented a statement concerning new positions and changes in the staff.

New positions & changes in staff referred Budget Comm.

On motion of Mr. Brody, it was voted to leave this matter to the Budget Committee with power.

4. On motion of Mr. McPherson, it was voted that the Extension Budget be amended to cover all expenses of the Department of Continuing Education.

Extension Budget cover expenses ContEd.

5. On motion of Mr. McPherson, it was voted that the committee's report be accepted and that the budget for the Extension and Continuing Education be considered settled.

Extension & Cont. Ed. matter settled.

6. It was voted to make the following new appointments:

Miss Edna Gleason was appointed to the position of Extension Specialist in Clothing, with a salary of \$265 a month, for the period September 1, 1927 to June 30, 1928.

Edna Gleason, Apptd.

Miss Irene Taylor was appointed to the position of Extension Specialist in Clothing, with a salary at the rate of \$2640 a year, effective August 22, 1927.

Irene Taylor Apptd.

Miss Rosalind Jewett was appointed to the position of Home Economics Specialist, at a salary of \$3000 a year, effective September 1, 1927.

Rosalind Jewett. Apptd.