

Minutes of the
Meeting of the State Board of Agriculture
June 11, 1934

Present: Messrs. Brody, Chairman; Berkey, Daane, Downing, Halstead, Superintendent Voelker, President Shaw and Secretary Halladay.

Absent: Mrs. Wilson

The meeting was called to order at 2:15 after a luncheon in the Womens Building for the Commencement Platform Party, - the Commencement exercises having been held at 10:30 this morning.

The minutes of the previous meeting were approved, having been in the hands of the Board members.

LEAVES

Leaves

1. Recommendation of Director Baldwin that C. R. Oviatt, Extension Specialist in Farm Crops, be granted leave of absence for three months to assist the Sugar Section of the Agricultural Adjustment Administration. During this period Mr. Oviatt's salary will be paid by the Administration.
2. Recommendation of Dean Dye that Miss Elizabeth Whittaker, Assistant Professor of Home Economics be granted leave of absence for one year without salary, beginning September 1, 1934, because of illness.
3. Recommendation of Dean Huston that G. W. Bradt, Instructor in Zoology, be given leave of absence for the school year 1934-35 at half pay (present is \$2100.00).
4. Recommendation of Director Baldwin that Miss Evelyn Turner, Extension Specialist in Home Management, be granted leave without pay for one year, beginning September 1, 1934 and ending August 31, 1935.
5. Request from Director Baldwin that Keith Himebaugh be granted the month of June for special services with the United States Department of Agriculture. Mr. Himebaugh is taking this period in lieu of his annual vacation.

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to approve the above leaves.

APPOINTMENTS

Appointments

1. Recommendation of Dean Dye that Dr. Margaret Ohlson be appointed Assistant Professor in Nutrition for one year, beginning September 1, 1934, at a salary of \$2200.00 (replacing Miss Whittaker).
2. Appointment of Chester A. Lawson as Instructor in Zoology for the school year 1934-35 only at a salary of \$1050 (replacing Mr. Bradt).
3. Appointment of Miss Julia Pond to the staff of Home Economics Extension for one year, beginning July 1, 1934, at a salary of \$155.00 per month. Miss Pond's title for the first two months should be general home economics specialist and for the last ten, when she will replace Miss Evelyn Turner, should be Home Management Specialist.
4. Appointment of Mr. Clyde May as Extension Specialist in Farm Management for one year beginning July 15, 1934, at a salary of \$2000.00 per year. Mr. May will replace Mr. Hauke (whose salary was \$2200.00) who is on leave for one year beginning that date.
5. Appointment of Mr. W. K. Ellis as Research Assistant in Soils, effective July 1, 1934, at a salary of \$1,700 per year. Mr. Ellis replaces A. L. Grizzard, who resigned March 8, 1934.

On motion of Mr. Berkey, seconded by Mr. Daane, it was voted to approve the appointments.

TRAVEL

Travel

1. Request of Dean Dirks that mileage be allowed on one automobile to Cornell University so that four staff members may attend the meetings of the Society for the Promotion of Engineering Education, during the week of June 18th.
2. G. W. Hobbs, Associate Professor of Mechanical Engineering, to the meetings of the Society of Automotive Engineers at Saranac Lake, New York, the week of June 18th. Railroad transportation is requested.
3. Jackson E. Towne, H. S. Patton, E. L. Austin to Montreal for the conference of the American Library Association June 25th to 30th. Messrs. Patton and Austin have requested transportation expenses (approximately \$45.00 each) and Mr. Towne transportation and lodging (totalling \$66.00 approximately).
4. R. J. Baldwin to Washington, D. C., for contact with the federal office of Cooperative Extension work; all expenses.
5. Request for mileage expense on one automobile to New York City so that eight members of the Home Economics Extension staff may attend the American Home Economics Association meetings June 22nd to 29th.

6. Request for mileage expense on one automobile so that eight members of the Home Economics staff may attend meetings of the American Home Economics Association in New York City June 22nd to 29th.

On motion of Mr. Brody, seconded by Mr. Downing, it was voted to approve the travel requests except item #3 which is being left to the President to adjust as he sees fit.

MISCELLANEOUS

G. Verne Branch re-appointed to Athl. Council

1. Re-appointment of G. Verne Branch of Detroit, as alumni member of the Athletic Council for the two-year term from July 1, 1934 to June 30, 1936.

On motion of Mr. Daane, seconded by Mr. Halstead, it was voted to approve the appointment of Mr. Branch.

Ryder and Clark re-appointed to Athletic Council.

2. Re-appointment of the following faculty members on the Athletic Council: E. H. Ryder and A. J. Clark for the two-year period July 1, 1934 to July 1, 1936.

On motion of Mr. Daane, seconded by Mr. Brody, it was voted to approve the re-appointment of Dean Ryder and Professor Clark on the Athletic Council.

Ten competitive scholarships author. for Band for 1934-35.

3. Recommendation of the Administrative Group that ten competitive scholarships among new students be authorized for the Band. The scholarships are to be based upon ability in music and scholastic attainments in the high school preparatory course, and candidates may be recommended by Mr. Falcone to the Scholarship Committee for final selection. Students admitted to these scholarships will be excused from the course fees; such appointments shall be for one college year only 1934-1935.

On motion of Mr. Daane, seconded by Mr. Berkey, it was voted to approve the above recommendation of the Administrative Group.

Continuance of Fremont Canning Co. Fellowship

4. Offer of the Gerber Products Company for the continuance of the Fremont Canning Company Fellowship. The company supports the work with \$3,200 per year, and the salary of the research worker has been \$2,200.00.

On motion of Mr. Berkey, seconded by Mr. Downing, it was voted to approve the above offer of the Gerber Products Company.

Trans. of \$75 from Dunbar to Pl. Physi. \$250 from Dunbar to Lib. Section.

5. Request of Director Gardner for the transfer of \$75.00 from the amount allotted to the Dunbar Experiment Station to the account of the Plant Physiology Section, and of \$250.00 from the Dunbar Station account to that of the Library Section.

On motion of Mr. Halstead, seconded by Mr. Downing, it was voted to approve the above item.

Request that student teach. budget be increased \$900 ref. to Pres.

6. Request of E. L. Austin, head of the Department of Education, that the student teaching budget be increased by an amount sufficient to cover a deficit of approximately \$900.00. This deficit has been caused by an increase in enrollment over last year, on which number the budget for this year was based (\$25.00 per student teacher per term is paid to the board of education).

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to refer the above item to the President with power to act.

Rec. that R.H. Westveld be raised in rank to Assoc. Prof. and salary increased, ref. to Adv. Com.

7. Recommendation of Dean Anthony that R. H. Westveld, Assistant Professor in Forestry, be raised to the rank of Associate Professor and that his salary be increased from \$2355.00 a year to \$3000. Mr. Westveld has been offered the position of Chief Forester in charge of Erosion Control by the federal government at a salary of \$3600 per year.

On motion of Mr. Halstead, seconded by Mr. Berkey, it was voted to refer the above item to the Advisory Committee with power to act.

Req. that College approp. \$1000 to cover indebtedness of Alumni Asso. to Campus Press

8. Request from the Michigan State College Alumni Association that the College appropriate an amount of \$1000 to cover their indebtedness to the Campus Press.

On motion of Mr. Daane, seconded by Mr. Brody, it was voted to refer the above matter to the President with power to act.

Req. from E.L. State Bank that bonds be exchanged

9. Letter from Mr. H. S. Lucas of the East Lansing State Bank requesting the State Board of Agriculture to authorize the exchange of \$2,000 Oneida and Eagle Township No. 12 bonds.

On motion of Mr. Downing, seconded by Mr. Halstead, it was voted to refer the above matter to Mr. Daane.

PRESIDENT'S REPORTS

Appt. of Mr. John Page to Summer School staff. Travel of Miss Green and Mr. Kettunen to Wash. Stanley Weitz and Rex Norris to Philadelphia

1. Approval of the appointment of Mr. John S. Page to the staff of the summer school at a salary of \$300.00.
2. Authorization of travel with expenses for Miss Lola Belle Green and A. G. Kettunen, who are to be in charge of the Michigan delegates to the National 4-H Encampment in Washington June 14th to 20th.
3. Authorization of out-of-state travel for Stanley Weitz and Rex Norris to Philadelphia to participate in the national inter-collegiate tennis tournaments June 25th to 30th, as recommended by the Athletic Council.

PRESIDENT'S REPORTS, cont.

4. Approval of the request of Professor P. A. Herbert that the forestry summer camp be conducted this year in the Monongahela National Forest, West Virginia, with the provision that expenditures shall not exceed those of last year. The Dunbar Forest Experiment Station is occupied this year by a two hundred man conservation camp.
5. Delegation of W. A. Davenport with maintenance expenses only to attend the annual meeting of Superintendents of Buildings and Grounds held at Chicago University May 24th, 25th and 26th.

Forestry Camp
to be held
in Monongahela
Nat. Forest
W. Va.

Delegation
of Mr. Daven-
port to
Chicago.

On motion of Mr. Berkey, seconded by Mr. Daane, it was voted to accept the President's Reports.

The meeting adjourned at 3:45 P.M.

R. S. Shaw

President
H. H. Halladay

Secretary

Minutes of the
Meeting of the State Board of Agriculture
July 5, 1934

Present: Messrs. Brody, Chairman; Berkey, Daane, Downing, Halstead, Dr. Eugene Elliott, representing the Superintendent of Public Instruction; President Shaw and Secretary Halladay.

Absent: Mrs. Wilson

The meeting was called to order at 3:45 P.M.

The minutes of the previous meeting were approved, having been in the hands of the Board members.

RESIGNATIONS

Resignations

1. Resignation of W. T. Oglesby, Instructor in Physiology and Pharmacology effective August 31, 1934.

On motion of Mr. Brody, seconded by Mr. Daane, it was voted to accept the above resignation.

2. The following resignation was received from Herman H. Halladay, Secretary of the State Board of Agriculture, effective January 1, 1935:

July 5, 1934

"State Board of Agriculture
East Lansing, Michigan

Gentlemen:

I hereby tender my resignation as Secretary of the State Board of Agriculture, to take effect January 1, 1935.

I wish to take this opportunity to thank the members of the Board, both past and present, for the many courtesies that have been extended to me from time to time and for the confidence that has been placed in me.

Yours very truly,

(Signed) Herman H. Halladay

Secretary"

On motion of Mr. Daane, seconded by Mr. Berkey, it was voted that the resignation of Herman H. Halladay, Secretary of the State Board of Agriculture, as this date presented, be accepted effective January 1, 1935, salary to be continued until that date at the same rate of pay as paid during the past year; and the members of the Board hereby extend to Mr. Halladay their best wishes for his future success and happiness. Unanimously carried.