

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
June 11, 1954

Present: Mr. Brody (Chairman); Messrs. Akers, Armstrong, Mueller, Rouse; Miss Jones; Dr. Taylor, President Hannah, Treasurer May and Secretary McDonel

Absent: No one

The meeting was called to order at 10:15 a.m.

The minutes of the last meeting were approved.

Since this was the first meeting of the full Board since January, when the new six-year terms as members of the Board began for Clark L. Brody and Arthur K. Rouse, an item of business was the organization of the Board.

On motion of Mr. Mueller, seconded by Mr. Armstrong, it was unanimously voted to re-elect Mr. Brody as Chairman of the Board for the two-year period ending December 31, 1955.

C.L. Brody
Chairman for
2-year
period.

PRESIDENT'S REPORT

Appointments

Appointments

1. Appointment of LaVerne William Wegener as Assistant County Agricultural Agent in St. Clair County at a salary of \$6000 per year on a 12-month basis, effective May 10, 1954. This is a new position to be paid one-half from Smith-Lever and one-half from State Offset funds.
2. Appointment of Lawrence L. Boger as Professor and Head of the Department of Agricultural Economics at a salary of \$10,000 per year, effective May 10, 1954.
3. Appointment of Laszlo Borbas as Assistant Professor of Foreign Languages at a salary of \$5200 per year on a 10-month basis, effective September 1, 1954, to replace H. R. Dunn, resigned.

Miscellaneous

B.D. Kuhn
assigned to
Ryukyus

Res. F.B.
Rainsberry
Apr. 30 '54

H.H. Anderson
reinstated
May 26, 1954

1. Assignment of Bernard D. Kuhn, State Agricultural Extension Leader, to the project at the University of the Ryukyus at a salary of \$11,750 per year, effective July 16, 1954.
2. Corrected the date of the resignation of Frederick B. Rainsberry Instructor in Humanities, from March 31 to April 30, 1954.
3. Change in the effective date of the reinstatement of H. H. Anderson, Professor and Head of the Department of Psychology, from May 16 to May 26, 1954.

NEW BUSINESS

Resignations and Terminations

Resignations

1. George K. Johnson as 4-H Club Agent in Cheboygan, Otsego, and Montmorency Counties, effective June 30, 1954 to accept another position.
2. Marjorie Knoll as Instructor in Home Management and Child Development, effective June 30, 1954. Miss Knoll has been on leave without pay since September 1, 1952.
3. Maxine L. G. Nordberg as Instructor in Textiles, Clothing, and Related Arts, effective August 31, 1954, to be married.
4. Miriam Stutzman as Assistant Professor of Nursing Education, effective September 22, 1954, for further training in her field.
5. Harold R. Dunn as Instructor in Foreign Languages, effective August 31, 1954. Mr. Dunn has been on leave without pay since September 1, 1953.
6. Lucia C. Morgan as Assistant Professor of Speech, effective June 30, 1954, because of illness in the family.
7. John H. Jennings as Assistant Professor of Speech, effective August 31, 1954, to move to California.
8. Henry A. Hanson as Instructor in Mathematics, effective August 31, 1954, to accept a position at Upsala College in New Jersey.
9. Harry C. Allen, Jr. as Assistant Professor of Physics and Astronomy, effective August 31, 1954, to accept a position at the National Bureau of Standards.
10. Elbert S. Churchill as Instructor in Bacteriology and Public Health, effective June 30, 1954. Mr. Churchill has been on military leave since March 30, 1951. He is a Lieutenant Commander in the Navy.

NEW BUSINESSResignations and Appointments, continued

Resignations

11. Thomas N. Johnson as Assistant Professor of Physiology and Pharmacology effective August 31, 1954, to accept a position at George Washington University School of Medicine.
12. Broderick H. Johnson as Continuing Education Editor in Information Services, effective July 31, 1954 to take a position more suited to his abilities and skills.
13. Mary Collopy as Home Economics Broadcaster at Station WKAR, effective June 30, 1954, for health reasons.
14. Mary Wells Morse as Instructor in the Counseling Center, effective August 31, 1954, to devote full time to her home.
15. The following staff members at the end of their probationary appointments in accordance with tenure rules, effective August 31, 1954:
 - Robert A. Jackson, Instructor on the Board of Examiners
 - Morton S. Malter, Assistant Professor of Secondary Education
 - Kenneth G. Nelson, Assistant Professor of Secondary Education
 - William T. Payne, Assistant Professor of Physics and Astronomy
 - Kenneth G. Brown, Assistant Professor in the Counseling Center

Leaves

Leaves

1. Leave of absence with half pay for Frank A. Madaski, County Agricultural Agent in Houghton and Keweenaw Counties, for one year beginning July 1, 1954, to study for his Master's degree at Michigan State College. He has been a member of the staff since May 14, 1946.
2. Leave of absence with half pay for Orion Ulrey, Associate Professor of Agricultural Economics, for one year beginning September 1, 1954, to accept a Fulbright award at Peshawar University in Pakistan. He has been a member of the staff since September 1, 1928.
3. Leave of absence with full pay for Jeanette A. Lee, Assistant to the Dean of Home Economics, from February 1 to July 31, 1955, to study at Columbia University and to travel in Europe. Miss Lee has been a member of the staff since September 1, 1937.
4. Leave of absence with half pay for C. J. Alexopoulos, Professor of Botany and Plant Pathology, for one year beginning September 1, 1954, to accept a Fulbright Award as a Research Scholar "Class A" to conduct studies on the fungi of Greece. He has been a member of the staff since January 1, 1947.
5. Leave of absence with half pay for Arthur W. Sirianni, Assistant Professor of Foreign Languages, for one year beginning September 1, 1954, to accept appointment under the Fulbright Act and the American Commission for Cultural Exchange with Italy to participate in the Summer Seminar for American Teachers of Italian, and to teach English in the secondary schools of Genoa. He has been a member of the staff since September 1, 1947.
6. Leave of absence with pay for Gail E. Bowers, Menominee County Agricultural Agent, from June 7-20, 1954, to attend the Extension Summer School at the University of Wisconsin.
7. Extension of leave of absence without pay for George E. Landsburg, Saginaw County Agricultural Agent, to June 7, 1954. Mr. Landsburg has been on leave since May 25, 1952, to serve in India under the Point Four program.
8. Leave of absence without pay for Bernetta Kahabka, Home Demonstration Agent in Ontonogan and Gogebic Counties, for the month of July 1954. Miss Kahabka has been on leave with half pay during the past year.
9. Extension of leave of absence without pay for Clarence E. Prentice, Assistant Professor (Extension) of Agricultural Economics, for one year beginning August 1, 1954, to continue his work as Administrator of the Agricultural Stabilization and Conservation Committee.
10. Leave of absence without pay for Robert K. Hudson, Assistant Professor of Forestry, from July 1 to August 18, 1954, to complete the field work for his dissertation.
11. Leave of absence without pay for William Schwab, Instructor in Communication Skills, for one year beginning September 1, 1954 to accept a Fulbright Lectureship in English at the University of the Philippines.
12. Leave of absence without pay for Elinor E. Roth, Assistant Professor of Textiles, Clothing, and Related Arts, for one year beginning September 1, 1954, to continue working on her doctorate. Miss Roth was on leave with half pay during the past year.
13. Leave of absence without pay for Perry L. Bailey, Assistant Professor of Geology and Geography, from October 1 to December 31, 1954, to complete the requirements for his doctorate at Ohio State University.
14. Leave of absence without pay for Etoyle White, Activities Director of the Union, from July 1 to August 31, 1954, for health reasons.
15. Leave of absence without pay to June 30, 1955, for military service for the following employees:
 - Waldo F. Keller, Instructor in Surgery and Medicine, effective July 1, 1954.
 - Richard A. Heuer, Camerman II in Television Development, effective June 1, 1954.

June 11, 1954

NEW BUSINESS, continuedAppointments

Appointments

1. Appointment of Ingrid Carolyn Bartelli as Consumer Information Agent at a salary of \$4500 per year on a 12-month basis, effective July 1, 1954. This is a new position to be paid from Michigan Agricultural Marketing Education funds in the Extension Service.
2. Appointment of Miriam Jay Kelley as Assistant State Leader in Consumer Information with the rank of Assistant Professor (Extension) at a salary of \$6800 per year on a 12-month basis, effective July 1, 1954, to replace Mary Bodwell, resigned. Her salary is to be paid from RMA, Project 96, funds.
3. Transfer of John C. Post from 4-H Club Agent at Large to 4-H Club Agent in Cheboygan, Otsego, and Montmorency Counties at the same salary of \$4800 per year, effective July 1, 1954.
4. Appointment of Meta Amalie Vasold as Assistant State 4-H Club Leader and Assistant Professor (Extension) at a salary of \$5800 per year on a 12-month basis, effective June 16, 1954. Miss Vasold was a member of the staff from July 1, 1946 to August 7, 1953 and is to be given credit, when computing retirement benefits, for this previous service to Michigan State College.
5. Appointment of Willis Simon Boss as Ottawa County 4-H Club Agent at a salary of \$4500 per year on a 12-month basis, effective July 1, 1954, to replace E. F. Dice, transferred. His salary is to be paid one-half from Smith-Lever and one-half from State Offset funds.
6. Appointment of James Samuel Willoughby as Van Buren County 4-H Club Agent at a salary of \$4500 per year on a 12-month basis, effective June 1, 1954. This is a new position paid one-half from Smith-Lever and one-half from State Offset funds.
7. Appointment of Charles Robert Kapnick as County 4-H Club Agent at Large at a salary of \$4000 per year on a 12-month basis, effective July 1, 1954. This is a new position paid one-half from Smith-Lever and one-half from State Offset funds.
8. Transfer of William Rupp, Jr. from Assistant County Agricultural Agent in Macomb County to Macomb County Agricultural Agent and a salary increase from \$5700 to \$6100 per year, effective July 1, 1954, to replace William Murphy, retired.
9. Transfer of Eugene F. Dice from Ottawa County 4-H Club Agent to Ottawa County Assistant Agricultural Agent at the same salary of \$5200 per year, effective July 1, 1954.
10. Appointment of Lloyd Alfred Mitterling as Macomb County Assistant Agricultural Agent at a salary of \$4800 per year on a 12-month basis, effective July 1, 1954, to replace William Rupp, transferred. His salary is to be paid one-half from Smith-Lever and one-half from State Offset funds.
11. Appointment of Archie Roosevelt Johnson as Assistant County Agricultural Agent at Large at a salary of \$5800 per year on a 12-month basis, effective July 1, 1954. This is a new position paid one-half from Smith-Lever and one-half from State Offset funds.
12. Appointment of John Binkley Hodge as Emmet County Assistant Agricultural Agent at a salary of \$5200 per year on a 12-month basis, effective June 15, 1954. This is a new position paid one-half from Smith-Lever and one-half from State Offset funds.
13. Appointment of Marjorie Anne Estes as Jackson County Home Demonstration Agent at a salary of \$4400 per year on a 12-month basis, effective August 1, 1954, to replace M. Alfreda McGuire, resigned. Her salary is to be paid one-half from Smith-Lever and one-half from State Offset funds.
14. Appointment of Lois Jean Knopf as Nawaygo County Home Demonstration Agent at a salary of \$3800 per year on a 12-month basis, effective July 1, 1954. This is a new position paid one-half from Smith-Lever and one-half from State Offset funds.
15. Appointment of Eleanor Agnes Mullikin as Assistant Home Demonstration Agent at Large at a salary of \$4500 per year on a 12-month basis, effective August 1, 1954. This is a new position paid one-half from Smith-Lever and one-half from State Offset funds.
16. Appointment of Henry N. Fukui as Instructor (Research) in Agricultural Chemistry at a salary of \$5200 per year on a 12-month basis, effective August 1, 1954. This is a new position paid from Dow Chemical Company funds.
17. Appointment of Milton H. Steinmueller as Instructor (Research) in Agricultural Economics at a salary of \$300 per month, effective from July 5 to September 15, 1954, and paid from Experiment Station funds.
18. Appointment of Irving J. Pflug as Associate Professor (Research) of Agricultural Engineering at a salary of \$7000 per year on a 12-month basis, effective July 12, 1954, and paid from Experiment Station funds.
19. Appointment of Fred B. Widomeyer, Jr., as Assistant Professor (Research) of Horticulture at a salary of \$5250 per year on a 12-month basis, effective July 1, 1954, to replace Norman Reath, resigned, and paid from Experiment Station funds.
20. Appointment of William G. Long as Assistant Professor (Research) of Horticulture at a salary of \$5500 per year on a 12-month basis, effective June 1, 1954, and paid from Atomic Energy Commission funds. This is a new position.

NEW BUSINESS, continuedAppointments Appointments, continued

21. Appointment of James A. Cook as Assistant Professor (Research) of Horticulture at a salary of \$5250 per year on a 12-month basis, effective July 1, 1954. This is a new position paid from Experiment Station funds.
22. Appointment of Harold A. Breen, Jr. as Assistant Professor of Landscape Architecture and Urban Planning at a salary of \$5500 per year on a 10-month basis, effective September 1, 1954, to replace T. A. Barton, resigned.
23. Appointment of Frank N. Barrett as Lecturer in Poultry Husbandry at a salary of \$250 per month, effective from October 20, 1954, to March 5, 1955. This is in addition to his retirement pay.
24. Appointment of Harry Ellis Hathaway as Assistant Professor (Extension) of Poultry Husbandry at a salary of \$7000 per year on a 12-month basis, effective July 1, 1954 to replace H.C. Zindel, promoted, and paid from Extension funds.
25. Reappointment of Myron S. Miller as Instructor in Communication Skills at a salary of \$3700 per year on a 10-month basis, effective for one year only beginning September 1, 1954. Mr. Miller is assigned to the Arithmetic Improvement Service.
26. Appointment of Glendon Swarthout as Instructor in Communication Skills at a salary of \$4500 per year on a 10-month basis, effective September 1, 1954, to replace Richard Harper, resigned. Mr. Swarthout has been a temporary staff member since October 1951. With this appointment, he is subject to tenure rules.
27. Reappointment of Charles H. Kegel as Instructor in Communication Skills at a salary of \$4100 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace W. F. Tarr, on leave.
28. Appointment of Arthur P. Kautz as Assistant Professor of Humanities at a salary of \$5200 per year on a 10-month basis, effective September 1, 1954, to replace R.A. Kirk, resigned.
29. Appointment of Myron L. Kennedy as Instructor in Humanities at a salary of \$4800 per year on a 10-month basis, effective September 1, 1954, to fill a new position.
30. Appointment of Joseph L. Druse as Instructor in Humanities at a salary of \$4600 per year on a 10-month basis, effective September 1, 1954, to replace F. B. Rainsberry, resigned.
31. Appointment of Charles M. Winston as Instructor in Social Science at a salary of \$4800 per year on a 10-month basis, effective September 1, 1954 to replace Arnold Form whose appointment has expired.
32. Reappointment of Jack R. DeLora as Instructor in Social Science at a salary of \$4200 per year on a 10-month basis, effective for one year only beginning September 1, 1954.
33. Reappointment subject to tenure rules of Joseph A. Schlesinger as Instructor in Social Science at a salary of \$4600 per year on a 10-month basis, effective September 1, 1954, to replace Harry Hendrickson whose appointment has expired.
34. Reappointment of Ruth M. Van Der Jagt as Instructor in Business Education and Secretarial Studies at a salary of \$4035 per year on a 10-month basis effective September 1, 1954, for one year only.
35. Reappointment of Russel H. Moore as Lecturer in General Business at a salary of \$444.44 per month, effective from October 1, 1954 to June 30, 1955.
36. Reappointment of Leo J. Merten as Lecturer in General Business at a salary of \$5800 for the period from September 1, 1954, to June 30, 1955.
37. Appointment of John Wagner Hanson as Assistant Professor of Foundations of Education at a salary of \$6000 per year on a 10-month basis, effective September 1, 1954, to replace Morton Malter, resigned.
38. Appointment of Joseph Dzenowagis as Assistant Professor of Physical Education, Health and Recreation at a salary of \$5400 per year on a 10-month basis, effective September 1, 1954 to fill a vacancy.
39. Appointment of Shirley Brehm as Instructor in Teacher Education at a salary of \$3600 for the period from October 1, 1954 to June 30, 1955. This is a new position.
40. Appointment of Thomas W. Walton as Instructor in Teacher Education at a salary of \$4500 for the period from October 1, 1954 to June 30, 1955. This is a new position.
41. Appointment of the following temporary Instructors in Administrative and Educational Services, effective the dates shown and paid from Continuing Education funds:
 - John G. Odgers, \$275 for the period from August 2-13, 1954
 - Lynn Heatley, \$150 for the period from June 22 to July 30, 1954
 - Robert S. Hale, \$400 for the period from June 22 to July 30, 1954
 - Herbert Rhoads, \$500 for the period from June 22 to July 30, 1954
 - Curtis Custin, \$250 for the period from June 22 to July 30, 1954
 - C. D. Reincke, \$700 for the period from June 15 to August 6, 1954.

NEW BUSINESS, continuedAppointments, continued

Appointments

42. Appointment of George W. Swenson, Jr. as Associate Professor of Electrical Engineering at a salary of \$6900 per year on a 10-month basis, effective September 1, 1954, to replace W. M. Nellis, resigned.
43. Appointment of Wayland P. Smith as Assistant Professor of Mechanical Engineering at a salary of \$5700 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace F. B. Harris, who is to be assigned to the project in Brazil.
44. Reappointment of John J. Lenosky as Instructor in Mechanical Engineering at a salary of \$3600 per year on a 10-month basis, effective for one year only beginning September 1, 1954.
45. Reappointment of Mildred Evans as Instructor in Foods and Nutrition at a salary of \$2000 per year on a 10-month basis for part-time work, effective for one year only beginning September 1, 1954.
46. Reappointment of Linda Nelson as Instructor in Home Management and Child Development at a salary of \$4000 per year on a 10-month basis, effective September 1, 1954, subject to tenure rules, to replace Marjorie Knoll, resigned.
47. Appointment of Mary V. Cobb as Instructor in Nursing Education at a salary of \$4500 per year on a 12-month basis, effective June 16, 1954. This is a new position.
48. Appointment of Henry Harris as Associate Professor of Music at a salary of \$6000 per year on a 10-month basis, effective September 1, 1954, to replace Howard Silberer.
49. Appointment of Willi A. Uschald as Instructor in Foreign Languages at a salary of \$4000 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace A. W. Sirianni, on leave.
50. Reappointment of M. Doreen Leonhardt as Instructor in Foreign Languages at a salary of \$3250 per year on a 10-month basis, effective for one year only beginning September 1, 1954.
51. Reappointment of Marcelle A. Abell as Instructor in Foreign Languages at a salary of \$3250 per year on a 10-month basis, effective for one year only beginning September 1, 1954.
52. Appointment of Albert William Bluem as Instructor in Speech at a salary of \$4800 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace Clair Tettner, on leave.
53. Appointment of Robert N. Hammer as Assistant Professor of Chemistry at a salary of \$4750 per year on a 10-month basis, effective September 1, 1954. This is a new position.
54. Reappointment of Ralph K. Birdwhistell as Assistant Professor of Chemistry at a salary of \$4600 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace Max Rogers, on leave.
55. Reappointment of Richard A. Smith as Lecturer in Geology and Geography at a salary of \$1100 per year, effective for one year only beginning September 1, 1954.
56. Appointment of Andre G. Laurent as Instructor in Mathematics at a salary of \$4500 per year, on a 10-month basis, effective September 1, 1954, to replace H. A. Hanson, resigned.
57. Appointment of Ralph Duncan James as Visiting Professor of Mathematics at a salary of \$8500 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace G. D. Robinson who has been on the staff one year.
58. Appointment of David Sherman Lovejoy as Assistant Professor of History at a salary of \$5200 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace R. E. Brown, on leave.
59. Appointment of James D. Cowhig as Instructor (Research) in Sociology and Anthropology at a salary of \$350 per month, effective from July 1 to August 31, 1954 and paid from Social Research Service funds.
60. Reappointment of Clyde K. Smith as Instructor in Bacteriology and Public Health at a salary of \$5460 per year on a 12-month basis, effective July 1, 1954, and subject to tenure rules. He will replace E. S. Churchill, resigned.
61. Appointment of Thomas Jay Skinner as Instructor in Surgery and Medicine at a salary of \$5000 per year on a 12-month basis, effective June 16, 1954, to replace W.F. Keller, on military leave. Dr. Skinner is appointed on a temporary basis.
62. Appointment of Mark P. Rines as Instructor in Surgery and Medicine at a salary of \$5000 per year on a 12-month basis, effective June 16, 1954, to replace R. M. Westcott, resigned.
63. Appointment of Wilfred C. Lane as Instructor in Surgery and Medicine at a salary of \$5300 per year on a 12-month basis, effective June 16, 1954 to fill a new position.
64. Appointment of Herbert A. Auer as Continuing Education Editor in Information Services at a salary of \$6500 per year on a 12-month basis, effective June 1, 1954, to replace Broderick Johnson, resigned.

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61. Appointment of Thomas Jay Skinner as Instructor in Surgery and Medicine at a salary of \$5000 per year on a 12-month basis, effective June 16, 1954, to replace W. F. Keller, on military leave. Dr. Skinner is appointed on a temporary basis.
62. Appointment of Mark P. Rines as Instructor in Surgery and Medicine at a salary of \$5000 per year on a 12-month basis, effective June 16, 1954, to replace R. M. Westcott, resigned.
63. Appointment of Wilfred C. Lane as Instructor in Surgery and Medicine at a salary of \$5300 per year on a 12-month basis, effective June 16, 1954 to fill a new position.
64. Appointment of Herbert A. Auer as Continuing Education Editor in Information Services at a salary of \$6500 per year on a 12-month basis, effective June 1, 1954, to replace Broderick Johnson, resigned.

NEW BUSINESS, continued

Appointments

Appointments, continued

65. Appointment of Paul T. King, Jr. as Assistant Professor in the Counseling Center at a salary of \$5700 per year on a 12-month basis, effective September 1, 1954, to replace G. R. Austin, deceased.
66. Appointment of Norman B. Brice as Instructor in the Counseling Center at a salary of \$5300 per year on a 12-month basis, effective September 1, 1954, to replace K.G. Brown, resigned.
67. Appointment of Harry A. Grater, Jr. as Instructor in the Counseling Center at a salary of \$4800 per year on a 12-month basis, effective July 1, 1954, to replace Mary Wells Morse, resigned.
68. Appointment of the following to the staff for the 6-week summer session June 22 to July 30, 1954:
 - Home Management and Child Development
 - Thelma Dunn, \$350 for the period, Instructor
 - Wilma Warner, Instructor, \$350 for the period
 - Speech
 - A. Craig Baird, Associate Professor, \$900 for the period
 - Lewis Goff, Assistant Professor, \$800 for the period
 - Leitha Perkins, Director, \$700 for the period
 - Betty Thomas Girling, Director, \$800 for the period
 - Bea Olmstead, Director, \$700 for the period
 - James Kukowski, Assistant, \$200 for the period
 - Sociology and Anthropology
 - Harry K. Dansereau, Assistant Professor, \$400 for the period
69. Appointment of the following to the Speech Department staff from August 2-20, 1954:
 - Frank M. Whiting, Co-Director, \$500 for the period
 - Winifred Ward, Associate, \$400, for the period
70. Appointment of Harry S. Downs as Instructor in Administrative and Educational Services at a salary of \$350 for the 9-week summer session from June 22 to August 22, 1954.

Miscellaneous

1. Reinstatement of George Landsburg as Saginaw County Agricultural Agent at a salary of \$6100 per year, effective June 7, 1954. Mr. Landsburg has been on leave to work in India on the Point Four program since May 25, 1952.
2. Recommendation that Burton F. J. Cargill, Instructor (Research) in Agricultural Engineering, be paid \$2200 for the period from July 16 to October 15, 1954, from funds of the Foreign Operations Administration of the U. S. Department of Agriculture for handling a special farm mechanization training course. Mr. Cargill will not be paid a salary from Experiment Station funds during this period.
3. Change in source of salary funds for L. J. Bratzler, Associate Professor of Animal Husbandry, from one-half Experiment Station and one-half College to three-fourths Experiment Station and one-fourth College, effective August 1, 1954.
4. Change in status of Robert E. Lucas from Associate Professor (Extension) to Associate Professor of Soil Science with his salary paid one-tenth from College and nine-tenths from Extension funds, effective July 1, 1954.
5. Transfer of J.E. Mausteller, Instructor, from the Forestry Department to the Conservation Division where he will serve as summer camp manager and forest property manager, effective July 1, 1954. This action removes Mr. Mausteller from the tenure system.
6. Payment of \$1000 to Austin L. Moore, Associate Professor of Humanities, for work during the summer of 1954 with the Counseling Clinic.
7. Payment of \$1200 to Melvin Lostutter, Assistant Professor of Journalism, for work during the summer doing special research and writing for the Centennial Office and paid from the Centennial budget.
8. Transfer of Byron Van Roekel from Assistant Professor of Communication Skills to Assistant Professor of Teacher Education, effective July 1, 1954.
9. Designation of Robert L. Hopper, Professor of Education, as Professor and Director of the Bureau of Research and Service in the School of Education, effective July 1, 1954.
10. In connection with the reorganization of the School of Education, the following title changes are recommended to be effective July 1, 1954:
 - a. William B. Hawley, change to Professor and Head of the Department of Vocational Education
 - b. Milosh Muntyan, change to Professor and Head of the Department of Foundations of Education
 - c. Raymond N. Hatch, change to Professor of Education and Assistant to the Dean of the School of Education.

Reinstate.
Geo. Lands-
burg.

Extra pay for
B.F.J. Car-
gill July 16-
Oct. 15 '54

Change in
source salary
L.J. Bratzler

Change in sta-
tus R.E. Lucas

Trans. J.E.
Mausteller to
Cons. Div.

\$1000 pd to
Austin L.
Moore.

\$1200 to
Melvin Los-
tutter.

Trans. B. Van
Roekel to
Asst. Prof.
Tchr Educ.
Robt. Hopper
Prof. & Dir.
Bur Res. &
Serv.

Approval
several title
changes in
School of
Educ.

NEW BUSINESS, continuedMiscellaneous, continued

11. Due to the reorganization of the departments in the School of Education, it is recommended that staff members be reassigned as follows:

Approval
reorganiza-
tion School
of Education

Dean of Education

Clifford E. Erickson	Dean
Raymond N. Hatch	Professor and Assistant to the Dean
Marguerite Grabow	Secretary to the Dean
Margaret Simons	Secretary-Departmental II
Jessie May	Secretary*Executive

Bureau of Research and Service

Robert L. Hopper	Professor and Director
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Department of Administrative and Educational Services

Clyde Campbell	Professor
Carl Horn	Professor (also Continuing Education)
Walter Johnson	Professor

Department of Administrative and Educational Services (continued)

Floyd Reeves	Professor (also President's Office)
William Roe	Associate Professor
Harry Scales	Associate Professor
Charles Schuller	Associate Professor (also Audio-Visual Center)
Julian Smith	Associate Professor
Julious Barbour	Assistant Professor (also Continuing Education)
Donald Leu	Assistant Professor
Charles Norford	Assistant Professor (also Audio-Visual Aids)
Willa Norris	Assistant Professor
Edward Pfau	Assistant Professor
D. Jack Sorrells	Assistant Professor
Frederic Bennetts	Instructor (also Placement Office)
James Tintera	Instructor
Mary Maree Coyle	Office Assistant
Estelle Silverman	Secretary-Departmental II
Priscilla Canning	Clerk-Stenographer I
Myrtle Moore	Clerk-Stenographer I

Department of Foundations of Education

Milosh Muntyan	Professor and Head
Carl Gross	Professor
C. V. Millard	Professor (Research)
Victor Noll	Professor
Troy Stearns	Professor
Lorraine Shepard	Associate Professor
H. W. Sundwall	Associate Professor
Louise Sause	Assistant Professor
Wilson Schwahn	Instructor
Donna Hinton	Clerk-Stenographer I

Department of Teacher Education

Harold Dillon	Professor (also Continuing Education)
William Hicks	Associate Professor
Walker Hill	Associate Professor (also Basic College)
Leslie Silvernale	Associate Professor (also Continuing Education)
Alice Davis	Assistant Professor
Arthur DeLong	Assistant Professor
Samuel Jones	Assistant Professor
Ruby Junge	Assistant Professor
Leonard Luker	Assistant Professor
George Myers	Assistant Professor
Donald O'Bierne	Assistant Professor
Robert Pfeiffer	Assistant Professor
Elizabeth Rusk	Assistant Professor (also Basic College)
Byron Van Roekel	Assistant Professor
Mary Patenge	Secretary-Departmental I
Judith Lamphere	Clerk-Stenographer I
Elaine Franks	Clerk-Stenographer I (half-time)

Department of Vocational Education

William Hawley	Professor and Head
Harold Byram	Professor
Lawrence Borosage	Associate Professor
Raymond Clark	Associate Professor
John Fuzak	Associate Professor
Mary Lee Hurt	Associate Professor
H. Paul Sweany	Associate Professor
Raymond Garner	Assistant Professor
Amy Holmblade	Assistant Professor

(continued)

NEW BUSINESS, continuedMiscellaneous, continuedDepartment of Vocational Education, continued

Rosalind Mentzer	Assistant Professor
Beatrice O'Donnell	Assistant Professor
Jacob Schoeppler	Assistant Professor (Also Continuing Education)
Walter Schroeder	Assistant Professor
Guy Timmons	Assistant Professor
Meta Vossbrink	Assistant Professor
Joe Paul Bail	Assistant Teacher Trainer
Dorothy Davey	Assistant Teacher Trainer
Helen Funk	Assistant Teacher Trainer
Frances Geier	Secretary-Departmental II
Margaret Lehnen	Clerk-Stenographer I
Nadine Murphy	Clerk-Stenographer I (half-time)
Phylliss Newman	Clerk-Stenographer I (half-time)
Vivian Sabol	Clerk-Stenographer I
Barbara Browne	Clerk-Stenographer I (half-time)

Department of Health, Physical Education and Recreation

Clarence L. Munn	Professor and Head (also Director of Athletics)
Ralph H. Young	Professor and Head (on retirement furlough)
Lydia Lightring	Professor
King McCristal	Professor
B. F. Van Alstyne	Professor
Randolph Webster	Professor
Thelma Bishop	Associate Professor
Dorothy Kerth	Associate Professor
Ann Kuehl	Associate Professor
Henry Montoye	Associate Professor
Harris Beeman	Assistant Professor
Amo Bessone	Assistant Professor
Lucille Dailey	Assistant Professor
R. B. Daubert	Assistant Professor
Francis Dittrick	Assistant Professor
Harold Paulsen	Assistant Professor
Kerstin Radabugh	Assistant Professor
Jane Rider	Assistant Professor
Charles Schmitter	Assistant Professor
Blanche Simon	Assistant Professor
George Szypula	Assistant Professor
Wayne Van Huss	Assistant Professor
Joseph Dzenowagis	Assistant Professor
Helen K. Bartour	Instructor
John Brotzman	Instructor
Elizabeth Droback	Instructor
Ruth Dvorsky	Instructor
John Frederick	Instructor
Janice Ford	Instructor
Pauline Hess	Instructor
Gayle Mikles	Instructor
Ellen Moore	Instructor
Roy Niemeyer	Instructor
Dale Thomas	Instructor
Dorothy Miller	Secretary-Departmental II
Mary Konzen	Secretary-Departmental I
Elsie Durkin	Clerk-Stenographer II
Janet Miller	Clerk-Stenographer I

Dept. of Lit
and Fine Arts
and person-
nel listed in
Science and
Arts

12. The following are to be listed in the Department of Literature and Fine Arts in the School of Science and Arts, effective July 1, 1954:

Paul Love (also Art)
Hans Nathan (also Music)
Charles D. Cuttler (also Art)
H. S. Livingston (also Music)
David Loshak (also Art)

13. Transfer of George Wexler, Instructor, from half-time in Audio-Visual Aids and half-time in Art to full time in the Art Department, effective September 1, 1954.
14. Change in status of E. A. Hiedemann, Professor (Research) of Physics and Astronomy, from a 12-month to a 10-month basis at a salary of \$11,000 per year, effective July 1, 1954.
15. Payment of \$500 to William H. Form, Professor of Sociology and Anthropology for work during the summer on the Lansing City Plan project and paid from funds provided for that project to the Social Research Service.
16. Increase in retirement pay from \$2825 to \$3000 per year for the following staff members, effective July 1, 1954:

E. L. Anthony, Dean Emeritus of Agriculture - L. G. Miller, Dean Emeritus of Engineering
F. R. Hunt, Professor and Head Emeritus of Zoology

NEW BUSINESS, continued

Miscellaneous, continued

17. Payment of the following amounts to salaried employees since the last Board meeting:

Additional
payments
salaried
personnel

<u>Auditorium</u>		<u>Athletic</u>		<u>Miscellaneous</u>	
Dale Albin	\$19	Gerald Knapp	\$ 6.00	John Blakeslee	\$ 12.00
E. P. Blankenship	18	Myron S. Miller	16.00	Charles Branz	14.00
Charles Branz	16	John N. Moore	4.00	Mary M. Buchel	5.00
Leon Burhans	15	Shirley Morrissey	6.00	Carl Dollhopf	35.50
L. E. Chapman	10	E. O. Peterson	6.00	W. G. Franzen	48.00
Lorraine Demorest	10	John Ramsey	35.00	Ikbai Hannawi	30.19
Morton Dunham	18	Dale Albin	4.00	Betty J. Herrick	24.00
Helen Evans	4	Robert Angell	6.00	Shirley Hill	9.00
Floyd Fladseth	19	E. P. Blankenship	6.00	James T. Huston	32.00
Helen Greene	45	Charles Branz	14.50	K. E. Johnson	40.00
Shirley A. Hill	16	Clarence Bruch	6.00	Joyce Jones	4.00
James Huston	20	James Burnett	4.50	Robert Kuhn	24.00
Pauline Nowack	6	Gerard Bush	24.00	Marian J. Larson	5.00
Annette Pennington	6	Louis Cormier	35.00	Shirley A. Latimer	2.80
Elmer Peterson	14	Harold Darcy	35.00	Mary C. Manning	34.65
Gail Ryder	23	Morton Dunham	4.00	Giovanna Mlcch	42.40
Laurence Searl	10	Stuart Gallacher	26.50	Ellen F. Monkus	30.00
Juanita Snyder	24	Milton Hagelberg	6.00	Anita Monroe	7.00
Wayne VanRiper	65	Homer Scott	4.00	Naaman N. Nakfoor	25.00
Clella Weissinger	19	L. H. Searl	16.50	Margaret Nutting	48.00
Ray Yerkie	19	Jeraldean Sparling	6.00	Elmer Peterson	4.00
		Robert Swanson	6.00	John F. Regan	80.00
<u>Continuing Education</u>		Stanfield Wells	6.00	Kenneth Richards	140.00
Rowland Pierson	120.00	Nathan A. Willits	4.00	Gail Ryder	15.00
Leonard Rall	60.00	Howard Winters	4.00	Laurence Searl	14.00
David Ralph	120.00			Orrin Taulbee	39.00
Louis Raynor	180.00	<u>Detroit Arsenal</u>		Catherine Tibbits	6.00
Rollin Simonds	60.00	J. T. Anderson	124.74	Wayne Van Riper	10.00
Christopher Sower	259.00	J. W. Donnell	162.00	Clella Weissinger	4.00
Roy J. Alexander	226.00	R. J. Fawcett	7.50	Karl T. Wright	40.00
C. A. Blagdon	142.00	C. O. Harris	205.92	Leota P. Steadman	25.00
Gail Blomquist	150.00	C. A. Miller	130.00		
Frank Dumas	479.10	C. S. Sato	20.00	<u>Athletic</u>	
Charles Irvin	40.00	A. J. Smith	23.91	John H. Emery	31.50
W. I. Kenerson	115.50	E. F. Vidro	93.60	Carl Gerlach	4.00
Max F. Rogers	183.60				
Robert Scigliano	38.40	<u>Television</u>		<u>Continuing Education</u>	
O. C. Smucker	163.20	William Broocker	2.19	E. G. Spacie	131.50
W. D. Baker	120.00	E. E. Brown	3.40	Philip Thorson	60.00
C. H. Clark	90.00	Keath Coakes	21.96	Irwin Whitaker	180.00
Lindsey Decker	180.00	Richard Desautel	4.38	C. E. Wildon	120.00
Arthur DeLong	345.00	Donald Dombrausky	22.10	Dana Woodbridge	153.60
Stuart Gallacher	120.00	Lester Fishaut	11.70		
Beatrice Grant	120.00	W. T. Johnson	16.65		
Carson Hamilton	120.00	L. J. Mills	29.12		
John Hoagland	30.00	Carleton Musson	8.76		
Charles Hoffer	295.00	Robert Pincumber	27.20		
J. M. Hunter	21.60	R. L. Renaud	15.84		
Judson Perkins	120.00	Herman Rudolph	3.84		
C. H. Pesterfield	52.50	C. W. Williams	21.90		
		J. R. Wilson	28.44		

18. Gift of four rare books, valued at \$225, for the Library from Mrs. Edward Loewenthal of Highland Park, Illinois, as follows:

Gift of
books to
library.

- A gold-tooled, leather bound illuminated Latin Manuscript breviary on parchment leaves.
- A miniature Arabic manuscript with ten illuminated letterings, bound in gold-tooled leather, with a cloth case and shoulder cord
- A miniature vellum bound Latin Manuscript, three by two inches and two inches thick
- A miniature Book of Common Prayer in modern print with a metal cover.

19. Gift of two Model 26 Teletypewriter machines from the Michigan Bell Telephone Company of Lansing valued at \$400, to be used in the Electrical Engineering Department.

Gift of 26
teletype-
writer ma-
chines from
Mich. Bell
Tel. Co. for
Elec. Engr.
Dept.

20. Gift of a book, "Horwath Hotel Accountant, 1951-52-53", valued at \$25., to be placed in the John Willy Room in Kellogg Center. This gift is from Ernest B. Horwath of New York City.

21. Gift from Oldsmobile Company of Lansing of a scale model of a section of the Rocket Engine Plant to be used in Mechanical Engineering. This is valued at \$300.

Scale model
Rocket Engine
to Civil Engr
Trees from
Shaw estate.

22. Gift from the Robert S. Shaw Estate of eighteen sugar maple and American elm trees valued at \$1060 to be used in the landscape development in the men's dormitory area on Harrison Road.

23. Gift from the Benson Manufacturing Company of Kansas City, Missouri, of three 30-gallon aluminum drums valued at \$150 to be used for research in fertilizer placement in the Agricultural Engineering Department.

3 30 gal. drum
for Ag. Engr.

NEW BUSINESS, continuedMiscellaneous, continued

- Scholarships accepted
24. Grants as follows to be administered by the Scholarship Committee for scholarship purposes:
- \$350 from Asher House Fund, Inc. of Detroit, to be used to provide three awards of \$100 each and one award for \$50 for active members of Asher Student Foundation.
 - \$175 from the Wayne County Home Demonstration Council of Wayne to continue the previously established Emma DuBoard Scholarship for 1954-55.
- Several grants for loan funds for Univ. of Ryukyus
25. Grants as follows to be credited to the University of the Ryukyus Scholarship Loan Fund:
- \$8.50 from the Couples Club of the First Presbyterian Church in Marquette.
 - \$9.90 from the Manistique Junior and Senior High School
 - \$25 from the World Service Guild of the Methodist Church in Marquette.
 - \$15.40 from the Rosary-Altar Society of St. Augustine's Church in Republic.
 - \$25 from the Columbus Circle No. 549, Daughters of Isabella, in Ishpeming.
 - \$18.75 from Eastern Star No. 424 in Munising.
- \$400 from L. Perrigo Co.
26. Grant of \$400 from the L. Perrigo Company in Allegan to be used for the graduate fellowship in Chemistry, the recipient to be selected by the Head of the Chemistry Department.
- \$2350 from Standard Oil Found-Physics
27. Grant of \$2350 from the Standard Oil Foundation, Inc. of Chicago to establish a fellowship in Physics for 1954-55 to pay tuition and other expenses involved. Any remaining funds are to be considered a gift to the College.
- \$1250 from Kellogg Co. for mink housing.
28. Grant of \$1250 from the Kellogg Company of Battle Creek to be used to construct additional mink housing.
- \$170 from Railoc Co. - Ag. Engr.
29. Renewal of a memorandum of agreement with the Railoc Company--Michigan Association of Silo Manufacturers--covering a grant of \$170 to be used under the direction of A. W. Farrall in Agricultural Engineering on research on self-feeding silos.
- \$1000 from Dairy Herd Improvement
30. Renewal of a memorandum of agreement with the Michigan Dairy Herd Improvement Association, Inc., of East Lansing, covering a grant of \$1000 to be used under the direction of N. P. Ralston in the utilization of dairy records in dairy cattle breeding.
- \$1000 from Upjohn Co.
31. Approval of a memorandum of agreement with The Upjohn Company of Kalamazoo covering a grant of \$1000 to be used under the direction of C. L. Bedford and W. G. Robertson in Horticulture in a study of the off-flavor and residue studies concerning actidione on cherry fruit.
- \$600 from Niagara Chem. Co.
32. Approval of a memorandum of agreement with the Niagara Chemical Division, Food Machinery and Chemical Corporation of Middleport, New York, covering a grant of \$600 to be used under the direction of A. E. Mitchell and H. B. Tukey in Horticulture in a study of the effects of Vancide F596W and Vancide 955W on cherry and apple trees. The agreement provides for a special graduate research assistant.
- \$4000 from Nat. Pickle Packers - Hort.
33. Approval of a memorandum of agreement with the National Pickle Packers Association of Saginaw covering a grant of \$4000 to be used under the direction of S. K. Ries and H. B. Tukey in Horticulture to evaluate the effect of certain plant nutrients and cultural practices on the yield and quality of pickling cucumbers. The agreement provides for a special graduate research assistant.
- \$800 from Inst. Park Executives and memo agree
34. Renewal of a memorandum of agreement with the American Institute of Park Executives of Chicago covering a grant of \$800 to be used under the direction of A. T. Wilcox in Land and Water Conservation to aid in printing manuals on park tables and sanitation.
- \$4500 from Mich. Water Resources Comm.
35. Approval of a memorandum of agreement with the Michigan Water Resources Commission of Lansing covering a grant of \$4500 to be used under the direction of P. A. Herbert in the Division of Conservation to determine the most effective means of preventing erosion of soil along Michigan streams.
- \$2500 from Grand Ledge public schools
36. Approval of a memorandum of agreement with the Grand Ledge Public Schools covering a grant of \$2500 to be used under the direction of Robert Hopper in the Bureau of Research and Service in the School of Education to conduct a survey for Grand Ledge schools and issue the resulting publications.
- Grants of \$125 and \$100 from Pittsburgh Plate Glass
37. Grant of \$125 from the Pittsburgh Plate Glass Company of Moorestown, New Jersey to be used under the direction of J. H. Muncie in Botany to evaluate Coro-SDD as a potato fungicide.
38. Grant of \$100 from the Pittsburgh Plate Glass Company of Moorestown, New Jersey, to be used under the direction of M. C. Strong in Botany to test certain fungicides for control of anthracnose and blights.
- Memo agreement Chas. Pfizer & Co.
39. Approval of a memorandum of agreement with Chas. Pfizer and Company, Inc., of Terre Haute, Indiana, covering a grant of 100,000,000 units of penicillin and other antibiotics to be used under the direction of H. R. Hunt in Zoology to determine the etiologic agent or agents of dental caries in rats.
- Contract with Atomic Energy Comm.
40. Approval of a contract with the Atomic Energy Commission of LeMont, Illinois, covering a grant of \$7068 to be used under the direction of J. L. Fairley in Chemistry to study the role of various aliphatic acids in pyrimidine bio-synthesis. Provision is made for special graduate research assistants.
- \$100 from Mich. Farm Bureau. for Cont. Educ.
41. Grant of \$100 from the Michigan Farm Bureau of Lansing to be used under the direction of E. L. Harden in Continuing Education to defray expenses relating to the Rural Leadership School.

NEW BUSINESS, continuedMiscellaneous, continued

42. Approval of granting the appropriate degrees to those students who according to the records of the Registrar have completed the requirements for graduation at the end of the spring term 1954. (List is on file in Registrar's Record Office).
43. Report that the Michigan State College Scholarship Awards for this year were won by the following students:
- Donald J. Frayer, Ann Arbor, majoring in Agricultural Economics - average of 3.890
 - Patricia M. Peterson, Greenville, majoring in Medical Technology - average of 3.820
44. Honorary degrees granted at Commencement on June 6, 1954, as follows:
- Arthur S. Adams, Doctor of Laws
Ernest L. Anthony, Doctor of Agriculture
Alfred Iddles, Doctor of Engineering
45. Half-time Secretary-Departmental I position in the Department of Philosophy.
46. Reclassify a Secretary-Departmental I to a Secretary-Departmental II position in Audio-Visual Aids.
47. Reclassify Head Nurse IV to Head Nurse IV AB with a salary range of \$4320 to \$5100 per year at the Health Service.
48. Report of the sale to the highest bidders of 76 expansible trailers at a total sale price of \$14,696.24. There are 30 trailers still to be sold.
49. The Board authorized the officers to take bids for the installation of a steam main to the Married Student Housing Project and distribution within the project and to let the contract if the bids were within the sum set aside for the purpose. The contract was let to R. L. Spitzley Heating Company, the low bidder, at \$49,632, which is \$9,000 less than the estimated cost. Bids were received as follows:

R. L. Spitzley Heating Co.	\$49,632
Hickey, Shaw, Winkler Co.	51,375
United Piping & Erecting Co.	52,885
Distel Heating Co.	58,800
Mario Branz Plumbing and Heating Co.	71,700
Dard, Inc.	73,000

50. Recommendations as follows to complete the reorganization of the School of Education, to be effective July 1, 1954:

- Establishment of a committee of deans, with each dean having an equal vote, under the chairmanship of the Dean of the School of Education. This committee of deans to be appointed by the President and to have the following functions:
 - To organize and direct the total training programs for all Secondary School teachers.
 - To serve as an advisory body to the entire program of the School of Education.
 - This committee will convene at least once a term.

- All candidates for Secondary School teaching to be enrolled, advised, and granted degrees by the appropriate School and the School of Education.

The enrollment officer will be assigned from the student's major field by the dean of the appropriate School in joint agreement with the Dean of the School of Education.

All candidates for Secondary School teaching must be approved by the School of Education before they undertake a teacher training program and continuously thereafter.

- The President will appoint, upon the recommendation of the committee of deans, a Michigan State College Committee on Secondary School teaching. The purpose of this committee is to develop plans for the training programs and the handling of students, consistent with Recommendation VII. Chairman of the committee would be the Head of the Department of Teacher Education. The members would include one representative from each School, including the School of Education and the Director of Teacher Placement from the Dean of Students' Office, and a representative of the Registrar's Office. This committee will serve as a contact agency with the Office of High School Cooperation, the State Board of Education, and the Department of Public Instruction.

This committee is an advisory committee and makes its recommendations to the Committee of Deans.

- Authorize the Committee of Deans to establish such sub-committees of the Michigan State College Committee on Secondary School teaching as may be necessary to develop recommendations related to each of the several Secondary School teaching fields.

On motion of Miss Jones, seconded by Mr. Armstrong, it was voted to approve the President's Report, Resignations, Leaves, Appointments and Miscellaneous items.

Degrees granted end spring term 1954

M.S.C. Awards made to Donald Frayer Patricia Peterson

Honorary degrees granted:

Arthur Adams
E.L. Anthony
Alfred Iddles
1/2-time Sec-Dept I - Philos.
Recl. Sec-DeI pos. to S-DII
Audio-Vis Aids

Reclassify hd nurse IV to IV AB

Report of sale of 76 trailers

Contract for installation steam main let to R.L. Spitzley

Approval of recommendations completing reorganization School of Education.

June 21, 1954

ADDITIONAL ITEMS

Resignations

Resignations and Terminations

1. Edward F. Carr as Instructor in Natural Science, effective August 31, 1954, to accept another position.
2. Charles S. Blagdon as Assistant Professor of Journalism, effective September 15, 1954, to accept a position in business.
3. Daniel W. Johnston as Staff Physician at the Health Service, effective June 30, 1954. Dr. Johnston has been on military leave since September 1, 1952, and is not returning to the employ of Michigan State College.

Leaves

Leaves

1. Extension of leave without pay for Donald G. Curry, Ingham County Agricultural Agent, to July 31, 1954, to complete his work with the Point Four program in India.
2. Extension of military leave to June 30, 1955, for the following employees:
 Russell G. Mawby, Instructor (Extension) in Agricultural Economics
 Delwyn A. Dyer, Urban 4-H Club Agent in Wayne County
 Max H. Boyle, Baker II in Shaw Hall
 Jack T. Crosby, Labor I in Buildings and Utilities
 Horst Kaczhofsky, Stockman in Mimeograph
 Richard E. Kleinfelt, Labor I (Ag) in Soil Science
 Tim M. McManus, Labor I (Ag) at the Kellogg Bird Sanctuary
 Ronald F. Pfeifle, Labor I (Ag) in the Creamery
 David D. Speer, Offset Press Operator in Mimeograph
 Lawrence Wheeler, Truck Driver in Grounds Maintenance
 Donald E. Wolverton, Labor I in Buildings and Utilities.

Military leave for Allan W. Carr, Stockman in Chemistry, is not to be renewed since he has completed his military service and has employment elsewhere.

3. Extension of military leave to August 31, 1954, for the following staff members who will return to College employment on September 1:

John H. Worthington, St. Clair County 4-H Club Agent
 Robert L. Wright, Assistant Professor of Communication Skills

Appointments

Appointments

1. Appointment of Robert E. Rust as Assistant Professor (Extension) of Animal Husbandry at a salary of \$4750 per year on a 12-month basis, effective August 1, 1954. This is a new position paid from Michigan Agricultural Marketing funds.
2. Appointment of Wilmot McDowell, Jr. as Instructor in Short Courses at a salary of \$2800 per year on a half-time, 12-month basis, effective for one year only beginning July 1, 1954, as partial replacement for Kenneth Heideman.
3. Reappointment of Edwin Wintermute, III, as Instructor in Humanities at a salary of \$5000 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace Thomas Greer, on leave.
4. Reappointment of Fannie A. Leonard as Instructor in Natural Science at a salary of \$3600 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace Allan Tucker, assigned to the University of the Ryukyus.
5. Reappointment of Mrs. L. Jean Burnett as Instructor in Natural Science at a salary of \$3900 per year on a 10-month basis, effective for one year only beginning September 1, 1954.
6. Reappointment of Thomas M. Weiss as Instructor in Natural Science at a salary of \$4400 per year on a 10-month basis, effective September 1, 1954, and subject to tenure rules. He replaces Harold Schlichting who was employed on a temporary basis.
7. Appointment of Lloyd C. Service as Instructor in Police Administration at a salary of \$400 for the fall term 1954, to replace R. F. Turner, on leave.
8. Appointment of Herbert W. Olson as Instructor in Physical Education, Health, and Recreation at a salary of \$4200 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace Dale O. Thomas, on leave.
9. Appointment of Boyd C. Ringo as Instructor in Civil Engineering at a salary of \$4300 for the period from September 1, 1954, to June 30, 1955, to replace D. W. Ryckman, on leave.
10. Reappointment of Eleanor E. Ragon as Instructor in Foods and Nutrition at a salary of \$4800 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace Martha Purdom, on leave.
11. Reappointment of Mary D. Townsend as Instructor in Foods and Nutrition at a salary of \$4100 per year on a 10-month basis, effective September 1, 1954, and subject to tenure rules.
12. Reappointment of Margaret MacDougall as Instructor in Foods and Nutrition, at a salary of \$4100 per year on a 10-month basis, effective September 1, 1954, and subject to tenure rules.
13. Reappointment of Marcille L. Pridgeon as Instructor in Foods and Nutrition at a salary of \$4100 per year on a 10-month basis, effective September 1, 1954, and subject to tenure rules. She will replace Ann Heiss, resigned.

ADDITIONAL ITEMS, continuedAppointments, continued

Appointments

14. Reappointment of Mary Ellen Carlson as Instructor in Textiles, Clothing, and Related Arts, at a salary of \$4500 per year on a 10-month basis, effective September 1, 1954, and subject to tenure rules. She will replace Josephine Martin, resigned.
15. Appointment of Alexander Lipski as Instructor in History at a salary of \$5000 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace A.E. Adams, on leave.
16. Appointment of Frederick D. Williams as Assistant Professor of History at a salary of \$5500 per year on a 10-month basis, effective for one year only beginning September 1, 1954, to replace J. A. Garraty, on leave.
17. Appointments as follows to the staff for the 6-week summer session, June 22 to July 30, 1954:
Walter Scott, Instructor in Administrative and Educational Services, at a salary of \$400 for the period.
Patricia Dawn Law, Assistant in Speech, at a salary of \$200 for the period.
18. Appointment of Arthur R. Young to the Art Education Workshop at a salary of \$300 for the period June 28-30, 1954.
19. Reappointment of S. E. Crowe as Director of the Lecture-Concert Series, Counselor for Unclassified Students, at a salary of \$5570 per year in addition to retirement pay, effective for one year beginning July 1, 1954.
20. Reappointment of T. T. Chaddock as Lecturer in Animal Pathology at a salary of \$250 for the winter term 1955.
21. Reappointment of Jack W. Warren as Lecturer in Animal Pathology at a salary of \$250 for the fall term 1954.
22. Appointment of Kenneth Parker as Instructor in the Counseling Center at a salary of \$3000 per year on a part-time, 12-month basis, effective for one year only beginning July 1, 1954. This is a new position.

MiscellaneousApproval of
changes in
1954-55
budget

1. The following changes in the 1954-55 budget are recommended:
 - a. Change Elizabeth Page, Instructor in Home Management and Child Development, from 12-month to 10-month basis at a salary of \$4125 per year, effective September 1, 1954.
 - b. Change Betty J. Garlick, Instructor in Home Management and Child Development, from 12-month to 10-month basis at a salary of \$4125 per year, effective September 1, 1954.
 - c. Increase in salary for Kermit H. Carlson, Instructor in Mathematics, from \$4160 to \$4360 per year, effective July 1, 1954.
 - d. Increase in salary for Barbara Hanna, Secretary to Dean Crowe, from \$4300 to \$4600 per year, effective July 1, 1954.
2. The following staff members have received their doctorates, and it is recommended that they be promoted to the rank of Assistant Professor, effective July 1, 1954:
 - a. Nora Landmark, Communication Skills
 - b. Robert H. Fulton, Botany and Plant Pathology
3. Promotion of Fred G. Teubner from Instructor (Research) to Assistant Professor (Research) of Horticulture, effective July 1, 1954.
4. Reappointment with tenure of Harris F. Beeman, Assistant Professor in Physical Education, Health and Recreation for Men, effective July 1, 1954.
5. Recommendation that the following staff members be assigned to the project in Brazil, effective June 19, 1954:
 - a. Leonard H. Rall, Professor of Economics, at a salary of \$11,200 per year.
 - b. Fritz B. Harris, Assistant Professor of Mechanical Engineering, at a salary of \$10,600 per year.
6. Designation of R. W. Bell as Acting State Agricultural Extension Leader, effective July 16, 1954, to replace B. D. Kuhn who has been assigned to the University of Ryukyus.
7. Designation of A. T. Cordray, Associate Professor of Communication Skills, as Coordinator of Improvement Services, effective July 1, 1954, to replace Byron Van Roekel, transferred.
8. Change in status of G. P. Steinbauer, Associate Professor of Botany and Plant Pathology, from a 10-month basis to a 12-month basis, and a salary change from \$6695 to \$8000 per year, effective July 1, 1954, and paid three-fourths from College and one-fourth from Experiment Station funds.

Nora Landmark
and Robert
Fulton pro-
moted to
Assistant
Professor.
Fred G. Teub-
ner promoted
to Asst. Prof.
(Res.)

Harris Beeman
reappointed
Asst. Prof.
with tenure

Leonard Rall
Fritz Harris
assigned to
Brazil

R.W. Bell
designated
Act. State
Ag. Ext. Ldr.
A.T. Cordray
Coordinator
Improv. Serv.

G.P. Steinbauer
changed to
12-mo basis

ADDITIONAL ITEMS, continuedMiscellaneous, continued

- Change in status B.H. Grigsby
\$790 paid C.P. Wells summer work
\$885 Alfred Leitner summer work
Portion of C.P. Wells salary chgd. Office of Ord.Res.Acct.
H.N.Stoutenberg trans. Bd. Appt. Dis. ret. Jos. Caine
- Several grants accepted for scholarships
- \$4000 acc. Bd. Super. Emmet Co.
- \$600 from Mich. Dairy Herd Improvement Assoc.
- \$1000 from M.S.C. Corn Found.
- \$750 from S.E. Mich. Florist Club Wyandotte
- \$1500 from Soc. Am. Flor & Orna. Hort.-Chicago
- \$2000 Naugatuck Chem. Div.
- \$1105 Mich. Trailer Parks Assoc.
- \$100 from Katharine Hart.
- \$100 from B.F. Goodrich Chemical Co.
- \$125 from B.F. Goodrich Chemical Co.
- \$4000 Nat. Res. Council
9. Change in status of B. H. Grigsby, Professor of Botany and Plant Pathology, from half-time Experiment Station and half-time U. S. Department of Agriculture to three-fourths Experiment Station and one-fourth College, effective July 1, 1954.
 10. Payment of \$790 to C. P. Wells, Professor of Mathematics, for work during the summer on a project for the Office of Ordnance Research and Paid from funds supplied by them.
 11. Payment of \$885 for Alfred Leitner, Assistant Professor of Physics and Astronomy for work during the summer of 1954 on contract #DA-20-018-ORD-13345 of the Office of Ordnance Research.
 12. Recommendation that \$987.50 of the salary of C. P. Wells be charged to the Office of Ordnance Research account for the period from February 1 to June 30, 1954, and \$987.50 charged to that account for the period from September 1, 1954, to January 31, 1955.
 13. Transfer of Herbert N. Stoutenburg from the classified list to Board appointment as Assistant to the Registrar and a salary increase from \$5180 to \$6000 per year, effective July 1, 1954.
 14. Recommendation from the Retirement Committee for the disability retirement of Joseph Caine, employed in the plumbing division, at a pension of \$1910 per year, effective July 1, 1954. Mr. Caine was born December 3, 1889, and has been employed by the College since December 1, 1924.
 15. Grants as follows for scholarship funds:
 - a. \$100 from Asher House Fund, Inc., of Detroit to be added to the Asher House Scholarship Fund.
 - b. \$165 from the American Association of University Women of East Lansing to continue the scholarship for needy women.
 - c. \$500 from Westinghouse Educational Foundation of Pittsburgh for a scholarship to be awarded to a junior in electrical or mechanical engineering on the basis of high achievement in his academic work and demonstrated qualities of leadership. The recipient will be selected by a committee of the faculty. The Foundation plans to continue this grant for a period of 5 yrs.
 - d. \$1170 from the Foundry Educational Foundation of Cleveland to be credited to the Foundry Educational Foundation Scholarship Fund.
 16. Grant of \$4000 from the Board of Supervisors of Emmet County to be used under the direction of D. B. Varner in the Cooperative Extension Service in support of salary and travel of an additional county agricultural agent working with the production and marketing of potatoes from July 1, 1954 to June 30, 1955.
 17. Approval of a memorandum of agreement with the Michigan Dairy Herd Improvement Association of East Lansing covering a grant of \$600 to be used under the direction of L.A. Johnson in Dairy to make available more complete records for members of Dairy Herd Improvement Associations and to make such records available for research and extension work and use.
 18. Grant of \$1000 from the Michigan State College Corn Foundation of East Lansing to be used under the direction of E. C. Rossman in Farm Crops to finance the Perry G. Holden Memorial Fellowship.
 19. Approval of a memorandum of agreement with the Southeastern Michigan Florist Club of Wyandotte covering a grant of \$750 to be used under the direction of Paul Krone in Horticulture and R. P. Scheffer in Botany in research on root diseases of greenhouse plants. The agreement provides for a special graduate research assistant.
 20. Renewal of a memorandum of agreement with the Society of American Florists and Ornamental Horticulturists of Chicago covering a grant of \$1500 to be used under the direction of Paul Krone in Horticulture in the project on the marketing of floricultural products through retail flower shops. The agreement provides for a special graduate research assistant.
 21. Renewal of a memorandum of agreement with the Naugatuck Chemical Division of the U.S. Rubber Company of Naugatuck, Connecticut, covering a grant of \$2000 to be used under the direction of S. H. Wittwer and H. B. Tukey in Horticulture in a study of control of flower sex in cucurbits and the chemical improvement of fruit set in tomatoes and beans.
 22. Approval of a memorandum of agreement with The Michigan Trailer Parks Association of Detroit covering a grant of \$1105 to be used under the direction of D. J. Luck in the Bureau of Business Research to determine the actual share of taxes and the cost burden on local governments attributable to trailers and the families living in them.
 23. Grant of \$100 from Katherine Hart of the Institution Administration Department to be used to buy equipment for that department. This check was received by Miss Hart for professional services to Sinai Hospital of Detroit.
 24. Grant of \$100 from the B.F. Goodrich Chemical Company of Cleveland to be used under the direction of M. C. Strong in Botany to test the use of Coro-SDD as a tomato spray for control of tomato anthracnose.
 25. Grant of \$125 from the B. F. Goodrich Chemical Company of Cleveland to be used under the direction of J. H. Muncie in Botany to evaluate Coro-SDD.
 26. Renewal of a memorandum of agreement with the National Research Council of Washington, D. C., covering a grant of \$4000 to be used under the direction of Joseph Meites in Physiology and Pharmacology to study the hormones responsible for the inhibition of milk secretion during gestation and initiation of lactation at parturition.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

27. Clerk-Typist position in Poultry Husbandry.
28. Clerk-Typist position in Land and Water Conservation, paid one-half from Experiment Station and one-half from College funds.
29. Secretary-Departmental I position in the School of Education, Bureau of Research and Service.
30. Secretary-Departmental II position in Continuing Education.
31. Curator, Botanical Garden V position with a salary range from \$5160 to \$6300 per year, effective July 1, 1954, in Grounds Maintenance.
32. Reclassify a Clerk I to a Clerk II position in the Comptroller's Office.
33. Clerk-Typist position in the Placement Office.
34. Clerk-Typist position in the Counseling Center, effective July 1, 1954.
35. Recommendation that the linoleum floors in 201 rooms in Mason Hall be replaced at an estimated cost of \$15,000, and charged to the Reserve for Rehabilitation and Improvement of Auxiliary Enterprises.
36. The following bids were received for Material Fabrication and Installation of Deaerating Heater, Desuperheater, and Pressure Reducing Station for the South Campus Power Plant:

	<u>Base Bid</u>	<u>Estimated Extra Work</u>	<u>Total</u>
R. L. Spitzley Heating Co.	\$34,409	\$1,650	\$36,059
Mario Branz, Inc.	34,600	1,680	36,280
Dard, Inc.	35,196	-	-
Fickey, Shaw & Winkler, Inc.	42,425	-	-
United Piping and Erecting Co.	44,600	-	-

The low bid is well within the estimated cost, and it is recommended that the contract be awarded the low bidder, R. L. Spitzley Heating Company, at \$36,059.

37. The following bids were received for drainage of the library site:

Angell Construction Co.	\$ 7,818
M. Vermeersch Const. Co.	8,540
Ray Sablain, Inc.	9,190
Albert H. Nearing	12,294

It is recommended that the low bid of the Angell Construction Company be accepted.

38. Communication from Mrs. Chace Newman expressing gratitude to the Board for its generosity to her at the time and subsequent to the death of her husband, Chace Newman.
39. Communication from Mrs. Ruth E. Jones on behalf of various persons protesting the possible termination of employment of Mr. Arthur Staebler.
40. Dean King and Professor Brandstatter have been invited to have lunch with the Board to discuss changes in the ordinance governing the operation of automobiles by students.

On motion of Mr. Armstrong, seconded by Mr. Brody, it was voted to approve the Additional Items.

SPECIAL MISCELLANEOUS

1. Recommendation from Mr. May and Mr. Foster that the dormitory rates be increased from \$215 to \$220 per term, effective with the fall term 1954, to cover the added cost of student labor rate increases and Social Security costs.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the above recommendation.

2. Recommendation that effective with the opening of the fall term 1954 the basic student fees be increased \$5 per term for full time students and in accordance with the following schedule for part-time students. This will increase the basic fee for full-time students to \$60 per quarter, and \$180 per year for Michigan residents, and to \$135 per quarter and \$405 per year for out-of-state students.

<u>Number of Credits</u>	<u>Present Fees</u>	<u>Recommended Fees</u>
Over 10	\$55	\$60
6 to 10	30	35
1 to 5	15	15
Out-of-state Fee	75	75
Veterinary Course Fee		
Over 10	120	125
6 to 10	65	70

On motion of Mr. Mueller, seconded by Mr. Akers, it was voted to approve the above recommendation.

Cl-Typist app
Poultry Husb.
Cl-Typ Land
& Water
Cons.
Sec-Dept. I
School Educ.
Sec-Dept. II
Cont. Educ.
Curator, Bot.
Garden V pos.
approved.
Cl I to Cl II
pos. Compt.Of.
Cl-Typ pos.
Counseling
Linoleum floors
Mason Hall to
be replaced.
Contract for
Mat. Fab. &
Inst. Deaera-
ting, etc.
Power Plant
let to Spitz-
ley Heating
Co.

Angell Const.
Co. given
contract for
Library Site
drainage.

Communication
Mrs. Ruth
Jones on be-
half Arthur
Staebler.

Dormitory
rates to be
increased
fall 1954 to
\$220 per term

New schedule
of fees
approved for
fall term
1954.

SPECIAL MISCELLANEOUS, continued

Dormitory
bonds and
Married Stu-
dent apts.
bonds
placed in
different
accounts.

3. In the financing for the Harrison Road dormitories and the Married Student Apartments, it was agreed that \$825,000 of the Dormitory Bonds and \$150,000 of the Married Student Apartments Bonds would be purchased by the College for its investment accounts. Work on the projects has progressed to the point where it is now necessary that we accept delivery on the balance of our commitment. Mr. Cress and Mr. May recommend that these bonds be placed in the following accounts:

Jenison Fund

\$50,000	M.S.C. Dorm. Rev. Bonds dated Nov. 1, 1952, due Nov. 1, 1971 3 per cent Coupon
50,000	M.S.C. Apt. Bldgs. Rev. Bonds dated May 1, 1954, due serially Nov. 1, 1969 to May 1, 1983. 3.40 per cent coupon
<u>\$100,000</u>	

Rackham Fund

50,000	M.S.C. Dorm. Rev. Bonds dated Nov. 1, 1952, due Nov. 1, 1971. 3 per cent Coupon
50,000	M.S.C. Apt. Bldgs. Rev. Bonds dated May 1, 1954, due serially Nov. 1, 1969 to May 1, 1983. 3.40 per cent Coupon.
<u>\$100,000</u>	

Pension and Retirement Fund

\$ 50,000	M.S.C. Dorm. Rev. Bonds dated Nov. 1, 1952, due Nov. 1, 1971 3 per cent Coupon.
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On July 1, 1954, there will fall due \$50,000 U.S. Savings Bonds Series G with a 2 $\frac{1}{2}$ per cent coupon. It is recommended that these funds be reinvested in \$50,000 U. S. Savings Bonds Series K dated July 1, 1954, due in 12 years with a 2.76 per cent coupon.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the above item.

Report of
following
deaths of
retired per-
sons and
1 staff per-
son:
Arthur J. Clark

4. Report of the death of Arthur J. Clark on June 2, 1954. Mr. Clark was born on November 30, 1880, was first employed by the College on September 1, 1906, was head of the Chemistry Department at the time of his retirement on July 1, 1946, and served as Chairman of the Scholarship Committee from July 1, 1946, until December 31, 1951.

Ralph C. Huston

5. Report of the death of Ralph Chase Huston on May 17, 1954. Dr. Huston was born on March 10, 1885, was first employed by the College on September 1, 1911, served as Dean of Applied Science for several years, and was Dean of the School of Graduate Studies at the time of his retirement on July 1, 1951.

Willard N.
Sweeney

6. Report of the death of Willard N. Sweeney on June 7, 1954. Mr. Sweeney was born on March 25, 1866, was first employed by the College on August 19, 1919, as Purchasing Agent, and was retired on September 1, 1938.

W.O. Hedrick

7. Report of the death of Wilbur Olin Hedrick on June 10, 1954. Dr. Hedrick was born on April 3, 1868, graduated from Michigan State in 1891, was first employed by the College in September 1891, and served as Professor and Head of the Department of Economics prior to his retirement on September 1, 1938.

Elizabeth
Deloss Daniels

8. Report of the death of Elizabeth Deloss Daniels on June 9, 1954. Miss Daniels was born April 4, 1900, was first employed by the College in September 1931, and was an Assistant Professor of Physical Education, Health and Recreation for Women at the time of her death.

Anna L. Ferle

9. Report of the death of Anna L. Ferle on June 11, 1954. Miss Ferle was born on March 27, 1875, was first employed by the College in October 1914 and was Assistant Registrar at the time of her retirement on September 1, 1941.

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to authorize proper resolutions on the deaths of the above-mentioned persons.

Approval of
investment
policy for
pension trust
funds.

10. As instructed by the Board, Mr. May met with Mr. Cress and Mr. Akers in Detroit with a group of leading bankers and financial experts to discuss our investment policies and procedures. This group recommends that the Board undertake an investment policy for pension trust funds as follows:
- The immediate investment of \$200,000 in U. S. Savings Bonds Series K to yield 2.76, and the investment of \$250,000 in 1 - 8 year Governments to yield approximately 2.2 per cent. These funds are now invested in Treasury bills.
 - The establishment of an investment policy calling for the investment of 25 per cent in Government bonds, 25 per cent in M.S.C. or corporate bonds, 25 per cent in mortgages, and 25 per cent in common stocks.
 - That during the coming year investment in common stocks be increased from 6 per cent to 15 per cent of the total trust by the investment of approximately \$40,000 a month for 8 months in common stocks.
 - That during the coming year we attempt to acquire approximately \$250,000 in good mortgages to yield about 4 per cent.

(Continued)

SPECIAL MISCELLANEOUS, continued

10. Recommendations re: investment policies, continued:

- e. That for the present the maximum investment in any one common stock not exceed \$25,000 and the maximum investment in any one bond issue be limited to \$50,000.

Later, as the size of the fund grows, it will probably be necessary to change from a dollar limitation to a percent of total fund limitation.

- f. That a study be undertaken of the expected pension loan for the next 15 years for the purpose of providing valuable information in developing long-range policies.

If the Board approves these recommendations, the finance committee will want to give consideration to the selection of the stocks and mortgages called for in recommendations c and d above.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to authorize item "a" above.

On motion of Miss Jones, seconded by Mr. Armstrong, it was voted to authorize item "d" above.

After general discussion, it was decided that the Finance Committee of the Board give consideration to the possibility of engaging an investment counselor with reference to the acquisition of common stocks. Mr. May was instructed to contact Moodys with regard to their services and the cost of investment counsel.

11. Mr. Denison reported the following bids with reference to the preparation of a motion picture in connection with the Centennial:

Robert Flaherty Foundation, Inc.	\$38,500
Wilding Picture Producers, Inc.	25,000
The Jam Handy Organization	24,700
Sam Orleans and Associates, Inc.	19,500 (approx)
Michigan Films	3,950

On motion of Mr. Armstrong, seconded by Miss Jones, it was voted to accept the bid of Sam Orleans and Associates at \$19,500.

12. Mr. O. J. Munson, Architect, appeared before the Board and presented sketches showing the changes that were contemplated in the Animal Industries Building to bring the estimated cost within the legislative authorization.

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve the changes proposed and urged the immediate completion of the plans so that the bids can be requested at the earliest possible moment.

13. In accordance with usual policy, it is suggested that the Board authorize fund reallocations at the end of the fiscal year as approved by the Finance Committee.

Following the Board meeting, the entire Board met as the Finance Committee and approved the following year-end fund reallocations:

From the Current FundAlterations and Improvements

1. Telephone Exchange (present Library Building)	\$12,000	
2. Wells Hall alterations	25,000	
3. Zoology Animal House and Office	7,000	
4. Improve Dr. Quill's Office	2,550	
5. Handrails on some of stairways, Home Economics	700	
6. Window Screens, basement and first floor of Natural Science Building	2,000	
7. Ladies' and Men's Rest Rooms, Berkey Hall	9,500	
8. Alterations in Room 10 of Agricultural Hall	550	
9. Improve lighting in Room 449 and 6 other rooms of Natural Science Building	1,050	
10. Improve lighting in Rooms 210, 214, 216 of Dairy Building	570	
11. Improve Quonsets for Air Force	6,200	
12. Rest Room for Women, Police Quonset 104	950	
13. Alterations in Administration Building	<u>20,000</u>	\$88,070

Campus and Landscape

1. Site Work, T. V. Studios	3,600	
2. Site Work, T. V. Tower, Dobie Road	1,550	
3. Filling Barrow Pit, Poultry Range	2,200	
4. Sidewalk Repairs and Extensions	20,200	
5. Mason-Abbot Service Area	10,200	
6. Additional Road and Walk Lights	8,500	
7. Demonstration Hall Parade Field Irrigation	9,900	
8. The Old Parade Field Irrigation	7,300	
9. M.S.C. Entrance Signs	4,400	
10. Fountain - Cowles Garden	600	
11. Morrill Hall Parking Area Exit	<u>2,500</u>	\$70,550

Contract for campus movie let to Sam Orleans for \$19,500

Munson Co. authorized to complete plans An. Indus. Bldg.

Approval of fund reallocations at end of fiscal year.

SPECIAL MISCELLANEOUS, continued

13. Fund reallocations (continued):

<u>Special Equipment - School of Engineering</u>	\$50,000
<u>Alterations and Improvements Deficit</u>	40,000
<u>Wells and Water Mains</u>	75,000
<u>Movie</u>	25,000
<u>Land Acquisition</u>	100,000
<u>From Athletic Account</u>	
1. Enlarge game officials' room in the Stadium	\$1,400
2. Track curbing outside of track	6,000
3. Insulation to prevent condensation in the Fieldhouse	<u>1,000</u>
	8,400
<u>From Faculty Brick Apartments Fund</u>	
Additional Parking	<u>3,600</u>

Total \$460,620

Tentative
budget for
1954-55
approved.

On motion of Mr. Armstrong, seconded by Mr. Brody, it was voted to approve the above item.

14. Mr. May presented the budget outline for 1954-55 for tentative Board approval. The detailed budget as completed will be distributed to the Board for final approval at the next meeting.

On motion of Mr. Akers, seconded by Mr. Brody, it was voted to approve budget outline as submitted by Mr. May.

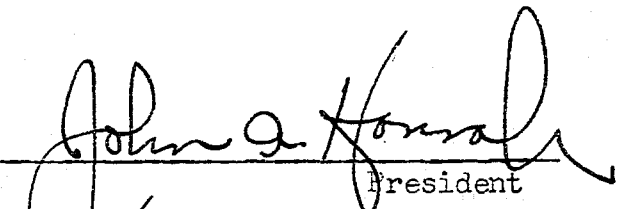
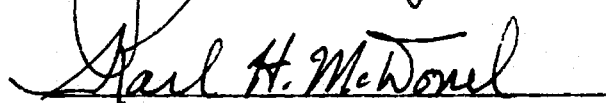
Salary of
President
increased to
\$25,000.

15. Recommendation from the Board members that the salary of President J. A. Hannah be increased from \$20,800 to \$25,000 per year, effective July 1, 1954.

On motion of Mr. Mueller, seconded by Mr. Rouse, it was voted to approve the above salary increase for President Hannah.

The next meeting will be held Friday, August 6, 1954.

The Board adjourned after luncheon in the Union Building.


 President

 Secretary