

MINUTES OF THE MEETING
of the
FINANCE COMMITTEE
September 18, 1959

4197

The Finance Committee convened at Kellogg Center at 7:00 a.m. for breakfast.

The following members were present:

Messrs. Brody, Harlan, Smith, Stevens, Vanderploeg; Dr. Bartlett; President Hannah, Treasurer May and Secretary McDonel

Absent: Mr. Rouse

1. Scudder, Stevens & Clark make the following recommendations:

Investment
recommenda-
tions

Pension & Retirement Fund

Recommend purchasing:

<u>Amount</u>	<u>Security</u>	<u>Approx. Price</u>	<u>Principal</u>	<u>Income</u>	<u>Yield</u>
\$40,000	U. S. Treasury 4 3/4s-5-15-64	100 ¹	\$40,000+	\$1,900	4.64%
50,000	KIM Royal Dutch Airlines Conv. 4 3/4s-1979	108	54,000	2,375	4.20%
			<u>\$94,000+</u>	<u>\$4,275</u>	

Consolidated Investment Fund

Recommend selling:

\$ 3,000	U. S. Treasury 3 5/8s-5-15-61	99	2,970	109	4.36%
\$10,000	Federal Land Banks 4 ¹ / ₂ s 10-1-70-67	98	9,800	450	4.77%
			<u>\$12,770</u>	<u>\$ 559</u>	

Recommend purchasing

\$13,000	KIM Royal Dutch Airlines Conv. 4 3/4s-1979	108	\$14,040	\$ 617	4.20%
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Jenison Fund

Recommend selling

\$10,000	Federal Land Banks 4 ¹ / ₂ s 10-1-70-67	98	\$ 9,800	\$ 450	
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Recommend purchasing:

up to \$10,000	KIM Royal Dutch Airline Conv. 4 3/4s 1979	108	\$10,800	\$ 475	4.20%
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On motion of Mr. Harlan, seconded by Mr. Brody, it was voted to approve the above item.

Budget for
1959-60
approved

2. The detailed budget has been distributed by Mr. May for ratification by the Board.

On motion of Dr. Smith, seconded by Mr. Stevens, it was voted to approve the budget for the 1959-60 fiscal year.

3. It is recommended that the Board approve the following recommendations that have been worked out in cooperation with Chancellor Varner with reference to a house for the Chancellor at Michigan State University-Oakland. It is proposed to remodel the poultry farm house with the following provisions:

Approval of
recommendation
re: house for
Chancellor
Varner

- That the University retain title to both house and grounds and that no lease arrangement be involved.
- That Mr. Varner proceed with such remodeling and addition needed to make the house suitable for his purposes, but the cost is not to exceed \$15,000.
- That Mr. Varner assume the responsibility for paying for this or arrange the financing on a personal basis by whatever means he can devise so that the University assumes no obligation for the cost of the remodeling. The basic notion is that he will allocate \$2,000 per year from his housing allowance to the purpose of covering the costs involved. This would mean that at the end of 7¹/₂ years the annual \$2,000 contribution would have covered the costs involved. He is agreeable to ignoring the interest costs.
- That if for any reason Mr. Varner should not occupy the house for a minimum of 7¹/₂ years, then the University will reimburse him at the rate of \$2,000 for each of the years less than 7¹/₂. For example, if he should move out of the place after 5 years, the University would be expected to reimburse him at the rate of \$2,000 per year for the next 2¹/₂ years or in a lump sum of \$5,000.

The advantages of this plan are that it retains full control of the property and the house for the University; it would provide for the Varners an adequate place to live until Sunset Terrace becomes available; it involves no financial involvement on the part of the University; and it would provide for the University a very useful building for visiting professors or other purposes after the Varners are provided for elsewhere.

Finance Committee Items, continued --

3. Housing at MSU-O for Chancellor Varner, continued:

It is understood that the use of the small office building is a part of this plan since it is proposed to use it either as a guest cottage for visiting dignitaries or for possible use of domestic help. The Varners would assume whatever costs are involved in getting this ready for domestic use also.

On motion of Mr. Stevens, seconded by Mr. Harlan, it was voted to approve Item 3.

4. Discussion of the possibility of eliminating from the agenda of some of the detailed items now made a part of it. It is suggested that the Board may want to authorize removing the following classifications from the agenda:

- a. Reappointments of personnel when no change in rank or salary is involved.
- b. Changes in the source of funds used to pay personnel where no change in rank or salary is involved.
- c. Changes in the effective date of appointments already approved by the Board of Trustees.
- d. Changes in the percentage of time worked by an individual when the new salary is based on the same basic rate as before the change.
- e. Appointments of graduate assistants, graduate fellows, assistant instructors, lecturers, technicians, etc., within the funds available in the approved budget or contract.
- f. Summer term appointments for members of our own staff to be paid for from other than University funds for work done on University contracts and paid at a rate not in excess of the standard summer school teaching schedule.
- g. Appointments of personnel where the total compensation is \$500 or less and is within budgeted funds.

On motion of Mr. Brody, seconded by Mr. Harlan, it was voted to approve the above recommendations.

5. Mr. May and Mr. Carr presented a proposed formal agreement between the University and Mr. and Mrs. Ivan Wright. This has been developed on the assumption that similar arrangements may be made with other friends of the University interested in providing financial assistance for the University under the terms recently approved by the United States Treasury Department. If the Board approves this arrangement, it will be helpful if the action includes formal authorization to develop similar programs with others.

On motion of Mr. Stevens, seconded by Mr. Brody, it was voted to approve Item 5, giving formal authorization to develop similar programs with others.

6. Dean Taggart has just returned from a trip heading a study group of three of our people studying the possibility of an ICA project in Taiwan (Formosa) at the National University at Taipei and an agricultural college in the southern part of the country. If the details now under consideration are worked out, this project will be recommended for approval.

The Board expressed general approval.

7. The President advised the Board of an inquiry from the State Commission on Agriculture indicating that they are giving serious consideration to asking the legislature to change their name to the State Board of Agriculture and would be interested in the reaction of our Board to this proposal.

The Board instructed the President to indicate to Mr. McIntyre that it feels it would have to object strenuously to such a proposal for a number of reasons.

8. Request of the McClure Drilling Corporation for authorization to use the University TV tower near Okemos for an installation of communication system to serve its far-flung oil drilling operations in Michigan.

On motion of Mr. Stevens, seconded by Mr. Harlan, it was voted not to approve this request.

9. Chancellor Varner presented a request that the Board formally authorize the agreement as worked out by Attorney Carr and Treasurer May covering the arrangements authorizing the construction of faculty houses on Michigan State University-Oakland property. This program will ultimately provide home sites for approximately 150 homes for faculty. However, initially the program covers development of only about 50 lots. In connection with this development, the Board has already authorized agreements and contracts which provide for:

1. Development of site for 50 homes at a cost of approximately \$70,000. This work was financed by an advance from the M.S.U. Dormitory Housing Reserve which is to be repaid out of annual rent of \$120 which will be charged for each home site.
2. Authorization for signing a contract with the Avon Township for sewers and water services - the cost of these services will be liquidated over a period of years at an annual cost of between \$10,000 and \$11,000. Funds for annual payments will come from a \$2000 hookup charge to each home owner.
3. Individual leases will be signed with each prospective home owner containing the following terms of conditions:

Approval of recommendations for housing Chancellor Varner

Several classifications of items to be removed from the agenda

Agreement between Mr. & Mrs. Ivan Wright and authorization to develop similar programs with others.

Report of Dean Taggart on possibility of ICA project in Taiwan

Inquiry from State Commission on Agriculture re: changing their name to State Board of Agriculture

Request McClure Drilling Corp to install communication system on Univ property not approved.

Approval of arrangements authorizing construction of faculty houses at MSU-O

Finance Committee Items, continued

9. Agreement as worked out for housing for faculty at MSU-0:

3. Continued:

- a. Leases will run for a period of 75 years.
 - b. Annual lease-hold rent \$120.
 - c. In order to insure continued faculty ownership of all home sites, the University will agree to take over owner's equity if eligible buyer is not found within six months after separation from MSU-0.
 - d. Employees will be permitted to continue residence under the lease-hold arrangement as long as employed by MSU-0 or during periods of retirement. Widows of deceased faculty members may continue to occupy their homes as long as it is their principal place of residence or until they remarry.
4. Although this property will not be on the tax rolls, the faculty plat will be recorded and the home owners will pay the equivalent of taxes to the local units of government and school systems.

A copy of the lease agreement as approved by Attorney Carr will be on file with these minutes.

On motion of Mr. Brody, seconded by Mr. Vanderploeg, it was voted to approve the above agreement relative to faculty housing at MSU-0.

Adjourned.

MINUTES OF THE MEETING
of the
BOARD OF TRUSTEES
September 18, 1959

Present: Dr. Smith, Chairman; Messrs. Brody, Harlan, Stevens, Vanderploeg; Dr. Bartlett; President Hannah, Treasurer May and Secretary McDonel

Absent: Mr. Rouse

The meeting was called to order at 10:00 a.m.

The minutes of the previous meeting were approved.

SPECIAL MISCELLANEOUS

1. Approval of Finance Committee Items on the preceding pages.

On motion of Mr. Vanderploeg, seconded by Mr. Brody, it was voted to approve the Finance Committee Items.

2. Approval of new Traffic Ordinance to be effective September 21, 1959.

On motion of Dr. Smith, seconded by Mr. Vanderploeg, it was voted to approve the new Traffic Ordinance as presented by the University Attorney, Leland Carr.

3. Discussion of the measures still pending before the legislature making appropriations for buildings and capital improvements at state institutions and the interests to Michigan State University in this measure.

On motion of Mr. Stevens, seconded by Mr. Vanderploeg, it was voted to authorize the President to do whatever is necessary to call the attention of the proper legislative committees to the urgency of this matter.

4. Representatives of Ernst and Ernst met with the Board and presented the audit for the fiscal year ended June 30, 1959.

On motion of Dr. Smith, seconded by Mr. Stevens, it was voted to accept the audit, to approve the recommendations having to do with the reporting of endowment funds, and to authorize the Treasurer to pay for the audit.

5. Vice President May recommends that the Board formally approve the organization known as "Michigan State University Associates". He presented a review of the development of this organization and outlined its purposes and objectives.

On motion of Mr. Brody, seconded by Mr. Harlan, it was voted to approve the above recommendation.

6. Chancellor Varner recommends that the Student Center Building at Michigan State University-Oakland be officially named "The Oakland Student Center".

On motion of Mr. Stevens, seconded by Mr. Vanderploeg, it was voted to approve the above recommendation.

Agreement
for faculty
housing
at MSU-0
approved

Approval of
Finance
Committee
Items

Approval new
Traffic
Ordinance
effective
Sept. 21 '59

Pres. author-
ized to
communicate
with legis-
lature re:
measures of
interest to
MSU.

Approval of
audit for
1958-59

Approval of
organization
of "Michigan
State Univer-
sity Associa-
tes"

Student Center
Building
MSU-0 to be
named
"The Oakland
Student
Center"

PRESIDENT'S REPORTResignations and Terminations

Resignations

1. Cancellation of the appointment of Daris D. Moyer, Assistant Professor (Extension) of Poultry Science effective August 1, 1959.
2. Coral K. Morris, Assistant Professor (Ext.) of Home Management and Child Development effective August 24, 1959 to continue study toward an advanced degree.
3. Jerome D. Franklin, Traffic Engineer, Vietnam Project, effective May 29, 1959. Tour of duty has been completed.
4. Daniel F. Smith, Police Specialist, Vietnam Project, July 31, 1959. Tour of duty completed.
5. Arthur Stein, Police Specialist, Vietnam Project, August 24, 1959. Tour of duty completed.
6. William A. K. Jones, Police Specialist, Vietnam Project, July 31, 1959.
7. Walter A. Cleven, Assistant Registrar, August 15, 1959 to accept employment with MITRE corporation in Lexington, Massachusetts.
8. Cancellation of the appointment of William G. Bunto, Staff Physician, Health Service, August 10, 1959. He failed to qualify for unrestricted practice of medicine in Michigan.

Leaves

Leaves--Sabbatical

1. Marion A. Niederpruem, Associate Professor of Textiles, Clothing and Related Arts, with full pay from September 1, 1959 to December 31, 1959 to do research and writing.

Appointments

Appointments

1. James Ernest Gleason, 4-H Clubs, Hillsdale County, at a salary of \$5500 per year on a 12-month basis effective August 10, 1959, 12-month basis.
2. Earl Dean Troop, 4-H Clubs, Montcalm County, at a salary of \$5000 per year effective August 10, 1959 to November 9, 1959, 12-month basis.
3. John Milton Burdick, Jr., Agricultural Agent, Macomb County at a salary of \$6500 per year on a 12-month basis effective August 15, 1959.
4. Alan Graham Hunter, Instructor (Res.) in Dairy at a salary of \$4800 per year on a 12-month basis effective July 1, 1959 to June 30, 1961.
5. Takao Miyamoto, Post Doctoral Fellow in Farm Crops at a salary of \$4500 per year on a 12-month basis effective August 1, 1959 to December 31, 1960.
6. Esther B. Waite, Assistant Editor in the Bureau of Business and Economic Research at a salary of \$2500 per year on a 12-month basis effective August 1, 1959.
7. John M. Gonser, Assistant (Res.) in Physics and Astronomy at a salary of \$400 per month effective August 1, 1959 to September 20, 1959.
8. Peter J. Baker, Assistant News Editor, Information Services, at a salary of \$5700 per year on a 12-month basis effective August 3, 1959. This appointment is in Continuing Education also.
9. Mary Anne Carew, Coordinator, Continuing Education, at a salary of \$5300 per year on a 12-month basis effective August 1, 1959.
10. Marvin S. Kaplan, Counselor in the Counseling Center at a salary of \$228 for the period August 17, 1959 to September 4, 1959.
11. Robert Louis Brizee, Counselor, Counseling Center at a salary of \$85 for the period August 10, 1959 to August 14, 1959.
12. Frederick Alden Leafgren, Counselor, Counseling Center, at a salary of \$228 for the period August 17, 1959 to September 4, 1959.
13. James Donald Neill, Counselor, Counseling Center at a salary of \$304 for the period August 3, 1959 to August 28, 1959.
14. Ronald G. Taylor, Counselor, Counseling Center, at a salary of \$152 for the period August 24, 1959 to September 4, 1959.
15. Herbert G. Ludwig, Assistant Professor, Brazil Project, at a salary of \$10,500 per year on a 12-month basis effective June 1, 1959 to August 28, 1959.
16. Temporary appointment of Jason Leonard Finkle, Adviser, Vietnam Project, at a salary of \$8500 per year on a 12-month basis effective August 10, 1959.
17. Temporary appointment of Lyman M. Rundlett, Communications Expert, Vietnam Project, at a salary of \$12,100 per year on a 12-month basis effective July 25, 1959.
18. Audrey North, Assistant Librarian, at MSU-0 at a salary of \$7000 per year on a 12-month basis effective August 15, 1959.
19. Orrin E. Taulbee, Associate Professor of Mathematics at MSU-0 at a salary of \$8600 per year on a 10-month basis effective August 15, 1959.

PRESIDENT'S REPORT, continuedAppointments, continued

20. Theodore N. Smith, Instructor in Speech at a salary of \$360 for the period July 31, 1959 to September 4, 1959.
21. Walter Stanley Schutz, Instructor in Speech at a salary of \$360 for the period July 31, 1959 to September 4, 1959.
22. David Norman Hess, Assistant Instructor in Foundations of Education at a salary of \$750 for the period July 31, 1959 to September 4, 1959.
23. Mary Lou Harkness, Instructor in Statistics at a salary of \$1080 for the period June 24, 1959 to September 4, 1959.

Appointments

Transfers

1. Joann Irene Brady from Coordinator in Continuing Education to Assistant to the Dean of Students at a salary of \$5500 per year effective August 10, 1959.
2. Willard G. Warrington, from Associate Professor of Evaluation Services to Professor and Director of Evaluation Services at a salary of \$11,800 on a 12-month basis effective September 1, 1959.

Transfers

Salary Changes

1. Increases in salary for the following persons:

Approval
several
salary changes

1. William P. Rupp, Jr. Agricultural Agent, Kent County to \$10,200, July 1, 1959
2. Ernest O. Melby, Dist. Professor of Education to \$16,500, July 1, 1959
3. Floyd W. Reeves, Dist. Professor of Education to \$16,500, July 1, 1959
4. Jean C. McIntyre, Instructor Health, Physical Education and Recreation to \$5800, July 1, '59
5. Bruce H. Barnes, Asst. Instructor (Res.) Engineering Research to \$2900, July 1, 1959
6. Ralph R. Brown, Asst. Instructor (Res.) Engineering Research to \$2900, July 1, 1959
7. Richard C. Dubes, Asst. Inst. in Electrical Engineering to \$3150 from July 1, 1959 to August 31, 1959 and to \$4500 per year, September 1, 1959 to August 31, 1960
8. John Lyle Wirth, Assistant Instructor in Electrical Engineering, to \$3000 per year July 1, 1959 to August 31, 1959 and \$1400 per quarter from September 1, 1959 to June 30, 1960
9. Francis Tse, Associate Professor of Mechanical Engineering to \$9000, July 1, 1959
10. James R. Burnett, Assistant Professor of Mechanical Engineering to \$7100 per year, July 1, '59
11. William Morris, Assistant Professor of Mechanical Engineering to \$7100 per year effective July 1, 1959.
12. Frank S. Roop, Instructor in Mechanical Engineering to \$7100, July 1, 1959
13. Mary C. Coleman, Instructor in Foods and Nutrition, to \$6000 per year effective July 1, 1959
14. Doris M. Downs, Instructor (Res.) in Institution Administration, to \$6200 per year, " " "
15. Tomi Cheng, Instructor TCRA to \$4150 from July 1, 1959 to August 31, 1959 and to \$5400 from September 1, 1959 to August 31, 1960.
16. Stephanie H. Barch, Assistant (Res.) in Zoology to \$3300 per year Aug. 1, 1959 to Dec. 31, '59
17. Leo Katz, Professor and Head of Statistics, to \$13,800, August 1, 1959
18. Norris Wold, Manager Ice Rink, to \$7700, July 1, 1959
19. Thomas L. Bushell, Instructor in History and Continuing Education to \$5600, September 1, '59
20. Baron L. Moots, Instructor (Res.) in Sociology and Continuing Education to \$5800, effective September 1, 1959 to August 31, 1960.
21. Jack E. Ryan, Assistant Professor, Vietnam Project, to \$12,050 from July 1, 1959 to July 14, 1959 and to \$12,550, effective July 15, 1959.

Miscellaneous

1. Correction in leave without pay for B. C. Lemke, Professor of Accounting and Financial Administration from February 1 to June 30, 1959, to the period from February 1 to August 31, 1959.
2. Change in status of Huguette Sirianni, Supervisor of Foreign Language Examinations, from a temporary basis to a permanent basis at the same salary of \$3250 per year on a 12-month basis effective July 1, 1959.
3. Designation of Herman L. King as Acting Director of the Division of Biological Sciences in the College of Science and Arts, effective August 1, 1959.
4. Designation of Jacweir Breslin as Assistant to the President, effective August 1, 1959.
5. Change in the effective date of the appointment of Raymond O. Burzynski as Professor of Engineering in the Brazil Project from August 18, 1959 to August 17, 1961 to August 5, 1959 to August 4, 1961.
6. Payment of an additional \$210 to Marvin Schiller, Assistant Instructor in the Counseling Center, for the month of August 1959, paid from 21-3067.
7. Approved alterations in the Registrar's Office at an estimated cost of \$4,464 to be charged to Alterations and Improvements 1959-60.

Correction in
leave B. C.
LemkeCh. status
Huguette
SirianniHerman L. King
Acting Dir.
Div. Biological
SciencesJacweir Breslin
Asst. to Pres.
Date employ-
ment Raymond
Brzynski ch.Add. sal. \$210
pd M. Schiller\$4,464 approp
for alts to
Regis. Office.

PRESIDENT'S REPORT, continued

8. Authorized additional pay for work during the summer, as follows:

Bernard F. Engel, Communication Skills, \$570 paid from Highway Traffic Safety Center
 Irvin J. Lehmann, Evaluation Services, \$477 from 71-2277
 J. Geoffrey Moore, Humanities, \$438 from 11-4141
 Adolph E. Smith, Electrical Engineering, \$635 from 71-2644
 Edward C. Cantino, Botany, \$1250 paid \$727 from 71-2353 and \$523 from 71-2252
 Egon A. Hiedemann, Physics and Astronomy, \$3495 from 71-2289
 Thomas H. Edwards, Physics and Astronomy, \$396 from 71-2274
 Lewis K. Zerby, Philosophy, \$1387.50 from 71-2032
 Richard N. Adams, Sociology, \$440 from 71-2031
 Jack J. Preiss, Sociology, \$125 from 11-3741
 James A. Ray, Microbiology and Public Health, \$900 from 71-2068
 Raymond F. Johnston, Physiology and Pharmacology, \$2310 from 71-2477
 Harry A. Grater, Jr., Counseling Center, \$550 from 71-2060
 Ralph Renwick, Jr., Communication Skills, \$400 from 21-3067
 Louis W. Redemsky, Social Science, change in summer pay from \$550 to \$650, 21-3067
 Irwin H. Cohen, Counseling Center, change in summer pay from \$690 to \$1050, 21-3067
 Robert M. Lumianski, Communication Skills, change in summer pay from \$550 to \$750, 21-3067
 Arnold S. Carson, Counseling Center, change in summer pay from \$456 to \$836, 21-3067
 John H. Reinhoehl, Humanities, \$200, 21-3067
 William V. D'Antonio, Sociology, change source of \$1740 pay from 71-2348 to 71-2697
 R. D. Spence, Physics and Astronomy, change to \$1680 from 71-2249 and \$1680 from 71-2384
 Don B. Lichtenberg, Physics and Astronomy, change from \$462 to \$910, 71-2064

9. Approved the following recommendations from the Director of Personnel:

- a. Increase from half-time to full-time a Clerical Assistant position in the Cooperative Extension Service, County Agricultural Agents, paid 100% from account 71-7418, effective August 1, 1959.
- b. Establishment of an additional half-time Clerk Typist position in Farm Crops, paid from account 71-6700.
- c. Establishment of a Technician II position in Animal Husbandry, paid 50% from account 71-6669 and 50% from account 71-6722.
- d. Establishment of a Technician III position in Foods and Nutrition, paid from U. S. Air Force Account 71-2053
- e. Reclassification of an Engineer Supervisor V to an Assistant Chief Engineer VI position in Television Broadcasting.
- f. Reclassification of an Assistant Director IV to a Director IVA position in Television Broadcasting.
- g. Reclassification of a Recorder I to a Secretary-Departmental II position, Registrar's Office
- h. Transfer a Secretary Executive position from Evaluation Services to the Office of Institutional Research, charged to 11-4311
- i. Transfer a Secretary-Departmental II position from the Office of Institutional Research to Evaluation Services, charged to 11-2631.

On motion of Mr. Brody, seconded by Mr. Stevens, it was voted to approve the President's Report.

NEW BUSINESS

Resignations

Resignations and Terminations

1. John T. Stone, Professor and Staff Training Officer, Extension Service, August 31, 1959 to accept a position as Director of Extension at South Dakota Agricultural College.
2. Rhoda J. Kelly, Home Economics and 4-H Agent, Gogebic County, September 10, 1959 to be married and become a full-time homemaker.
3. George T. Stachwick, District Marketing Agent, Ottawa, and Kent Counties, August 31, 1959 to accept a position with Buckham Laboratories, Memphis, Tennessee.
4. Cancellation of the appointment of Francis G. Jarrett, Associate (Res.) in Agricultural Economics, September 1, 1959.
5. Louis A. Vargha, Instructor in Agricultural Economics and Highway Traffic Safety Center, September 30, 1959 to take a position at the University of Kentucky.
6. Harold Schick, Instructor (Ext.) in Resource Development, October 15, 1959 to accept a position as regional Park Director at Salem, Oregon.
7. Kenneth M. Pretty, Assistant Professor (Res.) of Soil Science, September 15, 1959 to accept employment with the American Potash Institute as Canadian representative.
8. Louis R. Ward, Instructor in Communication Skills, August 31, 1959 to accept another position at North Dakota College of Mines and Technology.
9. John T. Auston, Associate Professor of Communication Skills, August 31, 1959 to accept a position in the Department of Speech at the University of Denver.
10. Hugh N. Mazingo, Assistant Professor of Natural Science, August 31, 1959 to accept a position at the University of Nevada.
11. Edgar A. Schlueter, Instructor in Natural Science, August 31, 1959 to accept a position as Assistant Professor at Wisconsin State College, Superior, Wisconsin.

F Additional pay
for several
faculty per-
sons during
summer

Approval
several recom-
mendations
from Dir.
Personnel

NEW BUSINESS, continuedResignations and Terminations, continued

13. Cancellation of the appointment of Braxton I. Patterson, Assistant Instructor in Economics, September 15, 1959.
14. Frederick W. Morrissey, Assistant Professor of Economics, August 31, 1960 to accept employment elsewhere.
15. Paul B. Blongren, Associate Professor of Marketing and Transportation and Highway Traffic Safety Center, August 31, 1959 to accept a position as Dean of the School of Business at Montana State University.
16. Orville K. Larson, Assistant Professor of Speech, August 31, 1959. End of probationary period.
17. Dorothy J. Skriletz, Instructor in Speech, August 31, 1959.
18. James A. Stitzel, Assistant Professor of Speech, August 31, 1959. End of probationary period.
19. Cancellation of the appointment of Mary B. Edgar as Assistant Instructor in Teacher Education, October 1, 1959.
20. Chi-yeh Han, Assistant Instructor (Res.) in Engineering Research, August 31, 1959, to accept a position at MIT.
21. Lorn L. Howard, Instructor in Electrical Engineering, August 31, 1959 to accept a position at Southern Methodist University.
22. Peter John Graham, Instructor in Electrical Engineering, December 31, 1959 to accept a position at the University of Kentucky.
23. Gabriele N. Muhling, Instructor (Res.) in Botany and Plant Pathology, August 31, 1959 to accept a position at the University of Montana.
24. Woon S. Kim, Instructor (Res.) in Botany and Plant Pathology, August 31, 1959 to return to Korea.
25. Cancellation of the appointment of Robert S. Vogel, Instructor in Geography and Highway Traffic Safety Center, September 15, 1959.
26. Hugh M. Culbertson, Information Specialist, Information Services (Ext.) September 14, 1959 to accept full-time permanent employment in Information Services.
27. Thomas L. Dahle, Regional Director, Continuing Education, August 31, 1959 to accept a position as Director of Adult Education and Summer School for the University of Idaho, Moscow, Idaho.
28. David B. Muirhead, Assistant in Admissions and Scholarships, September 15, 1959 to accept a position as Director of Admissions and Records at the University of Colorado.
29. Antonia Fodor, Librarian, August 31, 1959 to accept a position at Northwestern University.
30. Doris Randall, Librarian, September 16, 1959. Mrs. Randall's husband is accepting a teaching position in California.
31. John D. Montgomery, Specialist, Vietnam Project, September 21, 1959. Tour of duty completed.
32. Mary C. Osborne, Secretary, Vietnam Project, September 1, 1959. Tour of duty completed.

Resignations

Leaves--Sabbatical

Leaves

1. Richard B. Bailey, Agricultural Agent, Kalamazoo County, with full pay from September 15, 1959 to December 15, 1959 to complete his M.S. at M.S.U.
2. Nicky A. Smith, Agricultural Agent, Wayne County, with half pay from September 22, 1959 to September 21, 1960 to study for the Ph.D. at M.S.U.
3. Delwyn A. Dyer, 4-H Agent, Wayne County, with half pay from September 22, 1959 to September 21, 1960 to complete his M.S. at M.S.U.
4. Bernice M. LaFreniere, Home Economics Agent, Macomb County, with half pay from September 1, 1959 to August 31, 1960 to complete her M.S. at the University of Tennessee.
5. Jean M. W. Leach, Home Economics Agent, Osceola County, with full pay from September 23, 1959 to March 22, 1960 to study for his M.A. at M.S.U.
6. John C. Messenger, Assistant Professor of Social Science with half pay from September 1, 1959 to August 31, 1960 to accept a Fulbright award for study in Ireland.
7. Ralph L. Guile, Associate Professor of Chemistry with half pay from September 1, 1959 to August 31, 1960 to accept a Fulbright award for study in Ireland.
8. Lawrence M. Sommers, Professor and Head of Geography with full pay from April 1, 1960 to September 30, 1960 for study and travel in Western Europe.

September 18, 1959

NEW BUSINESS, continued

Leaves

Leaves--Health

1. Robert R. Dancer, 4-H Agent, Ionia County, with full pay from September 1, 1959 to September 30, 1959.
2. Betty Ann Mote, Instructor in Foods and Nutrition with half pay from September 1, 1959 to December 31, 1959 and without pay from January 1, 1960 to August 31, 1960.

Leaves--Military

1. Robert Lyon, Custodian I, Kellogg Center, without pay from September 2, 1959 to June 30, 1960.

Leaves--Other

1. Joseph L. Heirman, Extension Director, Delta County, with full pay from July 20, 1959 to August 10, 1959, for travel in the U. S. and Canada.
2. Harold R. Ferris, Agricultural Agent, Monroe County, without pay from October 20, 1959 to December 15, 1959 to complete his M.S. at M.S.U.
3. Shirley S. Goering, Home Economics and 4-H Agent, Ingham County without pay from October 1, 1959 to January 31, 1960 for family reasons.
4. George K. Dike, Marketing Agent, Lenawee, Hillsdale Counties, without pay from October 1, 1959 to December 31, 1959 to complete his Ph.D. at M S:U
5. Burton F. J. Cargill, Assistant Professor (Ext.) of Agricultural Engineering without pay from September 1, 1959 to December 31, 1959 to complete his Ph.D. at the University of Missouri.
6. Carleton M. Edwards, Assistant Professor of Forest Products, without salary from September 1, 1959 to September 25, 1959 to work with Chance-Vought Corporation in Texas.
7. Max G. Mueller, Instructor in Economics without pay from September 1, 1959 to December 31, 1959 to complete his. Ph.D.
8. Norman H. Martin, Professor of Personnel and Production Administration without salary from September 1, 1959 to August 31, 1960 to make a study of the reorganization of Corn Products Company.
9. Abraham Rattner, Professor of Art, without pay, from September 1, 1959 to December 31, 1959 for study and travel in France.
10. Frank R. Peabody, Associate Professor of Microbiology and Public Health, without pay, from September 1, 1959 to March 31, 1960 and from July 1, 1960 to July 31, 1960 to work with ICA in Korea.
11. Neal R. Cholvin, Assistant Professor of Surgery and Medicine without pay from September 1, 1959 to August 31, 1960 to study for his Ph.D. at Iowa State University.

Appointments

Appointments

1. LaVern A. Freeh, Assistant to the Dean of Agriculture, at a salary of \$7000 per year on a 12-month basis effective September 15, 1959 to September 14, 1961.
2. William Elroy Tedrick, Assistant Professor (Ext.) 4-H Clubs at a salary of \$7300 per year on a 12-month basis effective October 16, 1959.
3. Robert W. Paulson, 4-H Agent, Wayne County, at a salary of \$7000 per year on a 12-month basis effective October 1, 1959.
4. Edward Russell Cole, Agricultural Agent, Sanilac County, at a salary of \$6500 per year effective September 1, 1959.
5. L. Jean B. Burnett, Assistant Prof. (Res.) of Agricultural Chemistry at a salary of \$6100 per year on a 12-month basis effective September 1, 1959 to August 31, 1960.
6. Sei-Byung Yoon, Assistant (Res.) of Agricultural Chemistry at a salary of \$100 per month from September 1, 1959 to August 31, 1960.
7. Dennis Oldenstadt, Assistant Instructor in Agricultural Economics at a salary of \$250 per month from September 16, 1959 to June 15, 1960.
8. John S. Perry, Assistant Professor of Agricultural Engineering at a salary of \$9000 per year on a 12-month basis effective September 1, 1959 to December 31, 1959.
9. Neil L. First, Associate (Res.) in Animal Husbandry at a salary of \$6000 per year on a 12-month basis effective September 1, 1959 to August 31, 1960.
10. George Joseph Hogaboam, Assistant Professor of Farm Crops without salary from October 1, 1959 to September 30, 1961. He is a USDA employee.
11. Freeman Woodrow Snyder, Assistant Professor of Farm Crops without salary from October 1, 1959 to September 30, 1961. He is a USDA employee.

NEW BUSINESS, continuedAppointments, continued

Appointments

12. Philip E. Parvin, Instructor (Res.) in Horticulture at a salary of \$6100 per year from September 19, 1959 to March 18, 1960.
13. Harold J. Ecker, Associate Professor of Short Courses at a salary of \$8500 per year on a 12-month basis effective September 15, 1959.
14. Sam Street Hughes, Lecturer in Short Courses at a salary of \$440 for the period January 11, 1960 to March 4, 1960.
15. Jean Martin, Lecturer in Short Courses at a salary of \$900 for the period October 26, 1959 to March 4, 1960.
16. Robert J. Ackermann, Assistant Instructor in Communication Skills, at a salary of \$4500 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
17. Pauline Adams, Assistant Instructor in Communication Skills at a salary of \$3000 for the period October 1, 1959 to March 31, 1960.
18. Ruth Barrett, Assistant Instructor in Communication Skills at a salary of \$3000 for the period October 1, 1959 to March 31, 1960.
19. George P. Clark, Associate Professor of Communication Skills at a salary of \$8000 per year on a 10-month basis effective September 1, 1959.
20. Marguerite White, Assistant Instructor in Communication Skills at a salary of \$1500 for the period September 1, 1959 to December 31, 1959.
21. Elinore Winburne, Assistant Instructor in Communication Skills at a salary of \$4500 per year effective from September 1, 1959 to August 31, 1960.
22. Edith Duffey, Assistant Instructor in Improvement Services at a salary of \$1500 for the period September 1, 1959 to December 31, 1959 and at \$1500 for the period April 1, 1960 to June 30, 1960.
23. Esther Reed, Assistant Instructor in Improvement Services at a salary of \$3000 for the period from October 1, 1959 to March 31, 1960.
24. Edith J. Douglass, Assistant Instructor in Natural Science at a salary of \$3500 for the period from October 1, 1959 to March 31, 1960.
25. Helen B. Hiscoe, Assistant Instructor in Natural Science at a salary of \$1750 for the period from October 1, 1959 to March 31, 1960.
26. Fannie Leonard, Assistant Instructor in Natural Science at a salary of \$3885 for the period from October 1, 1959 to March 31, 1960.
27. Margaret Vande Bunt, Assistant Instructor in Natural Science at a salary of \$3500 for period from October 1, 1959 to March 31, 1960.
28. Wolf D. Fuhrig, Lecturer in Social Science at a salary of \$5100 per year on a 10-month basis from September 1, 1959 to August 31, 1960.
29. Chitra M. Smith, Lecturer in Social Science at a salary of \$5400 per year on a 10-month basis from September 1, 1959 to August 31, 1960.
30. Naser G. Bodiya, Assistant Instructor in the Bureau of Business and Economic Research at a salary of \$275 per month from September 15, 1959 to June 15, 1960.
31. Helen Alley, Instructor in Business Services at a salary of \$4500 per year on a 10-month basis from September 1, 1959 to August 31, 1960.
32. Agnes Titkemeyer, Lecturer in Business Services at a salary of \$250 per month from October 1, 1959 to March 31, 1960.
33. David Thomas Fried, Assistant Instructor in Business Services at a salary of \$2500 for the period October 1, 1959 to June 30, 1960.
34. David G. Sauter, Assistant Instructor in Business Services at a salary of \$360 for the period October 1, 1959 to December 31, 1959.
35. Donald John Bowersox, Assistant Instructor (Res.) in Marketing and Transportation at a salary of \$300 per month effective September 1, 1959 to November 30, 1959.
36. Alvin J. Bytwork, Assistant Instructor in Marketing and Transportation at a salary of \$3200 per year on a 10-month basis effective from September 1, 1959 to August 31, 1960.
37. Victor C. Doherty, Assistant Instructor in Personnel and Production Administration at a salary of \$2500 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
38. John L. Komives, Assistant Instructor in Personnel and Production Administration at a salary of \$3000 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
39. William Miller, Visiting Professor of Personnel and Production Administration at a salary of \$6000 for the period October 1, 1959 to December 31, 1959.
40. Ralph E. Toler, Assistant Instructor in Personnel and Production Administration at a salary of \$2500 per year on a 10-month basis September 1, 1959 to August 31, 1960.

NEW BUSINESS, continued

Appointments

Appointments, continued

41. George D. Eastman, Lecturer in Police Administration at a salary of \$500 for the period September 28, 1959 to December 14, 1959.
42. Glenford S. Leonard, Lecturer in Police Administration at a salary of \$500 for the period September 28, 1959 to December 14, 1959.
43. Simon Perry, Assistant Instructor in Political Science at a salary of \$2000 per year from October 1, 1959 to June 30, 1960.
44. Steighton A. Watts, Assistant Instructor in Political Science at a salary of \$450 for the period October 1, 1959 to December 31, 1959.
45. Donald Gray Williamson, Assistant Instructor in Speech at a salary of \$2400 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
46. Thomas R. Long, Assistant Instructor in Speech at a salary of \$2300 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
47. John T. McNelly, Coordinator in Communication Arts at a salary of \$600 per month effective September 1, 1959 to December 31, 1959.
48. Terry Allen Weldon, Associate Director of ICA Seminars in Communication Arts at a salary of \$300 per month from September 1, 1959 to June 30, 1960.
49. Ralf Peckham, Lecturer in Administrative and Educational Services at a salary of \$300 for the period January 1, 1960 to March 31, 1960.
50. M. Dolores Ardrey, Instructor in Health, Physical Education and Recreation at a salary of \$4600 per year on a 10-month basis effective September 1, 1959.
51. Kerstin Radabaugh, Assistant Professor of Health, Physical Education and Recreation at a salary of \$6800 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
52. Thomas Rand, Instructor in Health, Physical Education and Recreation and Assistant Basketball Coach at a salary of \$5500 per year on a 10-month basis effective September 1, 1959.
53. Ronald J. Baird, Assistant Instructor in Teacher Education at a salary of \$3000 for the period October 1, 1959 to June 30, 1960.
54. Marvin Beekman, Assistant Instructor in Teacher Education at a salary of \$432 for the period October 1, 1959 to December 31, 1959.
55. Richard J. Guenther, Assistant Instructor in Teacher Education at a salary of \$432 for the period April 1, 1960 to June 30, 1960.
56. Betty Lou Hoffman, Assistant Instructor in Teacher Education at a salary of \$2200 for the period October 1, 1959 to June 30, 1960.
57. Lucille Karner, Assistant Instructor in Teacher Education at a salary of \$432 for the period October 1, 1959 to December 31, 1959.
58. Helena Norton, Assistant Instructor in Teacher Education at a salary of \$432 for the period April 1, 1960 to June 30, 1960.
59. Harlow M. Judson, Assistant Instructor in the Computer Laboratory at a salary of \$1400 for the period September 1, 1959 to December 31, 1959.
60. David H. Y. Yen, Assistant Instructor (Res.) in Engineering Research at a salary of \$667 per quarter from September 1, 1959 to June 30, 1960.
61. Temporary appointment of Horace G. Stafford, Assistant Director of the JETS Program at a salary of \$7000 per year on a 12-month basis effective September 1, 1959.
62. Robert E. Cooper, Assistant Instructor in Applied Mechanics at a salary of \$767 per quarter from September 1, 1959 to June 30, 1960.
63. Terry Triffet, Associate Professor of Applied Mechanics at a salary of \$10,000 per year on a 10-month basis effective September 1, 1959.
64. Thomas L. Drake, Assistant Instructor in Electrical Engineering at a salary of \$2500 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
65. Bobby G. Finch, Assistant Instructor in Electrical Engineering at a salary of \$2500 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
66. David L. Nelson, Assistant Instructor in Electrical Engineering at a salary of \$2400 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
67. Bruce S. White, Assistant Instructor in Electrical Engineering at a salary of \$4300 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.

NEW BUSINESS, continuedAppointments, continued

68. Helena Penalís, Assistant Professor (Ext.) of Textiles, Clothing and Related Arts at a salary of \$7000 per year on a 12-month basis effective October 1, 1959. Appointments
69. William T. Gillis, Assistant Instructor in Botany and Plant Pathology at a salary of \$4000 per year on a 12-month basis effective September 1, 1959 to August 31, 1960.
70. Gilford J. Ikenberry, Jr., Assistant Professor of Botany and Plant Pathology at a salary of \$6500 per year on a 10-month basis effective September 1, 1959 to August 31, 1961.
71. Roger Hoopingarner, Assistant Professor of Entomology at a salary of \$6000 per year on a 10-month basis effective September 1, 1959.
72. Donna Diamond, Assistant Instructor in Art at a salary of \$1600 for the period September 1, 1959 to December 31, 1959.
73. Boris Margo, Visiting Artist in the Art Department at a salary of \$3000 for the period September 1, 1959 to December 31, 1959.
74. Charles E. Meyer, Assistant Professor of Art at a salary of \$6200 per year on a 10-month basis effective September 1, 1959.
75. Donald C. Henderson, Jr., Instructor in Foreign Languages at a salary of \$5200 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
76. Wilma N. Bradley, Instructor in Chemistry at a salary of \$4400 for the period October 1, 1959 to June 30, 1960.
77. Kathryn G. Ferguson, Assistant Instructor in Mathematics at a salary of \$4200 for the period October 1, 1959 to June 30, 1960.
78. Hazel S. C. Smith, Assistant Instructor in Mathematics at a salary of \$4200 for the period October 1, 1959 to June 30, 1960.
79. Challa R. Murty, Associate (Res.) of Physics and Astronomy at a salary of \$275 per month from September 1, 1959 to August 31, 1960.
80. T. S. Narashimhaumurty, Assistant Professor of Physics and Astronomy at a salary of \$6000 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
81. Libor J. Velinsky, Assistant Instructor in Physics and Astronomy at a salary of \$3000 for the period October 1, 1959 to June 30, 1960.
82. Gladys L. Anderson, Associate (Res.) in Psychology at a salary of \$7800 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
83. Charles M. Bourassa, Assistant Instructor in Psychology at a salary of \$1950 for the period October 1, 1959 to June 30, 1960.
84. Harold B. Davis, Assistant Instructor in Psychology at a salary of \$1950 for the period October 1, 1959 to June 30, 1960.
85. James H. Davis, Assistant Instructor in Psychology at a salary of \$2100 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
86. Andrew J. DuBrin, Assistant Instructor in Psychology at a salary of \$1950 for the period October 1, 1959 to June 30, 1960.
87. Peter W. Hemingway, Assistant Instructor in Psychology at a salary of \$1950 for the period October 1, 1959 to June 30, 1960.
88. Thomas M. Nelson, Associate (Res.) in Psychology at a salary of \$7000 per year on a 12-month basis effective September 1, 1959 to August 31, 1960.
89. Marvin Schiller, Assistant Instructor in Psychology at a salary of \$650 for the period September 1, 1959 to December 31, 1959.
90. Hans H. Toch, Assistant Professor of Psychology at a salary of \$6300 per year on a 10-month basis effective September 1, 1959. This appointment is subject to tenure regulations effective as of September 1, 1957.
91. Anthony J. Diekema, Assistant Instructor in Sociology and Anthropology at a salary of \$6000 per year on a 12-month basis effective September 1, 1959 to August 31, 1960.
92. Elizabeth W. Nall, Instructor in Sociology and Anthropology at a salary of \$300 per month from September 1, 1959 to May 31, 1960.
93. Norman Henderson, Consultant in Anatomy without salary from July 1, 1959 to June 30, 1960.
94. Leo W. Walker, Consultant in Anatomy without salary from July 1, 1959 to June 30, 1960.

NEW BUSINESS, continuedAppointments, continued

Appointments

95. Stanley C. Whitlock, Consultant in Anatomy without salary from July 1, 1959 to June 30, 1960.
96. John H. Green, Assistant Instructor in Microbiology and Public Health at a salary of \$500 per month from September 1, 1959 to December 31, 1959.
97. Virginia H. Mallmann, Assistant Instructor in Microbiology and Public Health at a salary of \$1000 for the period September 1, 1959 to December 31, 1959.
98. James A. Ray, Instructor in Microbiology and Public Health at a salary of \$8000 per year on a 12-month basis effective September 1, 1959.
99. Willy Gordon, Consultant in Physiology and Pharmacology without pay from September 1, 1959 to August 31, 1960.
100. Abel Nafrawi, Consultant in Physiology and Pharmacology without pay from September 1, 1959 to August 31, 1960.
101. Arthur J. Stanley, Consultant in Physiology and Pharmacology without pay from September 1, 1959 to August 31, 1960.
102. Jack F. Wagner, Instructor in Physiology and Pharmacology at a salary of \$5500 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
103. William D. Cheney, Consultant Radiologist in Surgery and Medicine without salary from September 1, 1959 to August 31, 1960.
104. Aaron M. Leash, Instructor in Surgery and Medicine at a salary of \$6400 per year on a 12-month basis effective September 1, 1959 to August 31, 1960.
105. Don C. LeDuc, Lecturer in Surgery and Medicine at a salary of \$300 for the period October 1, 1959 to June 30, 1960.
106. Clayton Lewis, Consultant in Surgery and Medicine without salary from September 1, 1959 to August 31, 1960.
107. Maurice L. Richardson, Consultant Radiologist in Surgery and Medicine without salary from September 1, 1959 to August 31, 1960.
108. Arthur E. Schultz, Consultant in Surgery and Medicine without pay from September 1, 1959 to August 31, 1960.
109. Jack W. Warren, Lecturer in Surgery and Medicine at a salary of \$350 for the period October 1, 1959 to December 31, 1959.
110. Felix Fabian, Police Specialist, Vietnam Project at a salary of \$8750 per year on a 12-month basis effective September 1, 1959 to September 17, 1959.
111. Temporary appointment of Melvin Handville, Police Specialist Vietnam Project at a salary of \$10,000 per year on a 12-month basis effective October 1, 1959.
112. Temporary appointment of John F. Manopoli, Police Specialist Vietnam Project at a salary of \$11,200 per year on a 12-month basis effective October 1, 1959.
113. Temporary appointment of Leonard Maynard, Specialist, Vietnam Project, at a salary of \$11,200 per year on a 12-month basis effective September 1, 1959.
114. Patricia C. Peach as Secretary, Vietnam Project, at a salary of \$4100 per year on a 12-month basis effective September 20, 1959. This is a temporary appointment.
115. Temporary appointment of Charles F. Sloane, Police Specialist, Vietnam Project, at a salary of \$9550 per year on a 12-month basis effective September 1, 1959.
116. Hugh McClellan Culbertson, Assistant Extension Publications Editor, Information Services, at a salary of \$5500 per year on a 12-month basis effective September 15, 1959.
117. John Bigelow, Assistant Instructor in Continuing Education at a salary of \$4500 per year on a 10-month basis effective September 1, 1959.
118. Bruce B. Madsen, Field Representative Highway Traffic Safety Center, at a salary of \$8200 per year on a 12-month basis effective September 1, 1959.
119. Daniel R. McLaughlin, Instructor and Regional Director, Continuing Education, at a salary of \$7700 per year on a 12-month basis effective September 1, 1959.
120. Kenneth N. VerBurg, Coordinator, Continuing Education, at a salary of \$6200 per year on a 12-month basis effective September 1, 1959.
121. Midori Battistini, Librarian at a salary of \$4800 per year on a 12-month basis effective September 1, 1959.
122. Willie Mae Edwards, Librarian, at a salary of \$5000 per year on a 12-month basis effective September 1, 1959.

NEW BUSINESS, continuedAppointments, continued

Appointments

123. Edward Hill, Librarian, at a salary of \$5920 per year on a 12-month basis effective September 1, 1959.
124. Beryl Levine, Librarian, at a salary of \$5000 per year on a 12-month basis effective September 8, 1959.
125. David T. Wilder, University Librarian at MSU-0 at a salary of \$10,500 per year on a 12-month basis effective January 1, 1960.
126. Mary Ann Cusak, Instructor in English at MSU-0 at a salary of \$5800 per year on a 12-month basis effective September 1, 1959.
127. Thomas Fitzsimmons, Assistant Professor of English at MSU-0 at a salary of \$7500 per year on a 10-month basis effective September 1, 1959.
128. Helen Kovach, Instructor in Foreign Languages at MSU-0 at a salary of \$5000 per year on a 10-month basis effective September 1, 1959.
129. Appointment of the following persons in Air Science from September 1, 1959 to June 30, 1960 with the titles and salaries listed:

Thomas J. Barrett, Professor, \$700 for the period
 John B. Barron, Assistant Professor, \$200 for the period
 August G. Benson, Assistant Professor, \$200 for the period
 James J. Driscoll, Assistant Professor, \$200 for the period
 Bernard J. Regan, Assistant Professor \$200 for the period
 George S. Akers, Assistant Professor, \$200 for the period
 Billy W. Baker, Assistant Professor, \$200 for the period
 Theodore D. King, Assistant Professor, without salary
 Paul D. Lee, Assistant Professor, \$200 for the period
 Ralph L. LeFevre, Assistant Professor \$200 for the period
 Donald K. McClure, Assistant Professor \$200 for the period
 Clifton C. Nieland, Assistant Professor \$200 for the period
 Harry U. Perry, Assistant Professor \$200 for the period
 Robert E. Swett, Assistant Professor \$200 for the period

130. Appointment of the following persons in Military Science from September 1, 1959 to June 30, 1960 with the titles and salaries listed:

Merton E. Munson, Professor, \$50 per month
 Albert D. Goudreau, Associate Professor, \$20 per month
 Robert V. Dexter, Assistant Professor, \$20 per month
 Spencer T. Hockaday, Assistant Professor \$20 per month
 Thomas M. LaPatka, Assistant Professor, \$20 per month
 Hugh R. Primm, Assistant Professor, \$20 per month
 Ned R. Ash, Assistant Professor, \$20 per month
 Robert L. Chamberlain, Assistant Professor, \$20 per month
 John D. Edgerton, Assistant Professor \$20 per month
 Thomas E. Fitzpatrick, Assistant Professor \$20 per month
 Albert J. Grazioli, Assistant Professor \$20 per month
 William F. Henson, Assistant Professor \$20 per month
 James G. Howell, Assistant Professor \$20 per month
 Francis L. Lion, Assistant Professor \$20 per month
 Joe Y. Pope, Assistant Professor \$20 per month
 Paul N. Simon, Assistant Professor, \$20 per month
 Thomas G. Sweet, Assistant Professor \$20 per month
 Dean C. Fellows, Assistant Professor \$20 per month

131. Jaroslav Cerny, Staff Physician at the Health Service, at a salary of \$11,000 per year on a 12-month basis effective September 1, 1959.
132. Louis Frederick Hekhuis, Assistant Director, Office of Dean of Students, at a salary of \$3500 for the period effective September 1, 1959 to June 30, 1960.
133. George Berry Hibbard, Assistant Director, Office of Dean of Students, at a salary of \$3500 for the period effective September 1, 1959 to June 30, 1960.

Transfers

Transfers

1. Richard M. Kirch from Agricultural Agent Saginaw County to Extension Director Cheboygan County at a salary of \$7200 per year on a 12-month basis effective September 1, 1959.
2. Edgar C. Kidd, from Agricultural Agent Cheboygan County to Agricultural Agent Wayne County at a salary of \$7700 per year on a 12-month basis effective September 1, 1959.
3. R. Alice Lord from 4-H Agent, Lenawee County, to 4-H Agent, Kent County at a salary of \$5400 per year on a 12-month basis effective August 1, 1959.
4. Janice Rae Christensen, from Agent in Residence, Extension, to Home Economics Agent, Newaygo County, at the same salary of \$4700 per year on a 12-month basis effective September 1, 1959.

NEW BUSINESS, continued

Transfers

Transfers, continued:

5. Berry L. Sargent, from Agent in Residence, Extension, to Home Economics Agent in Mason County at the same salary of \$4600 per year on a 12-month basis effective August 1, 1959.
6. Irving W. Knobloch, from Professor of Natural Science to Professor of Botany and Plant Pathology at the same salary of \$9500 per year on a 10-month basis effective September 1, 1959.
7. L. Fernald Foster, Jr. from Administrative Assistant, Admissions and Scholarships, to Assistant in the Registrar's Office at a salary of \$8000 per year on a 12-month basis effective September 1, 1959.
8. Stanley O. Ikenberry, from Instructor in Evaluation Services to Instructor in Institutional Research at the same salary of \$4500 per year on a 12-month basis effective September 1, 1959.
9. Joseph L. Saupe, from Assistant Professor of Evaluation Services to Assistant Professor of Institutional Research at the same salary of \$8000 per year on a 12-month basis effective September 1, 1959.
10. Roger L. Bowlby, Assistant Professor, Bureau of Business and Economic Research from \$7540 to \$8500 per year effective September 1, 1959.

Salary
ChangesSalary Changes

1. Wallace N. Atherton, Assistant Professor of Economics from \$6400 to \$6500 per year effective July 1, 1959.
2. Carl M. Horn, Professor of Teacher Education, from \$11,300 to \$12,000 per year effective September 1, 1959.
3. Margaret E. Werner, Instructor in Textiles, Clothing and Related Arts, from \$5500 to \$5800 per year effective September 1, 1959.
4. Samuel Rosen, Associate (Res.) in Zoology from \$9400 to \$10,400 per year effective August 1, 1959.
5. Mary Ann Vogt, Instructor in Physics and Astronomy from \$4500 to \$5000 for the period October 1, 1959 to June 30, 1960.
6. Robert T. Anderson, Assistant Professor of Religion and Continuing Education from \$8000 to \$8200 per year effective October 1, 1959.
7. Jack J. Stockton, Professor and Head of Microbiology and Public Health from \$7300 per year to \$8300 per year effective July 1, 1959 to December 31, 1959.
8. Paul J. Deutschmann, Director of the Communications Research Center from \$16,000 to \$17,000 per year effective September 1, 1959.
9. Malcolm MacLean, Jr. Associate Professor of Communications Research Center from \$10,500 to \$11,000 per year effective September 1, 1959.
10. Robert W. Swanson, Director of Business Affairs at MSU-O from \$8500 to \$9000 per year effective January 1, 1960.
11. Eugene DeBenko, Divisional Librarian from \$6000 to \$6600 effective September 1, 1959.
12. William S. Stoddard, Divisional Librarian from \$7020 to \$7500 per year effective September 1, 1959.
13. Henry C. Koch, Divisional Librarian, from \$7080 to \$7500 per year effective September 1, 1959.
14. Frieda Hinrichs, Divisional Librarian, from \$7020 to \$7300 per year effective September 1, 1959.
15. Thomas Frazier, Librarian, from \$5320 to \$5600 per year effective September 1, 1959.
16. Catherine Muhlbach, Divisional Librarian from \$6240 to \$6520 per year effective September 1, 1959.
17. Eleanor J. Boyles, Librarian from \$5940 to \$6140 per year effective September 1, 1959.
18. Begel Salisbury, Librarian, from \$5940 to \$6120 per year effective September 1, 1959.
19. Frank MacDougall, Librarian, from \$4980 to \$5200 per year effective September 1, 1959.
20. Meredith Baskett, Librarian, from \$4980 to \$5200 per year effective September 1, 1959.
21. Bernice Dillon, Librarian from \$5940 to \$6120 per year effective September 1, 1959.
22. Clinton Lockert, Librarian, from \$5820 to \$5940 per year effective September 1, 1959.
23. Miriam Bright, Librarian, from \$5940 to \$6060 per year effective September 1, 1959.
24. Mary Jacobs, Librarian, from \$5940 per year to \$6060 per year effective September 1, 1959.

On motion of Dr. Smith, seconded by Mr. Harlan, it was voted to approve all Resignations and Terminations, Leaves, Appointments, Transfers and Salary Changes.

NEW BUSINESS, continuedMiscellaneous

1. Change in title of Bohn Musgrave to District Extension Director, Central District, effective August 1, 1959. Ch. title
B. Musgrave
2. Change in salary source for George H. Axinn, Professor (Extension) and Associate Director of the Cooperative Extension Service, from 100% Extension funds to 75% Extension funds and 25% University funds, effective September 1, 1959. Ch. salary
source Geo.
Axinn
3. Cancellation of leave with half pay for Robert Willard Johnson, Professor of Accounting and Financial Administration, and provision that his salary of \$13,000 per year to be paid 50% from University funds and 50% from the Ford Foundation grant to the Institute of Basic Mathematics for Application to Business, effective for one year beginning September 1, 1959. Cancel leave
Robert W.
Johnson
4. Change in status of Herbert Garfinkel, Associate Professor, from full time in Political Science to a dual assignment in Political Science and the Bureau of Social and Political Research with his salary of \$8500 per year paid 50% from account 11-4711 and 50% from account 11-3351, effective September 1, 1959. Ch. status
Herbert
Garfinkel
5. Change in title of Daniel Goldrich from Lecturer to Assistant Professor of the Bureau of Social and Political Research and Political Science, and provision that his salary of \$6500 per year be paid 50% from account 11-4771 and 50% from account 11-3351. Mr. Goldrich's appointment is on a temporary basis beginning September 1, 1959. Ch. title
Daniel Gold-
rich
6. Change in status of John W. Crawford, Associate Professor and Head of the Department of Advertising, from a 10-month basis at a salary of \$12,000 to a 12-month basis at a salary of \$15,000 per year, effective September 1, 1959. Ch. status
John W.
Crawford
7. Change in status of David K. Berlo, Associate Professor and Head of the Department of Communication Arts, from a 10-month basis at a salary of \$9300 to a 12-month basis at a salary of \$11,700 per year, effective September 1, 1959. Ch. status
David K. Berlo
8. Designation of Malcolm MacLean as Acting Director of the Communications Research Center, effective September 1 to December 31, 1959. Malcolm Mac-
Lean Act. Dir.
Comm. Res. Ctr
9. Change in status of Floyd W. Reeves, Distinguished Professor of Education and Consultant to the President, from full time at a salary of \$16,500 to two-thirds time at a salary of \$11,000 per year, effective September 1, 1959. Ch. status
F. W. Reeves
10. Change in status of John J. Paterson, Assistant Instructor in the Bureau of Educational Research, from half time at a salary of \$3300 to full time at a salary of \$6600 per year, effective from August 1, 1959, to June 30, 1960, paid 50% University funds and 50% Office of Education grant, account 71-2069. Ch. status
John J.
Paterson
11. Change in salary source for George L. Brandon, Associate Professor of Teacher Education, from 100% University funds to 50% University funds and 50% Office of Education Research Project, effective September 1, 1959 to June 30, 1960. Ch. salary
source Geo.
L. Brandon
12. Change in status of Ian O. Ebert, Associate Professor of Electrical Engineering, from a 10-month basis at \$7600 to a 12-month basis at a salary of \$9500 per year, effective September 1, 1959. Ch. status
Ian O. Ebert
13. Promotion of Richard J. Reid from Instructor to Assistant Professor of Electrical Engineering, effective July 1, 1959. Mr. Reid has now received his Ph.D. degree. Title change
Richard Reid
to Asst.Prof.
14. Change in dates of leave with full pay for Pearl J. Aldrich, Professor of Institution Administration, from September 1, 1959 to February 29, 1960 to October 10, 1959 to April 10, 1960. Dates lve Pearl
Aldrich ch.
15. Continuation of Carol B. O'Brien, Instructor in Home Management and Child Development, on a three-fourths time basis at a salary of \$4650 per year, effective for one year beginning September 1, 1959. Mrs. O'Brien is subject to tenure regulations and will return to full time employment on September 1, 1960. Carol O'Brien
cont. 3/4 time
16. Designation of Duane L. Gibson, as Assistant Dean for Continuing Education in the College of Science and Arts, effective October 1, 1959. Dr. Gibson also will continue to carry the titles of Director of the Liberal Arts Program for Adults and Professor of Sociology and Anthropology. Duane Gibson
designated
Asst. Dean
Cont. Educ.
17. Change in status of Russel B. Nye, Director of the Division of Language and Literature and Professor of English, from a 12-month to a 10-month basis, effective September 1, 1959. Russel B. Nye
changed to
10-month basis
18. Correction in the salary of C. David Mead, Professor and Head of English, as follows:
\$10,000 per year, July 1 to August 31, 1959
13,000 per year, effective September 1, 1959
Correction in
salary C.
David Mead
19. Change in salary source for Howard E. Campbell, Associate Professor of Mathematics, from 100% University funds to 50% University and 50% National Science Foundation, account 71-2256 effective November 1, 1959. Ch. salary
source Howard
E. Campbell
20. Change in salary source for Robert H. Oehmke, Assistant Professor of Mathematics, from 100% University funds to 50% University and 50% National Science Foundation, account 71-2256 November 1, 1959. and Robert H.
Oehmke

NEW BUSINESS, continuedMiscellaneous, continued

- Ch. sal. sour. Marvin Tomber 21. Change in salary source for Marvin L. Tomber, Assistant Professor of Mathematics, from 100% University funds to 50% University and 50% National Science Foundation account 71-2256 effective November 1, 1959.
- Ch. sal. srce Wm. H. Kelly 22. Change in salary source for William H. Kelly, Assistant Professor of Physics and Astronomy from 100% University funds to \$3800 from University and \$3300 from National Science Foundation account 71-2054 effective from September 1, 1959 to August 31, 1960.
- Ch. sal. srce Frank J. Blatt 23. Change in salary source for Frank J. Blatt, Associate Professor of Physics and Astronomy from 100% University funds to 75% University and 25% Detroit Ordnance account 71-2361 effective from July 1 to August 31, 1959.
- also Meyer Garber 24. Change in salary source for Meyer Garber, Assistant Professor of Physics and Astronomy, from 100% University funds to 75% University and 25% Detroit Ordnance account 71-2361, effective from September 1, 1959 to January 31, 1960.
- Eugene Jacobson 25. Change in status of Eugene Jacobson, Associate Professor of Psychology, from full time in Psychology to half time in Psychology and half time in the Labor and Industrial Relations Center at the same salary of \$8800 per year on a 10-month basis effective from September 1, 1959, to June 30, 1960, and paid 50% University funds and 50% Labor and Industrial Relations Center account 11-9521.
- also John C. Howell 26. Change in status of John C. Howell, Assistant Professor, from full time in Sociology and Anthropology to half time in Sociology and Anthropology and half time in the Highway Traffic Safety Center, and from a 10-month basis at a salary of \$6600 to a 12-month basis at a salary of \$8250 per year, effective September 1, 1959, and paid 50% from each account.
- Wm. Form re-assigned 2/3 Soc. and 1/3 LIRC 27. Reassignment of William H. Form, Professor, to two-thirds time in Sociology and Anthropology and one-third time in the Labor and Industrial Relations Center at the same salary of \$12,100 per year on a 10-month basis, effective from September 1 to December 31, 1959, and paid two-thirds from University general and one-third from Labor and Industrial Relations Center account 11-9521.
- Reinstatement Albert Levak Prof. Soc.Sci 28. Reinstatement of Albert E. Levak as Assistant Professor of Social Science at a salary of \$7600 per year on a 10-month basis, effective September 1, 1959. Mr. Levak has been assigned to the Pakistan Project since January 1, 1958.
- Aubrey Wylie assigned Colombia Proj. 29. Assignment of Aubrey E. Wylie, Professor of Forest Products, to the Colombia Project in Medellin at a salary of \$13,090 per year, effective from January 16 to July 15, 1960, paid from account 71-2044.
- R. Scigliano reassigned Vietnam Proj. 30. Reassignment of Robert G. Scigliano, Associate Professor of Political Science, to the Vietnam Project at the same salary of \$11,100 per year, effective from September 1 to September 8, 1959. Dr. Scigliano will return to the Political Science Department at a salary of \$7300 per year on a 10-month basis, effective September 9, 1959.
- Ch. sal. srce James B. Hendry 31. Change in salary source for James B. Hendry, Assistant Professor of Economics from 100% University funds to 50% University and 50% Vietnam Project account 71-2020, effective from September 1, 1959, to June 30, 1960.
- Ch. title Wm. Finni to Asst. Dir. Adm. 32. Change in title of William L. Finni from Assistant Registrar to Assistant Director of Admissions and an increase in salary from \$7600 to \$8100 per year effective September 1, 1959.
- Amo Bessone reapp. with tenure 33. Reappointment with tenure of Amo Bessone as Head Hockey Coach, effective September 1, 1959.
- Ch. status I, R. Merrill 34. Change in status of Irving R. Merrill, Assistant Professor and Director of Research and Promotion in Television Broadcasting, from full time in Television Broadcasting to three-fourths time in Television Broadcasting and one-fourth time in the Highway Traffic Safety Center, effective September 1, 1959, with his salary paid 75% from account 11-5631 and 25% from account 11-9511.
- Ch. Irwin Cohen to 3/5 time 35. Change Irwin H. Cohen, Assistant Instructor in the Counseling Center, from half time at a salary of \$2300 to three-fifths time at a salary of \$2600 for the period from October 1, 1959 to June 30, 1960.
- Title Harold Dahnke ch. 36. Change in title of Harold L. Dahnke, Jr., from Director of Space Utilization and Assignment to Associate Professor of Education and Institutional Research, effective October 1, 1959.
- Add. pay for work during summer for 10-mo empl. 37. Additional pay for work during the summer for employees on a 10-month basis, as follows:
Howard E. Campbell, Mathematics, \$1800 from account 71-2256
Robert H. Oehmke, Mathematics, \$1800 from account 71-2256
Marvin L. Tomber, Mathematics, \$1920 from account 71-2256
Ingram Olkin, Statistics, \$2700 from account 71-2375
- Reduction in pay Kenneth Lessler to \$250 per mo for Aug. 38. Reduction in pay for Kenneth J. Lessler, Counselor in the Counseling Center, from \$350 to \$250 for the month of August 1959.

NEW BUSINESS, continued

Miscellaneous, continued

39. By previous Board action, the Department of Business Education and Office Administration was discontinued. To complete this reorganization, the following recommendations are submitted for approval, to be effective September 1, 1959:

- a. Establishment of the Department of Business Services with Milton B. Dickerson as Head. (This will combine and replace the Department of Insurance, Law, and Real Estate Administration and the Department of Business Education and Office Administration.)
- b. Assignment of the following members of the staff of Insurance, Law, and Real Estate to the Department of Business Services:

James J. Cavanaugh, Assistant Professor
Thomas Farrell, Professor
John M. Fohr, Instructor
Marjorie Hunsinger, Assistant Professor
*E. L. Marietta, Associate Professor
Leo J. Merten, Lecturer

Russell H. Moore, Lecturer
Frank Earl Ryerson, Jr., Assistant Professor
Carl Strong, Associate Professor
Arthur E. Warner, Associate Professor
Hendrik Zwarensteijn, Associate Professor

- c. Assignment of the following members of the staff of Business Education and Office Administration to the Department of Business Services:

*D. Loren Carmichael, Associate
*Helen H. Green, Professor
*Alice M. Harrison, Assistant Professor
Darrell G. Jones, Instructor
Clayton B. Millington, Instructor

*Mary V. Moore, Associate Professor
Eleanor H. Tedesco, Instructor
Ruth M. Van Der Jagt, Instructor
**Peter G. Haines, Associate Professor

*Dual assignment in Business Services and Teacher Education; salary paid by Business Services
**Dual assignment in Business Services and Teacher Education; salary paid by Teacher Education

40. Reinstatement of Keith E. Britton as Custodian I in Brody Hall, effective August 11, 1959. Mr. Britton has been on military leave for two years.

41. Recommendations from the Retirement Committee, as follows:

- a. Retirement of George E. Edwards, employee in Buildings and Utilities, at a retirement salary of \$1035 per year, effective January 6, 1960. Mr. Edwards was born on January 6, 1895 and has been employed by the University since June 27, 1944.
- b. Retirement of Ernest L. Wisner, employee in Buildings and Utilities, at a retirement salary of \$2074 per year, effective January 1, 1960. Mr. Wisner was born November 7, 1894, and has been employed by the University since August 13, 1934.

42. Report of the death of Wilfred C. Lewis on July 30, 1959. Mr. Lewis was born on February 11, 1888, was first employed by the University on September 1, 1920 and was an Assistant Professor of Chemistry at the time of his retirement on July 1, 1953.

43. Report of the death of Edward R. Curtis, Legal Adviser in the Highway Traffic Safety Center, on August 7, 1959. Mr. Curtis was born on December 27, 1904 and has been employed by the University since June 1, 1956.

44. Report of the death of Jay B. Bruner, Accountant in the Business Office, on August 29, 1959. Mr. Bruner was born on December 20, 1912, and has been employed by the University since June 2, 1947.

45. Report of the death of Ralph O. Pickering on December 11, 1958. Mr. Pickering was born on May 30, 1911, was first employed by the University on July 13, 1953 and was a painter in Buildings and Utilities.

46. Report of the death of Herbert Martin on July 27, 1959. Mr. Martin was born on April 6, 1895, was first employed by the University on July 15, 1937 and was a plumber in Buildings and Utilities at the time of his retirement on June 1, 1957.

47. Recommendation that the salary of Millard Elsner, an employee in Television Broadcasting who died on July 16 be continued from July 1 to September 30, 1959. Mr. Elsner had five years of service at the time of his death.

48. Recommendations from the Director of Personnel, as follows:

- a. Establishment of an Agricultural Technician IIA position in Farm Crops, paid 71-6700
- b. Reclassification of a Clerk II to Clerk III position in Evaluation Services
- c. Establishment of a Sec-Exec position in College of Business and Public Service
- d. Establishment of a Clerk-Stenographer I position in Hotel, Restaurant and Institutional Management, paid from 71-7700. This position has formerly been on the labor payroll.
- e. Reclassification of a Secretary-Departmental I to a Secretary-Departmental II position in Liberal Arts Program for Adults, paid from account 71-2032.
- f. Establishment of a Technician IIA position in Microbiology and Public Health, paid from account 71-2065
- g. Establishment of the following positions in the University Museum (these have formerly been paid on the labor payroll):
 - 1) Museum Preparator IIB with salary range of \$4560 to \$5340
 - 2) 2 Museum Technician III positions with a salary range of \$4740 to \$5700

Approval of Department of Business Services which combines Bus. Educ. and Office Adm. and Ins. Law and Real Est. Amd.

Personnel reassigned to Business Services

Reinstatement Keith Britton

Retirements

George Edwards and Ernest Wisner

Report of death Wilfred C. Lewis on July 30, 1959

Death Edw. Curtis-Aug. 7'59

Death Jay Bruner Aug. 29

Report of death Ralph Pickering

Report of death of Herbert Martin

Salary M. Elsner pd to widow thru Sept. 30, 1959

Approval recommendations Dir. Personnel

NEW BUSINESS, continued

Miscellaneous, continued

Approval
recommendation
Dir. Personn-
el

48. Recommendations from the Director of Personnel, continued:
- h. Reclassification of a Radiation Safety Officer IVA to a Radiation Safety Officer IVB position in the Department of Public Safety.
 - i. Establishment of a Graphics Specialist IVA position in Continuing Education, paid from account 71-2015.
 - j. Establishment of 2 Clerk-Typist positions in the Labor and Industrial Relations Center
 - k. Reclassification of an Art Editor II to an Art Editor IIB position in Continuing Education
 - l. Establishment of a Key Punch Operator position in Tabulating, paid from account 21-2916
 - m. Reclassification of a Clerk II to a Secretary-Departmental II position in Dormitories and Food Services, paid from account 21-2850
 - n. Establishment of a Curator III position at Michigan State University-Oakland
 - o. Establishment of a Nurse IIA position at Michigan State University-Oakland

Compensation
Grad. Assts.
increased

49. Recommendation from the Dean of the School for Advanced Graduate Studies that compensation for graduate assistants be increased as follows: Effective September 1, 1959.

	Masters		Doctors	
	Present	Proposed	Present	Proposed
Graduate Assistants	\$1800	\$1850	\$1900	\$1950
Departmental Graduate Assistants	1800	1850	1900	1950
Graduate Research Assistants	1600	1650	1800	1850

Report Mr. May
Workmen's
compensation

50. Following is the workmen's compensation report for the period from January 1 to June 30, 1959:

Amount paid in excess of compensation	\$3,776.86
Amount paid as compensation	9,742.77
MSU Health Center charges	4,964.50
Off-Campus medical service	3,920.30

\$9200 approp.
Television
Studios

51. Recommended alterations to the Television Studios to provide space for a video tape recorder which has recently been given to the University. The estimated cost if \$9200 which is to be charged to Alterations and Improvements 1959-60.

\$4500 approp.
to improve
elec. system
Phys-Math
Bldg.

52. Improvement in the electrical system in Rooms 23, 29 and 41 to the Physics-Mathematics Building at an estimated cost of \$4500 to be charged to Alterations and Improvements 1959-60.

Consumers
Power to be
billed for
\$220.91

53. Correction from \$358.72 to \$220.91 that the Consumers Power Company should be billed for trees which will be destroyed in erecting a power line across University property at the Kellogg Forest.

Will of Geo.
W. Williams
bequests
MSU \$500

54. Excerpt from the Last Will and Testament of George W. Williams, deceased, of Oak Park, Illinois:

"I give and bequeath to MICHIGAN STATE UNIVERSITY, LOCATED at East Lansing, Michigan, the sum of Five Hundred Dollars (\$500.00)."

On motion of Dr. Smith, seconded by Mr. Stevens, it was voted to accept this bequest and to instruct the Secretary to forward a letter of gratitude to the heirs.

5. Communication from President Hilberry to Mr. Stevens, as follows:

"I heard only a few minutes ago that the House approved the Senate appropriations to our colleges and universities. These years of transition for Wayne are now entirely finished. This seems just the moment to express to you and your colleagues on the Michigan State University Board of Trustees our gratitude for your interest and help and our best wishes for all the years ahead."

56. Communication from Mrs. Forrest Sherman, as follows:

"Received your letter stating that I would receive salary for nine months beyond the date of my husband's death.

I deeply appreciate the Board of Trustees recommendation.

Thanks very much to all of you from the bottom of my heart."

On motion of Mr. Stevens, seconded by Mr. Vanderploeg, it was voted to approve the Miscellaneous Items.

Gifts and
Grants

Gifts and Grants

- 1. Gift of 34 gaskets, 12 valve caps, 12 valve springs, and 12 Crane style packings valued at \$25 from the Union Pump Company of Battle Creek to be used in Agricultural Engineering.
- 2. Gift of a hydraulic motor valued at \$50 from the Hydreco Division of the New York Air Brake Company of Kalamazoo to be used for experimental purposes in Agricultural Engineering.
- 3. Gift of an electronic seal generator valued at \$675 from L. D. Schreiber and Company of Green Bay, Wisconsin, to be used in the School of Packaging in the Forest Products Department.

MISCELLANEOUS, continuedGifts and Grants, continued:Gifts and
Grants

4. Gift of 411 volumes relating to child growth and development valued at \$1600 from Mrs. C. V. Millard.
5. Grants as follows to provide \$100 scholarships for students enrolled in the Cooperative Counselor Training Program during the summer session of 1959:

The Budd Company	\$200	Kroger Company	\$200
The Detroit Edison Company	600	Michigan Bell Telephone Company	200
Ex-Cell-O Corporation	300	Montgomery Ward	200
Greater Detroit Hospital Council	200	National Bank of Detroit	300
Greenfield-Mills Restaurant	100	Socony Mobil Oil Company	200
J. L. Hudson Company	400	Udylite Corporation	200
S. S. Kresge Company	300	Fenestra Corporation	100
6. Grant of \$1000 to the MSU Development Fund from Glendon Swarthout of Phoenix, Arizona, the income and principal to be used to establish the Glendon Swarthout Scholarships.
7. Grants as follows from The Kroger Company of Cincinnati, Ohio

\$750 for three scholarships in the College of Agriculture for 1959-60
\$750 for three scholarships in the College of Home Economics for 1959-60
8. Grant of \$2000 from the Oscar Mayer Foundation, Inc., of Madison, Wisconsin, to be used as follows:

\$1700 to provide financial assistance for Patsy Hopkins of Madison
\$ 300 for scholarship aid for one or more students selected by the Scholarship Committee.
9. Grant of \$1000 from Szabo Food Service, Inc., of Lyons, Illinois, to be used for whatever scholarships are deemed most desirable.
10. Grant of \$1000 from the Farmers' and Manufacturers' Beet Sugar Association of Saginaw to be used to establish a scholarship for a freshman student in Agriculture from the Lower Peninsula of Michigan. The scholarship shall be used during the freshman, sophomore, and junior years with the stipulation that a limit of approximately \$500 shall be used during the freshman year.
11. To continue previously established scholarships:

\$133.32 from The American Legion to continue the Guy M. Wilson Scholarships
\$350 from E. Roger Hewitt Associates, Inc., of Lansing to continue the scholarship in Engineer.
\$1500 from The Tyler Foundation of Niles to be added to the Grocery Manufacturers Scholarship
\$600 from The Sears-Roebuck Foundation of Chicago for 3 scholarships in Home Economics
\$2340 from The Sears-Roebuck Foundation for scholarships in the College of Agriculture
\$750 from Harold Alexander of Bay City to continue an established scholarship
\$100 from the Union Bank and Trust Company of Grand Rapids to be credited to the Michigan Bankers' Association Short Course Scholarship Fund
\$1100 from the Whirlpool Foundation of St. Joseph to continue their scholarship
\$2500 from The Statler Foundation of New York City to be used as follows:
 \$600 for a Michigan resident \$900 for an out-of-state student
 \$1000 for a teacher to study in hotel or restaurant courses at Michigan State University
\$1500 from the Statler Foundation of New York City to renew their scholarship for a student who is enrolled.
\$500 from Mrs. Duncan Hines of Bowling Green, Kentucky, to renew the Duncan Hines Scholarship.
\$30,000 from the William and Sarah E. Hinman Endowment Fund of Lansing for the continuation of the Hinman Scholarships for 1959-60.
12. Scholarship grants to provide aid for specified students, as follows:

\$100 from The Asher Student Foundation of Detroit
\$25 from Inkster Bahi's of Inkster
\$650 from William J. Cook Scholarship of Chicago
\$2120 from the Ransom Fidelity Company of Lansing; \$1000 for one student and \$1120 for another
\$375 from Frank Gannett Newspaperboy Scholarships, Inc., of Rochester, New York
\$347 from the Little Rock Nine Scholarship Fund of Little Rock, Arkansas.
\$1000 from the Farmers and Manufacturers Beet Sugar Association of Saginaw
\$255 from an anonymous donor
\$555 from the Charles E. Culpeper Foundation, Inc., of New York City
\$150 from Oziel Grand Chapter, O.E.S., P.H.A., of Bridgeton, New Jersey.
\$150 from the Shelby Junior Chamber of Commerce of Shelby
\$300 from the Board of Education of the Warren Consolidated Schools.
\$100 from the Wayland Post No. 6260, Veterans of Foreign Wars, of Wayland, Massachusetts
\$750 from the George M. Pullman Educational Foundation of Chicago; \$600 for one student and \$150 for another
\$50 from Wilt & Knoblauch, McCormick-Deering Sales, of Blissfield
\$1000 from the Solvay Process Division of Allied Chemical Corporation of Syracuse, New York
\$600 from the Jesse Smith Noyes Foundation, Inc., of New York City
\$255 from the Kalamazoo Gazette of Kalamazoo
\$500 from Warner-Chilcott of Morris Plains, New Jersey
\$300 from the Watumull Foundation of Honolulu, Hawaii

NEW BUSINESS, continuedGifts and
GrantsGifts and Grants, continued

12. Scholarship grants to provide aid for specified students, continued:

\$250 from the Jewel Tea Company, Inc., of Melrose Park, Illinois.
 \$1036 from the Foreign Student Foundation of Pasadena, California; \$400 for one student and \$636 for another
 \$100 from the American College of Musicians of Austin, Texas
 \$500 from Sea Venture Limited of New York City
 \$100 from the Wayland Junior and Senior High School PTA of Wayland, Massachusetts
 \$500 from The John Huntington Fund for Education of Cleveland, Ohio
 \$175 from The Ratner, Miller, Shafran Foundation of Cleveland, Ohio
 \$800 from The General Henry H. Arnold Educational Fund Air Force Aid Society of Washington, D.C.
 \$200 from the Northville Public Schools of Northville
 \$600 from the Watumull Foundation of Honolulu, Hawaii
 \$266.67 from the Asher Student Foundation of Detroit; \$66.67 for one student, \$100 for each of two other students
 \$1110 from the University of Puerto Rico for two students
 \$1500 from the Loeb Farm School for Jewish Children, Inc., of Chicago
 \$255 from the Michigan State Women's Club of Kent County of Grand Rapids.
 \$200 from the Zonta Club of Lansing.

13. Renewal of a memorandum of agreement with the Board of Supervisors of St. Joseph County covering a grant of \$1500 to be used as a contribution toward the salary of an additional County Extension Agent in that county.
14. Grant of \$500 from the United States Public Health Service of Washington, D. C., to be used under the direction of W. A. Wood in Agricultural Chemistry to study carbohydrate utilization by microorganisms.
15. Renewal of a memorandum of agreement with the National Institutes of Health of Bethesda, Maryland, covering a grant of \$16,016 to be used under the direction of Allen S. Fox in Agricultural Chemistry in immunogenetic and biochemical studies of Drosophila and Neurospora. The agreement provides for special graduate research assistants.
16. Renewal of a memorandum of agreement with the Cucumber Harvester Committee covering a grant of \$975 to be used under the direction of A. W. Farrall in Agricultural Engineering to develop principles for construction of a mechanical cucumber harvester.
17. Renewal of a memorandum of agreement with the State Association of Mutual Insurance Companies of Lansing covering a grant of \$5000 to be used under the direction of A. W. Farrall in Agricultural Engineering to provide a full-time rural fire prevention and safety specialist and a more adequate operating budget.
18. Renewal of a memorandum of agreement with the Animal Husbandry Research Division of the United States Department of Agriculture covering a grant of \$3600 to be used under the direction of L. D. McGilliard in Dairy to investigate the effect of environmental influence affecting dairy production records used in proving sires and the determination and utilization of milk composition information in the evaluation of dairy production records.
19. Approval of a memorandum of agreement with the Dairy Industries Supply Association of Washington, D.C., covering a grant of \$1400 to be used under the direction of C. A. Lassiter in Dairy to support a graduate fellowship in the Dairy Department.
20. Renewal of a memorandum of agreement with the Northern Ohio Sugar Company of Denver, Colorado, covering a grant of \$500 to be used under the direction of H. L. Kohls in Farm Crops in the application of new methods of breeding technique of sugar beet varieties to benefit commercial strains in sugar quality and disease resistance.
21. Approval of a memorandum of agreement with the Malting Barley Improvement Association of Milwaukee, Wisconsin, covering a grant of \$6000 to be used under the direction of John E. Grafius in Farm Crops to support research toward incorporating malting quality into winter barley. The agreement provides for special graduate research assistants.
22. Grants as follows to be used under the direction of Peter I. Tack in Fisheries and Wildlife to assist graduate students in waterfowl study:

\$50 from Mrs. Preston S. Parish of Hickory Corners
 \$500 from The Civic Fund of Kalamazoo
 \$100 from J. W. Garside of Kalamazoo
 \$50 from Joel M. Shepherd of Kalamazoo
 \$150 from Dwight L. Stocker of Kalamazoo
22. Grant of \$1500 from the Mobilehome Dealers National Association of Chicago to be used under the direction of A. J. Panshin in Forest Products to continue the Mobile Homes Education Program.
23. Grant of \$300 from the Lake States Forest Experiment Station of St. Paul, Minnesota, to be used under the direction of L. M. James in Forestry to study the characteristics of forest land ownership in Michigan.

NEW BUSINESS, continuedGifts and Grants, continuedGifts and
Grants

24. Renewal of a memorandum of agreement with the National Apple Institute of Washington, D.C. covering a grant of \$725 to be used under the direction of A. L. Kenworthy in Horticulture in research on the chemical composition of fresh apples from samples of prominent varieties grown in different parts of the United States.
25. Approval of a memorandum of agreement with the Michigan State Florists Association of East Lansing covering a grant of \$5420 to be used under the direction of P. R. Krone in Horticulture to remodel a room in the Horticulture Building to be used as a laboratory for teaching and research in flower arrangement and flower store management.
26. Renewal of a memorandum of agreement with the Hamilton Farm Bureau Cooperative, Inc., covering a grant of \$100 to be used under the direction of L. W. Dawson in Poultry Science in an evaluation of multiple egg cartons.
27. Renewal of a memorandum of agreement with the Distillers Feed Research Council of Cincinnati, Ohio, covering a grant of \$1700 to be used under the direction of P. J. Schaible in Poultry Science in a study of the use of distillers dried solubles in the diet of mink during their life cycle.
28. Renewal of a memorandum of agreement with the National Plant Food Institute of Chicago covering a grant of \$2500 to be used under the direction of J. F. Davis and L. S. Robertson in Soil Science in a study of the economic optima in fertilizer application and the role of soil testing in evaluating soil nutrient status.
29. Renewal of a memorandum of agreement with the American Potash Institute of Washington, D.C., covering a grant of \$2000 to be used under the direction of R. L. Cook and J. F. Davis in Soil Science to investigate the effect of fertilizer placement on small grains. The agreement provides for a special graduate research assistant.
30. Renewal of a memorandum of agreement with the W. R. Grace & Company, Research and Development Division, of Clarksville, Maryland, covering a grant of \$1000 to be used under the direction of R. L. Cook and K. M. Pretty in Soil Science to determine the effectiveness of phosphate fertilizers, especially monocalcium phosphate in the production of corn and alfalfa.
31. Renewal of a memorandum of agreement with the American Agricultural Chemical Company of Detroit covering a grant of \$2500 to be used under the direction of J. F. Davis, Kirkpatrick Lawton, and L. N. Shepherd in Soil Science to evaluate the effect of forms of phosphate carriers containing gypsum and those lacking in gypsum on the yield and chemical composition of the crop and on the changes in nutrient status in soils.
32. Grant of \$5000 from the General Electric Company of Ossining, New York, to be used under the direction of Dean Seelye for graduate fellowships and research in business administration.
33. Grant of \$20,126 from The Ford Foundation of New York City to be used under the direction of Dean Seelye for fellowships for Professor Johnson in Accounting and Financial Administration and for Professor Lazer in Marketing and Transportation Administration to the Institute of Basic Mathematics for Application to Business.
34. Grant of \$1000 from the Lansing Community Services Council to be used under the direction of G. J. Aldridge in Social Work for graduate social work training for one student.
35. Renewal of a memorandum of agreement with the Inland Daily Press Association of Chicago covering a grant of \$2,039.85 to be used under the direction of Paul J. Deutschmann in the Communications Research Center to continue the investigation of factors involved in the cost and revenue data study.
36. Grant of \$1250 from the Michigan School for the School for the Blind of Lansing to be used under the direction of John E. Jordan in Administrative and Educational Services to provide materials for teaching, research, and/or the promotion of rehabilitation and special education.
37. Renewal of a memorandum of agreement with the Office of Vocational Rehabilitation of the Department of Health, Education, and Welfare of Washington, D.C., covering a grant of \$77,564 to be used under the direction of Gregory A. Miller in Administrative and Educational Services in the training of rehabilitation counselors.
38. Grant of \$106,042 from the Department of Health, Education, and Welfare of Washington, D.C., to be used under the direction of J. B. Tintera in the Bureau of Educational Research and Administrative and Educational Services to analyze ways of application of communications media that may improve teacher preparation, especially in the fields of language, science, and mathematics. Provision is made for special graduate research assistants.
39. Renewal of a memorandum of agreement with The National Education Association of Washington, D. C., covering a grant of \$1000 to be used under the direction of Julian Smith in Administrative and Educational Services for expenses in connection with the administration of the Outdoor Educational Project for the development of leadership training in schools and colleges.
40. Grant of \$11,489 from the Department of Health, Education, and Welfare of Washington, D.C. to be used under the direction of G. L. Brandon in Teacher Education in the Development of a research design to investigate the functional understandings of technicians as bases for curriculum planning in technical education. Provision is made for special grad. res. assts.

NEW BUSINESS, continuedGifts and Grants, continuedGifts and
Grants

41. Grant of \$2000 from the Grand Rapids Foundation to be used under the direction of John X. Jamrich in the Center for the Study of Higher Education to carry out a survey of Kent and adjacent counties regarding the need for a four-year college in the Grand Rapids area.
42. Grant of \$500 from the Foundry Educational Foundation of Cleveland, Ohio, to be used to establish a discretionary fund for use of the key professor in the Foundry Educational Foundation program at this University during the 1959-60 year.
43. Renewal of a memorandum of agreement with the National Institutes of Health of Bethesda, Maryland, covering a grant of \$10,000 to be used under the direction of R. J. McCauley in Engineering Research and Civil Engineering to determine methods of laying down dense impermeable coatings which provide high anti-corrosion protection without damage to hot and cold water distributing systems. The agreement provides for special graduate research assistants.
44. Grant of \$500 from the J. W. Knapp Company of Lansing to be used under the direction of Marion Niederpruem in Textiles, Clothing, and Related Arts to continue the executive development study.
45. Grant of \$200 from the National Retail Merchants Association of New York City to be used under the direction of Marion Niederpruem in Textiles, Clothing and Related Arts to continue the research project on executive development.
46. Renewal of a memorandum of agreement with the Chemagro Corporation of Kansas City, Missouri, covering a grant of \$400 to be used under the direction of H. S. Potter in Botany to continue the work with Dyrene on celery, onions, and cucumbers.
47. Renewal of a memorandum of agreement with the National Institutes of Health of Bethesda, Maryland, covering a grant of \$7475 to be used under the direction of E. C. Cantino in Botany on investigations of Morphogenesis in Blastocladia. The agreement provides for a special graduate research assistant.
48. Renewal of a memorandum of agreement with the National Institutes of Health of Bethesda, Maryland, covering a grant of \$14,490 to be used under the direction of G. B. Wilson in Botany in studies on the control of mitosis and cell division. The agreement provides for special graduate research assistants.
49. Renewal of a memorandum of agreement with the MaltingBarley Improvement Association of Milwaukee, Wisconsin, covering a grant of \$2500 to be used under the direction of R. L. Kiesling in Botany in a continuation of the investigation of the effects of microflora over malting quality.
50. Renewal of a memorandum of agreement with the American Cyanamid Company of New York City covering a grant of \$1500 to be used under the direction of E. J. Klos, R. H. Fulton, and Donald Cation in Botany on investigations of Cyprex for control of various fruit diseases.
51. Approval of a memorandum of agreement with the Dow Chemical Company of Midland covering a grant of \$500 to be used under the direction of R. G. Haines in Entomology to help support fruit insect research in the study of Korlan.
52. Renewal of a memorandum of agreement with the National Institutes of Health of Bethesda, Maryland covering a grant of \$10,000 to be used under the direction of Florence C. Kempf in the School of Nursing to integrate mental health concepts in the entire basic nursing program; also in the general nursing program for diploma graduates.
53. Renewal of a memorandum of agreement with the National Institutes of Health of Bethesda, Maryland, covering a grant of \$47,668 to be used under the direction of H. R. Hunt in Zoology on a research project on heredity and related factors in dental caries in rats.
54. Renewal of a memorandum of agreement with Parke, Davis and Company of Detroit covering a grant of \$2500 to be used under the direction of Robert Herbst in Chemistry; \$2355 is to be used for a fellowship in the field of organic chemistry and \$145 to support the research program of the Chemistry Department.
55. Renewal of memorandum of agreement with the National Institutes of Health for work in the Chemistry Department, as follows:
 \$11,500 for studies of the chemistry and biochemistry of inositol phosphates under the direction of G. L. Kilgour. Provision is made for special graduate research assistants.
 \$20,700 to investigate the toxicity of cadmium and chromium in water supplies under the direction of R. U. Byerrum. Provision is made for special graduate research assistants.
 \$10,925 for a study of "Carbon Dioxide to Methyl Groups in Photosynthesis" under the direction of R. U. Byerrum. Provision is made for special graduate research assistants.
56. Renewal of a memorandum of agreement with the Office of Ordnance Research of the United States Army covering a grant of \$9354.77 to be used under the direction of C. P. Wells and Alfred Leitner in Mathematics and Physics to study the mathematical theory of antenna radiation. The agreement provides for special graduate research assistants.

NEW BUSINESS, continuedGifts and Grants, continued

57. Grant of \$20,200 from the National Science Foundation of Washington, D.C., to be used under the direction of J. S. Kovacs and D. B. Lichtenberg in Physics and Astronomy to conduct research in theoretical physics in the area of elementary particles. Provision is made for special graduate research assistants.
58. Grant of \$500 from Milton Rokeach of Psychology to help support research under the direction of Professor Rokeach on belief-disbelief systems at the Ypsilanti State Hospital.
59. Renewal of a memorandum of agreement with Johnson and Anderson of Pontiac covering a grant of \$200 to be used under the direction of W. L. Mallmann in Microbiology and Public Health in a study of the public health hazards of compost.
60. Renewal of a memorandum of agreement with the National Institutes of Health of Bethesda, Maryland, covering a grant of \$10,623 to be used under the direction of H. L. Sadoff in Microbiology and Public Health to study the mechanism of heat resistance in bacterial endospores. The agreement provides for special graduate research assistants.
61. Grants for the benefit of the Ambulatory Clinic, as follows:
- \$54.10 from Dr. David J. Ellis of East Lansing
\$45 from Dr. Clifford C. Beck of Okemos
62. Renewal of a memorandum of agreement with the Mink Farmers' Research Foundation of Milwaukee, Wisconsin, covering a grant of \$4300 to be used under the direction of C. K. Whitehair in Veterinary Pathology to study the effects of fat-soluble vitamin deficiencies in mink. The agreement provides for a special graduate research assistant.
63. Grant of \$6150 from the National Educational Television and Radio Center of Ann Arbor to be used under the direction of L. T. Frymire in Radio Broadcasting to produce a series of half-hour programs on Oral Essays on Education.
64. Grant of \$700 from the State Board of Alcoholism of Lansing to be used under the direction of L. T. Frymire in Radio Broadcasting to produce a series of programs dealing with the problems of alcoholism.
65. Grant of \$2500 from The Rockefeller Foundation of New York City to be deposited in the Discretionary Gifts Fund. This is a "fellowship-expense" grant, unrestricted, and in addition to tuition or other fees paid by the Foundation.
66. Grant of \$300 from the French Government to be used to assist outstanding students in their studies in Cercle Francais.
67. Gift of 13 shares of Whirlpool Corporation Common Stock valued at \$435 from P. Eduard Geldhof, Class of 1914, of Benton Harbor. This is a contribution to the MSU Development Fund.
68. Grant of \$500 from Mrs. Alfred G. Wilson of Detroit to be used under the direction of H. R. Neville in Continuing Education as a contribution toward the Christmas Adventure in World Understanding program.

Gifts and
GrantsReports for Board Members

1. The following alteration and improvement projects have been approved since the last meeting of the Board.

Alterations, Room 449, Natural Science	\$1200
Alterations, Police Office, Quonset 104	260
Improve lighting Room 2, Police Administration	110
Improve lighting and wall electrical outlets, rooms 32,34 Bldg. B2	760
Alterations to Room 202 and 206, Health Center	900
New chalkboards, 5 rooms, Bldg. B-2	1680
Improve lighting Room 226, Giltner Hall	1400
Alterations Room 453, Natural Science Building	2000
	<hr/> \$8310

2. Additional payments to salaried employees since the July Board meeting as per list on file.

On motion of Mr. Vanderploeg, seconded by Mr. Brody, it was voted to approve all Gifts and Grants and Reports for Board Members.

Alteration
and Improve-
ment items
approved

ADDITIONAL ITEMS

Resignations

Resignations and Terminations

1. Lawrence H. Anderson, Assistant Professor of Teacher Education, December 31, 1959.
2. Cancellation of the appointment of Paul F. Barritt, Assistant Instructor in Electrical Engineering, September 1, 1959.
3. Jane Graff, Instructor (Ext.) in Textiles, Clothing and Related Arts, October 31, 1959.
4. David A. Smith, Assistant Professor of Television Radio and Film, August 31, 1959.

Leaves

Leaves--Health

1. Miriam Scott Lucas, Assistant Professor of Natural Science with full pay from September 1, 1959 to December 31, 1959.

Appointments

Appointments

1. Ann Garver Olmsted, Instructor in the Bureau of Educational Research at a salary of \$6000 per year on a 12-month basis effective October 1, 1959 to September 30, 1960.
2. Ervin H. Barnes, Assistant Professor of Botany and Plant Pathology at a salary of \$7000 per year effective September 15, 1959.
3. Marjorie Meyer, Librarian, at a salary of \$5100 per year on a 12-month basis effective September 21, 1959.
4. Martha Soltow, Librarian, at a salary of \$5100 per year on a 12-month basis effective September 28, 1959.
5. Richard C. Henshaw, Ford Foundation Professor of Personnel and Production Administration at a salary of \$12,500 from September 1, 1959 to August 31, 1960.

Transfers

Transfers

1. James A. Gherity, Jr. from Assistant Professor of Economics at M.S.U. at a salary of \$6200 per year to Assistant Professor of Economics at MSU-O at a salary of \$6700 per year from September 15, 1959 to August 31, 1960. He will return to the campus at his present salary of \$6200 per year on September 1, 1960.

Ch. terms of employment

Miscellaneous

John L. Wirth

1. Change in terms of employment of John L. Wirth, Assistant Instructor in Electrical Engineering, from \$4200 for the period from September 1, 1959 to June 30, 1960 to a salary of \$4200 per year on a 10-month basis, effective from September 1, 1959 to August 31, 1960.

Roy Alexander
named Dean of
Students MSU-O

2. Change in title for Roy J. Alexander from Director of Student Affairs to Dean of Students at Michigan State University-Oakland, effective September 18, 1959.

Add. summer
pay -
Alfred Leitner
Anthony Koo
Robert Hanson

3. Additional pay for work during the summer for Alfred Leitner, Professor of Physics and Astronomy in the amount of \$1367 paid from account 71-2378.
4. Correction in additional pay for work during the summer for Anthony Koo, Professor of Economics, from \$2460 to \$2610, paid from account 71-6604.

Add. pay
summer Ralph
VanderSlice

5. Correction in additional pay for work during the summer for Robert C. Hanson, Assistant Professor of Social Science, from \$1305 to \$1740, paid from Highway Traffic Safety Center account 71-2506.

6. Additional pay for summer work for Ralph L. VanderSlice, Associate Professor of Mechanical Engineering, in the amount of \$2520, to be paid from a grant that is to be received.

Payment \$990
Clarence G.
Chambers for

7. Payment of \$990 to Clarence G. Chambers, a graduate assistant in Mechanical Engineering, for work during the summer, also to be paid from a grant that is to be received.

Widow Jay
Brunner to
receive salary
thru Nov. 30

8. Recommendation that the widow of Jay B. Bruner, who was employed in Food Stores and died on August 29, 1959, continue to receive his salary through November 30, 1959.

Approval
degrees

9. Approval of granting the appropriate degrees to those students who according to the records of the Registrar completed the requirements for graduating during the Summer School or during the summer quarter 1959. List on file in Registrar's Office.

granted end
summer 1959

10. Bids were received as follows for construction of a Deaerator Room in the North Campus Power Plant:

Hanel-Vance Construction Company
Haussman Construction Company

\$8,766
9,679

Bid let to
Hanel-Vance
for Deaerator
Room North
Campus Plant

It is recommended that the bid of Hanel-Vance Construction Company be accepted.

On motion of Mr. Brody, seconded by Mr. Vanderploeg, it was voted to approve awarding the contract to Hanel-Vance Construction Company.

ADDITIONAL ITEMS, continued

Miscellaneous, continued

11. The following bids were received on the Disease Free Animal Laboratory:

General Construction		Mechanical Trades	
Westfall Construction Co.	\$28,766	M.E. Cole Plumbing and Heating Co.	\$16,092
Banta-Brooks	30,400	Great Lakes Plumbing and Heating	16,842
Hanel-Vance	30,415	Farrington Co.	17,000
Nordstrom-Meyers	30,859	Dart Company	17,400
Kenrich	31,795	Dard, Inc.	17,625
Haussman Construction Co.	32,354	Shaw-Winkler	17,980
		John Lowrey	18,140
		R. L. Spitzley	19,300
		United Piping	19,690
Electrical Trades			
Central Electric	2,760		
Superior Electric	2,770		
Barker-Fowler	2,997		
Root Electric	3,082		
Reed Tyler Electric	3,470		
Hatzel-Buehler	3,575		
Lansing Electric Motor	3,750		
East Lansing Electric	3,760		
Hall Electric	4,187		

Contracts awarded to low bidders on Disease Free Animal Lab.

It is recommended that contracts be awarded to the low bidders and that the following budget be established for this project:

Construction	\$45,150
Well and Pump	1,050
Site Work	2,100
Gas Service	200
Total	\$48,500

This is an Agricultural Experiment Station project and will be financed with its funds.

On motion of Mr. Brody, seconded by Mr. Vanderploeg, it was voted to approve awarding the contracts to the low bidders in Item 11. Mr. Harlan did not participate in the voting of the awarding of the electrical contract for the Disease Free Animal Laboratory to the Central Electric Company.

No action on State Dept. Agric. request to lease 5 ac ground adjacent to Lab

12. The State Department of Agriculture indicated a desire to lease approximately 5 acres of ground adjacent to their laboratory on Harrison Road for the propagation of plants in relation to their budwood certification projects.

Action was deferred on this item awaiting definite recommendations from Professor Lautner, Campus Landscape Architect, the Dean of Agriculture and the officers of the University.

Nat. Defense Student Loans \$250,000 MSU and \$20,000 for MSU-O

13. Communication from the Department of Health, Education, and Welfare advising us that the allocation of National Student Defense Loan funds available to Michigan State University for the 1959-60 college year will be in the amount of \$250,000 for Michigan State University and \$20,000 for Michigan State University-Oakland. Two-thirds of these funds will be available in September 1959 and one-third will be available in January 1960.

Meeting of Assoc. Gov. Boards to be held Okla.

14. It is called to the attention of the Board that the Association of Governing Boards is holding its next meeting at Oklahoma State University October 14-17. It is hoped that several of our Trustees will be able to attend.

15. Communication from the Michigan Certified Seed Potato Growers Association:

Resolution Mich. Cert. Seed Potato Growers Assoc.

"The following resolution was presented and adopted at the Annual Meeting of the Michigan Certified Seed Potato Growers Association, Inc. on August 17, 1959.

WHEREAS this past year, as we have for many years, we have received a great deal of help and cooperation from Michigan State University and its personnel.

THEREFORE IT IS RESOLVED that we take this opportunity to thank Michigan State University and its personnel for this help and cooperation, which we always greatly appreciate. We also ask that a copy of this resolution be sent to President Hannah."

16. Resolution from the Fraternal Order of Police:

Resolution from Fraternal Order of Police

"WHEREAS, The Michigan State Lodge, Fraternal Order of Police, has been established to promote the common interests and well-being of the law enforcement service, and has consistently directed its efforts toward the achievement of professional status for law enforcement by supporting every valid movement, and has great interest in the development of administrative and operational competency, and in the promotion of high ideals, integrity, and the American philosophy of serving the Common Good, and

WHEREAS, Michigan State University has, for over one hundred years, offered its resources for the improvement of Michigan agencies of government, and for the service of the Michigan citizen, and

WHEREAS, The School of Police Administration and Public Safety of Michigan State University has, for over twenty years, recognized the need of law enforcement by preparing young men and women for a law enforcement career, and has, for the past six years given training to over 1200 Michigan law enforcement officers, and

ADDITIONAL ITEMS, continuedMiscellaneous, continued

Resolution
Fraternal
Order of
Police

16. Resolution from the Fraternal Order of Police, continued:

WHEREAS, There are, today, many townships, municipalities, and counties in Michigan which do not have the facilities, manpower, or funds with which to engage in training and research, and which would be greatly benefited by a central facility, be it

RESOLVED, That this organization endorses wholeheartedly and actively support the necessary elevation of law enforcement services by requesting Michigan State University to consider a central Law Enforcement Institute to Plan, administer, and coordinate a program which would:

1. Extend and expand current TRAINING programs for the law enforcement practitioner, so that all agencies of Michigan, in all sections of the State, might utilize recruit, advance, specialized, supervisory, and executive training courses.
2. Extend and expand current research programs so that the validation of law enforcement administrative and operational techniques might be undertaken, and so that modern methods and procedures might be devised to meet old problems.
3. Extend and expand CONSULTATIVE services so that all law enforcement agencies might be able to call upon the resources of such Institute to serve their needs by field surveys, studies, evaluations and conferences.
4. Extend and expand LIBRARY services so that the latest of law enforcement literature, training aids, films and tapes, might be drawn from a central state repository, and so that all advances of law enforcement technique, no matter where made, might be made known and disseminated by such centralized coordinating body.

RESOLVED FURTHER, That copies of this resolution be sent to the Honorable John A. Hannah, President, Michigan State University, and to each member of the State Board of Agriculture."

17. Communication from Donald G. Zettle and several other forestry alumni calling the attention of the Board to the inadequacy of the facilities available for the departments of forestry and conservation.

Gifts and
Grants

Gifts and Grants

1. Gift of 4 plastic rolls valued at \$30 from the Kopper Company Plastics Division of Pittsburgh Pennsylvania, to be used in Agricultural Engineering for hay harvesting research.
2. Gift of a videotape television recorder-reproducer plus videotape supply valued at \$60,000 from the National Educational Television and Radio Center of New York City to be used in Television Broadcasting.
3. Grants for scholarship purposes, as follows:
 - a. \$1400 from the National Merit Scholarship Corporation of Evanston, Illinois, to be distributed as follows:

Denise R. Callender	\$450
Barry N. G riffin	600
Carole J. Jorgenson	300
Linore W. Hobbs	50
 - b. \$440 from the National-American Wholesale Grocers' Association of New York City to provide a Thomas G. Harrison Jr. Scholarship for a graduate student.
 - c. To continue previously established scholarships:
 - 1) For the Forest H. Akers Scholarship Fund:
 - \$50 from H. R. White, Detroit
 - \$50 from W. E. Biggers, Detroit
 - \$100 from W. B. Crawford, Detroit
 - \$100 from A. M. Mras, Detroit
 - \$100 from Frank E. Kenney, Detroit
 - \$100 from James C. Sanders, Detroit
 - \$100 from Emma L. Hund, Detroit
 - \$100 from John W. Armstrong, Pleasant Ridge
 - \$100 from J. King Harness, Detroit
 - \$100 from B. C. Gould, Detroit
 - \$100 from S. W. Sorensen, Jr., Grosse Pointe
 - 2) \$10,000 from the National Association of Home Builders of Washington, D. C.
 - 3) \$500 from the Charles and Helen Smillie Foundation of Ferndale to cover the Production Engineering Scholarship Award for 1959-60.
 - 4) For the Grocery Manufacturers' Scholarship for 1959-60:
 - \$1500 from The Nestle Company, Inc. of White Plains, New York
 - \$1500 from the Campbell Sales Company of Camden, New Jersey
 - d. To aid specified students:
 - \$450 from the University of Puerto Rico
 - \$166.76 from the Allen County Medical Auxiliary of Fort Wayne, Indiana
 - \$250 from the Elks Department of Education of Memphis, Tennessee
 - \$533.88 from Powell Studios of Detroit
 - \$250 from The Tiscornia Foundation, Inc., of St. Joseph
 - \$200 from the Wayne Federation of Teachers Scholarship Fund of Wayne
4. Renewal of a memorandum of agreement with the Mink Farmers' Research Foundation, Inc., of Milwaukee, Wisconsin, covering a grant of \$1500 to be used under the direction of P. J. Schaible in Poultry Science for a continuation of the amino acid studies.

ADDITIONAL ITEMS, continuedGifts and Grants, continued

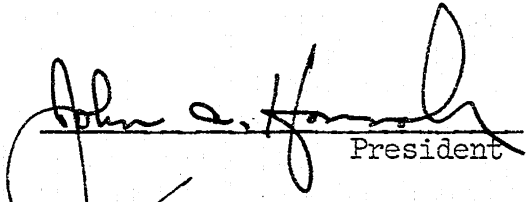
5. Renewal of a memorandum of agreement with the National Institutes of Health of Washington, D.C. covering a grant of \$9,315 to be used under the direction of R. C. Ball in Fisheries and Wildlife to study the energy exchange in a warm-water stream, with special attention to changes in primary and secondary production with variation in stream ecology. The agreement provides for a special graduate research assistant.
6. Approval of a memorandum of agreement with the Mink Farmers' Research Foundation, Inc., covering a grant of \$1500 to be used under the direction of P. J. Schaible in Poultry Science for a study of grey diarrhea in mink.
7. Renewal of a memorandum of agreement with the American Cancer Society, Inc., of New York City covering a grant of \$13,000 to be used under the direction of J. J. Stockton in the Division of Biological Sciences to support fundamental studies related to cancer.
8. Renewal of a memorandum of agreement with the National Institutes of Health of Bethesda, Maryland, covering a grant of \$13,249 to be used under the direction of J. C. Speck, Jr. and H. A. Lillevik in Chemistry in an investigation of the active cores of carbohydases. The agreement provides for special graduate research assistants.
9. Renewal of a memorandum of agreement with the National Institutes of Health covering a grant of \$9,085 to be used under the direction of R. U. Byerrum in Chemistry to continue studies of tumor inhibitors from *Boletus edulis*.
10. Renewal of a memorandum of agreement with the National Institutes of Health covering a grant of \$8,070 to be used under the direction of Joseph Meites in Physiology and Pharmacology to explore the relation of the nervous system and its neurohormones to the initiation and maintenance of milk secretion. The agreement provides for a special graduate research assistant.

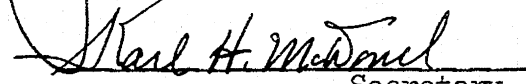
Gifts and
Grants

Mr. Foster and Mr. Lautner had lunch with the Board to discuss the development of our married housing projects and other site development matters.

On motion of Dr. Smith, seconded by Mr. Vanderploeg, it was voted to approve the Additional Items not already acted upon.

The meeting adjourned at 12:05 p.m.


President


Secretary