

MEETING OF THE STATE BOARD OF AGRICULTURE

President's Office

September 19, 1917.

11 o'clock A. M.

Present, President Kedzie, Messrs. Graham, Beaumont, Woodman and Doherty.

The minutes of the previous meeting having been in the hands of the members, were approved without reading.

On motion of Mr. Woodman, Mr. H. W. Newhall of St. Catharines, Ontario, was appointed Associate Professor of Dairy Husbandry at a salary of \$2500.00 per annum beginning as soon as he arrives.

H.W. Newhall
Asso. Prof.
of Dairy

On motion of Mr. Woodman, Mr. H. A. Andrews was appointed to succeed Mr. Stanley J. Brownell who has been called for military service, the salary to be the same as is now paid Mr. Brownell.

H.A. Andrews
to succeed
H.J. Brownell.

On motion of Mr. Waterbury, the resignation of Mr. L. S. Markley as Club Leader in Kent County was accepted to take effect September 8th.

L.S. Markley
resigns.

On motion of Mr. Waterbury, Mr. J. A. Waldron was authorized to attend the National Dairy Show at Columbus, Ohio, October 18th to 27th with transportation expenses paid.

J.A. Waldron
to attend
meeting.

On motion of Mr. Woodman, the following appointments recommended by Director Baldwin, were confirmed.

Mr. Vern A. Freeman, Extension Specialist in Sheep Husbandry at a salary of \$1600.00 per annum beginning September 15th, \$1200.00 to be paid by the U. S. Department of Agriculture and \$400.00 from Smith-Lever funds.

V.A. Freeman
Ext. Spec. in
Sheep Husb.

Mr. William Murphy, Extension Specialist in Farm Crops at a salary of \$1400.00 beginning September 4th, all to be paid from Smith-Lever funds.

Wm. Murphy
Ext. Spec. in
Farm Crops.

Mr. Wesley J. Cook, County Agricultural Agent for Mason County at a salary of \$1800.00 beginning August 20th, \$300.00 to be paid by the U. S. Department of Agriculture, \$900.00 from the Smith-Lever funds, \$600.00 from the County.

W.J. Cook,
Co. Agt. for
Mason County

Mr. Charles H. Graves, Farm Management Demonstrator at a salary of \$1800.00 beginning August 27th, \$1300.00 to be paid from the U. S. Department of Agriculture and \$500.00 from the Smith-Lever funds.

Chas. H. Graves
Farm Mgt.
Demonstrator

On motion of Mr. Beaumont, Miss Jessie DeBoth was appointed Specialist in Home Economics from Sept. 1st, 1917, to June 30th, 1918, to succeed Miss Margaret M. Justin, at a salary of \$1300.00 per annum, and Miss May Person was appointed Specialist in charge of Home Economics Extension at a salary of \$1400.00 per annum beginning September 1st.

Jessie
DeBoth, Ext.
Spec. in
Home Econ.

On motion of Mr. Graham, the salary of Miss Gertrude DeCair, Stenographer for Prof. Cox, was made \$750.00 per annum beginning September 1st.

Miss DeCair
raised to
\$750.00 yr.

On motion of Mr. Woodman, a department of Surgery and Clinic was created under in charge of Dr. J. P. Hutton with an appropriation of \$1440.26 for the fiscal year and an apportionment of \$981.72 for the department of Veterinary

Dept. of
Surgery &
Clinic
created.

Medicine.

Lease of
certain
College
property to
Consumers
Power Co.

The Secretary presented the application of the Consumers Power Company for the purchase of certain lands belonging to the College being the same descriptions over which the said Company desired to purchase a right of way for power line under date of May 15, 1917, also the following report from Mr. Doherty to whom the matter was referred at a previous meeting.

"At the last meeting of the Agricultural College Board, I was instructed to report after investigating certain lands in Alcona County, namely: The southeast quarter of the northwest quarter, and the northeast quarter of the southwest quarter, all on section 33, town 26, range 5 east.

"I have carefully gone over this land with Mr. A. L. Watkins and the Public Domain Commission's land-looker, Mr. Taylor.

"Between the southeast quarter of the northwest quarter, and the northeast quarter of the southwest quarter, I find the river touches this land, near a steep embankment, about 160 ft. The appraised value of this land I find is \$1 an acre. The land is barren of any semblance of timber or gravel, but as this land touches the river between the two forties, I think the Power Company should pay a reasonable amount. This land does not affect any dams or flowage at the present time, but if they should build a dam above this land, toward Mio, this would be valuable. At the present time, all they care for is on account of a transmission line between the Alcona dam and the Mio dam. This land is situated about seven miles by river and five miles by wagon road, from the Alcona dam, and about twenty-five miles from the Mio dam.

"On inquiry I find, also, thru the Public Domain Commission's woods man, they have paid as high as \$5 to \$7 an acre for like land.

Respectfully submitted
(Signed) A. J. Doherty."

On motion of Mr. Graham, authority was given to lease the said Company the necessary land for the construction of their transmission line for a nominal rental.

Concerning
dead &
down tim-
ber on
College
lands.

The Secretary also presented a report from Mr. Doherty in regard to dead and down timber on College lands accompanied by detailed reports from Mr. W. M. Taylor employed by the Public Domain Commission.

On motion of Mr. Beaumont, the Secretary was directed to request the Public Domain Commission to dispose of the timber referred to at \$7.00 per thousand but in case this cannot be accomplished, the matter of price is to be referred to the President.

The Secretary presented the following report from Mr. George I. Davidson regarding the examination of College Hall which was, on motion of Mr. Beaumont, laid upon the table.

" Aug. 18, 1917.

Michigan State Board of Agriculture,
East Lansing, Michigan.

Gentlemen:-

"At the request of your chairman, R. D. Graham, on Friday Aug. 10th, I examined the old three story brick building on the College Campus, known as College Hall.

"After careful examination and inspection I am fully convinced that by reason of the settling of the walls, the disintegration of the material therein, that the building is in a very dangerous condition, that it is not fit for occupancy at all, that the building is not worthy of restoration or repairs.

"I am surprised that any public building should be allowed to remain in that condition. Owing to the construction of the building, much of the material could be utilized for other purposes. The building should be town down at once.

Respectfully submitted,
(Signed) Geo. I. Davidson."

Report of
G.I. David-
son on
examination
of College
Hall.

On motion of Mr. Woodman, Mr. Ernest Foreman was appointed Instructor in Poultry Husbandry at a salary of \$1200.00 per year beginning August 31st.

Ernest Foreman
Inst. in Poultry.

At this point the meeting adjourned to the Downey House where session was continued.

On motion of Mr. Woodman, the title of Dr. G. H. Coons was made Associate Professor of Botany in Charge of Plant Pathology and his salary \$2300 per annum beginning September 1st.

Coon's Title and salary changed.

On motion of Mr. Woodman, Mr. Clive R. Megee was appointed Instructor in Farm Crops at a salary of \$1400.00 per annum beginning September 18th.

C.R. Megee, Inst. in F. Crops.

On motion of Mr. Beaumont, the salary of Mrs Sara Layn, Stenographer for the Forestry Department, was increased from \$600.00 to \$700.00 per annum beginning September 1st.

Sara Layn's salary increased.

On motion of Mr. Graham, the resignation of Mr. L. R. Jones as quarter-time Graduate Assistant in the Department of Bacteriology, was accepted to take effect September 1st.

L.R. Jones resigns.

On motion of Mr. Beaumont, the resignation of Mr. John D. Macmillan, Instructor in English, was accepted to take effect Sept. 1st.

J.D. Macmillan resigns.

On motion of Mr. Graham, Miss Lucile Gregory was appointed Stenographer to the Dean of the Veterinary Division at a salary of \$600.00 per annum beginning September 17th.

Lucile Gregory, Stenog. for Veterinary.

On motion of Mr. Woodman, Mr. Horace W. Norton was appointed Investigator in Live Stock except Poultry, at a salary of \$2500.00 per annum beginning October 1st.

H.W. Norton, Investigator in Live Stk.

The President presented a communication from Mr. Frank A. Spragg, Plant Breeder, in reference to the expenses connected with his work, which was on motion of Mr. Woodman, referred to the President and Secretary for report at the next meeting.

Concerning Spragg's expenses.

On motion of Mr. Graham, the appointments of Mr. C. K. Robinson of Brunswick as Deputy Inspector of Nurseries and Orchards at \$3.00 per day, and Mr. U. S. Crane of Fennville as Deputy Inspector of Nurseries and Orchards at \$5.00 per day under recommendation of Prof. Taft, were approved.

C.K. Robinson & U.S. Crane Deputy Nurs. Inspectors.

On motion of Mr. Waterbury, Miss Mabel Williams of Dunkirk, N. Y., was appointed House Mother for the Senior House to succeed Miss VanWagenen at a salary of \$800.00 per annum and room beginning October 1st. Miss Florence Stoll was also appointed Instructor in Domestic Art to succeed Mrs. Agnes Hatch Kitchen at a salary of \$850.00 per annum beginning October 1st, and Dean White was authorized to employ a woman as House Mother at Howard Terrace at a salary necessary to secure an efficient woman, probably \$300.00 or \$400.00.

Mabel Williams, House Mother Sen. House.

Florence Stoll, Inst. Dom. Art.

Dean White to employ House Mother Howard Ter.

On motion of Mr. Woodman, the President was authorized to confer the degree of Bachelor of Science upon the following persons:

Degrees
conferred.

William Arthur Davidson a
Don Albert Meeker a
Dimitar Atanasoff a
Ernest Frederick Lyons a
Anfred Eric Blomquist a
Delbert Ernest Storrs a
Ruth Tibbs h
Nellie Grace Hagerman h

Also the degree of Doctor of Veterinary Medicine upon Jesse Francis Olney.

On motion of Mr. Doherty, the Secretary was requested to ask Prof.

Vedder re-
quested to
make state-
ment to Bd.

Vedder to make a statement to the Board as to the fees and compensation received by him for services rendered outside the College during the past two years, attention having been called to the matter by the Governor and other state officials.

P.M.Hodg-
kins, Grad.
Asst.

On motion of Mr. Doherty, Mr. Phillip M. Hodgkins was appointed half-time Graduate Assistant in Forestry at a salary of \$500.00 per annum beginning October 1st.

E.G.Wright-
son, Prof.
Mil.Sci.

On motion of Mr. Graham, Captain E. G. Wrightson was appointed Professor of Military Science at a salary of \$700.00 per annum.

Leave of
Absence to
all in govt
service.

On motion of Mr. Doherty, the recommendation of the Faculty that leave of absence be granted to all members of the teaching force who have been or shall be called into Government service because of the war, was adopted.

W.H.French
increase in
salary.

On motion of Mr. Waterbury, the salary of W. H. French, Professor of Agricultural Education, was made \$3000.00 per year beginning October 1st.

On motion of Mr. Doherty, the following recommendation of Director Baldwin in regard to changes in the conduct of farmers institutes, was adopted.

"September 19, 1917.

President F. S. Kedzie,
East Lansing, Michigan.

Dear President Kedzie:-

"In regard to changes in the conduct of Farmers' Institutes, I wish to submit the following:

Baldwin's
report con-
cerning
change in
conduct of
farmers
institutes

"It is certain that all of the activities of our Extension staff during the coming winter must be devoted to the things which immediately affect the food campaign, and largely to the organization of counties for emergency county agent work. To have our counties all well organized, with as competent men as possible in charge and ready for the work of the production season, should be the one purpose in view for the winter work. To accomplish this, many meetings will need to be held and this work could well be done at the regular farmers' institutes and extension schools. This thought was discussed with Mr. Clinton and Mr. Lloyd of the Office of Extension Work, and they strongly urged that all of these winter meetings be transformed from the regular farmers' institutes to local conferences, at which the food campaign will be presented and plans and county organization for the coming season worked out. For this purpose the Federal Office is willing that several "Assistant County Agents at large" be appointed on emergency funds. Our present supervisory staff, consisting of Dr. Mumford, Mr. Cook, Mr. Blandford and Mr. Robinson, would be available for this work.

"Agricultural subject matter other than agricultural organization within the county would not appear on many of these programs. Where agricultural topics were desired, the Extension Specialists and such institute lecturers as needed would be available. To accomplish this end the farmers' institutes system as previously conducted will be a hindrance rather than an assistance. I believe it ~~would be~~ desirable at this time to take action leading ultimately to the centering of all our work within the county in the hands of the man who is the paid representative of the Department of Agriculture, the College and the County.

"It is also important that the County Agent shall come to one source of assistance at the College. To this end I wish you to consider the following suggestions:

1. That the position of Superintendent of Farmers' Institutes be abolished and the work of this office be combined with the supervision of Extension Schools under the title "Supervisor of Extension Schools and Farmers' Meetings."

2. That the County Agricultural Agent be officially recognized as in charge of all extension work within his county.

3. That Extension Schools (in order to reach more places during the present emergency season) be two days in length instead of four.

4. In counties not having a County Farm Bureau, the winter series of farmers' meetings should be used to promote such an organization, and to establish county agent work.

5. That the total amount of winter meetings be diminished to a point where acceptable speakers can be supplied.

Very truly yours,
(Signed) R. J. Baldwin,
Extension Director."

"Memorandum on Change in System of Farmers Institutes.

"The County Agent is to have charge of all Agricultural and Horticultural Schools, Farmers Institutes and other educational work carried on in the county by the Agricultural College.

"A list of speakers shall be furnished with the dates when these speakers will be available. The County Agent shall select speakers for one day institutes and similar meetings.

"The County Agent co-operating with the Extension Division shall select speakers for Farmers Institutes and for Agricultural and Horticultural Schools. He shall have charge of all local arrangements.

"The list of speakers shall include men asked for by the County Agents so far as the services of these speakers can be secured. The list of speakers may include County Agents, members of the Extension staff, members of the Faculty and employees of the College so far as their services can be made available.

"A limit shall be placed on the amount of money which may be expended by the state for Farmers Institute work in any county.

"The amount of money spent by the Extension Division in each county for Farmers Institutes, Agricultural Schools, etc. which is outside of the regular expenses shall be proportionate to the size and the agricultural population of the county.

"Mr. Baldwin will write to the President of the local Farmers Institute Society in each county and ask him if he can co-operate with the County Agent and make arrangements for institutes for the coming winter, informing him at the same time that the system of institute management is to be changed.

"Arrangements will be made for a Farmers Week to be held at the close of the long short courses."

On motion of Mr. Doherty, Prof. Taft is to devote his entire time to the work of Nursery and Orchard Inspection at the same salary that he has been receiving.

Taft to inspect Nurseries & Orchards only.

The President presented the following communication and recommendation signed by Dean Bissell and Prof. Clark regarding the loan of Mr. W. P. Wood's services to the University of Michigan for a portion of the time, which was on motion of Mr. Waterbury, adopted.

Concerning the loan of Mr. Wood's services to U. of Mich.

"September 18, 1917.

President Frank S. Kedzie,
East Lansing, Michigan.

Dear Sir:-

"The University of Michigan thru Pres. Hutchins and Dean Cooley have asked us for assistance in their Chemical Engineering work. Six of their chemical engineering faculty members have gone mostly into government war service.

They request the help of Prof. W. P. Wood for the first semester in metallurgy.

"After thorough discussion of the situation we recommend that Prof. Wood give course 19c, Advanced Technology, here giving such time as is necessary, probably two days per week, and that he be permitted to spend the balance of each week at Ann Arbor.

"It is understood that no additional expense be incurred by the College and that the proportionate remuneration be adjusted by the deans of the two colleges of engineering.

Very truly yours,
 (Signed) G. W. Bissell,
 Dean of Engineering.
 (Signed) Arthur Clark,
 Professor of Chemistry."

On motion of Mr. Waterbury, Mr. G. C. Wright was appointed Foreman of Machine Shop at a salary of \$2000.00 per annum beginning October 1st.

On motion of Mr. Woodman, the following resolutions in relation to the death of Mr. W. F. Raven, were adopted:

"Whereas, Mr. W. F. Raven, for many years connected with the extension service of Michigan Agricultural College in the field of live stock improvement, has been stricken down in the midst of his activities, therefore be it


"RESOLVED, That, in the death of Mr. Raven, we feel that the institution and the State has suffered a most serious loss. His practical experience as a dairyman, his general familiarity with the live stock business, his great fund of common sense as well as his keen judgment in matters relating to animal husbandry, together with unfailing energy and enthusiasm in promoting the work of the College, combined to make his services of inestimable value.

"RESOLVED, That we extend to his family our deepest sympathy, at the same time assuring them of our high regard for one who has served the College and the State so faithfully and well and whose work will bear fruit increasingly as the years go by.

"RESOLVED, That the Secretary transmit a copy of these resolutions to Mrs. Raven."

On motion of Mr. Woodman, the expense accounts of the Board Members were approved.

On motion adjourned.


 Secretary.