

MINUTES OF THE
MEETING OF THE STATE BOARD OF AGRICULTURE
September 19, 1929

Present: Messrs. Brody, Gowdy, McColl, Watkins, Mrs. Stockman, Superintendent Pearce, President Shaw, Secretary Halladay

Absent: Mr. McPherson

The meeting was called to order at 10:30 A.M.

The minutes of the previous meeting were approved having been in the hands of the Board members.

REPORTS

1. Report of the Meeting of the Buildings and Grounds Committee held, September 5, 1929, Secretary's Office. Present: President Shaw, Messrs. Brody, McColl, Davenport, and Secretary Halladay. Absent Mr. Watkins.

1. Faculty Club Rooms

On motion of Mr. McColl, it was voted to approve the completion of the Faculty Club rooms at \$8,350- \$8,000 to be taken from Other Buildings and Improvement Fund and \$350. from the reserve fund.

2. Parking

On motion of Mr. Brody, it was voted to ask the Chief of Police of East Lansing to take care of the parking on the south side of Grand River and Michigan Avenue.

3. Roads

On motion of Mr. Brody, it was voted that a request be made to the Highway Department that the roads on the campus namely: the river road, the circle drive, the road from the circle out from Farm Lane past the south side of the Agricultural Building and from the Dairy Manufacturing Building to Grand River Avenue, be hard-surfaced with asphalt.

4. Campus Lights

On motion of Mr. McColl, it was voted to refer the above matter to Mr. Phillips, and Mr. Davenport for a report to the Board.

5. Poultry Plant

The Poultry Plant was inspected by the Committee.

6. Completion of Tool Barn

Mr. Davenport asked that \$75.00 be appropriated to complete the painting; \$200 for the completion of the second floor, and \$250 for cement floors, and \$100 for moving the blacksmith shop and other equipment and \$550 which had been referred to the Secretary with power for down spouts and drainage. It was recommended that the appropriation be taken from the reserve fund.

7. Furnishing Bathrooms in Tenant Houses

On motion of Mr. McColl, it was voted that an amount not to exceed \$700 be appropriated from the reserve fund to furnish two bath rooms and two furnaces in the first two houses on Farm Lane.

8. Bacty Ceilings

Matter deferred

9. Extermination of Vermin

On motion of Mr. Brody, it was voted that \$722.50 be appropriated from the reserve fund for the extermination of vermin in the tunnels in the various buildings.

10. Removing old steam lines

On motion of Mr. Brody, it was voted that the above matter be referred to Mr. Davenport for bids.

11. Auditorium in Veterinary Building

Deferred.

12. Tool Shed and Hog Cots for An. Husb.

Matter referred back to Mr. Davenport and Mr. Brown for new plans which come under appropriation which was set up in the budget, namely: \$5,000.

Faculty Club Rooms to be completed

Chief of Police of E.L. to be asked to take care of parking on Gd. River & Michigan Ave.

Campus roads to be hard-surfaced with asphalt.

Matter of Campus Lights ref. to Mr. Phillips & Mr. Davenport

Poultry Plant inspected.

Tool Barn to be completed.

Bathrooms & furnaces to be furnished first two houses on Farm Lane.

Bacty Ceilings - def.

\$722.50 Appropriated for extermination of vermin.

Removal of old steam lines ref. to Mr. Davenport.

Aud. in Vet. Bldg. - Def.

Tool Shed & Hog Cots - ref. to Mr. Davenport and Mr. Brown.

5 Farm houses to be wired - cost \$600.

13. Wiring five farm houses - approximate cost \$600

On motion of Mr. Brody, it was voted that the five farm houses on the college farms be wired at an approximate cost of \$600.

\$520 approp- for accoustic treatment for Eng. Aud.

14. Accoustic treatment for Engineering Auditorium

On motion of Mr. McColl, it was voted that an amount of \$520 be appropriated for accoustic treatment in the auditorium of the Engineering Building - the lowest bid was made by John Mansfield and Company. Amount to be taken from the reserve fund.

Signs for bldgs. ref. to Mr. Phillips Mr. Munson & Pres.

15. Signs on various buildings

On motion of Mr. McColl, it was voted to refer the above matter to Mr. Phillips, Mr. Munson and the President with power to act.

\$1100 for Tool shed for Farm & Horse on Sherman Farm.

16. Tool shed for farm and horse on Sherman Farm - Cost \$1100

It was voted that the above be provided at an approximate cost of \$1100, the amount to be taken from the reserve fund.

Vent. System in Chem. ref. to Mr. Daven.

17. Fix ventilating system in Chemistry Building; also filters

On motion of Mr. McColl, it was voted that the above matter be referred to Mr. Davenport.

Bids for Coal Pit to be received.

18. Coal Pit (\$10,000 set up in budget for Coal Pit)

It was voted that bids be received and if such bids come within approximately \$15,000 that the construction be authorized at once; but that the Buildings and Grounds Committee be advised of the bids before contracts are signed. The amount in excess of \$10,000 is to be taken from the reserve fund.

Bids for Tractor Court to be rec.

19. Tractor Court

On motion of Mr. Brody, it was voted to refer the above matter to Mr. Davenport to submit for bids.

Dormitories ref. to Mr. McColl & Mr. Halladay

20. Dormitories

The above matter was referred to Mr. McColl and Mr. Halladay for report to the Board.

Cummings re-quest for barn for riding academy ref. to State Board

21. Request from Mr. Cummings for barn for riding academy

On motion of Mr. McColl, it was voted to refer the above matter to the State Board.

Req. from Tele. Company Trimming tree ref. to For. Dept.

22. Request from Bell Telephone Company that they be allowed to set poles on the college land.

On motion of Mr. Brody, it was voted that the request be granted and that the matter of trimming trees be referred to the Forestry Department with the understanding that such trees that are necessary to trim will be under their supervision.

Rep. of Mr. D. on Ventila-ting Ag. Bldg.

23. Report from Mr. Davenport on the ventilating of the Agricultural Building

The matter was referred to Mr. McColl for further consideration.

\$200 appro. to fix tennis courts.

24. Request that \$200 be appropriated to fix the tennis courts where settlement had been caused by the sewage line passing through there. Amount to be taken from the reserve fund.

On motion of Mr. Brody, it was voted to approve the above request.

(/s/ J. R. McColl
Committee (/s/ C. L. Brody
(/s/ L. Whitney Watkins

Report accepted.

On motion of Mr. McColl, it was voted to accept the report of the Buildings and Grounds Committee.

Appt. of Mr. F. R. Theroux - C. E. Dept.

2. President Shaw and Mr. J. R. McColl report on the appointment of Mr. F. R. Theroux, as Assistant Professor of Civil Engineering at \$3300 per year, effective September 1st, and that they have authorized the Dean of Engineering to proceed with his recommendation of appointment as presented to the Board, August 28, 1929.

On motion of Mr. Brody, it was voted to approve the above appointment.

Appt. of Marjory Himebaugh Library Asst.

3. Report of Mr. Brody, Mrs. Stockman, and President Shaw, as committee empowered by the Board at its meeting on August 28th to decide upon the addition of another person to the library staff report the authorization of the employment of Miss Marjory Himebaugh as an additional assistant for the ensuing year at a salary of \$1650, per year, effective September 1st.

On motion of Mr. McColl, it was voted to approve the above appointment.

G. E. Taylor's salary to be advanced to \$3100.

4. The President in conference with Mr. Brody, representing the Advisory Committee of the Board decided to authorize the advancement of Mr. G. E. Taylor's salary to \$3100 as a result of an offer which he has from outside sources.

On motion of Mr. McColl, it was voted to approve the above advancement in salary.

5. Report of Secretary on arrangements for loan of picture "The Golden Hour" to Smithsonian Institution.

No action.

6. Report of Mr. Brody, Mr. McPherson and Mr. Pearce to consider request of Okemos School relative to financial support desired in lieu of revenue lost because of college purchase of certain farm lands.

Mr. Brody reported that no report was ready as yet.

7. Report of Dean Bissell as chairman of the Committee appointed to consider relations between the Michigan State College and Medical and Dental Colleges in connection with granting of B.S. degrees.

No report.

8. Report of Finance Committee on matter of bonds from banks that are depositories for college money.

On motion of Mr. Gowdy, it was voted that the form of bonds from banks, that are depositories for college money, as presented from the Capital National Bank and the East Lansing State Bank be accepted providing it meets with the approval of the Attorney General.

MISCELLANEOUS

1. Recommendation of Mr. Wilkins that \$5,000 be added to the Dormitory Account for equipment for additional dormitory recently rented. Also for rentals and other expenses.

On motion of Mrs. Stockman, it was voted to approve the above recommendation and that it be taken from the reserve fund.

2. Recommendation of Mr. Wilkins that a central garage for the housing of all cars upon the campus including passenger cars and trucks be provided.

On motion of Mr. Brody, it was voted to refer this matter to the Building Committee.

3. Request from Dean Conrad for the provision of a salary of \$825.00 per year for Mrs. Coburn, hostess of Collingwood. Also request for the addition of \$195.00 to the salary of Miss Betz to cover board expense which has previously been taken care of by the Commons. The Commons Office does not see fit to offer Miss Betz, for this coming year, her meals.

On motion of Mrs. Stockman, it was voted to approve Dean Conrad's request.

4. Request from the City of East Lansing for the cooperation of the President of M.S.C. and the State Board of Agriculture in improving the fire protection of East Lansing.

On motion of Mr. Brody, it was voted to appoint a committee consisting of President Shaw, Secretary Halladay and Mr. McColl, to talk over the matter of fire protection of East Lansing with Mayor Faunce.

5. Request of the Graduate Committee for the approval of the Memo or agreement with the Newport Company of Carrollville, Wisconsin, entered into by the Michigan State College for the purpose of investigating antioxidizing properties of hydroquinone.

On motion of Mr. Brody, it was voted to approve the above agreement.

6. Request of Miss Ruth Gingell, receiver of the State Canning Club Champion scholarship of \$95.00, that this money be used for the payment of board and room rather than for fees, tuition, etc. as originally planned, because the Vocational and Rehabilitation Board of the State Department of Public Instruction is planning to help her to the extent of paying her fees, purchasing books, etc., at the College.

On motion of Mr. McColl, it was voted to approve the above request.

7. Report of Dean Cox that Director Baldwin withdraws his recommendation in regard to Extension work in music until such time as either Federal or State funds are appropriated for that purpose.

Action deferred.

8. A report was read from the Comptroller on the matter of back Summer School pay.

On motion of Mrs. Stockman, it was voted to accept this report and to place it on file in the Secretary's Office.

9. Request from Professor Richards for permission to use money available in departmental budget released by the resignation of Mrs. Merton G. Clark, for the purpose of reimbursing Miss Betty Humphrey, Mr. Graveure's assistant, for work in forming and directing girls' glee club. Miss Humphrey heretofore has received no pay from the College, being paid by Mr. Graveure entirely for work done teaching his students during his absences.

On motion of Mr. McColl, it was voted to refer the whole question of finances in the Music Department to the Advisory Committee to hold such conferences with Professor Richards and other people involved so that a complete rearrangement of methods can be reported back to the Board.

Okemos School
Request -
no report.

Report of
Dean Bissell
re. relations
between M.S.C.
& Med. & Den.
Colleges

Rep. of Fin.
Com. on matter
of bonds
from banks
that are de-
positories
for College
money.

\$5000 to be
added to
Dorm. acct.

Rec. from
Mr. Wilkins
re. Central
Garage, ref.
to Bldg. Com.

Salary of Mrs
Coburn to be
\$825. \$195.
to be added
to Miss Betz'

Req. from
City of E.L.
for coop. in
matter of
Fire Protection

Agreement be-
tween Newport
Co. & M.S.C.
approved.

Req. of Ruth
Gingell to
use \$95.00
for payment
of Bd. & Rm.
instead of
fees approved.

Dir. Baldwin
withdraws
rec. re. Ext.
work in Music.

Report re.
back S.S. pay
was read.
To be placed
on file.

Request of
Music Dept. to
use money re-
leased by res.
of Mrs. Clark
for reimburs-
ing Miss
Humphrey, ref.
to Adv.
Committee.

Rep. of Mr. Phillips re. Beal Bot. Garden app. Method of Adminis. to be ref. to Pres. Mr. Phillips

\$480. appro. for improvements to Econ Bldg.

\$10,000 a yr. for 3 yrs. approp. for tree planting.

Plans for Girls Dorm. left to Bldg. Com., Pres. & Sec.

Increase in salary of Miss Douglas approved.

C.S. Logsdon's salary to be increased.

Resignations

Leaves

Appointments

10. Report from Mr. Phillips on the Beal Botanical Garden.

On motion of Mr. Brody, it was voted to approve Mr. Phillips' report on the Beal Botanical Garden, in general.

On motion of Mr. McColl, it was voted that the method of administration of the Beal Botanical Garden be referred to the President and Mr. Phillips to report back to the Board.

11. Request from Mr. Davenport for improvements to Economics Building.

On motion of Mr. McColl, it was voted that the request for improvements to the Economics Building which would give two more offices, be left to the President and Secretary with power to act. The amount of \$480. requested would be taken from the reserve fund.

12. On motion of Mr. McColl, it was voted that \$10,000 per year for a period of three years from January 1st, be appropriated for tree planting, fertilization, and seeding and general rehabilitation improvements to the college campus.

13. Plans for Girls Dormitory.

On motion of Mr. Brody, it was voted that the details and plans for a girls dormitory be left to the Buildings and Grounds Committee, the President and Secretary to report to a special meeting of the Board.

REQUESTED INCREASES IN SALARIES

1. Increase in the salary of Miss Lutrelle Douglas, only clerk in the English Department, from \$1140 per year to \$1240 at least. Recommendation approved by President Shaw.

2. Recommendation from Dr. Patton, Economics Department for increase in the salary of Mr. C. S. Logsdon, Instructor in Economics from \$1800 to \$1900 for the forthcoming academic year.

On motion of Mr. Gowdy, it was voted to approve both the above recommendations.

RESIGNATIONS

1. Mr. Ralph Helm, County Agricultural Agent, Allegan County, effective September 7th.

2. Mr. Harold Foster, County Agricultural Agent, Newago County, effective September 30th.

3. Mr. Elmer Hansen, recently appointed as Extension Specialist in Dairy Husbandry and now offered a position as Acting Head of the Dairy Department of Iowa State College, effective September 15th.

4. Mr. S. W. Roland, half-time graduate assistant in Electrical Engineering, effective September 1st.

5. Mr. Lloyd R. Cleveland, Library Assistant, effective July 1st, 1929, end of leave.

6. Release of Miss Minnie Irons, Associate Professor of Home Economics, effective October 1, 1929.

On motion of Mr. McColl, it was voted to accept the above resignations.

LEAVES OF ABSENCE

1. Request from Dean Bissell that he be granted an indefinite leave of absence without pay beginning November first of this year.

2. Request from Mr. C. F. Huffman, Dairy Department, that he be granted leave of absence from the period from October 1, 1929 to July 1, 1930 on half pay, for the purpose of pursuing graduate work at the University of Wisconsin.

On motion of Mr. McColl, it was voted to grant the above requests for leaves.

APPOINTMENTS

1. Mr. L. A. Moore, to take the place of Mr. Huffman, during absence, should he be granted requested leave, at a salary of \$200 per month, payable entirely from Experiment Station funds.

2. Mr. Arthur D. Morley as County Agricultural Agent for Allegan County, salary \$2800 per year, effective September 1st; \$1800 to be paid from Federal Supplementary funds and the balance by Allegan County, Replacement.

3. Mr. Clarence C. Mullett as County Agricultural Agent, Newago County, effective October 1st, at a salary of \$2500; \$1200 from Federal Smith-Lever, \$600 from Federal Funds, and the balance from the county. Replacement.

4. Mr. Vaughn Tanner, for four months, beginning December 1st, at a salary of \$225 per month, as temporary specialist in Soils Extension work.

5. Mrs. Marion Hoffman, beginning September 15th, at \$220 per month, substituting for Miss Alberta Bates, recent appointee as home demonstration agent for Marquette County, who has been injured in an automobile accident while on duty. Mrs. Hoffman will be employed for one month, it being understood that Marquette County will pay part of this salary.

6. Mrs. Vera Blankenburg, half-time stenographer in the Agricultural Chemistry Section of the Experiment Station at \$50.00 per month, effective September 1st, replacing Miss Eleavor Craven. Experiment Station funds.
7. Mr. Ray Kimball, Building Inspector, \$2000 per year, effective September 1.
8. Miss Edith Grundemeier, instructor in Home Economics for one year at a salary of \$2000 with room furnished by the college, effective September 15th, 1929.
9. Mr. W. H. Bliss, full time instructor in Electrical Engineering at a salary of \$2000 per year, effective September 1st. Mr. Bliss has held a half-time graduate assistantship, but the resignation of Mr. Roland, graduate assistant and the absence of Mr. Kinney who is on leave at half pay would necessitate finding a successor to Mr. Roland if the niche were not filled by this full-time appointment of Mr. Bliss. This plan contemplates no addition to the budget of the Electrical Engineering Department, and in fact, means a saving, instead, of \$925.00.
10. Mr. Garrick E. Wilden as Assistant Professor and Research Assistant in Horticulture beginning October 15th or as soon thereafter as he can report, at a salary of \$3150 per year. Mr. Wilden is to replace Mr. Laurie, resigned.
11. Mr. Frank N. Barrett as Assistant Professor in Poultry Husbandry at \$2500 per year, beginning September 1st.
12. Mrs. Merle D. Byers as Associate Professor of Home Economics Education succeeding Miss Irons at a salary of \$3000 per year, effective September 1st, with additional pay for such summer school work in case her services are needed.
13. Miss Mable C. Rogers, as successor to Mrs. Merle Byers, as Assistant Professor of Home Economics Education at \$2750 per year, effective September 1, 1929.
14. Samuel Harold Dwight as Graduate Assistant in Physics at \$800.00 to fill the new position approved by the State Board of Agriculture, to become effective September 1, 1929.
15. Mr. James W. Scales, half time assistant in the department of Bacteriology to fill position to which Mr. Percy Felts was appointed and found it impossible to accept the appointment.
16. Mr. George P. Gray, teaching fellowship, Department of Horticulture, \$700 per year, September 1st, replacing Mr. Claude Hope.
17. Mr. W. D. Armstrong, teaching fellowship, Department of Horticulture, \$700 per year, September 1st, replacing Mr. K. H. Beach.
18. David Crist to succeed Mr. Cleveland as library assistant at a salary of \$1440 effective September 16th.
19. Mr. Harold Sell as half time graduate assistant in Department of Chemistry to replace Mr. Harold Strickler who is unable to return on account of illness.
20. Mr. Wilbur Jett, as instructor in Economics for the academic year 1929-30 salary \$1800, effective September 1, to fill vacancy caused by resignation of Mr. R. L. Horne.
21. Perry A. Webber, as half time graduate fellow in the Department of Chemistry to be paid by funds of Newport Chemical Fellowship.
22. D. L. Clanahan to the W. K. Kellogg Fellowship in Farm Crops - Reappointment.
23. R. W. Lipscomb, one-half time graduate assistant in Farm Crops - Reappointment.
24. J. A. Thompson, one-half time graduate assistant in Farm Crops - Reappointment. Salary of the three above is \$800 per year and the appointment of each should begin on September 1, 1929.
25. Chester Roszmann as Graduate Assistant in the Soils Section, for the coming academic year at a salary of \$800 beginning September 1st. Reappointment.

On motion of Mr. Brody, it was voted to approve all of the above appointments except item #7.

On motion of Mr. McColl, it was voted to refer item #7 to the President with power.

The President approved the appointment of Mr. Kimball in item #7, for the fall term beginning September 1st to January 1, 1930 at a salary of \$2000 per year, - amount to be taken from the Buildings and Grounds budget.

TRAVEL REQUESTS

1. The Department of Chemistry requests permission to send Dr. Ewing to Pittsburgh September 19th and 20th to attend the meeting of the Electro-chemical Society, which program he feels would be more valuable to the Department than the Minneapolis meeting for which traveling expense for two was allowed but it was impossible for any members of the staff to attend.
2. Request of Mr. Wayne Newton for reconsideration of his request for entire expense to the National Tax Conference at Saranac Lake, the week of September 9th, for which the Board approved railroad fare plus pullman fare only.

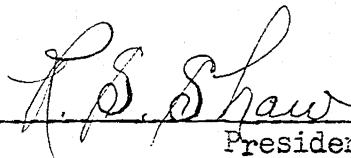
Travel
Requests

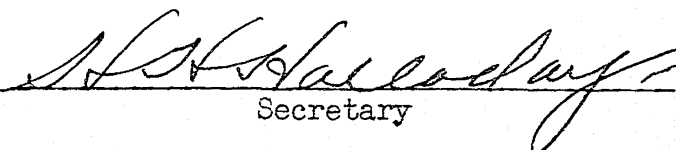
3. Mr. James Neilson to New York City, September 12 to 14 with expenses (railroad fare, meals and lodging) paid from the special fund of \$1000 provided by Mr. W. K. Kellogg for the nut work of the current year. The meeting is that of the Northern Nut Growers' association of which Mr. Neilson is secretary.
4. Dr. Olin, to Minneapolis, September 30 to October 5, to attend annual meeting of the American Public Health Association.
5. Authorization for the expenses of Mrs. Hitchcock to Washington, October 18th to accompany Mr. Hitchcock to the meeting of the Transportation cost Committee of the National Highway Research Board. Mr. Hitchcock's expenses will be paid by the Highway Research Board.
6. R. S. Hudson and John Carter to attend the Belgian Horse Show and auction at Waterloo International Show at Waterloo, Iowa early in October, with gas and oil, and meals and lodging paid from the travel account of the Animal Husbandry Department.
7. Mr. Nevels Pearson and one member of the Dairy Department, to attend the National Dairy Show at St. Louis, Missouri, October 12th to 19th with expenses paid.
8. Mr. J. G. Wells, to attend the same week of October 14th, with railroad fare, meals and lodging paid from Extension funds.
9. Allowance of \$58.22 to Mr. J. C. Nisbet of Manhattan, Kansas, covering travel expense account incurred in trip here as candidate for position in Dairy Department.
10. Mr. George E. Taylor to attend the Dairy Cattle Congress and also to the National Dairy Show at St. Louis, Missouri, October 12th to 19th as Coach for the team attending these two dairy shows.
11. Authorization for \$25.00 each toward expenses of the following four men who constitute the team: Jess J. Bird, L. E. Kyte, E. S. Kelsey, H. A. Miller.
12. Mr. G. Malcolm Trout as coach for the Dairy Judging Products Team attending the National Dairy Show at St. Louis, Missouri, October 12th to 17th.
13. Also approval of the payment of \$25.00 toward the accounts of the following three men who constitute the team Richard Tompkins, H. T. Johnson and E. L. McEwen.
14. Mr. E. B. Hill to attend the National Corn Borer meeting at Toledo, Ohio, September 26; lodging and meals paid by the College.
15. Mr. A. C. Baltzer to attend the National Dairy Show at St. Louis, October 12th to 17th. Only one Extension man from Dairy Department.
16. Mr. Russell E. Horwood, to National Dairy Show at St. Louis with meals and lodging, recommended by Mr. J. G. Wells. Mr. Horwood will have charge of calf club boys from the Upper Peninsula who will attend the show. Mr. Horwood's transportation to be taken from Upper Peninsula funds.
17. V. R. Gardner and G. A. Brown, to attend the Corn Borer Allocation Committee meeting at Toledo, Ohio, September 25th to 27th at the request of Dr. E. W. Sheets of the U.S.D.A. Expenses to be paid from Experiment Station funds.
18. Dean J. F. Cox to attend the National Corn Borer meeting of the American Society of Agronomy of which he is a member to confer with the Corn Borer Allocation Committee at Toledo, Ohio, September 25th to 27th and to visit experimental work with the corn borer and infested fields in Ohio and Michigan; accompanied by Prof. Rather. Authorization requested for car mileage and hotel expenses.

On motion of Mr. Brody, it was voted that action on all travel requests be referred to the President with power to act.

President Shaw voted to approve the above travel requests with the exception of #4.

THE MEETING ADJOURNED AT 3:30 P.M.


President


Secretary