

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
September 19, 1946

Present: Mr. Berkey (Chairman); Messrs. Akers, Armstrong, Mueller; Miss Jones; President Hannah; Secretary McDonel; Acting Comptroller Pierson.

Absent: Mr. Brody; Dr. Elliott.

The meeting was called to order at 10:15 A.M.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Resignations

Resignations

1. Resignation of Gerda Higbee as Clerk I in the Comptroller's Office, effective August 24, 1946, to accept another position.
2. Resignation of Beth Shaw as Clerk-Stenographer I in the Comptroller's Office, effective August 31, 1946, to go into Social Welfare work.
3. Resignation of Ruth Hartz as Account Clerk I in the Comptroller's Office, effective September 7, 1946.
4. Cancellation of the appointment of Eileen Seymour as Clerk-Typist in the Registrar's Office which was to have been effective on August 1, 1946.
5. Resignation of Mrs. Mary B. MacEachin as Secretary-Departmental I in Philosophy and Psychology, effective August 31, 1946.
6. Resignation of Mrs. Sophie H. Stoner as Secretary-Departmental I in Surgery and Medicine, effective August 31, 1946.
7. Resignation of Bernard I. Fancher as Patrolman on the Campus Police Force, effective August 22, 1946, to accept another position.
8. Resignation of Howard G. Simcox as Lieutenant on the Campus Police Force, effective August 31, 1946, to accept another position.
9. Cancellation of the appointment of Stuart C. Tiedeman as Counselor which was to have been effective on September 1, 1946.
10. Resignation of Mrs. Claude M. Newlin as temporary Instructor in History of Civilization, effective June 30, 1946.
11. Resignation of Paul H. Barrett as Instructor (Research) in Zoology, effective September 16, 1946.
12. Cancellation of the appointment of Franklin Knower as Professor and Head of the Department of Speech, Dramatics, and Radio Education.
13. Resignation of Fred W. Cartland as Instructor in Physics and Astronomy, effective August 31, 1946. Mr. Cartland is going into a private business.

Leaves

Leaves

1. Leave of absence without pay for Mrs. Gertrude Henderson, Clerk-Typist in the Central Office effective August 19, 1946, until she is able to return to work.
2. Leave of absence without pay for Mrs. Mary V. Givens, Secretary-Departmental I in the Institute of Counseling, Testing and Guidance, for the period from August 29 to September 21, 1946.
3. Leave of absence without pay for Mrs. Helen Herzog, Clerk-Typist in Home Economics, for the two weeks of September 15-30.
4. Leave of absence without pay for Mrs. Violet Bul, Secretary-Departmental I in Home Economics, for one week from September 9-14.
5. Leave of absence without pay for Dorothy Brown, employee in the Central Stenographic Office, from September 7-14.
6. Leave of absence without pay for Berneda Shauger, employee in the Central Stenographic Office, from September 16-21.
7. Leave of absence with full pay for Edith Johnson, Assistant State Club Leader, for the month of September 1946. Miss Johnson plans to be married. She has been a member of the staff since 1939.

PRESIDENT'S REPORT, continuedAppointments

1. Appointment of Barbara Wardell as Clerk I in the Comptroller's Office at a salary of \$1560 per year, effective August 20, 1946, to replace Gerda Higbee. Appointments
2. Appointment of Annabelle Pfuhl as Clerk-Typist in the Housing Office at a salary of \$1620 per year, effective August 19, 1946. This is a new position.
3. Appointment of Blanche Brattin as Clerk-Typist in the housing office at a salary of \$1560 per year, effective August 19, 1946, to replace Martha Tallberg who was employed in the Office of Veterans' Affairs and who has resigned.
4. Appointment of Mrs. Wenonah L. McGhee as Head Dietitian and Cafeteria Supervisor at the Quonset Village at a salary of \$2800 per year, effective September 5, 1946. This is a new position.
5. Appointment of Florence M. Thompson as Counselor with the rank of Assistant Professor at a salary of \$3700 per year, effective September 15, 1946, to replace S. C. Tiedeman.
6. Appointment of Stuart C. Tiedeman as Counselor with the rank of Assistant Professor at a salary of \$3600 per year, effective September 1, 1946. This is a new position (See President's report of cancellation.)
7. Appointment of Donald H. Cleeves as Patrolman on the Campus Police Force at a salary of \$2400 per year, effective August 22, 1946.
8. Appointment of William Berg as Lieutenant on the Campus Police Force at a salary of \$3000 per year, effective September 1, 1946, to replace Howard Simcox.
9. Appointment of Robert E. Rowe as Assistant Physician at the Health Service at a salary of \$4800 per year, effective September 1, 1946, to replace Dr. Erma Smith.
10. Appointment of Ruth E. Baas as Instructor (Extension) in Public Relations at a salary of \$2300 per year, effective as of July 1, 1946, and paid from Bankhead-Flanagan funds. Miss Baas has been employed in this same position during 1945-46 and paid from the labor payroll. Her appointment is on a permanent basis subject to the rules of tenure.
11. Appointment of Russell C. Deckert as Assistant Professor of Forestry at a salary of \$3600 per year, effective September 26, 1946. This is a new position.
12. Reappointment of Marjorie Giefel as Instructor (Research) in Horticulture at a salary of \$2600 per year, effective as of July 1, 1946, and paid from Experiment Station funds. Miss Giefel's appointment is on a permanent basis subject to the rules of tenure.
13. Reappointment of James E. Moulton as Assistant Professor of Horticulture at a salary of \$3000 per year, effective July 1, 1946 and paid \$500 from College funds and \$2500 from Experiment Station funds. Mr. Moulton's appointment is on a permanent basis subject to the rules of tenure.
14. Appointment of Hugo Munsterberg as Assistant Professor of Literature and Fine Arts at a salary of \$3400 per year, effective September 1, 1946. This is a new position.
15. Reappointment of Mrs. Alfred M. Lucas as Instructor in Biological Science at a salary of \$250 per month, effective from September 15, 1946 to June 15, 1947.
16. Appointment of Laszlo J. Hetenyi as Assistant Professor of Literature and Fine Arts at a salary of \$3200 per year, effective September 15, 1946. This is a new position.
17. Appointment of John Arthur Straw as Instructor in Physical Science at a salary of \$3000 per year, effective September 1, 1946. This is a new position.
18. Appointment of Robert D. Seltzer as Assistant Professor, assigned to History and Political Science in the School of Science and Arts and to Social Science in the Basic College at a salary of \$3500 per year, effective September 1, 1946. This is a new position.
19. Appointment of John Henderson as Instructor in Social Science at a salary of \$2900 per year, effective September 15, 1946. This is a new position.
20. Appointment of Margaret Wood as Instructor in Written and Spoken English at a salary of \$3100 per year, effective September 1, 1946, to replace William Shea.
21. Appointment of Irene E. Wade as Instructor in Written and Spoken English at a salary of \$2500 per year, effective September 1, 1946, to replace Clarence Edwards.
22. Appointment of Thomas F. McGinty as Instructor in Written and Spoken English at a salary of \$2700 per year, effective September 1, 1946. This is a new position.
23. Appointment of James H. Platt as Instructor in Written and Spoken English at a salary of \$3000 per year, effective September 1, 1946, to replace Paul Barranger.
24. Appointment of Eugene C. Osborne as Instructor in Written and Spoken English at a salary of \$3100 per year, effective September 1, 1946, to replace Corinne Twetley.

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PRESIDENT'S REPORT, continuedAppointments, continued

Appointments

25. Appointment of Earl A. McIntyre as Instructor in Journalism at a salary of \$3100 per year, effective September 1, 1946. This is a new position.
26. Appointment of John W. Donnell as Assistant Professor of Chemical Engineering at a salary of \$4000 per year, effective September 1, 1946, to replace E. H. Shotwell.
27. Appointment of Albert N. Harrison as Assistant Professor of Chemical Engineering at a salary of \$3800 per year, effective September 1, 1946, to replace A. H. Gower.
28. Appointment of Leo V. Nothstine as Assistant Professor of Civil Engineering at a salary of \$3600 per year, effective September 1, 1946 to replace C. B. Andrews.
29. Appointment of Norman C. McClure as Instructor in Mechanical Engineering at a salary of \$2800 per year, effective September 1, 1946, to replace George Miller.
30. Reappointment of Ruth Ingalls as Instructor (Research) in Foods and Nutrition at a salary of \$2800 per year, effective as of July 1, 1946, in accordance with tenure rules and regulations.
31. Appointment of Robert C. Ball as Assistant Professor of Zoology at a salary of \$3500 per year, effective October 1, 1946, and paid one-fourth from College funds and three-fourths from Experiment Station funds. Mr. Ball will replace Paul H. Barrett.
32. Appointment of Louis B. Raynor as Instructor in Art at a salary of \$3200 per year, effective September 1, 1946. This is a new position.
33. Appointment of Murray Jones as Assistant Professor of Art at a salary of \$3200 per year, effective September 1, 1946. This is a new position.
34. Appointment of Ralph Henricksen as Assistant Professor of Art at a salary of \$3200 per year, effective September 1, 1946. This is a new position.
35. Appointment of Mrs. Katherine Gysel as Instructor in English at a salary of \$166.66 per month, effective September 30, 1946, for as long as necessary.
36. Appointment of Mrs. Arnold Williams as Instructor in English at a salary of \$187.50 per month, effective September 30, 1946, for as long as necessary.
37. Appointment of Mrs. John B. Harrison as Instructor in English at a salary of \$187.50 per month, effective September 30, 1946, for as long as necessary.
38. Appointment of Mrs. Elizabeth Pollock as Instructor in English at a salary of \$166.66 per month, effective September 30, 1946 for as long as necessary.
39. Appointment of Mrs. Frances C. Babb as Instructor in English at a salary of \$187.50 per month, effective September 30, 1946, for as long as necessary.
40. Appointment of staff members in the Foreign Languages Department, as follows:
 - a. Mrs. Marcella Abell, Instructor at \$2160 per year, effective September 1, 1946.
 - b. Mrs. C. L. Miller, Assistant at \$62.50 per month, effective October 1, 1946.
 - c. Mrs. Muriel Leonhardt, Assistant at \$175 per month, effective September 1, 1946.
 - d. Mrs. Oley Coachman, Assistant at \$1800 per year, effective October 1, 1946.
 - e. Mr. Ganzalo Moreno, Assistant at \$125 per month, effective September 1, 1946.
 - f. Miss Ampara Ruiz, Assistant at \$125 per month, effective October 1, 1946.
 - g. David Itriago, Assistant at \$115 per month, effective October 1, 1946.
 - h. Mrs. Alice Areba, Instructor at \$1800 per year, effective September 1, 1946.
 - i. Jose Areba, Assistant at \$125 per month, effective October 1, 1946.
 - j. Arturo Ochoa, Assistant at \$115 per month, effective October 1, 1946.
41. Appointment of Harold I. Hansen as Assistant Professor of Speech, Dramatics, and Radio Education at a salary of \$3600 per year, effective September 1, 1946, to replace Paul Geisenhof.
42. Appointment of Leo Katz as Assistant Professor of Mathematics at a salary of \$3800 per year, effective September 1, 1946, to replace Frank Saidel.
43. Appointment of C. A. Jacokes as Instructor in Mathematics at a salary of \$2800 per year, effective September 1, 1946. This is a new position.
44. Reappointment of the following staff members of the Mathematics Department, effective July 1, 1946, according to the tenure rules and regulations:

Mrs. Madelyn C. Kintner, Instructor at \$2600 per year
 Olan T. McMillan, Instructor at \$2900 per year
 Marvin C. Volpel, Instructor at \$2800 per year.
45. Reappointment of Mrs. Velda Fowler Samppala as Instructor in Mathematics at a salary of \$225 per month, effective September 25, 1946, for as long as necessary. Mrs. Samppala was employed during 1945-46 at a salary of \$200 per month.

PRESIDENT'S REPORT, continued

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Appointments, continued

46. Appointment of Maurice H. Pancost as part-time Instructor in Mathematics at a salary of \$45.00 per month, effective from September 30 to December 31, 1946. Appointments
47. Appointment of Milton C. Taylor as Instructor in Economics at a salary of \$2800, effective September 1, 1946.
48. Appointment of Harold H. Anderson as Professor and Head of the Department of Psychology at a salary of \$6000 per year, effective September 1, 1946.
49. Appointment of Mrs. Betty Vincent as Instructor (Research) in Bacteriology at a salary of \$2220 per year, effective August 1, 1946 to replace Kathryn Pearson.
50. Appointment of Leo J. Zaikowski as graduate fellow in Bacteriology at a salary of \$2600 per year, effective for one year beginning July 1, 1946, and paid from National Sanitation Foundation funds.
51. Appointment of Manly J. Powell as graduate fellow in Chemistry at a salary of \$80 per month, effective from September 1 to December 31, 1946, and paid from Parke, Davis and Company funds.
52. Reappointment of Agnes Dyer as graduate fellow in Chemistry at a salary of \$80 per month, effective from July 1 to December 31, 1946, and paid from Parke, Davis and Company funds.
53. Reappointment of William Damude Gordon as graduate fellow in Chemistry at a salary of \$80 per month, effective for the months of July and August 1946, and paid from American Electroplaters Society funds.
54. Appointment of the following graduate assistants for 1946-47, effective for the nine months beginning September 16, 1946:
- Education - Carl Ray Gilmore, half-time at \$111.11 per month, and paid from funds received from the State Board of Control for Vocational Education.
 - English - Taka Aisawa, half-time at \$88.88 per month
- Joan Clay Teague, half-time at \$88.88 per month
 - Social Service - Marcella Jean Gast, quarter-time at \$44.44 per month

Travel

Travel

1. Full expenses for Howard Church to go to Chicago on August 17-20 to look for candidates for positions in the Art Department.
2. Full expenses for C. W. Bachman to attend the funeral of Joseph Holsinger at Jefferson City, Missouri, on August 19.
3. Full expenses for Louise H. Carpenter to go to Toledo, Ohio, on August 21 to visit the Owens-Corning Glass Company, Texileather, and The Landers Company to see the new materials manufactured by these companies.
4. Full expenses for Donald Cation to go to Bridgeport, Indiana, on August 23 to select, mark, and secure budwood for indexing cherry trees which are to be used this winter in greenhouse experiments in East Lansing; expenses to be paid from Experiment Station funds.
5. Railway coach fare for Dennis Murphy to attend the meetings of the National Guild of Carilloneers in Princeton, New Jersey, on August 28-30.
6. Full expenses for R. F. Carlson to go to St. Paul, Minnesota, during the early part of September in connection with new seedlings and materials being developed there which may be of value in the Upper Peninsula. Expenses are to be paid one-half from Extension funds and one-half from Experiment Station funds.
7. Full expenses for L. L. Frimodig to go to Lexington, Kentucky, and Altoona, Tyrone, and State College, Pennsylvania, to arrange transportation and hotel accommodations for the football trips.
8. First-class railway fare for Harold B. Pepinsky to attend the national meeting of the American Psychological Association in Philadelphia, Pennsylvania, on September 4-7.
9. Full expenses for C. M. Hardin to go to Washington, D. C., on September 5 to discuss the new Federal Marketing Act; expenses to be paid from Extension funds.
10. Full expenses for John S. Pingel to serve as judge of the high school football teams in Toledo, Ohio, on September 6.
11. Full expenses for E. A. Gee to attend the meetings of the American Accounting Association in Chicago on September 6 and 7.
12. Full expenses for A. B. Love to go to Washington, D. C., on September 10, to negotiate with the Washington office of the Emergency Farm Labor program and with the Michigan sugar beet interests relating to Texas Mexican labor; expenses to be paid from Emergency Farm Labor funds.

PRESIDENT'S REPORT, continued

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Travel

13. First-class railway fare for Paul M. Harmer to present a paper before the fertilizer section of the annual meeting of the American Chemical Society in Chicago on September 11-13.
14. Full expenses for D. H. Stark to attend the final meeting of the North Central Livestock Marketing Research Committee in Chicago on September 12-14; expenses to be paid from Experiment Station funds.
15. Full expenses for Earl C. Richardson to attend a Publications Workshop on September 12-17 prior to the convention of the American Association of Agricultural College Editors in Auburn, Alabama; expenses to be paid from Extension funds.
16. Mileage on one car and maintenance expenses for B. D. Kuhn, Mrs. Corinne White, and Opal Roberson to attend the Extension Supervisors Workshop at Columbus, Ohio, on September 16-28, expenses to be paid from Extension funds.
17. Full expenses for Tom King to attend a meeting of the Personnel Committee in Cleveland, Ohio, on September 18-20.
18. First-class railway fare for Chihiro Kikuchi to attend the meetings of the American Physical Society in New York City on September 19-21.
19. First-class railway fare for J. P. Newman to go to Grafton, Wisconsin, on September 23-28 to receive instruction in the laboratory diagnostic procedures employed by Fromm Laboratories, Inc.

Miscellaneous

Chas. P.

Wheeler's name removed from payroll June 30, 1946.

1. Charles P. Wheeler was included in the budget for 1946-47 as Consultant (Instructor) in Adult Education at a salary of \$3000 per year, Mr. Wheeler was appointed originally on a temporary basis through June 30, 1946. His work was completed at that time and his name has been removed from the payroll as of June 30, 1946.

Inc. salary Marg. Childs to \$2700.

2. Increase in salary for Margaret Childs from \$2400 to \$2700 per year, effective October 1, 1946. Her title is to be Instructor in Institution Administration and Assistant in Charge of Food Production at the Union Cafeteria.

LeRoy Ferguson ins. salary to \$3800

3. Change in salary for LeRoy C. Ferguson, Assistant Professor of Social Science and of History and Political Science, from \$3500 to \$3800 per year, effective September 1, 1946.

Inc. salary John Welling

4. Increase in salary for John W. Welling, Assistant Professor of Social Science, from \$3800 to \$4000 per year, effective September 1, 1946.

Change in title Edgar DeForest to Asst Prof. & inc. salary Inc. salary Eliz. Appel.

5. Change in title for Edgar DeForest from Instructor to Assistant Professor of Written and Spoken English and a salary increase from \$3000 to \$3500 per year, effective September 1, 1946.

6. Increase in salary for Mrs. Elizabeth Appel, Instructor in Written and Spoken English, from \$200 to \$225 per month, effective for the months of July and August 1946.

Inc. Robert Starring to \$3500

7. Increase in salary for Robert W. Starring, Assistant Professor of Speech and of Written and Spoken English, from \$3200 to \$3500 per year, effective September 1, 1946.

Inc. Jacob Hieble to \$3600

8. Increase in salary for Jacob Hieble, Assistant Professor of Foreign Languages, from \$3300 to \$3600 per year, effective September 1, 1946.

Inc. M. Rodriguez to \$2160

9. Increase in salary for Mario Rodriguez, Instructor in Foreign Languages, from \$1500 to \$2160 per year, effective September 1, 1946.

Inc. Cecil C. Langham to \$3400

10. Increase in salary for Cecil C. Langham, Instructor in Chemistry, from \$3000 to \$3400 per year, effective September 1, 1946.

Ch. in title J.W. Miller to Asst. Prof. & inc. to \$3500

11. Change in title for James W. Miller from Instructor to Assistant Professor of History and Political Science and an increase in salary from \$3000 to \$3500 per year, effective September 1, 1946.

Salary Evelyn Sanders to \$3120

12. Approval of a salary of \$3120 per year for Evelyn Sanders, Instructor (Research) in Bacteriology, effective as of July 1, 1946, and paid \$900 from Experiment Station funds and \$2220 from Central Brucella funds.

Payments time lost because of injuries.

13. Approval of the payment of the following amounts to employees in Buildings and Utilities as compensation for time lost because of injuries received while working:

Lee Kelly, Carpenter Shop \$59 Delbert Foster, Power Plant \$14

Full time clerk-typist Bus. & Pub. Ser.

14. Approval of the request for the services of a full-time clerk-typist in the Office of the Dean of Business and Public Service, effective September 1, 1946.

Budget of \$1700 authorized for Personnel Office. 18 acres to be purchased from Ernest Toolan.

15. Authorized a budget of \$1700 for the Personnel Office in connection with the Placement Bureau as approved at the last Board meeting.

16. Authorized the acquisition from Mr. Ernest Toolan of approximately 18 acres of land which he offered to sell for \$10,000.

On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted to approve the above item.

PRESIDENT'S REPORT, continuedMiscellaneous, continued

17. Authorized Hanagan Brothers to proceed with the grading for the additional 300 FPHA Units at a total estimated cost of \$50,000 including a fixed fee of \$2,500.
18. Authorized completion of the arrangements for the erection of the twelve temporary steel barracks and two hospital units; the work to be done by Foster Schermerhorn Foster at a fixed fee for the fourteen buildings of \$2300 and an estimated total cost of \$25,720.
19. Approval of the awarding of a contract to Van Orden and Van Ess to install storm and sanitary sewers for the Food Storage Building at a total estimated cost of \$14,000, including a fixed fee of \$2000 and equipment rental of \$2250.

On motion of Mr. Berkey, seconded by Mr. Mueller, it was voted to approve all items under the President's Report.

RESIGNATIONS

1. Resignation of Vivian Van Velzor as Clerk I in the Registrar's Office, effective August 31, 1946, because of poor health.
2. Resignation of Arlene A. Stoutenburg as Clerk II in the Registrar's Office, effective August 31, 1946, because of poor health.
3. Resignation of Jean E. Hansen as Clerk-Stenographer I in the Campus Police Office, effective August 31, 1946, to accept another position.
4. Resignation of Marion Pease as Clerk-Typist in Engineering Extension, effective August 31, 1946, to be married.
5. Resignation of Robert G. Sherman as Assistant to the Registrar, effective August 31, 1946. Mr. Sherman has accepted a position as athletic director and football coach at Ferris Institute.
6. Resignation of Carroll Stringham as Patrolman on the Campus Police Force, effective September 15, 1946. Mr. Stringham will enroll as a student.
7. Cancellation of the appointment of Milda Ruth Jackson as quarter-time graduate assistant in Speech, Dramatics, and Radio Education which was to have been effective for the year 1946-47.
8. Cancellation of the appointment of George S. Orluck as quarter-time graduate assistant in Chemistry for 1946-47.
9. Cancellation of the appointment of Milton C. Taylor as quarter-time graduate assistant in Economics for 1946-47. Mr. Taylor has been appointed a full-time instructor in Economics.
10. Cancellation of the appointment of Mrs. Arlene Brill as half-time graduate assistant in Foods and Nutrition for 1946-47.
11. Resignation of Spencer B. Apple as Assistant Professor of Horticulture, effective October 15, 1946, to accept a position as manager of Rio Farms, Inc. at Edcouch, Texas. His salary was paid from Extension and Experiment Station funds.
12. Resignation of Gloria Manalo as Assistant Professor (Research) in Agricultural Chemistry, effective October 15, 1946. Dr. Manalo is returning to Manila.
13. Resignation of John W. Foster as 4-H Club Agent in Kalamazoo County, effective September 30, 1946, to accept a position as Dairy Specialist in Virginia.
14. Resignation of Mrs. Grace German as Home Demonstration Agent in Branch County, effective September 15, 1946, to accept a position in Marquette.
15. Resignation of Corine Twetley as Instructor in Written and Spoken English and in Speech, Dramatics and Radio Education, effective August 31, 1946. Miss Twetley has accepted a position at Bucknell University.
16. Resignation of Donald Kilbourn as Instructor in Written and Spoken English, effective August 31, 1946. Mr. Kilbourn has accepted a position at Central Michigan College of Education.
17. Resignation of Maurice Fall as Instructor in Written and Spoken English, effective as of June 30, 1946. His appointment was on a temporary basis.
18. Resignation of Paul M. Barranger as Instructor in Written and Spoken English, effective August 31, 1946. Mr. Barranger has accepted a position in an eastern university.
19. Cancellation of the appointment of G. E. Soldatos as Instructor in Journalism which was to have been effective on September 1, 1946.
20. Resignation of Dean W. Kuykendall as Associate Professor of Journalism and Assistant Director of the Placement Bureau, effective August 31, 1946. Mr. Kuykendall has accepted a position at the University of Wisconsin.

Hanagans to grade for add. 300 FPHA units
12 temp. steel barracks and 2 hospital units author. VanOrden and VanEss to install storm & sanitary sewers for Food Storage

Resignations

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- Resignations
21. Resignation of Oscar A. Hankner as Assistant Professor of Physical Education, Health and Recreation for Men, effective August 30, 1946.
 22. Resignation of Martha L. Addy as Assistant Professor of Education, effective September 30, 1946. Mrs. Addy has accepted a position at the University of Mississippi.
 23. Resignation of Elsie Thrasher Baber as Music Extension Specialist, effective August 31, 1946.
 24. Resignation of Paul Geisenhof as Assistant Professor of Speech, Dramatics, and Radio Education, effective August 31, 1946.
 25. Cancellation of the appointment of Albert G. Ballert as Assistant Professor of Geology and Geography which was to have been effective September 1, 1946.
 26. Resignation of Karel Hujer as Assistant Professor of Physics, effective August 31, 1946. Dr. Hujer has accepted a position at the University of Chattanooga in Tennessee.
 27. Resignation of Richard Myers as Assistant Professor of Sociology and Anthropology, effective August 31, 1946. Mr. Myers has accepted a position at the University of Maryland.

LEAVES

- Leaves
1. Leave of absence without pay for one year for James A. Porter, Assistant Professor (Extension) of Soil Science, effective October 1, 1946. Mr. Porter will work with the Detroit Chamber of Commerce during this one-year period.

APPOINTMENTS

- Appointments
1. Appointment of the following hostesses for students living in college operated dormitories and sororities for 1946-47. In the case of fraternity and sorority housemothers, the College is paying the total salary and the fraternity or sorority will remit to the College one-half of the salary or \$450 per year.

Dormitories

North Williams - day hostess	Mrs. Ledah Thompson	\$1320
South Williams - day hostess	Mrs. Edith Gilhooley	1320
Williams - night hostess	Mrs. Ethel Longstreet	850
East Mary Mayo - day hostess	Miss Grace Richards	1320
West Mary Mayo - day hostess	Mrs. Eileen DeBeaubien	1320
Mary Mayo - night hostess	Mrs. Grace Pilcher	850
North Campbell - day hostess	Mrs. Edna Muir	1320
South Campbell - day hostess	Mrs. Docia Meyer	1320
Campbell Hall - night hostess	Mrs. Mary Daner	850
North Hall - day hostess	Mrs. Wanda B. Dewey	1000
North Hall - student assistant counselor	Miss Pearl Hoffman	Room & Board
Mason Hall - Hostess	Mrs. Margaret Luker	1320
Abbot Hall - Hostess	Mrs. Jane Dickerson	1200

Cooperative Houses

Benson House	Mrs. Ethelyn Munshaw	850
Concord House	Mrs. Lillian Trenary	850
Catherine Black House	Mrs. Molly Kaiser	850
Ewing House	Mrs. Gertrude Snow	850
Potter House	Mrs. Norma Shephard	850
Robinson House	Mrs. Maude Wotring	850
Rochdale House	Mrs. Grace Stanley	850
Sanford House	Mrs. Trixie Lindhout	850

Sorority Houses

Alpha Chi Omega	Miss Llorra Hoffman	900
Alpha Gamma Delta	Mrs. Leila Lane	900
Alpha Omicron Pi	Mrs. Cora Chaffee	900
Alpha Phi	Mrs. Marion Kays	900
Alpha Xi Delta	Mrs. Dorothy McWilliams	900
Chi Omega	Mrs. J. Irene Murphy	900
Delta Gamma	Mrs. Lucille Suffel	900
Delta Zeta	Mrs. Clara Wigle	900
Gamma Phi Beta	Mrs. Bertha Fields	900
Kappa Alpha Theta	Mrs. Leila Schultz	900
Kappa Delta	Mrs. Janette Perry	900
Kappa Kappa Gamma	Mrs. Sarah Remington	900
Pi Beta Phi	Mrs. Nell Bartlett	900
Sigma Kappa	Mrs. Maud Robinson	900
Zeta Tau Alpha	Mrs. Maud Parker	900

Temporary Housing

Women's Gymnasium	Mrs. Elizabeth Thornton	1320
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APPOINTMENTS, continued

2. Appointment of Lena M. English as Assistant Physician at the Health Service at a salary of \$4500 per year, effective September 5, 1946. This is a new position. Appointments
3. Reappointment on a permanent basis of Carlos Teran as Associate Professor in the Institute of Foreign Studies, effective July 1, 1946.
4. Appointment of Lyle Andrew Thorburn as Instructor in the Institute of Short Courses at a salary of \$3000 per year, effective October 15, 1946, to replace S. H. Keesler. The College will be reimbursed for a portion of the salary by the State Board of Control for Vocational Education.
5. Reappointment on a permanent basis of Norman Kunkle as Supervisor of Bulletin Distribution, effective November 1, 1946. His salary is paid one-half from Extension funds and one-half from Experiment Station funds.
6. Appointment of H. William Newland as Instructor in Animal Husbandry at a salary of \$3300 per year, effective November 1, 1946. This is a new position to be paid three-fourths from College funds and one-fourth from Experiment Station funds.
7. Appointment of George F. Foster as Instructor in Dairy at a salary of \$250 per month, effective from October 15 to February 28, 1947. Mr. Foster will replace Mr. Horwood who has been granted leave of absence.
8. Appointment of Arthur T. Wilcox as Assistant Professor of Forestry at a salary of \$3100 per year, effective October 1, 1946, to replace J. H. Husted.
9. Appointment of Mabel I. Fertig as Assistant State Club Leader (Instructor) at a salary of \$3100 per year, effective October 1, 1946, to replace Virginia Graves who has resigned.
10. Appointment of Mrs. Gail Smith Clegg as Home Demonstration Agent in Mecosta, Osceola and part of Lake Counties at a salary of \$2500 per year, effective October 1, 1946, to replace Dorothy Brannstrom who has been transferred.
11. Appointment of Carl Leonard Anderson as Assistant Professor of Biological Science at a salary of \$3800 per year, effective September 15, 1946, to replace A. C. Higginbotham who has resigned.
12. Appointment of Cloyd G. Swen as Instructor in Biological Science at a salary of \$3000 per year, effective September 15, 1946. This is a new position.
13. Appointment of Maurice Strait as Instructor in Business Administration at a salary of \$200 per month, effective from November 1 to December 31, 1946. This is a new position.
14. Appointment of Edwin H. Wintermute as Instructor in Journalism at a salary of \$3100 per year, effective September 15, 1946. This is a new position.
15. Appointment of Carol Schier Goodale as Instructor in Physical Education, Health and Recreation for Women at a salary of \$2200 per year, effective September 1, 1946, to replace Wanda Wesslund.
16. Continuation of H. C. Barnett as Acting Head of the Department of Foreign Languages at a salary of \$4000 per year, effective September 1 to December 31, 1946.
17. Appointment of Hermann Hervey Thornton as Professor and Head of the Department of Foreign Languages at a salary of \$6000 per year, effective January 1, 1947, to replace L. C. Hughes who has retired.
18. Appointment of Ben Wampler as Instructor in Speech, Dramatics, and Radio Education at a salary of \$3200 per year, effective September 1, 1946, to replace Burdette Stampley who has resigned.
19. Appointment of Marcia Jeanne Allen as Instructor in Geology and Geography at a salary of \$2800 per year, effective September 12, 1946. This is a new position.
20. Reappointment of Onilee R. MacDonald as Instructor in History and Political Science at a salary of \$100 per month, effective September 30, 1946, for as long as necessary.
21. Appointment of Christopher E. Sower as Assistant Professor of Sociology and Anthropology at a salary of \$3600 per year, effective October 1, 1946, to replace Richard Myers who has resigned.
22. Appointment of Mrs. Marie B. McClure as Technician in Anatomy at a salary of \$2000 per year, effective September 23, 1946. This is a new position to be paid from Swift & Company grant No. 434-2 (Experiment Station).
23. Appointment of Marvis Anne Richardson as graduate fellow in Bacteriology at a salary of \$100 per month, effective from September 20, 1946 to September 19, 1947, and paid from the Central Brucella Fund.
24. Appointment of Winston M. Laughlin as quarter-time graduate assistant in Soil Science at a salary of \$44.44 per month, effective September 16, 1946 to December 19, 1947, and paid from Potash Fund #36.
25. Appointment of John F. Schlueter as quarter-time graduate assistant in Physical Education, Health, and Recreation for Men at a salary of \$44.44 per month, effective from September 16 to December 15, 1946.

APPOINTMENTS, continued

Appointments

26. Appointment of the following graduate assistants for the school year 1946-47:

Agricultural Engineering	- Fred E. Satchell, half-time at \$88.88 per month
	- George T. Gibson, half-time at \$88.88 per month
Dairy	- Marion P. Lankford, half-time at \$88.88 per month
Horticulture	- Roger S. Young, quarter-time at \$44.44 per month
	- Charles W. Dunham, quarter-time at \$44.44 per month
	- Frank B. Klackle, quarter-time at \$44.44 per month
Soil Science	- William H. Daniel, quarter-time at \$44.44 per month
Effective Living	- Cyril R. Mill, half-time at \$88.88 per month
Social Science	- Walter E. Beardslee, quarter-time at \$44.44 per month
Physical Education, Health, and Recreation for Men	- John Brotzman, quarter-time at \$44.44 per month
Home Management and Child Development	- Wanda Conrad, half-time at \$88.88 per month
Botany and Plant Pathology	- Richard Scott Hauser, half-time at \$88.88 per month
Zoology	- Franklin C. Daiber, half-time at \$88.88 per month
Speech, Dramatics, and Radio Education	- Robert N. Richardson, half-time at \$88.88 per month
Chemistry	- John L. Spiers, quarter-time at \$44.44 per month
	- Bert N. LaDu, Jr., quarter-time at \$44.44 per month
Economics	- Winfred L. Ettesvold, half-time at \$111.11 per month
Sociology and Anthropology	- Harvey Schweitzer, Jr., quarter-time at \$44.44 per month.

27. Reinstatement of Duane L. Gibson as Assistant Professor of Sociology and Anthropology at a salary of \$3600 per year, effective September 15, 1946, and paid one-fourth from College and three-fourths from Experiment Station funds. Mr. Gibson has been on military leave since November 1, 1943.
28. Reinstatement of Orion Ulrey as Associate Professor of Economics at his former salary of \$4200 per year, effective September 15, 1946, and paid entirely from College funds. Mr. Ulrey has been on leave for one year to work with the Bureau of Agricultural Economics.
29. Appointment of Kenneth W. Saunders as Instructor in Physics and Astronomy at a salary of \$2800 per year effective September 1, 1946, replacing F. W. Cartland, resigned.
30. Appointment of the following temporary instructors in Written and Spoken English, effective September 23, 1946 for as long as necessary:

<u>Full Time</u>				<u>Half-time</u>	
Rhoda Greenwood	\$225 per month	Frances Hayworth	\$225 per month	Elinore Winburne	\$225 per month
Lyssa Harper	250 " "	Esther Reed	225 " "	Maurice Fall,	\$150 per mo.
Daisy Kimber	225 " "	Eva Hampton	225 " "		

31. Appointment of Aniese S. Ellis as Patrolman in the Campus Police Department, effective September 16, 1946 at a salary of \$2400 per year.

On motion of Mr. Mueller, seconded by Mr. Berkey, it was voted to approve the Resignations and Appointments.

TRAVEL

Travel

1. Full expenses of \$20.97 for R. H. Nelson to go to Pewaukee, Wisconsin, to select an Oxford ram for the College flock.
2. Full expenses for F. L. Wynd to attend the meetings of the American Chemical Society in Chicago on September 9.
3. Full expenses for Lester E. Bell to attend the meeting of the Ohio Forestry Association in Wooster, Ohio, on September 16 and 17.
4. Ferry transportation from Ludington, Michigan, to Manitowoc, Wisconsin, and maintenance expenses for J. O. Veatch to spend two days with representatives of the University of Wisconsin and the Soil Conservation Service in reconciling Soil Classification in Menominee and Delta Counties, Michigan, with the mapping in Dorr Peninsula, Wisconsin. Expenses are to be paid from Experiment Station funds.
5. Maintenance expenses for S. H. Wittwer to attend the Vegetable Variety field days at Ithaca and Geneva, New York, on September 16 and 17. Expenses are to be paid from Experiment Station funds.

TRAVEL, continued

Travel

6. Full expenses for K. T. Wright to attend a conference of the U. S. Department of Agriculture in Chicago, Illinois, on September 23-27; expenses to be paid from Experiment Station funds.
7. Maintenance expenses for B. J. Killham to attend a conference on brucellosis called by the Bureau of Animal Industry in Indianapolis, Indiana, on September 26 and 27; expenses to be paid from Extension funds.
8. Mileage on one car and maintenance expenses for George Weaver, I. F. Huddleson, C. H. Cunningham, Frank Thorp, and R. W. Luecke to attend a conference on animal diseases studies in Chicago on September 27 and 28; expenses to be paid from Experiment Station funds.
9. First-class railway fare for Dorothy J. Hitchcock to attend the training course in laboratory diagnosis of parasitic diseases given by the U. S. Public Health Service in Atlanta, Georgia, on September 30, to November 9.
10. Full expenses for Leonard Braamse to attend a soil conservation conference in Milwaukee, Wisconsin, on October 1-3; expenses to be paid from Extension funds.
11. Full expenses for L. C. Meyer to attend the Job Training and Safety Program Supervisors' Conference in Washington, D. C., on October 1-4; expenses to be paid from funds of the State Board of Control for Vocational Education.
12. Maintenance expenses for Nevels Pearson to accompany the judging team to the Waterloo Dairy Congress at Waterloo, Iowa, on October 1-6; expenses to be paid from Extension funds.
13. First-class railway fare for B. K. Osborn to attend an electronics conference in Chicago on October 3-5.
14. Full expenses for H. H. Kimber to represent Michigan State College at a conference at Kenyon College, Gambier, Ohio, on October 4-6.
15. First-class railway fare for E. F. Eldridge to attend the annual meeting of the Federation of Sewage Works Associations in Toronto, Canada, on October 7-9, expenses to be paid from Engineering Experiment Station funds.
16. Full expenses for Fred Roth to attend the National Safety Congress in Chicago on October 7-9; expenses to be paid from Extension funds.
17. Full expenses for A. W. Farrall to address the National Safety Council in Chicago on October 8 and 9.
18. Full expenses for C. A. Becker, C. M. Hardin, and H. A. Berg to attend the National Outlook Conference in Washington, D. C., on October 7-12; expenses to be paid from Extension funds.
19. Maintenance expenses for Louie Webb to accompany the 4-H Jersey Herd exhibitors to the National Jersey Show at Columbus, Ohio, on October 8-11; expenses to be paid from Extension funds.
20. First-class railway fare for L. A. Johnson to assist in the judging contest at the National 4-H Exposition in Columbus, Ohio, on October 9-11; expenses to be paid from Extension funds.
21. First-class railway fare for Mrs. Mabelle Ehlers to attend the Food Service Directors' Conference in Chicago on October 10-12.
22. Full expenses for Glen Stewart to attend the alumni meeting and the football game at Pennsylvania State College and Altoona, Pennsylvania, on October 18 and 19.
23. Expenses not to exceed \$65 for G. C. Cook to supervise ten students who will attend the convention of the Future Farmers of America in Kansas City, Missouri, on October 19-25. The State Board of Control for Vocational Education will reimburse the College for these expenses.
24. Maintenance expenses for A. W. Farrall to attend the Dairy Industries Exposition in Atlantic City, New Jersey, on October 21-25.
25. Mileage on one car and maintenance expenses for P. S. Lucas and Earl Weaver to attend the Dairy Industries Exposition in Atlantic City, New Jersey, on October 20-27.
26. Expenses not to exceed \$200 for I. F. Huddleson to participate in a Pan American Brucellosis Congress in Mexico City on October 28 to November 2; expenses to be paid from the Central Brucella Revolving Fund.
27. First-class railway fare for D. J. Renwick to attend the Refrigeration Equipment Exposition in Cleveland, Ohio, on October 28-31.
28. First-class railway fare for E. I. McDaniel to attend the National Pest Control Operators Conference in New Orleans, Louisiana, on October 28-30.

On motion of Mr. Armstrong, seconded by Mr. Berkey, it was voted to approve the Travel items.

Death of former students in war.

1. Report of the deaths of the following former students in the war:

Dean Vernon Clough, Class of 1943, a Second Lieutenant in the Army Air Forces, was killed at Mt. Veeder, California, on February 22, 1944. He was enrolled in Applied Science from 1939 through 1941 having entered from Ludington.

John Joseph Dalton, Class of 1922, a Major in the Chemical Warfare Service, was killed in action in Italy on July 24, 1944. He graduated in Agriculture on June 21, 1922, having entered from Hartford, Connecticut.

Raymond Paul Schultz, Class of 1945, a First Lieutenant in the Army Air Forces, was killed in action in Germany on March 24, 1945. He was enrolled in Applied Science during 1941-1943, having entered from East Detroit.

Accept. \$600 from Grand Rapids Real Estate Board

2. Acceptance of a check for \$600 from the Grand Rapids Real Estate Board to be used for two tuitional scholarships for two years in the new curriculum in real estate.

\$480 from LaVerne Noyes

3. Acceptance of a check for \$480 from the estate of LaVerne Noyes to be used for LaVerne Noyes scholarships.

\$1500 from Am. Vet. Medical Assoc.

4. The Research Council of the American Veterinary Medical Association offers to Michigan State College the sum of \$1500 to subsidize Howard W. Dunne as a graduate fellow for the school year from September 1, 1946, to June 30, 1947, to carry out investigations on enteritis in swine.

Accept. of Quonset machine shed

5. Acceptance of a gift of a 24' x 48' Quonset machine shed from the Great Lakes Steel Company to be erected on College property.

Death of J.F. Holsinger

6. Report of the death of Joseph F. Holsinger, Associate Professor of Physical Education, Health and Recreation for Men and Assistant Football Coach, on August 15, 1946.

Inc. salary for Earl Patterson to \$4500

7. Increase in salary for Earl Patterson, Construction Superintendent, from \$4000 to \$4500 per year, effective September 1, 1946.

Payment of \$150 Mrs. Molly Kaiser

8. Payment of \$150 to Mrs. Molly Kaiser for her services as hostess at the Sanford House during the second half of the summer school.

Inc. salary Bruce Pettit

9. Increase in salary for Bruce Pettit, Cashier from \$3100 to \$3300 per year, effective September 1, 1946.

Inc. salary Orville Everett

10. Increase in salary for Orville Everett, Assistant Cashier, from \$2600 to \$2800 per year, effective September 1, 1946.

Inc. salary Chas. Branz

11. Increase in salary for Charles Branz, Bookkeeper, from \$2800 to \$3000 per year, effective September 1, 1946.

Change in status Mildred Hopping to 1/2 time.

12. Change in status of Mildred Hopping from full-time to half-time nurse at the Health Service and her salary changed from \$2000 to \$1000 per year, effective October 1, 1946.

Inc. salary W.N. McMillen

13. Increase in salary for W. N. McMillen, Associate Professor of Animal Husbandry, from \$4100 to \$4500 per year, effective October 1, 1946.

Inc. salary Clarence A. Langer.

14. Increase in salary for Clarence A. Langer, Assistant Professor (Extension) in Horticulture, from \$3300 to \$3600 per year, effective October 1, 1946.

Change in title C.V. Ballard

15. Change in title of C. V. Ballard to Assistant Director of Extension Work in Charge of Field Coordination, effective September 1, 1946.

Add. \$300 paid L. P. Brown

16. Payment of an additional \$300 to L. P. Brown for his services as Coach of Cross Country during fall term 1946.

Inc. salary J. H. Kobs

17. Increase in salary for J. H. Kobs, Baseball Coach, from \$5200 to \$6000 per year, effective September 1, 1946.

Inc. salary K. A. Schlade- man.

18. Increase in salary for K. A. Schlade- man, Track Coach, from \$5200 to \$6000 per year, effective September 1, 1946.

Inc. B. F. Van Alstyne

19. Increase in salary for B. F. Van Alstyne, Basketball Coach, from \$5200 to \$6000 per year, effective September 1, 1946.

Inc. salary L. L. Frimodig

20. Increase in salary for L. L. Frimodig, Assistant Director of Athletics, from \$5200 to \$6000 per year, effective September 1, 1946.

On motion of Mr. Mueller, seconded by Miss Jones, it was voted to approve Miscellaneous Items 1 through 20.

Change in status R. A. Fennell - full time college.

21. Change in status of R. A. Fennell, Associate Professor of Zoology, from part-time College and part-time employed by the Regional Poultry Laboratory to full-time College with his entire salary of \$3800 per year paid by the College, effective September 1, 1946.

Inc. salary Romeo Tata

22. Increase in salary for Romeo Tata, Associate Professor of Music, from \$3900 to \$4200 per year, effective September 1, 1946.

MISCELLANEOUS, continued

23. Appointment of R. B. Nye as Director of the Division of Language and Literature and a salary increase from \$5500 to \$5800 per year, effective September 1, 1946.
24. Increase in salary for Mrs. Mildred Weisinger, Instructor in English, from \$200 to \$225 per month, effective September 1, 1946.
25. Increase in salary for Chihiro Kikuchi, Assistant Professor of Physics and Astronomy, from \$3300 to \$3600 per year, effective October 1, 1946.
26. Increase in salary for James A. Bivins, Instructor in Bacteriology and Public Health, from \$3000 to \$3800 per year, effective October 1, 1946.
27. Change in salary of Robert G. Brault, quarter-time graduate assistant in Chemistry, from \$44.44 per month to \$55.55 per month, effective for 1946-47.
28. Change in salary of Chuan-Chin Hsiung, half-time graduate assistant in Mathematics, from \$88.88 per month to \$111.11 per month, effective for 1946-47.
29. Payment of \$147 to J. W. Cunkelman for services in the Ambulatory Clinic during the month of June.
30. Payment of the following amounts to salaried employees during the month of August:

<u>Auditorium</u>		<u>Auditorium</u>		<u>Miscellaneous</u>	
Warren Burt	\$15	Lawrence Searl	12	Edith Gilhooly	\$80.00
L. E. Chapman	15	Robert Troxell	15	Elizabeth Thornton	5.00
Helen Evans	15	Wayne VanRiper	18	L. A. Robert	25.50
Paul Rumpsa	18	Neal Whitehead	12	D. J. Hall	43.50
Louise Fountain	12			Christina Gunn	45.50
Helen Green	3			Maurice Dumesnil	769.60

31. Payment of \$30 to Helen Greene during the month of July for additional work in the Auditorium.
32. Recommendation that the Department of Philosophy and Psychology be separated into two departments—Philosophy with J. M. DeHaan as Head of the Department of Philosophy; and Psychology with H. H. Anderson as Head of the Department of Psychology, effective September 1, 1946.
33. Appointment to the Athletic Council for the two-year term July 1, 1946 to June 30, 1948, Dean L. C. Emmons replacing himself, Dean D. R. Rodney replacing Dean E. L. Anthony, and Carl Peterson of Saginaw replacing himself as alumni representatives.
34. Statement from Dr. Clarence H. Snyder and from Butterworth Hospital in the amount of \$64 and \$10 respectively, for services rendered Harold Fox, an employee who was injured while picking cherries at the Graham Experiment Station.
35. Recommendation for the establishment of two graduate assistantships in the Department of Economics to be financed from Experiment Station Funds. Appointments are to be made only when funds are available.
36. Recommendation for the establishment of a teacher-training center at Haslett. The College will pay a flat sum of \$500 per year for general administrative services and \$50 for each student teacher.
37. Statements from the City of East Lansing as follows:
- $\frac{1}{2}$ the salary of the Chief of Police for year ending July 1, 1946 \$1750.00
- $\frac{1}{2}$ the cost of operation of Sewage Disposal Plant for the year ending July 1, 1946 7165.55
38. Request from Dean Emmons and the Music Department for authorization to purchase an Orgatron at a cost of \$2425.
39. Appropriation of \$2000 for the use of the Main Auditorium and Fairchild Theater for various events during the fall term 1946:

<u>Orientation Week</u>		
Main Auditorium, September 23, 24, 25, 26 and 27 @ \$100		\$500
Fairchild Theater, September 23, 24, 25, 26 and 27 @ 50		150
<u>MEA Convention</u>		
Main Auditorium, October 17 and 18 @ \$100		200
Fairchild Theater, October 17 and 18 @ 50		100
Appropriation for necessary setups		200
<u>Michigan Milk Producers</u>		
Fairchild Theater, November 7 @ 50		50
<u>FBI Quarterly Meeting</u>		
Fairchild Theater (date to be arranged) @ 50		50

App. Director of Division of Language & Literature. Inc. salary Mildred Weisinger, Inst. English Inc. salary C. Kikuchi

Inc. salary J.A. Bivins

Change in salary Robert G. Brault.

also Chuan-Chin Hsiung \$147 to J.W. Cunkelman

Payment additional amounts to salaried employees during month of August.

Dept. Philosophy & Psychology separated

Athletic Council appointments

App. statement Dr. Snyder Gd. Rapids Two graduate assistantships app. for Economics

Teacher training center established at Haslett.

Approval of statements from City of East Lansing

Orgatron to be purchased for Music.

Approval of appropriations for Auditorium and Fairchild Th.

MISCELLANEOUS, continued

39. Appropriation for uses of Auditorium and Fairchild Theater, continued:

<u>Annual Meeting of Farm Bureau</u>		
Main Auditorium, November 13 and 14	@ \$100	\$200
Fairchild Theater, November 13, 14, and 15	@ 50	150
Appropriation for necessary setups		200
<u>Orchestra Concert</u>		
Main Auditorium, (date to be arranged)	@ 100	100
<u>Christmas Program</u> (Sponsored by Music Department)		
Main Auditorium, (date to be arranged)	@ 100	100

Recommendations from Rackham Board covering allocation of funds.

40. Recommendations of the Rackham Research Board covering the allocation of funds for this fiscal year:

<u>Project</u>	<u>Department</u>	<u>Salaries</u>	<u>Maintenance</u>
Oil-wax Emulsion	Agricultural Chemistry	\$3000	\$1000
Frozen Foods	Foods and Nutrition		2500
Antibiotics	Agricultural Chemistry		2000
Antibiotics	Horticulture		2500
		\$3000	\$8000

Ann Arbor Trust Company purchases \$600,000 U.S. Treas. Bills

Unallotted \$4,005.65

41. The Ann Arbor Trust Company purchased on August 26, \$600,000 U. S. Treasury Bills due November 7, 1946 at a slight discount from the additional \$800,000 Bank Loan.

42. Recommendation that the five additional permanent apartment buildings be named for former students who lost their lives in the war, as follows:

Five additional permanent apartment bldgs. to be named for former students who lost lives in war.

Joseph Louis Bale III, Class of 1946, a Private First Class in the Army was killed in action in France on January 30, 1945. He was enrolled in Physical Education entering from Detroit, and entered the army from college. He was awarded the Distinguished Service Cross.

Royce A. Drake, Class of 1927, a Colonel in the Army was killed in action on Leyte Island in the Philippines on October 21, 1944. He was graduated in Veterinary Medicine on August 26, 1927, entering from Ypsilanti. He was awarded the Silver Star Medal and the Legion of Merit.

Hubert Thane Bauman, Class of 1943, a First Lieutenant in the Army Infantry was killed in action in Germany on November 27, 1944. He was enrolled in Liberal Arts entering from Lansing and joined the Army while a Junior in college. He was awarded the Silver Star Medal and the Bronze Star Medal.

Carol N. Frang, Class of 1942, a First Lieutenant in the Army Air Forces was killed in a B-29 crash at McAlester, Oklahoma, on August 20, 1945. He graduated in Engineering and entered from Parma, Michigan. He was awarded the Distinguished Flying Cross and the Air Medal with 4 clusters.

Edwin B. Crowe, Class of 1940, a Major in the Army Air Forces was lost in action off Japan on June 26, 1945. He graduated in Hotel Administration and enrolled from East Lansing, Michigan. He was awarded the Distinguished Flying Cross and the Air Medal with 2 clusters.

College immune from liability re: personal injuries and property damage to residents in vets housing proj.

43. Opinion from the College attorney, Byron Ballard, that the State Board of Agriculture and the College are immune from liability in regard to personal injuries and property damage to residents in the veterans housing project on the campus of Michigan State College, including the Quonset huts, the temporary faculty housing, and the FPHA units.

Quonset bldg. to be erected at Goritz farm

44. Recommendation that a 24' x 48' Quonset building be erected near the bull barn at the Goritz farm to take care of the bulls until the new barn can be erected. The cost of the building and the erection is to be borne by the Artificial Breeders Association.

Det. Asphalt Pav. to resurface Farm Lane

45. Recommendation that the proposal of the Detroit Asphalt Paving Company be accepted to resurface Farm Lane at a cost of approximately \$14,575.

Hatzel Buehler contract for elec. conduit ext.

46. Recommendation that Hatzel and Buehler be awarded a contract for electric conduit extension from the corner of Harrison Road and Shaw Lane to the Power Plant at an estimated cost of \$48,000, including a fixed fee of \$4400.

Sidewalk west side Farm Lane to be built.

47. Recommendation for the construction of a five-foot sidewalk on the west side of Farm Lane beginning at the bridge and proceeding south to the location of the temporary classrooms, a total distance of about 625 feet, at a cost of approximately \$1230. This is to be charged to Special Alterations and Improvements 1946-47.

On motion of Miss Jones, seconded by Mr. Armstrong, it was voted to approve Miscellaneous Items 21 through 47.

Accounts for several co-operative houses closed

48. There was some discussion of the financial statements for the last school year for the dormitories, cooperative houses, union and other housing projects. It was recommended that the following accounts be closed and the accumulated deficits be charged to the operating income from Wells Hall:

Cowles House	Hemminger House	Shaw House	Theta Chi House
Fern Street House	Kappa Sigma House	Taft House	

(continued)

MISCELLANEOUS, continued

48. (Continued)

It was further recommended that the account for the Greenlawn Trailers be merged with the College Trailer Camp.

On motion of Miss Jones, seconded by Mr. Armstrong, it was voted to approve the above recommendations.

49. The following section of the will of Eliza Erb pertaining to Michigan State College was read to the Board:

"NINTH: All of the rest and residue of my Estate, after the same shall have been reduced to cash by my Executors, hereinafter named, I give and bequeath to THE STATE BOARD OF AGRICULTURE, of the State of Michigan, the principal and income from which is to be used as a fund to endow two scholarships at Michigan State College of Agriculture and Applied Science, at East Lansing, Michigan, to be administered by the Committee on Scholarships of said Michigan State College of Agriculture and Applied Science in accordance with the rules and practice of said Committee on Scholarships, but subject to the following conditions: One of said Scholarships shall be awarded to a boy resident in Oakland County, Michigan, who, in the judgment of said Committee on Scholarships, shall appropriately exhibit qualities of manhood, force of character and leadership, together with literary and scholastic or artistic ability and attainments, and shall be known as "THE NELSON R. GANONG SCHOLARSHIP" in honor of my deceased father, NELSON R. GANONG, late of Waterford, Oakland County, Michigan. The other of said Scholarships shall be awarded to a girl resident of Oakland County, Michigan, who, in the judgment of said Committee on Scholarships, shall appropriately exhibit qualities of womanhood, force of character and leadership, together with literary and scholastic or artistic ability and attainments, and shall be known as "THE ANNA GANONG SCHOLARSHIP" in memory of my deceased mother, ANNA GANONG, late of Waterford, Oakland County, Michigan. Said bequest is made upon the further condition that said Michigan State College of Agriculture and Applied Science shall accept life-size portraits of my deceased father and mother hereby bequeathed to it, and shall hang the same perpetually in said College, suitably inscribed as "PIONEERS OF MICHIGAN", and shall affix a bronze plaque or tablet, suitably inscribed, memorializing the establishment of said Scholarships by me in honor of the memory of my deceased parents, NELSON R. GANONG AND ANNA GANONG."

On motion of Mr. Mueller, seconded by Mr. Berkey, it was voted to accept the terms and provisions of the will of Mrs. Erb and to authorize the notification of the proper authorities that the Board accepts the bequest and will administer it in accordance with the expressed wishes of Mrs. Erb. Since there is some Michigan property, the College has suggested that Miss Jones, be appointed as the Michigan executor.

Account for Greenlawn Trailers to be merged with College Trailer camp.

Approval of section of will of Eliza Erb pertaining to two scholarships at M.S.C. approved.

ADDITIONAL ITEMSResignations

1. Resignation of Sterling Kincaid as Instructor in Written and Spoken English, effective August 31, 1946. Mr. Kincaid will accept a position as Assistant Professor at the University of Washington.
2. Cancellation of the appointment of Olley Coachman as Assistant in Foreign Languages.
3. Resignation of Marshall M. Knappen as Professor of History and Political Science, effective August 31, 1946. Dr. Knappen has been on military leave since September 1, 1942.
4. Resignation of Nicholas A. Fattu as Associate Professor of Philosophy and Psychology, effective September 15, 1946, to accept a position with Stevenson, Jordan and Harrison of Chicago.
5. Cancellation of the appointment of Wanda A. Conrad as Graduate Assistant in Home Management and Child Development.

Resignations

Leaves

1. Leave of absence without pay for Richard C. Johnson, Assistant Professor of Forestry, from October 6 to November 5, 1946, to take care of some personal business. Mr. Johnson is paid from College, Experiment Station, and Lake States Regional Forestry Substation.
2. Leave of absence without pay for Mrs. Elizabeth Thornton, Dormitory Hostess, from October 1, to December 31, 1946 because of illness in her family.

Leaves

Appointments

1. Appointment of Charles Clark as Assistant to the Manager of Men's Residence Halls at a salary of \$3200 per year, effective September 9, 1946. This is a new position.
2. Appointment of Mabel Petersen as Assistant Counselor for Women at a salary of \$3300 per year, effective October 1, 1946. Miss Petersen resigned September 30, 1944, to accept a commission in the WAVES.
3. Appointment of Victor Vincent Henley as Assistant in the Registrar's Office at a salary of \$2400 per year, effective September 9, 1946, to replace Robert Sherman.

Appointments

ADDITIONAL ITEMS, continued

2344

Appointments, continued

Appointments

4. Appointment of Henry A. Stoehr as Assistant Professor of Forestry at a salary of \$3300 per year, effective September 28, 1946, to replace A. B. Bowman.
5. Appointment of Gayle B. Robinson as Instructor in Physical Education, Health and Recreation for Men at a salary of \$2800 per year, effective September 1, 1946. This is a new position.
6. Appointment of Robert Lowry as Assistant Professor of Botany and Plant Pathology at a salary of \$3200 per year, effective September 15, 1946. This is a new position.
7. Appointment of Mrs. Roberta Adams as Instructor in English at a salary of \$166.66 per month, effective September 30, 1946, for as long as necessary.
8. Appointment of Jorge Motta as Assistant in Foreign Languages at a salary of \$150 per month, effective for the period from October 1, 1946, to August 31, 1947:
9. Appointment of Alfonso Jimenez as Assistant in Foreign Languages at a salary of \$115 per month, effective October 1, 1946, for as long as necessary. This is a new position.
10. Appointment of Harold Hart as Instructor in Chemistry at a salary of \$3400 per year, effective September 16, 1946, to replace Frank Koranda.
11. Appointment of Myron S. Miller as Instructor in Mathematics at a salary of \$2400 per year, effective September 16, 1946. This is a new position.
12. Appointment of the following temporary instructors in the Mathematics Department:
 - a. Mrs. Martha C. Wallace at \$225 per month, effective September 30, 1946 for as long as necessary.
 - b. Mrs. Julia King Taylor at \$110 per month, effective from September 30 to December 31, 1946.
 - c. Clyde L. Exelby at \$125 per month, effective September 30, 1946, for as long as necessary.
 - d. Mrs. Dorothy D. Frimodig at \$225 per month, effective September 25, 1946, for as long as necessary.
13. Appointment of Mrs. Ruth L. Boley as Assistant in Physics and Astronomy at a salary of \$175 per month, effective from September 16, 1946, to June 14, 1947. This is a new position.
14. Appointment of Charles C. Killingsworth as Associate Professor of Economics at a salary of \$5000 per year, effective January 1, 1947, to replace John C. Davis who has resigned.
15. Appointment of J. Charl Brown as graduate fellow in Soil Science at a salary of \$83.33 per month, effective from September 16, 1946, to September 15, 1947 and paid from Tennessee Corporation funds.
16. Appointment of Joseph S. Vandemark as half-time graduate assistant in Horticulture at a salary of \$1200 for the year beginning September 15, 1946, and paid from Experiment Station-Horticulture, Kroger 511-R funds. This is a new position.
17. Appointment of Robert B. Colten as half-time graduate assistant in Physics and Astronomy at a salary of \$88.88 per month, effective September 16, 1946, to June 15, 1947.
18. Appointment of Harrison A. Lee as half-time graduate assistant in Biological Science at a salary of \$88.88 per month, effective for 1946-47.
19. Appointment of Vaughn Hildebrandt to a Graduate Council Fellowship for the college year, September 16, 1946 to June 16, 1947 at the rate of \$44.44 per month. This is to be paid from funds assigned for the discretionary assistantships of the Dean of Graduate Studies.

Travel

Travel

1. Transportation expenses one way and maintenance expenses for J. W. Rose to attend Vegetable Variety Field Days at Ithaca and Geneva, New York, on September 16 and 17.
2. Delegation of a member of the Board to attend the annual conference of the Association of Governing Boards of State Universities and Allied Institutions in Providence, Rhode Island, on October 8-10.
The Board delegated Miss Jones and Mr. Berkey to represent the Board at this meeting.
3. First-class railway fare for P. A. Herbert to attend the American Forestry Congress in Washington, D. C., on October 9-11.
4. Mileage on one car and maintenance expenses for Dean Dye to attend the meeting of the American Dietetics Association in Cincinnati, Ohio, on October 14-18. Edna Brown and Faye Kinder will accompany Dean Dye.
5. Full expenses for Margaret Ohlson to attend the meeting of the American Dietetics Association in Cincinnati, Ohio, on October 17-29.

Miscellaneous

1. Continuation of an agreement with the Michigan Chemical Corporation of St. Louis, Michigan, and acceptance of a grant of \$600 to be used for studies relating to the use of DDT. The work is to be carried on by the Entomology Department.

ADDITIONAL ITEMS, continued

Miscellaneous, continued

2. Increase in salary for Kenneth Lawson, Manager of the Quonset Hut Colony, from \$2800 to \$3200 per year, effective September 1, 1946.
3. Increase in salary for Clifford M. Hardin, Professor of Economics, from \$5200 to \$5600 per year, effective September 1, 1946. Mr. Hardin is paid one-half from Extension, one-fourth from Experiment Station, and one-fourth from College funds.
4. Increase in salary for J. Allan Beegle, Assistant Professor of Sociology and Anthropology, from \$3500 to \$3900 per year, effective October 1, 1946. Mr. Beegle is paid from Experiment Station and College funds.
5. Increase in salary for Vera M. Bleil, Technician in Bacteriology, from \$1620 to \$2020 per year, effective October 1, 1946. The additional \$400 is to be paid from Extension funds through June 30, 1947, only.
6. Recommendation that Ross W. Matteson be paid additionally at the rate of \$50 per month, effective September 1, 1946, for his services as an assistant to Mr. Lawson in the Quonset Village. Mr. Matteson is a member of the Board of Examiners.
7. Request for an additional \$3000 for the maintenance budget for the Student Housing Office.
8. Request for two new clerk-typist positions in the office of Veterans' Affairs. The salary range is from \$1560 to \$1860.
9. Request for the services of two new clerk-typist positions in the School of Engineering, these positions to be allocated one half-time in Chemical Engineering, one half-time in Electrical Engineering, and one full time in Engineering Drawing.

On motion of Mr. Mueller, seconded by Mr. Berkey, it was voted to approve all the foregoing Additional Items.

10. It is recommended that effective for the winter term all prospective students be required to deposit \$25 before the admission permit will be issued with the understanding that this will be credited to their first term's fees, or in the case of veterans the deposit will be refunded upon their enrollment. This is in line with the policy common at other institutions and designed to eliminate preparation for an unknown number of prospective students who never arrive.

On motion of Miss Jones, seconded by Mr. Berkey, it was voted to approve item 10.

11. Under existing regulations of the Veterans Administration, we are permitted to charge the Veterans Administration on a credit hour basis for veterans under the GI Bill, Act 346. We have been billing on this basis for the past several terms, and the amount of red tape involved is both expensive and discouraging. It is now proposed that effective for the fall quarter we accept the other option and bill the Veterans Administration for all students both under the GI Bill and under Act 16 at the out-of-state rate, or a flat rate of \$95 per term plus the 75 cents State News fee. It has previously been decided to follow this procedure with veterinary students at \$140 per term.

On motion of Mr. Berkey, seconded by Mr. Mueller, it was voted to approve item 11.

12. Approval of a contract with the City of East Lansing covering fire protection. It is proposed that:
 - a. The College provide a temporary building and eventually a permanent building to house the necessary equipment on the campus; East Lansing to house its own equipment, and the maintenance of the buildings to be taken care of by their respective owners.
 - b. The Fire Department is to be operated by the City of East Lansing, the City to be responsible for the purchase of equipment, hiring of employees, maintenance of equipment, etc., all of it based on what is required to provide adequate fire protection for the College.
 - c. At the end of the fiscal year an itemized account is to be provided the College and the College is to pay one-half the cost of equipment, maintenance of equipment, and personnel charges required.
 - d. It is understood that before major items of equipment or major staff changes are made they will be agreed upon by the City and the College.

On motion of Mr. Berkey, seconded by Mr. Armstrong, it was voted to approve item 12.

13. It is recommended by Professor Lautner that the college roads and drives be given names as indicated on the map which he is submitting so that these names may be placed on the college maps and eventually road signs installed, particularly in the housing area.

On motion of Mr. Armstrong, seconded by Miss Jones, it was voted to approve the naming of the streets, roads and drives in the housing area and the permanent naming of Farm Lane and Shaw Lane but no action is taken at this time on naming the roads and drives on the main campus.

Inc. salary
Kenneth Law-
son.

Inc. salary
Clifford M.
Hardin

Inc. salary
J. Allan
Beegle

Inc. salary
Vera M.
Bleil

Ross Matteson
paid \$50 per
mo. additional

\$3000 added
to budget of
Stu. Housing
2 clerk-typ.
pos. Vet.
Affairs
2 clerk-typ.
pos. School
of Engr.

Deposit of
\$25 required
before adm.
permit will
be issued.

Vets. Adm. to
be billed
under GI Bill
and Act 16
beginning with
fall term '46

Approval con-
tract with
City of East
Lansing cover-
ing fire pro-
tection.

College roads
and drives
in housing
area given
names.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

Approval Fine
Arts Lecture
Series

14. The Fine Arts Lecture Series for the next school year will include: Sheldon Cheney, Lester Beall, George F. Keck, and Frederick Taubes. The tickets for the four talks will be sold at \$1.50 including tax.

Financial
statements on
building pro-
gram approved.

15. Financial statements of the building program as prepared by the Ann Arbor Trust Company on the self-liquidating projects, and by Mr. Pierson for the other projects.

Communication
from Union.

16. Communication from the Business Representative of the Michigan Public Employees Council 77.

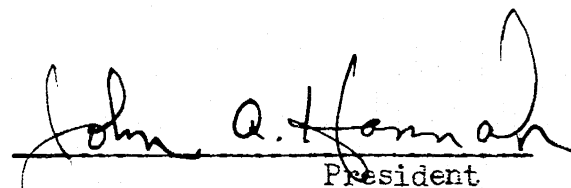
The President was authorized to affirm the policy expressed in a recent letter from the Secretary to Local 289.

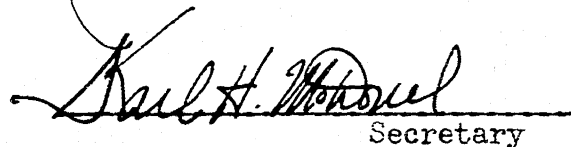
17. Communication from Governor Kelly.

18. Statement of a problem created by the desire of other institutions to hire people in our Basic College in their efforts to establish similar programs at other universities, with particular reference to the letter from Professor Bagwell.

19. Report of the success of the Percheron and Belgian horses shown by the College at the National Belgian and National Percheron Shows. One of our mares was Grand Champion of the National Belgian Show, and our Percheron Stallion, Trevaet, was the Grand Champion Percheron at the National Percheron Show.

The meeting adjourned at 12:15 p.m.


President


Secretary