

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
June 15, 1950

Present: Mr. Brody, Chairman; Messrs. Akers, Armstrong, Mueller, Smith; Miss Jones; President Hannah, Treasurer May and Secretary McDonel.

Absent: Dr. Thurston.

The meeting was called to order at 10:00 a.m.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Travel

Travel

1. Full expenses for D. L. Gibson's trip to New York City, Atlantic City and Detroit on February 22-26; paid from the Flying Classroom account.
2. Full expenses for Earl Weaver to represent Michigan State College at a conference in Chicago called by H. E. Babcock for June 5.

Miscellaneous

Approval work
on Alt. &
Imp.

1. Approved recommendations for work to be done as follows and charged to Alterations and Improvements 1949-50:
 - a. Correct moisture difficulty in gun room, Demonstration Hall - \$550
 - b. Improve store room in Jenison Gymnasium - \$102
 - c. Install partitions in Education Laboratory in Morrill Hall - \$800
2. Approved awarding the contract for the surfacing of 10 tennis courts south of the stadium to the Michigan Colprovia Company, the low bidder, at \$11,129. The bids were as follows:

Detroit Concrete Products Company	\$16,725
Wright Construction Company	11,185
Michigan Colprovia Company	11,129

NEW BUSINESS

Resignations

Resignations

1. Resignation of C. A. Laughead as Staff Physician, effective August 31, 1950. Dr. Laughead hopes to obtain residency.
2. Resignation of Benjamin Jeffries as Psychiatric Consultant at the Health Service, effective May 31, 1950. Dr. Jeffries was employed on a part-time basis.
3. Resignation of Charlotte M. Cyphers as Nurse at the Health Service, effective May 31, 1950, to move from East Lansing.
4. Resignation of Marietta Whipple as Assistant Cataloger in the Library, effective July 31, 1950, to devote full time to her home.
5. Resignation of Marilyn J. King as Instructor in Counseling and Examinations, effective May 31, 1950.
6. Resignation of Eleanor K. Mitter as Instructor in Counseling and Examinations, effective August 31, 1950, to be married.
7. Resignation of Eugene H. Carter, Assistant Professor (Extension) of Agricultural Economics, effective June 15, 1950, to accept a position with the Bureau of Agricultural Economics
8. Resignation of W. N. McMillen as Associate Professor of Animal Husbandry, effective August 31, 1950, to accept a position with Allied Mills.
9. Resignation of Richard G. Davis as Assistant Professor of Effective Living, effective August 31, 1950, to accept a position with the Health Information Foundation.
10. Resignation of Helen Jenkins as Instructor in History of Civilization, effective August 31, 1950. Dr. Jenkins' appointment expires under tenure rules.
11. Resignation of Elroy Schoppa as Instructor in Business Administration, effective August 31, 1950, to accept a position with General Motors Corporation.
12. Resignation of Clarence E. Dennis as Instructor in Civil Engineering, effective August 31, 1950, to enter engineering work.
13. Resignation of Clarence J. Beauchamp as Assistant Professor of Engineering Drawing, effective August 31, 1950.

NEW BUSINESS, continuedResignations, continued

14. Resignation of Jane Werden as Instructor in Textiles, Clothing and Related Arts, effective June 30, 1950, to accept another position. Miss Werden has been on leave without pay since September 1, 1940. Resignations
15. Resignation of Evelyn Westcott as Technician (Research) in Textiles, Clothing and Related Arts, effective August 31, 1950, to do graduate study.
16. Resignation of temporary Assistants in Foreign Languages, effective June 30, 1950 as follows:
- | | |
|------------------------|----------------------------|
| Mrs. Bertha Bohnstedt | Mrs. Amparo R. Peckinpaugh |
| Julio N. Isch | Guy J. Plumail |
| Rafael N. Lizardi | Mrs. Norma Valldejuli |
| Mrs. Marguerite Miller | |
17. Resignation of Donald W. Douglass as Associate Professor of Zoology, effective August 31, 1950, to accept a position with the Michigan Department of Conservation.

Leaves

1. Leave of absence with pay for Barbara Boger, Psychiatric Social Worker at the Health Service, from July 15 to August 15, 1950, to make a trip to Europe. Leaves
2. Leave of absence without pay for Warren H. Vincent, Assistant Professor (Extension) of Agricultural Economics, from March 1, 1951 to February 29, 1952, to study toward the doctorate at Iowa State College.
3. Leave of absence without pay for Dale E. Hathaway, Instructor (Extension) in Agricultural Economics, effective for the year September 1, 1950 to August 31, 1951. Mr. Hathaway has been awarded a Carnegie Extension Fellowship at Harvard University.
4. Leave of absence with pay for Hubert M. Brown, Assistant Professor of Farm Crops, for the six months from October 1, 1950 to March 31, 1951 to study toward the doctorate at the University of North Carolina and to visit various of the southern experiment stations. Mr. Brown has been a member of the staff since 1921.
5. Leave of absence with pay for Kenneth K. Heideman, Assistant Professor of Short Courses, from July 5-25, to work toward his doctorate during the first 6-week summer session.
6. Extension of leave with pay for Kermit V. Washburn, Van Buren County Assistant County Agricultural Agent, through June 4, 1950. Mr. Washburn had previously been granted sick leave from May 1 to May 13.
7. Extension of leave without pay for Mrs. Margaret Childs, Instructor in Institution Administration, for the period from August 1, 1950, to August 31, 1951. Mrs. Childs has been on leave without pay since August 1, 1949, to do graduate work at Michigan State College.
8. Leave of absence without pay for Loraine V. Shepard, Assistant Professor of Education, from September 16 to December 15, 1950, to work on her doctor's dissertation at the University of Michigan.

Appointments

1. Appointment of Shirley Jane Sours as Nurse at the Health Service, at a salary of \$2500 per year on a 12-month basis, effective September 1, 1950, to replace Charlotte Cyphers, resigned. Appointments
2. Appointment of Marjorie Sorrell as Nurse at the Health Service at a salary of \$2500 per year on a 12-month basis, effective July 1, 1950, to replace Jacqueline Watt, resigned.
3. Reappointment of the following fraternity housemothers at a salary of \$100 per month, effective from September 1, 1950 to June 30, 1951:

Mrs. Melita C. Alexander	Psi Upsilon	Mrs. Elizabeth W. Ives	Sigma Chi
Mrs. Bessie Beyer Bailey	Delta Upsilon	Mrs. May Frances Lint	Zeta Beta Tau
Mrs. Nell Bartlett	Farm House	Mrs. Lillian S. Norvell	Kappa Sigma
Mrs. Lloria Biggs	Delta Sigma Phi	Mrs. Gladys Laura Thomas	Alpha Chi Sig
Mrs. Olga H. Black	Alpha Gamma Rho	Mrs. Jessica Williams	Delta Tau Delta
Mrs. Hattie Gilpin	Sigma Nu	Mrs. Julia Patterson Zoeter	
Mrs. Ruth Ann Hale	Sigma Alpha Epsilon		
Mrs. Helen Havers	Phi Kappa Tau		Phi Kappa Sigma
Mrs. Ethel M. Haviland	Alpha Epsilon Pi	Mrs. Louise H. Samann	Lambda Chi Alpha
Mrs. Katharine K. Hughes	Alpha Tau Omega		

4. Appointment of the following new housemothers at fraternities at a salary of \$100 per month, effective from September 1, 1950 to June 30, 1951:

Mrs. Helen M. Cary	Phi Delta Theta	Mrs. Margaret W. Steiger	Phi Kappa Phi
Mrs. Verna J. Pusch	Delta Chi	Mrs. Elizabeth W. Stephen	Theta Xi
Mrs. Cecelia R. Stauffer	Theta Chi		

5. Appointment of Thelma Paxton as Instructor in Counseling and Examinations at a salary of \$3300 per year on a 12-month basis, effective September 1, 1950, to replace Eleanor Mitter, resigned.

NEW BUSINESS, continuedAppointments, continued

Appointments

6. Appointment of George Contant Gerritsen as Instructor (Research) in Agricultural Chemistry at a salary of \$3000 per year on a 12-month basis, effective June 19, 1950 to replace C. C. Lightfoot, retired. His salary will be paid from Experiment Station funds.
7. Appointment of Bergene Kavin as Associate Professor (Research) of Agricultural Chemistry at a salary of \$6000 per year on a 12-month basis, effective August 1, 1950, to replace R. L. Shirley, resigned. His salary will be paid from Experiment Station funds.
8. Appointment of Ermond H. Hartmans as Instructor (Research) in Agricultural Economics at a salary of \$300 per month, effective from June 16 to August 31, 1950 and paid from Experiment Station funds--to be reimbursed by the Bureau of Agricultural Economics of the U. S. Department of Agriculture. Mr. Hartmans has been a part-time member of the staff.
9. Appointment of Raymond A. Higgins as Assistant Professor (Extension) of Agricultural Economics at a salary of \$4000 per year on a 12-month basis, effective July 1, 1950. This is a new position to be paid from Consumer Education funds.
10. Appointment of James D. Shaffer as Instructor (Research) in Agricultural Economics at a salary of \$4000 per year on a 12-month basis, effective June 16, 1950, and paid from Experiment Station funds. Mr. Shaffer resigned in September 1949 todo graduate work.
11. Appointment of Robert W. Kleis as Instructor in Agricultural Engineering at a salary of \$3800 per year on a 12-month basis, effective July 1, 1950 and paid two-thirds from College and one-third from Experiment Station funds. Mr. Kleis has been employed during the past year on a temporary basis.
12. Appointment of Francis D. Knippling as Field Service Supervisor in Dairy at a salary of \$6000 per year on a 12-month basis, effective June 7, 1950. This is a new position to be paid from Michigan Artificial Breeders funds.
13. Appointment of Terrill D. Stevens as Professor and Head of the Department of Forestry at a salary of \$8000 per year on a 12-month basis, effective August 1, 1950, to replace P. A. Herbert. Dr. Stevens was a member of the staff from January 1941 to September 1947.
14. Appointment of Betty Josephine Etzler as Saginaw County Home Demonstration Agent at a salary of \$3400 per year on a 12-month basis, effective June 26, 1950, to replace Amalie Vasold, transferred.
15. Appointment of Herbert S. Livingston as Instructor in Literature and Fine Arts at a salary of \$3600 per year on a 10-month basis, effective September 1, 1950, to replace Milton Steinhardt, resigned.
16. Appointment of James O. Eaton as Assistant Professor of Business Administration at a salary of \$5000 per year on a 10-month basis, effective September 1, 1950, to replace Ralph Williams, resigned.
17. Appointment of Eric W. Lawson as Associate Professor of Economics at a salary of \$6000 for the period from September 1, 1950 to June 13, 1951, to replace R. W. Lindholm, on leave.
18. Appointment of Donald A. Moore as Instructor in Economics at a salary of \$3500 per year on a 10-month basis, effective September 1, 1950, to replace Robert Franklin, resigned.
19. Appointment of Anthony Koo as Lecturer in Economics at a salary of \$3500 for the period from September 1, 1950 to June 13, 1951, to replace Joseph Fulton, resigned.
20. Appointment of C. W. Wilkinson as Associate Professor of Journalism at a salary of \$5400 per year on a 10-month basis, effective September 1, 1950 to replace Earl Brigham, transferred.
21. Appointment of Clarinne M. Geehan as Instructor in Physical Eduation, Health and Recreation for Women at a salary of \$1000 for the period from October 1 to December 31, 1950 to replace Blanche Simon, on leave.
22. Appointment of Noah Herbert Kramer as temporary Instructor in Electrical Engineering at a salary of \$160 per month, effective from October 1, 1950, to June 30, 1951. Mr. Kramer was employed on the same basis during 1949-50, and his name should be removed from the payroll from June 16 to September 30, 1950.
23. Appointment of Ivan E. Morse, Jr. as Instructor in Mechanical Engineering at a salary of \$3000 per year on a 10-month basis, effective September 1, 1950, to replace Warren A. Simon, resigned.
24. Appointment of Jean Carstensen as Instructor (Research) in Foods and Nutrition at a salary of \$3000 per year on a 12-month basis, effective June 19, 1950 and paid from Rackham funds. This is a new position. Miss Carstensen has been a graduate assistant since 1948.
25. Appointment of Margaret Ann Wallace as Instructor in Foods and Nutrition at a salary of \$3300 per year on a 10-month basis, effective September 1, 1950, to replace Zoe McCormick, resigned.
26. Appointment of Mary C. Whitlock as Associate Professor of Textiles, Clothing and Related Arts at a salary of \$5800 per year on a 10-month basis, effective September 1, 1950, for one year only. Miss Whitlock will replace Evelyn Mansfield, on leave.

NEW BUSINESS, continuedAppointments, continued

27. Appointment of John H. B. Knowlton as Lecturer in Art at a salary of \$4000 for the period from September 1, 1950, to June 30, 1951, to replace M. S. Soria, on leave.
28. Appointment of Wendell Westcott as Instructor in Music at a salary of \$3200 per year on a 12-month basis, effective July 1, 1950. Mr. Westcott has been employed as College Carillonneur since September 1941.
29. Appointment of David Potter as Associate Professor of Speech, Dramatics, and Radio Education at a salary of \$5200 per year on a 10-month basis, effective September 16, 1950, to replace William Pitkin whose appointment expires on August 31, 1950.
30. Appointment of Marvis Anne Richardson as Assistant Professor (Research) in Bacteriology and Public Health at a salary of \$4800 per year on a 12-month basis, effective June 16, 1950. This is a new position to be paid from Brucella funds.
31. Appointment of Andrew C. Wheeler as Instructor in Surgery and Medicine at a salary of \$4200 per year on a 12-month basis, effective July 1, 1950, to replace J. P. Hutton, retired.

Miscellaneous

1. Communication of May 17, 1950 from Governor Williams advising that he has appointed Dr. Connor D. Smith of Stendish to succeed Ellsworth B. More for the term expiring December 31, '53.
2. Report of the death of George Lee Chapman on June 6, 1950. Mr. Chapman was employed as a machinist in the Physics Department from September 1924 until his retirement on July 1, 1938.
3. Transfer of Barbara Hanna from Secretary to the Dean of Students to Secretary to the Director of the Lecture-Concert Series and Counselor for Unclassified Students at the same salary of \$3400 per year, effective July 1, 1950.
4. Transfer of Allene Grimes from Secretary to the Director of Alumni Relations to Secretary to the Dean of Students at the same salary of \$3400 per year, effective July 1, 1950.
5. Recommendation that the Secretary to the Director of Alumni Relations be transferred from an Unclassified to a Classified position under the Personnel Office.
6. Transfer of Mrs. Margaret Nutting from Secretary to the Dean of the School of Graduate Studies to Assistant to the Director of Information Services at the same salary of \$3400 per year, effective July 1, 1950.
7. Designation of Professor Shao Chang Lee as Director of the International Center, effective July 1, 1950.
8. Change in title of Raymond N. Hatch from Assistant Professor to Associate Professor in the Institute of Counseling, Testing and Guidance, effective July 1, 1950.
9. Change in title of Mrs. Helen S. Butts from Instructor (Research) to Technician in Agricultural Chemistry, effective July 1, 1950.
10. Change in title of S. B. Mead from Assistant Professor to Associate Professor of Business Administration, effective July 1, 1950.
11. Recommendation that for the period from July 1 to December 31, 1950, Fred Woolman, Assistant Mechanical Engineer in the Power Plant, be changed from full time at a salary of \$3800 per year to half-time at a salary of \$1900 per year. Mr. Woolman is working towards his Master's degree.
12. Change in title of Isobel Blyth from Instructor to Assistant Professor of Mathematics, effective July 1, 1950.
13. Correction in the salary for George V. Taylor, Instructor in History, from \$300 per month to \$3600 per year on a 10-month basis, effective from September 1, 1950 to August 31, 1951.
14. Change in title of John Useem from Associate Professor to Professor of Sociology and Anthropology at a salary of \$7000 per year, on a 10-month basis, effective July 1, 1950, and paid entirely from college funds.
15. Gift of equipment valued at \$350 from the Specialty Brass Company of Kenosha, Wisconsin to be used for classroom display and instruction in Agricultural Engineering.
16. Gift of \$5 from Ruth McCarthy of the St. Lawrence Hospital in Lansing to be used to purchase toys for the Spartan Nursery School.
17. Gift of \$10 from Mrs. Thomas H. Osgood of East Lansing to be used to purchase equipment for the Spartan Nursery School.
18. Gift of \$100 from the Spartan Wives Club to be used to purchase materials for the Spartan Nursery School.

On motion of Mr. Mueller, seconded by Miss Jones, it was voted to approve the President's Report and the foregoing New Business items.

Appointments

Appt. Dr.C.D. Smith to Bd. of Agric.
Report of death Geo. L. Chapman
Trans. Barbara Hanna
Trans. Allene Grimes
Position as Sec. to Dir. Alumni Rel. to be classif.
Transfer Mrs. Nutting to Inf. Services
Shao C.Lee to be Dir. Int. Center
R.N. Hatch advanced to Assoc. Prof.
Helen Butts to Tech. in Agric. Chem.
S.B. Mead- Assoc.Prof.
F.W. Woolman changed to part-time at \$1900
Ch. title Isobel Blyth to Asst.Prof
Correc. salar Geo Taylor to \$3600 per yr.
John Useem Prof. Soc.
Gift of equipment Specialty Brass Co.
\$5 from Ruth McCarthy for Spartan Nurs.
\$10 from Mrs. T.H. Osgood and
\$100 from Sp. Wives for Sp. Nursery

NEW BUSINESS, continuedMiscellaneous , continued

19. The following reappointments are recommended by the Department Heads and the Deans in accordance with the tenure rules:

a. Second probationary appointment as instructors for two years:

		<u>Effective Date</u>
Alexander, Frederick	Speech, Dramatics, etc.	9-1950
Bayor, Stephanie	Textiles, Clothing & Related Arts	9-1-50
Berg, Esta L.	Psychology	9-1-50
Brier, Sarah	Textiles, Clothing and Related Arts	9-6-50
Brown, Howard O.	Art	9-1-50
Callaghan, William J.	Philosophy	9-1-50
Coy, John W.	Mathematics	9-1-50
Cumming, William K.	Journalism	9-1-50
Fisch, Harrison C.	Agricultural Engineering	8-16-50
Foulkrod, Jean	Home Management and Child Development	9-1-50
Garlick, Betty J.	Home Management and Child Development	9-1-50
Gilpin, Alec	History of Civilization	9-1-50
Glissendorf, Owen	Agricultural Economics - Pub. Relations	7-1-50
Grimes, Ralph M.	Agricultural Chemistry	8-1-50
Hackel, Emanuel	Biological Science	9-16-50
Hagelberg, Milton J.	Education	7-1-50
Hammill, Barbara J.	Textiles, Clothing and Related Arts	9-1-50
Hatfield, Marion R.	Botany	7-1-50
Johnson, Kenneth G.	Journalism	9-1-50
Kahler, Ruel C.	Business Administration	9-1-50
Launstein, Howard C.	Business Administration	9-1-50
Loshak, David	Literature and Fine Arts	9-1-50
McDowell, Ward J.	Business Administration	9-1-50
Mann, Gene	Textiles, Clothing and Related Arts	9-1-50
Montgomery, Kingsley	Counseling	9-1-50
Murphy, James P.	Journalism	9-1-50
Niblock, James	Music	9-1-50
Niven, Harold	Speech	9-19-50
Nosow, Sigmund	Effective Living	9-1--50
Orwig, James P.	Effective Living	9-1-50
Redemann, Carl T.	Agricultural Chemistry	9-16-50
Ritter, Laurence S.	Economics	9-1-50
Rotty, Ralph M.	Mechanical Engineering	9-1-50
Rubenstein, Herbert	Foreign Language	9-1-50
Schlueter, Edgar A.	Biological Science	9-1-50
Schmookler, Jacob	Economics	9-1-50
Sommers, Lawrence M.	Geology and Geography	9-1-50
Tettmer, Clair R.	Speech	9-1-50
Titkemeyer, Charles W.	Anatomy	9-16-50
Willits, Nathan A.	Soil Science	9-15-50
Wolfer, Robert K.	Anatomy	9-16-50

b. Third probationary appointment as instructors for two years:

Barrett, Paul H.	Biological Science	9-1-50
Barton, Thomas A.	Landscape Architecture	9-20-50
Blagdon, Charles A.	Journalism	9-16-50
Bodman, Lyman	Music	9-1-50
Boniece, Mrs. Joanna	Agricultural Chemistry	10-1-50
Brevik, Theodore	Agricultural Engineering	7-1-50
Burnett, James R.	Engineering Drawing	9-1-50
Butt, William	Written and Spoken English	7-1-50
Campbell, Kenneth A.	Civil Engineering	7-15-50
Carter, Linton A.	Forestry	12-15-50
Chase, Eleanor	Speech	9-1-50
Churchill, Elbert S.	Bacteriology	7-1-50
Claus, Roger J.	Civil Engineering	9-1-50
Cormier, Louis P.	Foreign Language	9-1-50
Cowles, Ella	Foreign Language	9-1-50
Crabb, George A., Jr.	Soil Science	12-1-50
Culpepper, Thomas W.	Electrical Engineering	9-1-50
Cuttler, Charles D.	Literature and Fine Arts	9-1-50
D'Arcy, Harold M.	Physical Science	9-1-50
Delich, Michael	Mechanical Engineering	9-1-50
Dennis, Clarence E.	Civil Engineering	9-1-50
Doty, Mrs. Edith	Foreign Language	9-1-50
Dunham, Douglas	Social Science	9-1-50
Dunn, Harold R.	Foreign Language	9-1-50
Dvorsky, Mrs. Hugh L.	Physical Education - Women	9-1-50
Fitzgerald, John W.	Public Relations	7-1-50
Friedrich, John A.	Physical Education - Men	10-1-50
Fullmer, Daniel M.	Engineering Drawing	8-1-50
Green, Lyle D.	Mathematics	9-1-50
Hendrickson, Harry G.	Social Science	9-1-50
Hitchcock, Dorothy J.	Bacteriology	10-1-50

NEW BUSINESS, continuedMiscellaneous, continued

19. Reappointments under tenure, continued:

Third probationary appointment as instructors for two years, continued:

		Effective Date
Hott, Leland E.	Social Science	9-1-50
Ip, Ching-U	Mechanical Engineering	9-1-50
Jacobs, Arthur	Effective Living	10-1-50
Joyaux, Georges J.	Foreign Language	9-1-50
Kessler, George M.	Horticulture	9-1-50
Kidd, John W.	Social Science	9-1-50
Klock, John M.	Social Science	9-1-50
Knoll, Marjorie	Home Management Child Development	9-1-50
Larson, Vernon C.	Short Courses	12-15-50
McCall, John T.	Civil Engineering	9-1-50
McKinney, John C.	Social Science	9-1-50
Manning, John	History of Civilization	9-1-50
Morris, Charles E.	Landscape Architecture	7-1-50
Nellis, William M.	Electrical Engineering	9-1-50
Osborn, C. Winston	Foods and Nutrition	9-1-50
Paul, Ralph L.	Engineering Drawing	9-1-50
Rosencranz, Howard	Effective Living	9-1-50
Safanie, Alvin H.	Anatomy	9-1-50
Schamehorn, Ernest C.	Engineering Drawing	9-1-50
Schirmer, Robert G.	Surgery and Medicine	8-1-50
Simon, Blanche E.	Physical Education - Women	9-1-50
Smith, Doris E.	Foods and Nutrition	9-1-50
Smollett, Roy J.	Electrical Engineering	9-1-50
Stone, Sanford H.	Civil Engineering	9-1-50
Struck, Herman	English	9-1-50
Sweetland, William E.	History of Civilization	9-1-50
Tew, Gertrude E.	Counseling	9-1-50
Trustdorf, Mary J.	Bacteriology	7-16-50
Tsuda, George H.	Engineering Drawing	9-1-50
Van Strien, David L.	Civil Engineering	9-1-50
Ward, John M.	Literature and Fine Arts	9-1-50
Weeks, Walter L.	Physics	9-1-50
Wells, Mary M.	Counseling	8-1-50
Yuill, Margaret	Art	9-1-50

Reappointments in accordance with tenure

c. Second probationary appointment as assistant professors for three years:

Adams, Walter	Economics	9-1-50
Albrecht, Carl T.	Agricultural Engineering	9-15-50
Brown, Robert E.	History	9-1-50
Carlin, Edward A., Jr.	Social Science	9-1-50
Carmin, Robert L.	Geology and Geography	9-1-50
Chenoweth, Stuart C.	Speech	10-1-50
Cosby, Mabel A.	Board of Examiners	9-1-50
Dickinson, David	Chemical Engineering	9-1-50
Duffey, Bernard I.	Literature and Fine Arts and English	9-1-50
Finley, Wilton L.	Animal Husbandry	9-16-50
Flory, Frank	Mechanical Engineering	7-1-50
Geist, Robert J.	English	9-1-50
Glick, Dean N.	Landscape Architecture	9-1-50
Greer, Thomas H.	History of Civilization	7-1-50
Hodgkins, Earl J.	Forestry	7-1-50
Johnson, Lois	Education	9-1-50
Junge, Ruby	Education	9-1-50
McMurray, Orval	Mechanical Engineering	7-1-50
Mack, Walter	Bacteriology	12-1-50
Makris, George	Physical Education - Men	9-1-50
Manville, Richard	Zoology	9-1-50
Marcus, Richard	Adult Education	9-22-50
Morse, Park L.	Chemical Engineering	9-1-50
Obrecht, Malvern	Chemical Engineering	9-1-50
Peterson, Everett E.	Agricultural Economics	8-1-50
Quackenbush, Gerald	Agricultural Economics	7-1-50
Rokeach, Milton	Psychology	9-1-50
Rusk, James D.	Literature and Fine Arts and English	9-1-50
Stahley, Fred	Public Relations	8-15-50
Szypula, George	Physical Education - Men	9-1-50
Thornton, George R.	Psychology	9-1-50
Trow, James W.	Geology and Geography	9-1-50

d. Assistant professors who have served their second probationary appointment and who acquire tenure with his reappointment:

Adler, Marie A.	Music	9-1-50
DeMartelly, John S.	Art	9-1-50
Moulton, J. E.	Horticulture	9-1-50

NEW BUSINESS, continuedMiscellaneous, continued

Reappointments
in accordance
with tenure

19. Reappointments under tenure (continued);

- e. Assistant professors who were former instructors and who acquire tenure with this re-appointment:

		<u>Effective Date</u>
Backus, Lennah K.	Home Management and Child Development	7-1-50
Brierly, Jean	Biological Science	7-1-50
Dailey, Lucille E.	Physical Education - Women	7-1-50
Ford, Thomas R.	Written and Spoken English, Education, Director of Office of Cooperation with Junior Colleges	7-1-50
Jackson, Pearl	Dormitories and Institutional Adm.	7-1-50
Laidlaw, Clara M.	Literature and Fine Arts and English	7-1-50
Maxwell, Lyle	Business Administration	7-1-50
Mueller, Gertrude G.	Institution Adm. and Laundry	7-1-50
Myers, George R.	Effective Living	7-1-50
Rider, Jane E.	Physical Education - Women	9-1-50
Rogers, Max F.	Civil Engineering	9-1-50
Skog, Roy E.	Forestry	9-1-50
Sponberg, Harold	Dean of Students (Asst. Dir. Placement)	7-1-50
Stovall, Thera	Written and Spoken English & Speech	7-1-50
White, Mrs. Corrine	Extension	9-1-50
Winburne, J. W.	Written and Spoken English	9-1-50

- f. The following instructors have come to the end of the five-year period without recommendation for promotion. It is recommended by the faculty that they be continued for one additional year:

Arnett, Katherine	Physical Education - Women	9-1-50
Poscz, A. C.	Written and Spoken English	2-1-51
Childs, Margaret	Institutional Administration	7-1-50
Christian, W. Kenneth	Written and Spoken English	9-1-50
Gray, Mitchell L.	Animal Pathology	10-1-50
Jubb, Annanell C.	Foods and Nutrition	8-15-50
Kennedy, Theodore R.	Written and Spoken English	9-1-50
McConnell, J. H.	Art	10-1-50
Martin, Margaret J.	Textiles, Clothing and Related Arts	9-1-50
Strandness, Theodore	Written and Spoken English	1-5-51
Nygren, Gertrude	Textiles, Clothing and Related Arts	9-1-50
Quimby, Robert S.	History of Civilization	9-1-50
Thomas, Gordon L.	Speech	11-15-50

- g. Mrs. Moiree S. Compere, assistant professor in Speech, was continued at that rank for an additional probationary period to 7-1-50. It is recommended that she now be reappointed with permanent tenure.

- h. Warren Fleishauer, instructor in English, was given an appointment of one year to 6-30-50 as instructor. It is recommended that his tenure history be changed to read as follows:

One-year probationary appointment 9-1-46 to 8-31-47
First two-year probationary appointment 9-1-47 to 8-31-49
Second two-year probationary appointment 9-1-49 to 8-31-51

The difficulty with his tenure record was due to the fact that his first appointment under tenure was effective 10-23-42. However, he left on military leave 9-1-42 and was gone until his reappointment on 3-25-46. He has also been on leave without pay from 10-1-47 to 5-31-48 and from 9-1-48 to 5-31-49. Therefore, he was given two one-year appointments as an instructor from 7-1-48 to 6-30-50 until he returned to the College to teach.

- i. Byron R. Bookhout, assistant professor in Agricultural Economics, is serving the last year of his second three-year probationary period. It is recommended that he serve an additional year of probation before permanent tenure.
- j. Lillian C. Cox, instructor in Business Administration, is completing her second probationary period. Since her husband is on the faculty, it is recommended that she receive a special appointment of one year only instead of receiving the third probationary appointment for two years.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the above tenure reappointments.

\$300 from
Farm Bur. Ser
for scholar-
ships.

Cont. memo
agree Gen.Chem
\$300

Memo agree.
Guggenheim
\$1000 grant

20. Check for \$300 from the Farm Bureau Services, Inc. of Lansing to be used to finance scholarships for persons nominated by the Farm Bureau Services attending the 1950 Summer Workshop on Economic Education.
21. Continuation of the memorandum of agreement with the General Chemical Division, Allied Chemical & Dye Corporation of New York City covering a grant of \$300 to be used under the direction of J. H. Muncie in the Botany Department on field tests on potatoes.
22. Approval of a memorandum of agreement with Guggenheim Brothers of New York City covering a grant of \$1000 to be used under the direction of F. R. Theroux in the Engineering Experiment Station in an investigation of the bio-chemical process as applied to an activated sludge sewage treatment plant.

NEW BUSINESS, continued

Miscellaneous, continued

23. Payment of the following amounts to salaried employees since the May Board meeting:

Add. amts.
paid salaried
employees

<u>Auditorium</u>		<u>Water Carnival</u>		<u>Miscellaneous</u>	
Dale Albin	\$ 3	John Emery	\$10	Linn Towsley	\$30.00
Betty Banks	4	Helen Evans	10	L. W. Traywick	10.00
Charles Branz	15	Laurence Searl	10	Marjorie Gesner	25.00
L. E. Chapman	4	Robert Troxell	10	T. A. Barton	80.00
Lorraine Demorest	11	Wayne VanRiper	24	Charles Branz	8.00
J. H. Emery	11	Clella Weissinger	10	E. B. Brauner	30.00
Helen Evans	11	Neal Whitehead	5	S. J. Culver	220.00
Helen Greene	35	Ray Yerkie	5	J. D. Davis	5.00
Lois Harris	15	James Huston	10	Dorothy Dietz	7.00
Mildred Jeffers	11	Mildred Jeffers	10	J. H. Emery	3.00
Floyd Macklem	11	<u>Athletic</u>		Helen Evans	3.00
Elmer Peterson	11	Clarence Beauchamp	12	Agnes Filpus	3.00
Gail Ryder	11	R. J. Davis	12	F. B. Harris	80.00
Laurence Searl	11	Stuart Gallacher	26	Lois Harris	10.00
Robert Troxell	7	K. Lawton	6	Phyllis Jensen	5.00
Wayne VanRiper	32	T. Q. Lynd	12	Morton Malter	181.00
Clella Weissinger	11	H. W. Newland	6	A. P. Maurice	30.00
Neal Whitehead	11	Ralph Paul	3	Milosh Muntyan	144.80
Loren Wight	3	J. A. Ramsey	17	Donald O'Beirne	295.00
Ray Yerkie	11	Laurence Searl	8	V. J. Scott	50.00
		Elmer Wilcox	8	O. C. Smucker	104.30
<u>Continuing Education</u>		Nathan Willits	14	J. R. Stiefel	25.00
James Apple	53.75	<u>Miscellaneous</u>		Robert Troxell	21.00
F.G. Alexander	43.40	Walter Adams	10.00	Wayne VanRiper	14.00
William Bradley	80.00	James Apple	72.50	Clella Weissinger	3.00
Arthur Heilman	149.00	J. T. Blakeslee	40.00	R. K. Wolfer	25.00
A. H. Leigh	20.00	G. C. Blomquist	200.00	L. F. Wolterink	20.00
George Limbocker	145.50	H. G. Brainard	10.00	Ray Yerkie	3.00
W. L. Mallmann	14.20	M. Clemetsen	5.00	E. H. Stewart	6.00
Earl McIntyre	35.20	D. C. Cline	10.00	R. W. Lindholm	10.00
Malvern Obrecht	33.20	W. D. Collings	20.00	Eino Niemela	3.25
C. L. Shermer	207.90	Robert Hogle	38.00	Elmer Peterson	5.00
Harold Sponberg	21.70	N.E. Jones	210.00	Leonard Rall	10.00
Joseph Strelzoff	27.80	W.H. Knowles	10.00	J. W. Ruswinckel	48.40
		A. H. Leigh	117.30	Christopher Sower	165.00
<u>Water Carnival</u>		George Limbocker	97.00	Harold Sponberg	21.70
Betty Banks	5	<u>Water Carnival</u>		Floyd Macklem	5.00
Charles Branz	10	Helen Greene	15.	Elmer Peterson	5.00
Lorraine Demorest	5	Lois Harris	18		

24. Grant of \$7500 from the W. K. Kellogg Foundation of Battle Creek to be used to finance a workshop on Short Courses in Agriculture for personnel of the land grant colleges.
25. Approval of a memorandum of agreement with the Michigan Brewers' Association of Detroit covering a grant of \$2500 to be used under the direction of K. J. Frey in Farm Crops in a study of the genetics of spring barley with special reference to factors affecting malting quality. The agreement provides for a graduate fellowship.
26. Approval of a memorandum of agreement with The National Dairy Council on behalf of the American Dairy Association of Chicago covering a grant of \$8050 to be used under the direction of Earl Weaver in the Dairy Department in a study of the nutritive values of crops and cows' milk as affected by soil fertility.
27. Approval of a memorandum of agreement with the National Association of Ice Industries of Washington, D.C., covering a grant of \$450 to be used under the direction of H. A. Cardinell in Horticulture in an experiment using ice to precool red cherries prior to pitting and processing.
28. Approval of a memorandum of agreement with The Dow Chemical Company of Midland covering a grant of \$1000 to be used under the direction of J. H. Muncie and W. B. Drew in the Botany Department in a study of certain soil fumigants to determine their toxicity to soil-borne plant pathogens and the inter-relation of root infesting nematodes and soil-borne plant pathogens.
29. Renewal of the contract with the U. S. Atomic Energy Commission covering a grant of \$15,120 to be paid in quarterly payments of \$3,780 each on September 30, December 31, March 31, and June 30. This project is in the Physiology and Pharmacology Department and is entitled, "Hormonal and nutritional factors which alter the effective half-lives and differential absorption ratios of calcium, manganese and cobalt in the animal body".
30. Approval of two contracts with the Bureau of Agricultural and Industrial Chemistry covering the following projects:
- a. Research in the processing of red cherries, \$4744
- b. Research in the processing of freestone peaches, \$4732
31. Reclassification of a Secretary-Departmental I position to a Secretary-Departmental II position in the Personnel Office, effective June 1, 1950.

Grant of
\$7500 from
Kellogg Found
Workshop on
Sh. Cses.

Memo agree.
Mich. Brewers'

Memo agree
National
Dairy Council

Memo agree
Nat. Assoc.
Ice Industries

Memo agree
Dow Chemical
Co.

Renewal con-
tract U.S.
Atomic Energy
Comm.

2 contracts a
Bur. Ag. &
Ind. Chemistry

Sec-Dept I
pos. Personnel
changed to
Sec-Dept II

NEW BUSINESS, continuedMiscellaneous, continued

\$265 approp.
Scholarship
Com.

Certain stocks
in Akers Fund
to be sold
at market

Report of
winners of
M.S.C. Schol-
arship Awards

Alumni Adv
Council app.
plans for
Mem Chapel
Area Res.
Center estab.
in Sociology

Statement
O.J. Munson
within re-
tainer.

Communication
North Hall
residents

32. Request for an appropriation of \$265 for the Scholarship Committee for the purchase of office equipment.
33. Recommendation from Comptroller May and Earl H. Cress, President of the Ann Arbor Trust Company that 75 shares First National Stores, Inc. common stock, certificate No. NYO 78287, held in the Forest Akers Fund, be sold at market value.
34. Recommendation from Comptroller May and Earl H. Cress, President of the Ann Arbor Trust Company that 80 shares of The Detroit Bank common stock be purchased at market value for investment in the Forest Akers Fund.
35. Report of the winners of the Michigan State College Scholarship Awards of \$100 each, as follows:
C. Eleanor Parker, average 2.956, graduate of the Royal Oak High School in 1946,
Majored in Art
Richard Edwin Michel, average 2.963, graduate of Saginaw Arthur Hill High School in 1946,
Majored in Physics
36. Communication from Mr. Lee Benner, Chairman of the Alumni Advisory Council advising us that the Alumni Advisory Council approved the plans for the Memorial Chapel as prepared by Mr. Calder.
37. Recommendation from the Administrative Group for the establishment of an Area Research Center in addition to the Social Research Service that has been handled under Dr. Loomis up to this time. An Area Research Center will make possible a different way of distributing funds already available. Certain funds will be used by area research; a number will be left in Social Research Service.
38. Statement from O. J. Munson that within his contract with the College he has completed plans and specifications for architectural work amounting to \$49,039.58 during the 1949-50 school year. This work is covered in his retainer fee.
39. Communication from a group of graduate students who have been living in North Hall requesting that the State Board of Agriculture give serious consideration to providing special separate housing units for graduate students.

On motion of Mr. Mueller, seconded by Miss Jones, it was voted to approve Miscellaneous Items 19 to 39 inclusive.

TRAVEL

Travel

Several items of travel were presented to the Board.

On motion of Mr. Armstrong, seconded by Miss Jones, it was voted to refer the Travel items to the President with power to act.

ADDITIONAL ITEMS

Resignations

Resignations

1. Resignation of Genevieve Mott as Manager of Williams Hall, effective August 31, 1950, to move from the state with her husband.
2. Resignation of Donald Junior Hoenshell as Assistant News Editor, effective June 30, 1950, to accept a position with the State Journal in Lansing.
3. Resignation of Jean K. Boek as Instructor (Research) in Foods and Nutrition, effective September 15, 1950, to move from the state with her husband. Mrs. Boek has been on leave without pay since September 16, 1949.
4. Resignations of the following staff members, effective August 31, 1950:
 - a. John B. Payne, Instructor in Written and Spoken English
 - b. Warren B. Huey, Instructor in Physical Education, Health and Recreation for Men.
 - c. Lamar Aldrich, Assistant Professor of Engineering Drawing.
 - d. Jennie E. Master, Instructor in Mathematics.

Leaves

Leaves

1. Leave of absence with pay for W. Ira Bull, Associate Professor of Forestry, from July 24 to August 23, 1950, to visit extension foresters and soil conservation districts in the central and western part of the country.
2. Leave of absence without pay for Irving R. Wyeth, 4-H Club Agent at Large, for one year beginning July 1, 1950, for health reasons. Mr. Wyeth has been on sick leave since February 6, 1950.
3. Leave of absence without pay for Dorothy M. Wethington, Dietitian in Men's Dormitories, from July 16 to September 15, 1950, to accept a position with the Les Cheneaux Club.

ADDITIONAL ITEMS, continuedAppointments

1. Appointments as follows to the summer school staff:
 - a. Jack Yuthas as Instructor in Counseling and Examinations at a salary of \$500 for the period from June 1 to July 31, 1950.
 - b. Lynn Robert Timmons as Instructor in Business Administration at a salary of \$600 for the period from June 17 to July 25, 1950.
 - c. Ralph R. Leutenegger as Instructor in Speech, Dramatics, and Radio Education at a salary of \$400 for the period from June 17 to July 25, 1950.
 - d. Marjorie J. Morse as Instructor in History at a salary of \$600 for the period from July 26 to September 2, 1950.
 - e. Nick James Rajkovich as Instructor in History at a salary of \$350 for the period from June 26 to July 21, 1950.
 - f. Howard H. Fink as Instructor in Psychology at a salary of \$266.66 for the period from June 17 to July 25, 1950.
 - g. C. D. Reincke as Instructor in Counseling, Testing and Guidance at a salary of \$600 for the period of June 23 through August 4, 1950.
2. Transfer of Rose Marie D'Aloisio from the classified Secretary-Departmental II position in the Placement Office to Secretary to the Dean of the School of Graduate Studies and an increase in salary from \$2700 to \$3200 per year, effective July 1, 1950. Miss D'Aloisio will replace Margaret Nutting who is being transferred. This is an unclassified position.
3. Reappointment of Einar Larson as Instructor in Business Administration at a salary of \$3700 per year on a 10-month basis, effective September 1, 1950, for one year only. Mr. Larson will replace D. L. Carmichael who will be on leave.
4. Appointment of Ruth Marin as Instructor (Research) in Foods and Nutrition at a salary of \$3300 per year on a 12-month basis, effective July 1, 1950 and paid from Experiment Station funds. Miss Marin was employed during 1949-50 on a temporary basis. She will replace Mrs. Jean Boek after September 1 when Mrs. Boek's resignation is effective.
5. Appointment of Betty Ryan Yabsley as Assistant in Institution Administration and Manager of Williams Hall at a salary of \$3200 per year on a 12-month basis, effective September 1, 1950. This is a new position to be paid from dormitory funds.
6. Appointment of H. Maxine Krauter as Instructor in Institution Administration at a salary of \$3600 per year on a 12-month basis, effective July 1, 1950. Miss Krauter will serve as Catering Supervisor in the Union Cafeteria, and her salary is to be paid from Union funds. She was employed on the labor payroll during the past year.

Summer School appointments

Transfer
R.M. D'Aloisio from
Placement to
Grad. StudiesEinar Larson
reappointed
Inst. Bus. Ad.

Appointments

Miscellaneous

1. On the recommendation of Tom King, Starr Keesler is designated as Director of Alumni Relations at a salary of \$6600 per year, effective July 1, 1950. The Department of Alumni Relations for the school year 1950-51 will be responsible to the Dean of Students and through Mr. King to the President's Office. Eventually Alumni Relations will return to its former status and be responsible directly to the President.
2. Miss Linda Smith, who has been a classified secretary in Mr. Denison's office, is to be unclassified and given the same status as the deans' secretaries.
3. Mrs. Dorothy Ross, who has been employed half-time in the Department of Counseling while she has been completing her Master's degree, is to be a full-time employee at a change in salary from \$1800 to \$3600 per year, effective July 1, 1950.
4. Associate Professor J. W. Zimmer is transferred from the Department of Mathematics in the School of Science and Arts to the Department of Physical Science in the Basic College.
5. Change in status of Elaine Mishler from Assistant in Institution Administration at a salary of \$2650 per year and paid from Union Cafeteria funds, to Instructor in Institution Administration and Manager of Landon Hall at a salary of \$3200 per year on a 12-month basis, effective September 1, 1950, paid one fourth from college and three fourths from dormitory funds. Miss Mishler will replace Pearl Jackson who is on leave.
6. Payment of \$500 to John C. Speck, Assistant Professor of Chemistry, for his work on the Quartermaster Corps Project during the summer, to be paid at the end of the first- 6-week session on July 25 from Quartermaster Corps funds.
7. During the absence of Professor Loomis, Head of the Department of Sociology and Anthropology, who has been granted leave of absence, Professor C. R. Hoffer is appointed Acting Head of the Department.
8. Payment of \$300 to Kenneth Tiedke, Assistant Professor in Sociology in Anthropology, for work during the first half of the first summer session on a survey of an Indian settlement located in Menominee County; paid from funds furnished by the Bureau of Indian Affairs and charged to account 21-2770.
9. Payment of \$500 to Raymond Scheele, Assistant Professor of Sociology and Anthropology, for work during the second summer session on Latin American Research. He is to be paid from the Area Research Center payroll from funds furnished by the Carnegie Corporation, Account 21-2697.

Starr Keesler
designated
Director of
Alumni Re-
lations.Linda Smith
to be unclassi-
fied.Dorothy Ross
to be full-
time in
Counseling.J.W. Zimmer
transferred
to Phys. Sci.Change in
Status Elaine
MishlerJohn Speck
paid \$500
for summer workDr. Hoffer to
be acting hd
SociologyPayment \$300
Kenneth
TiedkePayment \$500
Raymond
Scheele

ADDITIONAL ITEMS, continued

Miscellaneous, continued

Change in
status B.J.
Killham

10. Change in status of B. J. Killham from one-third time teaching and two-thirds time Extension to full-time Extension and his salary paid entirely from Extension funds for the year July 1, 1950, to June 30, 1951.

Change in Sta-
tus Walter
Mack

11. Change in status of Walter Mack, Assistant Professor of Bacteriology and Public Health, from full-time teaching to halftime teaching and half-time Experiment Station, effective July 1, 1950.

Approval of
personnel of
Division of
Conservation

12. In accordance with recent Board actions, the personnel makeup of the Division of Conservation in the School of Agriculture is to be as follows:

Division of Conservation
Paul A. Herbert

Professor and Director

Department of Conservation

L. R. A. Schoenmann
L. A. Wolfanger
Paul M. Barrett
Karl Dressel
Russell G. Hill
Winfield S. Harrison
Gladys Knight
Robert W. McIntosh
Gertrude Mueller
Frank W. Suggitt
Arthur T. Wilcox

Professor and Head
Professor
Associate Professor (Ext.)
Associate Professor
Associate Professor (Ext.)
Assistant Professor
Assistant Professor (Res.Ext.)
Assistant Professor (Ext.)
Assistant Professor
Assistant Professor (Ext.)
Assistant Professor

Department of Fisheries and Wildlife

Peter I. Tack
M. D. Pirnie
Robert C. Ball
Position (replace Douglass)
Leslie Gysel
Donald W. Hayne
Charles Shick

Professor and Head
Professor
Associate Professor
Associate Professor
Associate Professor
Assistant Professor (Res.)
(paid by State Conservation Dept.)

Department of Forestry

T. D. Stevens
P. W. Robbins
Lester Bell
Robert E. Dils
John N. Fields
Earl J. Hodgkins
R. Keith Hudson
William B. Love
Roy E. Skog
Henry A. Stoehr
Linton A. Carter
J. E. Mausteller

Professor and Head
Associate Professor
Assistant Professor (Ext.)
Assistant Professor
Assistant Professor (Ext.)
Assistant Professor
Assistant Professor
Assistant Professor
Assistant Professor (Ext.)
Assistant Professor
Instructor
Instructor

Department of Wood Utilization

Alexis Fanshin
John W. Creighton
Russell Deckert
William B. Lloyd
William C. Randel
John K. Guiher

Professor and Head
Assistant Professor (Research)
Assistant Professor
Assistant Professor
Assistant Professor
Instructor

Forest Management

Walter Lemmien
Ingersoll Arnold
Position

Forester
Forester
Forester

Forest Nursery

Ira W. Bull

Associate Professor

Dunbar Station

Maurice Day

Assistant Professor

Gertrude Mueller transferred to 3/4 time Conserv. & 1/4 Inst. A. On motion of Mr. Armstrong, seconded by Miss Jones, it was voted to approve the above item.

13. Miss Mueller, who has formerly been Manager of the College Laundry, is transferred to three-fourths time in the Department of Conservation in the School of Agriculture and one-fourth time in Institution Administration in the School of Home Economics to be effective July 1, 1950. The laundry will continue to operate under the direction of Mr. Foster in the Department of Dormitories and Food Services.

Renewal agree-
Res. Corp. &
grant of
\$2000

14. Renewal of a memorandum of agreement with the Research Corporation of New York City covering a grant of \$2000 to be used under the direction of Harold Hart in the Chemistry Department in a study of the rates of reactions of certain substituted phenols both in ionized and inert solvents, and to determine dipole moments, ionization constants, etc., of the compounds prepared.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

15. Grant of \$250 from Roses, Inc., to be used under the direction of Paul Krone in Horticulture for the purpose of paying part of the cost of light intensity recorders. This amount is to be credited to account 21-2641.
16. Approval of a memorandum of agreement with Roses, Inc. covering a grant of \$1200 to be used under the direction of Paul Krone in a research problem having to do with an investigation of the influence of light and light intensities on greenhouse roses. The agreement provides for a graduate fellowship.
17. Approval of a memorandum of agreement with the Michigan State Florists Association covering a grant of \$1000 to be used under the direction of Paul Krone in a study being made of the influence of temperature on the flower bud differentiation of the greenhouse chrysanthemum. The agreement provides for a graduate fellowship.
18. Gift of \$100 from the American Legion Auxiliary, Unit #52 of Coldwater to be used in the operation of the Spartan Nursery School.
19. Approval of a memorandum of agreement with the Department of Interior covering a grant of \$2000 to be used under the direction of C. P. Loomis of the Social Research Service in a study of administration in the Bureau of Indian Affairs, especially as regards the employment of Indians.
20. Receipt of a check for \$50 from Professor Cowden which he has received as a consultant fee from the Committee for Economic Development.
21. The Faculty and Administrative Group recommend the establishment of an Arithmetic Clinic to function in the same manner as the Reading Clinic and Speech Correction Clinic in the Basic College. The Arithmetic Clinic will be responsible to Professor Bagwell, and provision is made in the budget for a total expenditure of approximately \$12,000 in the next fiscal year.

Grant \$250
Roses, Inc.Memo agree
Roses, Inc.
and grant of
\$1200Memo agree
Mich. State
Florists
Assoc. &
grant \$1000
Gift \$100Am. Leg. Aux.
Sp. NurseryMemo agree
Dept. Interior
\$50 from Prof.
CowdenApproval of
establishment
of Arithmetic
clinic

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the foregoing Additional Items.

SPECIAL MISCELLANEOUS

1. Report of the sale of North Hall to Lester C. Hatfield for \$37,500 of which the College receives \$22,500 cash and a mortgage for \$15,000 at 5 per cent, payable \$150 monthly. Mr. Hacker's expenses are as follows:

Report of
sale of North
Hall

Posting abstract	\$ 3.00
Tax history	1.50
Sales commission, 5%	1875.00
	<u>\$1879.50</u>

On motion of Mr. Mueller, seconded by Miss Jones, it was voted to approve the above item.

2. Recommendation from Director Hardin, who is Chairman of the Committee on Patents, that an agreement be entered into with the Research Corporation of New York covering the development of patents and the handling of patents. The University of Michigan and many other universities have similar arrangements. Director Hardin will be invited to confer with the Board to discuss this matter.

Agreement to
be entered
into with
Research
Corporation
covering devel-
opment of
patents, etc.

On motion of Mr. Mueller, seconded by Dr. Smith, it was voted to approve the above recommendation.

3. The following amendments to the Traffic Rules are recommended by the Administrative Group:
 - a. First offense for driving a car without a permit - A fine of \$15
 - b. Second offense for driving a car without a permit - A fine of \$50 with an order for the car to be sent home and the student referred to the Dean of Students for disciplinary action.
 - c. Third offense for driving a car without a permit - Dismissal of student as recommended by the Dean of Students.

Approval of
amendments to
Traffic Rules

On motion of Miss Jones, seconded by Mr. Brody, it was voted to approve the above recommendation.

4. Recommendation for the purchase of two parcels of land, both of which are in the area which the College has been purchasing during the past few years and are contiguous to land which we now own:
 - a. Ten acres of land on Collins Road which includes a house and a small barn for a price of \$11,000 - Christopher and Louise Schulz.
 - b. Four acres of land on Cavanaugh Road without buildings for \$4,000 - Bessie Ryan and Wanda Zemer.

Purchase of
2 parcels of
land -
one from
Christopher &
Louise Schulz
and the other
from Bessie
Ryan and Wanda
Zemer

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the above recommendation.

5. Consideration of the budget for the 1950-51 fiscal year:
 - a. Mr. May presented the summary sheets as completed in accordance with the Board recommendations of the last Board meeting and explained in detail the general policies followed in the development of the budget.

Approval of
budget for
1950-51

On motion of Mr. Armstrong, seconded by Mr. Mueller, it was voted to approve the tentative budget as outlined by Mr. May with the understanding that the detailed budget will be in the hands of the Board before the July Board meeting.

SPECIAL MISCELLANEOUS, continued

5. Consideration of budget for 1950-51, continued:

- b. The President presented the salary changes included in the tentative budget and explained the policies that had been followed in their development.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the salary changes as recommended by the President and the President is given power to make such changes as he deems desirable in this list.

- c. The President raised the question of additional compensation for some of the key administrative employees of the institution.

On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted to approve the inclusion in the budget of the following salary changes:

R. G. Gardiner	Men's Dormitories	\$ 4200 to \$4400
Dorothy Parker	Women's Dormitories	5200 to \$5400
James H. Denison	Public Relations	9200 to 10,000
Thomas K. Cowden	Agric. Economics	10,000 to 10,500
W. H. Combs	Dean, All-College Div.	10,500 to 11,000
K. H. McDonel	Secretary	13,000 to 14,000
P. J. May	Comptroller	13,000 to 14,000
C. F. Holland	Dir. Health Service	11,500 to 12,000
E. L. Anthony	Dean of Agriculture	13,000 to 14,000
H. C. Rather	Dean of Basic College	11,000 to 11,500
H. J. Wyngarden	Dean Bus. & Pub. Service	10,500 to 11,000
L.C. Emmons	Dean Science and Arts	13,000 to 14,000
E. G. Foster	Dorm. and Food Services	10,000 to 10,500

- d. Mr. May presented the recommended budget for the Athletic Department.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the budget for the Athletic Department as recommended.

6. The ice skating arena has almost no seats that are satisfactory for viewing a hockey game or any other affair that requires vision of the entire arena. It is recommended that certain alterations be made to permit the installation at this time of 1000 bleacher seats on the north side of the arena at a total estimated cost of \$10,000, and an additional 386 seats completely around the present arena at a total estimated cost of \$1,300. At some later date consideration can be given to substituting raised bleacher seats in the present balcony at an estimated cost of \$16,000, for the present unsatisfactory seating. It is contemplated that the additional income from intercollegiate hockey will pay for the \$11,300 involved in this appropriation, possibly in the first season.

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve the above item.

7. In reorganizing the program in Continuing Education, the following changes are recommended, all to be effective July 1, 1950:

- a. The program in Continuing Education is to be directly responsible to the President's Office. An advisory committee with whom the Director is expected to work in developing and coordinating all programs in Continuing Education with all other educational activities both on and off the campus is to be appointed by the President, and the first committee will consist of Dean Combs, Chairman, Dean Anthony, Secretary McDonel, Dean Emmons, Dean Wyngarden, and Director Ballard. In general, Continuing Education is to include all off-campus educational programs not in the fields covered by Agricultural Extension, and on-campus programs of less than two weeks duration. Off-campus courses for college credit are to be coordinated through the Continuing Education Service.
- b. All subject matter employees working in Continuing Education are to be members of the subject matter departments. Appointments are to be made by the Department Head, the Dean of the School, and the Director of Continuing Education.
- c. Carl Horn is transferred from Continuing Education to the Institute of Counseling, Testing, and Guidance as a Professor at his present salary on a 10-month basis.
- d. Edgar L. Harden, Associate Professor in the Institute of Counseling, Testing and Guidance, is appointed Director of Continuing Education with the rank of Professor at a salary of \$8500 per year on a 12-month basis.

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve the above recommendation.

8. The following changes in Business Administration are recommended, all to be effective July 1, 1950:

- a. There is created a new Division of Business with a Director authorized in the budget as a position at \$10,000.
- b. There are to be three departments in this Division:
- (1) Department of Accounting with E. A. Gee, Professor and Head
 - (2) Department of Business Education and Secretarial Studies, E.A. Gee, Acting Head
 - (3) Department of General Business with a position as Professor and Head at \$7500.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the above recommendation.

Approval of budget for 1950-51.

Additional compensation approved for certain administrative employees.

Additional seats in Ice Skating Arena approved.

Approval of reorganization program of Continuing Education.

Carl Horn transferred to Institute of Counseling, Testing & Guidance. E.L. Harden to be Dir. Cont Education.

Approval of changes in Business Administration

SPECIAL MISCELLANEOUS, continued

9. The following changes in the program in Hotel Administration, etc., are to be effective July 1, 1950:

- a. There is created a Division of Hotel, Restaurant, and General Institutional Management with Leslie Scott as Director with the rank of Professor at a salary of \$9000.
- b. The present Department of Hotel Administration is to become the Department of Hotel Management with B. R. Proulx as Professor and Head.
- c. There is created a new Department of Restaurant Management and a position is created in the budget for a Professor and Head of this department.
- d. There is created a new Department of General Institutional Management with a position in the budget for a Professor and Head.

Approval of changes in program of Hotel Adm.

On motion of Mr. Armstrong, seconded by Miss Jones, it was voted to approve the above recommendation

10. Recommendation from Mr. McDonel, Mr. Kinney, and Mr. Erickson covering the conversion of the North Campus steam boiler plant from coal to fuel oil. It is recommended that as many of the recommendations be made effective as can be paid for with the funds that are available from the unexpended balance of the Victory Building Fund appropriation. The detailed recommendations are as follows:

Recommendations re: conversion of North Campus steam boiler plant from coal to fuel oil

a. Conversion to Fuel Oil

Remove 3 stokers	\$3,000	
Brickwork in boiler furnaces	2,400	
Oil burning equipment, new boilers fronts, installation	40,000	
Oil heaters and oil pumps	8,000	
3 Vertical oil storage tanks 42' dia. by 30' high, capacity 300,000 gal. each	30,000	
Foundation for tanks, and partition walls	9,000	
Oil piping from tanks to burners	6,000	
Total - - - - -		\$98,400

- b. Conversion of boilers from 165 psi and 250 pounds per sq. in. pressure and 550° total temperature (superheaters)

46,000

c. Repairs

Repairs on present chimney	1,900	
Cover old bunkers with concrete slab	12,000	
Chemically cleaning boilers	4,200	
Blacktop area between present coal storage and boiler room to facilitate unloading oil from tank truck	1,500	
Increased window area in south wall of boiler room, repairs on doors, windows, floors and general cleanup building	15,000	
Enclose deareator and degassifier	11,000	
Instruments for floor measurement of steam, oil and water	7,000	
Total - - - - -		52,600

Total of Items a, b, and c

\$197,000

On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted to instruct Secretary McDonel, in consultation with the Dean of Engineering, to hire for a flat fee a competent firm of Engineers to study our power plant and power plant needs and report their recommendation.

11. Mr. Denison and Mr. Coleman submit the estimated cost for installing a radio transmitter in the northern part of the Lower Peninsula to give adequate coverage for the northern half of the Lower Peninsula and the eastern two-thirds of the Upper Peninsula. The total cost for equipment and installation will be approximately \$107,300, and the total annual cost of operation is estimated at approximately \$35,000.

Report on installing radio transmitter in northern part of Lower Pen.

No action.

12. Consideration of the selection of an architect for the proposed new women's dormitory.

After considerable discussion, it was decided to invite Mr. Ray Giffels, of the firm of Giffels and Vallet, Architects, Detroit, to meet with the Board at the next meeting to discuss this matter. The matter was left open so that additional architects might be invited in for conference with the Board at that time if it seems desirable.

Mr. Giffels and Mr. Calder to be invited to submit sketches for new women's dorm at July Bd. Meeting.

13. Secretary McDonel discussed with the Board some of the problems in connection with the acquisition of the site for the women's dormitory, primarily in connection with Mr. Henry Reniger.

The Board suggested that Mr. Reniger be advised of the Board's appreciation for his expression of willingness to cooperate and suggested that this appraisal of the value of the property be made available to the Board so that it can be taken into consideration in working out final arrangements.

Report of letter from Henry Reniger in connection with acquisition of site for women's dorm.

2870

SPECIAL MISCELLANEOUS, continued

Approval of contract with Christman Co for construction of Vet Med, Bacty & Pub. Health building.

14. Approval of contract with the Christman Construction Company of Lansing, Michigan, for the general contract for construction of a Veterinary Medicine. Bacteriology and Public Health Building and alterations to present Veterinary Hospital, including plumbing, sprinklers, electric wiring, elevators, laboratory furniture, and all other things as indicated by the plans and specifications. All work shall be accomplished for an amount not to exceed a guaranteed outside limit of cost, including the contractor's fee of \$2,221,600, this amount being the amount of the base bid for the project dated March 7, 1950. Any saving below the above-mentioned limit will be divided between the owner and contractor, the owner receiving 60 per cent and the contractor 40 per cent.

President to draft policy re: participation of employees in political discussions off campus.

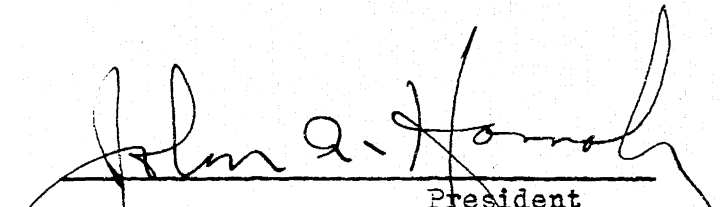
On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve above item.

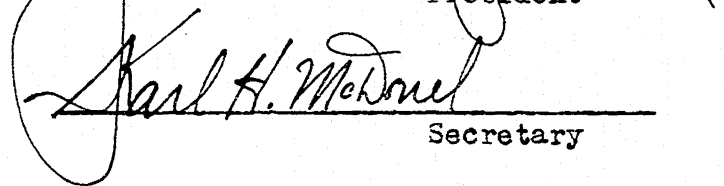
15. Communication from Professor Noll as President of the Michigan State College Chapter of the Association of University Professors, requesting a statement of policy with reference to the participation on the part of college employees in political discussion off-campus.

After considerable discussion, it was agreed that the President would have drafted for consideration at the next Board meeting a policy statement banning participation in partisam political campaigns of all full-time employees. It was suggested that this statement take into consideration the restrictions imposed by the Hatch Act and those imposed upon Civil Service employees by the State Civil Service Commission.

The Board adjourned at 3:30 p.m.

The July Board meeting will be held on July 13, 1950.


President


Secretary