

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
September 19, 1952

Present: Mr. Brody (Chairman); Messrs. Akers, Mueller, Smith; Miss Jones; President Hannah,
Treasurer May, and Secretary McDonel

Absent: Mr. Armstrong, Dr. Thurston.

The meeting was called to order at 1:45 p.m. after the Board had convened for luncheon in the Union Building.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Appointments

1. Reappointment of Orville N. Hinsvark as Instructor (Research) in Horticulture at a salary of \$4660 per year on a 12-month basis, effective for one year only beginning August 1, 1952, and paid from Atomic Energy funds.
2. Appointment of W. W. Charters, Jr. as Consultant in Educational Administration at a salary of \$300 for the period from August 18 to August 22, 1952.

Miscellaneous

1. Approved paying the salary of Lester E. Bell, Assistant Professor (Extension) of Forestry, as follows: \$3085 from Smith-Lever funds and \$3,085 from State Offset funds, effective as of July 1, 1952.
2. Approved the payment of the salary of William B. Love, Assistant Professor (Extension) of Forestry, as follows: \$1620 from the U. S. Department of Agriculture direct, \$1130 from Smith-Lever funds, and \$2750 from State Offset funds, effective as of July 1, 1952.
3. Approved the payment of \$2333 to Leo Katz, Associate Professor of Mathematics, for half-time work from September 16, 1952, to March 15, 1953, from Navy research project funds.
4. Approved the following salary payments to staff members from the Navy Research Project funds for work during the 9-week summer session:
 - Leo Katz, Associate Professor of Mathematics, \$1350
 - Ingram Olkin, Assistant Professor of Mathematics, \$1200
5. Approved payment to the following members of the staff in the Natural Science Department for work done during the summer in preparation of the syllabus of teaching materials for the new course to be offered this fall. These checks are to be charged against the Basic College budget.

Clarence Schloemer	\$150
Jean Brierley	150
Howard Winters	150
John Moore	150
Marvin Solomon	150
6. Approved the payment of \$1000 to Alfred Novak, Associate Professor of Natural Science, for work during July and August on a research project for the National Institute of Health and paid from the National Institute of Health grant.
7. Approved extra pay for the following staff members who worked this summer on the Counseling Clinics:

Donald A. Bergh--clinic of August 26-28	\$25
John A. Friedrich, clinics of August 19-21 and August 26-28	50
Robert Copland--11 clinics at \$8 per clinic	88
Marvin Solomon--4 clinics at \$25	100
8. Accepted a grant of \$800 from the Estate of LaVerne Noyes to be used for LaVerne Noyes scholarships.
9. Approved the continuation of the memorandum of agreement with the Lederle Laboratories Division of the American Cyanamid Company of Pearl River, New York, covering a grant of \$3000 to be used under the direction of W. D. Lindquist in Bacteriology for investigations on the relationship of nutrition to parasitic infections. The agreement provides for a special graduate research assistant.
10. Approved a supplementary summer school payroll in the amount of \$8700.
11. Authorized a budget of \$500 for Dean Emmons who is chairman of the Athletic Council.

Appointments

Change in payment of Lester Bell's salary

Also Wm. B. Love's

Leo Katz to be half time Sept. 16, 1952 to Mar. 15 '53

Approval sal. payments during s.s. of L. Katz & I. Olkin

Payment to several Nat. Sci. instructors approved for work during summer

Approval \$1000 to Alfred Novak

Approval extra pay for staff members who worked on Counseling Clinics during summer.

\$800 rec'd from Noyes

Memo agreement and \$3000 Lederle Lab.

Approval supp. s.s. payroll of \$8700

App. budget \$500 for Dean Emmons

PRESIDENT'S REPORT, continued

Approval
several items
alt. & imp.
1952-53

Miscellaneous, continued

12. Approved the following items to be charged to Alterations and Improvements 1952-53:
- Changes in Room 402 Olds Hall at an estimated cost of \$2500.
 - Improvements in Room 405 Olds Hall at an estimated cost of \$450.
 - Improvements in the entrance to Quonset 104, occupied by the Police Department, at an estimated cost of \$300.
 - Provision of screens for the Psychology Animal Laboratory at an estimated cost of \$350.
 - Repair work at the west entrance of Morrill Hall at an estimated cost of \$750.

NEW BUSINESSResignations Resignations and Terminations

- William A. Aho as Assistant Professor (Extension) of Poultry Husbandry, effective September 30, 1952, to accept a position at the University of Connecticut.
- James A. Vomocil as Instructor in Soil Science, effective August 31, 1952, to accept a position at Rutgers University.
- Mrs. Alice C. Raber as Home Demonstration Agent in Antrim, Crawford, and Kankaska Counties, effective August 31, 1952, to devote full time to her home.
- Cancellation of the appointment of Gilbert Horne as Assistant Professor in the Division of Hotel, Restaurant and General Institutional Management.
- Cancellation of the appointment of William A. Quinn as Instructor in Secondary Education.
- Irving Sigel as Assistant Professor of Psychology, effective August 31, 1952, to accept another position.
- James H. McCartney as Instructor in Information Services, effective September 15, 1952, to accept a position with the Chicago Daily News. Mr. McCartney handled the Continuing Education Program work.
- John F. Chandler as News and Special Events Editor at WKAR, effective September 15, 1952, to accept a position with a company in Colorado Springs.
- Daniel W. Johnston as Staff Physician at the Health Service, effective August 31, 1952, for military service.
- Richard A. Geer as Director of Housing, effective August 31, 1952, to accept a position with the Chrysler Corporation.

Leaves

Leaves

- Leave of absence with full pay for D. E. Wiant, Professor of Agricultural Engineering, from September 16 to November 15, 1952, for health reasons.
- Leave of absence with half pay for H. W. Newland, Assistant Professor of Animal Husbandry, for one year beginning September 16, 1952, to study for his doctorate at the University of Florida. Mr. Newland has been a member of the staff since June 1945.
 - Leave of absence with full pay for H. C. Zindel, Associate Professor (Extension) of Poultry Husbandry, for six months beginning January 1, 1953, to complete work on his doctorate at Michigan State College. Mr. Zindel has been a member of the staff since July 1941.
 - Leave of absence without pay for M. M. Eppelheimer, 4-H Club Agent in Eaton County, for one year beginning September 16, 1952, to complete work on his Master's degree at Michigan State College.
 - Leave of absence without pay for Ann L. Garrow, Home Demonstration Agent in Mecosta, Osceola and Lake Counties, from September 16 to October 31, 1952. Miss Garrow plans to be married.
 - Leave of absence without pay for Richard W. Lindholm, Professor of Economics, from January 1 to August 31, 1953, to accept a Fulbright grant to lecture at the University of the Punjab, Lahore, West Punjab, Pakistan.
 - Leave of absence without pay for C. C. Killingsworth, Professor and Head of the Department of Economics, from October 1, 1952 to April 30, 1953, to serve as Vice Chairman of the Wage Stabilization Board.
 - Leave of absence without pay for the following staff members in Vocational Education:
 - Rosalind Mentzer, Assistant Professor, from October 1 to December 31, 1952.
 - Mary Lee Hurt, Associate Professor, from January 1 to March 31, 1953.
 - Amy Jean Holmlade, Assistant Professor, from April 1 to June 30, 1953.
 - Leave of absence without pay for Andrew Timmick, Assistant Professor of Chemistry, from October 1 to December 31, 1952, to work in the laboratories at Oak Ridge.
 - Leave of absence without pay for F. R. Wickert, Associate Professor of Psychology, from October 1 to December 31, 1952, to complete a research project in Korea for the Office of Research Operations, Johns Hopkins University, under contract with the Department of the Army.

NEW BUSINESS, continuedLeaves, continued

Leaves

11. Leave of absence without pay for John B. Holden, Assistant Professor of Continuing Education, from October 1, 1952 to June 30, 1953, to work on his doctorate at Ohio State University.
12. Leave of absence with half pay for Mrs. Isabelle Gonon, Counselor for Women, for one year beginning September 1, 1952, to work abroad. Mrs. Gonon has been on the staff since August 15, 1944.
13. Leave of absence without pay for military service through June 30, 1953, for the following employees:
 Max H. Boyle, Baker II in Shaw Hall, effective July 25, 1952
 Donald E. Wolverton, Buildings and Utilities, effective September 2, 1952.

Appointments

Appointments

1. Appointment of Charles N. Hinkle as Instructor in Agricultural Engineering at a salary of \$350 per month on a 12-month basis, effective from September 16, 1952, to June 15, 1953, and paid one-fourth from Experiment Station and three-fourths from College funds. This is a replacement for J. S. Boyd, on leave.
2. Appointment of Sumner Griffin as Instructor in Animal Husbandry at a salary of \$4000 per year on a 12-month basis, effective for one year only beginning September 16, 1952, and paid three-fourths from College and one-fourth from Experiment Station funds. This is a replacement for H. W. Newland, on leave.
3. Reappointment of John R. Guttay as Instructor (Research) in Soil Science at a salary of \$4500 per year on a 12-month basis, effective November 16, 1952, for an indefinite period and paid from Experiment Station funds. This is a temporary replacement of L. S. Robertson who is assigned to the project in Colombia.
4. Appointment of Theodore C. Bigger as Instructor in Soil Science at a salary of \$333.33 per month, effective from September 1, 1952 to June 30, 1953, to replace J. A. Vomocil, resigned.
5. Appointment of Roland E. Howell as Director of the Kellogg Feed Research Project at a salary of \$5400 per year on a 12-month basis, effective September 1, 1952. This is a new position paid from Kellogg Feed Research funds.
6. Appointment of Lois Irene Flachsland as Wayne County 4-H Club Agent at a salary of \$3500 per year on a 12-month basis, effective September 1, 1952, to replace Nelson D. Cushman, transferred. Her salary is paid \$2600 Bankhead-Flannagan and \$900 State Offset.
7. Transfer of Mrs. Jean Wilson from Home Demonstration Agent in St. Joseph County to Home Demonstration Agent in Mecosta, Osceola and the east half of Lake Counties at the same salary of \$4320 per year, effective October 1, 1952.
8. Appointment of Fred R. Dowling as Instructor in Communication Skills at a salary of \$4400 per year on a 10-month basis, effective September 1, 1952, to fill a vacancy.
9. Appointment of Richard D. Harper as Instructor in Communication Skills at a salary of \$4500 per year on a 10-month basis, effective September 1, 1952, to replace Francis Barnhart, resigned.
10. Appointment of Arnold E. Form as Instructor in Social Science at a salary of \$4500 per year on a 10-month basis, effective for one year only beginning September 1, 1952, to replace Arthur J. Jacobs, resigned.
11. Appointment of John T. Conlon as Instructor in Economics at a salary of \$190 per month, effective from September 1, 1952, to June 30, 1953, as partial replacement for Dr. Killingsworth and Dr. Lindholm, on leave.
12. Appointment of Marten S. Estey as Lecturer in Economics at a salary of \$5500 per year on a 10-month basis, effective for one year only beginning September 1, 1952, as a partial replacement for Dr. Killingsworth and Dr. Lindholm, on leave.
13. Appointment of William M. Reynolds as Instructor in Economics at a salary of \$190 per month, effective from September 1, 1952 to June 30, 1953, as a partial replacement for Dr. Killingsworth and Dr. Lindholm, on leave.
14. Appointment of Gene D. Overstreet as Instructor in Political Science at a salary of \$4500 per year on a 10-month basis, effective for one year only beginning September 1, 1952, to replace H. L. Leonhardt, on leave.
15. Appointment of William von Reichbauer as Assistant Professor in the Division of Hotel, Restaurant, and General Institutional Management at a salary of \$5800 per year on a 10-month basis, effective September 1, 1952, to replace Ernest Gaunt, resigned.
16. Appointment of George Ackerland as Assistant Professor of Educational Administration at a salary of \$6000 for the period of September 1, 1952 to June 30, 1953. This is a new position.
17. Appointment of William H. Roe as Associate Professor of Educational Administration at a salary of \$7800 per year on a 10-month basis, effective October 1, 1952. This is a new position.

3114 NEW BUSINESS, continued

- Appointments
18. Appointment of Willa Norris as Assistant Professor of Guidance and Counseling at a salary of \$5500 per year on a 10-month basis, effective October 1, 1952. This position is in the budget.
 19. Appointment of Edythe V. Billingslea as Instructor in Secondary Education at a salary of \$2500 for the period from October 1, 1952, to June 30, 1953, replacing George Myers, on military leave.
 20. Appointment of Marigene DesJordins Richardson as Assistant Teacher Trainer in Vocational Educational Education and Home Economics at a salary of \$1890 for the period from October 1, 1952 to June 30, 1953. This is a new position.
 21. Appointment of Ruth Collar as Assistant Teacher Trainer in Vocational Education and Home Economics at a salary of \$1890 for the period from October 1, 1952, to June 30, 1953, to replace Charlotte Ladner.
 22. Appointment of Beatrice Paolucci as Instructor in Vocational Education and Home Economics at a salary of \$4900 for the period from October 1, 1952, to June 30, 1953, to replace staff members on leave.
 23. Reappointment of George Wexler as half-time Instructor in Art and half-time in the Audio-Visual Aids as Graphic Arts Supervisor at a salary of \$5200 per year on a 12-month basis, effective September 1, 1952, subject to tenure rules.
 24. Appointment of Edward Richmond as Instructor in Music at a salary of \$4500 per year on a 10-month basis, effective September 1, 1952, to replace David Machtel.
 25. Appointment of Erling Jorgensen as Instructor in Speech, Dramatics, and Radio Education at a salary of \$4700 per year on a 10-month basis, effective September 1, 1952. This is a new position.
 26. Reappointment of Richard Carey as temporary Instructor in Speech, Dramatics and Radio Education at a salary of \$1200 for the period from October 1 to December 31, 1952.
 27. Appointment of Robert Martindale as temporary Instructor in Psychology at a salary of \$310 per month, effective from October 1 to December 31, 1952, to replace F.R. Wickert, on leave.
 28. Appointment of Susanne Poch as Instructor in Psychology at a salary of \$5000 per year on a 10-month basis, effective for one year only beginning September 1, 1952. This is a new position paid from the U. S. Public Health Service grant.
 29. Appointment of G. Marian Kinget as Assistant Professor of Psychology at a salary of \$5500 per year on a 10-month basis, effective September 1, 1952, to replace Irving Sigel, resigned.
 30. Appointment of Harry K. Dansereau as Instructor in Sociology and Anthropology at a salary of \$200 per month, effective from October 1, 1952, to June 30, 1953, as partial replacement of John Useem, on leave.
 31. Appointment of Chandler Washburne as Instructor (Research) in Sociology and Anthropology at a salary of \$200 per month, effective from September 1 to December 31, 1952. This is a new position to be paid from the Mental Health Project funds.
 32. Appointment of Roy Clifford as Assistant Professor of Sociology and Anthropology at a salary of \$250 per month, effective from October 1, 1952, to June 30, 1953, as partial replacement of John Useem, on leave.
 33. Appointment of Robert Lou Mowry as Instructor in Surgery and Medicine at a salary of \$4500 per year on a 12-month basis, for one year only, effective October 1, 1952. This is a new position.
 34. Appointment of Robert Sharer as Associate Professor of Continuing Education at a salary of \$8100 per year on a 12-month basis, effective September 1, 1952, to replace Louise Carpenter, transferred.
 35. Appointment of A. Lloyd Pulliam as Instructor in Continuing Education at a salary of \$150 per month, effective from October 1, 1952 to June 30, 1953, as a partial replacement of J. B. Holden on leave.
 36. Appointment of Willard G. Warrington as Assistant Professor on the Board of Examiners at a salary of \$5500 per year on a 10-month basis, effective September 16, 1952, to replace John Schmid, resigned.
 37. Appointment of Charles A. Laughead as Staff Physician at the Health Service at a salary of \$9420 per year on a 12-month basis, effective September 16, 1952, to replace D. W. Johnston, resigned. Dr. Laughead was a member of the staff from January 1948 to August 1950.

Transfer

F. L. O'Rourke
to E. Lansing
and salary
increase to
\$5810

Change status
R.W. Bell
to $\frac{1}{2}$ time Ext
 $\frac{1}{2}$ time Coll.

Miscellaneous

1. Transfer of F. L. O'Rourke from Superintendent of the Hidden Lake Gardens to East Lansing as Assistant Professor of Horticulture and a salary increase from \$5310 to \$5810 per year, effective September 1, 1952.
2. Change in the assignment of R. W. Bell, Associate Professor of Farm Crops, from full time Extension to one-half Extension and one-half College, effective from October 1 to December 31, 1952.

NEW BUSINESS, continued

Miscellaneous, continued

Change status C.C. Sheppard to half-time Oct. 1, 1952 to June 15, 1953.

Title of Charles H. Kraft to be Instructor

Change in title D.J. Parker to Asst. to Dean Students R.G. Gardiner Asst. to Dean os Students Ch. title L.T. Frymire & sal. increase

Additional amounts paid to salaried employees.

Acceptance of gift of waste disposal unit. Accept. following gifts for Mem. Chapel: \$1000 Mrs. Glen Stewart \$700 friends E.B. More \$1000-J.P. Hays

\$1000 rec'd from Mrs. John Larkin and \$5000 Edna Lackey for Television \$350 rec'd Mich.H.Dem C.

\$5000 from Mat. Wilson \$1500 from Anheuser-Busch

\$400 from Harding-Wms.

\$600 from Grand Aerie for scholar.

\$1850 from Sears-Roebuck

\$5000 from Inst. Econ. Educ. Inc.

3. Change in status of C. C. Sheppard, Assistant Professor of Poultry Husbandry, from full time at a salary of \$5740 to half-time at a salary of \$2870 per year, effective from October 1, 1952 to June 15, 1953. Mr. Sheppard will complete the requirements for his doctorate at the University of Michigan if this arrangement is approved.
4. At the April Board meeting Charles H. Kraft was appointed Assistant Professor of Mathematics with the understanding that he was to have his Ph.D. degree by September 1. Mr. Kraft will not receive his degree this year, and it is recommended that his title be changed to Instructor.
5. The following transfers and title changes are recommended, effective September 1, 1952:
 - a. Dorothy J. Parker, from Social Director for Women's Residence Halls to Assistant to the Dean of Students on the staff of the Dean of Students.
 - b. Robb G. Gardiner, from Coordinator of Student Activities in Men's residence Halls to Assistant to the Dean of Students on the staff of the Dean of Students.
6. Change in title for Lawrence T. Frymire from Program Supervisor to Assistant Director of Radio Station WKAR and a salary increase from \$5560 to \$5800 per year, effective October 1, 1952.
7. The following additional amounts were paid salaried employees since the last Board meeting:

<u>Ice Rink Entertainment</u>		<u>Auditorium</u>		<u>Miscellaneous</u>	
Mary Castle	\$ 4.00	Charles Branz	\$ 7.00	Jack C. Elliott	\$100.00
Helen Evans	18.00	Helen Evans	11.00	J.T. Blakeslee	6.00
James Huston	18.00	James Huston	4.00	Edith Gilhooley	65.00
Shirley Morrissey	15.00	Shirley Morrissey	27.00	J. A. Friedrich	11.25
Elmer Peterson	13.50	Robert Troxell	11.00	Martin Stevens	45.00
Varetta Powers	18.00	Wayne VanRiper	45.00	J. R. Stewart	21.25
Gail Ryder	18.00	Clella Weissinger	11.00	John S. Storey	25.00
Laurence Searl	13.50	<u>Continuing Education</u>		Wayne Tinkle	22.50
Robert Troxell	18.00	Arthur Jacobs	25 00	D. M. Woodbridge	51.00
Wayne VanRiper	24.00	Wayne Tinkle	95.25	Paul DeKoning	27.50
Clella Weissinger	18.00	Byron H. VanRoekel	10.00	Robert Kuhn	24.00
Neal Whitehead	9.00	F. B. Harris	75.00	J. T. McCall	202.50
Loren Wight	9.00	Judson Perkins	45.00	Margaret Nutting	48.00
				J. K. Richards	210.00
				Louis Sharpe	30.50
				M. D. Solomon	75.00

8. Gift of a waste disposal unit installed in the food production laboratory in the Kellogg Center, valued at \$124.50, from Harold Blair of the National Garbage Disposal of Detroit, to be used in training hotel, restaurant, and general institutional management students.
9. The following gifts have been received for the Alumni Memorial Chapel, to be used under the direction of W. L. Davidson:

Mrs. Glen O. Stewart of East Lansing, \$1000
 Friends of E. B. More of Marshall, \$700
 In Memory of John P. Hays, \$1000
10. The following gifts have been received to be used under the direction of A. L. Hunter in Television Development for the Fred P. Warren Television Foundation:

Mr. and Mrs. John Larkin of Dowagiac, \$1000
 Mrs. Edna Warren Lackey of Mt. Vernon, New York, \$5000
11. Grant of \$350 from the Michigan Home Demonstration Council to be used for scholarship grants for two students in Home Economics.
12. Grant of \$5000 from Matilda R. Wilson of Rochester to be added to the Matilda Wilson Scholarship Fund to be used by the Scholarship Committee to aid needy students in the upper classes.
13. Grant of \$1500 from Anheuser-Busch, Inc. of St. Louis, Missouri, to be used under the direction of L. W. Scott and the Scholarship Committee for scholarships for students in the Division of Hotel, Restaurant, and General Institutional Management.
14. Grant of \$400 from Harding-Williams of Chicago to be used under the direction of L. W. Scott and the Scholarship Committee for a scholarship for a student in the Division of Hotel, Restaurant, and General Institutional Management.
15. Grant of \$600 from Grand Aerie, Fraternal Order of Eagles Memorial Foundation Fund of Kansas City, Missouri, to be used by the Scholarship Committee for a scholarship award to a student in college. \$200 of this amount has been received.
16. Grant of \$1850 from the Sears-Roebuck Foundation of Chicago to be used under the direction of the Dean of Agriculture and the Scholarship Committee to continue scholarships in the School of Agriculture for the 1952-53 school year.
17. Grant of \$5000 from the Institute for Economic Education, Inc. of Detroit to be used under the direction of Dean Wyngarden in the School of Business and Public Service to underwrite a certain number of scholarships to the Workshop on Economic Education held on August 4-22.

NEW BUSINESS, continued

Miscellaneous, continued

- \$500 from Mich. Rest. Assoc.
18. Grant of \$500 from the Michigan Restaurant and Caterers Association of Detroit to be used under the direction of Donald Greenaway in Restaurant Management and the Scholarship Committee for a scholarship to be awarded annually to a student in Restaurant Management who has exhibited the potentials of becoming a worthy member of the restaurant industry. The award is to be based on financial need and a desire to continue development through schooling.
- Cont. agree- ment Mich. Art. Br. Assoc. & grant of \$1142.02
19. Continuation of a memorandum of agreement with the Michigan Artificial Breeders Association of East Lansing covering a grant of \$1142.02 to be used under the direction of Dr. Thorp, Dr. Huffman, and Mr. Duncan in the Dairy and Agricultural Chemistry Departments for research on infertility in cattle. The agreement provides for a special graduate research assistant.
- \$100 from Emmet County Growers Coop.
20. Grant of \$100 from the Emmet County Growers Cooperative of Petoskey to be used under the direction of A. W. Farrall in Agricultural Engineering to develop new and more efficient potato cleaning equipment.
- Memo agree. Mich. Crop Imp. Assoc. & grant of \$1300
21. Approval of a memorandum of agreement with the Michigan Crop Improvement Association of East Lansing covering a grant of \$1300 to be used under the direction of S. C. Hildebrand in Farm Crops to promote studies in seed improvement work and to assist in conducting the seed certification program in Michigan. The agreement provides for a special graduate research assistant.
- Cont. memo agree. Far & Mfgs & grant of \$1800
22. Continuation of a memorandum of agreement with the Farmers and Manufacturers Beet Sugar Association of Saginaw covering a grant of \$1800 to be used under the direction of S. T. Dexter in Farm Crops in a study of the moisture, enzyme and nutrient factors in the germination of sugar beet seed, with particular reference to the accomplishment of accelerated and vigorous sprouting. The agreement provides for a special graduate research assistant.
- Cont. memo agree. Mich. Bean Shippers \$2500
23. Continuation of a memorandum of agreement with the Michigan Bean Shippers Association of Saginaw covering a grant of \$2500 to be used under the direction of E. E. Down in Farm Crops in the development of disease resistant strains of navy, kidney, cranberry, and yellow-eye beans.
- Cont. agree. Far. & Mfgs. \$1800
24. Continuation of a memorandum of agreement with the Farmers and Manufacturers Beet Sugar Association of Saginaw covering a grant of \$1800 to be used under the direction of C. M. Harrison in Farm Crops to continue the study of the influence of different crops and forage crops mixtures upon a succeeding crop of sugar beet with particular reference to the stand, yield, and quality of the beet crop. The agreement provides for a special graduate research assistant.
- Cont. agree. U.S. Golf Assoc. and grant \$300
25. Continuation of a memorandum of agreement with the United States Golf Association of Beltsville, Maryland, covering a grant of \$300 to be used under the direction of James Tyson in Soil Science in a continuation of turf research.
- Memo agree. St. Joseph Retail Mer. Assoc.-\$150
26. Approval of a memorandum of agreement with the St. Joseph Retail Merchants Association of St. Joseph, Michigan, covering a grant of \$150 to be used under the direction of D. J. Luck in the Bureau of Business Research to determine the buying habits and attitudes of residents of that area and also their opinions on certain community matters.
- Memo agree. U.S. Pub. Health grant \$8964
27. Approval of a memorandum of agreement with the U. S. Public Health Service of Bethesda, Maryland, covering a grant of \$8964 to be used under the direction of C. F. Gurnham in Chemical Engineering to study the effect of cyanides and other toxic wastes on operation of trickling filters with domestic sewage. The agreement provides for special graduate research assistants.
- Memo agree. Kold-Hold and grant of \$5467.46
28. Approval of a memorandum of agreement with the Kold-Hold Manufacturing Company of Lansing covering a grant of \$5467.46 to be used under the direction of J. T. Anderson in Mechanical Engineering in a research and development program on three heat exchangers designed and furnished by the Company.
- \$100 from Cal. Spray-Chem. Corp.
29. Grant of \$100 from the California Spray-Chemical Corporation of Fennville, Michigan, to be used under the direction of M. C. Strong in Botany for research work with Orthocide 406 on tomatoes.
- \$500 from Dow Chemical
30. Continuation of a memorandum of agreement with the Dow Chemical Company of Midland covering a grant of \$500 to be used under the direction of B. H. Grigsby in Botany to study the effects of herbicides on weeds and brush and the effects on grazing livestock on sprayed vegetation.
- \$1000 from Standard Oil Indiana
31. Continuation of a memorandum of agreement with the Standard Oil Company of Indiana covering a grant of \$1000 to be used under the direction of B. H. Grigsby in Botany in the development and evaluation of selective petroleum weed-killers based upon formulations and ingredients mutually agreed upon.
- \$2300 from Mich. Chem. Corp.
32. Approval of a memorandum of agreement with the Michigan Chemical Corporation of Saint Louis, Michigan, covering a grant of \$2300 to be used under the direction of R. D. Schuetz in Chemistry in a study of the halogenation of several classes of organic compounds used as organic halogen carriers. The agreement provides for a special graduate research assistant.
- \$6670 from City Plan Commission
33. Approval of a memorandum of agreement with the City Plan Commission of Lansing covering a grant of \$6670 to be used under the direction of W. H. Form in Sociology in the preparation of a land use survey and the preparation of a census tract plan for the City of Lansing. The agreement tentatively provides for a special graduate research assistant.
- \$2500 from Health Inf. Found. N.Y.
34. Continuation of a memorandum of agreement with the Health Information Foundation of New York City covering a grant of \$2500 to be used under the direction of C. P. Loomis in Sociology to continue observation of the self-survey in Lenawee County and to prepare the report.

NEW BUSINESS, continuedMiscellaneous, continued

35. Continuation of a memorandum of agreement with the Association of Land-Grant Colleges and Universities of Washington, D. C., covering a grant of \$4000 to be used under the direction of C. P. Loomis in Sociology to prepare a supplement to the original report on "Rural Social Systems and Adult Education" and to develop proposals for research activities and educational experiments. The Association has sent a check for \$3500 and is retaining \$500 in the account of the Association to be expended on order of Dr. Loomis. The grant is made to the Association by the Fund for Adult Education of the Ford Foundation.
36. Continuation of a memorandum of agreement with the Michigan Artificial Breeders Association of East Lansing covering a grant of \$13,107.96 to be used under the direction of Dr. Thorp in Animal Pathology in a study of the cause and possible cures of sterility in dairy cattle.
37. Continuation of a memorandum of agreement with the U. S. Public Health Service of Bethesda, Maryland, covering a grant of \$6000 to be used under the direction of Joseph Meites in Physiology and Pharmacology to determine the effects of marked changes in hormone levels in the body on nutritional requirements.
38. Establishment of a Bacteriologist III position in Bacteriology and Public Health.
39. Increase a half-time Clerk-Typist in the Division of Business to a twenty-four hour per week position.
40. Completion of the Forest Products Sawmill at an estimated cost of \$12,900, to be charged to Alterations and Improvements 1952-53.
41. Report that Al Diebold of Jackson, Michigan, has been appointed as an alumni member of the Athletic Council to serve for the 2-year term ending June 30, 1954, succeeding Henry Gork of Grand Rapids.
42. Appropriation of \$2350 for the following uses of the Auditorium and Fairchild Theater during the fall term 1952:
- | | | | |
|---|--|-------|--|
| Orientation Week | | | |
| Main Auditorium, September 22-26 @ \$100 | | \$500 | |
| Fairchild Theater, September 22-26 @ \$50 | | 250 | |
| Main Auditorium, Dance September 27 @ \$350 | | 350 | |
| MEA Convention | | | |
| Main Auditorium, October 16, 17 @ \$100 | | 200 | |
| Fairchild Theater, October 16, 17 @ \$50 | | 100 | |
| Appropriation for necessary setup | | 200 | |
| Michigan Milk Producers Meeting | | | |
| Fairchild Theater, November 6 @ \$50 | | 50 | |
| Annual Meeting of Farm Bureau | | | |
| Main Auditorium, November 12, 13 @ \$100 | | 200 | |
| Fairchild Theater, November 12, 13, 14 @ \$50 | | 150 | |
| Appropriation for necessary setup | | 250 | |
| Orchestra Concert | | | |
| Main Auditorium, December 7 @ \$100 | | 100 | |
43. Appropriation of \$6960 for the resurfacing treatment on Farm Lane between the bridge and South Shaw Lane and on North Shaw Lane from the pavilion to Farm Lane.
44. Consideration of an option for 80 acres of land which is in the section and contiguous to the land now owned at the Lake City Station. The cost is \$7700. (From Mr. and Mrs. Carleton Marks)
45. At its meeting in April, the Board approved the purchase of 21.5 acres of land known as the Lida A. Sutherland Estate, through the Central Trust Company, at a price of \$2500. In order to purchase the property, it was necessary to increase the price to \$3000. This was done, and the State Board of Agriculture now owns the property.

On motion of Miss Jones, seconded by Mr. Akers, it was voted to approve the President's Report and all New Business.

ADDITIONAL ITEMSResignations and Terminations

1. Edward R. Mattson as Instructor (Research) in Horticulture, effective September 30, 1952, to accept a position with the California Institute of Technology.

Leaves

1. Kenneth G. Brown, Assistant Professor of Counseling, is the democratic nominee for Congress from the Third Congressional District. Mr. Brown is on a 12-month basis, and it is possible to get temporary help during the period that he is away. It is recommended that Mr. Brown be given leave without pay from October 1 to November 8, 1952. If he is elected, his resignation will be accepted effective November 5, 1952. If he is not elected, he will return to work and the pay-roll effective November 10, 1952.

\$4000 from
Assoc. Land
Grant Colleges

Grant of
\$13,107.96
Mich. Art.
Breeders

\$6000 from
U.S. Public
Health Serv.

Est. Bacty
III position
in Bacty

Inc. cl-typ
pos. Bus. to
24 hrs. wk.
\$29,000 app.
to complete
Sawmill

Al Diebold
appt. to Ath.
Council

Approval of
appropriation
of \$2350
for several
uses of Aud.
and Fairchild
fall term
1952

\$6960 approp
for resurfac-
ing Farm Lane
Option 80 ac.
Lake City

\$3000 paid
for Lida
Sutherland
Estate.

Resignations

Leaves

ADDITIONAL ITEMS, continuedLeaves, continued

Leaves

2. Mr. Donald Hayworth, Professor of Speech, is the democratic nominee for Congress from the Sixth Congressional District. Professor Hayworth is a full-time teacher on a 10-month basis, and it is possible to get temporary help during the period that he is away. It is recommended that Professor Hayworth be given leave without pay from October 1 to November 8, 1952. If he is elected, his resignation will be accepted effective November 5, 1952. If he is not elected, he will return to work and the payroll effective November 10, 1952.

Appointments

Appointments

1. Reappointment of Beatrice Hartman as Instructor in Communication Skills at the same salary of \$4210 per year on a 10-month basis, effective September 1, 1952, and subject to tenure rules.
2. Appointment of Frank S. Kapral as Assistant Football Coach at a salary of \$250 for the period from September 15 to November 30, 1952, as partial replacement for H. L. Vogler.
3. Appointment of Gabriel R. Marek as Assistant Boxing Coach at a salary of \$60 per month, effective from October 16, 1952, to April 15, 1953, as partial replacement for Henry Amos.
4. Appointment of DeWayne King as Instructor in Physical Education, Health, and Recreation for Men at a salary of \$2000 for the period from September 1, 1952, to June 30, 1953, as partial replacement for H. L. Vogler.
5. Reappointment of Gayle E. Mikles as Instructor in Physical Education, Health, and Recreation for Men and Assistant Wrestling Coach at the same salary of \$4360 per year on a 10-month basis, effective September 1, 1952 and subject to tenure rules.
6. Appointment of David Higgins as Instructor in Civil Engineering at a salary of \$4000 per year on a 12-month basis, effective for one year only beginning September 1, 1952, and paid half from College and half from Research Dishwashing Project funds of the Bacteriology Department. Mr. Higgins replaces Matthew Huber, on leave.
7. Appointment of Samuel Rosen as Research Assistant in Zoology at a salary of \$6000 per year on a 12-month basis, effective for one year only beginning September 1, 1952. This is a new position paid from the Dental Caries fund.
8. Reappointment of R. A. Smith as Lecturer in Geology and Geography at a salary of \$1000 a year, effective for one year only beginning September 1, 1952.
9. Reappointment of James S. Cunningham as Lecturer in Psychology at a salary of \$1500 for the period from October 1, 1952 to June 30, 1953.
10. Reappointment of E. L. V. Shelley as Instructor in Psychology at a salary of \$1400 for the period from October 1, 1952, to June 30, 1953. During the fall term Dr. Shelley will teach a Short Course class, and \$267.67 of his salary during the fall term is to be paid from Short Course budget.
11. Appointment of Mrs. Verna Sloan as Assistant at the Health Service at a salary of \$6200 per year on a 12-month basis, effective November 1, 1952. Mrs. Sloan is a Mental Hygienist.

C.M. Hardin
named Acting
Dean of Ag.Miscellaneous

1. Report of the illness of Dean Anthony and that the President acted for the Board and appointed C. M. Hardin as Acting Dean of Agriculture effective September 3, 1952.
2. The President suggested that the Board give consideration to the possibility of requiring that the new Dean of Agriculture, when appointed, be required as a condition of employment to live near the center of the college farm with the understanding that an existing house be remodeled into suitable quarters.

New Dean of
Ag. to live
on campus.

On motion of Dr. Smith, seconded by Miss Jones, it was voted to approve this suggestion and to authorize the preparation of plans and cost estimates to remodel the Thayer house for this purpose and to instruct the Secretary to serve notice on the occupants to vacate the premises at an early date.

D.B. Varner
assumed posi-
tion as Dir.
of Extension
Sept. 16, '52

3. Report from the University of Chicago that Mr. Varner's thesis for the Ph.D. degree has been received by that institution and seems to be in good order, and that the degree will be granted sometime early in the year. In accordance with the agreement, Mr. Varner has assumed responsibility as Assistant Dean of Agriculture and Director of the Cooperative Extension Service on September 16. It is recommended that Mr. Varner's academic title be Professor of Agricultural Extension.
4. Increase in salary for Robert H. Fulton, Instructor (Research) in Botany and Plant Pathology on a half-time basis, from \$2500 to \$2620 per year, effective October 1, 1952.
5. Increase in salary for Gordon L. Thomas, Assistant Professor of Speech, Dramatics, and Radio Education, from \$4660 to \$5000 per year, effective October 1, 1952.
6. Recommendation that effective September 1, 1952, the salary of Keith B. Odle, Assistant Professor of Continuing Education, be paid from College funds to fill the open position approved in the budget. This will leave a vacancy in the Retail program paid from the revolving account.

Inc. salary
Robt. Fulton
to \$2600Inc. salary
G.L. Thomas
to \$5000Salary of
Keith B. Odle
to be paid
from College
funds.

ADDITIONAL ITEMS, continued

Miscellaneous, continued

- | | |
|--|---|
| <p>7. Recommendation from Mr. McDonel, Mr. Foster, Dr. Holland, and Dr. Mallmann that with the resignation of John Cosens, the college sanitarian who was on the classified list, these duties be assigned to Robert Telder, now employed in the dormitories on the technical phases of sanitation, and that Mr. Telder's salary be increased from \$5650 to \$6200 per year, effective October 1, 1952 with \$3000 charged to Dr. Mallmann's sanitation budget and \$3200 to the Department of Dormitories and Food Services.</p> <p>8. Increase in salary for Robb G. Gardiner, Assistant to the Dean of Students, from \$5200 to \$5700 per year, effective October 1, 1952.</p> <p>9. Increase in salary for Dorothy J. Parker, Assistant to the Dean of Students, from \$6360 to \$6860 per year, effective October 1, 1952.</p> <p>10. Change in salary for Nico Camara-Peon, Psychiatrist at the Health Service, from \$5510 to \$4975 per year, effective September 1, 1952.</p> <p>11. Mr. May reports gifts from alumni and others for the Memorial Center Fund in the amount of \$581 from January 1 to August 31, 1952.</p> <p>12. Gift of two John Deere Disk Tillers from the John Deere Plow Company of Lansing for the use of the Department of Agricultural Engineering. These tillers are valued at \$700.</p> <p>13. Grant of \$500 from the Edward K. Warren Foundation, Inc., of Three Oaks, Michigan, to be used under the direction of J. W. Stack in the Museum to move the Chamberlain Memorial Museum from Three Oaks to Michigan State College.</p> <p>14. Grant of \$250 from the American Guernsey Cattle Club of Peterborough, New Hampshire, to be administered by the Scholarship Committee for training scholarships offered to outstanding agricultural freshmen interested in dairying.</p> <p>15. Grant of \$1100 from the Hastings Public Schools to be administered by the Scholarship Committee for two scholarships for students for the year 1952-53. Of this amount, \$366.70 has been received to cover legitimate college expenses for the fall quarter.</p> <p>16. Grant of \$150 from the Women's Civic Club of Fort Lauderdale, Florida, to be administered by the Scholarship Committee for a scholarship for a student enrolled during the fall term 1952.</p> <p>17. Grant of \$55 from the Calhoun County Alumni Association of Battle Creek to be administered by the Scholarship Committee for a scholarship for a student enrolled during the fall term 1952.</p> <p>18. Grant of \$333.30 from the American Legion Department of Michigan of Detroit, to be administered by the Scholarship Committee for scholarships for five students for the fall term 1952. These are the Guy M. Wilson scholarships.</p> <p>19. Grant of \$400 from the Wesleyan Service Guild of Central Methodist Church of Lansing to be administered by the Scholarship Committee for scholarship aid to a student enrolled during 1952-53.</p> <p>20. Grant of \$150 from the Wayne Federation of Teachers of Wayne, Michigan, to be administered by the Scholarship Committee for a scholarship for a student enrolled during 1952-53.</p> <p>21. Grant of \$300 from the American Legion Department of Michigan of Detroit, to be administered by the Scholarship Committee to be awarded to a student who won first prize in an oratorical contest to further her education at Michigan State College.</p> <p>22. Grant of \$55 from Richard Evans Arnold of Garden City, Long Island, New York, to be administered by the Scholarship Committee to pay the tuition of a student enrolled for the fall term 1952.</p> <p>23. Grant of \$500 from the Harrison Jules Louis Frank and Leon Harrison Frank Memorial Corporation of Detroit, to be administered by the Scholarship Committee to establish a scholarship to aid a student of superior ability in the Department of Electrical Engineering, in memory of the founders of the Bulldog Electric Products Company.</p> <p>24. Continuation of a memorandum of agreement with the Scott Viner Company of Columbus, Ohio, covering a grant of \$200 to be used under the direction of A. W. Farrall in Agricultural Engineering in studies of the sugar beet harvester cleaning mechanism.</p> <p>25. Grant of \$250 from the Cherry-Burrell Corporation of Chicago to be added to the fund established as the John W. Ladd Memorial Fund. This fund is to be used largely to finance the participation of college students in the judging of dairy products in the international contests.</p> <p>26. Continuation of a memorandum of agreement with Roses, Inc., of Columbus, Ohio, covering a grant of \$700 to be used under the direction of Paul Krone in Horticulture in a study of the influence of light and light intensities on greenhouse roses. The agreement provides for a special graduate research assistant.</p> <p>27. Approval of a memorandum of agreement with the California Spray-Chemical Corporation of Richmond, California, covering a grant of \$300 to be used under the direction of J. H. Muncie in Botany in studies on the efficacy of Orthocide 406 as a fungicide in the control of early blight and late blight on potato foliage and tubers.</p> | <p>Duties of college sanitarian to be assumed by Robert Telder. Sal inc. to \$6200</p> <p>R.G. Gardiner sal. to be inc. to \$5700</p> <p>D.J. Parker sal. to be inc. to \$6860</p> <p>Sal. Camara-Peon to be \$4975</p> <p>Report of gift to Mem.Center Fund.</p> <p>Gift of 2 John Deere Tillers accep. \$500 rec'd Warren Found.</p> <p>\$250 from Am. Guernsey Cattle Club</p> <p>\$1100 from Hastings Pub. Schools for scholarship</p> <p>\$150 from Women's Civic Club Fort Lauderdale</p> <p>\$55 Calhoun Co. Alumni</p> <p>\$333.30 Am. Leg. Detroit</p> <p>\$400 from Wesleyan Serv. Guild, Meth. Ch., Lansing</p> <p>\$150 from Wayne Fed. of Tchrs.</p> <p>\$300 Am. Leg. Dept. Det.</p> <p>\$55 from Rich. Evans Arnold, Long Island</p> <p>\$500 from Harrison Jules Louis Frank & Leon H. Frank Memorial Corp.</p> <p>Cont. memo agree and grant \$200 Scott Viner</p> <p>\$250 from Cherry-Burrell</p> <p>\$700 from Roses, Inc.</p> <p>\$300 from Cal. Spray-Chem. Corp.</p> |
|--|---|

ADDITIONAL ITEMS, continuedMiscellaneous, continued

Grant \$600
Lederle Lab.

\$12,400 from
Army Quarter-
master Corps.

Approval
appropriati-
ons for:
Stairway in
Beaumont Tower
Imp. blackb.
Ag. Hall
Steam line
Olds Hall
Cold soft
water line
Giltner Hall.
Repairs to
Minnis House
Beaumont "
Inc. capaci-
ty rooms in
Nat. Sci Bldg

\$10 fee to be
collected
from Engr.
stu. in co-
operative
program.
\$5000 appro-
re: Tele.pro
\$25 fee to
Mich Health
Council

No action
request
Mich Press

Discussion
inc. in
blanket life
insurance.

Mr. Conrad
appeared
before Bd.

28. Continuation of a memorandum of agreement with the Lederle Laboratories Division of the American Cyanamid Company of Pearl River, New York, covering a grant of \$600 to be used under the direction of William D. Lindquist in Bacteriology. The agreement provides for a special graduate research assistant.
29. Grant of \$12,400 from the Army Quartermaster Corps of Alexandria, Virginia, to be used under the direction of W. L. Mallmann in Bacteriology to build mechanical dishwashing machines and experiment with their operation.
30. Recommendation for the following repairs and improvements, to be charged to Alterations and Improvements 1952-53:
- Installation of a steel stairway in Beaumont Tower from the clavier room to the belfry, at an estimated cost of \$350.
 - Improve the blackboards in Rooms 118, 120, and 121 in Agricultural Hall at an estimated cost of \$300.
 - Installation of a high pressure steam line in Olds Hall at an estimated cost of \$6,270.
 - Installation of a cold soft water line in Giltner Hall from the Water softener in the basement to the stills on the upper floors to make it possible to operate the water stills in the building. The estimated cost is \$1,250.
 - Repairs and improvements in the Minnis house at an estimated cost of \$1,060.
 - Repairs and improvements in the Beaumont house at an estimated cost of \$5,000.
 - Increase the capacity from 24 to 30 students in Rooms 103, 104, 105, 106, and 108, of the Natural Science Building at an estimated cost of \$145.
31. The new cooperative program in the School of Engineering between the School and Michigan industries requires that students be registered in Michigan State College during the terms in which they are working with the cooperating industry. It is recommended that cooperative Michigan State College School of Engineering students be registered during the terms when they are working in the industry and that the usual \$10 fee be collected from these students.
32. Dean Dye recommends that she be authorized to employ additional personnel not to exceed \$5000 for the year to relieve staff members from their regular teaching loads during the time that they are occupied preparing television programs.
33. Negotiations with the Michigan Health Council with reference to a membership payment of \$25 per year by Michigan State College in the Council.
34. Communication from the committee of the Michigan Press Association addressed to Mr. Brody raiding the question of admission of reporters to Board meetings.
- No action.
35. Discussion of the proposed increase in the blanket life insurance for all employees.
36. Mr. Harry Conrad of the Christman Company met with the Board to discuss the loss experienced by his company in the construction of Giltner Hall.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve Additional Items.

SPECIAL MISCELLANEOUS

1. Recommendation that the following rent increases in college housing be made effective January 1, 1953:

<u>Brick Apartments</u>	<u>present rentals</u>	<u>proposed rentals</u>
0-bedroom	\$55.75	\$60.00
1-bedroom	69.00	75.00
2-bedroom	79.25	87.50
<u>Houses</u>	72.50	77.50

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to authorize Mr. May to notify all occupants of the brick apartments and of the faculty houses that there will be an increase in rent of at least 10 per cent, effective January 1, 1953. It is directed that a study be made of all types of college-owned housing used by employees toward the end that recommendations be made to the Board that will make this housing most nearly serve the purposes for which it is provided.

2. Communication from the County Clerk of Menominee County advising us that the following resolution has been adopted by the Menominee County Board of Supervisors:

"That the County Clerk be directed to contact officials of the Michigan State College requesting that the Michigan State College Extension Department take over the farm at the Menominee County Infirmary for experimental purposes."

On motion of Mr. Akers, seconded by Dr. Smith, it was voted to instruct the Secretary to advise the County Clerk of Menominee County that the Board greatly appreciates this friendly cooperative gesture, but feels that it is not in a position at this time to undertake the operation of this farm for experimental purposes. Limited budgets make it impossible for the College to expand its research activities at this time.

Survey to
be made of
college
housing with
view to
raising
rents.

No action
on resolu-
tion from
Menominee Co
re: M.S.C.
taking over
farm.

SPECIAL MISCELLANEOUS, continued

3. The Cooperative Extension Service is operating on a deficit budget. They are anxious to continue to expand their activities in television. It is estimated that the out-of-pocket expenses exclusive of staff time involved in the preparation of broadcasts to make possible cooperation with the TV stations interested in using programs in the fields of Agriculture and Home Economics are \$11,108 for the fiscal year ending June 30, 1953.

\$11,108
approp. for
Extension to
expand act.
in Television

On motion of Mr. Brody, seconded by Miss Jones, it was voted to urge the Cooperative Extension Service to undertake this additional expenditure. The Board authorized an appropriation to cover this item with the understanding that it is for one year only and that in the future all such items are to be included in the regular Extension budget.

Discussion
re: negotia-
tions W.T.
Grant Co.

4. Discussion with the Board of negotiations with the W. T. Grant Company.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve in principle the terms that have been tentatively worked out with a representative of the Grant Company. It is understood that Mr. May will check the terms with a reputable Detroit operator to make certain that our agreements are in line with those being made by other lessors at this time. If it is found that our terms are advantageous, the college attorney is authorized to negotiate a formal contract with the Grant Company. The Comptroller is then authorized to set aside sufficient funds from the college pension fund account to provide for our commitment and to keep them invested in short term government securities until the funds are required.

Mr. Calder to
be paid 1%
of est. cost
of men's dorm
\$57,000

5. Recommendation from Mr. May that Mr. Calder be paid 1 per cent of the estimated cost of the new dormitory to help with added expenses in his office in preparing plans. This will amount to a payment of \$57,000.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to authorize payment of the above amount to Mr. Calder.

Approval of
deeding 7 ac.
of land to
W.K. Kellogg
Ag. School

6. Report on the negotiations between the School Board of the W. K. Kellogg Agricultural School and Mr. McCrary with reference to the land desired by the Board for an addition to the school site.

On motion of Mr. Mueller, seconded by Dr. Smith, it was voted to authorize the Secretary to negotiate a long-term lease with the School Board of the W. K. Kellogg School for approximately seven acres of land owned by the College north of the present school site, in accordance with the terms of the present agreement reached between Mr. McCrary and the School Board.

Commonwealth
Assoc. to be
employed as
cons. engrs

7. Authorization is requested to employ Commonwealth Associates as consulting engineers to prepare plans and specifications and take bids for the new steam line from the south campus plant to the new site of the men's dormitory.

Mr. Cress
authorized to
make def.
commitments
re: financing
new dorms.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the above recommendation.

8. Mr. Earl Cress of the Ann Arbor Trust Company met with the Board to report on negotiations and to recommend definite commitments with reference to the financing of the new dormitories.

On motion of Mr. Mueller, seconded by Dr. Smith, it was voted to authorize Mr. Cress to make firm commitments for the required funds in accordance with his proposal, with the understanding that all legal documents shall be subject to the approval of the college attorney.

1951-52 audit
approved.

9. Mr. Wilder and Mr. Turner, representatives of Ernst and Ernst met with the Board to present the audit for the 1951-52 fiscal year.

On motion of Mr. Brody, seconded by Mr. Akers, it was voted to accept the 1951-52 audit as presented.

Pres. to accom-
pany Dr. Morris
to So. Am.
in Nov.

10. The Kellogg Foundation has invited the President to accompany Dr. Morris on a trip through certain countries of Central and South America for the period from November 20 to December 20.

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to authorize the President to accept this invitation.

11. It is necessary that the Board approve the request for capital items at this meeting so that they can be submitted to the State Department of Administration within the next few days. If we are to be consistent with our request made a year ago, we will include:

List of capital
items to be
submitted to
State Dept.
of Adm.

- (1) Request for the library, the animal industries building, barns, and the seed storage building, increasing the amounts requested to reflect the increased costs that have occurred in the building industry within the last year.
- (2) Commonwealth Associates recommend total expenditures in the power plant, including Boiler Number 3, replacement of coal handling equipment, and a new high pressure expansion loop-type steam main connecting the south campus plant with the north campus plant, at a total estimated cost of \$850,000.
- (3) On April 3, 1952, Mr. Renner, Chief of the Fire Bureau, State of Michigan, forwarded to the Governor a 43-page report outlining fire hazard conditions at Michigan State College. Upon direction of this Board, we have had estimates made of the costs involved in eliminating all of these fire hazards and complying with all of Mr. Renner's recommendations. The detailed estimated cost as now available is \$822,660.
- (4) A year ago we included a request for a building for the School of Business and Public Service at an estimated cost of \$3,500,000. This request should now be adjusted upward to reflect the increase in building costs.

SPECIAL MISCELLANEOUS, continued

11. Items to be submitted to State Department of Administration (continued):

- (5) With the growing importance of the School of Education, it is now felt to be essential that this School be provided a separate building at the earliest possible moment, and the preliminary estimates as prepared by Mr. Thurston and Secretary McDonel are estimated to be \$2,000,000.
- (6) The following buildings have been discussed from time to time. With the imminence of the large increase in enrollment, consideration should be given to the advisability of at least listing these needs in the request going to the Governor and the legislature at this time:
- a. A building to house the Division of Conservation and allied activities having to do with the development of natural resources, including the Department of Landscape Architecture.
 - b. An addition to the Music Building.
 - c. A building to house the Department of Fine Arts.
 - d. A Civil Engineering Building.
 - e. A nursery school for the School of Home Economics.
 - f. A building to house some of the scientific research activities of the Agricultural Experiment Station with provisions for carrying these researches into the pilot plant stages.
 - g. A building to house the Department of Journalism and Communication Center.
 - h. A building to house the maintenance departments of the Department of Buildings and Utilities and the Department of Grounds.
 - i. A conservatory type greenhouse structure to be located adjacent to the Botanic Gardens to house certain types of plants not hardy in this area, and particularly to house a collection of economic plants of the world to be used in connection with teaching operations in the School of Agriculture and other departments of the institution.
 - j. The eventual conversion of the present library into a building to house the college museum which will permit its expansion to a major educational service for college students and the general public. It is proposed to include an adequate historical museum of the total development of agriculture, agricultural implements, and artifacts.
 - k. A building to house the teaching departments of the Basic College in permanent quarters.

On motion of Miss Jones, seconded by Mr. Brody, it was voted to instruct the Secretary and Comptroller to prepare the capital equipment requests to the State Department of Administration as outlined above.

On motion of Mr. Mueller, seconded by Mr. Brody it was voted to authorize the President to negotiate with the other presidents of publicly supported colleges and universities in Michigan suggesting that serious consideration be given to the possibility of securing public approval for a state bond issue sufficiently large to provide for the reasonable capital equipment needs of the University of Michigan, the Teachers Colleges, the College of Mines and Michigan State College.

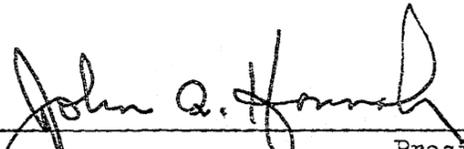
12. Recommendation from Mr. Philip J. May, Treasurer of the State Board of Agriculture, and Mr. Earl H. Cress, President of the Ann Arbor Trust Company, that one (1) share of Standard Oil Company (New Jersey) Common stock held in the Jenison Trust Fund be sold at market value.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to authorize the sale of the above named security at market value, and that Philip J. May, Treasurer, be and is hereby authorized to execute any and all necessary transfers to effectuate and carry out the sale of said security.

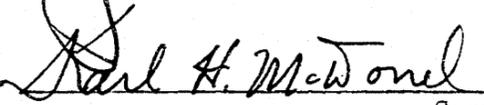
13. The annual meeting of the Association of Governing Boards will be held on September 30, October 1, 2, 3 and 4 at Portland, Oregon.

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to delegate Miss Jones and Mr. Mueller to represent the Board at this meeting.

The meeting adjourned at 5:35 p.m.
The next meeting will be held Thursday, October 16th.



President



Secretary

Capital equipment items to be submitted to State Dept. of Adm.

President authorized to negotiate with other presidents of publicly supported colleges & univ. re: securing pub. approval for state bond issue to provide cap. eq. items.

Approval of sale 1 share St. Oil N.J.

Miss Jones & Mr. Mueller to represent Bd at Gov. Bds. Meeting in Oregon