

MINUTES OF THE MEETING
of the
FINANCE COMMITTEE
September 23, 1965

The Finance Committee convened at Kellogg Center at 7 o'clock for breakfast.

The following members were present: Messrs. Harlan, Huff, Merriman, Nisbet, Smith, Stevens, White; President Hannah, Treasurer May and Secretary Breslin

Absent: Mr. Hartman

1. The President reports that he acted for the Board authorizing the completion of the purchase arrangements for the property described as follows at a total cost of \$8,500. This is within the land area approved for acquisition by the Trustees.

Commencing at the SE corner of the SE $\frac{1}{4}$ of Section 6, T3N, R1W. Alaiedon Township, Ingham County, Michigan, thence N along the E line of Section 6, 759 feet; thence W parallel to S line of Section 6, 231 feet; thence S parallel to the E line of Section 6, 759 feet to the S line of Section 6, thence E along the S line of Section 6, 231 feet to the point of beginning.

Purchase of land from Frederick N. Hicks and Phillis A. Hicks approved

On motion by Mr. Nisbet, seconded by Mr. Harlan, it was voted to approve the above item.

2. The President raised the question as to how the Board would like to conduct its future meetings.

After considerable discussion, it was decided to follow the same format that has been followed in recent months with the Board meeting for dinner on the evening prior to the Trustees' meeting, meeting as a Finance Committee at breakfast, and convening the regular meeting at about 10 a.m.

Same format to be followed for Trustees' meetings

It was agreed that on an experimental basis we should, for the next few meetings, give those at the Press table an opportunity to ask questions of the Trustees and the President following adjournment of the regular meeting.

3. Scudder, Stevens & Clark and Mr. Earl Cress recommend the following investment items:

Investment items

Retirement Fund

<u>Amount</u>	<u>Security</u>	<u>Approx. Price</u>	<u>Principal</u>	<u>Income</u>	<u>Yield</u>
With cash from redemption of					
\$10,000	MSU Student Activities & Stadium 3 $\frac{1}{2}$ -8/15/68 (of \$45,000)				
Sale of:					
\$50,000	Atlantic Refining Convertible 4 $\frac{1}{2}$ s-8/15/87	\$100 118	\$ 10,000 59,000	\$,350 2,250	3.5% 3.8%
			\$ 69,000	\$2,600	3.8%*
Plus new funds, recommend purchasing:					
\$20,000	U. S. Treasury 4s-8/15/70 (holding \$120,000)	100	20,000	800	4.21%
\$47,500	Bethlehem Steel 4 $\frac{1}{2}$ -1990 (holding \$52,500)	98	46,550	2,137	4.6
100,000	Chase Manhattan Bank 4.60s-1990	100	100,000	4,600	4.6
50,000	Southern California Edison Convertible 3 1/8s-8/1/80	103	51,500	1,562	3.0
			\$218,050	\$9,099	4.2%*

Insurance Fund

Recommend purchasing					
\$25,000	Pacific Telephone & Telegraph 4 5/8s-2000	100	25,000	1,156	4.6%
25,000	Bethlehem Steel 4 $\frac{1}{2}$ s-1990	98	24,500	1,125	4.6%
25,000	Chase Manhatta n Bank 4.60s-1990	100	25,000	1,150	4.6%
25,000	General Motors Acceptance Corp. 5s-1980	103	25,750	1,250	4.8%
40,000	U.S. Treasury 4 $\frac{1}{2}$ s-8/15/92-87	100	40,000	1,700	4.27%
			\$140,250	\$6,381	4.5%*

Jenison Fund

With proceeds from sale of:					
\$10,000	Atlantic Refining Convertible 4 $\frac{1}{2}$ -8/15/87	118	\$ 11,800	\$ 450	3.8%
272 shs	Monsanto Company \$1,40	85	23,120	380	1.6%
			\$ 24,920	\$ 830	3.3%*
Recommend purchasing:					
\$10,000	Southern California Edison Convertible 3 1/8s-8/1/80	103	\$ 10,300	\$ 312	3.0%
15,000	Federal Land Bank 4 3/8s-12/20/66	100	15,000	656	4.4
			\$ 25,300	\$ 968	3.8%*

*Current income return

Finance Committee Meeting Items, continued:

3. Recommendations from Scudder, Stevens & Clark, continued:

Consolidated Investment Fund

<u>Amount</u>	<u>Security</u>		<u>Approx. Price</u>	<u>Principal</u>	<u>Income</u>	<u>Yield</u>
Recommend selling:						
521 shs.	Monsanto Company	\$1.40	\$ 85	\$ 44,285	\$ 729	1.6%
plus proceeds from sale of:						
\$10,000	Atlantic Refining Convertible		118	11,800	450	3.8%
	4½-8/15/87			\$56,085	\$1,179	2.1%*
Recommend purchasing:						
\$45,000	Federal Land Bank 4 3/8s-12/20/66		100	\$45,000	\$1,969	4.4%
\$10,000	Southern California Edison Convertible		103	10,300	312	3.0%
	3 1/8s-8/1/80			\$55,300	\$2,281	4.1%*

Albert H. and Sarah A. Case Fund

Recommend selling:						
1500 shs.	Massachusetts Investors Trust		17½	\$26,250	\$ 705	2.7%
	(of 9,545)	\$0.47+				
164 shs.	Monsanto Company	1.40	85	13,940	229	1.6%
				\$40,190	\$ 934	2.3%*
Recommend purchasing:						
\$20,000	Federal Land Bank 4 3/8s-12/20/66		100	\$20,000	\$ 875	4.4%
20,000	U.S. Treasury 3 3/4s-8/15/68		98¼	19,650	750	4.2%
				\$39,650	\$ 1,625	4.1%*

Forest Akers Fund

Recommend selling:						
163 shs.	Monsanto Company	1.40	85	\$13,855	\$ 228	1.6%
Recommend purchasing:						
\$10,000	Federal Land Bank 4 3/8s-12/20/66		100	10,000	438	4.4%

Spartan Fund

Recommend selling:						
82 shs	Monsanto Company	1.40	85	6,970	114	1.6%
Recommend purchasing:						
\$5,000	Federal Land Bank 4 3/8s-12/20/66		100	5,000	219	4.4%

Class of 1915 Fund

Recommend purchasing:						
75 shs.	American Telephone & Tel.	2.00	69	5,175	150	2.9%
up to						
150 shs.	Sterling Drug	.75	35	5,250	112	2.1%
100 shs.	Columbia Broadcasting System	1.20	40	4,000	120	3.0%
75 shs.	Standard Oil of New Jersey	3.00	75	5,625	225	4.0%
				\$20,050	\$ 607	3.0%

On motion by Mr. Huff, seconded by Mr. Merriman, it was voted to approve Item 3.

Investment
items

4. Communication from Mr. May:

On August 27 a letter was received from Scudder, Stevens & Clark advising that Atlantic Refining Company convertible 4½s-8/15/87 had been called for redemption on September 23.

We hold \$70,000 of these bonds which were purchased at approximately 100½. The present market is approximately 118. Scudder, Stevens & Clark recommended that the bonds be sold at market rather than converting to common stock. With Mr. Huff's and Dr. Smith's concurrence, I authorized the sale of the bonds.

On motion by Mr. Huff, seconded by Dr. Smith, it was voted to approve the sale of the above bonds.

Sale of
contract in
Owen Estate

5. Communication from Mr. May:

As you know, we are still in the process of liquidating the Floyd W. Owen contracts.

Originally there were 42 contracts with a value of approximately \$240,000. These contracts have now been liquidated to the point where there are only 7 land contracts with a value of \$26,896. All of the contracts are in good shape except one which is current but which has fixed payments too low to make much progress on reducing the contract.

*Current income return

Finance Committee Meeting Items, continued:

5. Communication from Mr. May re: Owen contracts, continued:

In addition to the contracts, Mr. Owen had an old apartment building on East Jefferson which has been a very unsatisfactory investment. We have had a number of managers and now have a realty firm handling the property. If we were to pay taxes, the return would be almost zero. In view of the deteriorating condition of the neighborhood and the condition of the property, it seems desirable to dispose of this property which has been carried on our books at Mr. Owen's original cost of \$30,000.

Sale of contract in Owen estate

Over the past few years we have encouraged real estate brokers to submit any offers received. We now have an offer for a sale of \$11,500 out of which we would have to pay a \$500 commission. Knowing the condition of this property, it is my recommendation that the Board approve the sale of the property, which is located at 1282 Montclair Avenue, Detroit, for the price of \$11,500.

Appropriation \$2,985 approved Sp Utiliza.

6. A transfer of a classified position in the Space Utilization Office requires an appropriation of \$2,985 which is recommended.

On motion by Mr. Merriman, seconded by Mr. Stevens, it was voted to approve Items 5 and 6.

7. Bids were taken on the Classroom-Office Building to house Mathematics and Foreign Languages on September 16. The compilation of low bids are in excess of the original estimated cost.

Officers to secure add. authorization to cover add. \$350,000

It is recommended that the Trustees approve awarding contracts to the low bidders in today's Trustees' meeting and that the officers of the University be instructed to negotiate with the appropriate state officials in an effort to secure authorization to cover the additional \$350,000 beyond the present authorization.

On motion by Mr. Nisbet, seconded by Mr. Stevens, it was voted to approve the above recommendation

8. Communication from Provost Neville:

As you know, we have been giving much thought to the special salary increase for faculty as approved by the legislature in its last session. It should be pointed out that of the \$900,000 special allocation, \$426,458 has already been allocated. In June all cash increases for professors above \$400 per year, for associate Professors and assistant professors above \$300 per year, and for instructors above \$200 per year came from this special fund of \$900,000.

Discussion of special salary inc. for faculty

Therefore, there is at this time \$473,542 to use for faculty wage adjustments, both cash and fringe benefits. Because this total amount must cover TIAA payments as well as cash increases, we can make adjustments of something less than the full amount. You will remember in July we set aside \$490,000 for special adjustments.

I recommend we make cash adjustments in October to faculty in the amount of approximately \$450,000, leaving approximately \$40,000 for TIAA payments, and according to the following principles:

- 1) Primary emphasis should be given to adjustments for professors and associate professors. We are still low at these ranks and should be able to reach the mid-point of the Big 10.
- 2) An attempt should be made to close the gap for similar ranks among the colleges. There is too great discrepancy between what we pay a professor on the average in the College of Business and either the College of Arts and Letters or the College of Education.
- 3) An attempt should be made to widen the gap between the salary schedules between those on a 12-month appointment and a 10-month appointment. I recommend we think of a differential of approximately 20%; it is considerably less than this now at the professor rank but close to it at the associate and assistant ranks.
- 4) An attempt be made to establish a system of bases for each rank. I am thinking of \$11,500 for professor, \$9,500 for associate Professors, \$7,500 for assistant professors, and \$6,000 for instructors--all on a 10-month basis. There may continue to be a few people beneath these floors, but each will be approved after a conference between the department chairman, the dean, and the provost.

On motion by Mr. Merriman, seconded by Mr. Huff, it was voted to approve this outline in general with the understanding that the specifics of the plan would be presented to the Trustees at the October meeting and the date the salary changes are to become effective will be determined at that time.

9. When the salaries for the current year were established, it was agreed that action on the field staff in the Cooperative Extension Service would be postponed to be acted upon in September with the salary adjustments to be retroactive to July 1, 1965. A detailed schedule of recommendations was presented to the Trustees and will be filed with the material for this meeting.

Approval salary inc. for Extension personnel

After discussion of one or two specific cases of interest to the Board of Trustees, it was moved by Mr. Nisbet, seconded by Mr. Huff, and voted to approve the list as recommended. Mr. White voted "No" on this motion.

Finance Committee Items, continued:

MSU re-accredited by North Central Assoc.

10. The North Central Association of Colleges and Secondary Schools recently decided to review the accreditation of all major universities once every five years. As a part of this program, we were visited some months ago by a committee of scholars. The following letter was received from Norman Burns, Executive Secretary of the North Central Association:

We are pleased to inform you that the Executive Board of the Commission on Colleges and Universities, at its meeting on August 5, voted to continue the accreditation of Michigan State University as a Doctor's degree-granting institution.

Thank you for your fine cooperation in the review of your institution. We shall welcome any comments you may wish to make about the review program.

MSU to deal with single union for classified employees excluding executive and supervisory employees.

11. The last session of the Michigan legislature approved certain amendments to the Hutchinson Act. If this Act is to apply to Michigan State University, it presents a serious problem in that it might result in a requirement that the University deal with possibly as many as 40 different labor unions.

Mr. Carr reported that in his view, contrary to the opinions being expressed by some others, he feels that this new legislation is binding on the University.

During the subsequent discussion, there was a unanimity of agreement that the University should move in a direction that would permit it to deal with a single union for its classified employees, excluding executive and supervisory employees, if that is possible.

On motion by Mr. Huff, seconded by Mr. Nisbet, it was unanimously voted to instruct the officers of the University to proceed to comply with the provisions of the recently enacted revision of the Hutchinson Act; and to authorize the officers to move in the direction of trying to get approval from all necessary agencies toward the end that a single union could represent all classified employees, excluding executive and supervisory employees.

Glenn Allen requests Univ to nominate arch firms for univ proj.

12. Act No. 124 of the last session of the legislature appropriated certain funds for the planning of structures on university campuses and other state institutions. Mr. Glenn Allen, State Controller, has requested that the University nominate the architectural firms that it desires to have used for planning university projects with the contracts covering this work to be negotiated directly by the State Department of Administration or the State Building Division.

This raises a question as to whether or not it could interfere with the degree of control that is necessary if structures are to be designed and constructed to fulfill the needs of the University as desired by the Board of Trustees.

Architects assigned for several bldg.

After considerable discussion, on motion by Mr. Huff, seconded by Dr. Smith, it was voted to instruct the President to respond to Mr. Allen advising him that the Board of Trustees has employed architects to design and plan the Michigan State University projects as follows:

Administration Building	- Ralph Calder Architect and Associates, Detroit
Addition to Library	- Ralph Calder Architect and Associates, Detroit
Social Science Building	- Ralph Calder Architect and Associates, Detroit
Communication Arts Building	- Harley, Ellington, Cowin & Stirton, Inc., Detroit
Oakland Engineering Building	- O'Dell, Hewlett and Luckenbach Associates, Birmingham
Oakland Learning Resources Center	- O'Dell, Hewlett and Luckenbach Associates, Birmingham

It is also directed that the President advise Mr. Allen and the State Building Division of its desire to cooperate fully with those agencies in the development of the planning and the expediting of these projects so that they may be constructed at the earliest possible time but that the Board of Trustees must insist on its right to make all final decisions having to do with the final design, content, and use of all structures, educational programs, etc.

Glenn Allen proposes Univ designate arch. or plan. firm to be employed by Bldg. Div. to develop plans for future development MSU

13. A letter dated August 30 from Mr. Glenn Allen, Controller of the State Department of Administration was distributed in which it is proposed that the University designate an architectural and/or planning firm to be employed by the Building Division to develop plans for the future development of Michigan State University. (A copy of this letter is in the Board records of this meeting).

On motion by Mr. Nisbet, seconded by Mr. Huff, it was voted to instruct the officers of the University to advise Mr. Allen that Director Harold Lautner and our Department of Campus Planning have been engaged for many years in the development of our campus and that forward planning is continuously under study and revision and that we will be glad to make available to Mr. Allen all the results of our studies and planning.

The Board reaffirmed its intention to retain control of university campus planning and development. In order to expedite the planning at Oakland University, the Board authorized Chancellor Varner to create on the Oakland Campus a subdivision of Mr. Lautner's East Lansing planning office to be effective at once. The Board further wishes to make it clear that it is its intention to keep the State Board of Education informed from time to time of our long-range planning for the development of this University, recognizing the responsibility of the State Board of Education to review long-range planning as a part of its role in coordinating the total educational programs of the State.

Approval memo of agreement Forest H. Akers Trust

14. Discussion of a proposed memorandum of agreement to be executed by the Trustees of the Forest H. Akers Trust and this Board of Trustees including a provision that no funds of said trust shall be used except as directed by the Board of Trustees.

On motion by Mr. Huff, seconded by Mr. Harlan, it was voted to approve this agreement as drafted by the University Attorney.

Finance Committee Items, continued:

15. Mr. Huff expressed the opinion that the services rendered by Attorney Carr are of very superior quality and that in his view, it was unreasonable for the University and the Trustees to expect the amount of service that the University Attorney is called upon to perform for the University at the present level of compensation and he therefore moved that Mr. Carr's salary be increased to \$20,000 per year effective at once. Mr. White seconded the motion and it was unanimously voted.
16. The State Highway Department has presented its plans for the Main Street highway extension across University property from Harrison Road to Hagadorn north of and adjacent to the Grand Trunk Railway. These plans are in accordance with the guidelines previously proposed by the Trustees to the State Highway Department.

Salary inc.
approved Lee
Carr to
\$20,000

Highway pre-
sented plans
for Main St
highway exten.

On motion by Mr. Huff, seconded by Mr. Nisbet, it was unanimously voted to approve this general plan with the understanding that a charge will be made for the right-of-way to be occupied by this highway in an amount at least sufficient to cover all costs to which the University may be put as a result of this highway construction.

Charge to be
made for
right-of-way

17. Communication from Mr. May:

On October 1, 1958, \$600,000 was borrowed from the National Bank of Detroit to help finance the Manley Miles Building, which cost a total of \$900,000.

This note matures on October 1, 1965. At present \$195,365 is owed on the note, but we expect to make a payment of \$40,206 prior to October 1, which will leave a balance due of \$155,159.

The National Bank of Detroit has agreed to extend the final payment date to October 1, 1967, and to reduce the interest rate from 3½% to 3% effective October 1, 1965.

I would like to recommend that the Trustees authorize you and me to sign the renewal of the note.

Approval
renewal of
note for
borrowing
of \$600,000
Manly Miles

On motion by Mr. Harlan, seconded by Mr. Huff, it was voted to approve the above recommendation.

18. The Department of Defense is now requiring security clearance for all University trustees or a repeat of the action of May 1959. Following is the resolution:

Resolution
re: security
clearance for
Univ trustees
for Dept
Defense

WHEREAS, it has been brought to the attention of the Board of Trustees of Michigan State University with its principal office and place of business at East Lansing, State of Michigan, that in connection with Facility Security Clearance, the Chairman of the Board and all principal Officers, such as, President, Vice-President, Secretary, Treasurer and others occupying similar positions are required to be cleared by the Department of Defense; and

WHEREAS, other Officers and Directors who are United States Citizens, immigrant aliens, foreign representatives, or foreign nationals, and who shall not require access to classified information in the conduct of the organization's business, are not required to be cleared, provided the Board of Trustees takes such official action and is made a matter of record in the corporate minutes; now, therefore, be it

RESOLVED: That such Officers and Directors, other than those required to be cleared, whose names have been submitted for clearance, shall not require, nor shall have and can be effectively denied, access to all classified information in the possession of the organization, and do not occupy positions that would enable them to affect adversely the organization's policies or practices in the performance of classified contracts for the Department of Defense.

I, the undersigned Secretary of the Board of Trustees of Michigan State University, East Lansing, Michigan, do hereby certify that the above is a true, correct and complete resolution duly adopted at a REGULAR meeting of the Board of Trustees of said institution, duly held on the 23rd day of September, 1965, a quorum being present and acting throughout, and is a matter of record in the minutes of this institution.

WITNESS my hand and the seal of said corporation this 23rd day of September, 1965.

On motion by Mr. Huff, seconded by Mr. Merriman, it was voted to approve the above resolution.

Report on
progress on
re-writing
bylaws and
statutes

19. Mr. Huff reported on the progress being made on re-writing the bylaws and statutes and indicated that a draft would be distributed to the Trustees prior to the October Board meeting.

20. (a) Mr. May reported a gift of 100 shares of stock in the National Tank Company from Mr. Ivan Wright to be added to his trust. It is recommended that the Board authorize the sale of this stock if it seems to be desirable to dispose of it in the near future.

Mr. May author-
ized to sell
100 sh Nat.
Tank Co. if it
seems desirable

On motion by Mr. Nisbet, seconded by Mr. Stevens, it was voted to approve the above recommendation.

- (b) Mr. May requested authorization to convert into cash six shares of GM Class A stock held in the name of Oakland University.

Mr. May author-
ized to convert
into cash 6 sh
GM Class A
stock

On motion by Mr. Harlan, seconded by Mr. Huff, it was voted to approve the above request.

Report progress
on prep budget

Mr. May to file
loan request
H & H Finance
Agy re: dorm
const. at Oak-
land Univ.

Chancellor Var-
ner authorized
to look for 20
members tch
faculty and 10
non-faculty

Arch. employed
for minor ex-
pansion behind
stage house
of Baldwin Pav.

Plans for dorm
to house 400-
600 at Oakland
approved

Student health
service at Oak.
to be planned

Finance Committee Items, continued:

21. Mr. May and Mr. Neville reported on progress of the preparation of the budget request to be submitted to the State Department of Administration after the October Trustees' meeting.
22. Recommendation from Mr. May that he be authorized to file a loan request with the Housing and Home Finance Agency covering the dormitory now under construction at Oakland University in the amount of \$4,000,000. If this is granted, we will still have the problem of arranging a secondary loan for the additional \$450,000 required by this project.

On motion by Mr. Huff, seconded by Mr. Harlan, it was voted to approve the above recommendation.

OAKLAND UNIVERSITY ITEMS

1. Chancellor Varner recommends that he be authorized to begin immediately to search for 20 members of the teaching faculty and 10 non-faculty, administrative-type people to handle the increased enrollment for the fall of 1966, with the assumption that the legislature will provide additional funds for this purpose.

On motion by Mr. White, seconded by Mr. Merriman, it was voted to approve the above recommendation.

2. Chancellor Varner recommends that he be authorized to employ O'Dell, Hewlett, and Luckenbach as architects to begin planning a minor expansion behind the stage house of the Baldwin Pavilion. It is estimated that this project will not cost more than \$30,000. The funds are now available.

On motion by Mr. Nisbet, seconded by Mr. Huff, it was voted to approve the above recommendation.

3. Chancellor Varner recommends that he be authorized to proceed to plan for the construction of an additional dormitory to house 400 to 600 students to be ready for occupancy in the fall of 1967.

On motion by Mr. Stevens, seconded by Mr. Huff, it was voted to approve the above recommendation.

4. Chancellor Varner recommends that he be authorized to begin to plan for a student health service and that he be authorized to employ Denyes Associates of Pontiac as the architects for this project.

On motion by Mr. Huff, seconded by Mr. Merriman, it was voted to approve the above recommendation.

Adjourned.

MINUTES OF THE MEETING of the BOARD OF TRUSTEES September 23, 1965

Present: Mr. Huff, Chairman; Messrs. Harlan, Merriman, Nisbet, Smith, Stevens, White;
President Hannah, Treasurer May and Secretary Breslin

Absent: Mr. Hartman

The meeting was called to order at 10:20 a.m. - President Hannah presiding.

The Minutes of the July meeting were approved.

1. Approval of the Finance Committee Items on the preceding pages.

On motion by Mr. Huff, seconded by Mr. Merriman, it was voted to approve the Finance Committee Items.

2. Mr. Henry L. Caulkins of Detroit instigated discussion several months ago with the President, looking toward the possibility of his giving the Pewabic Pottery to the University. The following communication was distributed to the Trustees:

Dear President Hannah:

As you know, over the past few weeks there have been continuing discussions on my behalf concerning the donation by the Caulkins Foundation to Michigan State University of the entire stock and ownership of the Pewabic Pottery, Inc.

After initial discussions with you I have met with Mr. Warren Huff, Mr. C. Allen Harlan, Provost H. R. Neville, and Vice President Philip May on one occasion and then with Provost, Dean Paul Varg, Mr. Erling Brauner and Mr. Louis Raynor on another.

I have become satisfied that the interest shown in the Pottery and the use to which Michigan State University would put the facility will be in the best interest of the people of the surrounding area, the city and the state.

It is my understanding that were Michigan State to become the owner and operator of the Pottery, it would be continued as a high quality production facility, albeit on a small scale,

Acceptance of
Pewabic Pott-
ery from H.L.
Caulkins

NEW BUSINESS, continuedSPECIAL MISCELLANEOUS, continued

2. Gift of Pewabic Pottery to MSU, continued:

as a continuing exhibition and sales facility for the production of past works of Mrs. Stratton and of others who may become associated with the Pottery in the future, and as a continuing education center in which primary emphasis would be given to teaching ceramics and art to adults of Southeastern Michigan. It is particularly gratifying to me to see the great interest your people give to the continuing education possibilities. I would have no objection to some of the present inventory being removed to East Lansing for the permanent collection of the University or for disposal in any other reasonable manner.

It is further my understanding that should the University at any time in the future choose not to continue the Pottery as a production unit or as a teaching facility, the University may dispose of the property as it sees fit with one exception; that is, the University will not sell or donate either the name or the building to a commercial firm involved in the pottery or ceramics business.

I have mentioned to your colleagues that the Pottery is in debt to me personally for approximately \$7,000. They have assured me this debt will be taken care of in a manner satisfactory to me before any final papers are signed.

If these conditions are agreeable to you and to the Board of Trustees of Michigan State University, on behalf of the Board of Directors of the Pewabic Potteries, Inc., I offer to the University the stock, the land, facility, and inventory of Pewabic Potteries to be effective when your Board of Trustees officially makes the acceptance and transfer papers are signed.

On behalf of the Caulkins Foundation, I want you to know how pleased we all are at the prospect of a continuing program at Pewabic under the auspices of Michigan State University.

Sincerely,

/s/ Henry L. Caulkins

On motion by Dr. Smith, seconded by Mr. Huff, it was voted to accept this gift with sincere gratitude.

3. When Dr. Charles Thornton was employed as Chairman of the Zoology Department, it was agreed that his wife, Mrs. Mary Thornton, would be employed in a National Institutes of Health project being supervised by Dr. Thornton. This employment has been continued. It is now recommended that Mrs. Thornton be continued in her present status through December 31, 1966.

On motion by Dr. Smith, seconded by Mr. Nisbet, it was voted to approve the above recommendation.

PRESIDENT'S REPORTResignations and Terminations

1. Forrest N. Armock, 4-H Agent, Ingham County, August 17, 1965 to become business manager of the Gull Lake Community School, Richland, Michigan.
2. Heront Q. Marcarian, Instructor in Anatomy, August 27, 1965 to accept a position at Creighton University.
3. Pearl Cohen, Librarian, August 25, 1965. Her husband is leaving the City.

Leaves--Other

1. Jean S. Harvey, Librarian, without pay from August 13, 1965 to December 21, 1965 for personal reasons.

Appointments

1. James Leonard Adley, Instructor in Art, at a salary of \$6500 per year on a 10-month basis effective September 1, 1965 to August 31, 1966.
2. Oscar Bock, Instructor in German and Russian, at a salary of \$5500 per year on a 10-month basis effective September 1, 1965 to August 31, 1966.
3. William D. Elliott, Instructor in Music, at a salary of \$7000 per year on a 10-month basis effective September 1, 1965.
4. Robert J. Mertz, Instructor in Communication, at a salary of \$8400 per year on a 12-month basis effective August 1, 1965 to July 31, 1966.
5. Albert D. Talbott, Instructor in Communication, at a salary of \$8900 per year on a 12-month basis effective July 1, 1965 to June 30, 1967.
6. Arthur H. Thomas, Instructor in Counseling, Personnel Services and Educational Psychology at a salary of \$6000 per year on a 10-month basis effective September 1, 1965 to August 31, 1966.

Resignations

Leaves

Appointments

Acceptance of
Pewabic Pottery
from H. L.
Caulkins

PRESIDENT'S REPORT, continuedAppointments, continued

Appointments

7. Robert W. Nordmann, Instructor in Health, Physical Education and Recreation and Freshman Basketball Coach, at a salary of \$7000 per year on a 10-month basis effective September 1, 1965.
8. Robert J. Marsh, Instructor in the Mott Institute for Community Improvement, at a salary of \$9000 per year on a 12-month basis effective August 1, 1965.
9. Thomas Takeshi Tsuji, Instructor in Secondary Education and Curriculum, at a salary of \$8000 per year on a 10-month basis effective September 1, 1965 to August 31, 1966.
10. Eloise Kuntz, Assistant Professor of Biophysics, at a salary of \$12,900 per year on a 12-month basis effective October 1, 1965 to September 30, 1966.
11. William Silvert, Research Associate of Physics and Astronomy, at a salary of \$7600 per year on a 12-month basis effective August 16, 1965 to December 31, 1965.
12. John George Scandalios, Assistant Professor (Res.) in the MSU/AEC Plant Research Laboratory, at a salary of \$11,500 per year on a 12-month basis effective August 1, 1965 to July 31, 1968.
13. Fred A. Racle, Instructor in Natural Science, at a salary of \$7500 per year on a 10-month basis effective September 1, 1965.
14. Robert C. Andringa, Assistant Director of the Honors College, with the rank of Instructor, at a salary of \$8,000 per year on a 12-month basis effective September 1, 1965.
15. Rodney L. Boyes, Assistant Professor of Management at a salary of \$750 for the period July 28, 1965 through September 3, 1965.
16. Alexander Tulinsky, Associate Professor of Chemistry, at a salary of \$2025 for the period July 29, 1965 to September 3, 1965.

Ch ef. date
appt. R.V.
Farace

Add. summer
payments to
Bruce Fossum
and Burt Smith

Ch status
Bruce Fossum
to 10 mo
basis

Title G.R.
MacDonald to
be Prof & Dir
Resc. sal inc.
Wm. J. Hanna
Dr. Tukey's
retire. salary
to be \$3,000

Approval
Personnel
changes

Approval
Alterations &
Improvements

Frank & Stein
arch. reloca-
tion P. Plant
Contract resurf
let to Rieth
Riley Const.

Contract to
Layne Northern
new well
Hort site

Miscellaneous

1. Change in the effective date of the appointment of R. Vincent Farace as Instructor in Communication from September 1, 1965 to August 31, 1966, to August 1, 1965 to August 31, 1966.
2. Approved the following payments to staff members employed on a 12-month basis in Health, Physical Education, and Recreation and/or Intercollegiate Athletics for teaching in the Summer Term and paid from account 11-4641:

Bruce Fossum	\$1,350	J. Burt Smith	\$1,950
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3. Change in status of Bruce Fossum, Assistant Professor of Intercollegiate Athletics and Head Golf Coach, from a 12-month basis at a salary of \$9,300 per year to a 10-month basis at a salary of \$9,300 per year effective September 1, 1965.
4. Correction in the title of Gwendoline R. MacDonald from Professor and Chairman of Nursing to Professor and Director of the School of Nursing, effective as of December 1, 1964.
5. Rescind the salary increase of \$900 for William J. Hanna, Assistant Professor of Political Science and the African Studies Center, who resigned to accept a position elsewhere.
6. Correction in retirement salary for Harold B. Tukey, Professor Emeritus of Horticulture, from \$2,954 to \$3,000 per year, effective as of January 1, 1965.
7. Approved recommendations from the Director of Personnel, as follows:
 - a. Establishment of an Executive Secretary VIII position in The Mott Institute for Community Development, paid from account 71-2009.
 - b. Establishment of a Departmental Secretary V position in Police Administration and Public Safety, paid from account 31-1237.
8. Approved the following alterations and improvements to be charged to account 11-5173:
 - a. For the purchase of special equipment and make the structural changes in Snyder-Phillips Hall that are required for the Justin Morrill College \$40,000
 - b. To provide additional staff space for Geography in the Natural Science Bldg. 9,700
 - c. To provide space in Erickson Hall for The Mott Institute for Community Improve. 13,205
 - d. To provide additional office space in the Student Services Building 2,950
9. Authorized the employment of the firm of Frank and Stein to perform the necessary architectural work in connection with the relocation of the poultry plant.
10. Approved the awarding of a contract to the Rieth Riley Construction Company, the low bidder, for the widening and surfacing of Farm Lane from the Grand Trunk Railroad to Mt. Hope Road and for the installation of a sidewalk on the west side of the road at a cost of \$24,515. The following bids were received:

Rieth Riley Construction Company	\$24,515.00
Spartan Asphalt Paving Company	26,590.90
11. Approved the awarding of a contract to the Layne Northern Company, a single bidder, for the new well at the Horticulture site at a cost of \$7,000.

PRESIDENT'S REPORT, continuedMiscellaneous, continued

12. Approved the awarding of a contract to Barker-Fowler Electric Company, the low bidder, for street and walk lights for Power Plant 65 and the new storage lot at a cost of \$8,581. The following bids were received:

Barker-Fowler Electric Company	\$ 8,581
Hall Electric Company	8,790
Hatzel-Buehler, Inc.	9,212

13. Approved the awarding of a contract to the W. A. Brown Corporation, the low bidder, for the construction of a 6-inch demineralized water piping line from the new Power Plant to Steam Vault No. 180 at a cost of \$19,100. The following bids were received:

W. A. Brown Corporation	\$19,100
Robert Carter Plumbing & Heating	30,500
John E. Green Plumbing & Heating	36,960

14. Approved the awarding of a contract to Hall Electric Company, the low bidder for the installation of a new high-voltage cable on the North Campus at a cost of \$29,325. The following bids were received:

Hall Electric Company	\$29,325
Hatzel & Buehler, Inc.	29,918
Barker-Fowler Electric Company	30,981

15. Approved the awarding of a contract to the W. A. Brown Corporation, the low bidder, for a steam pressure reducing station and piping revisions at the North Campus Power Plant at a cost of \$20,648. The following bids were received:

W. A. Brown Corporation	\$20,648
John E. Green Plumbing & Heating	24,940
Robert Carter Plumbing & Heating	29,160

Gifts and Grants

1. Grant of \$30,200 from the William and Sarah Hinman Foundation of Lansing for the Hinman Scholarship Awards for 1965-66.
2. Grants as follows to be used under the direction of J. W. Goff in the School of Packaging:
 - a. \$3,000 from the Packaging Corporation of America of Grand Rapids for the packaging research project.
 - b. \$4,800 from the National Institute of Diaper Services of New York City for the packaging research project.
 - c. \$2,500 from the Sears Roebuck Foundation of Chicago for a graduate research assistantship.
3. Grant of \$100,000 from The Netherlands Flower Bulb Institute of New York City to be used under the direction of A. A. De Hertogh and R. E. Stinson in Horticulture to improve the quality and reduce the cost of forcing flowers from bulbs and for prolonging the life of the cut flowers.
4. Grants as follows from the Peace Corps of Washington, D.C., to be used under the direction of A. L. Hunter in Continuing Education:
 - a. \$2,721 for travel to Nigeria to visit officials in the Nigerian Ministries of Education and Peace Corps officials relative to the development of the Nigeria Masters in Education program.
 - b. \$13,935 to plan the Nigeria Masters in Education program.
5. Grant of \$31,500 from the National University Extension Association of College Park, Maryland, to be used under the direction of L. A. Doyle in Continuing Education to provide orientation and training of teachers for "Headstart" program of the Office of Economic Opportunity.

On motion by Mr. Nisbet, seconded by Mr. Stevens, it was voted to approve all items in the President's Report.

Contract let to Barker-Fowler for walk & street lights for Power Pl 65

Contract let to Brown Con for demineralized water piping line from p.plant to Steam Vault No. 180

Contract let to Hall Elec. for high-voltage cable North Campus

Contract to Brown Const. for steam pressure reducing station and piping rev. at No Campus P P

Gifts and Grants

NEW BUSINESSResignations and Terminations

Resignations

1. Max E. Austin, Horticulture Agent, East and South Central Michigan, September 30, 1965, to accept a position at Virginia Polytechnic Institute.
2. Ruth B. Beale, Home Economics Agent, Jackson County, September 22, 1965, to accept a position with the Jackson School system.
3. Mildred M. Chapel Binder, Home Economics Agent, Livingston County, September 30, 1965, to accept a teaching position at Eastern Michigan University.
4. Rella M. Bowers, Home Economics Agent, Clare and Gladwin Counties August 31, 1965 to accept a teaching position in the Harrison schools.
5. Carolyn Crowell, Home Economics Agent, Gogebic County, September 30, 1965, to pursue work for a Master's degree.
6. Barbara C. Farran, Home Economics Agent, Monroe County, October 31, 1965 to continue graduate work at Eastern Michigan University.
7. Audrey E. O'Meara, Home Economics Agent, Bay County, August 31, 1965 to accept a position with the YWCA in Saginaw, Michigan.
8. Karen W. VanHine, Home Economics Agent, Wayne County, September 30, 1965. Position has been cancelled due to reorganization.
9. Janet L. B. Voorheis, Home Economics Agent, Wayne County, September 30, 1965 to accept a position at Eastern Michigan University.
10. Ruth M. Montney, 4-H Agent, Oakland County, September 15, 1965 to accept a teaching position in the Clarkston schools.
11. Ida M. Peterson, 4-H Agent, Macomb County, September 30, 1965 to enter graduate school.
12. Marilyn S. Zeigler, 4-H Agent, Gratiot County, September 20, 1965 to do graduate work at the University of Maryland.
13. Kay C. Robinson, 4-H Agent, Kent County, September 18, 1965. Her husband is moving to a new location.
14. Willie Mae Edwards, Librarian, Agricultural Economics, August 31, 1965, to be with her husband in Washington.
15. Dexter D. Fossitt, Research Associate of Biochemistry, September 15, 1965, to accept a position at the University of Michigan.
16. Abba P. Lerner, Professor of Economics, August 31, 1965. This rescinds the salary increase granted July 1, 1965. He accepted a position at the University of California at Berkeley.
17. Walter R. Stellwagen, Associate Professor of Counseling, Personnel Services and Educational Psychology, August 31, 1965 to remain in the Office of Economic Opportunity, Washington, D.C.
18. Hotten A. Elleby, Instructor in Civil Engineering, August 31, 1965 to accept a position at Iowa State University.
19. James F. Bridges, Instructor in Physics and Astronomy, September 15, 1965 to accept a position in Zurich, Switzerland.
20. Ram K. Bansal, Research Associate of Physics and Astronomy, September 3, 1965. His visa has been cancelled by the U. S. Department of State.
21. Krishna Kumar, Research Associate of Physics and Astronomy, July 31, 1965.
22. Harold Weinstock, Assistant Professor of Physics and Astronomy, August 31, 1965. Not reappointed in accordance with tenure regulations.
23. Jarrell A. O'Kelley, Instructor in American Thought and Language, August 31, 1965. He was not reappointed.
24. Cancellation of the appointment of John I. Hendricks, Jr. Instructor in Natural Science September 1, 1965.
25. Francis L. McConkey, Specialist in Instructional Media Center, August 31, 1965, for personal reasons.
26. Donald Leatherman, Librarian, Library, September 24, 1965.

Leaves

Leaves--Sabbatical

1. Fred J. Peabody, Extension Director, northwest district with half pay from October 1, 1965 to March 31, 1966 and from April 1, 1967 to September 30, 1967 and without pay from April 1, 1966 to March 31, 1967 to study for his Ph.D. at MSU.

NEW BUSINESS, continuedLeaves--Sabbatical, continued

2. Richard S. Austin, Agricultural Agent, Mason County, with half pay from October 1, 1965 to July 15, 1966 to study for his M.S. at MSU.
3. Donald J. Walker, 4-H Agent, Clinton County, with half pay from January 1, 1966 to December 31, 1966 to study at MSU.
4. Robert P. Larsen, Professor (Ext., Res.) of Horticulture, with full pay from March 1, 1966 to August 31, 1966 to study in California, Oregon, Washington and British Columbia.
5. Clarence E. Lewis, Professor of Horticulture, with full pay from February 1, 1966 to July 31, 1966 to study and travel in East Lansing and Europe.
6. Erwin P. Bettinghaus, Jr., Associate Professor of Communication, with full pay from March 16, 1966 to September 15, 1966 to study and write in East Lansing.
7. James D. Hoffman, Associate Professor of Elementary and Special Education and Teacher Education, with full pay from April 1, 1966 to September 30, 1966 to study and write in East Lansing.
8. John M. Mason, Professor of Elementary and Special Education and the Science and Mathematics Teaching Center, with full pay from April 1, 1966 to September 30, 1966 to study and travel in the Holy Land, Europe and East Lansing.
9. Terry Triffet, Professor of Metallurgy, Mechanics and Materials Science, with half pay from September 1, 1966 to August 31, 1967 to study and do research at the University of Adelaide.
10. Donald A. Pash, Associate Professor and Program Associate, Television Broadcasting, with full pay from April 16, 1966 to October 15, 1966 to study and travel around the world.

Leaves

Leaves--Health

1. Harvey J. Elliott, Agricultural Agent, St. Joseph County with full pay from July 19, 1965 to September 3, 1965.
2. Agnes Gregarek, Home Economics Agent, Cass County with full pay from August 9, 1965 to September 8, 1965.
3. Jean Leach, Home Economics Agent, Osceola County, with full pay from July 2, 1965 to August 31, 1965.
4. Clemma Lenehan, Home Economics Agent, Arenac County, with full pay from September 11, 1965 to November 10, 1965.
5. Charles C. Sheppard, Associate Professor (Ext.) of Poultry Science, with full pay from August 9, 1965 to September 20, 1965.
6. Carol Husted, Librarian, Library, with full pay from July 12, 1965 to August 20, 1965.

Leaves--Military

1. Anthony J. Dulio, Food Supervisor VIII, Wonders Hall, without pay from August 6, 1965 to June 30, 1966.
2. Emmett Kelly, Food Service Helper IV, Wonders Hall, without pay from August 5, 1965 to June 30, 1966.

Leaves--Other

1. Maurice E. Volland, 4-H Agent, Muskegon, without pay from October 1, 1965 to September 30, 1966 to study at MSU.
2. Rolf A. George, Associate Professor of Philosophy without pay from January 1, 1966 to April 30, 1966 to be Visiting Professor at the University of Waterloo.
3. Francis M. Sim, Specialist, Computer Laboratory and the College of Social Science, without pay from September 16, 1965 to December 31, 1965 to study at MSU.
4. Norman W. Johnson, Instructor in Mathematics, without pay from September 1, 1965 to December 31, 1965 to study for the Ph.D. at MSU.
5. Donald J. Montgomery, Professor of Physics and Astronomy and Engineering Research, without pay from September 1, 1965 to August 31, 1966 to be Research Physicist at the Space Science Laboratory.
6. Esther Seiden, Associate Professor of Statistics, without pay from September 1, 1965 to August 31, 1966 to be Fulbright lecturer at the University of Istanbul.
7. Robert H. Horwitz, Professor of Political Science, without pay from September 1, 1966 to August 31, 1967 to be Visiting Professor at Kenyon College.

NEW BUSINESS, continuedLeaves--Other, continued

8. Carl Goldschmidt, Associate Professor of Continuing Education and Urban Planning and Landscape Architecture, without pay from September 1, 1965 to June 30, 1966 to work on the OCD contract at the University of Tennessee.
9. Chester A. Lawson, Professor (Research) Dean of University College, without pay from September 1, 1965 to August 31, 1966 to work with the National Science Foundation program at the University of California.

Appointments

1. George S. McIntyre, Professor and Associate Director of the Cooperative Extension Service, at a salary of \$20,000 per year on a 12-month basis effective October 1, 1965.
2. Marvin L. Hayenga, Assistant Professor (Res.) of Agricultural Economics, at a salary of \$10,700 per year on a 12-month basis effective October 1, 1965.
3. Ralph Edward Hepp, Assistant Professor (Res., Ext.) of Agricultural Economics at a salary of \$10,500 per year on a 12-month basis effective October 1, 1965.
4. William L. Ruble, Research Associate of Agricultural Economics and Agricultural Experiment Station, at a salary of \$11,500 per year on a 12-month basis effective October 1, 1965 to June 30, 1967.
5. Walter M. Urbain, Professor of Food Science, at a salary of \$12,000 per year on a 12-month basis effective October 1, 1965 to June 30, 1966.
6. Abraham H. Halevy, Research Associate of Horticulture, at a salary of \$7500 per year from September 1, 1965 to September 30, 1965.
7. Charles E. Doell, Visiting Professor of Resource Development, at a salary of \$3500 for the period October 1, 1965 to December 31, 1965.
8. Dau-lin Hsu, Associate Professor of Linguistics and Oriental and African Languages, at a salary of \$10,000 per year on a 10-month basis effective September 1, 1965 to August 31, 1966.
9. Mary Lynn Morse, Instructor in Linguistics and Oriental and African Languages, and African Studies Center, at a salary of \$7200 per year on a 10-month basis effective September 1, 1965 to August 31, 1966.
10. Richard V. Wall, Instructor in Romance Languages and the Justin Morrill College, at a salary of \$6900 per year on a 10-month basis effective September 1, 1965 to August 31, 1966.
11. Leonard E. Zehnder, Instructor in Hotel, Restaurant and Institutional Management, at a salary of \$9500 per year on a 10-month basis effective September 1, 1965 to August 31, 1966.
12. Jerome D. Herniter, Associate Professor of Marketing and Transportation Administration, Computer Laboratory and the Computer Institute for Social Science Research at a salary of \$13,200 per year on a 10-month basis effective September 1, 1965.
13. James Porter Bebermeyer, Instructor in Communication, at a salary of \$6000 per year on a 12-month basis effective August 1, 1965 to October 31, 1965.
14. James Porter Berbermeyer, Instructor in Communication, at a salary of \$9000 per year on a 12-month basis effective November 1, 1965 to June 30, 1968.
15. Frederick C. Fliegel, Associate Professor of Communication, at a salary of \$14,000 per year on a 12-month basis effective October 1, 1965 to December 31, 1967.
16. Gerald D. Hursh, Assistant Professor of Communication, at a salary of \$9000 per year on a 12-month basis effective September 16, 1965 to December 15, 1965.
17. Joseph E. Kivlin, Associate Professor of Communication, at a salary of \$12,500 per year on a 12-month basis effective July 1, 1966 to August 31, 1968.
18. John L. Johnson, Assistant Professor of Elementary and Special Education, at a salary of \$10,500 per year on a 12-month basis effective September 1, 1965.
19. DeLayne Ray Hudspeth, Instructor in the Learning Systems Institute, at a salary of \$8000 per year on a 10-month basis effective September 1, 1965 to August 31, 1966.
20. James H. McGoldrich, Instructor in the Mott Institute for Community Improvement, at a salary of \$9,000 per year on a 12-month basis effective September 1, 1965 to August 31, 1966.
21. Hugh J. Scott, Instructor in the Mott Institute for Community Improvement, at a salary of \$9500 per year on a 12-month basis effective September 1, 1965.
22. Frank R. Bacon, Jr., Associate Professor of Marketing and Transportation Administration, and Assistant to the Dean of Engineering, at a salary of \$17,000 per year on a 12-month basis effective September 1, 1965 to August 31, 1967.

MEW BUSINESS, continuedAppointments, continued

Appointments

23. Nancy Keck Ginnings, Instructor in Home Management and Child Development, at a salary of \$7000 per year on a 10-month basis effective September 1, 1965.
24. Judy Y. Stam, Instructor (Ext.) in Textiles, Clothing and Related Arts, at a salary of \$7100 per year on a 12-month basis effective October 1, 1965 to June 30, 1966.
25. Jules Hirsch, Professor and Chairman of the Department of Medicine, at a salary of \$30,000 per year on a 12-month basis effective June 1, 1966.
26. Thomas P. Brown, Instructor in the Justin Morrill College, at a salary of \$6400 per year on a 10-month basis effective September 1, 1965 to August 31, 1966.
27. Mary R. Josephs, Instructor in the Justin Morrill College, at a salary of \$7300 per year on a 10-month basis effective September 1, 1965 to August 31, 1966.
28. Loretto F. Lescher, Instructor in the Justin Morrill College, at a salary of \$7300 per year on a 10-month basis effective September 1, 1965 to August 31, 1966.
29. Stephen N. Stephenson, Assistant Professor of Botany and Plant Pathology, at a salary of \$8500 per year on a 10-month basis effective September 1, 1965. It is understood that Mr. Stephenson must satisfactorily pass an insurance physical examination before acquiring tenure. He is to have a hernia correction.
30. William E. Bonnice, Assistant Professor of Mathematics, at a salary of \$10,400 per year on a 10-month basis effective September 1, 1965 to August 31, 1966.
31. Krishna M. Das, Assistant Professor of Mathematics, at a salary of \$8700 per year on a 10-month basis effective September 1, 1965 to August 31, 1966.
32. Theodore Guinn, Assistant Professor of Mathematics and Engineering Research, at a salary of \$10,500 per year on a 10-month basis effective September 1, 1965.
33. Jean E. Rubin, Assistant Professor of Mathematics, at a salary of \$8400 per year on a 10-month basis effective September 1, 1965 to August 31, 1966.
34. Richard A. Atneosen, Assistant Professor of Physics and Astronomy, at a salary of \$11,040 per year on a 12-month basis effective October 1, 1965 to September 30, 1968.
35. Billy D. Cook, Assistant Professor (Res.) of Physics and Astronomy, at a salary of \$750 per month on a 12-month basis effective September 1, 1965 to April 30, 1966.
36. John W. Durso, Instructor (Res.) in Physics and Astronomy, at a salary of \$6188 per year on a 12-month basis effective September 1, 1965 to August 31, 1966.
37. George H. MacKenzie, Research Associate of Physics and Astronomy at a salary of \$9600 per year on a 12-month basis effective October 1, 1965 to September 30, 1967.
38. Jacques Rene Raynal, Visiting Professor of Physics and Astronomy at a salary of \$800 per month from August 16, 1965 to January 31, 1966.
39. Neil Richard Yoder, Instructor (Res.) in Physics and Astronomy, at a salary of \$6375 per year on a 12-month basis effective September 1, 1965 to August 31, 1966.
40. Rainer Hertel, Assistant Professor (Res.) in the Plant Research Laboratory, at a salary of \$12,500 per year on a 12-month basis effective June 16, 1966 to June 15, 1969.
41. Jeremy Berman, Instructor in Statistics, at a salary of \$5600 for the period October 1, 1965 to March 31, 1966.
42. Boonserm Weesakul, Associate Professor of Statistics, at a salary of \$7200 for the period January 1, 1966 to August 31, 1966.
43. Marvel June Allard, Research Associate in the Computer Institute of Social Science Research, at a salary of \$10,500 per year on a 12-month basis effective September 1, 1965 to June 30, 1966.
44. Ann Larimore Kolars, Assistant Professor of Geography and the Justin Morrill College at a salary of \$2400 for the period October 1, 1965 to March 31, 1966.
45. Shirley W. Lerner, Visiting Professor of Labor and Industrial Relations, at a salary of \$6,000 for the period January 1, 1966 to March 31, 1966.
46. William T. Savolainen, Lecturer in Labor and Industrial Relations, at a salary of \$9500 per year on a 12-month basis effective September 1, 1965 to August 31, 1966.
47. Martha Gilchrist Andrews, Instructor in Psychology, at a salary of \$3750 per year on a 10-month basis effective September 1, 1965 to August 31, 1966.
48. James L. Phillips, Assistant Professor of Psychology and the Human Learning Research Institute, at a salary of \$8750 per year on a 10-month basis effective September 1, 1965.
- 48a. Francis J. Haddy, Professor and Chairman of the Department of Physiology at a salary of \$26,000 per year on a 12-month basis effective June 1, 1966.

NEW BUSINESS, continued

Appointments

Appointments, continued

49. Nicholas Beleff, Instructor in the Social Science Teaching Institute, at a salary of \$9200 per year on a 10-month basis effective September 1, 1965 to August 31, 1966.
50. William Helder, Instructor in the Social Science Teaching Institute, at a salary of \$9300 per year on a 10-month basis effective September 1, 1965 to August 31, 1966.
51. Roger Niemeyer, Instructor in the Social Science Teaching Institute, at a salary of \$9200 per year on a 10-month basis effective September 1, 1965 to August 31, 1966.
52. Daniel E. O'Keefe, Professor and Director of Social Work, at a salary of \$20,000 per year on a 12-month basis effective December 1, 1965.
53. Patricia A. Travis, Assistant Professor of Natural Science, at a salary of \$7500 per year on a 10-month basis effective September 1, 1965 to August 31, 1966.
54. Richard A. Tjalma, Associate Professor of Veterinary Surgery and Medicine, without salary from October 1, 1965 to June 30, 1966. He is a NCI employee.
55. Foster Rhea Dulles, Visiting Professor and Historian in Research in the Provost's Office, at a salary of \$15,000 per year on a 12-month basis effective September 1, 1965 to August 31, 1966.
56. Stanton W. Todd, Consultant in Continuing Education at a salary of \$8400 per year on a 12-month basis effective September 1, 1965 to August 31, 1966.
57. Erling S. Jorgensen, Associate Professor in the Instructional Media Center and Associate Director of Television and Radio, at a salary of \$16,500 per year on a 12-month basis effective September 16, 1965.
58. Shayla Doctoroff, Librarian, Library, at a salary of \$6300 per year on a 12-month basis effective September 27, 1965.
59. Cassius N. Davison, Assistant Professor of Aerospace Studies without salary from September 1, 1965 to June 30, 1966.
60. Gerald T. Heyboer, Professor of Aerospace Studies without salary from September 1, 1965 to June 30, 1966.
61. Allan M. Jokela, Assistant Professor of Aerospace Studies without salary from September 1, 1965 to June 30, 1966.
62. Raymond G. Lembke, Assistant Professor of Aerospace Studies without salary from September 1, 1965 to June 30, 1966.
63. William H. Murphy, Assistant Professor of Aerospace Studies without salary from September 1, 1965 to June 30, 1966.
64. Edwin J. Scarff, Assistant Professor of Aerospace Studies without salary from September 1, 1965 to June 30, 1966.
65. Robert J. Chant, Assistant Professor of Military Science without salary effective from September 1, 1965 to June 30, 1966.
66. Richard M. Clohecy, Assistant Professor of Military Science without salary effective September 1, 1965 to June 30, 1966.
67. Wendell Phillips Holman, Assistant Professor of Military Science without salary effective from September 1, 1965 to June 30, 1966.
68. Charles F. Kell, Associate Professor of Military Science without salary effective September 1, 1965 to June 30, 1966.
69. Robert G. Platt, Professor of Military Science, without salary effective from September 1, 1965 to June 30, 1966.
70. William R. Stewart, Assistant Professor of Military Science without salary from effective September 1, 1965 to June 30, 1966.
71. Carl E. Liedholm, Assistant Professor of Economics and Adviser in Economics assigned to the Nigeria Program, at a salary of \$11,875 on a 10-month basis effective September 27, 1965.

Transfers

1. James E. Lincoln, from Agricultural Agent, Genesee County to Horticulture Agent, Southeast District, at a salary of \$9000 per year on a 12-month basis effective October 1, 1965.
2. Betty M. Ketchum, from Home Economics Agent, Clinton County, to Program Leader, Family Living Education, at a salary of \$10,000 per year on a 12-month basis effective October 1, 1965.
3. Anne J. Kinsel, from Home Economics Agent, Macomb County to Program Leader Family Living Education, at a salary of \$9,000 per year on a 12-month basis effective September 1, 1965.

NEW BUSINESS, continued

Transfers

Transfers, continued

4. Annette H. Schaeffer, from Home Economics Agent, Ingham County, to Home Economics Rural Manpower Center, at a salary of \$9200 per year on a 12-month basis effective October 1, 1965.
5. John H. Worthington, from 4-H Agent, Oakland County to 4-H Agent, Cass County at a salary of \$7800 per year on a 12-month basis effective September 1, 1965.
6. *Mabel Nemoto, from Assistant Professor of Art to Assistant Professor of Art and the Human Teaching Institute, at the same salary of \$9400 per year on a 10-month basis effective September 1, 1965 to August 31, 1966.
7. *Sergey N. Andretz, from Assistant Professor of German and Russian to Assistant Professor of German and Russian and the Justin Morrill College, at the same salary of \$8800 per year from September 1, 1965 to August 31, 1966.
8. *Philip M. Morris, from Assistant Professor of German and Russian to Assistant Professor of German and Russian and the EDP Program at the same salary from September 1, 1965 to August 31, 1966.
9. *Ann Tukey, from Assistant Professor of Romance Languages to Assistant Professor of Romance Languages and the Justin Morrill College at the same salary of \$9700 per year on a 10-month basis effective September 1, 1965 to December 31, 1965.
10. **James Page, from Associate Professor of Secondary Education and Curriculum and Instructional Media Center at a salary of \$14,500 on a 12-month basis effective September 1, 1965.
11. *Ronald C. Hamelink, from Assistant Professor of Mathematics to Assistant Professor of Mathematics and the Justin Morrill College at the same salary of \$9000 per year on a 10-month basis effective September 1, 1965 to August 31, 1966.
12. *Norman L. Hills, from Assistant Professor of Mathematics to Assistant Professor of Mathematics and Justin Morrill College at a salary of \$10,100 per year on a 10-month basis effective September 1, 1965 to August 31, 1966.
13. *Edward C. Ingraham, from Assistant Professor of Mathematics to Assistant Professor of Mathematics and Justin Morrill College at a salary of \$8700 per year on a 10-month basis from September 1, 1965 to August 31, 1966.
14. *Leroy M. Kelly, from Professor of Mathematics to Professor of Mathematics and the Justin Morrill College at the same salary of \$15,500 per year on a 10-month basis effective September 1, 1965 to August 31, 1966.
15. *Thomas LaRue McCoy, from Assistant Professor of Mathematics to Assistant Professor of Mathematics and Justin Morrill College, at the same salary of \$10,000 per year on a 10-month basis effective September 1, 1965 to August 31, 1966.
16. *Marvin L. Tomber, from Professor of Mathematics to Professor of Mathematics and EDP at the same salary of \$12,600 per year on a 10-month basis from September 1, 1965 to August 31, 1966.
17. *Paul C. Morrison, from Professor of Geography to Professor of Geography and the Social Science Teaching Institute at the same salary of \$14,000 per year on a 10-month basis effective September 1, 1965.
18. *Frank A. Pinner from Professor of Political Science to Professor of Political Science and the Social Science Teaching Institute at the same salary of \$12,400 per year on a 10-month basis effective September 1, 1965 to August 31, 1966.
19. Harold J. Spaeth, from Associate Professor of Political Science to Associate Professor of Political Science and the Justin Morrill College at the same salary of \$11,900 per year on a 10-month basis effective September 1, 1965 to December 31, 1965.
20. *Joseph J. Lee, from Assistant Professor of American Thought and Language to Assistant Professor of American Thought and Language and Humanities at the same salary of \$9700 per year on a 10-month basis effective September 1, 1965 to August 31, 1966.
21. Charles Hirschfeld, from Professor of Humanities to Professor of Humanities and Justin Morrill College, at the same salary of \$14,300 per year on a 10-month basis effective September 1, 1965.
22. Clarence L. Schloemer, from Professor of Natural Science to Professor in the Science and Mathematics Teaching Center at the same salary of \$14,400 per year on a 10-month basis effective September 1, 1965.
23. Julius R. Hoffman, from Associate Professor of Entomology and Natural Science, to Associate Professor of Entomology and Natural Science and Assistant to the Dean of College of Natural Science at a salary of \$10,000 per year on a 10-month basis effective September 1, 1965.
24. Thomas W. Jenkins, from Associate Professor of Anatomy in Veterinary Medicine to Associate Professor of Anatomy in Human Medicine at the same salary of \$13,000 per year on a 12-month basis effective July 1, 1965.

*Dual assignment on temporary basis.

**Transferred to Assoc. Prof. Teacher Educ and Instructional Media Center

NEW BUSINESS, continuedTransfers, continued

Transfers

25. Joseph J. Marks, from Assistant Agricultural Editor AP-V, Information Services, to Agricultural Experiment Station Information Editor AP-VI, Information Services to Agricultural Experiment Station Information Editor AP-VI, Information Services at a salary of \$11,200 per year on a 12-month basis effective October 1, 1965.
26. Richard Strauss, Senior TV Engineer XI, Television Broadcasting to Assistant Technical Supervisor AP-III Television Broadcasting at a salary of \$7860 per year on a 12-month basis effective August 1, 1965.
27. Robert R. Fedore, from Associate Admissions Director AP-VII of Admissions and Scholarships to Assistant to the Vice President of Student Affairs AP-VIII at the same salary of \$11,000 per year on a 12-month basis effective September 10, 1965.
28. Thomas A. Rand from Assistant Director AP-III of Placement to Assistant Director AP-V of Alumni Relations and the MSU Development Fund at a salary of \$8900 per year on a 12-month basis effective September 13, 1965.
29. Beverly Belson, from Head Resident Adviser, Student Affairs, on a 10-month basis to Assistant Director of Residence Halls AP-III at a salary of \$8,000 per year on a 12-month basis effective September 1, 1965.
30. Richard Erdmann, from Food Supervisor VIII Akers Hall, to Food Service Manager AP-I McDonel Hall, at a salary of \$7200 per year on a 12-month basis effective September 1, 1965.
31. Anita Mason, from Senior Food Supervisor IX Campbell Hall to Food Service Manager AP-I Snyder-Phillips Hall, at a salary of \$7200 per year on a 12-month basis effective September 1, 1965.

Salary
increasesSalary Changes

1. Increase in salary for Yvonne Waskin, Instructor in Elementary and Special Education to \$4500 per year on a 10-month basis effective September 1, 1965 to August 31, 1966.
2. Increase in salary for Gerald L. Laatsch, Data Processing Supervisor AP-I Computer Laboratory to \$7200 per year effective July 1, 1965.
3. Increase in salary for Eleanore Kovich, Staff Physician AP-X, Health Center to \$15,000 per year on a 12-month basis effective October 1, 1965.

On motion by Mr. Merriman, seconded by Mr. Stevens, it was voted to approve the Resignations, Leaves, Appointments, Transfers and Salary Changes.

Ch dates lve
Nathan TolbertMiscellaneous

1. Change in dates of leave of absence for Nathan E. Tolbert, Professor of Biochemistry, to October 1, 1965 to September 30, 1966.
2. Change in status of Wallace Sue, Instructor in German and Russian, from a temporary appointment to a regular appointment subject to tenure rules, effective September 1, 1965.
3. Change in terms of appointment of Rachel R. Van Meter, Assistant Professor of Linguistics and Oriental and African Languages, from a one-year appointment to an appointment for three years from September 1, 1965 to August 31, 1968.
4. Change in date of appointment of Laurence C. Louppe, Assistant Professor of Romance Languages, to September 1, 1966 to August 31, 1969.
5. W. Paul Strassmann, Professor of Economics, has been granted leave of absence with half pay from September 1, 1965 to August 31, 1966. It is now recommended that he also receive half pay from Economic and Agricultural Development Center funds, account 71-1829.
6. Designation of J. Colby Lewis as Professor of Television and Radio and Coordinator of Television Broadcasting with a change in salary from \$15,300 on a 10-month basis to \$19,125 on a 12-month basis, effective September 1, 1965, and paid 80% from 11-1901 and 20% from 11-4651.
7. Payment of \$6000 to Floyd W. Reeves, Professor Emeritus of Education, in addition to retirement salary, effective from January 1 to June 30, 1966. Dr. Reeves will teach in the School for Advanced Studies in Education.
8. Change in title for Laura C. Trout from Assistant Professor to Instructor in Engineering with a salary change from \$10,000 per year to \$8,750 per year on a 12-month basis, effective from September 1, 1965 to August 31, 1966. Due to illness, Mrs. Trout has not completed her graduate work.
9. Change in status of William A. Bradley from Professor and Acting Chairman to Professor of Metallurgy, Mechanics, and Materials Science, effective September 1, 1965.
10. Designation of George E. Mase as Professor and Acting Chairman of Metallurgy, Mechanics and Materials Science, effective September 1, 1965, to August 31, 1966.

Ch status
Wallace SueCh terms appt
R. VanMeterCh date appt
L.C. LouppeW.P. Strassman
to receive ½
pay (add) while
on lveCh status
JC Lewis &
ch to 12 moPayment of
\$6000 F.W.
ReevesCh title
Laura C. Trout
to Inst EngrCh status
Wm Bradley to
Prof. MM MSGeo Mase
Act Chrm MM
MS

NEW BUSINESS, continuedMiscellaneous, continued

11. Appointment of Donald J. Montgomery, Professor of Physics and Astronomy and Engineering Research, as Professor of Physics and Astronomy and Professor and Chairman of the Department of Metallurgy, Mechanics and Materials Science with a salary change from \$18,800 on a 10-month basis to \$22,500 on a 12-month basis, effective September 1, 1966, paid 100% from 11-2781.
D.J. Montgomery
Chrm MM MS
12. Change in status of Rachelle Schemmel, Instructor in Foods and Nutrition, from full time at a salary of \$7,800 per year to 60% time at a salary of \$4,800 per year, effective from September 1, 1965, to August 31, 1966, and paid 60% from 71-1165 and 40% from 11-2841.
Ch status
Rachelle
Schemmel
13. Change in the effective date of the appointment of Peter Coleman Wolk as Assistant Professor of Botany and Plant Pathology and the Plant Research Laboratory to September 15, 1965, to August 31, 1968.
Ch effec date
appt Peter
C. Wolk
14. Change in title of Charles T. Schmidt, Jr., from Assistant Professor to Lecturer in the School of Labor and Industrial Relations, effective July 1, 1965.
Ch title
Chas Schmidt
15. Change Jeanne Gullahorn, Assistant Professor of Psychology and Human Learning Research Institute, from no pay to a salary of \$8,900 on a 10-month basis, effective from September 1, 1965, to August 31, 1966, paid from 71-1658.
Ch J.Gullahorn
to \$8,900
10 mo basis
16. Change John Useem at his request from Professor and Chairman to Professor of Sociology and change to a 10-month basis at the same salary of \$22,000 per year, effective September 1, 1965.
Ch J Useem
to Prof Soc
only
17. Appointment of William H. Form, Professor (Research), as Chairman of Sociology with a change in salary from \$19,100 on a 10-month basis, to \$22,500 per year on a 12-month basis, effective September 1, 1965, paid 59% from 11-3741, 27% from 11-4651, and 14% from 11-3705.
Wm. Form
Head Soc.
18. Change Gordon J. Aldridge at his request from Professor and Director to Professor of Social Work with a change in salary from \$19,800 per year on a 12-month basis to \$18,600 per year on a 10-month basis, effective January 1, 1966.
Ch Gordon
Aldridge to
Prof. Social
work only
19. Change in status of Richard D. Duke, Associate Professor of Urban Planning and Landscape Architecture, from full time at a salary of \$15,400 per year to half time at a salary of \$7,700 per year, effective from September 1, 1965 to August 31, 1966, and paid 100% from 11-5611. Dr. Duke will continue to work half time for the Institute of Science and Technology of the University of Michigan.
Ch status
Richard Duke
20. Change in status of Nora L. Landmark, Professor of American Thought and Language, from a salary of \$15,000 per year on a 12-month basis to \$12,000 per year on a 10-month basis, effective September 1, 1965.
Ch status N.
Landmark to
10 mo basis
21. Change in status of A. L. Thurman, Jr., Professor of American Thought and Language, from a salary of \$11,900 per year on a 10-month basis to \$15,000 per year on a 12-month basis, effective September 1, 1965.
Ch status
A. L. Thurman
22. Change in dates of leave of absence for Charles Hirschfeld, Professor of Humanities, to January 1 to June 30, 1967, with half pay.
Ch dates lve
ChasHirschfeld
23. Change in status of Jack R. Hoffert from Research Associate to Assistant Professor of Physiology and change from a temporary appointment to a regular appointment subject to tenure rules, effective September 1, 1965.
Ch status
J.R. Hoffert
24. Change Duane L. Gibson to Assistant Director of Continuing Education and Professor of Sociology, effective October 1, 1965, paid 90% from 11-5611 and 10% from 11-3741. Dr. Gibson has also been Assistant Director of the Cooperative Extension Service.
Ch status
D.L. Gibson
25. Change John Barson to Associate Professor of Administration and Higher Education and Coordinator in the Office of the Provost, effective September 1, 1965, paid 50% from 11-2081 40% from 71-2057, and 10% from 11-4361.
Ch John
Barson to Educ
and Office of
Provost
26. Designation of William W. Kelly as Assistant Professor and Associate Director of the Honors College, effective September 1, 1965.
W.W.Kelly
Assoc Dir
Honors College
27. Claude A. Welch, Associate Director of the Honors College, has previously been changed from a 12-month to a 10-month basis, but his salary was not adjusted. It is now recommended that his salary be changed from \$15,625 per year on a 12-month basis to \$12,500 per year on a 10-month basis, effective September 1, 1965.
Sal C.A.Welch
adjusted
28. Change in the effective date of the appointment of Judith H. Constantinides as Librarian in the Library from September 16, 1965, to October 1, 1965.
Ch effec date
appt Judith
Constantinides
29. Designation of Norman Abeles as Associate Professor of Psychology and Assistant Director of the Counseling Center with a salary change from \$11,300 to \$11,900 per year, effective September 1, 1965, paid from 11-1231.
Norman Abeles
Assoc.Prof.
Psych and Asst
Dir C C
30. Designation of William J. Mueller as Associate Professor and Assistant Director of the Counseling Center, effective September 1, 1965.
Wm. Mueller
Assoc.Prof.
& Asst Dir C C
31. Change Eugene A. Jacobson from Assistant Dean to Associate Dean of International Programs, effective September 1, 1965. He will retain his title of Professor of Psychology.
E.A.Jacobson
Assoc.Dean
Int Prog

NEW BUSINESS, continuedMiscellaneous, continued

Ch title W.B.
Lashbrook
Ch title R.C.
Dubes

Ch date assign
Turkey proj
K. Louhi

Harold Foster
to Ryukyus
Proj.

A.T. Cordray
1 yr's con-
sultantship

Retirement
Ruth McIlnay
TIAA only

Report of
death Jas. J.
Brennan

Report of
death Henry
Harris

Report of
death of
Gaylord Foote

Report of
death of John
Devlin

Approval
recommenda-
tions Dir.
Personnel

32. The following promotions are recommended, effective September 1, 1965:

- a. W.. Bradshaw Lashbrook, from Instructor to Assistant Professor of Speech and EDP
- b. Richard C. Dubes, from Assistant Professor to Associate Professor of Electrical Engineering.

33. Change in dates of assignment of Associate Dean Kullervo Louhi to the Turkey Project to August 1, 1965, to July 31, 1966.

34. Assignment of Harold J. Foster, retired Associate Professor (Extension) in the Cooperative Extension Service, to the Ryukyus Project at a salary of \$15,620 per year, effective from October 1, 1965, to September 30, 1966, paid from 71-2020. During this period his retirement pay will be discontinued.

35. Recommendation that A. T. Cordray, Associate Professor of American Thought and Language, be granted a year's consultantship with full pay from July 1, 1965 to June 30, 1966. His retirement becomes effective July 1, 1966.

36. Recommendation from the Retirement Committee for the retirement of Ruth Alice McIlnay, Isabella County Home Economics Agent, on TIAA only, effective October 16, 1965. Miss McIlnay was born November 25, 1909, and has been employed by the University since September 1, 1951.

On motion by Mr. Nisbet, seconded by Mr. Harlan it was voted to approve Miscellaneous Items 1 through 36.

37. Report of the death of James J. Brennan, Professor of Police Administration and Public Safety, on September 8, 1965. Dr. Brennan was born on November 1, 1906, and has been employed by the University since September 1, 1954.

It is recommended that his widow receive his salary for a period of one year beyond the date of death, or until September 8, 1966.

38. Report of the death of Henry B. Harris, Professor of Music, on July 30, 1965. Professor Harris was born on July 29, 1911, and had been employed by the University since September 1, 1954.

It is recommended that his widow continue to receive his salary for one year beyond the date of death, or until July 30, 1966.

39. Report of the death of Gaylord W. Foote, an employee of the Department of Public Safety, on September 11, 1965. Mr. Foote was born on March 9, 1916, and had been employed by the University since January 5, 1948.

It is recommended that his widow continue to receive his salary for one year beyond the date of death, or until September 11, 1966.

On motion by Mr. Nisbet, seconded by Mr. Harlan, it was voted to approve the recommendations in items 37, 38 and 39.

40. Report of the death of John Edward Devlin, retired watchman in Public Safety, on July 19, 1965. Mr. Devlin was born on October 8, 1877, was employed by the University on January 10, 1933 and was retired on July 1, 1943.

41. Recommendations from the Director of Personnel as follows:

- 1) Reclassify a Clerk-Stenographer III to a Senior Clerk-Stenographer V position in Crop Science, paid 25% from 31-3704, 25% from 31-3702, and 50% from 71-5000.
- 2) Change a Clerk-Stenographer III position in English from half time to full time.
- 3) Establish a Clerk-Stenographer III position in the English Language Center, paid from 21-3078.
- 4) Establish a Clerk-Stenographer III position in the Office of the Dean of the Graduate School of Business, paid from 21-3011.
- 5) Establish an Editorial Assistant VII position in Engineering Research.
- 6) Change a Clerk-Typist II position in Physics and Astronomy from half time to full time, paid 50% from 11-3691 and 50% from 11-3685.
- 7) Establish a Clerk-Stenographer III position in Zoology.
- 8) Establish a Clerk-Stenographer III position in Sociology.
- 9) Reclassify the following positions in Evaluation Services.
 - a. 2 Clerk I to Scoring Machine Operator IV positions
 - b. Clerk I to a Clerk-Typist II position
 - c. Principal Clerk VI to Scoring Machine Supervisor VII position.
 - d. Principal Clerk VI to an Office Assistant VIII position.
- 10) Establish a Dental Technician VIII position in Anatomy, paid from 71-1167.
- 11) Change a Clerk-Stenographer III position in Veterinary Surgery and Medicine from half time to full time, paid 60% from 71-2075 and 40% from 71-1173.
- 12) Establish a Senior Medical Technologist VIII position in Veterinary Surgery and Medicine, paid from 71-2075.
- 13) Reclassify a Departmental Secretary V to a Senior Departmental Secretary VII position in Campus Planning and Maintenance.

Miscellaneous, continued

41. Recommendations from Director of Personnel, continued:

- 14) Establish a Foreign Student Counselor AP-I position in International Programs.
- 15) Reclassify an Assistant Agricultural Editor AP-V to an Agricultural Experiment Station Information Editor AP-VI position in Information Services paid from 71-6000.
- 16) Reclassify a Clerk-Typist II to a Desk Clerk VII position in Public Safety.
- 17) Establish a Conference Consultant AP-I position in Continuing Education.
- 18) Reclassify a Radio Engineer IX to a Production-Operator (Radio) AP-I position in Radio Broadcasting.
- 19) Establish a Departmental Secretary V for the Educational Development Program paid from 71-2687
- 20) Establish a Clerk-Typist II position in the Honors College.
- 21) Establish a Departmental Secretary V position in the Office of the Provost, 11-4561.
- 22) Reclassify a Principal Clerk VI to an Office Assistant VIII position in the Provost's Office.
- 23) Establish a Senior Clerk IV position in the Provost's Office.
- 24) Establish an Administrative Assistant AP-I position in Research Development.
- 25) Establish a Senior Clerk IV position in the Secretary's Office, paid from 11-2031
- 26) For the Business Office:
 - a. Reclassify 3 Principal Clerk VI to an Office Assistant VII position
 - b. Reclassify an Office Assistant (Dairy Plant) VII to an Office Assistant (Dairy Plant) VIII position
 - c. Reclassify a Departmental Secretary V to a Senior Departmental Secretary VII position
 - d. Reclassify a Principal Clerk VI to a senior Departmental Secretary VII position
 - e. Establish an Accounting Clerk III position
 - f. Reclassify a Principal Clerk VI to a Senior Departmental Secretary VII position
 - g. Establish an Accountant AP-I position, paid from 21-2806.
- 27) For Dormitories and Food Services:
 - a. Establish an Executive Secretary VIII position in the Office of the Manager of Residence Halls, paid from 21-2850
 - b. Establish a Senior Accounting Clerk V position in Owen Hall, paid from 21-2824
 - c. Establish a Food Supervisor VIII position in Owen Cafeteria, paid from 21-2825
- 28) For the Office of Student Affairs:
 - a. Reclassify a Clerk-Stenographer III to a Senior Departmental Secretary VII position in Residence Hall Programs.
 - b. Reclassify a Senior Clerk-Stenographer V to a Senior Departmental Secretary VII position in Activities and Organizations.
 - c. Transfer a Board appointment position to an Assistant to the Vice President for Student Affairs AP-VIII position.

Approval
recommenda-
tions Dir.
Personnel

42. Approval of the payment of an additional \$31,966 to staff members for teaching in the summer term.

Approval
summer school
Payroll

43. The following alterations and improvements are recommended:

- 1) Install separate heating a cooling system in Rooms 45 and 46, Chemistry Building, and install ventilation in Room 60 for the magnet power supply at an estimated cost of \$2,600, to be charged to Chemistry Department account 11-3653.
- 2) Alterations to the Olin Health Center to provide space for three additional physicians at an estimated cost of \$3,550, paid from Alterations and Improvements, account 11-5173.

Approval
alterations
and improve-
ments

44. Communication from Mr. May:

On September 1, advice was received from Welsh, Welsh, Holmstron & Hyzer of the death on August 25 of Burt A. Peterson of Rockford, Illinois.

Under the terms of the agreement entered into in December of 1959, assets as of June 30, 1965, amounting to \$26,107.71 will become available for a student loan fund.

It is recommended that the Trustees act formally to establish the Burt A. Peterson Loan Fund. In accordance with Mr. Peterson's wishes, the following conditions should govern loans made from this account:

- 1) The student shall have demonstrated ability to perform satisfactory college work and have evidenced an interest in engineering or science.
- 2) There shall be no charge for interest while the student is enrolled in college. After graduation or withdrawal from school, the interest rate will be 4%.
- 3) All loans are to mature within three years after the student leaves the University.

Burt A.
Peterson
Loan Fund
set up

On motion by Dr. Smith, seconded by Mr. Merriman, it was voted to approve Items 41, 42, 43 and 44.

45. On August 23 the following bids were received for four site improvement projects: Wilson Storage Lot, Power Plant, Hagadorn Storage Lot, and Power Plant Service Road. The bids were as follows:

Rieth-Riley Construction Company	\$101,210.75
Spartan Asphalt Paving Company	104,843.90

Contracts
awarded for
site improve-
ment projects

It is recommended that the Board approve the awarding of the contract to the low bidder, Rieth-Riley Construction Company, in the amount of \$101,210.75.

On motion by Mr. Nisbet, seconded by Mr. Huff, it was voted to award the above contract to the low bidder, Rieth-Riley Construction Company.

NEW BUSINESS, continuedMiscellaneous, continued

Contract
awarded for
228 unit
Married Stu-
dent Apt.
project

46. Bids were received on September 2 for the 228-unit Married Student Apartment project as follows:

<u>General Trades</u>	
Granger Construction	\$1,557,800
Miller-Davis	1,686,000
Clark Construction	1,698,231
Christman Company	1,783,400

<u>Electrical Trades</u>	
Central Electric	172,700
Hatzel & Buehler	175,281
Hall Electric	176,504
Barker-Fowler	177,588
Fox Electric	178,120

<u>Mechanical Trades</u>	
Spitzley	515,100
Shaw-Winkler	649,328
Green	864,000

The suggested project budget is as follows:

Construction	\$2,245,600
Architect	50,000
Site	24,500
Furniture and Equipment	195,000
Inspection-Engineering	22,400
Bonds	20,000
Contingency	42,500
	<u>\$2,600,000</u>

It is recommended that the Trustees authorize awarding contracts to the low bidders as follows:

Granger Construction	\$1,557,800
Spitzley Corporation	515,100
Central Electric	172,700
	<u>\$2,245,600</u>

On motion by Mr. Merriman, seconded by Mr. Stevens, it was voted to approve awarding the contracts to the low bidders and to authorize Mr. May to arrange for the Financing.
Mr. Harlan abstained from voting on this item.

Contracts
awarded for
Horticulture
Res. Ctr.

47. Bids were opened on September 9 for the Horticulture Research Center, project as follows:

<u>General</u>	
Haussman Construction Company	\$ 98,800
Foster, Schermerhorn & Barnes	99,036
Hanel-Vance Construction Company	102,100
Clark Construction	102,619
Britsch Construction	105,555

<u>Mechanical</u>	
United Piping	47,203
M. E. Cole	52,840
Shaw-Winkler	56,200
Spitzley	56,500

<u>Electrical</u>	
Central Electric	16,800
Fox Electric	16,859
Hatzel & Buehler	18,486
Superior Electric	21,500

The low bids total \$162,803.

It is recommended that the Board approve awarding contracts as follows:

Haussman Construction			
Base Bid	\$98,800		
Separate Contracts	<u>-1,000</u>	\$97,800	
Omit interior painting of Building 2	600		\$97,200
Central Electric			
Base Bid			16,800
United Piping			
Base Bid			<u>47,203</u>
			\$161,203

continued - -

NEW BUSINESS, continuedMiscellaneous, continued

47. Bids Horticulture Research Center project, continued:

Funds are available for this project, and Dr. Carew has indicated that if these contracts are awarded for the above amounts he will be able to complete the total horticulture farm relocation project within the funds available.

On motion by Mr. Huff, seconded by Dr. Smith, it was voted to approve awarding the contracts to the low bidders.

Mr. Harlan abstained from voting on this motion.

48. Bids were taken on the Classroom-Office Building to house Mathematics and Foreign Languages on September 16, as follows:

<u>Building Work</u>	<u>Base Bid</u>	<u>Foundation (included)</u>	<u>Alt. 1 Basement</u>	<u>Alt. 2 Elevator</u>
Miller-Davis Company	\$2,722,000	\$55,248	-\$59,000	+\$ 350
Spence Brothers	2,927,000		- 75,000	+ 600
The Christman Company	2,965,000	77,000	- 37,000	+ 700
Granger Construction Company	2,970,000		- 30,000	+ 1,500
<u>Mechanical Work</u>				
Robert Carter Corporation	1,134,400		- 21,600	
John E. Green Company	1,138,000		- 20,000	
Shaw-Winkler	1,140,400		- 20,300	
Lorne Plbg. & Htg. Company	1,142,000		- 21,500	
Eames & Brown	1,148,200		- 24,500	
<u>Electrical Work</u>				
Hall Electric Company	532,800		- 600	
Hatzel & Buehler, Inc	552,310		- 821	
Lansing Electric Motors	558,643		- 600	
<u>Elevators</u>				
Westinghouse Electric Corporation	89,553		- 1,452	- 27,806
Haughton Elevator Company	93,764		- 810	- 28,075
Otis Elevator Company	99,710		- 2,000	- 32,500
<u>Language Laboratory Equipment</u>				
Dage-Bell	189,400			
Rheem-Califone-Roberts Electronics	191,081			
Instructomatic, Inc.	236,595.50			

It is recommended that the Board authorize contracts to the low bidders, as follows:

Miller-Davis Company	\$2,722,000
Robert Carter Corporation	1,134,400
Hall Electric Company	532,800
Westinghouse Electric Corporation	89,553

On motion by Mr. Nisbet, seconded by Mr. Merriman, it was voted to award the contracts to the low bidders with the exception of the contract for the Language Laboratory Equipment which is held out temporarily pending additional funds.

49. Workmen's Compensation Report for the 6-month period ending June 30, 1965:

Amount paid as accident time	\$ 4,867.06
Amount paid as compensation time	19,387.63
Health Center charges	4,561.50
Off-Campus Medical Service	3,918.30

50. Bids were taken on September 21 for the foundation for the Kedzie Classroom-Office Addition, as follows:

Miller-Davis Company	\$ 97,400
Clark Construction Company	99,975
Granger Construction Company	100,000
Granger Brothers, Inc.	107,779
The Christman Company	111,717

It is recommended that the Trustees approve the award of a contract to the low bidder, the Miller-Davis Company, in the amount of \$97,400.

On motion by Dr. Smith, seconded by Mr. Huff, it was voted to approve awarding the above contract to Miller-Davis Company

51. The legislature approved \$50,000 to the Cooperative Extension Service for the creation of a Rural Manpower Center. It is recommended that a Rural Manpower Center be established in the Cooperative Extension Service effective at once with Dr. Daniel W. Sturt of the Department of Agricultural Economics as its Director.

On motion by Mr. Nisbet, seconded by Mr. Huff, it was voted to approve the above recommendation.

Contracts
awarded for
Hort Res
Proj.

Contracts
awarded
Classroom-
Office Bldg.
except for
Lang Lab
equipment

Contracts
awarded for
found. for
Kedzie Class-
room Office
Addition

Approval
creation of
Rural Manpower
Center

NEW BUSINESS, continuedMiscellaneous, continued:

Approval
titles for
Cooperative
Extension
Service

52. The following changes in titles are recommended by Dean Cowden and the Cooperative Extension Service to become effective October 1, 1965:

<u>Present Title</u>	<u>New Title</u>
County Extension Agent, Home Economics	Extension Home Economist
County Extension Agent, 4-H Club Work	Extension 4-H Youth Agent
County Extension Agent, Agriculture	Extension Agricultural Agent
County Extension Agent, Dairy	Extension Agricultural Agent
County Extension Agent, Dairy	Extension Agricultural Agent
County Extension Director	County Extension Agricultural Agent, or County Extension Natural Resource Agent
District Extension Agent, Horticulture	District Extension Horticultural Agent
District Extension Agent, Marketing	District Extension Marketing Agent
District Extension Agent, Consumer Marketing Information	District Extension Consumer Marketing Information Agent
District Extension Agent, Farm Management	District Extension Farm Management Agent
District Extension Agent, Pesticides	District Extension Pesticide Agent
District Extension Agent, Community Resource Development	District Natural Resource Agent

On motion by Mr. Stevens, seconded by Mr. Merriman, it was voted to approve the above title changes in the Cooperative Extension Service.

Gifts and Grants

Gifts and
Grants

1. Gift of a Coldspot refrigerator valued at \$100 from William O. Carver of Okemos to be used in Agricultural Engineering for storing drafting materials.
2. Gift of a Trailing Plow valued at \$900 from the J. I. Case Company of Lansing to be used in Agricultural Engineering for teaching purposes.
3. Gift of a Trailing Plow valued at \$900 from Massey-Ferguson, Inc., of Lansing to be used in Agricultural Engineering for teaching purposes.
4. Gift of a plastic heat-sealing machine valued at \$225 and a foil-board closure machine valued at \$575 from EKKO Containers, Inc. of Wheeling, Illinois, to be used in the School of Packaging for education and research.
5. Gift of 38 hens suspected of having "fatty" liver sundrom and 50 pounds of Farm Bureau Formula Feed valued at \$72 from James Pickard of Petersburg to be used in Poultry Science for research on "fatty" liver syndrome.
6. Gift of 12 volumes of the original edition of a book by antoni Careme and other works in French valued at \$1,200 from Paul A. Spitler of New York City for the rare book collection of the School of Hotel, Restaurant, and Institutional Management.
7. Gift of an overhead projector and a Secretary Copier valued at \$548 from Minnesota Mining and Manufacturing Company of St. Paul to be used in the School of Teacher Education.
8. Grants as follows to be used for scholarship purposes:
 - 1) \$300 from the Federated Garden Clubs of Michigan Foundation of East Lansing for needy undergraduate students in floriculture or landscape floriculture
 - 2) \$1,000 from The Kroger Company of Cincinnati for two scholarships in Agriculture and two scholarships in Home Economics.
 - 3) \$1,500 from the Moorman Company Fund of Quincy, Illinois, for freshman scholarships in Agriculture.
 - 4) \$1400 from The Whirlpool Foundation of Benton Harbor for students in Engineering
 - 5) \$500 from The Stouffer Corporation of Cleveland, Ohio, for students in Hotel, Restaurant, and Institutional Management.
 - 6) To continue previously established scholarships:
 - a. \$300 from the American Legion, Department of Michigan, of Detroit for three Guy M. Wilson scholarships.
 - b. \$10 from Francis J. Frasor of Homewood, Illinois, for the E. Ross Gamble Memorial Scholarship Fund
 - c. From the National Merit Scholarship Corporation of Evanston, Illinois: \$76,175 for the first half of the 1965-66 year
\$ 350 for a student in the summer quarter 1965
 - d. \$1,300 from the George M. Pullman Educational Foundation of Chicago
 - e. \$100 from Gordon A. Sabine for the MSU Memorial Scholarship Fund.
 - f. From the Sears Roebuck Foundation:
\$3,800 for students in Agriculture
\$ 900 for freshmen women in Home Economics

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8. Grants as follows to be used for scholarship purposes:

- 6) To continue previously established scholarships:
 - g. \$700 from the Square D. Foundation of Park Ridge, Illinois
 - h. For the A. A. Applegate Scholarship Fund:
 - \$10 from Arthur P. Gallagher of Ann Arbor
 - \$25 from Len Barnes of Detroit
 - i. For the Michigan Farm Equipment Scholarship Fund:
 - \$50 from Wilson & Son Farm Equipment & Supplies of Shepardsville
 - \$100 from Graff Tractor Sales, Inc., of Flint
 - j. For the Michigan Bankers Scholarship Fund:
 - \$100 from the Alpena Savings Bank
 - \$100 from the Eau Claire State Bank
 - \$400 from the Gratiot County Bankers Association
 - \$100 from the Shelby State Bank
 - \$100 from the Union Bank of Lake Odessa
 - k. For the Elevator and Farm Supply General Fund:
 - \$500 from The Anderson Foundation of Maumee, Ohio
 - \$400 from Central Soya Foundation of Fort Wayne, Indiana
 - \$200 from the Michigan Feed and Grain Dealers of East Lansing
- 7) For specified students:
 - \$500 from the AAAA Scholarship Foundation, Inc., of Westport, Connecticut
 - \$500 from the Abbott Foundation of North Chicago
 - \$300 from the Abiff Lodge #21, F & A M of Detroit
 - \$500 from the Aero Geo Astro Corporation of Alexandria, Virginia
 - \$100 from the Agawam Council PTA of Agawam, Massachusetts
 - \$200 from the Allen Park Council PTA of Allen Park
 - \$100 from Alpha Kappa Alpha Sorority of Lansing
 - \$100 from the American Business Women's Association of Midland
 - \$350 from the American Grease Stick Company of Muskegon
 - \$300 from the American Legion Auxiliary of Detroit
 - \$150 from the Ann Arbor Community Center of Ann Arbor
 - \$1,000 from the Ralph J. Baudhuin Foundation of Rockford, Illinois
 - \$6,000 from the Alvin M. Bentley Foundation of Owosso
 - \$100 from Berkley High School of Berkley
 - \$75 from the Bryan Chamber of Commerce of Bryan, Ohio
 - \$125 from the Frank A. Burgess Foundation, Inc., of Geneva, Illinois
 - \$200 from the Butzel-Stevens-Pope Scholarship Fund of Detroit
 - \$250 from the Central Newspapers Foundation of Indianapolis
 - \$500 from the Civil Air Patrol of Ellington Air Force Base, Texas
 - \$1,000 from The Clark Foundation of New York City
 - \$200 from The Colonial Dames of America of New York City
 - \$200 from the Thomas J. Cooke Memorial Scholarship Fund of Waterbury, Connecticut
 - \$625 from the Crown Zellerbach Foundation of San Francisco
 - \$1,200 from the Cummins Engine Foundation of Columbus, Indiana
 - \$200 from Deerfield High School of Highland Park, Illinois
 - \$350 from Deerfield High School of Deerfield, Illinois
 - \$200 from the Delsea Education Association of Franklinville, New Jersey
 - \$100 from Delta Sigma Theta Sorority of Lexington, Kentucky
 - \$100 from Delta Sigma Theta Sorority of Charleston, South Carolina
 - \$200 from Edwin Denby High School of Detroit
 - \$800 from The Detroit Edison Company of Detroit
 - 341 from the Detroit High Schools Student Aid Foundation of Detroit
 - \$2,250 from The Charles B. DeVlieg Foundation of Royal Oak
 - \$950 from the E. A. DeWaters Residue Trust Scholarship Fund of Clint
 - \$600 from the Dolphin Scholarship Foundation of Norfolk, Virginia
 - \$100 from the Dundee Community Schools
 - \$327.75 from the East Lansing Kiwanis Club
 - \$150 from the Evergreen Park Community High School Scholarship Board of Evergreen Park, Illinois
 - \$292.59 from The Firestone Tire & Rubber Company of Akron, Ohio
 - \$150 from the First Congregational Church of Wayne
 - \$250 from the First Presbyterian Church of Virginia Beach, Virginia
 - \$250 from The Frankfurt American Community Scholarship Association
 - \$250 from the Frank Gannett Newspaperboy Scholarships, Inc., of Rochester, New York
 - \$200 from the Garden City Rotary Foundation, Inc., of Garden City
 - \$250 from the Georgia Pacific Foundation of Portland, Oregon
 - \$150 from the Grand Haven Jaycee Auxiliary
 - \$250 from the Grand Lodge of Free and Accepted Masons of Dearborn
 - \$1,800 from the Grant Charitable Trust of New York City
 - \$2,000 from the Greater Detroit Chevrolet Dealers Association of Detroit
 - \$100 from the Greensburg Club of Italian Women of Greensburg, Pennsylvania
 - \$400 from The Grolier Foundation, Inc., of New York City
 - \$300 from the Hamady High School Faculty of Flint
 - \$300 from the Hamilton High School Alumni Scholarship Fund of Trenton, New Jersey
 - \$1,200 from the Harbison-Walker Foundation, Inc. of Pittsburgh
 - \$525 from Hastings High School
 - \$381 from the Hazel Park Business and Professional Women's Club
 - \$375 from Henry Ford High School of Detroit

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8. Grants as follows to be used for scholarship purposes, continued:

7) For specified students, continued:

\$874 from The Hershey Fund of Hershey, Pennsylvania
 \$100 from Holly Grills, Inc., of South Haven
 \$200 from the Horsley Foundation Trust of Midland
 \$200 from the Ida Knabe Nurses Scholarship Fund of Rogers City
 \$150 from the Illinois Federation of Women's Clubs of Chicago
 \$175 from the Institute of Electrical and Electronics Engineers, Women's Auxiliary of Jackson
 \$300 from the Ionia County Home Extension Scholarship
 \$200 from the Iowa-Illinois Gas and Electric Company of Davenport, Iowa
 \$7,500 from the Jewell Tea Company, Inc., of Melrose Park, Illinois
 \$199 from the Jewish War Veterans of the United States of Detroit
 \$100 from Junior Achievement of Grand Rapids
 \$500 from Junior Achievement of Sturgis, Inc.
 \$250 from the Kelvinator Management Club of Grand Rapids
 \$250 from Kent Enterprises, Inc., of Grand Rapids
 \$999.99 from The Kirsch Foundation of Sturgis
 \$70 from the Ladies Auxiliary of the LaSalle Volunteer Fire Department of LaSalle
 \$1,500 from the LaSalle Steel Company of Chicago
 \$250 from the Loeb Foundation for Jewish Children, Inc., of Chicago
 \$1,401.50 from the M. & S. Manufacturing Company of Hudson
 \$100 from the Helen Mackey Memorial Educational Award of Bay City
 \$100 from the Macomb County MSU Alumni Club of Mt. Clemens
 \$300 from the Mainliner Club of Chicago
 \$600 from the Marathon Oil Foundation, Inc., of Findlay, Ohio
 \$125 from the Mathematical Association of America of Kalamazoo
 \$166.66 from the Mercy Hospital Professional Nurse Grant Fund of Benton Harbor
 \$972 from the Michigan Association of Extension Homemakers of Capac
 \$500 from the Michigan Elks Association of Lansing
 \$250 from Michigan's Junior Miss Pageant of Pontiac
 \$100 from Michigan State Federation of Women's Clubs of Big Rapids
 \$250 from The Miles-Ames Foundation of Elkhart, Indiana
 \$1,000 from the Mine Safety Appliances Company of Pittsburgh
 \$150 from the Edward H. Moeller Scholarship Fund of Buffalo, New York
 \$200 from the Monroeville Board of Education of Monroeville, Ohio
 \$500 from The Most Worshipful Prince Hall Grand Lodge F. & A. M. of Michigan of Detroit
 \$100 from the Most Worshipful Prince Hall Grand Lodge of Virginia, Free and Accepted Masons, Inc. of Lynchburg, Virginia
 \$150 from the Mumford Parents Club of Detroit
 \$500 from the Nashville Avco Management Club of Nashville, Tennessee
 \$1,100 from the National Association of Broadcasters of Washington, D.C.
 \$200 from The National Phillis Wheatley Foundation of Cleveland
 \$100 from the Negor Business and Professional Women's Club of Lansing
 \$250 from the North Allegheny Junior-Senior High School of Wexford, Pennsylvania
 \$870 from Oberlin College of Oberlin, Ohio
 \$550 from Dorothy W. Offield of Chicago
 \$500 from Park Ridge Panhellenic Club of Park Ridge, Illinois
 \$300 from the Phoenix Union High School of Phoenix, Arizona
 \$750 from the Pontiac Council of PTA
 \$200 from Pontiac Northern High School
 \$1,450 from the George M. Pullman Educational Foundation of Chicago
 \$500 from the Ralston Purina Company of St. Louis, Missouri
 \$135 from Redford Union High School of Detroit
 \$125 from Rockford High School
 \$1,354.14 from the Rockford Public Schools
 \$250 from the Rotary Club of Southfield
 \$250 from Royal Oak Kimball High School
 \$100 from the Rural Telephone Company of Stockbridge
 \$350 from P. W. Skogmo Foundation of Minneapolis
 \$200 from the South Broward High School of Hollywood, Florida
 \$200 from Southfield High School
 \$500 from the Steiner American Foundation, Inc., of Salt Lake City
 \$1,500 from the Supreme Chapter PEO Sisterhood, International Peace Scholarship Fund of Des Moines, Iowa
 \$77 from Syracuse University of Syracuse, New York
 \$650 from the L. Teweles Seed Company of Milwaukee
 \$109.25 from Theta Sigma Phi of Grosse Pointe Woods
 \$625 from Tiscornia Foundation, Inc. of St. Joseph
 \$250 from Torrejon Air Base Officers' Wives' Club, Spain
 \$1,150 from Trenton Public Schools
 \$375 from the United Steelworkers of America of Cleveland
 \$500 from the Ralph Vescio Foundation of Saginaw
 \$903.37 from the Walker Manufacturing Company of Racine, Wisconsin (\$327 of this amount is for the MSU Faculty Scholarship)
 \$200 from Warren Senior High School
 \$200 from Wayne County Home Economics Executive Board of Dearborn

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8. Grants as follows to be used for scholarship purposes, continued:
 - 7) For specified students, continued:
 - \$1,350 from Wayne Memorial High School
 - \$2,500 from the John and Elizabeth Whiteley Foundation of Lansing
 - \$125 from the Winnacunnet High Scholarship Foundation, Inc., of Hampton, New Hampshire
 - \$7,950 from the Woman's National Farm & Garden Association of Union Lake
 - \$500 from the Woman's Benefit Association of Port Huron
 - \$800 from The Woman's Club of Millburn, New Jersey
 - \$100 from the Women's Association Memorial Hospital of St. Joseph
 - \$250 from The 1961 World Figure Skating Team Memorial Fund of Boston
 - \$650 from Yale University of New Haven, Connecticut
 - \$800 from the Arthur Ashley Williams Foundation of Holliston, Massachusetts
9. Grant of \$2,250 from the Kalamazoo County Board of Supervisors to be used under the direction of N. P. Ralston in the Cooperative Extension Service to cover part of the salary of an Extension Agent in Kalamazoo County.
10. Grants as follows to be used under the direction of G. L. Beckstrand in 4-H and Youth Development:
 - 1) From the 4-H Club Foundation of Michigan, Inc., of East Lansing:
 - a. \$3,500 to conduct the annual Dairy Conference
 - b. \$1,600 for the clover award program
 - c. \$4,000 for the IFYE program
 - d. \$2,650 for the Leader Training Workshops
 - 2) \$420 from the National Club Foundation of America, Inc., of Washington, D.C. to defray expenses of certain international projects.
 - 3) \$160 from the Michigan Farmer of East Lansing for two communications scholarships
 - 4) To support the IFYE program:
 - a. \$500 from the Ingham County 4-H Clubs
 - b. \$500 from the Wayne County 4-H Clubs
 - c. \$500 from the Lenawee 4-H Clubs
 - d. \$250 from the Berrien County 4-H Clubs
 - 5) \$184,870 from the United States Department of Labor for the Neighborhood Youth Corps
 - 6) \$650 from the Federal Cartridge Company of Minneapolis to help in the conduct of the 1965 Conservation Camp
11. Grant of \$14,277.20 from the American Council on Education of Washington, D.C., to be used under the direction of Dean Cowden in the College of Agriculture to support Dr. Richard Swenson during his internship as a fellow in the Academic Administration Internship Program.
12. Grant of \$956.50 from the Michigan L-P Gas Association of Eureka and the Warren Petroleum Corporation of Tulsa, Oklahoma, to be used under the direction of C. M. Hansen in Agricultural Engineering for investigations of the feasibility of flame cultivation for weed control.
13. Grant of \$35,000 from the Michigan Department of Economic Expansion of Lansing to be used under the direction of R. C. Kramer in Agricultural Marketing and Utilization Center to improve Michigan's red tart cherry industry.
14. Grant of \$3,000 from the Armour-Baldwin Pharmaceutical Laboratories of Omaha, Nebraska, to be used under the direction of Elwyn Miller in Animal Husbandry for a study of the metabolism and retention of parenteral iron in young swine and the gross and histological appearance of the affected tissues at slaughter.
15. Grant of \$2,500 from Eli Lilly Company of Indianapolis to be used under the direction of John Nellor in Animal Husbandry to study the role of tissue leucogenesis in inflammatory reactors and the relation to reproductive processes.
16. Grant of \$4,000 from the American Angus Association of St. Joseph, Missouri, to be used under the direction of Robert Merkel in Animal Husbandry for an evaluation of quantitative differences in beef carcasses by objective procedures.
17. Grants as follows from the National Institutes of Health of Bethesda, Maryland, to be used in Biochemistry:
 - 1) \$31,223 under the direction of J. L. Fairley, Jr., for a study of plant deoxyribonucleases
 - 2) \$15,481 under the direction of John C. Speck, Jr., for research on Mechanisms of enzyme action.
18. Grant of \$7,702.04 from the Michigan Turfgrass Foundation of East Lansing to be used under the direction of J. B. Beard in Crop Science to provide for research in turfgrass.
19. Grant of \$14,775 from The Michigan Department of Economic Expansion of Lansing to be used under the direction of R. W. Chase for potato research to produce a raw product of suitable quality for processing and the means for its most efficient production.
20. Grant of \$3,100 from the Malting Barley Improvement Association of Milwaukee to be used under the direction of J. E. Grafius in Crop Science for research toward incorporating malting quality into winter barley.

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21. Grant of \$2,500 from the Michigan Brewers' Association of Detroit to be used under the direction of J. E. Grafius in Crop Science to provide technical assistance for the barley genetic and plant breeding projects.
22. Grant of \$500 from Eli Lilly and Company of Indianapolis to be used under the direction of W. F. Meggitt in Crop Science for weed control research in soybeans and field beans.
23. Grant of \$5,000 from the Michigan Foundation Seed Association of East Lansing to be used under the direction of M. B. Tesar in Crop Science for the development of new varieties and improved management practices.
24. Grants as follows from the United States Department of Agriculture of Washington to be used in Dairy:
 - 1) \$47,163 under the direction of L. D. Brown to determine the carry-over of dieldrin residues from young to lactating dairy animals and to study the effect of feeding practices on residue persistence and disappearance in lactating cows.
 - 2) \$3,600 under the direction of L. D. McGilliard to investigate the effect of environmental influences affecting dairy production records used in proving sires and the determination and utilization of milk composition information in the evaluation of dairy production records.
25. Grant of \$9,000 from the National Live Stock and Meat Board of Chicago to be used under the direction of A. M. Pearson and L. J. Bratzler in Food Science to study factors influencing the eating qualities of beef.
26. Grant of \$500 from the Great Lakes Mushroom Cooperative of Warren to be used under the direction of Pericles Markakis in Food Science to explore factors affecting the quality of mushrooms.
27. Grants as follows to be used under the direction of I. J. Pflug in Crop Science:
 - 1) \$2,052 from the United States Army Natick Laboratories of Natick, Massachusetts, to complete studies
 - 2) \$3,500 from the American Society of Heating, Refrigerating, and Air-Conditioning Engineers, Inc., of New York City, to design criteria for systems to cool food products
28. Grant of \$9,888 from the National Institutes of Health to be used under the direction of S. H. Schanderl in Food Science for identification of Chlorophyll degradation products and precursors in fruits and vegetables.
29. Grants as follows to be used under the direction of B. S. Schweigert in Food Science:
 - 1) \$3,000 from the Gerber Products Company of Fremont to support exploratory research and academic programs
 - 2) \$2,200 from Dairy and Food Industries Supply Association, Inc., of Washington D. C., to support graduate thesis research in dairy products aspects of food science.
30. Grants as follows to be used under the direction of J. W. Goff in the School of Packaging:
 - 1) \$200 from Ronson Corporation of Woodbridge, New Jersey. This is an unrestricted grant.
 - 2) To support the research program:
 - a. \$12,000 from General Motors Corporation of Detroit
 - b. \$3,000 from The Gillette Company of Boston
 - c. \$4,800 from the Institute of Industrial Launderers of Detroit
 - d. \$3,000 from International Business Machines Corporation of White Plains, New York
 - e. \$3,000 from The Mead Corporation, New Products Division, of Cincinnati
31. Grant of \$6,000 from the Lake States Forest Experiment Station of St. Paul, Minnesota, to be used under the direction of L. M. James in Forestry for a study of the transportation system of the Upper Peninsula in reference to its adequacy for serving wood-using industries.
32. Grant of \$6,250 from the Nitrogen Division, Allied Chemical Corporation, of New York City, to be used under the direction of L. M. James and D. P. White in Forestry for an economic analysis of forest fertilization including both theoretical and actual yields to be expected for short and long rotation forest crops.
33. Grant of \$1,000 from Gerber Baby Foods of Fremont to be used under the direction of C. F. Carlson in Horticulture to develop dependable rootstocks for apricots, peaches, pears, and plums.
34. Grant of \$50 from Modesto Floral of Modesto, California, to be used under the direction of P. R. Krone in Horticulture to experiment with growing and preserving roses.
35. Grant of \$2,300 from Pickle Packers International, Inc., of St. Charles, Illinois, to be used under the direction of C. E. Peterson in Horticulture for a continuation of the project on cucumber breeding.
36. Grant of \$3,500 from International Minerals & Chemical Corporation of Skokie, Illinois, to be used under the direction of E. C. Doll and B. G. Ellis in Soil Science for agronomic studies of potassium and magnesium carriers.

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37. Grant of \$1,250 from the Michigan Water Resources Commission of Lansing to be used under the direction of A. E. Erickson and I. F. Schneider in Soil Science to determine state-wide regional water use patterns as a basis for water management policy and planning to the year 2000.
38. Grant of \$47,663 from the United States Office of Education of Washington to be used under the direction of W. R. Fee in History to finance an NDEA Institute in East Asian History for 35 high school teachers from 11 states.
39. Grant of \$3,500 from The Detroit Edison Company of Detroit to be used under the direction of Dean Seelye in the Graduate School of Business Administration to support activities of the Institute of Public Utilities.
40. Grant of \$100 from Mr. and Mrs. William R. Brink of Birmingham to provide financial assistance for a fellowship in Accounting and Financial Administration.
41. Grant of \$12,500 from the American Hotel and Motel Association of New York City to be used under the direction of Leo G. Erickson in the Bureau of Business and Economic Research for a report on literature relevant to the lodging industry and preparation of an annotated bibliography.
42. Grants as follows to be used under the direction of Henry O. Barbour in Hotel, Restaurant, and Institutional Management:
 - 1) \$25 from the Michigan Foundation for Hospitality Education and the American Wine and Importing Company of Dallas, Texas.
 - 2) \$500 from The Stouffer Corporation Fund of Cleveland to be used for lectures by outstanding people in the field.
43. Grant of \$1,000 from the Reader's Digest Foundation of Pleasantville, New York, to be used under the direction of Frank B. Senger in Journalism to continue the Research-Travel Fund.
44. Grants as follows to be used under the direction of H. J. Oyer in Speech:
 - 1) From The Department of Health, Education, and Welfare Vocational Rehabilitation Administration:
 - a. \$21,044 to continue training in speech pathology and audiology in the area of mental retardation.
 - b. \$82,094 to train individuals in speech and hearing therapy and methods of clinical rehabilitation and to provide funds for instructional and supervisory personnel.
 - 2) \$22,400 from the Division of Handicapped Children & Youth of the United States Office of Education to train individuals in speech and hearing therapy and methods of clinical rehabilitation for speech and/or hearing handicapped children.
45. Grant of \$180 from the United States Office of Education to be used under the direction of Elizabeth H. Rusk in the Humanities Teaching Institute to supplement the original grant.
46. Grant of \$750 from Eastern Michigan University of Ypsilanti to be used under the direction of Lulu Alonso in Elementary and Special Education to support a fellowship in the area of the blind.
47. Grants as follows to be used under the direction of C. M. Horn in Counseling, Personnel Services, and Educational Psychology to provide scholarships for the Community Resources Workshop:
 - \$300 from the National Bank of Detroit
 - \$300 from Ex-Cell-O Corporation
 - \$500 from the Detroit Edison Company
 - \$600 from the Michigan Bell Telephone Company
 - \$200 from the S. S. Kresge Company
 - \$200 from Udyllite Corporation
 - \$300 from the J. L. Hudson Company.
 - \$200 from the Scott Paper Company
 - \$200 from the Mobil Oil Company
 - \$200 from the Kroger Company
48. Grants as follows from the Vocational Rehabilitation Administration of the Department of Health, Education, and Welfare to be used under the direction of G. A. Miller in Counseling, Personnel Services, and Educational Psychology:
 - 1) \$71,330 to continue the training of graduate students in the field of rehabilitation counseling.
 - 2) \$169,506 to continue training of graduate students in the field of rehabilitation counseling; and to continue to sponsor short-term placement training institutes for personnel in the surrounding states.
49. Grant of \$52,174 from the National Institutes of Health to be used under the direction of Leroy Augenstein in Biophysics for an investigation of biochemical changes in enzyme inactivation by radiation.

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50. Grant of \$7,848 from the Michigan Cancer Foundation of Detroit to be used under the direction of E. S. Beneke in Botany and Plant Pathology for production and extraction of a tumor inhibiting substance in Boletus luteus, a mushroom.
51. Grant of \$2,000 from the Michigan Bean Shippers Association of Saginaw to be used under the direction of W. B. Drew in Botany and Plant Pathology to help defray salary cost of a technician for the field bean disease control program.
52. Grant of \$18,390 from the Atomic Energy Commission of Washington to be used under the direction of L. W. Mericle in Botany and Plant Pathology to study the factors responsible for changes in radiosensitivity of embryonic tissues.
53. Grants as follows to be used under the direction of H. S. Potter in Botany and Plant Pathology:
 - 1) \$660 from Thompson-Hayward Chemical Company of Kansas City, Missouri, for research in the development of new methods for the control of powdery mildew on cucurbits.
 - 2) \$250 from the General Chemical Division of Allied Chemical Corporation of Morristown, New Jersey, to determine the fungitoxic and phytotoxic activity of ammonium polysulfide used as a protective agent on cucurbits for the control of powdery mildew.
54. Grant of \$6,300 from the Department of Health, Education, and Welfare to be used under the direction of G. W. Prescott in Botany and Plant Pathology for a fellowship for a student in the field of fresh water algae.
55. Grants as follows from the Petroleum Research Fund of the American Chemical Society of Washington to be used in Chemistry:
 - 1) \$2,000 under the direction of F. H. Horne for research on nonisothermal transport in multicomponent systems.
 - 2) \$2,000 under the direction of Alexander MacDonald, Jr., for research on the H Function for the ammonia-water system.
 - 3) \$2,000 under the direction of S. A. Monti for research on synthetic approaches to cyclopentanoid monoterpenes
 - 4) \$2,000 under the direction of L. B. Sims for research on kinetic isotope effects and mechanism of thermal reactions of small ring compounds.
 - 5) \$2,000 under the direction of P. J. Wagner for research on reactivity of unsaturated alkoxy radicals.
 - 6) \$2,000 under the direction of J. L. Whitten for research on theoretical molecular structure investigations.
56. Grant of \$15,000 from the National Institute of Mental Health to be used under the direction of A. I. Popov in Chemistry for research on charge transfer complexes of tetrazoles.
57. Grant of \$25,000 from the American Cancer Society of New York City to be used under the direction of L. L. Quill in Chemistry to foster meritorious research on cancer that cannot be supported properly or promptly through other available types of support.
58. Grant of \$15,000 from the Entomology Research Division of the United States Department of Agriculture of Washington to be used under the direction of Gordon Guyer and Stehr in Entomology to conduct research on parasites of the cereal leaf beetle.
59. Grant of \$1,100 from City Utilities of Kalamazoo to be used under the direction of W. J. Hinze in Geology for ground water geophysical studies in the Kalamazoo area.
60. Grant of \$37,650 from the Michigan Department of Economic Expansion of Lansing to be used under the direction of C.E. Prouty in Geology for geological and geophysical services for industry.
61. Grant of \$6,000 from the Jane Coffin Childs Memorial Fund for Medical Research of New Haven, Connecticut, to be used under the direction of J. E. Varner in the MSU/AEC Plant Research Laboratory to study the mechanism of action of gibberellic acid at the molecular level.
62. Grant of \$10,000 from the Alfred P. Sloan Foundation to be used under the direction of S. M. Austin in Physics and Astronomy for experimental nuclear physics.
63. Grant of \$16,800 from the National Science Foundation of Washington to be used under the direction of S. K. Haynes in Physics and Astronomy for support of the undergraduate research participation program.
64. Grant of \$30,800 from the National Science Foundation to be used under the direction of H. M. Slatis in Zoology for a study of migration of the flour beetle to determine the factors that lead animals to move from one area to another.
65. Grants as follows from the National Institutes of Health to be used under the direction of C. S. Thornton in Zoology:
 - 1) \$9,736 for studies of neural and epidermal interactions in regeneration.
 - 2) \$10,200 for two fellowships.

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66. Grant of \$7,798 from the Department of Health, Education, and Welfare to be used under the direction of Wayne Taylor in the Science and Mathematics Teaching Center to determine and analyze the role of science supervisors in the selection and implementation of science curriculum materials.
67. Grant of \$65,000 from the Department of Health, Education, and Welfare to be used under the direction of C. C. Hughes in the African Studies Center to continue the Center for 1965-66.
68. Grant of \$800 from the National Conference of Christians and Jews of New York City to be used under the direction of L. A. Radelet in Police Administration and Public Safety to continue the pilot program of coordination and guidance of police and community relations programs across the nation.
69. Grant of \$10,000 from The Ford Foundation of New York City to be used under the direction of Robert Scigliano in Political Science to assist in financing for a 2-year period a program of legislative internships with the Michigan House of Representatives.
70. Grant as follows from the National Institutes of Health to be used for fellowships in Psychology:
 - 1) \$5,600 under the direction of Norman Abeles
 - 2) \$5,100 under the direction of S. H. Bartley
 - 3) \$5,100 under the direction of M. Ray Denny
 - 4) \$5,800 under the direction of Charles Hanley
 - 5) \$7,300 under the direction of S. C. Ratner
 - 6) \$5,600 under the direction of Milton Rokeach
 - 7) \$6,600 under the direction of Milton Rokeach
 - 8) \$5,100 under the direction of C. L. Winder
71. Grant of \$1,484 from the Bureau of Social Science Research, Inc., of Washington to be used under the direction of F. R. Wickert in Psychology for an evaluation of the summer 1965 IIE Foreign Student Program conducted by the Dean of International Programs.
72. Grants as follows from the National Institute of Mental Health to be used in Sociology for fellowships:
 - 1) \$5,300 under the direction of W. A. Faunce
 - 2) \$5,300 under the direction of William Form
 - 3) \$5,600 under the direction of William Form
 - 4) \$5,300 under the direction of Denton Morrison
73. Grant of \$23,808 from the Vocational Rehabilitation Administration of the Department of Health, Education, and Welfare to be used under the direction of Ethelbert Thomas, Jr., in Social Work to assist in the preparation of graduate Social Work students for employment in physical and mental rehabilitation settings.
74. Grant of \$3,500 from The Sears-Roebuck Foundation of Chicago to be used under the direction of M. G. Boylan in Urban Planning and Landscape Architecture to increase the flow of needed personnel with competent training for urban planning careers. This grant includes two \$1,250 fellowships and \$1,000 for use by the School.
75. Grant of \$1,083 from friends of Marcia Lopez to be used under the direction of Dean Armistead in Veterinary Medicine and credited to the Deans Discretionary Fund account.
76. Grant of \$2,000 from The Upjohn Company of Kalamazoo to be used under the direction of Joseph Meites in Physiology in connection with research on hypothalamus-pituitary inter-relationships.
77. Grant of \$20,640 from the National Institutes of Health to be used under the direction of E. P. Reineke in Physiology for research on thyroid function during lactation.
78. Grant of \$1,600 from Parke, Davis & Company of Detroit to be used under the direction of G. H. Conner and C. C. Beck in Veterinary Surgery and Medicine to clinically evaluate Sernlyan in rising doses.
79. Grant of \$157,500 from the Office of Education, NDEA Title IV, to be used under the direction of K. G. Stone in the Graduate School for cost-of-education allowance for 63 NDEA Title IV fellowships.
80. Grant of \$87,500 from the Office of Water Resources Research of the United States Department of Interior to be used under the direction of L. L. Quill in the Institute of Water Research to carry out the provisions of the Water Resources Research Act of 1964, which provides for federal funding of a State Institute of Water Research.
81. Grant of \$2,500 from The Allstate Foundation of Skokie, Illinois, to be used under the direction of A. L. Hunter in Continuing Education for the Third Traffic Safety Conference for Michigan women's organizations.
82. Grant of \$85,730 from the United States Office of Education to be used under the direction of J. L. Page in the Instructional Media Center for a summer institute for 95 elementary and secondary coordinators of educational media programs in individual school buildings.

NEW BUSINESS, continuedGifts and Grants, continued

- Gifts and Grants
83. Grant of \$392,000 from The Ford Foundation of New York City to be used under the direction of Richard Niehoff in International Programs to provide advisory and other assistance to the Academies for Rural Development at Comilla and Peshawar, Pakistan.
84. Grant of \$1,230,000 from the Agency for International Development to be used under the direction of R. H. Smuckler in the International Programs to continue support of the University of Nigeria in Nsukka and Enugu.
85. Grants as follows to the MSU Development Fund:
- 1) \$100 from G. H. Lauff of the Kellogg Station for the Walter F. Morofsky Memorial Fund.
 - 2) \$10 from John B. Routien of Groton, Connecticut, for the Bessy Memorial Fund.
 - 3) 60 shares of Eaton & Howard Stock Fund Stock valued at \$924 from Mark V. Burlingame of Chicago. This gift is designated for the Presidents Club
 - 4) \$1,000 from Irwin S. Meltzer of New York City.
 - 5) 300 shares of The Travelers Insurance Company Capital Stock valued at \$10,950 from Don Francisco of Amagansett, New York. This gift is designated for the Presidents Club.
86. Grant of \$12,500 from The Rockefeller Foundation of New York City to be credited to the Discretionary Gift Fund. This is an outright grant toward the general support of the University on the basis of \$1,000 per full year and \$500 per half year for Rockefeller Foundation Fellows enrolled at the University.

On motion by Mr. Harlan, seconded by Mr. Huff, it was voted to accept the Gifts and Grants.

Approval
alterations
and improve-
ments

Reports for Board Members

1. The following alteration and improvement items have been approved since the July meeting of the Board and charged to Alterations and Improvements, account 11-5173:

a. Improve ventilation in Room 146, Giltner Hall, which is to be used for TV lectures originating over CCTV network in that room	\$2,000
b. Improve lighting in Room 201, Men's Intramural Building, and remove partition and door and repair walls, ceiling, floor, and base	1,500
c. Replace existing hood blowers in Rooms 241 and 449 Natural Science Building for Botany (recommended by Fire Marshal)	1,350
d. Remove partition and improve lighting in Room 201, Men's IM Building	850
e. Improve lighting in Room 308, Kresge Art Center, and provide adequate ventilation in Room 19A, Kresge Art Center	650
f. Alterations to Room 146, Giltner Hall, so that room may be used as an origination point for TV lectures for EDP	550
g. Install door between Rooms 252 and 258, Erickson Hall, to provide adequate space for the graduate student affairs office of the College of Education	450
h. Install mail boxes at Owen Graduate Center for Departments of German and Russian and Romance Languages	300
i. Install folding gate on stockroom side of freight elevator in the Biochemistry Building	265
j. Wire Room 304, Berkey Hall, so that electric Typewriters may be used there for classes in Office Administration.	200
	<u>\$8,115</u>

The following item was approved and charged to Botany and Plant Pathology Experiment Station funds, account 71-2468:

- k. Install air conditioner in Room 4, Food Science Laboratory, for Botany and Plant Pathology

	625
	<u>\$8,740</u>

2. Additional payments as per list on file, for salaried employees since the July Board meeting.

Oakland Univ.

OAKLAND UNIVERSITY

Resignations

Resignations and Terminations

1. J. Duncan Sells, Assistant Provost, August 20, 1965 to accept a position at the University of Michigan.
2. Cancellation of the appointment of Yuji Honemori, Assistant Professor of Teacher Education, August 15, 1965.

Appointments

Appointments

1. Bruce R. Danner, Instructor in Physics at a salary of \$9000 per year on a 10-month basis effective August 15, 1965.

Transfers

Transfers

1. Daniel Joseph Cutcher, from Order Assistant Librarian to Assistant Librarian AP-I, Library, at a salary of \$6800 per year on a 12-month basis effective September 1, 1965.

NEW BUSINESS, continuedOAKLAND UNIVERSITY, continuedTransfers, continued

2. Pauline Scott, from Executive Secretary, Engineering, to Administrative Secretary, Office of the Chancellor, at an increase in salary to \$6600 per year on a 12-month basis effective August 1, 1965.
3. Frederick W. Obear, from Assistant Professor of Chemistry and Dean of Freshmen, Provost's Office to Assistant Professor of Chemistry, Dean of Freshmen and Assistant Provost at an increase in salary to \$12,500 per year effective September 1, 1965.

Oakland Univ
TransfersSalary Changes

1. Increase in salary for James D. Hicks, Director AP-IX, Meadow Brook Music Festival to \$13,500 per year effective October 1, 1965.

Salary Changes

Miscellaneous

1. Change in the effective date of the appointment of Lawrence B. Friedman as Assistant Professor of Chemistry from August 15, 1965, to January 1, 1966.
2. Change in status of Robert B. Pettengill, Visiting Professor of Economics, from a 10-month basis to a 12-month basis at the same salary of \$15,000 for the year beginning August 15, 1965.
3. Change in status of Wilbur W. Kent, Jr., Assistant Professor of Music, from a 10-month basis at a salary of \$8,500 per year to a 12-month basis at a salary of \$10,625 per year, effective September 1, 1965.
4. Promotion of Walter Feinberg from Instructor to Assistant Professor of Teacher Education with a salary increase from \$7,950 to \$8,100 per year, effective September 1, 1965.
5. Recommendations as follows from the Director of Personnel:
 - 1) Establish a Departmental Secretary V position in Biology
 - 2) Reclassify a Departmental Secretary V to a Senior Departmental Secretary VII position in Meadow Brook Music Festival
 - 3) Establish a Departmental Secretary V position in the School of Engineering
 - 4) Transfer a Clerk-Stenographer III position to the Office of Student Affairs
 - 5) Reclassify a Head Account Clerk VIII to an Accountant X position in the Student Center Operations, paid from 21-2838.
 - 6) For the Kellogg Continuum Center:
 - a. Establish a Psychologist AP-VIII position
 - b. Establish an Educational Counselor AP-V position
 - c. Establish a Volunteer Counselor AP-I position
 - d. Establish an Employment Counselor AP-I position
 - e. Establish an Interviewer AP-I position
 - f. Establish a Departmental Secretary V position
6. Approval of granting the appropriate degrees to those students who according to the records of the Registrar completed the requirements for graduation at the end of the third trimester in August 1965.
7. Recommendation that Chancellor Varner be authorized to proceed with the development of the School of Performing Arts to begin in the fall of 1966.

Ch effec date
appt. Lawrence
FriedmanCh status
Robt B.
PettengillCh Status
Wilbur KentWalter Fein-
berg promoted
to Asst.Prof.Approval
recommenda-
tions
Director of
PersonnelApproval
degrees
granted Aug.
1965Gifts and GrantsGifts and
Grants

1. Grants as follows to be used for scholarship purposes:
 - 1) \$1,000 from the Village Woman's Club of Bloomfield Hills for the Village Woman's Trust Fund.
 - 2) For the Scholarship Account 32-3227:
 - \$20 from the American Association of University Women, Rochester Area
 - \$10 from the Episcopal Church Women of Pontiac
 - \$10 from Mr. and Mrs. Melvin L. Goldman of Chicago
 - \$8 from Jack Taylor of Rochester
 - 3) For Scholarship Account 32-3228:
 - \$600 from Boice Builders Supply of Pontiac
 - \$165 from Delta Kappa Gamma of Rochester
 - \$328 from the Greater Detroit Chevrolet Dealers Association
 - \$7,000 from the Macomb County Scholarship Committee of St. Clair Shores
 - \$25 from the Pontiac Education Association of Pontiac
 - \$32 from Jack Taylor of Rochester
 - \$100 from the Village Woman's Club of Birmingham and Bloomfield Hills
 - \$1,020 from The Wayne Oakland Bank of Royal Oak
 - \$495 from the Woman's National Farm and Garden Association of Pontiac
 - 4) For Awards Account 32-3359:
 - \$100 from Alpha Delta Kappa
 - \$300 from Center Line Education Association of Center Line
 - \$100 from Central High School of Detroit
 - \$274 from The Daily Tribune of Royal Oak

NEW BUSINESS (continued)

Oakland Univ.

OAKLAND UNIVERSITY, continued

Gifts and
Grants

Gifts and Grants, continued

1. Grants for scholarship purposes, continued:
 - 4) For Awards Account, 32-3359, continued:
 - \$200 from Glen Rock High School Unified Scholarship Council of Glen Rock, New Jersey
 - \$150 from Henry Ford High School PTA of Detroit
 - \$100 from L'Anse Creuse High School of Mt. Clemens
 - \$100 from L'Anse Creuse PTA Council of Mt. Clemens
 - \$500 from the Pontiac Council PTA
 - \$315 from Rockford Public Schools
 - \$100 from Romulus Township School District
 - \$200 from Southfield Education Association of Southfield
 - \$200 from Southfield Senior High School
 - \$200 from Warren High School
 - \$1,060 from the Woman's National Farm and Garden Association of Union Lake
 - \$200 from the Young Businessmen's Association of York, Pennsylvania
2. Grant of \$5,400 from the National Science Foundation to be used under the direction of Paul Tombouliau in Chemistry for the undergraduate research participation program.
3. Grant of \$20,000 from the Department of Health, Education, and Welfare of Washington to be used under the direction of R. C. Howes in History for the establishment of a language and area center for Chinese studies.
4. Grant of \$500 from Mr. and Mrs. Lynn Townsend of Birmingham to be used under the direction of David di Chiera in Continuing Education for the Opera Workshop.
5. Grant of \$10,500 from the Chrysler Corporation, the Ford Motor Company, and the Insurance Institute for Highway Safety to be used under the direction of Lowell Eklund in Continuing Education to study problems dealing with traffic safety.
6. Grant of \$35 from the Ford Motor Company of Dearborn to be used under the direction of Dorothy Hope in the Alumni Office in support of the Alumni Fund Drive.
7. Grant of \$12,600 from the National Science Foundation to be used under the direction of Chancellor Varner as the institutional grant for science, 1965.
8. Grants as follows to be credited to the Discretionary Gift Account:
 - \$50 from the East China Township Schools of St. Clark
 - \$500 from Irwin Cohn of Detroit
9. Grant of \$48,216 from George T. Trumbull of Bloomfield Hills to be used under the direction of Chancellor Varner for the construction of Trumbull Terrace.
10. Grants as follows to be used under the direction of Chancellor Varner for the Meadow Brook Music Festival:
 - \$100 from Roy R. Charles of Norfolk, Virginia
 - \$1000 from The Detroit Bank and Trust Company of Detroit
 - \$2500 from The Detroit Edison Company of Detroit
 - \$1000 from the Manufacturers National Bank of Detroit
 - \$150 from The Michigan Bank of Detroit

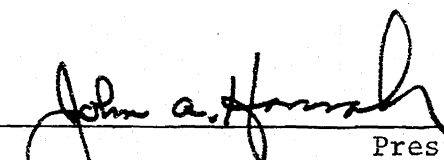
On motion by Mr. Huff, seconded by Mr. Stevens, it was voted to approve all Oakland University Items.

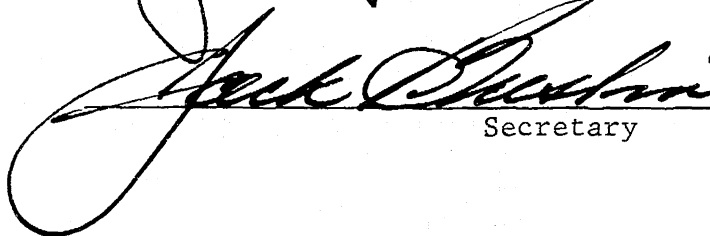
Reports for Board Members

1. Payments to salaried employees since the July Trustees' meeting as per list on file.

The meeting adjourned at 12:15 p.m.

The next meeting will be Wednesday, October 20, with the informal dinner meeting scheduled for Tuesday evening, October 19.


President


Secretary