

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
June 10, 1948

Present: Mr. Brody (Chairman); Messrs. Akers, Armstrong, Mueller; Miss Jones; Dr. Elliott; President Hanna; Treasurer May and Secretary McDonel

Absent: Mr. More

The meeting was called to order at 10:10 a.m.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Resignations

Resignations

1. Resignation of Worth Ross as Assistant Physician at the Health Service, effective May 15, 1948, for health reasons.
2. Resignation of Manuel Guttierrez-Diaz as Assistant in Foreign Languages, effective May 22, 1948, as requested by the U. S. Immigration and Naturalization Service.

Travel

Travel

1. Maintenance expenses for James A. Porter to go to Several points in Ohio, West Virginia, and Pennsylvania on April 6-14 to assist in the installation and testing of frost prevention machines and to obtain data of special interest to the College; to be paid from Agricultural Engineering Frost Prevention funds.
2. First-class railway fare for S. C. Lee to speak to the Michigan State College Alumni in the Chicago area on May 7 and 8.
3. Mileage on one car for R. B. Bowersox to represent the College, at the inauguration of the new president of the University of Toledo on May 11.
4. Full expenses for V. R. Gardner to go to Washington, D. C., on May 26-28, for consultation with the Bureau of Agricultural Economics, Research and Marketing Administration, Bureau of Plant Industry, relative to cooperative projects with the Michigan Experiment Station; paid from Experiment Station funds.
5. Full expenses for C. M. Horn to go to Washington, D. C., and New York City on June 3-7, in the interests of the "Flying Classroom" program.

Reinstatement
E. A. Parker

Miscellaneous

1. Reinstatement of E. A. Parker as Instructor in Physical Science, effective March 29, 1948. Mr. Parker has been on leave since January 1, 1948.
2. Approved the payment of \$223.60 to Lee Kelly, an employee in the Power Plant, as compensation for time lost due to an injury while working.
3. Authorized Hickey, Shaw and Winkler to extend the steam main from the west end of the Home Economics building to the east side of the Union Building at an estimated cost of \$24,000 which includes a fixed fee of \$2,000.
4. Authorized the acceptance of a bid of the Kutchins Company for repair of and extension to campus roads and sidewalks and curbs at an estimated cost of \$22,200. The bid is on a unit basis, and the exact cost will be determined by the exact number of linear feet of curbs, square yards of walks and roads required in the program.

Payment of
\$223.60 Lee
Kelly-injury
Hickey, Shaw
Winkler to ex-
tend steam
line-Union
Kutchins Co.
to repair
roads & side-
walks.

RESIGNATIONS

Resignations

1. Resignation of Mary Anderson as Clinic Nurse at the Health Service, effective August 31, 1948. Her husband is graduating, and they are moving from East Lansing.
2. Resignation of Mary L. Pressler as Order Librarian, effective June 30, 1948.
3. Resignation of Robert Lynox Lewis as 4-H Club Agent in Oakland County, effective August 15, 1948.
4. Resignation of Eric K. Engman as Assistant County Agricultural Agent in Alpena and Presque Isle Counties, effective June 10, 1948, to accept a position with the Purina Ralston Feed Company.
5. Resignation of Mrs. Mary Lou Kincaid as Home Demonstration Agent in Montcalm County, effective August 15, 1948.
6. Resignation of Lauren H. Brown as Associate Professor of Farm Management, effective June 30, 1948, to accept a position with the H. H. Halderman Farm Management Service Company, Wabash, Ind.
7. Resignation of Harold B. Pepinsky as Assistant Professor in Effective Living, effective August 31, 1948 to accept a position as Director of the Student Counseling Center and Associate Professor of Psychology at Washington State College.

RESIGNATIONS, continued

Resignations

8. Resignation of the following temporary Instructors in Literature and Fine Arts:
 - a. Mrs. Esther Waite, effective June 15, 1948
 - b. Mrs. Anne C. Garrison, effective June 15, 1948.
9. Resignation of Robert M. Wall as Instructor in Written and Spoken English, effective June 15, 1948, to accept a position as Director of Public Relations for the Michigan Tuberculosis Association.
10. Resignation of Margaret Wood as Instructor in Written and Spoken English, effective August 31, 1948, to complete her doctorate. Miss Wood has been on leave without pay since September 1, 1947.
11. Resignation of Delbert S. Knooihuizen as Instructor in Business Administration, effective September 3, 1948, to accept a position with a public accounting firm and to get his C.P.A.
12. Resignation of David J. Hall as Assistant Professor of Civil Engineering, effective August 31, 1948. He has been on leave without pay since September 1, 1947.
13. Resignation of Marjorie A. Kintz as Instructor in Institution Administration, effective August 31, 1948, to be married.
14. Resignation of Mary G. Oliver as Instructor in Music, effective August 31, 1948.
15. Resignation of Pauline Edkin as Assistant in Music, effective June 19, 1948.
16. Resignation of Macha L. Rosenthal as Instructor in English, effective August 31, 1948.
17. Resignation of the following temporary Instructors in English:
 - a. Mrs. Esther Waite, effective June 30, 1948.
 - b. Mrs. Elizabeth Pollock, effective June 30, 1948.
 - c. Mrs. A. L. Williams, effective June 30, 1948.
 - d. Mrs. Jean T. Rich, effective June 15, 1948.
18. Resignation of the following temporary Assistants in Foreign Languages:
 - a. Eduardo Arze, effective June 30, 1948.
 - b. Mrs. Bertha Bohnstedt, effective June 15, 1948
 - c. Wallace T. P. Chen, effective June 15, 1948.
 - d. Miss Haygouhi S. Keshishian, effective June 15, 1948.
 - e. Hugo King, effective June 15, 1948.
 - f. Mrs. Marguerite M. Miller, effective June 15, 1948.
 - g. Mrs. Angela Neeland, effective June 30, 1948.
 - h. Jean-Jacques Rosier, effective June 15, 1948.
19. Resignation of Mrs. Lynn Watson as Assistant in Chemistry, effective June 30, 1948.
20. Resignation of Burke G. Vanderhill as Instructor in Geology and Geography, effective August 31, 1948.
21. Resignation of Harold Lisle Black as Assistant Professor of Mathematics, effective August 31, 1948, to accept a position in the Ordnance Research Laboratory at Penn State College.
22. Resignation of Ray D. Hatch as Assistant Professor of Animal Pathology, effective August 31, 1948, to accept a position at the University of Illinois.
23. Resignation of Robert F. Baker as Assistant Professor of Surgery and Medicine, effective September 30, 1948 to move closer to his family.

LEAVES

Leaves

1. Leave of absence without pay for Clifford E. Erickson, Professor of Education and Director of the Institute of Counseling, Testing, and Guidance, for the month of August 1948 to permit him to teach at Harvard University.
2. Leave of absence with pay for Arden M. Peterson, 4-H Club Agent in Newaygo and Oceana Counties from June 28 to July 17, 1948, so that he may attend the Extension Summer School at the University of Wisconsin.
3. Leave of absence with pay for Alfred G. Hakola, 4-H Club Agent in Ogemaw, Iosco, and Arenac, Counties, from June 28 to July 10, 1948, so that he may attend the Extension Summer School at the University of Wisconsin.
4. Leave of absence with pay for Clarence E. Prentice, County Agricultural Agent in Sanilac County, from July 5 to July 19, 1948, so that he may attend the Extension summer school at the University of Wisconsin.
5. Leave of absence with pay for Clarence C. Mullett, County Agricultural Agent in Newaygo County, from June 21 to July 3, 1948, so that he may attend the Extension summer school at Fort Collins, Colorado.

June 10, 1948

Leaves

6. Leave of absence for Opal Roberson, Assistant Home Demonstration Leader, with pay from August 6-19 and without pay from August 20 to September 3, 1948, so that she may study at Columbia University.
7. Leave of absence without pay for Ralph M. Williams, Assistant Professor of Business Administration, from June 16 to September 15, 1948, to complete his work toward his M.B.A. degree.
8. Leave of absence without pay for Troy Stearns, Associate Professor of Education, from August 1 to December 31, 1948, to participate in a teacher training program in Korea.
9. Leave of absence with half pay for Evelyn Manfield, Associate Professor of Textiles, Clothing, and Related Arts, for one year beginning July 1, 1948, to write a book on clothing construction suitable for use in college clothing classes.
10. Leave of absence with pay for A. B. Love, Assistant Professor (Extension) of Economics, from June 1 to July 31, 1948, because of illness.
11. Dr. Milton M. Muelder, Associate Professor of History and Political Science, has been granted leave without pay through September 20, 1948, to accept an appointment with the Office of Military Government of the United States in Berlin. It is recommended that this leave be extended for an indefinite time.

Appointments

APPOINTMENTS

1. Appointment of the following hostesses in women's residence halls for the period from June 20 to July 30; to be paid the total amount indicated on July 30:
 - a. Mrs. Docia Meyer, Hostess at East Mary Mayo at \$200
 - b. Mrs. Eileen DeBeaubien, Hostess at West Mary Mayo at \$200
 - c. Mrs. Grace Pilcher, Assistant Hostess at West Mary Mayo at \$135
 - d. Mrs. Norma Shephard, Hostess at Sanford House at \$135
 - e. Mrs. Edith Gilhooly, Hostess at South Williams at \$200
2. Appointment of the following hostesses in women's residence halls for the period from July 31 to September 3; to be paid the total amount indicated on September 3:
 - a. Mrs. Grace Richards, Hostess at East Mary Mayo at \$200
 - b. Mrs. Ethel Longstreet, Assistant Hostess at East Mary Mayo at \$135
 - c. Mrs. Gertrude Snow, Hostess at Sanford House at \$135
3. Appointment of Mrs. Margaret H. Luker as Hostess at Mason Hall at a salary of \$400 for the period from June 21 to September 3, 1948, to be paid in two equal installments--one on July 30, and one on September 3.
4. The following appointments to the Summer Session teaching staff are recommended:
 - a. Shou Shan Pu as Lecturer in Economics at a salary of \$1200 for the period from June 22 to September 3.
 - b. Theodore Mesang as Instructor in Music at a salary of \$550 for the period from June 20 to July 31.
 - c. Orlo L. Grisse as Lecturer in Psychology at a salary of \$800 for the period from June 22 to July 30.
5. Appointment of Alice Jones as Nurse at the Health Service at a salary of \$100 per month, effective from June 21 to August 30, 1948. Mrs. Jones will be at the Dunbar Forestry Camp.
6. Appointment of Mrs. Keith Hudson as Assistant Order Librarian at a salary of \$2600 per year, effective July 1, 1948, to replace Mary L. Pressler who has resigned. Mrs. Hudson was employed on a temporary basis from January 19 to June 30, 1948, at a salary of \$2960.
7. Appointment of Arthur Eugene Staebler as Assistant Professor in the Conservation Institute and Director of the W. K. Kellogg Bird Sanctuary at a salary of \$3600 per year, effective June 15, 1948, to replace M. D. Pirnie who has been transferred.
8. Appointment of Ruth Westover as Instructor in the Institute of Counseling, Testing and Guidance at a salary of \$450 for the period from June 21 to July 31, 1948, to replace C. E. Erickson during his leave.
9. Appointment of Mrs. Barbara Ann Cahoon as Artist in the Public Relations Department at a salary of \$3800 per year, effective July 1, 1948. This is a new position included in the budget for 1947-48.
10. Appointment of Robert E. Shackleton as Sports Broadcaster at Station WKAR at a salary of \$3400 per year, effective July 1, 1948. This is a new position.
11. Reappointment on a permanent basis of Edgar Charles Kidd as 4-H Club Agent in Mason and Manistee Counties at a salary of \$3400 per year, effective July 1, 1948; paid from Bankhead-Flannagan funds.
12. Appointment of Byron Eugene Carpenter as 4-H Club Agent in Tuscola County at a salary of \$3100 per year, effective July 1, 1948, to replace Murray Crawford; paid \$2100 from Federal Smith-Lever and \$1000 from State Offset funds.

APPOINTMENTS, continued

Appointments

13. Transfer of P. Ralph Biebesheimer from County Agricultural Agent in Wexford County to County Agricultural Agent in Wayne County and a salary increase from \$3900 to \$4600 per year, effective July 12, 1948. Mr. Biebesheimer will replace E. H. Besemer who has resigned.
14. Appointment of Ruth Janet Fuerstenau as Home Demonstration Agent in St. Clair County at a salary of \$3000 per year, effective August 9, 1948. This is a new position.
15. Transfer of Dorothy Mulder from Assistant Home Demonstration Agent at Large to Home Demonstration Agent in Sanilac County and a salary increase from \$2900 to \$3000 per year, effective July 1, 1948. Miss Mulder will replace Isabel Maynard who died a few weeks ago.
16. Appointment of C. Ingersoll Arnold as Assistant Professor of Forestry at a salary of \$400 per month, effective from July 1 to September 12, 1948. This is a new position.
17. Appointment of Franklin McCamey as Instructor in Forestry and in Short Courses at a salary of \$3500 per year, effective June 29, 1948. Mr. McCamey was appointed on a temporary basis from March 27 to June 28.
18. Appointment of Wayne W. Gaskins as Instructor in Forestry at a salary of \$3000 per year, effective from July 1 to September 12, 1948, to replace Donald Moe. Mr. Gaskins has been a graduate assistant during the past year.
19. Appointment of Donald Watson as Assistant Professor of Horticulture at a salary of \$4400 per year, effective September 1, 1948, to replace N. L. Partridge who died a few weeks ago. His salary is to be paid one-fourth from College and three-fourths from Experiment station funds.
20. Appointment of Joseph T. Cox as Assistant Professor (Extension) of Landscape Architecture and Urban Planning at a salary of \$4000 per year, effective July 1, 1948, to replace Clyde E. Jones who has been transferred. His salary is to be paid from Extension funds.
21. Reappointment of Maurice S. Armstrong as Technician in Poultry Husbandry at a salary of \$3000 per year, effective for one year only beginning July 1, 1948.
22. Reinstatement of James A. Porter as Assistant Professor (Extension) of Soil Science at his former salary of \$4650 per year, effective July 1, 1948. Mr. Porter has been on leave without pay since October 1, 1946, to work with the Detroit Chamber of Commerce.
23. Appointment of Milton Steinhardt as Instructor in Literature and Fine Arts at a salary of \$3400 per year, effective for one year only beginning September 1, 1948 to replace Otto Gombosi who has been granted leave without pay.
24. Appointment of Herbert L. Hackett as Instructor in Written and Spoken English at a salary of \$3300 per year, effective September 1, 1948, to replace James M. Smith who has resigned.
25. Appointment of Nelson Earl Jones as Assistant Professor of Business Administration at a salary of \$3800 per year, effective September 1, 1948. This is a new position.
26. Appointment of Charles Peter Woods as Instructor in Business Administration at a salary of \$3000 per year, effective September 1, 1948, to replace Delbert S. Knooihuizen who has resigned.
27. Reappointment of Robert L. Flora as Instructor in Physical Education, Health and Recreation for Men at a salary of \$3400 per year, effective July 1, 1948. Mr. Flora has been employed previously as a part-time instructor on a temporary basis.
28. Appointment of Mrs. Jean Boek as Instructor (Research) in Foods and Nutrition at a salary of \$3000 per year, effective July 16, 1948, to replace Da-hwei Peng who has resigned. Mrs. Boek will be paid from Experiment Station funds.
29. Appointment of Joan Plummer as Instructor in Foods and Nutrition at a salary of \$2400 for the period from September 15, 1948 to June 15, 1949, to replace Caroline Furrow whose appointment expires June 30, 1948.
30. Reinstatement of Wilma Dee Brewer as Assistant Professor of Foods and Nutrition at a salary of \$4600 per year, effective August 1, 1948, to be paid one-fourth from college funds and three-fourths from Hope-Flannagan funds. Miss Brewer was granted leave from September 1, 1946, to August 31, 1948, to study.
31. Appointment of Mrs. Ruth C. Whitehouse as Instructor in Home Management and Child Development at a salary of \$3100 per year, effective for one year only beginning September 1, 1948, and paid one-half from College and one-half from Experiment Station funds. Mrs. Whitehouse will replace Dorothy Greey who has been granted leave of absence.
32. Appointment of Ruth Brotten as Instructor in Institution Administration and Dormitory Dietitian at a salary of \$2800 per year, effective July 1, 1948, and paid one-fourth from college funds and three-fourths from Dormitory funds.
33. Appointment of Jack Prescott as Instructor in Education at a salary of \$4200 per year, effective July 1, 1948. This is a new position to be paid one-eighth by the College and the remainder by the Owosso School Board and the State Board of Control for Vocational Education.
34. Appointment of Duane Dalgleish as Assistant Professor of Education at a salary of \$4300 per year, effective July 1, 1948. This is a new position to be paid one-eighth by the College and the remainder by the Owosso School Board and the State Board of Control for Vocational Education.
35. Appointment of John H. Waddell as Instructor in Art at a salary of \$550 for the period from June 18 to July 30, 1948 and paid from Summer Session funds.

APPOINTMENTS, continued

Appointments

36. Appointment of Russell E. Friedewald as Instructor in Music at a salary of \$3200 per year, effective September 1, 1948, to replace Mary G. Oliver who has resigned.
37. Appointment of Edgar L. Kirk as Instructor in Music at a salary of \$3200 per year, effective September 1, 1948, to replace Pauline Edkin who has resigned.
38. Appointment of Alexander M. Chabe as Instructor in Foreign Languages at a salary of \$3000 per year, effective September 1, 1948, to replace W. O. Fremont who has been employed on a temporary basis.
39. Reappointment of Mrs. Miriam M. Hansen as Instructor in Foreign Languages and an increase in salary from \$2400 to \$2500 per year, effective for one year only beginning September 1, 1948.
40. Appointment of Mrs. Bernice Bennett as Assistant in Chemistry at a salary of \$50 per month on a quarter-time basis, effective from June 16 to September 15, 1948.
41. Appointment of Arthur J. Luck as Instructor in Physics and Astronomy at a salary of \$3500 per year, effective September 1, 1948, to replace Melvin A. Leach who has resigned.
42. Appointment of Robert B. Miller as Assistant in Physics and Astronomy at a salary of \$133.33 per month on a part-time basis, effective from June 16 to September 15, 1948.
43. Appointment of Robert C. Kramer as Instructor (Research) in Economics at a salary of \$3600 per year, effective July 1, 1948. This is a new position to be paid from Experiment Station funds.
44. Reappointment of Ethel Mae Jolliffe as Technician in Bacteriology and Public Health at a salary of \$220 per month, effective for the month of July 1948 only.

TRAVEL

Travel

1. Full expenses for Cynthia Gorham and Idella Graves, Editor and Business Manager of the 1949 Wolverine, to go to Indianapolis and Chicago on June 20-26 to visit the Indianapolis Engraving Company and the S. K. Smith Cover Company. This travel authorization, if approved should be forwarded to the Comptroller to insure that no commitments are made which could result in deficits to the 1949 Yearbook.
2. First-class railway fare for L. C. Ferguson to go to Richmond, Indiana, during the last two weeks of May and the first week of June to do research in the Earlham College Library; to be paid from the All-College Research Fund.
3. Full expenses for H. H. Kimber and H. H. Anderson to visit Pennsylvania State College and other institutions sometime during June in connections with the College seeking recognition in the field of training for the Masters and Doctors degrees in Clinical Psychology.
4. Full expenses for I. Forest Huddleson to go to Charleston, West Virginia, and Richmond, Virginia, also College Park, Maryland, and Columbus, Ohio, on June 7-11, to confer with veterinarians who are setting up an experiment in West Virginia with the Brucella M vaccine.
5. First-class railway fare for Edgar W. Kivela to attend a meeting of the National Association of Insecticide and Disinfectant Manufacturers in Spring Lake, New Jersey, on June 13-17.
6. Full expenses for Glen Reed to go to Chicago on June 10 and 11 to attend a meeting relating to the Brucellosis situation; to be paid from Extension funds.
7. Full expenses for J. E. Barbour to attend the Custodial Conference for Ohio custodians at Columbus, Ohio, on June 14-19.
8. Full expenses for H. J. Wyngarden to go from Ames, Iowa, (where he will be on a trip without expense to the College) to Iowa City and to Madison, Wisconsin, on June 17 to interview prospective candidates for positions in the Economics Department.
9. Full expenses for R. J. Baldwin to go to Washington, D. C., on June 19-23, to speak on the program for State 4-H Club Leaders.
10. An allowance of \$15 each for the following staff members to attend the American Home Economics Association Convention in Minneapolis, Minnesota, on June 20-26:
 - a. Dean Marie Dye and Jeanette Lee
 - b. Ruth Ingalls, Pauline Paul, Margaret Ohlson, and Edna Brown in the Department of Foods and Nutrition.
 - c. Irma H. Gross, Dorothy Gree, Esther Everett, and Evelyn Zwemer in the Department of Home Management and Child Development.
 - d. Katherine Hart and Kathryn Gardner in the Department of Institution Administration.
 - e. Ruth Clayton, Gertrude Nygren, Marion Hillhouse, and Mildred Wilson in the Department of Textiles, Clothing and Related Arts.
11. Full expenses for J. F. Davis to go from the Upper Peninsula to Oconto and Marinette Counties in Wisconsin on June 23 to visit a muck area that has been recently opened up; to be paid from Extension funds.
12. Full expenses for W. L. Treaster to attend the American College Public Relations National Conference in Denver, Colorado, on June 23-27.

TRAVEL, continued

Travel

13. Full expenses for R. H. Nelson to attend the Midwest Stud Ram Sale at Sedalia, Missouri, on June 25 and 26 to purchase a Hampshire ram if possible.
14. First-class railway fare for D. T. Ewing to give a paper before the American Electroplater's Society in Atlantic City, New Jersey, on June 25-30.
15. Full expenses for L. G. Miller to attend the semi-annual meeting of the National Warm Air Heating and Air Conditioning Association in Chicago on June 28-30.
16. First-class railway fare for Eleanor Chase to attend the Children's Theatre Conference in Denver, Colorado, on June 28 to July 2.
17. Mileage on one car for L. L. Quill, F. B. Dutton, and J. J. Pithe to attend the Special Topics Symposium of the American Chemical Society in Syracuse, New York during the week of June 28.
18. Full expenses for F. A. Collins to go from Ponca City, Oklahoma, to Tulsa, Blackwell, Cleveland, Perry, Geary (all in Oklahoma) during the week of June 28 to contact prospective wrestlers.
19. First-class railway fare for Ruby M. Junge to attend the conference on Reading Problems at the University of Chicago on June 29 to July 3.
20. Full expenses for C. A. Lawson to go to Bowling Green, Ohio, on June 29 to July 3 to attend the National Conference on the Pre-Service Education of Teachers and to serve as consultant to the Conference group.
21. Full expenses for C. M. Horn to conduct the "Flying Classroom" from June 26 to July 28.
22. Full expenses for C. F. Cairy and R. F. Johnston to attend a special course in teaching methods for instructors of Physiology and Pharmacology at Ithaca, New York on July 3-11.
23. First-class railway fare for Mary Lewis to attend the annual meeting of the Department of Higher Education of the N.E.A. in Cleveland, Ohio, on July 5.
24. Full expenses for W. H. Combs to attend a meeting of the Institute of Administration Officers of Higher Institutions at the University of Chicago on July 5-8.
25. Full expenses for R. H. Young to attend the U. S. Olympic Track and Field meeting and the final U. S. Olympic Tryouts at Northwestern University on July 8-10.
26. Full expenses for B. J. Killham to attend a three-day school for teachers of Meat Inspection in Veterinary Colleges in Chicago on July 12-14.
27. Full expenses for Charles Reed to attend the International Baby Chick Association and National Turkey Federation meetings in St. Louis, Missouri, on July 13-16; paid from Extension funds.
28. Full expenses for Paul R. Krone to participate in the meeting of the Wisconsin-Upper Michigan Florists in Green Bay, Wisconsin, on July 18-20; paid from Extension funds.
29. Full expenses for R. H. Nelson to attend the Schultz Shropshire Sale to purchase a ram if possible, in DeGraff, Ohio, on July 21-23.
30. Full expenses not to exceed \$60 for A. J. Huggett to attend the National Education Association Life Adjustment Conference at Indiana University on July 25-31.
31. Expenses not to exceed \$50 for C. P. Wells to attend the Applied Mathematics meetings in Cambridge, Massachusetts, on July 27 to August 3.
32. Authorization to Professor Herbert and other staff members in the summer Forestry Camp at the Dunbar Station to take groups of students across the border into Canada from time to time as a part of their regular summer school activities.
33. Full expenses for Earl C. Richardson to attend the meeting of the American Association of Agricultural College Editors in Spokane and Pullman, Washington, on August 2-5; paid from Extension funds.
34. Full expenses not to exceed \$150 for C. V. Millard to attend the bi-annual session of the School for Executives of the American Association of Colleges for Teacher Education in Denver, Colorado, on August 12-25.
35. Travel allowance of \$165.75 each for the following staff members to attend the Convention of the American Veterinary Medical Association in San Francisco, California, on August 16-19:
 - a. Dean C.S. Bryan, also to attend the Convention of the Association of Am. Veterinary Deans
 - b. Representative from the Anatomy Department
 - c. R. A. Runnells of the Animal Pathology Department
 - d. H. J. Stafseth of the Bacteriology Department
 - e. C. F. Cairy of the Physiology and Pharmacology Department
 - f. Representative from the Surgery and Medicine Department
36. Full expenses for Byron H. Good, Howard Wentz, Andrew Quirrie, John MacAllan, and R. S. Hudson to go to Columbus, Ohio, on August 20-30, to exhibit College horses at the National Percheron Show and the American Belgian Show held at the Ohio State Fair.

TRAVEL, continued

2600

37. Mileage on one car for members of the Department of Soil Science to attend the annual meetings of the American Society of Agronomy and Soil Science Society in Fort Collins, Colorado, on August 22-29.
38. Full expenses for I. F. Huddleson to speak at the Gordon Research Conference at Colby Junior College, New London, New Hampshire, on August 25-29.

MISCELLANEOUS

Report on
Memorial Cen-
ter fund

Acceptance of
grants for
research in
Entomology

\$200 from
Calumet &
Hecla Cons.
copper co.

\$250 from
Vaughn Seed
Company

\$500 from
National
Apple Inst.

\$2000 from
Merck & Co.

\$600 from
Middle West
Soil Improve-
ment Comm.

\$300 from
Pittsburgh
Plate Glass Co.

\$300 from Gen.
Chem. Div. of
All. Chem. &
Dye Corp.

\$350 from Dow
Chemical Co.
for Poultry &
Ag. Chem.
\$500 from Dow
Chemical for
Hort. Dept.

Change date of
resign. D. As-
mussen

Inc. salary
Helen F. Pratt

Inc. salary
Dorothy Dietz

Inc. salary
Mabel Stanley

Inc. salary
Robt. Kamins

Inc. salary
Lawrence Fry-
mire.

Change in title
S. G. Bergquist
to Hd. Dept.
Phys. Sci.

Lowry resigna.
July 31, 1948

1. Report of the contribution of a total of \$6,751.85 to the Memorial Center Fund during the period from February 1 to April 30, 1948.
2. Acceptance of the following amounts for work in the Entomology Department separate from Experiment Station:
 - a. \$300 from the Shell Oil Company of Detroit.
 - b. \$100 from Liberty Insecticides, Inc. of Joliet, Illinois.
 - c. \$300 from Michigan Chemical Corporation of Saint Louis, Michigan
3. Acceptance of a grant of \$200 from the Calumet and Hecla Consolidated Copper Company of Calumet, Michigan to be used for research work in connection with the use of copper spray materials by the Botany Department.
4. Approval of a memorandum of understanding with the Vaughn Seed Company of Chicago covering a grant of \$250 to be used by the Horticulture Department in research work in the breeding of African Violets.
5. Approval of a memorandum of understanding with the National Apple Institute of Washington, D.C. covering a grant of \$500 to be used by the Horticulture Department in research work in the study of the health promoting qualities of apples.
6. Approval of a memorandum of understanding with Merck and Company of Rahway, New Jersey, covering a grant of \$2000 to be used by the Department of Agricultural Chemistry and the Department of Animal Husbandry in research to be done with certain vitamins in connection with the necrotic enteritis project.
7. Approval of a memorandum of understanding with the Middle West Soil Improvement Committee of Chicago covering a grant of \$600 to be used by the Soil Science Department for the continuation of the study of grade, rate of application and method of placement of fertilizer for corn and certain small grains.
8. Approval of a memorandum of understanding with the Pittsburgh Plate Glass Company of Pittsburgh, Pennsylvania, covering a grant of \$300 to be used by the Entomology Department in a study of the insecticidal and closely related properties of two dust and two spray formulations furnished by the Company. This project is not supervised by the Experiment Station.
9. Acceptance of a check for \$300 from the General Chemical Division of the Allied Chemical & Dye Corporation of New York City to be used by the Botany Department for the continuation of research work in the field of plant pathology and disease control.
10. Approval of a memorandum of understanding with the Dow Chemical Company of Midland covering a grant of \$350 to be used by the Departments of Poultry Husbandry, Agricultural Chemistry, Physiology, and Bacteriology on the use of certain diphenols in the field of poultry nutrition.
11. Approval of a memorandum of understanding with the Dow Chemical Company of Midland covering a grant of \$500 to be used by the Horticulture Department in a study of the effects of Dowax in combination with certain fungicides on the cherry tree and cherry fruit.
12. Change in the effective date of the resignation of Dolores Asmussen, Nurse at the Health Service, from July 31 to July 16, 1948.
13. Increase in salary for Helen Frey Pratt, Nurse at the Health Service from \$2200 to \$2500 per year, effective June 1, 1948.
14. Increase in salary for Dorothy Dietz, Nurse at the Health Service, from \$2200 to \$2500 per year, effective June 16, 1948.
15. Increase in salary for Mrs. Mabel Stanley, Nurse at the Health Service, from \$2950 to \$3310 per year, effective August 1, 1948, when she returns from one year's leave of absence.
16. Increase in salary for Robert W. Kamins, Supervisor of News and Special Events at WKAR, from \$3210 to \$3400 per year, effective July 1, 1948.
17. Increase in salary for Lawrence T. Frymire, Program Supervisor at WKAR, from \$3410 to \$3600 per year, effective July 1, 1948.
18. Change in the Basic College title of S. G. Bergquist from Acting Head to Head of the Department of Physical Science, effective July 1, 1948.
19. Change in the effective date of the resignation of Robert Lowry, Assistant Professor of Botany and Plant Pathology, from August 31 to July 31, 1948.

MISCELLANEOUS, continued

20. Increase in salary for B. H. Grigsby, Associate Professor of Botany and Plant Pathology, from \$4650 to \$5200 per year, effective as of April 1, 1948.
21. Change in status of Mary Mae Dang from three-quarters time Assistant in Mathematics at \$150 per month to full-time Assistant at \$200 per month, effective from June 16 to July 31, 1948, and that she then be taken off the payroll.
22. Increase in salary for Raymond Garner, temporary Instructor in Education, from \$183.33 per month to \$191.66 per month, effective July 1, 1948, for as long as necessary.
23. Increase in salary for Mrs. Margot S. Evans, Assistant in Foreign Languages, from \$75 per month to \$200 per month, effective June 16 to August 31, 1948. Mrs. Evans will work full time during this period.
24. Increase in salary for Amparo Ruiz, Assistant in Foreign Languages, from \$160 to \$180 per month, effective from June 16 to August 31, 1948.
25. Change in title of F. W. Young from Acting Director to Director of the Large Animal Clinic, in the School of Veterinary Medicine, effective July 1, 1948.
26. Payment of the following amounts to salaried employees since the last Board meeting:

Auditorium		Auditorium		Miscellaneous	
Charles Branz	\$ 8.00	Floyd Macklem	\$11.00	Donald Emery	\$24.00
W. F. Burt	23.00	Noel Miller	8.00	Laurel Fisher	5.00
Stanley Carr	5.00	Laurence Searl	8.00	W. J. Fitch	14.70
L. E. Chapman	8.00	Robert Troxell	11.00	Helen Greene	8.00
John Emery	11.00	Wayne VanRiper	11.00	Betty Haybarker	8.25
Helen Evans	11.00	Clella Weissinger	8.00	Charles Hill	38.80
Laurel Fisher	3.00	Neal Whitehead	6.00	Marjorie Hipley	8.00
Helen Greene	27.50	Loren Wight	5.00	W. L. Mallmann	31.20
James Huston	8.00	Ray Yerkie	8.00	F. V. Monaghan	35.00
Mildred Jeffers	3.00			Charlotte Thompson	8.25
				Frances Work	3.00

27. The number of graduate assistantships is determined annually in the budget. The appointments vary in length from one term to one year. There are frequent changes. Including these appointments and changes in the Board records takes increasing amounts of space, and it is recommended that these items be eliminated from the material coming to the Board to be handled by the Dean of the Graduate School, the President's Office, and the Comptroller's Office within the funds budgeted for the purpose.
- On motion of Mr. Brody, seconded by Mr. Akers, it was voted to approve the above recommendation.
28. Reclassification of a Clerk-Stenographer I position to a Clerk-Stenographer II position in the Farm Management department, effective June 1, 1948. This position is financed from Extension funds.
29. Additional Clerk-Typist position in the Economics Department to be financed from Hope-Flannagan funds, Experiment Station.
30. Request from the Campfire Girls of South Haven for permission to build an over-night camp on Michigan State College property near the Black River.
- In accordance with college policy this request is not granted.
31. Statement from the Ann Arbor Trust Company for trustee fees covering the period from January 1, 1948, to June 30, 1948, in the amount of \$812.50.
32. Recommendation that the College purchase three-quarters of an acre of land located on Hagadorn Road owned by Charles H. Kornmeyer at a price of \$1900.
- On motion of Mr. Brody, seconded by Mr. Akers, it was voted to approve the above recommendation.
33. Request for an appropriation of \$1780 to remove box elder trees and relay tile and backfill a drain on the Elsesser, Snider and Southworth farms, to be charged to Alterations and Improvements 1947-48.
34. Recommendation that the blacksmith shop now located south of the Agricultural Engineering Building be moved to Forest Road at an estimated cost of \$18,000. There is a balance of approximately \$6479 in the Wieland Farm account, and it is recommended that this amount together with \$12,000 additional, to be taken from Alterations and Improvements 1947-48, be used to move the blacksmith shop.
- On motion of Miss Jones, seconded by Mr. Akers, it was voted to approve the above recommendation.
35. Recommendation that the contract for drainage in the college housing area be awarded to Herman Nearing and Son of Lansing, the low bidder, at a lump sum of \$1,670.80.
36. Recommendation that the contracts for the stadium drainage system be awarded to the low bidders, as follows:
- Herman Nearing and Son, for the work inside the stadium, at a lump sum of \$8,387.50
 - Angell Construction Company, for the work outside the stadium, at a lump sum of \$2,751.25.
- On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the President's Report, Resignations, Appointments, Leaves, Travel and the Miscellaneous items on which no action appears.

Inc. salary
B.H.Grigsby

Change status
Mary Dang to
full time Asst
at \$200 month

Inc. R. Garner
to \$191.66

Inc. salary
Margot Evans

Inc. salary
Amparo Ruiz

Change in
title F.W.
Young to Dir.
Large An.Clin.

Additional
payments to
salaried
employees

Graduate
assistants
to be pro-
cessed thru
President's
Office and
Mr. May instead
of coming to
Board.

Clerk-Sten.II
Farm Mgt.

Add.Cl-Typist
position Econ
Department.

Request from
Campfire Girls
to build camp
on college
property denied

App. statement
Ann Arbor Tr.

Purchase of
Chas.Kornmeyer
property app.

\$1780 approp.
to remove box
elder trees

Approval of
moving of
Blacksmith
Shop

Herman Near-
ing & Son
awarded con-
tract for
Housing area
drainage.

Drainage at
stadium
awarded to
Nearing &
Angell

June 10, 1948

Resignations

Resignations

1. Resignation of the following temporary Instructors in Effective Living:
 - a. Mrs. Edna Peckham Drury, effective June 30, 1948
 - b. Mrs. Barbara Dobyns, effective June 30, 1948
 - c. Mrs. Ruth B. Woodburn, effective June 30, 1948
 - d. Francis M. Donahue, effective June 30, 1948
 - e. William Young, effective June 15, 1948

Leaves

Leaves

1. Leave of absence without pay for Charles C. Killingsworth, Associate Professor of Economics, from July 6-31, 1948 to permit him to teach at the University of Michigan during this period.
2. Change in date of leave without pay for A. L. Williams, Associate Professor of English, from July 1 to August 31, 1948, to July 15 to August 31, 1948.
3. Arthur Mauch, Associate Professor of Economics has been granted leave without pay from June 17-30 to conduct an extension workers course at Fort Collins, Colorado. It is recommended that this action be rescinded and that Mr. Mauch be permitted to do this without reduction in salary.
4. Leave of absence without pay for George F. McGregor, Instructor in Economics, from July 1 to August 15, 1948. Mr. McGregor will be in military camp.
5. Leave of absence with pay for Leona Seyfred, Home Demonstration Agent in VanBuren County, from July 6 to August 14, 1948, to permit her to do graduate work at Cornell University.

Appointments

Appointments

1. Transfer of Fred Stabley from News Editor to Sports Editor in Public Relations and a salary increase from \$4500 to \$5000 per year, effective July 1, 1948, to replace W. N. Kerbawy who has resigned.
2. Transfer of Alvie L. Smith from Assistant News Editor to College News Editor in Public Relations and a salary increase from \$3400 to \$3900 per year, effective July 1, 1948, to replace Fred Stabley who is being transferred.
3. Appointment of John A. Fuzak as Assistant Professor of Education at a salary of \$4700 per year, effective September 1, 1948. This is a new position.
4. Appointment of Kenneth R. Doane as Assistant Professor of Education at a salary of \$4800 per year, effective September 1, 1948. This is a new position.
5. Appointment of Guy E. Timmons as Assistant Professor of Education at a salary of \$4800 per year, effective September 1, 1948, to replace G. P. Deyoe who has resigned. His salary is to be paid from Vocational Teacher Training funds.
6. Appointment of Martin S. Soria as Lecturer in Art at a salary of \$4000 per year, effective September 1, 1948. This is half-time replacement of J. J. Garrison who will be on leave, and a half-time new position.
7. Reappointment of John C. Speck, Jr. as Assistant Professor of Chemistry at a salary of \$4000 per year, effective October 1, 1948, to replace Reinhold Krantz who has resigned, and subject to tenure rules. Dr. Speck has been a member of the staff since December 16, 1945, on a temporary basis. (Funds for this position are to come from budget allotments for full-time assistants in chemistry.)

Travel

Travel

1. Full expenses for J. H. Kobs to attend the District IV Baseball Tournament in Champaign, Illinois, on June 10-13.

Miscellaneous

Grant \$400
Dow Chem. for
research in
Bacteriology

1. Approval of a memorandum of understanding with the Dow Chemical Company of Midland covering a grant of \$400 to be used by the Department of Bacteriology for research work against Eimeria tenella infections in chickens.

\$300 from Gen
Chem Div. of
All Chem & Dye
Cont. agree-
ment Parke,
Davis and
grant of
\$1400

2. Acceptance of a check for \$300 from the General Chemical Division of the Allied Chemical & Dye Corporation of New York City to be used by the Entomology Department in a testing program for potato insect control.
3. Continuation of the agreement with Parke, Davis and Company of Detroit covering a grant of \$1400 to be used in the research project in physical chemical problems under the direction of Dr. Ewing of the Chemistry Department. The agreement provides for a graduate fellowship.

Retirement of
Ralph L. Helm
approved

4. Recommendation from the Retirement Committee for the disability retirement of Ralph L. Helm, County Agricultural Agent, at a pension of \$1159 per year, effective July 1, 1948. Mr. Helm was born July 10, 1888, and has been employed as a County Agricultural Agent since June 1, 1931.

Reinstatement
John Shirley
approved.

5. Reinstatement of John W. Shirley as Associate Professor of English at a salary of \$4800 per year, effective August 1, 1948. Mr. Shirley has been on leave since July 1, 1946, to study on a Guggenheim Fellowship.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

6. Increase in salary for Lawrence L. Boger, quarter-time graduate assistant in Economics, from \$44.44 to \$55.55 per month, effective as of April 1, 1948, and paid from Experiment Station funds. Mr. Boger has his Ph.D.
7. The following reappointments are recommended by the Department Heads and the Deans in accordance with the tenure rules:

a. Second probationary appointment as instructors for two years:

Name	School	Department	Effective Date
Akselrad, Rose Marie	Science and Arts	For. Lang.	9-1-48
Barrett, Paul H.	Basic College	Bio. Sci.	9-1-48
Barton, Thomas A.	Agriculture	Landscape	9-20-48
Beardslee, W. E.	Basic College	Eff. Living	10-1-48
Beeman, Harris F.	Bus. & Pub. Service	Phys. Ed. - Men	6-15-48
Bennett, G. S.	Science and Arts	Physics	6-15-48
Donald A. Bergh	Engineering	Mechanical	4-1-48
Bezold Marie C.	Basic College	Hist. of Civ.	1-1-48
Blagdon, Charles A.	Bus. & Pub. Service	Journalism	9-16-48
Bodman, Lyman	Science and Arts	Music	9-1-48
Boniece, Joanne	Agriculture	Agric. Chemistry	10-1-48
Bowen, Vernon B.	Bus. & Pub. Service	Journalism	1-1-48
Brevik, Theodore	Agriculture	Agric. Engr.	7-1-48
Britten, J. I.	Bus. & Pub. Service	Bus. Adm.	3-15-48
Britten, V. H.	Bus. & Pub. Service	Bus. Adm.	3/15-48
Brouwer, Tony	Science and Arts	Economics	9-1-48
Burnett, J. R.	Engineering	Engr. Drawing	9-1-48
Butt, William	Basic College	Wr. & Sp. Eng.	7-1-48
Butterfield, Shirley	Vet. Medicine	Anatomy	9-1-48
Campbell, Kenneth A.	Engineering	Civil	7-15-48
Carter, L. A.	Agriculture	Forestry	12-15-48
Chase, Eleanor	Science and Arts	Speech	9-1-48
Churchill, Elbert S.	Science and Arts, Vet. Med.	Bacteriology	7-1-48
Claus, Roger J.	Engineering	Civil	9-1-48
Collins, E. M.	Basic College	Hist. of Civ.	4-1-48
Come, D. R.	Basic College	Social Science	6-15-48
Conner, S. H.	Engineering	Civil	3-1-48
Cook, L. J.	Dean of Students	Board of Exam	7-1-48
Cormier, L.P.	Science and Arts	For. Lang.	9-1-48
Crabb, G. A.	Agriculture	Soil Science	12-1-48
Culpepper, T. W.	Engineering	Electrical	9-1-48
Cuttler, C.D.	Basic College	Lit. & Fine Arts	9-1-48
Dahnke, Harold	Basic College	Eff. Living	6-16-48
D'Arcy, H.M.	Basic College	Physical Science	9-1-48
Delich, Michael	Engineering	Mechanical	9-1-48
DeLisle, F. H.	Dean of Students	Counselor	9-1-48
Dennis, C. E.	Engineering	Civil	9-1-48
DeRose, Ruth H.	Extension	B & G Clubs	7-1-48
Dills, R. E.	Agriculture	Forestry	9-10-48
Doty, Edith	Science and Arts	For. Lang.	9-1-48
Doughty, E. G.	Engineering	Electrical	9-22-48
Dunham, Douglas	Basic College	Social Science	9-1-48
Dunn, H. R.	Science and Arts	For. Lang.	9-1-48
Dvorsky, Ruth L.	Bus. & Pub. Service	Phys. Ed. - Women	9-1-48
Edwards, Margaret	Sci. & Arts; Vet. Med.	Bacteriology	7-25-48
Elliott, J. M.	Basic College	Bio. Sci.	1-1-48
Evans, J. C.	Basic College	Phys. Sci.	1-1-48
Fairchild, H. W.	Agriculture	Soil Science	9-25-28
Farwell, Elwin	Agriculture	An. Husbandry	9-1-48
Fitzgerald, John W.	All College	Public Relations	7-1-48
Forsberg, H. C.	Engineering	Chemical	4-1-48
Franklin R.J.	Science and Arts	Economics	9-1-48
Friedrich, J. A.	Bus. & Pub. Service	Phys. Ed. - Men	10-1-48
Garraty, John A.	Science and Arts	Hist. and Pol. Sci.	9-1-48
Gartner, John B.	All College	Short Courses	9-1-48
Gammel, D. J.	Bus. & Pub. Service	Journalism	1-1-48
Giacomo, M. J.	Engineering	Civil	9-1-48
Green, L. D.	Science and Arts	Mathematics	9-1-48
Hamilton, T. B.	Engineering	Mechanical	9-1-48
Hanson, Shirley	Sci. & Arts; Vet. Med.	Bacteriology	7-1-48
Hendrickson, H.G.	Basic College	Social Science	9-1-48
Henson, C. E.	Basic; Sci. & Arts	Lit. & F.A., Engl.	1-1-48
Hildebrandt, V.D.	Engineering	Chemical	9-1-48
Hirschfield, Charles	Basic College	Hist. of Civ.	4-1-48
Hitchcock, Dorothy J.	Sci. & Arts; Vet. Med.	Bacteriology	10-1-48
Holmblade, Amy J.	Science and Arts	Education	7-1-48
Hott, Leland E.	Basic College	Social Science	9-1-48
Ip, Ching-U	Engineering	Mechanical	9-1-48
Jaffe, Adrian	Basic; Sci. & Arts	Lit. & F.A.; Engl	9-1-48
Jenkins, Helen	Basic College	Hist. of Civ.	9-1-48

Increase in salary Lawrence Boger to \$55.55

Reappointments in accordance with tenure rules

Miscellaneous, continued

Reappointments
in accordance
with tenure
rules

7. A. Second probationary appointment (continued)

Name	School	Department	Effective Date
Johnson, Thomas N.	Science & Arts; Vet. Med.	Physiology	1-1-48
Joyaux, Georges J.	Science and Arts	For. Lang.	9-1-48
Kessler, George M.	Agriculture	Horticulture	9-1-48
Kidd, J. W.	Basic College	Social Science	9-1-48
Klock, John M.	Basic College	Social Science	9-1-48
Knoll, Marjorie	Home Economics	HM&CD	9-1-48
Knoolhuizan, Delbert	Bus. & Pub. Service	Bus. Adm.	3-15-48
Langdon, Charles L.	Science and Arts	Education	8-1-48
Larson, V. C.	All College	Short Courses	12-15-48
Lickfeldt, Ardeth	Agriculture	Horticulture	9-1-48
Lutz, W.B.	Agriculture	Dairy; An. Husb.	4-1-48
McCall, John T.	Engineering	Civil	9-1-48
McCauley, R.F.	Engineering	Civil	9-1-48
McGregor, G.F.	Science and Arts	Economics	9-1-48
McIntosh, R.W.	All College	Conservation Inst.	11-1-48
McKinney, John C.	Basic College	Social Science	9-1-48
McKinstry, W.J.	Science and Arts	Economics	9-1-48
McNicholas, Virginia	Basic College	Wr. & Sp. English	9-1-48
Mahoney, W.H.	Engineering	Civil	9-1-48
Manning, John	Basic College	Hist. of Civ.	9-1-48
Marquart, B. E.	Bus. & Pub. Service	Phys. Ed. - Women	9-1-48
Mercer, Samuel	Engineering	Mechanical	12-1-48
Mill, C. R.	Basic College	Eff. Living	4-1-48
Moore, J.G.	Basic College	Eff. Living	6-16-48
Morley, R.F.	Engineering	Mechanical	1-1-48
Morris, C.E.	Agriculture	Landscape	7-1-48
Nadolski, Esther	Sci. & Arts; Vet. Med.	Bacteriology	9-15-48
Narotsky, Saul	Sci. & Arts; Vet. Med.	Bacteriology	2-15-48
Nellis, William M.	Engineering	Electrical	9-1-48
Olsen, Robert N.	Engineering	Civil	9-1-48
Osborn, Winston	Home Economics	Foods & Nutrition	9-1-48
Parker, E.A.	Basic College	Physical Science	1-1-48
Paton, Mary A.	Science and Arts	Physics	2-1-48
Paul, R.L.	Engineering	Engr. Drawing	9-1-48
Payne, J.B.	Basic College	Wr. & Sp. Engl.	9-1-48
Pederson, Calvin E.	Science and Arts	Entomology	4-1-48
Perkins, E. V.	Basic College	Bio. Sci.	2-1-48
Reed, Charles	Agriculture	Poultry	10-15-48
Ringo, R.D.	Engineering	Engr. Drawing	3-15-48
Rogers, M.D.	Engineering	Electrical	9-1-48
Rosencranz, H.A.	Basic College	Eff. Living	9-1-48
Rueshelle, Randall	Basic College	Wr. & Sp. Engl.	1-1-48
Safanie, A.H.	Veterinary Medicine	Anatomy	9-1-48
Schamehorn, E.C.	Engineering	Engr. Drawing	9-1-48
Schirmer, R.G.	Vet. Medicine	Surg. & Med.	8-1-48
Schoppa, Elroy	Bus. & Pub. Service	Bus. Adm.	10-1-48
Schram, Jack R.	Agriculture	Agr. Engr.	9-15-48
Sedlander, Norman	Engineering	Engr. Drawing	9-1-48
Sheppard, C.C.	Agriculture	Poultry	1-1-48
Simons, W.A.	Engineering	Mechanical	3-15-48
Smith, D.E.	Home Economics	Foods & Nutrition	9-1-48
Smollett, R.J.	Engineering	Electrical	9-1-48
Spalding, Fred L.	Engineering	Mechanical	1-1-48
Stockton, J.J.	Sci. & Arts; Vet. Med.	Bacteriology	7-1-48
Stone, S.H.	Engineering	Civil	9-1-48
Struck, Herman	Science and Arts	English	9-1-48
Sweetland, W.E.	Basic College	Hist. of Civ.	9-1-48
Taylor, M.C.	Science and Arts	Economics	10-1-48
Tew, G.E.	Dean of Students	Counselor	9-1-48
Titus, John S.	Agriculture	Horticulture	6-15-48
Tribble, R.T.	Agriculture	Agr. Engr.	8-1-48
Trustdorf, Mary J.	Sci. & Arts; Vet. Med.	Bacteriology	7-16-48
Tsuda, G.H.	Engineering	Engr. Drawing	9-1-48
Van Schuyver, B.B.	Dean of Students	Counselor	8-1-48
Van Strien, D.O.	Engineering	Civil	9-1-48
Ward, J.M.	Basic College	Lit. & Fine Arts	9-1-48
Watkins, Lowell, A.	Bus. & Pub. Service	Bus. Adm.	9-1-48
Weeks, Walter L.	Science and Arts	Physics	9-1-48
Wells, M. M.	Dean of Students	Counselor	8-1-48
White, Martha	Science and Arts	Music	9-1-48
Wolcott, A. R.	Agriculture	Farm Crops; Soils	4-21-48

b. Third probationary appointment as instructors for two years:

Arnett, Katherine	Bus. & Pub. Service	Phys. Ed. - Women	9-1-48
Batts, Helen S.	Agriculture	Agric. Chemistry	7-1-48
Childs, Margaret	Home Economics	Inst. Adm.	7-1-48
Christian, W.K.	Basic College	Wr. & Sp. English	9-1-48
Englemann, H.O.	Basic College	Social Science	2-1-48

Miscellaneous, continued

7. Third probationary appointment as instructors for two years, continued:

Name	School	Department	Effective Date
Gephart, Mary L.	Home Economics	TC&RA	9-1-48
Gray, M. L.	Veterinary Medicine	Animal Pathology	10-1-48
Highberger, R.L.	Home Economics	HM&CD	9-1-48
Jubb, Annanell G.	Home Economics	Foods & Nutrition	8-15-48
Kennedy, T. R.	Basic College	Wr. & Sp. English	9-1-48
McConnell, J. H.	Science and Arts	Art	10-1-48
McCormick, Zoe	Home Economics	Foods & Nutrition	9-1-48
Martin, M. Josephine	Home Economics	TC&RA	9-1-48
Master, J. E.	Science and Arts	Mathematics	9-24-48
Miller, Julian	Basic College	Bio Science	9-1-48
Morr, Mary	Home Economics	Foods & Nutrition	9-1-48
Nygren, L. G.	Home Economics	TC&RA	9-1-48
Pitha, J. J.	Science and Arts	Chemistry	10-1-48
Quimby, R. S.	Basic College	Hist. of Civ.	9-1-48
Rykala, A. J.	Agriculture	Agr. Chemistry	7-1-48
Thomas, G. L.	Science and Arts	Speech	11-15-48
Tull, Carolyn	Agriculture	Agr. Chemistry	8-1-48
Wall, R. M.	Basic College	Wr. & Sp. English	9-1-48
Werden, Jane	Home Economics	TC&RA	9-1-48

Reappointments in accordance with tenure rules.

c. Assistant Professors who were former instructors and acquire tenure with this appointment:

Bishop, Thelma D.	Bus. & Pub. Service	Phys. Ed. Women	7-1-48
DeKoning, Paul	Engineering	Mechanical	7-1-48
Kircher, A. S.	Bus. & Pub. Service	Phys. Ed. - Men	10-15-48
Price, G. R.	Basic; Science & Arts	Lit. & FA.; Engl.	7-1-48
Widick, Helen	Home Economics	Inst. Adm.	7-1-48

d. Assistant professor second probationary appointment for three years:

Bailey, M.L.	Agriculture	Agr. Engr.	9-1-48
Beegle, J. A.	Science & Arts	Sociology	10-20-48
Bell, L. E.	Agriculture	Forestry	7-1-48
Daugherty, J. H.	Dean of Students	Exam. & Coun.	9-1-48
Davis, J. D.	Science and Arts	Speech	9-1-48
Gunn, C. A.	Agriculture	Agr. Engr.	10-22-48
Hansen, C. H.	Agriculture	Agr. Engr.	9-1-48
Hardy, F.K.	Bus. & Pub. Service	Bus. Adm.	9-1-48
Harris, R. P.	Basic College	Eff. Living	10-15-48
Johnson, L. A.	Agriculture	Dairy	5-1-48
King, Herman L.	Science and Arts	Entomology	1-1-48
Newsom, Shirley	Home Economics	HM&CD	9-1-48
Parsons, G. E.	Agriculture	Dairy	7-1-48
Pepinsky, Harold B.	Basic College	Eff. Living	8-1-48
Scott, Alan	Bus. & Pub. Service	Journalism	9-1-48
Shepard, L.V.	Science and Arts	Education	9-1-48

e. The following faculty members have served their probationary periods but are recommended for an additional probationary appointment for one year, effective July 1, 1948:

Fleishauer, Warren	Science and Arts	English
Kelley, Anna Louise	Home Economics	Foods and Nutrition
Smith, Jane E.	Science and Arts	Geology and Geography

8. Payment of the following amounts to salaried employees for additional work:

Auditorium		Athletic Association		Miscellaneous	
Charles Branz	\$ 8.00	Lamar Aldrich	\$24.00	Charles Branz	\$ 5.00
Warren Burt	8.00	C.J. Beauchamp	18.00	Warren Burt	10.00
John Emery	8.00	Leonard Blakeslee	12.00	L.E. Chapman	10.00
Helen Evans	11.00	R.J. Davis	28.00	Helen Evans	5.00
Helen Greene	9.00	Jewell Jensen	3.00	Laurel Fisher	10.00
James Huston	3.00	T. Q. Lynd	15.00	Helen Greene	25.00
Mildred Jeffers	5.00	John Ramsey	12.00	Betty Haybarker	4.88
Floyd Macklem	8.00	James Tyson	9.00	Marjorie Hipley	15.00
Noel Miller	8.00	Elmer Wilcox	8.00	James Huston	10.00
Laurence Searl	6.00	Adult Education		Floyd Macklem	5.00
Robert Troxell	3.00	W. A. Bohnstedt	100.80	Noel Miller	5.00
Wayne VanRiper	14.00	Russell Daubert	16.90	Homer Paris	39.65
Clella Weissinger	8.00	J. D. Menchhofer	14.80	Elmer Peterson	5.00
Neal Whitehead	3.00	William Pitkin	14.80	Laurence Searl	15.00
Ray Yerkie	5.00	Miscellaneous		Charlotte Thompson	7.13
		Wayne VanRiper	5.00		
		Clella Weissinger	5.00		
		Neal Whitehead	5.00		
		Elmer Wilcox	15.00		

9. Payments of \$29.88 to Louise Coryell, employee in Buildings and Utilities, as compensation for time lost because of an injury while working.

10. Recommended that the maximum salary in the Farm Foreman's classification be increased from \$280 to \$310 per month.

Payment \$29.88 to Louise Coryell-injury
Farm Foreman's classif. increased to \$310 month

2636 ADDITIONAL ITEMS, continued

Miscellaneous, continued

Bowling permitted in Union and Sunday and skating in rink
Dean Dirks designated Dean-Emeritus

Dr. Giltner Dean-Emeritus and Dr. Bessey Dean-Emeritus

Approval contracts with artists for music course.

Approval of contracts with Kellogg Co.

\$2090 due Mr. Munson for fiscal yr. 1947-48

Pres. and Compt. to make such fund transfers as necessary and desirable

Approval of alterations to third floor of Vet Clinic Bldg.

Approval alt. Music and For bldgs. So.Cam

Approval new roof Newton house.

Leave of absence full pay 1 yr Paul Bagwell

11. It is planned, unless the Board objects, to permit bowling in the Union Building and skating in the Ice Rink on Sundays from 2 p.m. until closing time.
12. Recommendation that H. B. Dirks be designated Dean-Emeritus of Engineering, effective July 1, 1948.
13. Recommendation that Ward Giltner be made Dean-Emeritus of Veterinary Medicine and that E. A. Bessey be made Dean-Emeritus of the School of Graduate Studies, effective immediately.
14. Discussion of problem developing in connection with health service facilities at the Dunbar Station.
15. Recommendation that the following contracts be approved with artists for the Music Concert Series for 1948-49:

Claudio Arrau, pianist	\$1000
Raya Garbousova, 'cellist	700
Five-Wind Ensemble	600
Martial Singher, baritone	700

16. Consideration of the contracts with the W. K. Kellogg Company as prepared by Mr. Ballard covering the cooperative project to be financed by the Kellogg Company at the W. K. Kellogg Station.
17. Annual report from Mr. Munson for the fiscal year ending June 30, 1948, which indicates that the total credit due him on the basis of 5 per cent over and above the \$50,000 retainer is \$4,375. Mr. Munson is charging only 3 per cent for the temporary Meade buildings, which gives the College a credit of \$2,285. This leaves a balance due Mr. Munson of \$2090.
18. It is suggested that the Board authorize the President and Comptroller to make such fund transfers at the end of the fiscal year as are necessary or desirable, including the following items, all transfers to be tentative pending final approval by the Board at the next meeting following the end of the fiscal year:
 - a. A total of \$79,625.24 has been spent in site work on temporary housing and classrooms in excess of the funds appropriated for this purpose by the legislature, and there is one outstanding account for work in progress to Van Orden and Van Ess that will total about \$35,000, making a total estimated deficit of \$105,000. Under our contract with Federal Public Housing Administration, we can charge a specified amount for ground rental and utilities. This overdraft can be liquidated in the next year if these credits are applied to this overdraft.
 - b. The work on the Administration Building as completed included much work on the old building not originally contemplated. The work is completed as authorized from time to time by the Board, but no appropriation was ever made to cover the work in excess of the original estimate. The amount required to cover the over-run is approximately \$100,000. This should be charged to any funds available at the end of the year.
 - c. The Board approved the Forestry and Music Buildings built by F.W.A. on the South Campus and the Nursery School, but no appropriation was made for them. The work is practically completed on an open account basis. Authority should be granted to charge the costs of these projects to current funds available at the end of the fiscal year.
 - d. Mr. Lautner estimates the cost of sidewalks, roads, landscaping and site work around the victory buildings at \$105,000, and necessary work about the self-liquidating buildings, including roads and walks about the stadium, and miscellaneous road and walk work, including Item 4, ^{Misc}Page 2594 of today's agenda, at about \$150,000. It is requested that the Board approve fund transfers of balances in Quonset Village, Quonset Village Cafeteria, Temporary Faculty Housing, etc., for this purpose.
19. Discussion of problems involved in providing facilities for teaching veterinary students and recommendation for alterations for the third floor of the Veterinary Clinic Building at an estimated cost of \$25,800.
20. Recommendation for certain improvements and alterations to be made to the Music and Forestry buildings on the South Campus at an estimated cost of \$1503, to be charged to Alterations and Improvements 1947-48.
21. Recommendation for a new roof on the Newton house at the Russ Forest at an estimated cost of \$500, to be charged to Alterations and Improvements 1947-48.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the Additional Items.

ADDITIONAL MISCELLANEOUS ITEMS

1. Leave of absence with full pay for Paul Bagwell, Professor and Head of the Department of Written and Spoken English, from July 1, 1948 to June 30, 1949. Professor Bagwell has been elected president of the United States Junior Chamber of Commerce.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the above leave with full pay.

ADDITIONAL MISCELLANEOUS ITEMS, continued

2. Recommendation that L. G. Miller, Professor and Head of Mechanical Engineering, be promoted to Dean of Engineering at a salary of \$9000 per year, effective July 1, 1948.

L.G. Miller
appointed
Dean of Engr.

On motion of Mr. Akers, seconded by Mr. Armstrong, it was voted to approve the appointment of Professor Miller as Dean of Engineering.

3. Mr. Calder appeared before the Board and discussed the architecture and construction of the new men's dormitory.

Mr. Calder
authorized to
complete plans
and spec. for
new boys'
dorm.

On motion of Mr. Akers, seconded by Mr. Brody, it was voted to authorize Mr. Calder to complete the plans and specifications for the new men's dormitory, in accordance with the suggestions and sketches presented by Mr. Calder.

4. There was considerable discussion by the Board as to whether or not the construction of this dormitory should be undertaken at once.

Dormitory not
to be under-
taken at
present time.

On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted that in view of the uncertainties in the enrollment of male students due to the impending draft legislation, the starting of construction of this dormitory be deferred with the understanding that it be taken up by the Board for further consideration at any time that conditions may warrant it.

5. Secretary McDonel presented a request from the Lansing Board of Water and Electric Light that they be permitted to schedule a radio show, Town Meeting of the Air, in the College Auditorium on August 17, 1948.

Town Hall
meeting of
air scheduled
for Auditorium
by Bd. of
Water & Lt.

On motion of Mr. Mueller, seconded by Miss Jones, it was voted to approve the above request.

6. Mr. Brody, as Chairman of the Board, presented a resolution submitted by the American Economic Association.

Resolution of
Am. Economic
Assoc.
received and
placed on file

The resolution was received and filed.

7. Discussion with the Board of new Health Service policies to be effective July 1, 1948 including:

- Flat charge of 25 cents per clinic call
- Charge for sustaining drugs on a cost basis
- Charge for X-rays requested by students or outside sources
- Minimum fee of \$1 for each basal metabolism test
- Charge of \$3 for complete physical examinations instigated by students for employers and other similar purposes. This does not apply to examinations required in connection with physical education courses, athletics, or Military Science.

New Health
Service
policies
re: charges
at Health Ser-
vice to be
worked out by
Dr. Holland
and Mr. May.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve in principle the foregoing with the understanding that the exact charges and fees to be made for the various services be determined by Dr. Holland and Mr. May subject to review by the President. (Approved by President).

8. The Committee on Scholarships and Dean Emmons as Chairman of a special committee recommend that the Board authorize three scholarships for students from American Occupied Germany in the amount of \$750 per year per scholarship plus fees, to be granted in cooperation with the Office of Military Government for Germany. Similar requests are being made by our government of other leading colleges and universities.

Scholarships
for three stu-
dents from
Am. Occupied
Germany
granted for
next college
year.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the foregoing recommendation for the next college year with the understanding that this program may be continued beyond the one year if it works out satisfactorily.

9. Presentation of the 1948-49 budget as distributed with certain corrections.

Approval of
1948-49
budget.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the budget for 1948-49 with the corrections indicated.

10. At the March meeting of the Board the position of Director of Continuing Education was created, the responsibilities outlined and Carl Horn appointed to the position.

Director of
Continuing
Education
to be under
Dir. of Ex-
tension.

To insure the proper coordination of this program with other educational programs, it is recommended that the Director of Continuing Education be made responsible to Mr. Ballard, the Director of Extension, and through him to the President's Office.

On motion of Mr. Brody, ^{seconded by Mr. Mueller} it was voted to approve the above item.

11. Recommendation from Mr. Philip J. May, Comptroller and Mr. Earl Cress of the Ann Arbor Trust Company, that the following securities recently received from the Eliza D. Erb Estate to be sold at market value:

Mr. May
authorized to
sell certain
securities
from Erb
Estate at
Market value

No. of Shares	Description of Securities	Certificate No.
5	American Basic-Business Shares Corp. Fixed Trust Shares	A2683

ADDITIONAL MISCELLANEOUS, continued

11. Sale of Erb Estate securities at market value, continued:

<u>No. of Shares</u>	<u>Description of Securities</u>	<u>Certificate No.</u>
3	American Telephone & Telegraph common	N169311
3/10 of 1 share	Amerex Holding Corp. common	27877
3	Chase National Bank, Capital	441604
2	Chrysler Corp. old \$5 par common	0026246
5	Eastman Kodak Co., common	RC/I 12228
7	General Electric Co., common	NYE 611653
1	Liberty Bank of Buffalo (NY) capital	23409
6	Marine Midland Corp., capital	BU/0045249
3	National City Bank of New York capital	CO 319321
52	National Investors Corp., Capital	J67718
33	Niagara Hudson Power Corp. common	CC/O 23354
18	Niagara Share Corp. (md) class B, common	BB/O 24169
2	Northeastern Water Co. \$2 Pfd.	JPO 3066
1	Northeastern Water Co., common	JCO 1684
1	Radio Corporation of America common	RC 365490
3	Schoellkopf, Hutton & Pomeroy Inc. common	015551
1	National Investors Corp. capital	N 13311

On motion of Mr. Akers, seconded by Mr. Armstrong, it was voted to authorize the sale of the above-mentioned securities at market value, and that Philip J. May, Comptroller, be authorized to execute any and all necessary transfers to effectuate and carry out the sale of said securities.

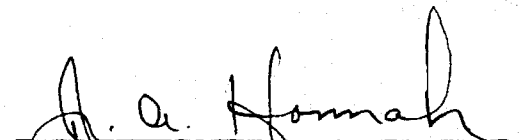
The regular Board meeting adjourned at 3:20 p.m., with the understanding that the next meeting would be held Thursday, June 24th at 10 a.m.

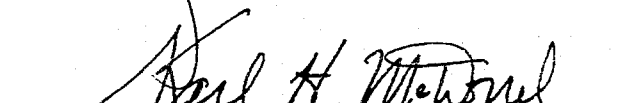
Plans and specifications for remodeling president's house to be drawn.

The resolved itself into executive session and took the following action:

On motion of Mr. Armstrong, seconded by Mr. Akers, it was voted to instruct the Secretary to employ an architect to prepare plans and specifications for the remodeling and addition to the President's home on the campus to make it possible for it to function as it should and provide adequate family facilities - the plans to be submitted to the Board at the earliest possible date.

The Board adjourned at 3:40 p.m.


President


Secretary