

J. C. Holmes
Building
Committee

Resolved. That J. C. Holmes be, and he is hereby au-
thorized to make full and ample inquiries relative
to the number and size of buildings requisite for
immediate use for the Michigan State Agricultural
College; also, relative to materials for building,
whether of brick, concrete, or of other material; also,
whether whether suitable and sufficient material
for the manufacture of the different kinds of
brick or concrete can be procured upon or near
the College grounds; also, relative to plans, and
estimated cost of the construction of buildings,
and notify the Secretary of the State Board of
Education at his earliest convenience at what
time he will be ready to report to this Board.

Board's
accounts

The accounts of members of the Board for services and expenses were audited as follows:
H. L. Miller, \$2.40. John R. Kellogg, \$68.25. and
Ira Mayhew, \$31.60.

The Board then adjourned to meet at the call
of the Secretary, having reference to the receipt of
the report under the preceding resolution.

Ira Mayhew,
Secretary.

Office of Secretary of Board of Ed'n
Lansing, Jan. 2d, 1856.

The Board met pursuant to a call from the
Secretary. Present, H. L. Miller, John R. Kellogg the Sec'y.

Holmes Report
Buildings
Mr. J. C. Holmes being present, submitted the report
contemplated by the resolution adopted at the last
meeting of the Board, which report was accepted,
considered, and placed on file, with date of
January 2d, 1856. Adjourned till to-morrow morning.

January 3d, 1856.

The Board of Education met at the office of
their Secretary. Present the same members as before.

Reports were received, of this day's date, from
Mr. J. C. Holmes, and from Mr. S. M. Bartlett, which
reports are placed on file.

Erection of Buildings.

College Hall
Boarding Hall

The Board decided to erect the West Wing of College
Buildings, (there being contemplated, a Central Building
with two Wings,) and a Boarding House.

The Board considered at length the material of building, the mode of heating, lighting, etc. to be embraced in contract for building.

Appointment of Agent.

S. M. Bartlett
Agent

The Board of Education, upon the receipt of testimonials which are placed on file, proceeded to the appointment of Mr. S. M. Bartlett, of Monroe, as Agent, for superintending the erection of Buildings on the Agricultural farm, clearing and draining portions of the farm and otherwise executing the plans and instructions of the Board, for which he is to receive a salary at the rate of One Thousand dollars (\$1000.00) per annum, and at the rate of \$200.00 per annum for ordinary personal expenses.

Advertise for Proposals

Advertise

Resolved. To advertise for proposals for the erection of college buildings for four weeks in each of the two papers printed in Lansing, and in the three daily papers of Detroit to wit: the Advertiser, Tribune, & Free Press.

Accounts

Accounts were allowed as follows: J. C. Holmes for services and expenses on account of Agricultural Farm and School, under resolution of Nov. 16, \$28.75; for services and expenses of members of the Board, to J. R. Kellogg, \$36.76; H. L. Miller \$59.30; Ira Mayhew \$29.75. There was also allowed to Justus Gay \$14.00 not included in former ac for service & expenses in locating college farm; to J. C. Holmes for expenses in attending meeting of the Board \$14.62.

The Board adjourned to meet at the office of the Secretary, in Lansing, Feb. 15th, at 8 o'clock A.M.

Ira Mayhew,
Secretary.

Office of Sec'y Board of Education,
Lansing, Feb. 15, 1856.

The Board met pursuant to adjournment, at 8 o'clock A.M. Present, H. L. Miller, Jno. R. Kellogg and the Secretary.

The Secretary, pursuant to the Resolution of January 3d had advertised for proposals, and had extensively circulated the following

"Notice to Builders,"

under date of January 5th, 1856.

Copy.

"Agricultural College - Notice to Builders."

Lansing, Mich., Jan. 5, 1856.

Notice
to
Builders

Sealed proposals will be received by the Board of Education until the 12th day of Feb. next, for furnishing and delivering on the College site, 850,000 Bricks; 65,000 feet of Studding; Joists, mixed lumber and timber; 37,000 feet of Ash Flooring and 18,000 ft of Clear Pine Lumber. Also, for laying the foundations and walls of the College Building and Boarding House. Proposals may be made to embrace all or parts of the materials, or to embrace materials and the erection and completion of both or either of the Buildings. A Brick Yard in complete order will be furnished on the premises, including wood, clay and sand.

Plans and specifications may be seen at the Agricultural Rooms, over Dr. 136 Jeff. Avenue, Detroit, on the 29th and 30th of January inst.; and at the Office of the Board in Lansing, from the 2d to the 12th of February next, inclusive.

"The parties to whom contracts may be awarded, will be required to give satisfactory security for the faithful performance thereof. The Board reserve the right to reject any or all of the proposals made, if in their judgment the interests of the State shall render the same necessary.

"Sealed proposals may be addressed to the Board of Education, marked 'Building Proposals,' and left at, (or sent through the P.O. to) their Office, in Lansing.

"By order of the Board of Education:

(Signed)

Ira Mayhew,
Secretary of the Board."

Bidders

Upon opening and examining the proposals received for the erection of the Agricultural College Building and Boarding House, as per foregoing advertisements, propositions for furnishing materials and erecting both buildings were found from the following persons and companies, to wit: Henry J. Rogers, Chas. A. Cairns, J. J. Miller, Royce & Copeland, J. Robinson, Henry Speaker, Elisha White, C. C. Darling, J. C. Drake,

William Whitmore, and Fernier Dowdes, which propositions were examined, considered, and placed on file.

Propositions for furnishing the whole or parts of the material, or for doing all or parts of the labor, were received from the following persons and companies, to wit: Newman Barker, Ebenezer Walker, S. M. Shafer, Charles Thayer, Phipps and Butler, John R. Campbell, A. Wood, J. C. Drake, Sherlock Terrell, Peter Miller, & Theodore L. Evans.

Contract Let

Deeming that the interests of the State would be best promoted by so doing, the Board accepted the proposals of, and entered into Contract with, Royce Copeland for erecting the Agricultural College Building and Boarding House, for the sum of Twenty Six Thousand Five Hundred dollars (\$26,500.00). The Contract, Specifications and Bond are placed on file.

Accounts

The following accounts were audited, and checks drawn in payment: W. R. Wood for plans and estimates for Agricultural College Building and Boarding House, \$25.00; S. P. Mead, for advertising, \$4.00; S. M. Bartlett, Agent of Board, on acc of Salary, \$100.00; H. L. Miller, for services and expenses, as member of Board, \$58.00; John R. Kellogg, for same, \$49.68; Ira Mayhew, for same, \$89.00.

Ira Mayhew,
Secretary.

Office of Sec'y Board of Education
Lansing, Sept 3d, 1856.

The Board of Education met at the office of their Secretary, pursuant to his call, at 9 o'clock A.M., Present H. L. Miller, Jno. R. Kellogg, and the Secretary.

The Board visited the Farm, and examined the College Buildings and the premises, and continued in session, from day to day, till Thursday evening.

Gas Pipe

The Board authorized their Agent to procure and direct the putting in of pipes for gas into the walls of the College Building.

Wash Room

A wood sink and copper washbowls were agreed upon for the washroom.

Oxen & Cart

The Agent was authorized to procure a yoke of oxen and a Cart for the Farm, and the building of a Brick

Brick Barn

Bank Barn, 28x40 feet, and two stories high, after a plan agreed upon.

Copy.

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By order of the Board of Education:

(Signed)

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Secretary of the Board.

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Ira Mayhew,
Secretary.

Office of Sec'y. Board of Education
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Gas Pipe The Board authorized their Agent to procure and direct the putting in of pipes for gas into the walls of the College Building.

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Brick Barn Bank Barn, 28x40 feet, and two stories high, after a plan agreed upon.

J.C. Holmes
Prof. of
Horticulture

Appointment of Professors.

J.C. Holmes, Esq., of Detroit, Secretary of the Michigan State Agricultural Society, was appointed to the

Department of Horticulture,

Comprising the preparation of grounds for the growing of ornamental trees, fruit trees, shrubbery, and vegetables, experiments with the seeds of trees and vegetables, orcharding, vegetable gardening, landscape gardening, &c.

L.R. Fisk
Prof. of
Chemistry

Lewis R. Fisk, of Appolant's, late Professor of Natural Science in the State Normal School, was appointed to the

Department of Chemistry,

Comprising Elementary, Analytical and Agricultural Chemistry.

Salaries
\$1000.

The salaries of these Professors were fixed at One Thousand Dollars, (\$1000.) per annum, from and after the opening of the Institution, and they are to be on half pay till the opening of the School.

The Secretary reported the filling of checks as per provision of contract with Royce & Copeland, on monthly estimates of material furnished, and work done on College Buildings, and approved by the Agent of the Board, amounting, in the aggregate, to \$13776.30, as the same appears per estimates on file, and by the Check Book; also, checks to S. M. Bartlett, Agent of the Board, for salary and farm improvements, amounting to \$1252.50.

Payments

Checks were drawn for estimates to Sept 18th, to Royce and Copeland for \$3063.23, and to Royce & Copeland, and H. Berkley & Co. for hot air pipes for College Building, for \$123.75, both under date of Sept. 4/56.

Accounts

The expenses of members of the Board were audited as follows: H. S. Miller \$29.90; John R. Kellogg, \$31.19; and to Ira Mayhew, Sec. for expenses incurred since the last meeting of the Board, for \$77.50.

There was also allowed to S. M. Bartlett for salary, as Agent of Board, \$700.00.

The Board adjourned to meet on the call of the Secretary, (probably the 1st of December, when the Buildings should be completed.)

Ira Mayhew,

Secretary, —

Office of Sec'y Board of Education,
Lansing, Dec 12, 1856. —

The Board of Education met pursuant to call from the Secretary, at 8 o'clock A.M., Present H.L. Miller and the Secretary. A letter was received from Mr. Kellogg, to the effect that he was prevented from being present on account of illness.

The Board proceeded to consider the qualifications for admission to the College, and the course of study to be pursued.

Admission

It was decided not to receive students into the College under fourteen years of age. Applicants are required to possess a "good primary school education", in order to admission.

It was resolved that the following be the

Course of Study.

Course of Study

The English Course of Study shall embrace an advanced Course of English Grammar, Rhetoric, Logic, and exercises in Composition and Elocution throughout the Course.

The Mathematical Course shall include Algebra, Geometry, Trigonometry, Surveying, Agricultural Engineering, Drafting, Natural Philosophy and Book-Keeping.

The Scientific Course shall embrace Chemistry, Natural History, (including animal and vegetable anatomy and physiology, and entomology,) Botany, Meteorology, Geology, and Mineralogy.

Special attention will be given to practical agriculture and horticulture in their various departments, including everything relating to the growth and care of farm crops, vegetables and fruits, and to the enriching of soils, and the rotation of crops, together with the use and care of farming implements, of stock, and of the dairy. In short, it is intended that the course of study throughout shall have particular reference to practical agriculture in all its departments and details, so as to secure the objects and promote the purposes for which the Institution was designed.

Policy of College

Papers were submitted to the consideration of the Board, by Messrs. Lisk and Holmes relating to the course of instruction and the policy to be pursued in the development of the Institution, so as to secure its highest success, which papers are placed on file.

Seating

Mr. S.M. Bartlett, Agent of the Board, was instructed to procure the Lecture Room of the College Building seated according to a plan that was agreed upon and established.

Furniture

He was also authorized and instructed to procure tables and chairs for the School Room.

Apparatus

Prof. L. R. Fisk was authorized by the Board to procure for the Institution such Chemical and Philosophical Apparatus as in his judgment shall be desirable and necessary for the proper working of his department.

Brick Yard

A proposition which Mr. D. Wood had before the Board for the sale of fixtures to the Brickyard, was disposed of in a way mutually satisfactory, Mr. Wood being allowed to continue the same in store, as at present, at his own risk, and the Board agreeing, should they have occasion to use Brick on the farm the next summer, to give him the privilege of furnishing them at the same rates he has furnished for the buildings already erected, and to manufacture and furnish to other parties any excess after first supplying orders from this Board.

Payments

The Secretary reported amounts paid by Check under direction of the Board, since the last meeting, as follows: to S. M. Bartlett, Agent, for improvements on Agricultural Farm, as per Check Book, \$1524.15; and to Royce and Copeland, under Contract, on College Buildings, \$11268.32. - Of this sum \$1143.07 was by agreement of Board on account of Range in Boarding House and Furnace in College Building, and \$3462.70, was on account of Contract for the erection of College Buildings. It was agreed by the Board that the time for the completion of the College Buildings under the Contract, should be extended to the 15th of January, without any advantage being taken on their part. Said Royce and Copeland were to insure the College Buildings for this time, for the benefit of the State, though at the expense of the Board.

Range

Furnace

Extension of time
for Completion

The Board agreed to continue the services of Mr. Bartlett as their Agent, for the present, and at least until the next meeting of the Board.

Insurance

S. M. Bartlett

The following were audited and paid: J. C. Holmes, on salary \$125.00; L. R. Fisk, on salary \$125.00, & \$100.00 for expenses to New York and Boston to buy apparatus; S. M. Bartlett, \$1439.50 for Farm Buildings and Salary, as per statement on file; to R. L. Miller, for services and expenses in attending meeting \$55.40, and to

Accounts

Ira Mayhew, for expenses, \$29.00. The Board then adjourned to meet in Lansing at the office of the Secretary, Wednesday, Jan. 14, 1857.

Ira Mayhew,
Secretary.

Office of Sec. Board of Education,
Lansing, Jan'y 14, 1857.

The Board of Education met at the office of the Secretary, at 8 o'clock A.M., pursuant to adjournment. Present, H. Liddell, Jr., R. Kellogg, Geo. Willard, and the Secretary.

A communication was received from Prof. L. R. Fisk, in relation to the facilities required for the Department of Chemistry in the Agricultural College, and the amount of time it should consume, and asking for instructions, which communication was considered and placed on file.

Chem. Laboratory
Assistant

The Board authorized Prof. Fisk to fit up the working Laboratory of the College, according to a plan submitted, and to employ an assistant in his Department, at an expense not to exceed the cost of his board with the Steward of the College.

Appointment of President.

Joe. R. Williams
President
Director of Farming

Salary \$1500.

On motion it was unanimously Resolved, That the Hon. Joseph R. Williams be and he is hereby appointed President of the Michigan State Agricultural College, and Director of Practical Farming, at an annual salary of fifteen hundred dollars, (\$1500.00).

Resolved, That the Secretary be instructed to notify Mr. Williams of his appointment, and to respectfully request his acceptance thereof.

J. M. Gregory
Pol. Econ. & Eng. Lit.
Salary \$750.

On motion it was unanimously Resolved, That Mr. John M. Gregory be appointed to the Department of Political Economy and English Literature in the Agricultural College, for the present at a salary of \$750.00 per annum, the Board hoping ultimately to be able to establish the salary at \$1000.00 per annum, and that the Secretary notify him of his appointment.

The Board continued in open session from day to day, for several successive days, morning, afternoon and evening.