

MINUTES OF THE MEETING
OF THE
FINANCE COMMITTEE OF THE
STATE BOARD OF AGRICULTURE
June 16, 1955

The meeting of the Finance Committee was held at Kellogg Center starting at 5:00 p.m. followed by dinner. The following members were present:

Messrs. Akers, Brody, Mueller, Smith; Miss Jones; President Hannah, Treasurer May and Secretary McDonei

Absent: Mr. Rouse

The Board sitting as a Finance Committee took the following actions:

Approval
Finance
items -
recommenda-
tions of
Scudder,
Stevens &
Clark

1. Moved by Mr. Mueller, seconded by Mr. Brody, and voted that O. J. Munson be paid amounts paid by him to firms other than his own in connection with the changes in plans for the Animal Industries Building, as follows:

Snyder and McLean	\$17,932
Snyder and McLean	2,698
P. N. Gillatt	932
Total	\$21,562

2. Moved by Mr. Mueller, seconded by Miss Jones, and voted to accept the recommendation of Scudder, Stevens, and Clark covering investments for the Pension and Retirement Fund with a limit of \$50,000 to be invested in any one issue (detailed recommendations are filed in the Board records).
3. Moved by Mr. Akers, seconded by Dr. Smith, and voted to approve recommendation of Scudder, Stevens and Clark for investment of Akers Fund (details on file in Board records).
4. Moved by Dr. Smith, seconded by Mr. Akers, and voted to authorize increase in holdings in common stocks in Consolidated Investment Fund to 50 per cent of total value spreading monthly purchases over a ten month period and subject to monthly review.
5. Moved by Mr. Akers, seconded by Mr. Mueller, and voted to establish an investment policy for Jenison Funds, as follows:

50% common stocks
15% mortgages
25% dormitory bonds
10% U. S. Government bonds

Subject to monthly review.

6. Moved by Mr. Akers, seconded by Mr. Mueller, and voted to transfer the following Athletic funds to a Golf Course Construction Fund:

a. From Athletic Radio and TV Receipts Reserve	\$125,000
b. From Athletic Program Revenue	50,000
Total	\$175,000

7. a. The recommendation of Scudder, Stevens, and Clark and Earl Cress to purchase for the Pension and Retirement fund account:

100 shares Panhandle Eastern Pipeline
100 shares Royal Dutch Petroleum
100 shares Union Carbide
350 shares United Aircraft

- b. Forest Akers Fund:

Sell 120 shares S. S. Kresge
100 Shares R. J. Reynolds Tobacco B

Purchase 50 shares United Aircraft
40 shares General Motors
50 shares Standard Oil, New Jersey
100 shares Parke-Davis
100 shares Socony Mobiloil

- c. Consolidated Investment Fund

Purchase 16 shares A. T. & T.
50 shares Consolidated Edison
25 shares Consumers Power
10 shares Standard Oil, New Jersey
100 shares United Aircraft

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7. Recommendations of Scudder, Stevens, and Clark and Earl Cress, etc:

d. Jenison Fund:

Purchase 100 shares Consolidated Edison
100 shares Standard Oil, New Jersey

Sell 15 shares Flintokote
100 shares F. W. Woolworth

Purchase 70 shares United Aircraft

Approval
purchase
library
equipment.

8. Moved by Mr. Mueller, seconded by Mr. Akers, and voted to approve the purchase of necessary library equipment and furnishings, as follows:

Steel Book Stacks, erected and installed -- Art Metal
Construction Company, Jamestown, New York \$103,259

Technical Library Equipment -- Remington-Rand, Inc. Chicago 91,597

Library Seating Equipment -- Remington-Rand, Inc. Chicago 47,317

Miscellaneous Office Furniture (these items to be acquired in the
usual way through the Purchasing Agent, estimated at 41,065
Total \$283,238

To be paid for from 1954-55 budget item of \$100,000

1955-56 budget item of \$100,000

Balance to be borrowed from Housing Fund Account.

Approval
year-end
budget trans-
fers.

9. Moved by Mr. Brody, seconded by Miss Jones, and voted to approve a list of year-end budget transfers, as follows:

a. Remove item for moving Sugar Beet Greenhouses due to fact legislature
did not provide funds for beginning construction of School of Education
Building \$ 60,000

b. Additional items

(1) Fluorescent lights room 1, Bldg. A-1 - (Lautner)	720
(2) Plastic draperies to black out 110, 111, 311, 100, Berkey Hall	710
(3) Ventilate attic Business Administration Building	600
(4) Convert 2 halls on second floor Business Administration Bldg. into 2 offices	1,400
(5) Connect Natural Science Building and Giltner Hall to power plant compressed air line	950
(6) Alterations to Quonsets 54, 56, 68, 72, 73 (Air Science)	1,825
(7) Convert basement Wells Hall for Education	4,500
(8) Alterations to Rooms 105 Olds Hall and 408 Electrical Engineering	5,225
(9) Provide battery room for Physics Department	6,500
(10) Install clock control on ventilating fans in 16 buildings	5,635
(11) Convert attic off rooms 312 and 312B Giltner Hall into offices	13,000
(12) Repair and point exterior of Home Economics Building	10,600
	<u>\$ 51,665</u>

c. Site work about new library, walks, parking areas, etc.
(in addition to funds available) 38,100

d. Land acquisition -- up to 100,000

By agreement authorized:

- Purchase of two properties now surrounded by proposed college golf course (Hart)
- Purchase of Proposed site for sewage disposal and water softener sludge beds.
- Purchase of Hicks farm for Poultry Plant use.
- Purchase of Kleis and Box farms.

10. Moved by Mr. Mueller, seconded by Mr. Akers and voted to approve the following payments to the Ann Arbor Trust Company: (For Brody Group of Dormitories)

3/8th% of \$6,725,000 par value of bonds, being that part of the
total loan which provides new funds \$ 25,218.75

1/8th% of \$6,675,000 par value of bonds, being that part of the total
loan which provides funds for refunding the November 1, 1952 bond issue 8,343.75

1/8th% of \$6,725,000 par value of bonds, being that part of the bond issue
to be distributed for the new project 8,406.25
Total \$ 41,968.75

Site work
\$38,100
approved.

Land acqui-
sition up to
\$100,000 app.

Approval
payments to
Ann Arbor
Trust Company

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10. (continued)

Total payments to Ann Arbor Trust Company (forwarded) \$41,968.75

Reimbursable Expense

The Security Bank Note Company

Printing of bonds \$ 3,229.59

Miller, Canfield, Paddock and Stone

Supporting Legal Opinion 4,250.00

\$ 7,479.59

Total

\$49,448.34

Adjourned.

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
June 17, 1955

Present: Mr. Brody, Chairman; Messrs. Akers. Mueider, Rouse, Smith; Miss Jones; President Hannah, Treasurer May and Secretary McDonel

Absent: Dr. Taylor

The meeting was called to order at 9:30 a.m.

The minutes of the previous meeting were approved.

SPECIAL MISCELLANEOUS

1. Approval of the Report of the Finance Committee on the preceding pages.

On motion of Mr. Mueller, seconded by Mr. Akers, it was voted to approve the recommendations of the Finance Committee.

2. Mr. May presented the tentative budget for 1955-56.

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve the budget for fiscal year 1955-56 as follows:INCOME

	<u>1954-55</u>	<u>1955-56</u>	<u>Change</u>
Student Fees	\$ 3,277,500	\$ 3,754,100	\$ 476,600
State Appropriation			
General Operations	13,729,700	15,190,000	1,460,300
Social Security		328,266	328,266
Land-Grant Interest	74,000	74,000	---
Federal - Morrill-Nelson	133,560	133,560	---
Departmental Sales and Service	440,000	440,000	
Vocational Education	125,000	125,000	
	<u>\$17,779,760</u>	<u>\$20,044,926</u>	<u>\$2,265,166</u>

EXPENDITURES

	<u>1954-55</u>	<u>1955-56</u>	<u>Change</u>
Salaries	\$11,075,402	\$12,213,248	\$1,137,846
Labor	1,945,565	2,156,605	211,040
Supplies	3,929,953	4,462,317	532,364
Equipment	828,840	884,490	55,650
Social Security	--	328,266	328,266
	<u>\$17,779,760</u>	<u>\$20,044,926</u>	<u>\$2,265,166</u>

3. Presentation of proposed new pay scales for classified employees and others paid on labor payrolls are submitted as follows:

- Increase from 4 cents per hour for employees earning \$1.12 per hour or less to 12 cents per hour for a few employees in the higher skilled classifications.
- In the classified service, clerical personnel receiving \$310 per month or less will receive an increase of \$10 per month. Increases for employees receiving over \$310 per month will range from \$15 to \$25 per month.

Approval of
tentative
budget for
1955-56Approval
Proposed pay
scales for
classified
employees

continued - -