

## MEETING OF THE STATE BOARD OF AGRICULTURE

President's Office.

June 18TH, 1919.

10 o'clock A. M.

Present, President Kedzie, Messrs. Graham, Doherty, Beaumont, Woodman and Wallace.

The minutes of the previous meeting were approved without reading.

On motion of Mr. Graham, the following report and recommendation of the Committee on Employees was adopted:

"The Committee on Employees makes the following recommendations regarding salaries, viz:-

"That in the salaries of all persons below the grade of heads of departments and exclusive of stenographers, a straight advance be made of \$2.00 each; that the salaries of heads of departments now drawing less than \$4000.00, be increased \$450.00 each, and further that the President and Secretary be authorized to make such further increases for special ability and service or other appropriate reasons, as may to them seem just and expedient.

"That it is further recommended that in the place of the "incidental" fee of \$7.50 per year now paid by students, an annual fee of \$45.00 be charged, payable \$15.00 per term, that the fee for Special Courses be \$10.00 instead of \$5.00 for Michigan students and \$20.00 instead of \$10.00 for foreign students, and that a very substantial increase in room rents be established, sufficient at least to cover the cost to the institution."

"On motion of Mr. Doherty, the following resolution was adopted:

"Whereas, some of the departments and agencies of the College have persistently overstepped the regulations in regard to the purchase of supplies, to the annoyance and confusion of the Business Office and the Purchasing Agent in particular, therefore be it

RESOLVED, That from and after July 1, next, any and all purchases made on College account by any individual other than the Purchasing Agent or by his permission will be regarded as personal and such invoices will not be paid by the College."

In response to the request of the Board, the following report was received from Olmstead Brothers:

"6th June, 1919.

"State Board of Agriculture  
Lansing, Michigan.

Gentlemen:

You have referred two questions to us for an opinion.

The first relates to the expediency of transferring land now included in the campus of the People's Church as a site for a church building, and to the best location for such a site if expedient. Bearing in mind the history of other educational institutions in regard to extension and contraction of the lands held by them for educational purposes, and bearing in mind the present logical and satisfactory boundary of the campus

Salary

Recommendation of Committee on Employees.

Recommended increase in fees.

Resolution governing purchases.

Report of Olmstead Brothers.

along Grand River Avenue and Michigan Avenue, we would advise in the strongest terms against alienating any of the College land south of those Avenues. If it is the policy of the Board to enter into cooperation with the religious congregations which maintain the People's Church, or with any or all of the religious congregations which maintain the People's Church, or with any or all of the religious congregations which are now or may hereafter be established in East Lansing, for the purpose of providing a common place of worship for joint use by students and citizens, it would seem that this end could be accomplished in either of two ways without the very serious risk of future complications involved in alienating any part of the Campus. One way would be the erection on the Campus of a non-sectarian collegiate chapel or church open to the citizens of the town and partly supported by them but owned by the College and providing for worship from time to time according to the manner of any and every faith professed by any considerable number of students. The other would be to aid by money grants and otherwise in the support of any church or churches in the town to which the students resort. A Church within the Campus but not of it, and wholly beyond the control of your Board as to the future developments, would be almost certain to prove embarrassing in some future contingency of the growth of the College.

The question of a suitable site for a church within the Campus would be important, even if the opinion of the Board concurs with ours in regard to the expediency of alienating any part of the Campus, in case there is any probability of cooperations with congregations in East Lansing in the erection and use of a structure on the Campus without transfer of title from the College. But the selection of a good site is not easy, and in view of our opinion on the major question we have not attempted to select a site pending further instructions.

The other matter relates to the location of the Library and Auditorium. In our report of May 10th, 1915, in outlining a scheme of future quadrangles, we suggested the site at the north end of Quadrangle II, including the site of the present library, as possibly desirable for the future library, and recommended the west end of Quadrangle I, on the site of the present greenhouses for an Auditorium. The destruction of Williams Hall and the economical desire to convert the present library building to other uses and retain it for some years to come, point clearly toward the erection of the new library on the site of Williams Hall, which has some distinct advantages over the one we suggested in 1915 and no serious drawbacks. Its main advantage is that it is more central to the working buildings of the College and to the heating plant. The only advantage of the site previously recommended is that in the distant future, with the completion of the Quadrangle system which we outlined, it would occupy a better architectural position for a building of such importance, namely at one end of a quadrangle and on the axis thereof. But until the removal of the present Library and the completion of the quadrangle, the site then suggested would be inferior in appearance to the one made available by the burning of Williams Hall.

We, therefore, recommend the latter, offering certain more specific suggestions below.

We believe the site suggested for the Auditorium in our report of 1915 a good one, but objections to it have been pointed out by the President mainly on two grounds: the possibility of annoyance by noises made by students in Wells Hall; and the fact that it would be dissociated from the library, with which he regards it as very important to have it closely associated.

It has the further economic disadvantage of requiring the immediate removal of the greenhouses to a location east of Farm Lane, although they should ultimately be moved in any case.

Experience elsewhere leads us to believe that the first objection raised by the President to the Auditorium site recommended by us in 1915 is not serious, but the second involves a matter of academic policy on which we can only defer to his judgment. On the question of actually incorporating the Auditorium Library in one structure, however, we beg to point out that there are three very serious complications in planning. First it would make a very large building unit which would be difficult to fit into a general plan already sufficiently complicated by the locations of existing buildings. Second, it might tend to restrict the freedom of the architect in working out an architectural treatment logically and economically differentiated for two structures of such radically different character as an auditorium and library. Third, and most important, it would materially reduce the flexibility of the library plan in regard to future extensions. Whatever library building the College erects with the appropriation now available, will unquestionably have to be enlarged in the course of a generation or two. Extension of the stack space, laterally or vertically or both, can readily be provided for, but if the experience of the last twenty five years with the libraries of educational institutions proves anything, it is that we cannot foresee with any certainty the changing requirements for other facilities supplementary to the library nucleus, which consists of the stack and the catalogue and delivery rooms. The amount of general reading room space, and especially the amount and character of space needed for seminars and class rooms and special study rooms accessible to the stack

and of special libraries; the possible desirability of having other extensive collections of reference material, such as herbaria, and the means of consulting and using them, closely associated with the literature of the subjects to which they relate; all such uncertain factors make it extremely desirable to have a college library, especially the library of a technical college where research work in special fields may readily develop, so designed and so situated in relation to other buildings that future generations may have the utmost possible freedom in extending the building in several directions as their needs may dictate, and not merely by addition to the stack. Therefore, to block the possibility of extension in one or more directions by attaching to the library an auditorium, which is by its nature not readily convertible to other uses, seems to us very inadvisable, if it can be avoided without serious sacrifice of immediate and known advantages.

In view of these considerations and of the strong preference expressed by the President for associating the auditorium with the library, we believe the best solution would be to place the former substantially on the site of College Hall, closely adjacent to the library but not so as to block its free expansion.

In our report of 1915 we urged that the site of College Hall should not be used for a large modern building, because of the bad effect of such a building on the scale of the old Campus to the north. In saying this we had in mind structures of the type of the Agricultural Building and the Engineering Building. The Auditorium, while large in ground plan, will not be high. It does not require large window areas, and we see no reason why it should not be designed so as to look admirably in keeping with the scale and character of the old Campus, if erected on the site of College Hall. The situation is a beautiful one and it is as near the town and the car line as any site south of the main open space of the Campus. There is no thoroughly satisfactory site north of that space and to place it north would again dissociate it from the library, which must be fairly central to the working buildings. Therefore, we recommend the College Hall site for the auditorium as shown on the accompanying block plan. (21)

This plan contemplates a relocation and straightening of the present main road and will require a considerable amount of very carefully modelled grading to make so large a building as the auditorium fit the site comfortably. The branch road which goes past the Engineering Building, without giving convenient access to it, ought also to be relocated at the same time, and if there is a sufficient surplus of material from the excavations for the buildings, some filling should be done in the low spot between the Chemistry Building and Wells Hall. As a basis for such grading and road plans in connection with the design of the two new buildings, a detailed topographical survey should be made of the area indicated on the map in accordance with the attached specifications; and we should be glad of the opportunity to prepare detailed plans for the grading and road changes, in consultation with the architect, on the basis of such a map as soon as it is completed. It is important to the success of the sites recommended that this supplementary work should be done in just the right way, and it is impossible to specify verbally or in the absence of such a detailed survey what we have in mind as necessary to the success of the sites.

The outline plan submitted herewith, shows the auditorium in block outline about as on Mr. Bowd's preliminary study. The carriage entrance would naturally be at the south end of the building off the main drive, but most people will approach the building on foot from the north. This is not an ideal arrangement and it will take some study to find the best solution of the problem, but it is not at all insuperable.

The library site is indicated on the plan only by rectangle including what would probably be its maximum future limits in any direction. The main entrance would be upon the north, but it would be desirable to have a basement entrance on the south, probably directly opposite the entrance of the Engineering Building, and it would be desirable to extend the initial building in some part to the southerly building line so as to mark definitely the north side of Quadrangle I, and to plan for the ultimate development of a fairly long facade on that side of the building treated not as an unimportant back turned toward the Engineering Building, but as a secondary front adequately balancing the latter and forming one of the most important parts of the frame enclosing the first real Quadrangle of the College.

Respectfully submitted,  
(Signed) Olmsted Brothers.

On motion of Mr. Doherty, that portion of the above report relating to the People's Church, was adopted.

On motion of Mr. Wallace, the request of the French Food Commission for the services of Mr. H. W. Norton in connection with the purchase of dairy cattle, was granted.

Several communications were presented to the Board endorsing

Portion of  
report re-  
lating to  
People's  
Church adopt-  
ed.

Dr. J. P. Stewart of Pennsylvania as Head of the Horticultural Department.

On motion of Mr. Woodman, the President was requested to investigate the qualifications of Mr. Stewart and of other persons likely to be qualified to fill the position.

Expense accounts of Mr. Kebler and Miss DeBoth to be paid

On motion of Mr. Woodman, the expense accounts of Mr. Kebler and Miss DeBoth in connection with club work in the Upper Peninsula, were authorized to be paid.

Mr. Hasselman appointed Publicity Agt.

On motion of Mr. Graham, Mr. Hasselman was appointed College Publicity Agent with the understanding that he is to continue to teach Agricultural Journalism, his salary to be \$2100.00, one-third to be paid by the College and two-thirds from Extension Funds.

Advanced degrees conferred.

On motion of Mr. Graham, the action of the Faculty and the President in conferring the following advanced degrees, was confirmed:

Ruth Dorothy Normington	Master of Science
Stanley George Bandeen	Master of Science
Foster Rudolph	Master of Science
Henry Evelith Publow	Chemical Engineer
Harold Madison Jacklin	Mechanical Engineer
Earl C. Sanford	Master of Forestry
Irwin Thomas Pickford	Master of Horticulture
Harold Sterling Bird	Master of Horticulture
Edmund Harrison Gibson	Master of Horticulture

Dr. Bessey to attend meeting of Amer. Plant Path.

On motion of Mr. Woodman, the request of Dr. Bessey, approved by Dean Shaw, for permission to attend a meeting of the American Plant Pathologists at Riverhead, Long Island, New York, June 24th to 28th with expenses paid, was approved.

L. E. Tisdale appointed 1/2 time Bot. Asst.

On motion of Mr. Graham, Mr. L. E. Tisdale was appointed half time Graduate Assistant in Botany to begin September 1st.

Dep. Apiary Inspectors appointed

On motion of Mr. Doherty, the following persons, nominated Deputy Apiary Inspectors by Mr. B. F. Kindig, State Inspector of Apiaries, were appointed:

Vern Haskins	Osseo	A. E. Sharrow	Plymouth
L. C. House	Webberville	Orville Weese	Imlay City
F. E. Jones	Mendon	C. C. Chamberlain	Romeo
Floyd Markham	Ypsilanti	Ward Every	Manchester
A. F. Mead	Battle Creek	F. G. Layer	Unionville
O. M. Wallace,	Burton	E. W. Redman	Ithaca
L. C. Retan	Jasper	D. B. Goodspeed	Marcellus
C. D. Townsend	St. Johns		

Prof. Grover and Miss Frazer to attend Fed. Board of Education at Indianapolis

On motion of Mr. Graham, Prof. Grover and Miss Frazer were authorized to attend a meeting of the Federal Board of Education at Indianapolis with expenses paid from the Smith-Hughes Vocational fund.

Rep. from Ent. Dpt. to attend conference on European Corn Borer.

On motion of Mr. Woodman, Prof. R. H. Pettit or some one from the Entomological Department, was authorized to attend a conference to be held some time during the summer on the subject of the European Corn Borer.

Dean Shaw to attend meeting at Ohio University.

On motion of Mr. Graham, Dean Shaw was authorized to attend a meeting of the American Association of Agricultural College Editors to be held at the Ohio State University, June 25th to 27th with expenses paid.

Correction in May minutes.

On motion of Mr. Woodman, the following correction was made in the May minutes: In the resolution authorizing the Secretary to issue a bond to the United States of America to cover stores received, insert after the word "Secretary" -- "of the State Board of Agriculture, A. M. Brown."

On motion of Mr. Wallace, Mr. H. W. Norton was made Assistant to the Director of the Experiment Station.

H.W.Norton  
made Asst. to  
Director Exp.  
Station

On motion of Mr. Wallace, the matter of sending Miss Edmonds, or some one else representing the Home Economics Department, to the meeting of the National Home Economics Association at Blue Ridge, N. C., was referred to the President with power to act.

On motion of Mr. Woodman, the expense accounts of the Board Members were approved.

On motion adjourned.

#On motion of Mr. Graham, Mr. Doherty was authorized to initial the vouchers for May.

Mr. Doherty  
to initial  
vouchers.

Miss Brown  
Secretary

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# MEETING OF THE STATE BOARD OF AGRICULTURE.

## President's Office

July 16th, 1919

11:00 o'clock P.M.

Present, President Kedzie, Messrs. Wallace, Waterbury, Doherty and Woodman.

The minutes of the previous meeting were approved without reading.

On motion of Mr. Wallace, the resignation of Mr. J. K. Kadonsky, County Agent, Gogebic County, was accepted and Mr. C. E. Gunderson was appointed to succeed him at a salary of \$2400.00. \$1200.00 to be paid by the College, and the balance by the county, the appointment to take effect July first.

J.K.Kadonsky's  
resignation  
accepted  
C.E.Gunder-  
son his suc-  
cessor.

On motion of Mr. Doherty, the salary of Miss Maud Meech was made \$2000.00 beginning July 1st, and the Secretary was authorized to employ all necessary help to properly take care of the work in the office.

Miss Meech's  
salary in-  
creased.

On motion of Mr. Woodman, Mr. Baldwin was requested to give to Mr. C. B. Smith, the facts relating to the Kadonsky case.

On motion of Mr. Woodman, authority was given Mr. Tennant, Mr. Raviler and Mr. Ewell to retain their present residences while employed by the College.

Messrs. Ten-  
nant & Rav-  
iler to re-  
tain present  
residences.

On motion of Mr. Woodman, one-half of the traveling expenses of Mr. Nicholson while attending a meeting of the Secretaries of the various Crop Improvement Associations of the Western States at St. Paul on July 11, was authorized to be paid by the College, and Mr. Baldwin was given permission to pay the expenses of Mr. Weston, in case he attended a conference called by the Agricultural Department in reference to the transferring of stock in the drought stricken areas of the West to Eastern pastures.

1/2 Trav. Exp.  
to be paid  
Mr. Nichol-  
son.

On motion of Mr. Woodman, the following resolution in regard to the Grayling Experiment Station was adopted: