

MINUTES OF THE MEETING
of the
FINANCE COMMITTEE
June 18, 1964

The Finance Committee convened at 7 a.m. at Kellogg Center for breakfast.

Salary bud-
get for
1964-65

The following members were present: Messrs. Bagwell, Harlan, Huff, Merriman, Nisbet, Pingel, Smith, Stevens; President Hannah, Treasurer May and Secretary Breslin

Absent: No one

FINANCE COMMITTEE EXECUTIVE SESSION

The Trustees met in executive session with the President on Wednesday evening, June 17.

1. The detailed salary budgets for Michigan State University and Oakland University had been distributed by mail to the Trustees. The President distributed a list of corrections.

After much discussion, on motion by Mr. Nisbet, seconded by Mr. Harlan, it was unanimously voted to approve the salaries to be effective July 1, 1964, as recommended by the President with the following modifications:

- a. The salary of Vice President May was increased from \$30,000 to \$33,000 per year and he is to be included in the TIAA retirement program effective July 1, 1964, with the University making the usual contributions. This is in addition to the retirement policy with the Lincoln Life Insurance Company which is to be continued in effect in the same manner as heretofore.
- b. The salary of Durward B. Varner, Chancellor of Oakland University, is to be increased from \$26,000 to \$28,000 per year. The retirement policy with the Lincoln Life Insurance Company is to be kept in effect as heretofore and effective July 1, 1964, he is to be included in the TIAA retirement program with the University making the usual contributions to TIAA for additional retirement benefits.
- c. The salary of Secretary Jack Breslin is to be increased from \$21,000 to \$23,500 per year effective July 1, 1964. In addition his entertainment allowance is to be increased to \$2,500 per year. Presently he is being paid an allowance of \$1,000 to make it possible for him to entertain guests of the University in connection with his work. It is the desire of the Trustees that this allowance be increased to make it possible for him to defray all costs for local entertainment of University guests in the Lansing area or elsewhere calling for the purchase of meals, beverages, golf fees, and similar items. It is expected that he will from this allowance pay all costs of club memberships, meals, beverages, golf fees, et cetera in the Lansing and central Michigan areas without additional compensation.

2. After President Hannah had departed the Trustees discussed his salary.

On motion by Mr. Harlan, seconded by Mr. Merriman, it was unanimously voted to increase the salary of President Hannah to \$36,000 per year effective July 1, 1964; and in addition to provide an additional retirement provision beyond those now in effect by authorizing his inclusion in the TIAA retirement program with the usual University contribution to provide additional retirement income for him.

Executive session adjourned.

REGULAR FINANCE COMMITTEE MEETING

Approval
investment
items

1. Investment recommendations from Scudder, Stevens & Clark and Mr. Cress, as follows:

Retirement Fund

<u>Amount</u>	<u>Security</u>		<u>Approx. Price</u>	<u>Principal</u>	<u>Income</u>	<u>Yield</u>
Recommend purchasing:						
1200 shs	Corn Products	\$1.50	62	\$74,400	\$1,800	2.4%
With the proceeds from maturity of:						
\$300,000	Federal Home Lona Bank					
	3.95s-7/15/64		100	300,000	11,850	
Recommend purchasing:						
\$300,000	U. S. Treasury 3 3/4s-8/15/67		100	300,000	11,250	4.0%
<u>Jenison Fund</u>						
With proceeds from maturity of						
\$40,000	Federal Home Loan Bank 3.95s-7/15/64		100	40,000	1,580	
Recommend purchasing:						
\$40,000	U. S. Treasury 3 3/4s-8/15/67		100	40,000	1,500	4.0%

Minutes of the Finance Committee Meeting, continued:

1. Investment recommendations, continued:

George J. Bouyoucos Fund

Recommend selling:

		Approx. Price	Principal	Income	Yield	Investment items
100 shs. Pan American World Airways (of 200)	\$1.20	71	\$7,100	\$ 120	1.7%	

Recommend purchasing:

50 shs. Corn Products	1.50	62	3,100	75	2.4%	
100 shs. Prentice-Hall Publishing	40	26	2,600	40	1.5%	
75 shs. Philips Lamp Works (25 Florin New York shares, specifying purchase from an American holder)	1.11	43	3,225 \$8,925	83 \$ 198	2.5% 2.2%	

2. Authorization is requested to sell the 120 shares of Union Oil of California stock given to Oakland University.

On motion by Mr. Huff, seconded by Mr. Harlan, it was voted to approve Items 1 and 2.

3. Mr. May reviewed the budget summaries for Michigan State University and Oakland University that had previously been distributed to the Trustees.

Approval
1964-65
general
budgets for
MSU and
Oakland Univ.

After considerable discussion, on motion by Mr. Nisbet, seconded by Mr. Merriman, it was voted to approve the following summary budget which, when taken in conjunction with the detailed salary budget approved in Item 1 of the Executive Session, completes action on the budget for 1964-65:

For the 1964-65 fiscal year the Board of Trustees will have available for the four separately budgeted programs the following amounts:

Michigan State University	\$43,557,322
Oakland University	2,754,031
Agricultural Experiment Station	4,307,357
Cooperative Extension Service	4,753,763
	<u>\$55,372,473</u>

A summary of general fund income for Michigan State University shows the following sources of income for 1964-65:

Student Fees	\$ 9,872,040
Student Fees, Off-Campus	500,000
State Appropriation	31,384,333
Federal Morrill-Nelson	385,949
Other Income	
Application Fees	200,000
Departmental Receipts	500,000
Vocational Education	75,000
Land-Grant Interest	74,000
Dormitory Utilities	566,000
	<u>\$43,557,322</u>

A summary of the budget for 1964-65 is shown below:

Salaries	\$30,505,294
Labor	3,948,734
Supplies and Services	7,946,671
Equipment	1,156,623
	<u>\$43,557,322</u>

Vice President May will, as soon as convenient, prepare the detailed budget books for distribution to the Trustees.

4. By telephone vote, the Board of Trustees approved an honorary Doctor of Laws degree for Akhter Hameed Kahn, Director of the Academy for Rural Development for East Pakistan at Comilla. It is recommended that this preliminary approval be formally ratified.

Approval hon.
degree for
Akhter Hameed
Kahn

On motion by Mr. Bagwell, seconded by Mr. Huff, it was voted to ratify the above vote.

5. The amount of legal work required by the University continues to increase. Tentative arrangements have been worked out with Attorney Lee Carr as follows:

\$10,000
appropriated
for legal work
by firm of
Anderson, Carr
and Street

He will continue as the University Attorney as in the past, giving about the same fraction of his time as he has in the past to handle the most important items requiring his attention. The budget provides an increase in compensation for him from \$14,000 per year to \$15,000 per year.

It is proposed that beginning July 1, the University provide an annual retainer of \$10,000 per year to the law firm of Anderson, Carr & Street. This will be used for the employment of an additional attorney and will make available whatever time is required to handle the recurring daily routine for legal services involving the preparation of papers and documents, representation before commissions and courts, the handling of compensation cases, etc.

On motion by Mr. Huff, seconded by Mr. Bagwell, it was voted to approve the above item.

Minutes of Finance Committee Meeting, continued:

Approval of
new Travel
regulations

6. After months of consideration, there is submitted a proposed revision of the Travel Regulations for Faculty and Employees. The complete document is on file with the supporting material for these minutes. In accordance with past practice, these regulations should be approved by the Trustees to become effective July 1, 1964.

On motion by Dr. Smith, seconded by Mr. Pingel, it was voted to approve the above new travel regulations.

Highway Traf-
fic Center
reactivated

7. The President reported that subject to approval by the Trustees it is planned to reactivate the Highway Traffic Safety Center about as follows:
- Budget increased to \$250,000 as authorized by the legislature and recommended by the Governor.
 - Program to operate under Continuing Education Service.
 - The appointment of an Advisory Committee by the President.

On motion by Mr. Merriman, seconded by Mr. Huff, it was voted to approve the above item.

Attorney Carr
to seek con-
tinuance of
land-grant
interest fund

8. A letter has been received from the Accounting Division of the State Department of Administration notifying the University of the cancellation from this date forward of the payment by the State of the annual land-grant interest fund.

After discussion, it was unanimously agreed to instruct Attorney Lee W. Carr to proceed with the cooperation of the officials of the University, to do whatever is necessary to accomplish the continuance of these annual payments.

Approval of
purchase of
reconditioned
buses from
John D.
McGuigan, Inc.
Chicago

9. Discussion of the possible purchase of reconditioned second-hand buses from John D. McGuigan, Inc., Chicago, to be used on campus as part of the University bus service.

On motion by Mr. Huff, seconded by Mr. Harlan, it was voted to authorize the purchase of second-hand buses for use on campus as part of the University bus service, from the John D. McGuigan, Inc., of Chicago, on a negotiated price basis.

Pres. and
V.P. Bus and
Finance to
make year-end
adjustments

10. It has been customary for the Board to authorize Vice President May, with the approval of the President to make such year-end fund adjustments as are necessary to facilitate the closing of the books and accounts.

On motion by Mr. Huff, seconded by Mr. Merriman, it was voted to approve the above item at the end of the current fiscal year June 30, 1964.

Bachman retire-
ment in-
creased to
\$3,000 yr.

11. Discussion of the C. W. Bachman retirement. Mr. Bachman insists that there was a firm commitment that his retirement pension would be \$3,000 per year instead of the \$2,000 he is and has been receiving since December 1954.

On motion by Mr. Merriman, seconded by Dr. Smith, it was voted to authorize an increase in the pension payment to Mr. Bachman to be effective July 1, 1964 to \$3,000 per year. It is understood that this pension terminates with the death of Mr. Bachman. Mr. Huff wished to be recorded as voting "no" on this item.

Pesticide Ctr.
to be con-
structed from
Exp. Sta. and
other Agric.
College funds

12. Since no funds were included in the legislative authorization for the authorized pesticide center, it is requested by Dean Cowden that permission be granted to construct a greenhouse and headhouse to cost not to exceed \$130,000 to be used for this purpose to be financed from funds being segregated from Experiment Station and other Agricultural College funds.

On motion by Mr. Nisbet, seconded by Mr. Pingel, it was voted to approve the above recommendation.

13. The President presented the following communication from Mr. May:

Since the time of my original appointment on March 15, 1947, I have been bonded in the amount of \$250,000. This is a three-year bond which has been renewed periodically for the same amount and, for many years, with the same company.

About a week ago I was advised that the premium on this bond had been increased from approximately \$1,600 for a three-year term to a little over \$3,000. Because of this very material increase, we considered transferring the bond to another company; and the best rate attainable seems to be with the Peerless Insurance Company for approximately \$2,360 for a \$250,000 bond.

There is another possibility which could be considered. Under the surety bond rate structure, statutory bonds for some reason carry a much higher premium than ordinary fidelity and performance bonds. Section 390.105 of the Compiled Laws of Michigan provide in part: "Said board shall also at the same time elect a secretary and treasurer, each of whom shall hold office at the will of the Board and give bonds satisfactory to said board to secure the faithful performance of the duties of his office."

This provision of the law does not require any specific amount of bond. If the Board should decide that a \$10,000 statutory bond on its Treasurer was satisfactory, it could then put excess coverage on me as Vice President for Business and Finance in the amount of \$235,000, which, with the \$15,000 blanket coverage, would give a \$250,000 coverage on my faithful performance of duties.

Discussion of
bond for Mr.
May.

continued - -

Minutes of the Finance Committee Meeting, continued:

13. Bond for Mr. May, continued:

If the Board approves the idea of a \$10,000 bond and a \$250,000 coverage on me as a business officer, the premium would be only about \$450 for a three-year period as against the lowest attainable cost of \$2,360 for a \$250,000 statutory bond. Since this bond is given for the protection of the Board, it is not a matter on which I should make a decision; and I am therefore asking you to advise me as to the type of bond to be given to the Trustees.

Discussion
of bond for
Mr. May

Attorney Lee Carr indicated that in his view, the \$10,000 bond and such additional coverage as the Trustees decide upon under the blanket coverage bond for business officers was legal and appropriate.

On motion by Mr. Huff, seconded by Mr. Harlan, it was voted to approve this procedure in principle with the understanding that a study would be initiated by Mr. May, the University Attorney and the President to determine what the appropriate bond coverage should be in view of the increasing magnitude of University operations and with the understanding that the decision as to the amount of this additional bonding protection would be decided at the July meeting.

14. Dean Taggart and Akhter Hameed Khan appeared before the Trustees to discuss International Programs and particularly the program in East Pakistan Comilla financed by the Ford Foundation.

15. It has been customary for the Board to authorize the President and the Treasurer to make year-end transfers to be subsequently reported to the Board of Trustees. Maintenance and repair items have not been included in the regular budget but have been handled out of year-end balances.

Approval
year-end
transfers

It is now recommended that the Board authorize the use of available year-end balances at the end of this fiscal year for the following purposes:

a. General Maintenance

1) Complete re-keying of academic buildings Giltner Hall, Stadium, Administration, Food Science, and Wells Hall	\$ 4,000
2) New supply fan and distribution system for the mental hygiene ward at Olin Health Center is under negative pressure and has an extreme shortage of supply air	8,800
3) Men's Intramural Replace quarry tile cap on curb around outside pool (badly deteriorated and unsafe).	3,500
4) Berkeley Hall Replace tile in corridors first floor with terrazzo. Tile should be replaced this year	2,800
5) Anthony Hall, Room 11 Install terrazzo floor. This is the poultry-killing room. The epoxy covering has never been satisfactory	1,800
6) Giltner Hall Replace 18 leaky Kemstone sinks	2,200
7) Men's Intramural Building Continue cutting expansion joints, freeing masonry from steel; also rebuild south wall of east wing	25,000
8) Natural Science Add branch circuit panels and install new feeders. Circuits are doubled up.	7,000
9) Biology Research Reset windows with proper sill so that condensation does not run down into masonry wall. Point and caulk as necessary	4,000
10) Erickson Hall Repair general cracked masonry areas and cut expansion joints at window sections through masonry to prevent additional damage	3,500
11) Library Complete Thiokol caulking of joints and windows to eliminate leaks	10,000
12) Wells Hall Replace radiator valves. We are making several trips each week during heating season because these valves do not close off, causing condensate to build up in radiator and through air vents	2,300
13) Horticulture Install new lighting distribution panel and ventilate machine and electric room. Present panels overloaded. Circuits are doubled up.	7,000
14) Computer Center Cut, point, and caulk all wash joints on stone coping, belt courses, sills, etc. Point brick as necessary	4,000
15) Morrill Hall Replace roof with new 20-year pitch and gravel	9,000
16) Administration Building Provide new water-cooler-type drinking fountains	2,000
17) Agricultural Hall Provide new water-cooler-type drinking fountains	2,800
Total General Maintenance	\$99,700

June 18, 1964

Minutes of Finance Committee Meeting, continued:

15. Year-end balances, continued:

b.	Removal of former Buildings and Utilities shops and clear site		\$40,000
c.	Kellogg Biological Station special maintenance (agreement with the Kellogg Foundation)		15,000
d.	Brick enclosure for cooling unit at Planetarium		2,000
e.	Installation of Con-Con voting equipment in Con-Con Room in Center for International Programs		6,000
f.	Continue spray program for Dutch elm disease		3,000
g.	Stores Building		
	1) Improve heating in office areas	\$6,000	
	2) Extend and enclose receiving dock areas	15,000	21,000
h.	Road Repairs		
	1) Miscellaneous		
	North Shaw Lane, Farm Lane to Bogue, cap and repair curbs	7,000	
	Planetarium, west side	450	
	Stadium Road, repairs and capping	2,000	
	Catch basins (8) repair, etc	2,000	
	Auditorium Road, from Farm Lane to Power Plant Road	3,500	
	Farm Lane, Auditorium Road to East Circle, cap and widen at ends	5,000	
	Miscellaneous repairs, Farm Lane, Dormitory Road to North Shaw Lane	1,700	
	Water break repairs (6 locations)	600	
	Brody Road North, repairs	200	22,450
	2) Abbott Entrance		
	Replace broken curbing, adjacent walks, and cap where necessary	11,000	
	3) Auto turn-out at Home Management Building	2,400	
	4) Farm Lane, Wilson to Grand Trunk, rebuild and widen to 40 feet	45,000	
	5) Auditorium dock, north side, widen approach to accommodate special vans	3,000	61,400
i.	Walk Repairs and Extensions (entire Campus)		7,500
j.	Campus Lighting. Install additional lights in new areas, replace incandescent with mercury		5,300
k.	Campus signs. (New at Hagadorn and Shaw, repair Brody and Kellogg signs.)		1,800
	Miscellaneous campus improvements		
l.	1) Begin to landscape old Buildings and Utilities site, remove cinders, seed and plant	10,000	
	2) Landscape reservoir area, regrade, etc	5,000	
	3) Bicycle Paths and pads (entire campus)	12,000	
	4) Replacement of plant materials around North Campus Women's dormitories (start of a 3-year program)	9,000	36,000
m.	Remodeling of old bookstore area in the Union for the Alumni Offices, Development Fund, etc.		70,000
n.	Animal Husbandry Department Beef Cattle Research		27,500
o.	Relocate Horticulture nurseries*		200,000
p.	MSU Information Brochure		5,200
q.	Reinstate MSU Reporter (6 issues in 1964-65)		9,200
r.	Mrs. Jungwirth--art objects (to be paid in one lump sum or invested and paid in annual or monthly amounts from income and principal)		12,000
s.	Addition to the Grounds Maintenance Building to get supplies and trucks, road and street machinery, snowplows, etc., under cover		92,700
t.	New Band Uniforms		10,000
u.	Alterations to Rooms 321 and 307, Berkey Hall		10,800
v.	To shift alumni publications to Union Building and embark on new program		25,000
w.	Grounds Nursery--to complete at new site on Bennett Road		23,240
x.	Extend Bogue Street across railroad to site of Life Science Building and toward student parking lot		75,000

(Mr. Huff expressed the hope that if year-end balances were not adequate to cover all of these items that the last one for the extension of Bogue Street would be the first one eliminated.)

\$881,800

*It is understood that the total cost of the relocation of the Hort operations will total \$240,000 of which \$200,000 is authorized now and an additional \$40,000 will be provided within the next 18 months.

Approval
year-end
transfers

Minutes of Finance Committee Meeting, continued:

15. Year-end balances, continued:

On motion by Dr. Smith, seconded by Mr. Pingel, it was voted to approve item 15.

16. Use of the following amounts by the Dean of International Programs with the understanding that the funding would be from overhead on overseas contracts:

Year-end
balances

a. To support international centers on the MSU Campus	\$100,000
b. Exchange program--National Taiwan University	24,000
c. Exchange professorship with the University of the Ryukyus	8,000
d. National Police Institute in Taiwan	4,200
e. Current Digest of the Soviet Press and Slavic Review	1,000
	<u>\$137,200</u>

On motion by Dr. Smith, seconded by Mr. Pingel, it was voted to approve item 16.

Adjourned.

MINUTES OF THE MEETING
of the
BOARD OF TRUSTEES
June 18, 1964

Present: Dr. Smith, Chairman; Messrs. Bagwell, Harlan, Huff, Merriman, Nisbet, Pingel, Stevens; President Hannah, Treasurer May and Secretary Breslin

Absent: No one

The meeting was called to order at 10:10 a.m.

The minutes of the May meeting were approved with correction to be made in a figure on page 14, item 26. The figure in the last paragraph should be \$6,500,000 instead of \$5,600,000.

SPECIAL MISCELLANEOUS

1. Approval of the Finance Committee items on the preceding pages.

On motion by Mr. Nisbet, seconded by Dr. Smith, it was voted to approve the Finance Committee items.

2. Mr. May reported on the serious problem that has developed as a result of the persistent strike of the plumbers on our building projects. He reported that we have reached a point where there is a serious question as to whether Akers and Fee Halls can be completed for occupancy at the beginning of the coming fall term.

Discussion
of plumbers
strike with
regard to
Akers and
Fee Halls

On motion by Mr. Merriman, seconded by Mr. Huff, it was voted to call this situation to the attention of the Governor, the State Labor Mediation Board and other appropriate officials of the Federal and State governments, and to point out that if these halls are not completed, more than 2600 students who have been admitted for next fall and assigned rooms in these halls cannot be accommodated. It is requested that all agencies use their best offices to bring about an early settlement of this strike.

NEW BUSINESS

Resignations and Terminations

Resignations

1. Clifford G. Hildreth, Professor of Agricultural Economics and Economics August 31, 1964.
2. Suzanne Clare Edwards, Assistant Professor of Art, August 31, 1964.
3. Frank Rivera, Instructor of Art, August 31, 1964.
4. Rita Puszek, Assistant Professor of Music, August 31, 1964.
5. Daniel J. Stolper, Assistant Professor of Music, August 31, 1964.
6. Thomas F. Green, Associate Professor of Foundations of Education, August 31, 1964.
7. Dorothy B. McKnight, Instructor in Health, Physical Education and Recreation, August 31, 1964.
8. Harlow M. Judson, Instructor in Electrical Engineering, August 31, 1964.
9. Burton H. Wayne, Assistant Professor of Electrical Engineering, August 31, 1964.
10. Mary B. Chapman, Instructor in Nursing, August 31, 1964.
11. Barbara Wilcox, Associate Professor of Nursing, September 30, 1964.
12. Gopinath Kallianpur, Professor of Statistics, August 31, 1964.
13. Kimon Bournazos, Research Associate of Labor and Industrial Relations, May 22, 1964.

NEW BUSINESS, continuedResignations and Terminations, continued

Resignations

14. Dennis Ray, Instructor in Social Science, August 31, 1964.
15. Glen Gordon, Assistant Professor of Social Science, August 31, 1964.
16. Ray T. Jacobs, Instructor in Anatomy, July 15, 1964.
17. Lee C. Frischknecht, Assistant Professor of Television and Radio and Station Manager, Television Broadcasting, August 18, 1964.
18. Burton B. Brackney, Coordinator in Continuing Education, August 31, 1964.
19. Georgia B. Reed, Mathematician, India Project, June 16, 1964.
20. Myril B. Reed, Adviser, India Project and Professor of Electrical Engineering, June 30, 1964.
21. Melvin A. Thomas, Professor of Electrical Engineering, India Project, June 9, 1964.
22. T. R. Buie, Adviser, Taiwan Project, August 31, 1964.
23. Robert C. Toll, Director of the MSU Fund, August 31, 1964.

Leaves

Leaves--Sabbatical

1. Robert H. Haile, 4-H Agent, Mecosta County with full pay from September 20, 1964 to March 20, 1965 to complete his M.S. at MSU.
2. Henry Harris, Professor of Music with half pay from September 1, 1965 to August 31, 1966 to study and travel in the USA and Europe.
3. William J. Callaghan, Professor and Chairman of Philosophy with half pay from September 1, 1964 to August 31, 1965 to study in Italy and England.
4. Walter B. Emery, Professor of Television and Radio with half pay from September 1, 1964 to August 31, 1965 to study in Europe and Washington.
5. Mary L. Shipley, Associate Professor of Textiles, Clothing and Related Arts with half pay from September 1, 1964 to April 30, 1965 and without pay from May 1, 1965 to August 31, 1965 to study for her doctorate in East Lansing.
6. John D. Hill, Professor of Mathematics, with full pay from September 1, 1964 to December 31, 1964 to study at UCLA, USC and Pomona College.

Leaves--Health

1. Orville F. Walker, Marketing Agent, Gaylord with full pay from May 1, 1964 to June 30, 1964.

Leaves--Military

1. Anthony Diekema, Assistant Registrar, Registrar's Office, without pay from July 1, 1964 to June 30, 1965.
2. Eugene P. Ferguson, Food Service Helper IV, Landon Hall, without pay from July 1, 1964 to June 30, 1965.
3. William D. Heiss, Labor I, Animal Husbandry without pay from July 1, 1964 to June 30, 1965.
4. Donald L. Kaye, Grill Room Manager Brody Hall, without pay from July 1, 1964 to June 30, 1965.
5. James E. Porter, Food Service Helper III, Mason-Abbot, without pay from July 1, 1964 to June 30, 1965.
6. Barry A. Sailor, Labor I, Physical Plant, without pay from July 1, 1964 to June 30, 1965.
7. Henry L. Shine, Food Service Helper III, Owen Hall, without pay from July 1, 1964 to June 30, 1965.
8. Henry F. Smith, Tabulating Machine Operator, Data Processing, without pay from July 1, 1964 to June 30, 1965.
9. Lawrence Daniel Stelzer, Food Service Helper IV, Mason-Abbot, without pay from July 1, 1964 to June 30, 1965.

Leaves--Other

1. Maurice E. Volland, 4-H Agent, Muskegon, without pay from September 5, 1964 to September 4, 1965 to study at MSU.
2. James T. Bonnen, Associate Professor (Res.) of Agricultural Economics without pay from August 1, 1964 to July 31, 1965 to work for the Council of Economics Advisers.
3. Willie Mae Edwards, Librarian, Agricultural Economics, without pay from July 23, 1964 to August 31, 1965 to be with her husband in Washington.

NEW BUSINESS, continuedLeaves--Other, continued

Leaves

4. W. Smith Greig, Associate Professor (Ext.) of Agricultural Economics without pay from June 15, 1964 to August 31, 1964 to do research in Colombia and paid by Weitz-Hettelsater Engineers.
5. Clarence H. Suelter, Assistant Professor of Biochemistry without pay from the University from July 1, 1964 to September 15, 1964 to study at the University of Illinois. He will be paid \$2750 from Atomic Energy Commission Grant, 71-2251.
6. Henry A. Huber, Assistant Professor (Ext.) of Forest Products without pay from October 1, 1964 to April 30, 1965 to study at the University of Michigan.
7. Adrian Jaffe, Associate Professor of English without pay from September 1, 1964 to August 31, 1965 to be Fulbright lecturer at the University of Bucharest.
8. Claude McMillan, Jr., Professor of Management, without pay from September 1, 1964 to December 31, 1964 to be Visiting Professor at the University of California.
9. William J. E. Crissy, Professor of Marketing and Transportation and Continuing Education, and Associate Dean of Business, without pay from July 16, 1964 to August 31, 1964 to teach at the University of Hawaii.
10. Leo A. Martin, Professor and Chairman of Television and Radio, without pay from July 1, 1964 to August 31, 1964 to be consultant to WGN, Chicago.
11. Fred E. Freiheit, Instructor in Mechanical Engineering, without pay from September 1, 1964 to August 31, 1965 to accept an NSF fellowship for study at MSU.
12. Rachelle Schemmel, Instructor in Foods and Nutrition without pay from September 1, 1964 to August 31, 1965 to continue study for the Ph.D. at MSU.
13. Meyer Garber, Associate Professor of Physics and Astronomy, without pay from September 1, 1964 to December 31, 1964 to be physicist at Brookhaven National Laboratory.
14. Joseph A. Schlesinger, Professor of Political Science, without pay from September 1, 1964 to August 31, 1965 to be Visiting Professor at the University of California.
15. Glendon A. Schubert, Jr. Professor of Political Science without pay from January 1, 1965 to August 31, 1965 to do research in Hawaii and Australia.
16. Gwendolyn Norrell, Professor in the Counseling Center, without pay from July 1, 1964 to July 7, 1964 to teach at the University of Maryland and from July 20, 1964 to August 31, 1964 to teach at the University of Colorado.
17. Retirement furlough for Thelma Porter, Dean of Home Economics, with full pay from July 1, 1964 to June 30, 1965.

Appointments

Appointments

1. Forrest N. Armock, 4-H Agent at Large, at a salary of \$9000 per year, on a 12-month basis effective August 1, 1964.
2. Grave M. Villwock, Home Economics Agent, Schoolcraft County, at a salary of \$5500 per year on a 12-month basis effective July 15, 1964.
3. Donald Franklin Kiel, Instructor (Res.) in the Agricultural Experiment Station at a salary of \$8200 per year on a 12-month basis effective July 1, 1964 to June 30, 1965.
4. Richard Lee Feltner, Assistant Professor (Res.) of Agricultural Economics, at a salary of \$10,500 per year on a 12-month basis effective December 1, 1964.
5. M. Anita McMillan, Instructor (Ext.) in Agricultural Economics at a salary of \$5625 per year on a 12-month basis effective July 1, 1964 to June 30, 1965.
6. John Francis Holland, Instructor in Biochemistry, at a salary of \$7500 per year on a 12-month basis effective July 1, 1964 to June 30, 1965.
7. Paul K. Kindel, Assistant Professor of Biochemistry at a salary of \$9800 per year on a 12-month basis effective September 1, 1964.
8. Claude Desjardins, Instructor (Res.) in Dairy at a salary of \$5500 per year on a 12-month basis effective July 1, 1964 to June 30, 1965.
9. Howard C. Blake III, Research Associate in Forest Products at a salary of \$9300 per year on a 12-month basis effective July 1, 1964 to June 30, 1965.
10. Hugh E. Lockhart, Research Associate of Forest Products, at a salary of \$9300 per year on a 12-month basis effective July 1, 1964 to June 30, 1965.
11. David N. Milstein, Assistant Professor of Resource Development, at a salary of \$11,600 per year on a 12-month basis effective July 1, 1964 to June 30, 1965.

NEW BUSINESS, continued

Appointments

Appointments, continued

12. John Charles Shickluna, Assistant Professor (Ext., Res.) of Soil Science at a salary of \$9800 per year on a 12-month basis effective July 1, 1964.
13. Robert L. Cronin, Instructor in Art, at a salary of \$7000 per year on a 10-month basis effective September 1, 1964.
14. Richard Haas, Instructor in Art, at a salary of \$6400 per year on a 10-month basis effective September 1, 1964.
15. Justin Catz, Assistant Professor of English, at a salary of \$7500 per year on a 10-month basis effective September 1, 1964.
16. Herbert Greenberg, Assistant Professor of English at a salary of \$7500 per year on a 10-month basis effective September 1, 1964.
17. Shigeo Imamura, Assistant Professor of English and English Language Center, at a salary of \$8600 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
18. David Roberts, Assistant Professor of English, at a salary of \$8000 per year on a 10-month basis effective September 1, 1964.
19. Dan L. Wright, Instructor in Music, at a salary of \$6500 per year on a 10-month basis effective September 1, 1964.
20. Ronald Suter, Instructor in Philosophy, at a salary of \$7350 on a 10-month basis effective September 1, 1964.
21. W. Fred Graham, Assistant Professor of Religion and Dean's Office at a salary of \$7500 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
22. Ernest I. Hanson, Assistant Professor of Accounting and Financial Administration, at a salary of \$9500 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
23. Philip Thomas Carter, Instructor in Business Law, Insurance and Office Administration at a salary of \$6500 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
24. Hal W. Hepler, Instructor in Business Law, Insurance and Office Administration, at a salary of \$7500 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
25. Richard D. Sandow, Instructor in Business Law, Insurance and Office Administration, at a salary of \$6500 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
26. George Ward Stocking, Visiting Professor of Economics, at a salary of \$7000 for the period April 1, 1965 to June 30, 1965.
27. Fred W. Eckert, Visiting Professor of Hotel, Restaurant and Institutional Management at a salary of \$1850 for the period September 1, 1964 to December 31, 1964.
28. George C. Witteried, Jr. Instructor in Management at a salary of \$6500 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
29. Louis John Wolter, Instructor in Advertising, at a salary of \$7000 per year on a 12-month basis effective July 1, 1964.
30. William A. Herzog, Instructor in Communication, at a salary of \$8000 per year on a 12-month basis effective July 1, 1964 to June 30, 1965.
31. Gordon C. Whiting, Instructor in Communication, at a salary of \$10,000 per year on a 12-month basis effective July 1, 1964 to June 30, 1965.
32. Solomon Rundbaken, Instructor in Speech, at a salary of \$5500 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
33. Patricia Stump, Instructor in Speech, at a salary of \$6250 for the period September 1, 1964 to June 30, 1965.
34. Harrison B. Summers, Visiting Professor of Television and Radio, at a salary of \$12,000 on a 10-month basis effective September 1, 1964 to August 31, 1965.
35. Jean C. Skamser, Instructor in Teacher Education, at a salary of \$7100 per year on a 12-month basis effective September 1, 1964 to August 31, 1965.
36. Donald A. Burke, Assistant Professor of Elementary and Special Education, at a salary of \$10,000 per year on a 12-month basis effective September 1, 1964.
37. Leon Neeb, Instructor in Elementary and Special Education at a salary of \$5000 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
38. Donald H. Nickerson, Instructor in Elementary and Special Education, at a salary of \$5000 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
39. J. Yvonne Waskin, Instructor in Elementary and Special Education at a salary of \$2600 for the period October 1, 1964 to March 31, 1965.

NEW BUSINESS, continuedAppointments, continued

Appointments

40. John F. Vinsonhaler, Instructor in Foundations of Education at a salary of \$8000 per year on a 10-month basis effective September 1, 1964.
41. Ann G. Olmsted, Research Associate of Teacher Education at a salary of \$9,000 per year on a 12-month basis effective September 1, 1964 to August 31, 1966.
42. Harold W. Phend, Assistant to the Dean of Engineering at a salary of \$8,000 per year on a 12-month basis effective July 1, 1964 to June 30, 1965.
43. George M. VanDusen, Assistant to the Dean of Engineering at a salary of \$7500 per year on a 12-month basis effective July 1, 1964 to June 30, 1965.
44. Preston B. Britner, Specialist, Computer Laboratory at a salary of \$8250 per year on a 12-month basis effective July 1, 1964.
45. Arthur C. Fleck, Assistant Professor, Computer Laboratory, at a salary of \$11,700 per year on a 12-month basis effective July 1, 1964.
46. Ernest W. Smith, Specialist, Computer Laboratory, at a salary of \$7500 per year on a 12-month basis effective July 1, 1964.
47. Charles M. Bacon, Assistant Professor of Electrical Engineering at a salary of \$11,750 on a 12-month basis effective September 1, 1964.
48. Vijay K. Jain, Assistant Professor of Electrical Engineering, at a salary of \$6708 for the period October 1, 1964 to March 31, 1965.
49. Gerald L. Park, Assistant Professor of Electrical Engineering, at a salary of \$9600 per year on a 10-month basis effective September 1, 1964.
50. Floyd E. LeCureux, Instructor in Engineering Instructional Services, at a salary of \$7300 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
51. Subhas C. Ghorai, Instructor in Mechanical Engineering, at a salary of \$6700 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
52. John E. Nolan, Instructor in Mechanical Engineering, at a salary of \$7500 per year on a 10-month basis effective September 1, 1964.
53. Muriel Sarah Brink, Instructor (Ext.) in Foods and Nutrition, at a salary of \$6800 per year on a 12-month basis effective September 21, 1964.
54. Frances C. Murray, Instructor in Foods and Nutrition, at a salary of \$7300 per year on a 12-month basis effective September 1, 1964 to August 31, 1965.
55. Martha E. Dale, Assistant Professor of Home Management and Child Development at a salary of \$9200 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
56. Katherine Gene Davenport, Instructor in Home Management and Child Development, at a salary of \$6000 per year on a 10-month basis effective September 1, 1964.
57. Barbara Ferrar, Instructor (Res. Ext.) in Home Management and Child Development, at a salary of \$5760 per year on a 12-month basis effective July 1, 1964 to June 30, 1965.
58. Thelma Dunn Hansen, Instructor in Home Management and Child Development, at a salary of \$5850 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
59. Huda Jamal Giddens, Instructor in Home Management and Child Development, at a salary of \$6200 per year on a 10-month basis effective September 1, 1964.
60. Carol W. Shaffer, Assistant Professor of Home Management and Child Development, at a salary of \$8000 per year on a 10-month basis effective September 1, 1964.
61. Karen Elizabeth Vogt, Instructor in Home Management and Child Development at a salary of \$6200 per year on a 10-month basis effective September 1, 1964.
62. Nikola F. Bayle, Instructor in Textiles, Clothing and Related Arts at a salary of \$7500 per year on a 10-month basis effective September 1, 1964.
63. Kathryn J. Bratzler, Instructor in Textiles, Clothing and Related Arts at a salary of \$6200 per year on a 10-month basis effective September 1, 1964.
64. Horace Crane Day, Instructor in Textiles, Clothing and Related Arts at a salary of \$6200 per year on a 10-month basis effective September 1, 1964.
66. Lorraine Haugh Gross, Instructor in Textiles, Clothing and Related Arts at a salary of \$7500 per year on a 10-month basis effective September 1, 1964.
67. Annette Ostapovitch, Assistant Professor of Textiles, Clothing and Related Arts at a salary of \$8200 per year on a 10-month basis from September 1, 1964 to August 31, 1965.
68. Stephania E. Winkler, Assistant Professor of Textiles, Clothing and Related Arts, and Continuing Education, at a salary of \$8500 per year on a 10-month basis effective September 1, 1964.

Appointments, continued

Appointments

69. Robert D. Bullard, Assistant Professor of Textiles, Clothing and Related Arts at a salary of \$4000 for the period September 16, 1964 to June 15, 1965.
70. Eloise Kuntz, Assistant Professor of Biophysics at a salary of \$12,000 per year on a 12-month basis effective October 1, 1964 to September 30, 1965.
71. Joseph E. Huguelet, Instructor in Botany and Plant Pathology at a salary of \$7500 per year on a 12-month basis effective July 1, 1964 to June 30, 1965.
72. Lloyd G. Wilson, Assistant Professor (Res.) of Botany and Plant Pathology, at a salary of \$7800 per year on a 12-month basis effective September 1, 1964 to August 31, 1965.
73. Wilma N. Bradley, Instructor in Chemistry, at a salary of \$5500 for the period September 16, 1964 to June 15, 1965.
74. James Bath, Assistant Professor (Res.) of Entomology, at a salary of \$9000 per year on a 12-month basis effective September 1, 1964.
75. Sylvia M. Buckman, Instructor in Nursing, at a salary of \$7000 per year on a 12-month basis effective September 1, 1964.
76. Jack Bass, Assistant Professor of Physics and Astronomy, at a salary of \$8500 per year on a 10-month basis effective September 1, 1964.
77. Charles R. Gruhn, Research Associate of Physics and Astronomy, at a salary of \$1100 per month from June 1, 1964 to August 31, 1964.
78. Krishna Kumar, Research Associate of Physics and Astronomy at a salary of \$8004 per year from June 16, 1964 to May 31, 1965.
79. Walter Georg Mayer, Assistant Professor of Physics and Astronomy at a salary of \$770 for the period June 16, 1964 to July 15, 1964.
80. Charles M. Randall, Assistant Professor of Physics and Astronomy at a salary of \$7800 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
81. Albert A. Schulke, Specialist in Physics and Astronomy at a salary of \$13,800 per year on a 12-month basis effective July 1, 1964 to June 30, 1966.
82. Peter S. Signell, Associate Professor of Physics and Astronomy, at a salary of \$3930 for the period June 10, 1964 to August 19, 1964.
83. Joseph C. Stoltzfus, Assistant Professor (Res.) of Physics and Astronomy, at a salary of \$9900 per year on a 12-month basis effective July 1, 1964 to June 30, 1965.
84. Julian Wolpert, Assistant Professor of Geography at a salary of \$9500 per year on a 10-month basis from May 1, 1965 to August 31, 1966.
85. Ponnusamy Rajeswaran, Instructor in Police Administration and Public Safety at a salary of \$6250 per year on a 10-month basis effective September 1, 1964 to August 31, 1966.
86. Ken A. Bode, Instructor in Political Science, at a salary of \$7300 per year on a 10-month basis effective January 1, 1965.
87. Herman Finer, Visiting Professor of Political Science, at a salary of \$6000 for the period September 1, 1964 to December 31, 1964.
88. Joseph K. Roberts, Assistant Professor of Political Science, at a salary of \$9000 per year on a 10-month basis effective September 1, 1964.
89. Harold J. Spaeth, Associate Professor of Political Science, at a salary of \$11,500 per year on a 10-month basis effective September 1, 1964.
90. Carolyn Stieber, Instructor in Political Science at a salary of \$3400 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
91. Rachel F. Smith, Lecturer in Social Work, at a salary of \$8500 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
92. Robert C. Anderson, Research Associate of Sociology and Anthropology, at a salary of \$10,500 per year on a 12-month basis effective July 1, 1964 to June 30, 1965.
93. Ruth Hill Useem, Professor of Sociology, without pay from July 1, 1964 to June 30, 1965.
94. M. Thomas Inge, Assistant Professor of American Thought and Language at a salary of \$7800 per year on a 10-month basis effective September 1, 1964.
95. Henry Silverman, Assistant Professor of American Thought and Language, at a salary of \$8000 per year on a 10-month basis effective September 1, 1964.
96. Rainer H. Brocke, Instructor in Natural Science, at a salary of \$6000 per year on a 10-month basis effective September 1, 1964.

NEW BUSINESS, continuedAppointments, continued

Appointments

97. Lloyd H. Heidgerd, Assistant Professor of Natural Science, at a salary of \$8500 per year on a 10-month basis effective September 1, 1964.
98. Wilma H. Lehmann, Assistant Professor of Natural Science, at a salary of \$8500 per year on a 10-month basis effective September 1, 1964.
99. Rudolph A. Scheibner, Instructor in Natural Science, at a salary of \$6500 per year on a 10-month basis effective September 1, 1964.
100. Robert O. Richards, Instructor in Social Science, at a salary of \$6000 per year on a 10-month basis effective September 1, 1964.
101. Thomas W. Simons, Lecturer in Social Science, at a salary of \$9000 for the period from September 16, 1964 to June 15, 1965.
102. Rollin E. Pepper, Research Associate of Microbiology and Public Health, at a salary of \$8500 per year on a 12-month basis effective July 1, 1964 to August 31, 1964.
103. Kanta Sachar, Research Associate of Microbiology and Public Health at a salary of \$7,000 per year from August 1, 1964 to June 30, 1965.
104. Lloyd S. Goyings, Instructor (Res.) in Pathology, at a salary of \$9700 per year on a 12-month basis effective July 1, 1964 to June 30, 1965.
105. John M. Gordon, Jr. Specialist, Audiovisual Center, at a salary of \$5650 on a 12-month basis effective July 1, 1964 to June 30, 1965.
106. T. Layton Mabrey, Assistant Professor of Audiovisual Center at a salary of \$10,000 per year on a 12-month basis effective July 1, 1964 to September 18, 1964.
107. Robert O. Nolan, Instructor in Continuing Education and Secondary Education at a salary of \$10,500 per year on a 12-month basis effective September 1, 1964 to August 31, 1965.
108. Alvin D. Sokolow, Assistant Professor of Continuing Education at a salary of \$8500 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
109. Muriel R. Long, Librarian, Library, at a salary of \$6500 per year on a 12-month basis effective September 1, 1964.
110. Marillyn Zelma Owens, Librarian, Library, at a salary of \$5400 per year on a 12-month basis effective June 8, 1964.
111. Shiu Hua Wang, Librarian, Library, at a salary of \$6200 per year on a 12-month basis effective July 1, 1964.
112. John R. Powell, Assistant Professor in the Counseling Center at a salary of \$8700 per year on a 12-month basis effective September 1, 1964.
113. Rachel Van Meter, Assistant Professor in the Asian Studies Center and Oriental and African Languages and Linguistics at a salary of \$2340 for the period June 22, 1964 to September 4, 1964.
114. Rachel Van Meter, Assistant Professor in the Asian Studies Center and Oriental and African Languages and Linguistics and English, at a salary of \$7800 per year from September 16, 1964 to June 15, 1965.
115. Henry E. Rousseau, Specialist, Audiovisual Center and International Programs at a salary of \$13,000 per year on a 12-month basis effective August 1, 1964 to August 2, 1964.
116. Charles B. House, Adviser, Nigeria Program at a salary of \$13,750 on a 12-month basis effective July 1, 1964 to June 30, 1966.
117. Andrew C. Nahm, Assistant Professor of History at a salary of \$1043 for the period June 22, 1964 to July 29, 1964.
118. C. A. Moyer, Visiting Professor of Accounting and Financial Administration at a salary of \$1500 from June 22, 1964 to July 29, 1964.
119. A. Thomas Nelson, Assistant Professor of Accounting and Financial Administration, at a salary of \$1500 for the period July 30, 1964 to September 4, 1964.
120. William Ross Russell, Assistant Professor of Economics, at a salary of \$1524 from June 22, 1964 to September 4, 1964.
121. Chien-sheng Shih, Visiting Professor of Economics at a salary of \$1200 for the period June 22, 1964 to July 29, 1964.
122. Wilma N. Bradley, Instructor in Chemistry at a salary of \$1667 from June 22, 1964 to September 4, 1964.
123. Frederick H. Horne, Assistant Professor of Chemistry, at a salary of \$2370 from June 22, 1964 to September 4, 1964.

NEW BUSINESS, continuedAppointments, continued

124. William T. Achor, Visiting Professor of Physics and Astronomy at a salary of \$1800 from June 22, 1964 to September 4, 1964.

TransfersTransfers

1. George A. McManus, Jr. from Marketing Agent Northwest Michigan to Horticulture Agent Northwest Michigan, at a salary of \$10,600 per year on a 12-month basis effective July 1, 1964.
2. Richard R. Moore, from Specialist Engineering Research to Specialist, Computer Laboratory, at the same salary of \$7900 per year on a 12-month basis effective July 1, 1964.
3. Donald S. Gage, from Associate Professor Electrical Engineering and Engineering Research to Associate Professor of Electrical Engineering at the same salary of \$10,400 per year effective July 1, 1964.
4. Lawrence J. Giacoletto, from Professor of Electrical Engineering and Engineering Research to Professor of Electrical Engineering, at the same salary of \$14,600 per year effective July 1, 1964.
5. Matthew A. Medick, from Professor of Mechanical Engineering and Engineering Research, to Professor of Mechanical Engineering, at the same salary of \$17,800 per year effective July 1, 1964.
6. Robert D. Schuetz, from Professor of Chemistry to Professor and Assistant Director of the Institute of Biology and Medicine at the same salary of \$13,200 per year effective July 1, 1964.
7. Frances H. DeLisle, from Associate Professor and Assistant to the Dean of Students to Associate Professor in Institutional Research at the same salary of \$10,000 per year effective July 1, 1964.

On motion by Mr. Harlan, seconded by Mr. Bagwell, it was voted to approve the Resignations and Terminations, Leaves, Appointments and Transfers.

Ch effective
date appt
Max Austin

Miscellaneous

1. Change in the effective date of the appointment of Max E. Austin, Macomb County Horticulture Agent, from May 1 to May 11, 1964.
2. Change in status of Donald L. Stormer, Alpena County 4-H Agent, from full time to a 4-H Club Work Program Specialist on a half-time basis at half pay, effective from October 1, 1964, to September 30, 1966.
3. Change in status of George A. Petrides, Professor of Fisheries and Wildlife, from a 10-month basis at a salary of \$12,900 per year to a 12-month basis at a salary of \$14,700 per year, effective September 1, 1964. Dr. Petrides is dually assigned to Fisheries and Wildlife and Zoology.
4. Change in salary source for Herman Struck, Assistant Professor of English, to 50% from 11-3621 and 50% from 11-3971, effective from July 1, 1964, to June 30, 1965. Dr. Struck works half-time for the School of Advanced Graduate Studies.
5. Change in salary source for Sergey Andretz, Assistant Professor of German and Slavic Language and Literature, to 50% from 11-3791 and 50% from 11-3771, effective July 1, 1964.
6. Change in status of Robert E. Brown, Professor of History, from full time at a salary of \$15,500 to 80% time at a salary of \$12,400 per year, effective from September 1 to December 31, 1964. Dr. Brown will teach one seminar at the University of Michigan during the fall term.
7. Change in salary source for Charles C. Cumberland, Professor of History and the Humanities Research Center, to 33% from 11-4921 and 67% from 11-3721, effective from July 1, 1964 to June 30, 1965.
8. Change Marie Ann Adler, Assistant Professor of Music, from the Cooperative Extension Service to Continuing Education Service, with her salary paid 100% from 21-2902, effective July 1, 1964.
9. Change Mabel Olive Miles, Assistant Professor of Music, from the Cooperative Extension Service to Continuing Education Service, with her salary paid 100% from 21-2902, effective July 1, 1964.
10. Additional payment of \$500 for the period from April 1 to June 30, 1965, to Shao Chang Lee, Professor Emeritus, for teaching a course in Religion during spring term 1965.
11. Change in salary source for William J. E. Crissy, Professor of Marketing and Transportation and Continuing Education and Associate Dean of Business, to 100% from 11-5611, effective July 1, 1964.
12. Change in status of R. Winston Oberg from Assistant Dean of Business and Associate Professor of Management and Continuing Education at a salary of \$14,000 on a 12-month basis to Associate Professor of Management at a salary of \$12,500 per year on a 10-month basis, effective July 1, 1964, paid 100% from 11-3321.

Ch status
D.L. Stormer

Ch status
Geo Petrides

Ch salary
source Herman
Struck

Change sal.
source
Servey Andretz

Ch. status
Robt E. Brown

Ch salary
source Chas C
Cumberland

Ch Marie A.
Adler to
Cont Educ

Change Mabel
Miles to
Cont Educ

Add. pay
for Shao Chang
Lee

Ch salary
source Wm.
J.E. Crissy

Ch status
R. Winston
Oberg

NEW BUSINESS, continuedMiscellaneous, continued

13. Change in salary source for Gardner M. Jones, Professor of Accounting and Financial Administration, to 45% from 11-3411 and 55% from 71-2262, effective from July 1, 1964, to June 30, 1965.
14. Change in status of Leo G. Erickson from Associate Professor of Marketing and Transportation Administration at a salary of \$12,000 per year on a 10-month basis to Associate Professor of Marketing and Transportation Administration and Director of the Bureau of Business and Economic Research at a salary of \$16,500 per year on a 12-month basis, effective July 1, 1964, and paid 100% from 11-4761.
15. Change in status of sabbatical leave for John W. Crawford, Professor and Chairman of Advertising and Division of Mass Communications, to leave with pay from June 16, 1965, to September 15, 1965. Professor Crawford had previously been granted leave from June 16 to September 15, 1964.
16. Change in salary source for David K. Berlo, Associate Professor and Chairman of Communication, to 100% from 11-4541, effective from June 1 to June 30, 1964.
17. Change in salary source for Gerald R. Miller, Assistant Professor of Communication, to 100% from 11-4541, effective from June 1 to June 30, 1964.
18. Change in salary source for Edward J. Hardick, Instructor in Speech, to 100% from 71-2361, effective from July 1 to August 31, 1964.
19. Change in status of F. Craig Johnson, Associate Professor of Speech, at a salary of \$10,600 on a 10-month basis, to Associate Professor of Speech and Assistant Director of Institutional Research and the Educational Development Program at a salary of \$13,250 per year on a 12-month basis, effective September 1, 1964, paid 100% from 11-4611.
20. Designation of Raymond N. Hatch as Professor and Chairman of Guidance and Personnel Services on a permanent basis, effective July 1, 1964.
21. Designation of William V. Hicks as Professor and Chairman of Elementary and Special Education on a permanent basis, effective July 1, 1964.
22. Designation of Carl H. Gross as Professor and Chairman of Secondary Education and Curriculum on a permanent basis, effective July 1, 1964.
23. Change in status of Wilbur B. Brookover from Professor of Education and Director of the Social Science Teaching Institute to Professor in the Colleges of Education and Social Science and Director of the Social Science Teaching Institute, effective July 1, 1964, paid 50% from 11-4361 and 50% from 11-4331.
24. Change in status of Lula Alonso, Specialist in Elementary and Special Education, from three-fourths time at a salary of \$6,600 to full time at a salary of \$8,800 per year on a 10-month basis, effective September 1, 1964.
25. Change in status of Vivian Stevenson, Specialist in Elementary and Special Education, from half time at a salary of \$4,600 to three-fourths time at a salary of \$6,900 per year on a 10-month basis, effective September 1, 1964.
26. Change in status of Thomas L. Drake from Instructor in Electrical Engineering at a salary of \$6,800 per year on a 10-month basis to Assistant Professor of Electrical Engineering at a salary of \$11,000 per year on a 12-month basis, effective September 1, 1964.
27. Change in status of James V. Beck, Instructor in Mechanical Engineering and Engineering Research, from Instructor at a salary of \$11,300 per year on a 12-month basis to Assistant Professor at a salary of \$13,500 per year on a 12-month basis, effective July 1, 1964, paid 25% from 11-2771 and 75% from 11-4811.
28. Promotion of Frank S. Roop, Jr. from Instructor to Assistant Professor of Mechanical Engineering, effective July 1, 1964.
29. Designation of Jeanette Lee, Professor and Assistant Dean of Home Economics, as Acting Dean of Home Economics, effective July 1, 1964.
30. Change in status of JoAnne Lifshin, Instructor in Home Management and Child Development, from full-time at a salary of \$5,500 per year to 70 percent time at a salary of \$3,850 per year on a 10-month basis, effective September 1, 1964.
31. Change in salary source for William H. Marshall, Associate Professor of Home Management and Child Development, to 70% from 11-2851 and 30% from 71-6700, effective July 1, 1964.
32. Continuation of Eleanor Mulliken, Instructor in Textiles, Clothing, and Related Arts, on two-thirds time at a salary of \$5,467 per year on a 10-month basis, effective from September 1, 1964 to August 31, 1965.
33. Change in salary source for Eleanor Nugent, Associate Professor of Textiles, Clothing and Related Arts, to 30% from 71-6700 and 70% from 11-2881, effective July 1, 1964.
34. Dr. Richard Schwendeman, Associate Professor of Chemistry, has been granted sabbatical leave with half pay for one year beginning September 1, 1964. It is now recommended that he also receive pay from a Petroleum Research Fund-American Chemical Society grant, 71-2633, as follows:

Ch salary
source Gardner
M. Jones

Ch. status
Leo G. Erick-
son

Ch sabbatical
leave John
Crawford

Ch salary
source David
Berlo

Ch salary
source G. R.
Miller

ch salary
source E.J.
Hardick

Ch status
F. Craig
Johnson

Raymond N.
Hatch, Chrm
G & I Personn.

Wm. Hicks, Ch.
Elem & Spec
Education

Carl H. Gross
Ch. Sec Educ
& Curric.

W.B. Brookover
Prof Educ and
Soc Sci and
Dir SS TI

Ch status
Lula Alonso

Ch status
Vivian Steven-
son

Ch status
Thos L. Drake

Ch status
James V. Beck

Frank S. Roop
promoted to
Asst. Prof.
J. Lee desig-
nated Acting
Dean H.E.

Ch status
JoAnne Lifshin

Ch salary
source Wm. H.
Marshall

Eleanor Mulli-
ken continued
Inst TCRA

Ch salary
srce Eleanor
Nugent

Dr. Schwende-
man to also
receive leave
pay from
Petroleum Res.

continued - -

NEW BUSINESS, continued

Miscellaneous, continued

34. Pay from Petroleum Research Fund-American Chemical Society for Dr. Schwendeman, as follows:

\$1000 from July 30 to September 4, 1964
 \$4700 from September 1, 1964, to June 30, 1965
 (First \$300 per month is to be tax free)

- | | |
|--------------------------------------|--|
| Ch status
Julius R.
Hoffman | 35. Change in status of Julius R. Hoffman, Associate Professor of Entomology and Natural Science, from a 12-month basis at a salary of \$9,000 per year to a 10-month basis at the same salary effective September 1, 1964, and paid 100% from 11-2661. |
| Ch sal srce
D.J. Mont-
gomery | 36. Change in salary source for Donald J. Montgomery, Professor of Physics and Astronomy and Engineering Research, to 100% from 71-2223, effective from September 1, 1964, to August 31, 1965. |
| Ch status
Harm de Blij | 37. Change in status of Harm J. de Blij, Associate Professor of Geography and the African Studies Center, from a 10-month basis at a salary of \$12,000 per year to a 12-month basis at a salary of \$15,000 per year, effective July 1, 1964, paid 20% 11-3561, 25% 11-3711, 25% 71-2260, and 30% 71-1976. |
| Ch status
Frank Pinner | 38. Change in status of Frank A. Pinner from Professor of Political Science and the Social Science Research Bureau at a salary of \$15,000 per year on a 12-month basis to Professor of Political Science at a salary of \$12,000 per year on a 10-month basis, effective September 1, 1964 paid 100% from 11-3891 |
| Ch status
A.D. Sokolow | 39. Change in status of Alvin D. Sokolow, Instructor in Political Science and Continuing Education, to Instructor in Continuing Education, effective from July 1 to August 31, 1964, paid 100% from 11-5611. |
| Ch status
J. C. Howell | 40. Change in status of John C. Howell from Associate Professor of Sociology and Anthropology and Continuing Education and Office of the Dean of Social Science to Associate Professor of Sociology and Assistant Dean of Social Science with his salary paid 20% from 11-3741 and 80% from 11-3701, effective July 1, 1964. |
| Ch status
D.W. Olmsted | 41. Change in status of Donald W. Olmsted from Professor of Sociology and Anthropology and Assistant Dean of Social Science to Professor of Sociology, Assistant Dean of Social Science, and Director of the Social Science Research Bureau, paid 10% from 11-3741 and 90% from 11-4771, effective July 1, 1964. |
| Ch status
Seymour
Parker | 42. Change in status of Seymour Parker from Associate Professor of Social Science, Sociology and Anthropology, and Continuing Education, to Associate Professor of Social Science and Anthropology, paid 70% from Social Science and 30% from Anthropology, effective September 1, 1964. |
| Add. pay
for C.R.Hoffer | 43. Additional pay of \$4,500 to Charles R. Hoffer, Professor Emeritus of Sociology and Anthropology for teaching courses for the Department. This is to be paid at the rate of \$1,500 per term, effective from September 1, 1964, to June 30, 1965. |
| Ch status
K. N. Burns | 44. Change in status of Kathryn N. Burns, Instructor in American Thought and Language, from a 10-month basis at a salary of \$6,600 per year to a 12-month basis at a salary of \$8,250 per year, effective September 1, 1964. |
| Ch status
F. M. Donahue | 45. Change in status of Francis M. Donahue from Associate Professor of Humanities and Religion to Associate Professor of Religion, paid 70% from 11-3861, and 30% from 11-3771, effective September 1, 1964. Beginning July 1, 1965, he will be paid 100% from the Department of Religion. |
| Ch salary
srce C.L.
Schloemer | 46. Change in salary source for Clarence L. Schloemer, Professor of Natural Science, to 50% from 11-2661 and 50% from 71-1762, effective from September 1, 1964, to August 31, 1965. |
| Ch status
C. A. Welch | 47. Change in status of Claude A. Welch, Associate Professor of Natural Science and Associate Director of the Honors College, from a 10-month basis at a salary of \$11,900 per year to a 12-month basis at a salary of \$14,875 per year, paid 20% from 11-2661 and 80% from 11-4101, effective September 1, 1964. |
| Ch status
A. M. Vener | 48. Change in status of Arthur M. Vener, Associate Professor, from Social Science and Textiles, Clothing, and Related arts to full time in Social Science with his salary paid 100% from 11-2671, effective September 1, 1964. |
| Ch salary
srce E. W.
Alchin | 49. Change in salary source from Edmond W. Alchin, Coordinator in Continuing Education to 70% from 71-7500 and 30% from 11-5611, effective July 1, 1964. |
| Add. payment
L. H. Carpen-
ter | 50. Additional payment of \$2,575 to Louise H. Carpenter, retired staff member, from July 1 to December 31, 1964, to direct the Christmas Adventure in World Understanding Program, paid from account 21-2902. |
| Ch status
Paul Dressel | 51. Change in status of Paul L. Dressel from a dual assignment in the Provost's Office and the College of Education to Professor of University Research, Director of Institutional Research and Assistant Provost, paid 100% from 11-4311, effective July 1, 1964. |
| Ch salary
source A. P.
Snyder | 52. Change in salary source for Abram P. Snyder, Coordinator in Continuing Education, to 70% from 71-7500 and 30% from 11-5611, effective July 1, 1964. |

NEW BUSINESS, continuedMiscellaneous, continued

53. Designation of Robert E. Shackleton as Director of the MSU Development Fund at a salary of \$11,500 per year, effective September 1, 1964.
54. Reassignment of Edward P. McCoy to the Brazil Project from June 27 to August 5, 1964; and reinstatement as Associate Professor in the Audiovisual Center effective August 6, 1964. Mr. McCoy has been assigned to the Brazil project since June 27, 1962.
55. Reassignment of James L. Page to the Brazil Project from June 15 to July 23, 1964; and reinstatement as Associate Professor of Secondary Education and Curriculum and the Audiovisual Center, effective July 24, 1964, and paid 50% from 11-4061 and 50% from 11-4361. Dr. Page has been assigned to the Brazil Project since June 13, 1962.
56. Reassignment of Ian O. Ebert, Associate Professor of Electrical Engineering, to the India Project from June 24 to August 24, 1964, paid from 71-2022.
57. Reinstatement of George M. Johnson as Professor of Education, effective September 1, 1964. Professor Johnson has been Vice Chancellor of the University of Nigeria since September 12, 1960.
58. Assignment of Glen L. Taggart, Dean of International Programs, to the Nigeria Program as Vice Chancellor of the University of Nigeria, effective from August 17, 1964 to June 15, 1965, with his salary paid from account 71-2024.
59. Assignment of Robert J. Deans, Associate Professor of Animal Husbandry, to the Nigeria Program at a salary of \$12,650 per year on a 12-month basis, effective from July 1, 1964, to June 30, 1966, paid from 71-2024.
60. Reassignment of Kirkpatrick Lawton, Professor of Soil Science to the Nigeria Program, effective from July 1 to August 31, 1964, paid from 71-2024.
61. Assignment of Carl F. Frost, Professor of Psychology, to the Nigeria Program at a salary of \$21,150 per year on a 12-month basis, effective from September 1, 1964, to August 31, 1966, paid from 71-2024.
62. Change in status of John A. Boezi, Assistant Professor of Biochemistry, from a 12-month basis at a salary of \$9,000 per year to a 10-month basis at a salary of \$8,000 per year, effective July 1, 1964, paid 80% from 71-6700 and 20% from 11-3581.
63. Change in status of Allan J. Morris, Assistant Professor of Biochemistry, from a 12-month basis at a salary of \$9,000 per year to a 10-month basis at a salary of \$8,000 per year, effective July 1, 1964, paid 80% from 71-6700 and 20% from 11-3581.
64. Recommendation from the Retirement Committee for the retirement of Clarence C. Mullett, Horticulture District Extension Agent, at a retirement salary of \$3,000 per year, effective July 1, 1964. Mr. Mullett was born March 18, 1904, and has been employed by the University since July 1, 1929.
65. Recommendations from the Director of Personnel, as follows:
 - a. For the School of Packaging:
 - 1) Reclassify a Clerk-Stenographer III to a Departmental Secretary V position
 - 2) Establish a Clerk-Stenographer III position, paid from 71-2590
 - b. Establish a Clerk-Typist position in the Office of the Dean of Arts and Letters.
 - c. Establish a Departmental Secretary V position in Television and Radio
 - d. For the Computer Laboratory, establish the following positions:
 - 1) Key punch Supervisor VII
 - 2) Clerk-Typist II
 - 3) Operations Supervisor, Computer AP-II
 - e. For University College Dean's Office:
 - 1) Establish a Senior Clerk-Stenographer V position
 - 2) Establish a Clerk-Typist II position.
 - f. Reclassify a Departmental Secretary V to a Senior Departmental Secretary VII position in Humanities.
 - g. Reclassify a Departmental Secretary V to a Senior Departmental Secretary VII position in Natural Science.
 - h. Reclassify a Departmental Secretary V to a Senior Departmental Secretary VII position in Social Science.
 - i. Establish 2 Senior Bacteriologist VIII positions in Microbiology and Public Health.
 - j. For International Programs:
 - 1) Establish a Clerk-Stenographer III position, paid from 71-1911.
 - 2) Establish a Clerk-Typist II position, paid from 11-4081.
 - k. Change a half-time Clerk-Typist II position to full time in the Honors College
 - l. Establish an Offset Press Operator VII position in Mimeograph
 - m. For the Physical Plant Department:
 - 1) Establish a Business Manager AP-V position
 - 2) Establish a Departmental Secretary V position
 - 3) Establish a Telephone Operator I position paid from 21-2860
 - 4) Reclassify a Mechanical Engineer AP-VII position to an AP-VIII position, paid from 21-3204.
 - n. For the Purchasing Office:
 - 1) Reclassify a Purchasing Assistant X to a Purchasing Assistant XII position.
 - 2) Reclassify a Purchasing Assistant X to a Senior Purchasing Assistant AP-IV position
 - 3) Establish a Purchasing Assistant AP-III position
 - 4) Establish a Clerk-Typist II position

Robt. Shackleton appointed Director MSU Dev Fund

Reassignment E.P. McCoy Brazil Proj

J.L. Page to Brazil Proj

I. O. Ebert to India Proj.

Reinstatement G. M. Johnson

G.L. Taggart assigned to Nigeria Prog

Robert J. Deans to Nigeria Prog

Kirkpatrick Lawton to Nigeria Prog

Carl F. Frost to Nigeria Prog.

Ch status J.A. Boezi

Ch status Allan J. Morris

Approval retirement C.C. Mullett

Approval recommendations Director Personnel

NEW BUSINESS, continuedMiscellaneous, continued

65. Recommendations from the Director of Personnel, continued:

- o. For the Admissions Office:
 - 1) Establish 2 Senior Clerk IV positions
 - 2) Reclassify an Office Assistant VII to an Office Assistant VIII position.
- p. For the Registrar's Office:
 - 1) Cancel 2 administrative professional positions.
 - 2) Establish an Assistant Registrar AP-VIII position.

On motion by Mr. Harlan, seconded by Mr. Merriman, it was voted to approve Miscellaneous Items 1 through 65.

Depts. Soc & Anth.
separated

66. Recommendation that the Department of Sociology and Anthropology be separated into the Department of Sociology and the Department of Anthropology, effective July 1, 1964.

Economics to report only to Business

67. Recommendation that the Department of Economics be responsible only to the College of Business, effective July 1, 1964.

68. The following action has been recommended by the Academic Council and is concurred in by Provost Neville:

- a. A terminal professional Master's degree in Labor and Industrial Relations be authorized and administered in the School of Labor and Industrial Relations.
- b. The School of Labor and Industrial Relations be permitted to offer a few professional courses, such as Comparative Labor Movements, Applied Problems in Labor Relations, Special Problems, and a Research Seminar. These courses should be developed in consultation with related departments. Courses now available in the University are not to be duplicated in the School. Other courses for the degree are to be selected from appropriate departments and colleges in order to build a program which is broadly based on the social sciences and which is flexible enough to meet the needs of the students.
- c. The establishment of this program in no way is to diminish the present services to the greater Michigan community.

Approval spring term degrees

69. Approval of granting the appropriate degrees to those students who according to the records of the Registrar completed the requirements for graduation at the end of spring term 1964.

Report of Board of Trustees awards

70. Report that the following students won the Board of Trustees' awards and were presented checks at Senior Swingout on June 7:

Carolyn MacDougall, grade average 3.984, major in Chemistry. Her home is in Flint, and she graduated from Beecher High School in Flint	\$200
Herman Christian Feikema, grade average 3.929, major in Electrical Engineering. His home is in Rockford, and he graduated from Rockford High School	\$200
Charles E. Newman, grade average 3.899, major in Electrical Engineering. His home is in Swartz Creek, and he graduated from Swartz Creek High School	\$100
Carolyn A. Kiebler, grade average 3.898, major in General Clothing and Textiles. Her home is in Lansing, and she graduated from East Lansing High school	\$100

Approval Student Motor Vehicle Regulation No. 14

71. Recommendation from Attorney Lee Carr that Student Motor Vehicle regulation No. 14 to be effective September 15, 1964, be formally approved by the Trustees as follows:

This Regulation becomes effective September 15, 1964, and rescinds all previous regulations:

A. WHO IS AFFECTED:

All persons enrolled for "O" or more credits except full-time Michigan State University employees and their spouses.

B. WHO MAY USE A MOTOR VEHICLE ON MSU PROPERTY:

Freshmen, unless married, age 21, physically disabled, or residing off-campus; and first year Short Course students are prohibited from possessing or operating a motor vehicle on campus. All other students may operate a duly registered motor vehicle on the campus subject to this regulation.

C. DEFINITIONS:

- 1. Campus--all of that area shown on the map in color
- 2. Motor Vehicle--all motor driven vehicles such as automobiles, trucks, motorcycles, motor bicycles, and motorscooters.

D. WHEN AND HOW TO REGISTER:

- 1. Immediately upon bringing a motor vehicle onto the campus
- 2. Pay an annual registration fee (no refunds) at class registration or at the Vehicle Office in Quonset 103.

continued - -

NEW BUSINESS, continuedMiscellaneous, continued

71. Student Motor Vehicle Regulation No. 14, continued:

Approval
Student Motor
Vehicle
Regulation
No. 14D. WHEN AND HOW TO REGISTER, continued

2. (Continued)

- a. \$6 if first registered during fall term
- b. \$4 if first registered during winter term
- c. \$2 if first registered during spring or summer terms
(No fee is initially charged if the student is enrolled for 0-6 credits--
but must be paid if at a later date the student enrolls for seven or
more credits)
- d. Exceptions to this fee schedule should be noted in F, 1 and 2.

- 3. Present a valid driver's license.
- 4. Submit proof of personal or immediate family ownership of the vehicle
- 5. Possess liability and property damage insurance

E. SPECIAL PROVISIONS:

- 1. A student shall not possess or operate a vehicle on MSU property without having first registered it and properly affixing the permit.
- 2. A student who is the son or daughter of a full-time University employee operating a vehicle bearing a Faculty-Staff permit shall also register the vehicle as a student and comply with the provisions of this regulation.
- 3. This regulation is in effect from midnight of the day preceding class registration through 6:00 p.m. of the last day of final examinations for each term.
- 4. Proper registration and operation of motor vehicles in accord with this regulation is a condition of enrollment as a student at MSU.
- 5. The student registering a vehicle shall be responsible for its operation.
- 6. The University reserves the right to suspend temporarily the parking and/or driving privileges described in Section F.
- 7. This regulation shall not be in effect on University holidays, which are: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, and Christmas.
- 8. Requests for privileges not granted by this regulation are to be submitted to the All-University Traffic Committee on forms provided at the Vehicle Office. Physical disabilities must be certified by Health Service physicians.
- 9. Students possessing valid permits may load or unload personal belongings at residence halls from their motor vehicles for 30 minute periods during registration or final examination periods and after 12 noon on Fridays.
- 10. Students transporting personal belongings in unregistered motor vehicles during the registration or final examination periods may only park the vehicle in their dormitory's specific parking lot. If the vehicle remains unregistered it must be removed from MSU property before midnight of the last day of registration.
- 11. Permits shall be affixed in accordance with the instructions noted on the back of the permit and be positioned to face the outside of the vehicle as follows:
 - a. Convertibles--lower right (passenger side) corner of the windshield
 - b. Station-wagons--left rear (driver side window)
 - c. Sedans--lower left (driver side) corner of rear window
 - d. Motorcycles, motorscooters and motor bicycles--rear fender.

F. DRIVING AND PARKING CONTROLS FOR EACH TYPE OF PERMIT:

- 1. Faculty-Staff Employee Permit--issued to those certified by MSU Health Service as having physical disability necessitating full driving and parking needs and to a full-time MSU employee whose spouse is enrolled for 0-6 credits.
 - a. May drive on all University streets and park in any legal parking space.
 - b. The fee for vehicle registration paid by the fully disabled student is \$6. The fee for the employed spouse is \$18. A parking gate key card shall be issued in each case.
- 2. Graduate Employee Permit--issued to a full-time MSU employee whose spouse is enrolled for 7 or more credits, Graduate Assistants, Graduate Research Assistants, Departmental Graduate Assistants, Pre-Doctoral Fellows, Assistant Instructors, and Resident Hall Assistants.
 - a. May drive on all University streets at any time.
 - b. Between 7:00 a.m. and 6:00 p.m. Monday through Friday, parking is permitted only in legal parking spaces south of the Red Cedar River and the Brody area. At all other hours parking is permitted in any legal parking space.
 - c. An Annual fee of \$12 shall be paid, except by those full-time MSU employees whose place of employment is south of the Red Cedar River and the Brody area.
 - d. An annual fee of \$18 shall be paid by full-time MSU employees whose place of employment is south of the Red Cedar River.
- 3. Off-Campus Resident Permit--(Also includes students residing in MSU Married Housing facilities.)
 - a. Parking in red shaded area is prohibited at all times.

continued - -

Miscellaneous, continued

Approval
Student Motor
Vehicle
Regulation
No. 14

71. Student Motor Vehicle Regulation No. 14, continued:

F. DRIVING AND PARKING CONTROLS FOR EACH TYPE OF PERMIT, continued

3. (Continued)
 - b. Between 7:00 a.m. and 6:00 p.m., Monday through Friday, parking is permitted only at the student's University residence or in Parking Lot "Y". Driving is limited to going to or from these areas by the most direct perimeter road.
 - c. During other hours parking is permitted in any legal parking space except as noted in "a" and driving is authorized on all University streets.
4. Residence Hall Permit:
 - a. Parking in red shaded area is prohibited at all times.
 - b. Between 7:00 a.m. and 6:00 p.m., Monday through Friday, parking and driving is permitted only as indicated below:
 - (1) L-prefix permits--(issued to residents of the Brody Group, Williams, Mayo, Campbell, Landon, Gilchrist, and Yakeley Halls) in the bays on the north, west, and south sides of the Brody Group and in Parking Lot "L" (see areas shaded in purple on map). Driving on campus streets is prohibited.
 - (2) F-prefix permits (issued to residents of Case, Wilson, and Wonders Halls) in Parking Lot "F" (see area shaded in green on map). Driving is permitted only on Stadium Road between Lot "F" and Harrison Road.
 - (3) R-prefix permits--(issued to residents of Shaw, Owen, Van Hoosen, Mason-Abbot, and Phillips-Snyder Halls) in the designated area of the Parking Ramp and Lot "O". The area west of Van Hoosen is for Van Hoosen residents only (see area shaded in yellow on map). Driving is permitted only on Shaw Lane between the Parking Ramp and the entrances to Lot "O", and Bogue Street north of the Traffic Circle.
 - (4) X-prefix permits--(issued to residents of McDonel, Akers, and Fee Halls) in Parking Lot "X" (see area shaded in brown on map). Driving on campus streets is prohibited.
 - c. During other hours parking is permitted in any legal parking space except as noted in "a" and driving is permitted on all University streets.

G. VIOLATIONS, PENALTIES, AND FINE PAYMENT PROCEDURES:

1. Failure to register vehicle or display a valid permit--\$25 fine
2. Providing false information to the Student Traffic Appeal Court, or when registering vehicles, obtaining driving or parking privileges--\$25 fine and referral to the Office of Student Affairs for disciplinary action.
3. Reproducing, defacing, altering, unauthorized transferring of any permit, temporary permit, or an interim registration certificate, or display of an interim registration certificate after expiration date and time--\$25 fine and referral to the Office of Student Affairs for disciplinary action.
4. Loaning a registered motor vehicle to a student not eligible to operate a motor vehicle--\$25 fine.
5. Operation of a motor vehicle by a student when not eligible to operate a motor vehicle--\$25 fine.
6. Fines for parking in undesignated or prohibited areas, beginning the first day of registration for fall quarter each year and accumulating through the following summer quarter, as follows:

\$2 fine for the first violation
\$4 fine for the second violation
\$6 fine for the third violation
\$8 fine for the fourth violation
\$25 fine for each subsequent violation

NOTE: Any warning ticket (no fine attached) counts as a violation on this scale of fines.

Towing charges will be in addition to the above fines.
7. Driving in prohibited area--\$2 fine
8. Failure to affix permit (permanent or temporary) properly as described on back of permit--\$2 fine
9. Failure to completely remove expired permits and temporary permits--\$2 fine
10. A fine must be paid or the summons must be appealed in accordance with information on the back of the summons form.
11. Vehicles parked so as to obstruct University operations or damage lawns or shrubbery, or parked in violation of these regulations, may be removed by the Department of Public Safety and impounded. Removal fees shall be in addition to the fine prescribed for the violation.

On motion by Mr. Bagwell, seconded by Dr. Smith, it was voted to approve Items 66 through 71.

Contract
for site
improvements
Psychology
Res Bldg.
let

72. On June 9 the following bids were received for site improvements at the Psychology Research Building:

Crandell Trenching	\$13,240
Eastland Concrete Construction	13,275
T. A. Forsberg	15,753

It is recommended that the contract be awarded the low bidder, Crandell Trenching, in the amount of \$13,240

NEW BUSINESS, continuedMiscellaneous, continued

73. On June 11 the following bids were received for furnishing materials and painting the interior of McDonel Halls:

Silver Lead	\$24,700
Weiler-Johnson	28,467
Austin's	29,128

Contract let
for painting
interior
McDonel Halls

It is recommended that the contract be awarded the low bidder, Silver Lead, in the amount of \$24,700.

74. On June 11 the following bids were received for furnishing materials and painting the interior of Wonders Halls:

Silver Lead	24,700
Austin's	30,614
Weiler-Johnson	31,827

Contract let
for painting
interior
Wonders Halls

It is recommended that the contract be awarded the low bidder, Silver Lead, in the amount of \$24,700.

75. On June 12 the following bids were received for road development in the Bogue Street and Wilson and Shaw Halls area:

Rieth Riley Construction	\$155,787.55
Spartan Asphalt	161,013.00
T. A. Forsberg	170,000.00

Contract let
for road
development
Bogue Street,
Wilson, and
Shaw Hall
areas

It is recommended that the contract be awarded the low bidder, Rieth Riley Construction, in the amount of \$155,787.55.

76. On June 11 the following bids were received for the Grounds Maintenance Nursery Center:

General Contractor

Haussman Construction Co.	\$ 47,300
Hanel-Vance Construction Co.	47,570
Clark Construction Co.	49,462
Siwek Construction Co.	51,430
Granger Brothers, Inc	51,982
Ackerman Construction Co.	54,971

Contract let
for Grounds
Maintenance
Nursery Ctr.

Mechanical

M. E. Cole	35,200
Shaw-Winkler	35,626
C. G. Brenner, Inc.	36,150
Dard, Inc.	37,340
Spitzley	39,335

Electrical

Lansing Electric Motors	5,507
Root Electric	5,695
Barker-Fowler Electric Co.	5,790
Don Fox Electric	5,834
Hayes Electric	5,943
Martin Electric	5,970
Hatzel & Buehler, Inc	6,500
Central Electric Motors	6,760
Hall Electric	7,650

It is recommended that contracts be awarded to the low bidders as follows:

Haussman Construction Co.	\$47,300
M. E. Cole	35,200
Lansing Electric Motors	5,507
	<u>\$88,007</u>

On motion by Mr. Nisbet, seconded by Mr. Merriman, it was voted to approve items 72, 73, 74, 75 and 76.

Gifts and Grants

- Gift of a Better Pack 555 Electric taping machine equipped with Tape Aerial and Spasaver Stand valued at \$300 from Better Packages, Inc., of Shelton, Connecticut, for use in research and teaching in the School of Packaging.
- Gifts with a total value of \$3,252.21 from various donors for the University Museum.

Gifts and
Grants

Gifts and
GrantsGifts and Grants, continued

3. Grants as follows to be used for scholarship purposes:

- a. \$350 from the Foundation of the Federated Garden Clubs of Michigan of East Lansing to provide scholarship assistance for needy undergraduate students majoring in Floriculture or Landscape Floriculture.
- b. \$100 from the Illinois Chapter of Hotel Sales Managers Association of Chicago for a Thomas J. McDonald Scholarship to be awarded to a student enrolled in the School of Hotel, Restaurant, and Institutional Management. He must be interested in the field of hotel sales and have financial need.
- c. \$4,000 from the National Machinery Foundation, Inc., of Tiffin, Ohio, for a 4-year scholarship for a son of an employee of the National Machinery Company. The scholarship is to be pro-rated on the basis of \$1,000 per year.
- d. For previously established scholarships:
 - 1) \$100 from the National Merit Scholarship Corporation
 - 2) \$9 from the Spartan Alumnae Club of Greater Lansing
 - 3) For the Michigan Bankers Scholarship Fund:
 - \$100 from Citizens Bank and Trust Company of Clare
 - \$100 from the Michigan National Bank of Marshall
 - \$100 from Montcalm Central Bank of Stanton
 - \$100 from Union Bank of Lake Odessa
 - 4) For the MSU Faculty Scholarship Fund:
 - \$285 from Robert L. Bliss
 - \$75 from Melvin C. Buschman
 - \$175 from Terrence J. Carey
 - \$135 from Charles W. Curry
 - \$100 from Robert DeYoung \$100 John Dietrich
 - \$295 from William L. Finni
 - \$115 from William T. Gillis
 - \$ 2 from Julie Gunerson
 - \$105 from Stanley Idzerda
 - \$50 from Walter Johnson
 - \$190 from Ronald J. Jursa
 - \$500 from an anonymous donor (Hans A. and Gertrude E. Matthias Foundation)
 - \$ 75 from Ernest O. Melby
 - \$255 from E. R. Nonnamaker
 - \$ 25 from Gwendolyn Norrell
 - \$270 from G. A. Sabine
 - \$265 from Clair L. Taylor
 - \$175 from Russell Wentworth
 - \$ 75 from John D. Wilson
 - 5) \$ 50 from Stanley Idzerda for the Honors College Scholarship Fund
- e. To aid specified students:
 - 1) \$1,496 from the Firestone Tire and Rubber Company of Akron, Ohio
 - 2) \$300 from American Business Clubs, Spastic Paralysis Funds, Inc., of High Point, North Carolina

4. Grants as follows to be used under the direction of N. P. Ralston in the Cooperative Extension Service to cover part of the salary of an extension agent in the respective counties:

- a. \$4,500 from Berrien County Board of Supervisors
- b. \$7,333.48 from the Livingston County Board of Supervisors
- c. \$3,000 from the Manistee County Board of Supervisors
- d. \$1,500 from the Mecosta County Board of Supervisors
- e. \$4,500 from the Washtenaw County Board of Supervisors

5. Grant of \$6,000 from the Federal Extension Service of Washington, D.C., to be used under the direction of N. P. Ralston in Cooperative Extension Service to provide intensive educational and organizational assistance in the creation of Overall Economic Development Programs, to evaluate the process of creation of the program with such intensive assistance as a basis for further economic and social development efforts, and to provide one staff member who will devote as much time as necessary to this project.

6. Grants as follows to be used under the direction of R. G. Mawby in 4-H Clubs:

- a. \$3,500 from the American Dairy Association of Lansing to conduct the First Annual Dairy Conference
- b. \$600 from the Federal Cartridge Company of Minneapolis to help conduct the 1964 Conservation Camp
- c. \$500 from the Lapeer County 4-H Clubs to help defray the cost of one IFYE delegate

7. Grant of \$15,000 from Resources for the Future, Inc., of Washington, D.C., to be used under the direction of A. Allan Schmid in Agricultural Economics for a study on the transformation of land from rural to urban use.

8. Grant of \$500 from the Phillips Petroleum Company of Bartlesville, Oklahoma, to be used under the direction of C. M. Hansen in Agricultural Engineering for aid of flame weed control research in bush berries.

9. Grant of \$17,400 from the Atomic Energy Commission of Argonne, Illinois, to be used under the direction of C. H. Suelter in Biochemistry to study enzyme catalyzed reactions using ultraviolet light absorption and emission.

NEW BUSINESS, continuedGifts and Grants, continuedGifts and
Grants

10. Grants as follows to be used under the direction of W. F. Meggitt in Crop Science:
 - a. Approval of a memorandum of agreement covering a grant of \$300 from the Stauffer Chemical Company of Mountain View, California, to study the effect of thio carbamate herbicides on navy beans, soybeans, and corn.
 - b. Approval of a memorandum of agreement with the Union Carbide Corporation of New York City to study the effects of soil type, temperature, and environmental factors on the activity of herbicides in soybeans. Grant of \$750.
11. Grant of \$6,500 from the National Institutes of Health of Bethesda, Maryland, to be used under the direction of H. D. Hafs in Dairy for a predoctoral fellowship.
12. Grant of \$8,000 from The Rockefeller Foundation of New York City to be used under the direction of G. A. Borgstrom in Food Science to complete research work and prepare for three treatises on the International Utilization of Protein.
13. Grants as follows from the National Institutes of Health to be used in the Food Science Department:
 - a. \$12,720 under the direction of L. E. Dawson and W. L. Mallmann to study the chemical and bacteriological changes in frozen eggs.
 - b. \$19,710 under the direction of B. S. Schweigert and J. R. Brunner to determine the nature of bound forms of vitamin B₁₂ in bovine milk and other foods.
 - c. \$82,674 under the direction of B. S. Schweigert to support graduate and post-doctorate programs in basic science aspects of food science, including food engineering.
14. Grant of \$5,453 from the Bureau of Commercial Fisheries of Washington, D.C., to be used under the direction of B. S. Schweigert in Food Science to support a graduate fellowship.
15. Grant of \$1,341 from the American Maize-Products Company of New York City to be used under the direction of C. M. Stine in Food Science to study the effect of high-maltose corn sirups on flavor, body, and texture of ice cream.
16. Grants as follows to be used under the direction of James W. Goff in the School of Packaging:
 - a. \$3,000 from Elektra Products Company of Lansing to determine company packaging functions, costs, and cost assignments.
 - b. \$3,000 from the Kaiser Aluminum and Chemical Corporation of Oakland, California, to conduct basic research on the gas permeability of packaging materials.
 - c. \$3,000 from International Business Machines Corporation of New York City for studies on the control of physical damage to packaged merchandise and packages in all its aspects.
17. Approval of a memorandum of agreement with Naugatuck Chemical Division of the United States Rubber Company of Naugatuck, Connecticut, covering a grant of \$1,000 to be used under the direction of M. J. Bukovac in Horticulture for study of the chemical modification of plant response to environmental stresses.
18. Approval of a memorandum of agreement with Gerber Baby Foods and Fremont covering a grant of \$5,000 to be used under the direction of R. F. Carlson in Horticulture to develop dependable rootstocks for apricots, peaches, pears, and plums.
19. Renewal of a memorandum of agreement with the Michigan State Apple Commission of East Lansing covering a grant of \$500 to be used under the direction of D. R. Dilley and D. H. Dewey in Horticulture to investigate the mechanism of respiration of apple fruits during development, maturation, and senescence to better interpret the influence of environmental and cultural factors on fruit quality and composition.
20. Renewal of a memorandum of agreement with the Mink Farmers Research Foundation of Milwaukee covering a grant of \$5,000 to be used under the direction of P. J. Schaible in Poultry Science for research on the nutrition and physiology of mink.
21. Renewal of a memorandum of agreement with the Geigy Agricultural Chemicals Division of Yonkers, New York, covering a grant of \$2,000 to be used under the direction of B. G. Ellis and J. F. Davis in Soil Science to determine the role of zinc in the growth of farm crops in Michigan soils.
22. Grant of \$100 from the French Government to be used under the direction of G. J. Joyaux in Foreign Languages to promote students' interest in and knowledge of French.
23. Grants as follows to be used under the direction of J. D. Edwards in Accounting and Financial Administration to assist doctoral candidates working toward their advanced degrees:
 - a. \$1,000 from The Arthur Young & Company Foundation, Inc., of New York City
 - b. \$ 500 from The Upjohn Company of Kalamazoo
24. Grant of \$10,000 from the Eugene C. Eppley Foundation, Inc., of Omaha, Nebraska, to be used under the direction of H. O. Barbour in Hotel, Restaurant, and Institutional Management for fellowships for students enrolled in the Master of Business Administration program in the School.

NEW BUSINESS, continuedGifts and Grants, continuedGifts and
Grants

25. Grant of \$3,000 from The Sperry and Hutchinson Company of New York City to be used under the direction of Stanley C. Hollander in Marketing and Transportation for a study of retail pricing.
26. Grant of \$3,600 from the Associated Traffic Clubs of America of Baltimore, Maryland, to be used under the direction of E. W. Smykay in Marketing and Transportation for experimentation, study, and materials preparation in programmed learning in marketing and transportation.
27. Grant of \$1,500 from the Committee on Institutional Cooperation of Lafayette, Indiana, to be used under the direction of W. W. Farquhar in Education to develop a proposal for cooperative action within Big Ten universities in the use of new media in instruction of educational psychology.
28. Grants as follows from the United States Office of Education of Washington, D.C., to be used in the College of Education:
 - a. \$96,905 under the direction of Norman Kagan for the 1964-65 Guidance Institute.
 - b. \$5,808 under the direction of J. M. Gordon, Jr., and D. R. Krathwohl to study the interacting effects of varying step size and feedback in programmed instruction.
29. Grant of \$2,000 from the Michigan Association of Secondary School Principals in Ann Arbor to be used under the direction of W. H. Roe in Education to provide finance for editing of publications.
30. Grant of \$120 from the Jonesville Community Schools to be used under the direction of J. D. Ryder and A. L. Hunter in Engineering and Continuing Education to aid a student attending the High School Engineering Institute.
31. Grant of \$3,000 from The Dow Chemical Company of Midland to be used under the direction of Dean Ryder in Engineering to provide assistance to a capable graduate student in Chemical Engineering.
32. Grant of \$17,000 from the American Chemical Society of Washington, D.C., to be used under the direction of D. K. Anderson in Engineering Research to study diffusion in ionic polymer systems.
33. Grant of \$7,000 from The General Foods Fund, Inc., of New York City to be used under the direction of Dean Porter in Home Economics to set up fellowships in the College of Home Economics for full time students meeting the requirements for graduate study who have an interest in advanced study and who have definite plans for a professional career. The provisions of the grant provide for two \$3,000 fellowships and an additional grant of \$1,000 to the College of Home Economics.
34. Grant of \$76,029 from the United States Atomic Energy Commission of Washington, D. C., to be used under the direction of L. G. Augenstein in Biophysics to study the physical mechanisms in the inactivation of proteins by radiation.
35. Grant of \$16,880 from the National Institutes of Health to be used under the direction of E. C. Cantino in Botany and Plant Pathology for research on the biochemistry of morphogenesis.
36. Grants as follows to be used under the direction of D. J. deZeeuw in Botany and Plant Pathology:
 - a. \$100 from the Diamond Alkali Company to aid in support of a research assistantship in seed and soil treatment fungicides.
 - b. \$250 from the FMC Corporation, Niagara Chemical Division, of Middleport, New York, to aid in support of a research assistantship in seed and soil treatment fungicides.
37. Grant of \$16,411 from the Atomic Energy Commission of Washington to be used under the direction of A. H. Ellingboe in Botany and Plant Pathology for research on the mechanisms of Genetic Recombination in vegetative cells of *Schizophyllum commune*.
38. Grants as follows to be used under the direction of E. J. Klos in Botany and Plant Pathology for tree fruit disease control research:
 - a. \$1,000 from Diamond Alkali Company of Cleveland, Ohio
 - b. \$ 500 from Pennsalt Chemicals of Aurora, Illinois
39. Grants as follows to be used under the direction of H. S. Potter in Botany and Plant Pathology:
 - a. \$500 from the California Chemical Company of Richmond, California, for research on the control of disease of vegetables using chemical protectants
 - b. \$750 from Diamond Alkali Company of Cleveland for studies in the control of diseases of vegetables using experimental foliar protectants.
 - c. \$200 from Gillette Inhibitor Company of Chicago for research on the control of bacterial diseases of pickles, tomatoes, and celery, using new soluble forms of copper.
 - d. \$750 from the Niagara Chemical Division, FMC Corporation, of Middleport, New York, to study foliar diseases on potatoes, tomatoes, onions and lettuce using a new experimental compound.
 - e. \$300 from Rohm & Haas Company of Philadelphia to study the fungitoxic and phytotoxic effect of new dithiocarbamates used as foliar protectants on vegetables.

Gifts and Grants, continuedGifts and
Grants

40. Grant of \$4,500 from the National Science Foundation of Washington, D.C., to be used under the direction of G. W. Prescott in Botany and Plant Pathology for research on the limnological exploration of far-south latitude lakes.
41. Grant of \$3,000 from the Dow Chemical Company of Midland to be used under the direction of A. I. Popov in Chemistry to support summer scholarships in that department.
42. Grants as follows from the United States Atomic Energy Commission of Washington to be used in Chemistry:
 - a. \$20,000 under the direction of C. H. Brubaker, Jr., to study the effects of polyfunctional anions on electron transfer between metal ions in solution.
 - b. \$15,000 under the direction of G. H. Karabatsos for studies of physical-organic chemistry problems by use of isotopes.
43. Grant of \$8,907 from the United States Department of Agriculture to be used under the direction of Gordon Guyer in Entomology for expanded cereal leaf beetle research.
44. Grant of \$3,000 from Chemagro Corporation of Kansas City, Missouri, to be used under the direction of Gordon Guyer and Angus Howitt in Entomology, to evaluate various insecticides.
45. Grants as follows to be used under the direction of Angus Howitt in Entomology:
 - a. \$2,500 from Geigy Chemical Corporation of Yonkers, New York, to evaluate insecticides for control of various fruit insects.
 - b. \$800 from General Chemical Division of Allied Chemicals of Morristown, New Jersey, to evaluate various insecticides for fruit insect control.
 - c. \$1,000 from Humble Oil & Refining Company of Baytown, Texas, to evaluate various spray oils in control of mites on apple trees.
 - d. \$1,000 from Sun Oil Company of Philadelphia to evaluate various insecticides for use in control of fruit insects.
 - e. \$3,000 from Union Carbide Corporation of New York City to evaluate insecticides for control of fruit insects.
46. Grant of \$11,540 from the National Geographic Society of Washington, D.C., to be used under the direction of M. M. Miller in Geology in support of the Alaskan Commemorative Glacier Project.
47. Grant of \$6,600 from the National Science Foundation to be used under the direction of W. J. Hinze and J. W. Trow in Geology for research entitled "Aeromagnetic Survey of Lakes Superior, Huron, and Michigan.
48. Grants as follows from the National Science Foundation to be used in Physics and Astronomy:
 - a. \$53,100 under the direction of P. A. Schroeder, F. J. Blatt and Meyer Garber for research entitled "Electronic Properties of Metals and Alloys."
 - b. \$66,000 under the direction of C. D. Hause and T. H. Edwards for research entitled "High Resolution Absorption Spectra and Magnetic Rotation Spectra in the Near Infrared Region."
49. Grant of \$9,000 from Research Corporation of New York City as a Frederick Gardner Cottrell grant in aid of Harold Weinstock in Physics and Astronomy for research entitled "Studies of Liquid and Solid He³ below 1°K."
50. Grant of \$12,000 from the Office of Naval Research to be used under the direction of J. M. Gani in Statistics to investigate stochastic models of bacteriophage reproduction and attachment.
51. Grants as follows from the National Institutes of Health for Zoology:
 - a. \$627 from the National Institute of Allergy and Infectious Disease to be used under the direction of R. N. Band to study phylogenetic relationships of small soil amoebae and the metabolic changes required for one of them to become a parasite of mammals.
 - b. \$16,442 under the direction of J. A. King for development of research.
 - c. \$4,500 under the direction of C. S. Thornton to support a fellowship
 - d. \$5,200 under the direction of C. S. Thornton to support a fellowship.
52. Grant of \$1,500 from the Committee on Institutional Cooperation of Lafayette, Indiana, to be used under the direction of L. M. Sommers in Geography to help facilitate meetings of Geography Chairmen to discuss areas of inter-institutional cooperation in geography.
53. Grant of \$89,292 from the National Institutes of Health to be used under the direction of C. L. Winder in Psychology to support graduate training in clinical psychology.
54. Grant of \$3,030 from the Department of Health, Education, and Welfare of Washington to be used under the direction of G. J. Aldridge in Social Work for a traineeship for a graduate social work student interested in the field of child welfare.
55. Grant of \$14,802 from the National Institute of Mental Health to be used under the direction of Myrtle R. Reul in Social Work for six traineeships for graduate social work students.
56. grant of \$200,256 from the Department of Health, Education, and Welfare to be used under the direction of David Gottlieb in Sociology and Anthropology and Education to study relationships between the racial composition of the high school and the social structure of adolescent behavior.

NEW BUSINESS, continuedGifts and Grants, continuedGifts and
Grants

57. Grant of \$8,124 from the Department of Health, Education, and Welfare to be used under the direction of Warren Tenhouten in Sociology and Anthropology to develop and test a theoretical system of interaction among Negro and white students.
58. Grants as follows to be used under the direction of Dean Armistead in Veterinary Medicine to purchase books for the Veterinary Library:
 - a. \$20 from Dr. Alan W. Winter of Benton Harbor (in memory of Dr. and Mrs. Roy Bergman of Cassopolis).
 - b. \$68.15 from the Michigan Veterinary Medical Association of Grand Rapids (in memory of Drs. Stevens, Stirling, Curtis, Kershaw, and Bergman)
59. Grant of \$5,000 from the National Institutes of Health to be used under the direction of Dean Armistead in Surgery and Medicine to develop and test an internal medical records system for use by university veterinary hospitals.
60. Grants as follows from the National Institutes of Health to be used in Microbiology and Public Health:
 - a. \$11,270 under the direction of C. H. Cunningham for studies of hemagglutination by infectious bronchitis virus.
 - b. \$8,688 under the direction of O. W. Kaufmann for development of Clostridium botulinum in association with other spore-forming organisms.
61. Grant of \$400 from the United States Vitamin and Pharmaceutical Corporation of New York City to be used under the direction of C. F. Cairy in Pharmacology to study the responses of deeply anesthetized dogs to Vanillic Acid Diethylamide.
62. Grant of \$40,000 from the National Institutes of Health to be used under the direction of Joseph Meites in Physiology to expand the training of graduate students in physiology.
63. Grants as follows to be used under the direction of Homer Higbee in International Programs to provide emergency aid to foreign students:
 - a. \$100 from Edgewood United Church Womens Society of East Lansing
 - b. \$100 from the Woman's Society of Peoples Church of East Lansing
 - c. \$ 50 from Beatrice Vincent of East Lansing
64. Grant of \$2,500 from Clark Equipment Company of Buchanan to be used under the direction of A. L. Hunter in Continuing Education to help finance the graduate program at the Benton Harbor Center.
65. Grant of \$10 from the Women's National Farm & Garden Association, Inc., Michigan Division, of Union Lake, to be used under the direction of A. L. Hunter in Continuing Education to support the Christmas Adventure in World Understanding Program.
66. Grants as follows to be used under the direction of W. H. Knisely in the Institute of Biology and Medicine:
 - a. \$50 from the Michigan Tuberculosis and Respiratory Disease Association of Lansing to be used for in vivo observation on circulation in small animals.
 - b. \$1,500 from Sandoz Pharmaceuticals of Hanover, New Jersey, to be used for in vivo observation on circulation in small animals.
67. Grant of \$7,475 from the Department of Health, Education, and Welfare to be used under the direction of P. L. Dressel in Institutional Research to compare the commuting student with the non-commuting student.
68. Grant of \$1,000 from Mrs. Estelle R. Warren of Lakeside to be used under the direction of M. R. Cain in the Museum to employ a person to assist in collecting manuscripts and artifacts concerning early Michigan.
69. Grant of \$800,000 from the Department of Health, Education, and Welfare for the National Defense Student Loan Program.
70. Grant of \$700 from The Babcock & Wilcox Company of New York City to be credited to the Discretionary Gift Fund. This is a part of the overall aid-to-education program.
71. Unrestricted gift of \$15,000 from the estate of Drury Porter of Lansing.
72. Gift of \$505 from McGraw-Hill, Inc., of New York City to be credited \$500 to the Packaging Foundation Project and \$5 to the Discretionary Gift Fund.
73. A check for \$15,000 and 75 shares of Summers Fertilizer Company, Inc., stock valued at about \$1,300 has been received from the estate of Albert H. Case, to be added to the Albert H. Case trust account, 31-3493.

On motion by Mr. Huff, seconded by Mr. Pingel, it was voted to accept the Gifts and Grants.

Reports for Board Members

1. Additional payment to salaried employees since the last Board meeting as per list on file.

NEW BUSINESS, continuedReports for Board Members, continued

2. The following alterations and improvements have been approved since the last meeting of the Trustees and charged to the accounts indicated:

From Alterations and Improvements, account 11-5173

- | | |
|--|---------|
| a. Alterations to Room 116, Engineering, to provide an office for additional staff | \$1,500 |
| b. Improve ventilation in Rooms 260A and 143, Engineering | 420 |
| c. Provide and install low divider partition in Room 106, Administration Building, to afford semi-privacy for supervisor of Degree and Certification Section of Registrar's Office | 240 |
| d. Replace the 60 amp fuse panel with 100 amp in Audiovisual Center to take care of increased electrical load | 150 |
| e. Provide appropriate room numbers in Marshall Hall, as requested by Physical Plant Department | 75 |

From Zoology (NIH), account 71-1083

- | | |
|--|-------|
| a. Air conditioning for experimental research projects being carried on in Research Laboratory 405, Natural Science Building | 2,000 |
|--|-------|

From Educational Development Program, account 11-4611

- | | |
|--|-----|
| a. Install window air conditioning units in Room 226, Giltner Hall (to be obtained from fifth floor Computer Center) | 500 |
|--|-----|

From Physiology and Pharmacology Experiment Station, account 71-6794

- | | |
|--|----------------|
| a. Install new air conditioning unit in Room 313, Giltner Hall, to replace existing air conditioning unit of inadequate capacity | 625 |
| | <u>\$5,510</u> |

Alteration
and Improve-
ment items
approved

OAKLAND UNIVERSITYResignations and Terminations

1. Kenneth D. Roose, Professor and Chairman of Business Administration and Economics, and Associate Dean for Social Sciences, July 15, 1964.
2. William W. Wolfe, Instructor in History, August 14, 1964.
3. Walter R. Boland, Instructor in Sociology and Anthropology, August 14, 1964.
4. Peter M. Doiron, Assistant Librarian, Library, July 31, 1964.

Oakland Univ
Resignations

Leaves--Other

1. Serge Shishkoff, Instructor in Modern Foreign Languages, without pay from September 1, 1964 to August 31, 1965 to study for his Ph.D. at the University of Michigan.
2. June E. Gabler, Assistant Professor of Teacher Education, without pay from September 1, 1964 to December 31, 1964.

Leaves

Appointments

1. Walter L. Wilson, Professor of Biology, at a salary of \$12,000 per year on a 10-month basis effective August 15, 1964.
2. V. John Barnard, Assistant Professor of History, at a salary of \$7500 per year on a 10-month basis effective August 15, 1964.
3. James O. Bailey, Jr., Assistant Professor of Modern Foreign Languages, at a salary of \$8500 per year on a 10-month basis effective August 15, 1964.
4. William C. Bryant, Instructor in Modern Foreign Languages, at a salary of \$6800 per year on a 10-month basis effective August 15, 1964.
5. Carmen M. Urla, Instructor in Modern Foreign Languages, at a salary of \$6000 per year on a 12-month basis effective July 1, 1964. This is a temporary appointment.
6. see below

Appointments

Miscellaneous

1. Correction in summer school pay for Frederick Obear from \$1,800 to \$2,600.
2. Recommendations from the Director of Personnel, as follows:
 - a. Reclassify an Executive Secretary VIII to an Administrative Secretary AP-I position in the office of the Dean of the University
 - b. For the Division of Humanities:
 - 1) Establish a Typist-Dictaphone Operator III position
 - 2) Reclassify an Office Supervisor VI to an Editorial Secretary VII position.
 - 3) Reclassify a Senior Departmental Secretary VII to an Executive Secretary VIII position
 - c. For the Division of Science and Engineering:
 - 1) Reclassify a Senior Departmental Secretary VII to an Executive Secretary VIII position.
6. Appointment of Phyllis Jeanne Van Orden, Assistant Librarian, at \$7800 per year effective July 1, 1964

Correct s.s.
F. Obear
to \$2,600

Approval
recommenda-
tions Director
Personnel

Appointment
P.J. Van Orden

OAKLAND UNIVERSITY, continued

Oakland Univ

Miscellaneous, continued

2. Personnel recommendations, continued:

Approval
Personnel
recommenda-
tions

- c. (continued)
 - 2) Establish a Typist-Dictaphone Operator III position
- d. For the Division of Social Sciences:
 - 1) Reclassify a Senior Departmental Secretary VII to an Executive Secretary VIII position
 - 2) Establish a Departmental Secretary V position
- e. For Admissions and Registrar:
 - 1) Establish an Admissions Counselor AP-I position
 - 2) Reclassify a Clerk I to a Senior Clerk IV position
- f. Reclassify a Clerk-Typist to a Clerk-Stenographer III position in the Dean of Students' Office.
- g. Reclassify a Clerk-Stenographer III to a Departmental Secretary V position in the Business Office.
- h. Reclassify a Senior Departmental Secretary VII to an Executive Secretary VIII position in the Development Office.
- i. For the Computer-Data Processing Center:
 - 1) Transfer 2 positions from labor payroll to Data-Processing Operator V positions.
 - 2) Establish a Senior Data-Processing Operator VII position.
 - 3) Transfer from labor payroll to an Office Assistant IX position
 - 4) Establish an Assistant Director AP-V position
- j. For the Library:
 - 1) Reclassify a Library Clerk I to a Senior Library Clerk IV position
 - 2) Transfer a position to a Circulation Desk Supervisor VIII position
 - 3) Transfer 7 Board appointment positions to classified positions: 2 are to be AP-I, 4 are to be AP-III, and 1 is to be AP-IX
- k. For the Meadowbrook Music Festival:
 - 1) Establish a Director AP-IX position
 - 2) Establish a Departmental Secretary V position
- l. For the Physical Plant:
 - 1) Reclassify a Senior Departmental Secretary VII to an executive Secretary VIII position
 - 2) Reclassify a Mechanical Engineer AP-IV to a Mechanical Engineer AP-V position
- m. For Student Center and Residence Halls:
 - 1) Establish a Clerk-Stenographer III position
 - 2) Establish a Senior Accounting Clerk V position
- n. For University Services:
 - 1) Reclassify a Supervisor-Office VI to an Office Assistant VI position
 - 2) Reclassify a Supervisor-Office VI to a Supervisor-Office VIII position

Gifts and
GrantsGifts and Grants

1. Grants for scholarship purposes, as follows:

- a. \$100 from the National Merit Scholarship Corporation of Evanston, Illinois, to support the National Merit Scholarship. To be deposited to the Discretionary Gift account 31-1162
- b. \$1,000 from the Village Women's Club of Birmingham and Bloomfield Hills to be credited to account 32-3415.
- c. For account 32-3226:
 - 1) \$1,000 from the Junior Chamber of Commerce of the Pontiac Area
 - 2) \$324 from the Republican Committee of Oakland County
- d. For account 32-3227:
 - 1) \$500 from Pontiac-Oakland Town Hall, Inc.
 - 2) \$5000 from Macomb Town Hall, Inc., of St. Clair Shores
 - 3) \$100 from J. M. Roche, of Detroit
 - 4) \$50 from Mr. and Mrs. Lynn A. Townsend of Birmingham
 - 5) \$500 from William D. Van Dusen of Metamora
 - 6) \$1,020 from the Wayne Oakland Bank of Royal Oak
- e. For account 32-3359:
 - 1) \$162 from Lambda Chi Omega National Sorority of Pontiac
 - 2) \$72 from The Rotary Club of Southfield
 - 3) \$165 from the Women's National Farm & Garden Association of Holly

2. Grants as follows from the National Science Foundation of Washington to be used in support of the undergraduate instructional scientific equipment program:

- a. \$5,780 under the direction of Paul Tombouljian in Chemistry
- b. \$6,530 under the direction of W. G. Hammerle in Engineering Science
- c. \$1,890 under the direction of J. H. McKay in Mathematics
- d. \$13,340 under the direction of Ralph Mobley in Physics
- e. \$2,500 under the direction of K. D. Roose in Social Sciences

3. Grants as follows to be used under the direction of Chancellor Varner to support the Meadow Brook Music Festival:

- a. \$1,000 from The Budd Company of Detroit
- b. \$5,000 from the Chrysler Corporation Fund of Detroit
- c. \$20,000 from the General Motors Plant City Committee of Pontiac

continued - -

NEW BUSINESS, continuedOAKLAND UNIVERSITY, continuedGifts and Grants, continued

3. Grants to support Meadow Brook Music Festival, continued:

- d. \$2,500 from the Michigan Bell Telephone Company of Pontiac
- e. \$10,000 from Mr. and Mrs. Roger Kyes of Bloomfield Hills

4. Gift of 120 shares of Union Oil of California stock valued at \$10,200 from Mrs. Graham J. Graham of Bloomfield Hills to be used under the direction of Chancellor Varner for the renovation of the lower level of the Intramural Building for the establishment of a temporary theater.

Additional Miscellaneous

- 1. Designation of David C. Beardslee as Acting Dean of Social Science, effective July 1, 1964.
- 2. Approval of granting the appropriate degrees to those students who according to the records of the Registrar completed the requirements for graduation in April 1964.

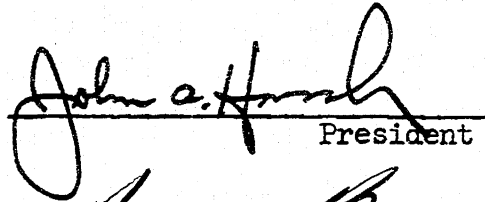
On motion by Mr. Bagwell, seconded by Mr. Nisbet, it was voted to approve all Oakland University items.

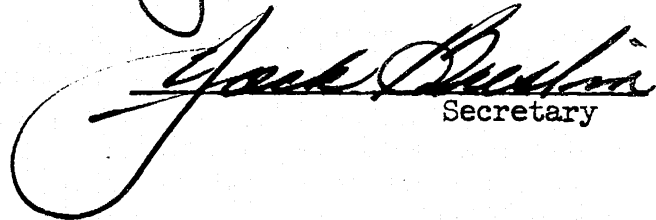
The meeting adjourned at 12:25 p.m. to meet at Oakland University as a Finance Committee at 3 p.m. on July 23. The regular meeting will be at Oakland University at 10 a.m. July 24.

Oakland Univ.
Gifts and
Grants

David Beards-
lee named
Acting Dean
Social Science

Approval
granting
degrees in
April 1964


President


Secretary