

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
June 19, 1953

Present: Messrs. Akers, Armstrong, Mueller, Smith; President Hannah, Comptroller May and Secretary McDonel.

Absent: Mr. Brody (Chairman); Miss Jones; Dr. Thurston

The meeting was called to order at 10:10 a.m.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Resignations and Terminations

1. John P. Tomkins as Assistant Professor (Extension) of Horticulture, effective June 30, 1953, to accept a position with a commercial concern on the west coast.
2. Dr. C. F. Holland, Director of the Health Service, effective November 4, 1953; and leave of absence with full pay from May 4 to November 4, 1953.
3. Cancellation of the appointment of Frances Black as Instructor in Elementary Education for the first 6-week summer session.

Resignations
and
Terminations

Leaves

Leaves

1. Leave of absence with full pay for Branford P. Millar, Assistant to the Dean of the School of Graduate Studies and Associate Professor of English, for six months beginning July 1, 1953, for research and study. Dr. Millar has been a member of the staff since September 1946.
2. Leave of absence with full pay for Mrs. Louise Carpenter, Assistant Adviser to Foreign Students, from October 1, 1953, to March 31, 1954, for travel and study in Asia and Europe. Mrs. Carpenter has been a member of the staff since October 1945.
3. Leave of absence with full pay for D. E. Wiant, Professor of Agricultural Engineering, from April 20 to May 31, 1953, for health reasons.
4. Leave of absence without pay for H. William Newland, Assistant Professor of Animal Husbandry, for one year beginning September 16, 1953, to continue work on his doctorate at the University of Florida. Mr. Newland has been on leave with half pay during the past year.
5. Extension of leave of absence without pay for Arthur R. Wolcott, Instructor (Research) in Farm Crops and Soil Science, for one year beginning September 16, 1953, to continue his studies for the doctorate at Purdue University.
6. Leave of absence without pay for R. Keith Hudson, Assistant Professor of Forestry, from June 23 to August 21, 1953, to continue study for his doctorate.
7. Leave of absence with full pay for Nevels Pearson, Assistant State Club Leader, from June 30 to July 28, 1953, to accompany the Michigan National Champion 4-H Dairy Judging Team to England to compete in the International Dairy Judging Contest at the Royal Livestock Show.
8. Leave of absence with full pay from July 20 to August 7, 1953 for the following staff members to attend the Extension Summer School at Colorado A. & M. College:

Agnes Gregarek, Cass County Home Demonstration Agent
William J. MacLean, Allegan County 4-H Club Agent
Denio A. Caul, Van Buren County Agricultural Agent
Burrell E. Henry, Calhoun County Agricultural Agent
9. Leave of absence with full pay from June 8 to June 26, 1953, for the following staff members to attend the Extension Summer School at the University of Wisconsin:

A. A. Griffith, Associate Professor (Extension)
Blair G. Woodman, Shiawassee County Agricultural Agent
10. Leave of absence with full pay for Jean M. Wilson, Home Demonstration Agent in Mecosta, Osceola, and Lake Counties, from July 6 to July 24, 1953, to attend the Extension Summer School at Cornell University.
11. Leave of absence with full pay from June 21 to July 18, 1953, for the following staff members to accept scholarships from the National 4-H Club Foundation for study at the University of Maryland:

Mary Woodward, Assistant State 4-H Club Leader
Arden Peterson, Assistant Professor (Extension) in 4-H Club

PRESIDENT'S REPORT, continuedLeaves, continued

Leaves

12. Leave of absence without pay for Auley A. McAuley, Assistant Professor of Natural Science, for one year beginning September 1, 1953, to accept a grant from the Fund for the Advancement of Education for a study of general science courses at Harvard University.
13. Leave of absence without pay for Howard C. Launstein, Instructor in Accounting, from September 1 to December 31, 1953, to continue his work on the doctorate at Ohio State University. Mr. Launstein has been on leave during the past year.
14. Leave of absence with pay for Virginia Guthrie, Instructor in Home Management and Child Development, from May 1 to June 30, 1953, for health reasons.
15. Extension of leave of absence without pay for Hans Nathan, Associate Professor of Music, to December 31, 1953, to complete a book and to do further research work.
16. Leave of absence without pay for Harold R. Dunn, Instructor in Foreign Languages, for one year beginning September 1, 1953, for graduate study at the University of Laval in Quebec.
17. Leave of absence without pay for Lawrence M. Sommers, Assistant Professor of Geology and Geography, from September 1 to December 31, 1953, to undertake a research project relating to the geography of Bornholm, Denmark, for the Office of Naval Research.
18. Leave of absence without pay for Rachel F. Bethea, Instructor (Research) in Bacteriology and Public Health, effective from September 1 to October 6, 1953, for a trip to Europe.

Appointments

Appointments

1. Appointment of Benjamin C. French as Assistant Professor (Research) of Agricultural Economics at a salary of \$6200 per year on a 12-month basis, effective September 16, 1953, to replace M. E. Cravens, resigned. His salary will be paid from Experiment Station funds.
2. Reappointment of Orville N. Hinsvark as Instructor (Research) in Horticulture at the same salary rate of \$4660 per year, effective from August 1 to September 15, 1953, and paid from Atomic Energy funds.
3. Appointment of Wade W. McCall as Instructor in Soil Science at a salary of \$6200 per year on a 12-month basis, effective July 1, 1953, to replace Robert E. Lucas, transferred. His salary is to be paid one-half from College and one-half from Experiment Station funds.
4. Transfer of James P. Hoekzema from Ingham County Agricultural Agent to Berrien County Agricultural Agent and a salary increase from \$5500 to \$6200 per year, effective June 16, 1953, to replace John D. Johnson. This appointment is on a permanent basis.
5. Transfer of A. Marvin Davenport from 4-H Club Agent in Alcona, Oscoda, and Iosco Counties to Iosco County Agricultural Agent at the same salary of \$4700 per year, effective June 1, 1953, to replace H. R. Clark, resigned.
6. Appointment of Laurel Letitia Fountain as Ionia County Home Demonstration Agent at a salary of \$3500 per year on a 12-month basis, effective July 1, 1953, to replace Alice M. Harrison, resigned. Her salary is to be paid \$2600 from Bankhead-Flannagan and \$900 from State Offset funds.
7. Transfer of John W. Winburne from full-time Associate Professor of Communication Skills to Assistant to the Dean of the Basic College and Associate Professor of Communication Skills and a salary increase from \$6200 to \$7200 per year, effective July 1, 1953.
8. Appointment of Alexander R. Butler as Instructor in Humanities at a salary of \$4500 per year on a 10-month basis, effective September 1, 1953. This is a new position.
9. Transfer of Norman F. Kinzie, Professor of Effective Living, to the Department of Humanities, effective July 1, 1953. It is understood that Dr. Kinzie will be loaned for one-third time to the Department of Social Work for the 1953-54 academic year.
10. Appointment of Wilbert Ernest Wade as Instructor in Natural Science at a salary of \$4400 per year on a 10-month basis, effective September 1, 1953, to replace Fannie Leonard who has been employed on a temporary basis.
11. Transfer of Victor Horowitz from Instructor in Audio Visual Aids to Instructor in Natural Science and a salary increase from \$4000 to \$4400 per year on a 10-month basis, effective September 1, 1953, to replace Beverly Holcomb, resigned.
12. Appointment of Joseph A. Schlesinger as Instructor in Social Science in the Basic College and in Political Science in the School of Business and Public Service at a salary of \$4500 per year on a 10-month basis, effective for one year only beginning September 1, 1953, to replace L. C. Ferguson, on leave.
13. Appointment of Robert Thrift Kendall, Jr. as Instructor in General Business at a salary of \$4700 per year on a 10-month basis, effective September 1, 1953, to replace N. E. Jones, resigned.

PRESIDENT'S REPORT, continuedAppointments, continued

14. Appointment of Louise Sause as Assistant Professor of Elementary Education at a salary of \$6200 per year on a 10-month basis, effective September 1, 1953. This is a new position.
15. Appointment of Robert T. Pfeiffer as Assistant Professor of Secondary Education at a salary of \$5500 per year on a 10-month basis, effective September 1, 1953. This is a new position.
16. Appointment of Samuel H. Jones, as Assistant Professor of Secondary Education at a salary of \$5500 per year on a 10-month basis, effective September 1, 1953. This is a new position.
17. Appointment of Charles E. King as temporary Instructor in Vocational Education at a salary of \$200 per month, effective from September 1, 1953, to June 30, 1954, to replace George Sledge. His salary is paid from Vocational Teacher Training funds.
18. Appointment of the following Assistants in Home Management and Child Development, effective from April 20 to June 19, 1953, to replace Virginia Guthrie, on leave:
- Mary L. Jones, \$290 for the period
Mrs. Thelma Dunn, \$290 for the period
19. Reappointment of George W. Parmelee as temporary Instructor in Botany and Plant Pathology at a salary of \$4200 per year on a 10-month basis, effective for one year only beginning September 1, 1953.
20. Reappointment of Lloyd G. Wilson as Assistant Professor (Research) of Botany and Plant Pathology and a salary increase from \$4700 to \$5000 per year, effective for one year only beginning July 1, 1953 and paid from the Wright Air Development Center grant.
21. Appointment of Louis A. Potter as Associate Professor of Music at a salary of \$6500 per year on a 10-month basis, effective September 1, 1953, to replace Alexander Schuster, retired.
22. Appointment of Samuel H. Scott as Instructor in Music at a salary of \$4300 per year on a 10-month basis, effective for one year only beginning September 1, 1953, to replace James Niblock, on leave.
23. Appointment of Mrs. M. Doreen Leonhardt as temporary Instructor in Foreign Languages at a salary of \$3250 per year on a 10-month basis, effective for one year only beginning September 1, 1953, to replace Willi A. Uschald.
24. Reappointment of Mrs. Marcelle A. Abell as temporary Instructor in Foreign Languages at a salary of \$3250 per year on a 10-month basis, effective for one year only beginning September 1, 1953.
25. Appointment of Dale Norman Anderson as Instructor in Speech, Dramatics, and Radio Education at a salary of \$4400 per year on a 10-month basis, effective for one year only beginning September 1, 1953, to replace Erling Jorgensen, on leave.
26. Reappointment of Richard A. Smith as special Lecturer in Geology and Geography at a salary of \$1100 per year on a 10-month basis, effective for one year only beginning September 1, 1953.
27. Reappointment of John Lucian Bagg as temporary Instructor in Mathematics at a salary of \$400 per month, effective from April 1 to June 30, 1953.
28. Appointment of William A. Sullivan as Instructor in History at a salary of \$4500 per year on a 10-month basis, effective September 1, 1953, to replace Robert H. Ferrell who is resigning.
29. Appointment of Elizabeth Evelyn Fink as Assistant Professor of Nursing Education at a salary of \$5400 per year on a 12-month basis, effective July 1, 1953, to replace Hilda Helmka, resigned.
30. Appointment of Roy Clifford as Assistant Professor (Research) in Sociology and Anthropology at a salary of \$450 per month, effective from July 1 to August 31, 1953, to replace Joel Smith whose appointment expires. His salary is to be paid from Experiment Station funds.
31. Reappointment of Joe D. Mills as temporary Instructor in Sociology and Anthropology at a salary of \$400 per month, effective for one year only beginning July 1, 1953.
32. Appointment of W. Widick Schroeder as Instructor in Sociology and Anthropology at a salary of \$4800 per year on a 12-month basis, effective for one year only beginning July 1, 1953, to replace J. Allan Beegle, on leave. His salary is to be paid one-third from College and two-thirds from Experiment Station funds.
33. Appointment of Dr. Ralph H. Ruhmkorff as Acting Director of the Health Service with an additional salary of \$100 per month during the time he acts in this capacity. This is to be effective May 6, 1953.
34. Appointment of the following to the summer school staff:
- a. James H. Stauss as Lecturer in Economics at a salary of \$1650 for the 9-week summer session from June 23 to August 21, 1953.
- b. Dorothy Dye as Instructor in Elementary Education at a salary of \$350 for the 6-week summer session from June 23 to July 31, 1953.
- c. Ethan Fred Axtmann as Assistant in Civil Engineering at a salary of \$600 for the period from July 1 to August 31, 1953

Appointments

PRESIDENT'S REPORT, continued

Appointments

Appointments, continued

34. Appointment of the following to the summer school staff, continued:

- d. David B. Earnest as Assistant in Civil Engineering at a salary of \$600 for the period from July 1 to August 31, 1953.
- e. Billy J. Shell as Assistant Professor of Civil Engineering at a salary of \$1200 for the period from July 1 to August 31, 1953.
- f. Marilyn A. Melvin as Assistant in Home Management and Child Development at a salary of \$325 for the 6-week session from June 23 to July 31, 1953.
- g. Dean Epley as Instructor in Sociology and Anthropology at a salary of \$350 for the 6-week session from June 23 to July 31, 1953.
- h. Therel R. Black as Assistant Professor of Sociology and Anthropology at a salary of \$1200 for the 9-week session from June 23 to August 21, 1953.

Allan Tucker
assigned to
Ryukyus

Miscellaneous

Approval of
arrangements
for Colombia
personnel

1. Assignment of Allan Tucker, Assistant Professor of Natural Science, to the project at the University of Ryukyus for the 1953-54 year.
2. Approved the following arrangements in connection with the assignment of personnel to the Point Four project in Colombia:
 - a. Assignment of Hugh W. Hough, Instructor in Soil Science, to Palmira, with a salary increase from \$4675 to \$7310, effective for two years beginning June 1, 1953. Mr. Hough will replace Nathan Willits.
 - b. Reappointment of Lewis E. Swanson as Instructor in Agricultural Engineering and assignment to the Point Four Project in Medellin with a salary increase from \$5200 to \$7310 per year, effective for two years beginning June 1, 1953. Mr. Swanson will replace M. L. Bailey.
 - c. Salary increase for L. J. Braamse, Assistant Professor (Extension) of Land and Water Conservation, from \$6505 to \$8130, effective for the two years he will be in Medellin. Mr. Braamse will replace Lynn Robertson.
 - d. Salary increase for John D. Johnson, County Agricultural Agent, from \$5450 to \$7310, effective for the two years he will be in Medellin. Mr. Johnson will replace W. W. Snyder.
3. Change the effective date of the appointment of Burnell Held as Assistant Professor (Extension) of Agricultural Economics from May 16 to June 1, 1953.
4. Change in title of Joseph W. Sheedy from Assistant to the Dean of the Basic College to transfer Officer in the Basic College and Associate Professor on the Board of Examiners, effective July 1, 1953.
5. Correction in the salary of Charles D. Swing, temporary Instructor in Physical Education, Health and Recreation for Men, from \$275 to \$330 per month, effective from February 1 to June 30, 1953.
6. Approved a leave of absence with full pay for S. S. Radford, Associate Professor of Engineering Drawing, for six months beginning July 1, 1953, and retirement effective January 1, 1954, at an annual pension of \$1200.
7. Approved the payment of \$1000 to William Form, Associate Professor of Sociology and Anthropology, for work in the summer in the Department of Textiles, Clothing, and Related Arts, and paid from Experiment Station funds.
8. Approved the payment of \$450 to C. E. Sower, Associate Professor of Sociology and Anthropology, for work in the summer on the Health Information Foundation Project and paid from that account.
9. Approved the payment of \$1200 to Raymond Scheele, Assistant Professor of Sociology and Anthropology, for work in the summer on the State Department project and paid from that account.
10. Cancelled the salary increase recently granted to Roger E. Brown, Instructor in Surgery and Medicine. His salary is to remain at \$5160 per year until his resignation is effective on July 31, 1953.
11. Grant of \$400 from John F. Thaden of East Lansing to be used for the creation of a student loan fund to be known as the Ruth H. Thaden Memorial Fund. This fund is to be available to needy and worthy East Lansing High School graduates who are enrolled at Michigan State College. The money is to be loaned without interest and is to be repaid within three years after graduation, or within three years after leaving the college should the student leave before graduation.
12. Grant of \$200 from the City Panhellenic of Greater Lansing to be used under the direction of Mabel Petersen in the Women's Division, Dean of Students Office, to aid deserving women students.
13. Grant of \$500 from the Harrison Jules Louis Frank and Leon Harrison Frank Memorial Corporation of Detroit to be used to renew the scholarship provided to aid a student of superior ability in the Department of Electrical Engineering. The scholarship was established in memory of the founders of the Bulldog Electric Products Company.
14. Grant of \$22.50 from the Home Economics Faculty of Michigan State College to be used to bring the total amount of the Bayha Award to \$50.

Change in ef-
fective date
appt. Burnell
Held.

Ch. title Jos
Sheedy to
Trans. Officer
Cor. Salary
C.D.Swing to
\$330 per mo.

Leave full pay
S.S.Radford
and retire-
ment Jan. 1'54

\$1000 paid to
Wm. Form for
summer work.

\$450 to Sower
for summer

\$1200 to Ray-
mond Scheele

Salary inc.
for R.E.Brown
cancelled.

Accept. \$400
J.F.Thaden
for student
loan fund.

\$200 accepted
for Ruth H.
Thaden Loan
Fund.

\$200 accepted
City Pan-
hellenic

Gr. Lansing
\$500 from
Harrison Jules
Louis Frank
Leon Har.Frank

\$22.50 from
H.E. Faculty
for Bayha Aw.

PRESIDENT'S REPORT, continuedMiscellaneous, continued

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| <p>15. Grant of \$520 from Mrs. C. B. Dakin of Lansing to be used to establish a scholarship in memory of C. B. Dakin, to be awarded to worthy male students who have distinguished themselves academically and athletically. Donations for this fund were contributed by the Oldsmobile Forge Plant salaried employees and friends.</p> | <p>\$250 from
C.B. Dakin
to establish
scholarship</p> |
| <p>16. Grant of \$25 from The Zonta Club of Lansing to be used for the annual Anna Bayha Award to be given to a student in Home Economics.</p> | <p>\$25 from
Zonta Club
for Anna Bayha
Award</p> |
| <p>17. Grant of \$25 from the Woman's Society of Christian Service of Jackson, Michigan, to be used under the direction of the Scholarship Committee to establish an emergency fund to be used to provide assistance to an African boy when the occasion arises.</p> | <p>\$25 from
Christ. Serv.
Jackson, Mich.</p> |
| <p>18. Approval of a memorandum of agreement with the Chemical Specialties Company, Inc., of New York City covering a grant of \$500 to be used under the direction of E. J. Benne in Agricultural Chemistry to support chemical analysis of meat from lambs and steers which have been treated with hormone implants.</p> | <p>\$500 from
Chem. Spec.</p> |
| <p>19. Approval of a memorandum of agreement with the J. I. Case Company of Racine, Wisconsin, covering a grant of \$3565 to be used under the direction of A. W. Farrall in Agricultural Engineering to determine improved methods of curing baled hay, including a study of chemical mold inhibitors. The agreement provides for a special graduate research assistant.</p> | <p>\$3565 from
J I. Case Co.</p> |
| <p>20. Approval of a memorandum of agreement with the Nitrogen Division of the Allied Chemical and Dye Corporation of New York City covering a grant of \$2000 to be used under the direction of C. F. Huffman in Dairy in a study of the value of urea as a protein extender in rations for dairy cattle.</p> | <p>\$2000 from
Nitrogen Div.
for Dairy Res.</p> |
| <p>21. Approval of a memorandum of agreement with the Michigan Crop Improvement Association of East Lansing covering a grant of \$6000 to be used under the direction of E. E. Down in Farm Crops to insure continued progress in the development of disease resistant varieties of field beans for use in the Michigan field bean industry.</p> | <p>\$6000 from
Mich. Crop</p> |
| <p>22. Approval of a memorandum of agreement with the Carbide and Carbon Chemicals Company of New York City covering a grant of \$1500 to be used under the direction of A. E. Erickson in Soil Science in studies dealing with the effect of soil conditioners on the chemical, physical, and biological properties of soils.</p> | <p>\$1500 from
Carbide & Car-
bon Chem.</p> |
| <p>23. Grant of \$5000 from the United Health and Welfare Fund of Michigan of Lansing to be used under the direction of D. B. Varner of the Cooperative Extension Service for the conduct of studies in community organization. The agreement provides for a special graduate research assistant.</p> | <p>\$5000 from
United Health
& Welf. Fund</p> |
| <p>24. Grant not to exceed \$12,000 from the Operations Research Office of Johns Hopkins University, Chevy Chase, Maryland, to be used under the direction of W. R. Fishel in the Governmental Research Bureau to carry out a classified research project in the Far East at the request of the United States Army.</p> | <p>\$12,000 from
Op. Res. Off.</p> |
| <p>25. Grant of \$2000 from the National Association of Food Equipment Manufacturers of New York City to be used under the direction of L. W. Scott in the Division of Hotel, Restaurant, and General Institutional Management to improve the quality of the Industry Training Program.</p> | <p>\$2000 from
Nat. Assoc.
Food Equip.
Mfrs.</p> |
| <p>26. Grant of \$1790.30 from the Department of the Army, Detroit Arsenal, to be used under the direction of A. J. Smith in Metallurgical Engineering in correlating calculated and observed hardenabilities in eight grades of alloy steel.</p> | <p>\$1790.30
Dept. Army</p> |
| <p>27. Grant of \$100 from the Pittsburgh Plate Glass Company of Pittsburgh, Pennsylvania, to be used under the direction of M. C. Strong in Botany to test fungicides for the control of tomato blight and anthracnose.</p> | <p>\$100 from
Pittsburgh
Plate Glass Co</p> |
| <p>28. Continuation of a memorandum of agreement with the Pittsburgh Plate Glass Company of Pittsburgh, Pennsylvania, covering a grant of \$1200 to be used under the direction of Donald Cation in Botany in a program of apple spray tests in Michigan with Pittsburgh Plate Glass Company materials.</p> | <p>\$1200 from
Pittsburgh
Plate Glass Co</p> |
| <p>29. Grant of \$100 from H. L. Woudhuysen and Associates of New York City to be used under the direction of Donald deZeeuw, Ray Nelson, and Miriam Strong in Botany in a testing program of fungicides.</p> | <p>\$100 from
H.L. Woudhuysen</p> |
| <p>30. Continuation of a memorandum of agreement with the Wright-Air Development Center of Dayton, Ohio, covering a grant of \$10,650 to be used under the direction of C. J. Alexopoulos in Botany for research into the cellulolytic activity of fungi that attack cotton fabric and cordage. The agreement provides for a special graduate research assistant.</p> | <p>Cont. memo
agree. Wright
Air Dev. Cen.</p> |
| <p>31. Grant of \$200 from Panogen, Inc., of Ringwood, Illinois, to be used under the direction of Donald deZeeuw and Richard Kiesling in Botany in seed treatment tests on vegetables and oats.</p> | <p>\$200 from
Panogen, Inc.</p> |
| <p>32. Grant of \$300 from R. T. Vanderbilt Company, Inc., of New York City, to be used under the direction of M. C. Strong in Botany to help finance fungicide tests for control of anthracnose and the three blight diseases of tomato.</p> | <p>\$300 from
R.T.Vander-
bilt Co.</p> |

Miscellaneous, continued

- \$1000 from Velsicol
33. Continuation of a memorandum of agreement with the Velsicol Corporation of Chicago covering a grant of \$1000 to be used under the direction of Ray Nelson and L.G. Merrill in Entomology in a study of methods for protection against insect attack, particularly soil insects affecting field and vegetable crops.
- \$8618 from U.S. Atomic Energy Com.
34. Continuation of a memorandum of agreement with the U. S. Atomic Energy Commission of Lemont, Illinois, covering a grant of \$8618 to be used under the direction of C. D. Ball and R. U. Byerrum in Chemistry in a study of methylation reactions in plants using Carbon-14 as a tracer. The agreement provides for special graduate research assistants.
- Sec-Dept II Coop Ext.
35. Establishment of a Secretary Departmental II position in the Cooperative Extension Service, effective April 1, 1953, and paid from Kellogg Foundation funds.
- $\frac{1}{2}$ time Cl-Typ Humanities
36. Establishment of a half-time Clerk Typist position in Humanities.
- $\frac{1}{2}$ time Cl-Typ Soc.Sci. Rec. Cl-Sten Pers. office
37. Establishment of half-time Clerk Typist position in Social Science.
38. Reclassification of a Clerk-Stenographer I to a Clerk-Stenographer II position in the Personnel Office, effective July 1, 1953.
- Approval of several alt. and improvements.
39. Approved the following alterations, to be charged to Alterations and Improvements 1952-53:
- Alterations in Quonset No. 69 at an estimated cost of \$2090.
 - Preparation of a suitable place in Agricultural Hall for the hanging of an oil portrait of Dean Anthony which was accepted by the College on May 23. The estimated cost is \$150.
- Approval resodding part of secret football practice field
40. Approved the resodding of part of the secret football practice field at an estimated cost of \$2,000.
- Payment \$182.09 Ballard
41. Approved the payment of \$182.09 to Ballard, Jennings, Bishop, and Fraser for services rendered from July 3 to December 11, 1952.
- H.R. Hunt awarded \$500
42. Approved the recommendation of the Trustees of the Alumni Fund that Professor Hunt be awarded the annual Emeritus Professor's Research Award of \$500.

On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted to approve the President's Report.

NEW BUSINESS

- Resignations
- Resignations and Terminations
- Amalie Vasold as Assistant State 4-H Club Leader, effective August 7, 1953, to accept a position at the University of Miami.
 - Mrs. Corrine Ketchum as Assistant State 4-H Club Leader, effective August 11, 1953, to devote full time to her home.
 - Mrs. Lois I. Vetal as Wayne County 4-H Club Agent, effective July 10, 1953, to devote full time to her home.
 - Mrs. Phyllis I. Holmes as Assistant in the Spartan Nursery School, effective August 31, 1953, to move to Chicago with her husband.
 - The following Assistants in Foreign Languages, effective June 30, 1953:
Mary Bolanos Delia Koo Marguerite M. Miller Luis A. Morales
 - Eleanor Chase as Assistant Professor of Speech, Dramatics, and Radio Education, effective August 31, 1953, to move to Kalamazoo with her husband.
 - Zack L. York as Assistant Professor of Speech, Dramatics, and Radio Education, effective August 31, 1953, to accept a position at Western Michigan College of Education.
 - Victor Gilpin as Assistant Professor of Chemistry, effective August 31, 1953, at the conclusion of his first probationary appointment.
 - Robert H. Noble as Assistant Professor of Physics and Astronomy, effective August 31, 1953, at the conclusion of his probationary appointment.
 - Chihiro Kikuchi as Associate Professor of Physics and Astronomy, effective August 31, 1953, to accept a position at the Naval Research Laboratory in Washington.
 - Donald H. Baker as Instructor in Physics and Astronomy, effective August 31, 1953, to devote more of his time toward graduate study.
 - Robert H. Ferrell as Instructor in History, effective August 31, 1953, to accept a position at Indiana University.
 - Joseph Bingham as temporary Instructor in Counseling, effective May 31, 1953.
 - Mabel A. Cosby, Assistant Professor in Counseling, effective August 31, 1953.

NEW BUSINESS, continuedLeaves

Leaves

1. Leave of absence with full pay for John W. Creighton, Associate Professor (Research) of Forest Products, from October 1 to December 31, 1953, to complete resident requirements for the doctorate at the University of Michigan. Mr. Creighton was on sabbatical leave for fall term 1952.
2. Leave of absence with half pay for Ruford F. Bittner, Cass County Agricultural Agent, for one year beginning July 1, 1953, to complete the requirements for the Master's degree at Michigan State College. Mr. Bittner has been a member of the staff since August 1938.
3. Leave of absence with half pay for Guy H. Fox, Associate Professor of Political Science, for one year beginning September 1, 1953, to accept a Fulbright award for research and lecturing in Japan. Dr. Fox has been a member of the staff since September 1947.
4. Leave of absence with half pay for Thomas W. Culpepper, Assistant Professor of Electrical Engineering, for one year beginning September 1, 1953, to complete the residence requirements for the doctorate at the University of Michigan. Mr. Culpepper has been a member of the staff since September 1947.
5. Leave of absence with half pay for George H. Tsuda, Instructor in Engineering Drawing, for one year beginning September 1, 1953, to study toward the Master's Degree. Mr. Tsuda has been a member of the staff since September 1947.
6. Leave of absence with pay for Betty J. Garlick, Instructor in Home Management and Child Development, from July 1 to August 31, 1953, to study toward the doctorate at the University of Michigan. Miss Garlick has been a member of the staff since September 1949.
7. Leave of absence with half pay for Don W. Hayne, Associate Professor of Zoology, for one year beginning September 1, 1953, to study statistical methods at the University of Chicago. Dr. Hayne has been a member of the staff since November 1937 and is paid one-half from College and one-half from Experiment Station funds.
8. Leave of absence with full pay for Clarence L. Vinge, Professor of Geology and Geography, from July 1 to September 30, 1953, and from January 1 to March 31, 1954, to write a textbook in introductory economic geography. Dr. Vinge has been a member of the staff since September 1947.
9. Leave of absence without pay for Clarence Hansen, Assistant Professor (Research) of Agricultural Engineering, from July 16 to October 31, 1953, to accept a temporary assignment with the Office of Foreign Agricultural Relations.
10. Leave of absence with full pay for A. G. Kettunen, State 4-H Club Leader, from June 1 to September 30, 1953, for health reasons.
11. Extension of leave of absence without pay for Roland H. Kaven, Marquette County Agricultural Agent, to August 20, 1953. Mr. Kaven has been on leave since May 21, 1951, for Point Four work in India.
12. Leave of absence with full pay for Roscoe G. Smith, Clinton County Agricultural Agent, from July 15 to August 14, 1953, for health reasons.
13. Leave of absence with full pay for Charles McCaffree, Associate Professor of Physical Education, Health and Recreation for Men and Swimming Coach, for the month of July 1953, for health reasons.
14. Leave of absence without pay for Mrs. Blanche E. Simon, Assistant Professor of Physical Education, Health, and Recreation for Women, from September 1 to December 31, 1953, for health reasons.
15. Leave of absence with full pay for Faye Kinder, Assistant Professor of Foods and Nutrition from May 9 to June 1, 1953, for health reasons.
16. Leave of absence without pay for Louise M. Thompson, Assistant in Home Management and Child Development and the Spartan Nursery School, from July 16 to August 31, 1953. This is in addition to Mrs. Thompson's vacation period.
17. Extension of leave of absence without pay for Mary Gephart, Assistant Professor of Textiles, Clothing, and Related Arts, to December 31, 1953. Miss Gephart has been on leave since September 1, 1951, to complete the requirements for her doctorate at Columbia University.
18. Extension of leave of absence with full pay for Henry S. Leonard, Professor and Head of the Department of Philosophy, to August 31, 1953. Professor Leonard has been on leave since April 1, 1953, for health reasons.
19. Leave of absence with full pay for R. F. Langham, Professor of Animal Pathology, from September 1, to October 17, 1953, to do some research in pathology at the Armed Forces Institute of Pathology in Washington, D. C.
20. Extension of military leave for Kenneth K. Heideman, Assistant Professor of Short Courses, to August 31, 1953. Mr. Heideman has been on military leave since March 24, 1951, and is to return to the College payroll on September 1, 1953.
21. Extension of military leave for George R. Myers, Assistant Professor of Secondary Education, to August 31, 1953. Mr. Myers has been on military leave since January 1, 1952, and is to return to the College payroll on September 1, 1953.

NEW BUSINESS, continuedLeaves, continued

Leaves

22. Extension of military leaves to June 30, 1954, as follows:

John H. Worthington, St. Clair County 4-H Club Agent
 Robert L. Wright, Assistant Professor of Communication Skills
 E. S. Churchill, Instructor in Bacteriology and Public Health
 Daniel W. Johnston, Staff Physician at the Health Service
 Nick M. Pagan, Assistant to the Dean of Students
 Max H. Boyle, Baker II in Shaw Hall
 Patrick H. Brown, Laborer I in Animal Husbandry
 Allan W. Carr, Stockman in Chemistry
 Orvin Cherry, Food Stores
 Jack T. Crosby, Labor I in Buildings and Utilities
 John Halligan, Plan of Grounds
 Richard E. Kleinfelt, Labor I (Agri.) in Soil Science
 Maurice C. Laug, Technician III at the Health Service
 Tim M. McManus, Labor I at the Kellogg Bird Sanctuary
 Carlton Musson, Engineer Radio IIIA
 Ronald F. Pfeifle, Laborer in the Creamery
 Donald E. Wolverton, Buildings and Utilities.

Appointments

Appointments

1. Appointment of Normal R. Thompson as Assistant Professor of Farm Crops at a salary of \$7200 per year on a 12-month basis, effective July 1, 1953, to replace E. J. Wheeler who has been assigned to the University of the Ryukyus. This appointment is subject to tenure rules.
2. Appointment of Milton H. Erdmann as Assistant Professor (Extension) of Farm Crops at a salary of \$6000 per year on a 12-month basis, effective August 1, 1953, to replace R. W. Bell, transferred, and paid from Extension funds.
3. Appointment of Fred G. Teubner as Instructor (Research) in Horticulture at a salary of \$5200 per year on a 12-month basis, effective from September 1, 1953, to August 31, 1955, to replace Orville W. Hinsvark, who was employed on a temporary basis. His salary is to be paid from Atomic Energy funds.
4. Appointment of Frank W. Trull as Assistant Professor (Extension) of Land and Water Conservation at a salary of \$3300 per year on a 12-month basis, effective from July 1, 1953, to June 30, 1955, to replace L. J. Braamse who has been assigned to the Point Four Project in Colombia. His salary is to be paid from Extension funds; he will also receive \$3200 per year direct from the Soil Conservation Service of the U. S. Department of Agriculture.
5. Appointment of Clifford Robertson Humphreys as Assistant Professor of Land and Water Conservation at a salary of \$6600 per year on a 12-month basis, effective July 1, 1953. This is a replacement of Frank Suggitt.
6. Transfer of M. June Wilkinson from Huron County Home Demonstration Agent to Assistant State 4-H Club Leader and Instructor (Extension), and a salary increase from \$4500 to \$5200 per year, effective August 1, 1953, to replace Mrs. Corrine Ketchum, resigned.
7. Appointment of William Lawrence Engle as 4-H Club Agent in Alcona and Oscoda Counties at a salary of \$5000 per year on a 12-month basis, effective August 1, 1953, and paid \$2600 from Bankhead-Flannagan and \$2400 state offset funds. This is a new position.
8. Appointment of Delwyn Arthur Dyer as Urban 4-H Club Agent in Wayne County at a salary of \$3600 per year on a 12-month basis, effective June 22, 1953, to replace O. R. Lamb, transferred. His salary is to be paid \$2600 Bankhead Flannagan and \$1000 state offset funds.
9. Appointment of Harriet Ann Kline as Wayne County 4-H Club Agent at a salary of \$3700 per year on a 12-month basis, effective June 22, 1953, to replace Lois F. Vetal, resigned. Her salary is to be paid \$2600 Bankhead-Flannagan and \$1100, state offset funds.
10. Appointment of John Herbert Avery as Branch County 4-H Club Agent at a salary of \$4300 per year on a 12-month basis, effective July 1, 1953, to replace R. E. Kirch, transferred. His salary is to be paid \$2600 Bankhead-Flannagan and \$1700 state offset funds.
11. Transfer of Abram P. Snyder from County Agricultural Agent in Osceola and east half of Lake Counties to Ionia County Agricultural Agent with a salary increase from \$5080 to \$5800 per year, effective August 1, 1953, to replace L. E. Webb, transferred.
12. Transfer of Louie E. Webb from Ionia County Agricultural Agent to Associate County Agricultural Agent with a salary increase from \$5600 to \$6200 per year, effective July 1, 1953. Mr. Webb will serve Newton Township and vicinity in Calhoun County under the cooperative agreement with the Kellogg Foundation.
13. Transfer of Donald Hearl from County Agricultural Agent at Large to Associate County Agricultural Agent in Muskegon County at the same salary of \$5200 per year, effective July 1, 1953, to replace E. F. Dice who was transferred a year ago.
14. Appointment of Ray Eugene Poyner as Assistant County Agricultural Agent at Large at a salary of \$4300 per year on a 12-month basis, effective June 1, 1953, and paid \$2600 from Bankhead-Flannagan and \$1700 state offset funds. This is a new position.

NEW BUSINESS, continuedAppointments, continued

Appointments

15. Appointment of Robert Clyde Dewey as County Agricultural Agent at Large at a salary of \$5000 per year on a 12-month basis, effective July 1, 1953, and paid \$2600 from Bankhead-Flannagan and \$2400 state offset funds. This is a new position.
16. Appointment of Nicky Allan Smith as Assistant County Agricultural Agent in Wayne County at a salary of \$4300 per year on a 12-month basis, effective June 16, 1953, to replace J. D. Potts, resigned. His salary is to be paid \$2600 from Bankhead-Flannagan and \$1700 state offset funds.
17. Appointment of Richard Walton Reath as Assistant County Agricultural Agent at Large at a salary of \$5000 per year on a 12-month basis, effective July 1, 1953, and paid \$2600 from Bankhead-Flannagan and \$2400 state offset funds. This is a new position.
18. Appointment of Richard Blaine Bailey as Assistant County Agricultural Agent at Large at a salary of \$5000 per year on a 12-month basis, effective July 1, 1953, and paid \$2600 Bankhead-Flannagan funds and \$2400 state offset funds. This is a new position.
19. Appointment of Mary Lorena Jones as Assistant State Home Demonstration Leader and Assistant Professor (Extension) at a salary of \$5600 per year on a 12-month basis, effective August 16, 1953, to replace Ruth J. Peck who has been assigned to the University of the Ryukyus. Her salary is to be paid \$2800 Smith-Lever and \$2800 state offset funds.
20. Appointment of Alice Louise Woods as Bay County Home Demonstration Agent at a salary of \$4100 per year on a 12-month basis, effective July 1, 1953, to replace Harriet Haskell, resigned. Her salary is to be paid \$2600 Bankhead-Flannagan and \$1500 state offset funds.
21. Appointment of Doris Edna Shea as Macomb County Home Demonstration Agent at a salary of \$3500 per year on a 12-month basis, effective July 1, 1953, to replace Sylvia G. Teschler, resigned. Her salary is to be paid \$2600 Bankhead-Flannagan and \$900 state offset funds.
22. Appointment of George W. Irving as Instructor in Communication Skills at a salary of \$4200 per year on a 10-month basis, effective for one year only beginning September 1, 1953, to replace James Platt, on leave.
23. Appointment of Arnold L. Thurman as Assistant Professor of Communication Skills at a salary of \$5000 per year on a 10-month basis, effective September 1, 1953, to fill a new position.
24. Appointment of Karl F. Thompson as Instructor in Humanities at a salary of \$5000 per year on a 10-month basis, effective September 1, 1953. This is a new position.
25. Appointment of Fannie A. Leonard as Instructor in Natural Science at a salary of \$3600 per year on a 10-month basis, effective for one year only beginning September 1, 1953, to replace Auley A. McAuley, on leave.
26. Reappointment of Mrs. Jean Burnett as temporary Instructor in Natural Science at a salary of \$3800 per year on a 10-month basis, effective for one year only beginning September 1, 1953.
27. The following appointments are recommended to be effective during Professor Fee's leave of absence:
 - a. LeRoy C. Ferguson, Acting Head of the Department of Social Science at an additional salary of \$100 per month, effective from July 1 to August 31, 1953.
 - b. Wilbur B. Brookover, Acting Head of the Department of Social Science, at an additional salary of \$100 per month, effective from September 1 to December 31, 1953.
28. Reappointment of Merten S. Estey as Lecturer in Economics at a salary of \$5700 per year on a 10-month basis, effective for one year only beginning September 1, 1953, to replace Walter Adams, on leave.
29. Appointment of Frank E. Pellerin as Assistant Professor of Physical Education, Health and Recreation for Men and Assistant Baseball Coach at a salary of \$6000 per year on a 12-month basis, effective September 1, 1953, to replace Richard C. Massuch, resigned.
30. Appointment of Lucille K. Barber as Assistant Professor of Social Work at a salary of \$6000 per year on a 10-month basis, effective September 1, 1953, to replace Dorothy Zietz, resigned.
31. Appointment of Kenneth Wilson as Director of the Division of Business and Professor and Head of the Department of General Business with a salary increase from \$10,800 to \$12,000 per year on a 12-month basis, effective July 1, 1953. Dr. Wilson has been Director of the Cooperative Project of the National Association of Food Chains.
32. Appointment of Edward A. Brand as Director of the Curriculum in Food Distribution with a salary increase from \$7500 to \$10,000 per year on a 12-month basis, effective July 1, 1953, to replace Kenneth Wilson. Dr. Brand is to be promoted to Professor of General Business.
33. Appointment of Daniel Jackson Sorrells as Assistant Professor of Guidance and Counselor Training at a salary of \$7000 per year on a 12-month basis, effective September 1, 1953, to replace K. G. Nelson. His salary is reimbursable from State Department of Public Instruction funds.
34. Reappointment of Martha E. Purdom as Assistant Professor of Foods and Nutrition at the same salary of \$4500 per year on a 10-month basis, effective September 1, 1953, subject to tenure rules.

NEW BUSINESS, continued

Appointments

Appointments, continued

35. The following Assistant Coordinators in Guidance and Counselor Training and in Continuing Education are recommended for the period from May 1 to July 31, 1953:
- Edwin Melin at a salary of \$275 for the period
August E. Brandt at a salary of \$350 for the period
36. Appointment of Marcille L. Pridgeon as Assistant in Foods and Nutrition at a salary of \$3000 per year on a 10-month basis, effective for one year only beginning September 1, 1953. Miss Pridgeon will work three-quarters time, replacing half-time of Elizabeth M. Osman, transferred.
37. Appointment of Margaret MacDougall as Instructor in Foods and Nutrition at a salary of \$3900 per year on a 10-month basis, effective for one year only beginning September 1, 1953, to replace Mary Frang, on leave.
38. Appointment of Elizabeth Wiegand as Assistant Professor of Home Management and Child Development at a salary of \$6300 per year on a 12-month basis, effective September 1, 1953, to replace Dorothy Greey, resigned.
39. Appointment of Josephine P. Williams as Assistant in Home Management and Child Development at a salary of \$1600 per year on a 10-month basis, effective for one year only beginning September 1, 1953, to replace half-time of Elmer Knowles, transferred.
40. Reappointment of Elmer M. Knowles as Assistant Professor of Home Management and Child Development at a salary of \$6200 per year on a 12-month basis, effective September 1, 1953, subject to tenure rules. His salary is to be paid one-half from College and one-half from Extension funds.
41. Appointment of Wilbert E. Wade as Instructor (Research) in Botany and Plant Pathology at a salary of \$300 per month, effective from July 1 to August 31, 1953, and paid from Tennessee Corporation funds.
42. Appointment of Marvel L. Odland as Instructor in Nursing Education at a salary of \$4500 per year on a 12-month basis, effective July 16, 1953, to replace Beatrice Rabin who was employed on a temporary basis.
43. Appointment of Roger F. Keller as Instructor in Zoology at a salary of \$4500 per year on a 10-month basis, effective for one year only beginning September 1, 1953. This is a new position.
44. Appointment of Charles Oscar Stover as Instructor in Music at a salary of \$6000 per year on a 12-month basis, effective July 1, 1953. This is a new position.
45. Appointment of Gordon L. Gray as Assistant Professor of Speech, Dramatics, and Radio Education at a salary of \$5000 per year on a 10-month basis, effective September 1, 1953, to replace C. W. Lambert who was appointed on a temporary basis.
46. Appointment of Jerry W. Gaddum as Instructor in Mathematics at a salary of \$4500 per year on a 10-month basis, effective September 1, 1953. This is a new position.
47. Appointment of Gilbert De Beauregard Robinson as Visiting Professor of Mathematics at a salary of \$7700 per year on a 10-month basis, effective for one year only beginning September 1, 1953, to replace J. H. Bell, resigned.
48. Appointment of Orville A. Smith as Instructor in Psychology at a salary of \$4200 per year on a 10-month basis, effective for one year only beginning September 1, 1953, to replace M. R. Denny, on leave.
49. Appointment of Jack I. Preiss as Instructor (Research) in Sociology and Anthropology at a salary of \$400 per month, effective from July 1 to August 31, 1953, and paid from Experiment Station funds.
50. Reappointment of Joel Smith as Instructor in Sociology and Anthropology at a salary of \$400 per month, effective from September 1, 1953, to June 30, 1954, and paid one-half from College and one-half from Experiment Station funds.
51. Appointment of Walter Freeman as Instructor (Research) in Sociology and Anthropology at a salary of \$400 per month, effective from June 16 to August 15, 1953, and paid from Social Research Service funds.
52. Appointment of Lawrence Sinclair White as Assistant (Research) in Bacteriology and Public Health at a salary of \$300 per month, effective from May 1 to December 31, 1953 and paid from Tomato Research Foundation funds.
53. Appointment of Neva Gail Hill as Assistant Extension Editor in Information Services at a salary of \$4000 per year on a 12-month basis, effective July 1, 1953, to replace Lorabeth Moore, resigned, and paid from Extension funds.
54. Appointment of John Moak as Manager of Snyder-Phillips Hall at a salary of \$5400 per year on a 12-month basis, effective July 1, 1953, to replace Fred Stone, transferred.

NEW BUSINESS, continuedAppointments, continued

Appointments

55. The following appointments are recommended for the six-week summer session from June 23 to July 31, 1953:

Helen Walter, Instructor in Business Education and Secretarial Studies, at a salary of \$750
 Esther Smeed, Assistant Professor of Elementary Education, at a salary of \$800
 Owen Peterson, Instructor in Speech, Dramatics, and Radio Education, at a salary of \$700
 Raymond Monte, Assistant in Speech, Dramatics, and Radio Education, at a salary of \$200
 Betty Thomas Girling, Assistant Professor of Speech, Dramatics, and Radio Education at a salary of \$800
 Gwendolyn Freer, Instructor in Speech, Dramatics, and Radio Education, at a salary of \$700
 H. Kirk Dansereau, Instructor in Sociology and Anthropology, at a salary of \$350
 Robert F. Wilcox, Visiting Associate Professor of Political Science, at a salary of \$1350 for the period from June 23 to August 21, 1953.
 Greta DeLong, Assistant Professor of Elementary Education, at a salary of \$400 for the period from August 3-21, 1953.
 Robert E. Jewett, Associate Professor of Secondary Education, at a salary of \$500 for the period from August 3-21, 1953.
 Beatrice Paolucci, Instructor in Vocational Education, at a salary of \$500 for the period from July 6 to August 21, 1953.
 JoAnn L. Tanzer, Instructor in Art, at a salary of \$700 for the period from June 15 to July 24, 1953.
 C. Wesley Lambert, Instructor in Speech, Dramatics, and Radio Education, at a salary of \$350 for the period from June 23 to August 21, 1953.
 Waldo Braden, Associate Professor of Speech, Dramatics, and Radio Education at a salary of \$1350 for the period from June 23 to August 21, 1953.

Miscellaneous

1. Recommendation that effective July 1, 1953, the salary of Raleigh Barlowe, Professor of Agricultural Economics, be paid \$1054 from College and \$4566 from Experiment Station funds. Dr. Barlowe also receives \$2810 from the Bureau of Agricultural Economics, making his total annual salary \$8430. Change in payment of salary of Raleigh Barlowe
2. Recommendation for the payment of \$1000 to Victor E. Smith, Professor of Agricultural Economics, for work during the summer, to be paid one-half from College and one-half from Experiment Station funds. Payment of \$1000 to Victor E. Smith
3. Recommendation that effective for one year beginning July 1, 1953, \$3000 of the annual salary of E. D. Farwell, Assistant Professor of Animal Husbandry, be paid from the U.S. Department of Agriculture, RMA, Retailer Meats Contract. \$3000 of salary of E.D. Farwell paid from U.S.D.A.
4. Change in the effective date of the appointment of Mrs. Margaret C. Browne as Home Demonstration Agent in Wexford, Missaukee, and Roscommon Counties from August 1 to July 1, 1953. Ch. ef. date appt. M.C. Browne to July 1 '53
5. Recommendation as follows regarding the status of Lewis B. Mayhew, Associate Professor on the Board of Examiners: Approval of reinstatement of Lewis B. Mayhew
 - a. Reinstatement on a half-time basis, effective July 1, 1953, at a salary rate of \$5900 per year, with one-half his salary paid by the College and one-half paid direct by the American Council on Education Evaluation Study.
 - b. Effective January 1, 1954, Dr. Mayhew is to be reinstated full time on the College payroll.
6. Transfer of Leo A. Haak from Professor and Head of the Department of Effective Living to Professor of Social Science at a salary of \$10,150 per year, effective July 1, 1953. It is also recommended that Dr. Haak be assigned one-third time to the Michigan Communications Study from April 1 to June 30, 1953; and full time to the Study during the summer quarter from July 1 to August 31, 1953, and a proportionate share of his salary is to be paid from this fund. Transfer Leo Haak to Soc. Sci. at \$10,150
7. Change in status of Elizabeth Mary Osman, Associate Professor of Foods and Nutrition, from full time teaching to half-time teaching and half-time research effective September 1, 1953, with her salary paid one-half from College and one-half from Experiment Station funds. The research work is a replacement of Mary Mills. Change in status of Elizabeth M. Osman
8. Reinstatement of Karl A. Stiles on the payroll effective July 1, 1953. Dr. Stiles was granted sabbatical leave for one year beginning September 1, 1953. Reinstatement Karl A. STILES
9. Assignment of Charles Pollock full-time in the Art Department at the same salary of \$6200 per year, on a 10-month basis, effective July 1, 1953. Mr. Pollock has been assigned previously to part-time work with the MSC Press. Chas. Pollock to be full-time Art.
10. Change in status of Harry M. Bendler from full-time teaching to half-time teaching and half-time research with his salary paid one-half from College and one-half from Experiment Station funds, effective July 1, 1953. Ch. status Harry M. Bendler
11. Transfer of Fred A. Stone, Jr. from Manager of Snyder-Phillips Hall to Manager of Shaw Hall, effective July 1, 1953. Trans. Fred Stone to Shaw Hall
12. Promotion of Donald Watson from Assistant Professor to Associate Professor of Horticulture and a salary increase from \$6420 to \$7200 per year, effective July 1, 1953. His salary is paid one-fourth from College and three-fourths from Experiment Station funds. Donald Watson to be Assoc. Prof.
13. Promotion of Matthew J. Huber from Instructor to Assistant Professor of Civil Engineering and a salary increase from \$4360 to \$5000 per year, effective July 1, 1953. M.J. Huber to be Asst. Prof.

NEW BUSINESS, continuedMiscellaneous, continued

R.F. McCauley
to be Assoc.
Prof.

John Yunck to
be Asst. Prof.

Transfer of
staff members
of Effective
Living to
Humanities
and to
Social Sci-
ence

V.E. Leichty
trans. to
English Dept

Termination
employ of
Wm. Lawrence
A. W. Lange

Approval of
payment of
additional
amts. to
salaried
employees

Gift of 30
volume set
of Roxburgh
Classics to
Library

14. Promotion of Robert F. McCauley from Assistant Professor to Associate Professor of Civil Engineering and a salary increase from \$4500 to \$6300 per year, effective July 1, 1953.

15. Promotion of John A. Yunck from Instructor to Assistant Professor of English, effective July 1, 1953.

16. Transfer of staff members of the Effective Living Department, effective July 1, 1953, as follows:

To Humanities

Edward B. Blakcman, Associate Professor
Francis M. Donahue, Instructor
Frederick B. Rainsberry, Instructor
James P. Orwig, Instructor

To Social Science

Laurence S. Cooke, Assistant Professor (Also Board of Examiners)
Russell F. Fink, Assistant Professor
John Ben Holland, Associate Professor (also Sociology and Anthropology)
Sigmund Nosow, Assistant Professor
Louis W. Redemsky, Assistant Professor
Howard Rosencranz, Instructor

To Home Management and Child Development

Esther Everett (full time)

17. Transfer of Verdun E. Leichty, Associate Professor, from the Board of Examiners to the English Department, effective July 1, 1953.

18. The following employees did not return to the College upon being discharged from military service and their military leaves are terminated as follows:

William A. Lawrence, Food Service Helper III in the Union, December 31, 1952.
Alfred W. Lange, Painter I in Buildings and Utilities, March 31, 1953.

19. Payment of additional amounts to salaried employees, as follows:

<u>Auditorium</u>		<u>Continuing Education</u>		<u>Engineering</u>	
Dale Albin	\$ 29	Milton Dickerson	\$30.00	G. W. Hobbs	\$112.00
Beatrice Apsey	27	Elsie M. Edwards	275.00	R. W. Ludt	72.00
E. P. Blankenship	35	Ralph Henricksen	76.00	D. D. McGrady	91.00
Charles Branz	39	Ching-U Ip	108.00	J. T. Anderson	138.00
L. D. Burhans	32	Charles Irvin	15.00	J. W. Donnell	376.00
Betty Carlson	33	H. L. King	157.00	C. O. Harris	256.00
L. E. Chapman	32	Vita Krall	15.00	R. T. Hinkle	134.00
Lorraine Demorest	29	W. G. Morofsky	175.50	R. J. Jeffries	80.50
Helen Evans	39	E. C. Prophet	108.00	L. L. Otto	112.00
Floyd Fladseth	33	Max F. Rogers	337.60	A. J. Smith	16.00
Helen Greene	75	K. A. Stiles	60.00	E. F. Vidro	141.75
James Huston	20	W. D. Baker	120.00		
Elmer Peterson	29	Sara Barrord	120.00	<u>Continuing Education</u>	
Varetta Powers	12	G. C. Blomquist	180.00	Norrine L. Bennett	400.00
Gail Ryder	32	H. O. Brown	180.00	Richard Byerrum	15.00
Laurence Searl	35	C. H. Clark	210.00	J. D. Davis	277.60
James Slezak	6	Lindsey Decker	180.00	Charlotte Doster	10.00
Jeraldean Sparling	32	M. B. Dickerson	30.00	Herbert Hackett	154.00
Robert Troxell	31	Fritz Harris	105.00	S. H. Bartley	15.00
Wayne VanRiper	88	A. H. Leigh	30.00	W. D. Collings	15.00
Clella Weissinger	33	C. H. Pesterfield	105.00	L. S. Cooke	19.20
Neal Whitehead	35	A. C. Posz	296.00	Greta DeLong	82.50
Ray Yerkie	32	Leonard Rall	298.00		
		L. B. Raynor	180.00	<u>Miscellaneous</u>	
<u>Athletic</u>		R. H. Simonds	105.00	J. T. Blakeslee	60.00
Charles Branz	9.00	L. A. Smith	44.40	P. A. Hyppio	100.10
Gerard Busy	13.50	P. J. Thorson	105.00	Dorothy Jakovich	20.00
Harold Darcy	10.50	B. H. VanRoekel	19.20	Robert Kuhn	46.00
Bobby Demott	10.50	Irwin Whitaker	180.00	W. C. Mitchell	75.00
Laurence Searl	10.50	C. E. Wildon	257.00	Margaret Nutting	72.00
H. E. Winters	7.00	Margaret Yuill	60.00	C. H. Proctor	120.00
				Laurence Searl	3.00
<u>Miscellaneous</u>		<u>Miscellaneous</u>		Wayne VanRiper	13.00
J. R. Regan	44.00	Robert Troxell	15.00	Clella Weissinger	3.00
J. K. Richards	210.00	Charles Branz	3.00	Lorraine Demorest	3.00
L. R. Strong	75.00	Betty Carlson	6.00	Helen Evans	6.00
O. C. Taylor	75.00	R. A. Clifford	252.00	Judith Herrick	16.00
Marjorie Tiessen	19.00	Helen Greene	3.00	W. Ruppenthal	12.00
Joseph Tobin	66.25	Elmer Peterson	5.00	R. L. VanderSlice	225.00

20. Gift of a 30-volume set of the Roxburgh Classics from Professor A. T. Cordray to add to the collections of the Friends of the Library in memory of Professor Cordray's father. Value. \$25.

NEW BUSINESS, continuedMiscellaneous, continued

21. Gift of 132 volumes from Mrs. Beardsley of Williamston to add to the permanent book collections of the College Library. Value \$175.00: Gift of 132 volumes from Mrs. Beardsley
22. Grant of \$4500 from the family of the late Senator Frank E. McKee of North Muskegon to be used to establish the McKee Engineering Library. Bound volumes on engineering will be purchased and will contain the late Senator's personal bookplates. \$4500 from family of late Sen. McKee
23. Gift of \$230.98 from the Robert B. Mills Estate, Ohio, to be used for the purchase of books for the John Willy Memorial Library in the Kellogg Center. Gift of \$230-98 from R.B. Mills Est.
24. Grant of \$5000 from The Caulkins Foundation to be used under the direction of the Dean of Agriculture and the Director of the Scholarship Committee for scholarships for students in agriculture who will be actively engaged in farming. This is a continuation of the Henry L. Caulkins Scholarship Fund. \$5000 from Caulkins Found
25. Grant of \$5000 from Mrs. Ellen B. Fox of Deerfield Beach, Florida, to be added to the W. R. Brown Engineering Scholarship fund. \$5000 from Ellen B. Fox for Brown Engr. Scholar
26. Grant of \$375 from the Faculty Folk Club and the Faculty Women's Association of East Lansing to be used to provide five \$75 scholarships for fall term 1953. \$375 from Fac. Folk Cl.
27. Grant of \$25 from the Chi Omega Sorority of East Lansing to be given to the women student who has done the most outstanding work in the field of sociology during her senior year. \$25 from Chi Omega
28. Grant of \$110 from the Calhoun County Alumni Association to be used for a scholarship grant to a student who is enrolled. \$110 from Calhoun Co. Al. Assoc.
29. Approval of a memorandum of agreement with the Newton Agricultural Extension Association of Marshall, Michigan, covering a grant of \$1875 to be used under the direction of D. B. Varner in the Cooperative Extension Service to assist in the cost of an intensive agricultural extension program with members of the Association. \$1875 from Newton Agric. Ext. Assoc.
30. Approval of a memorandum of agreement with the Nitrogen Division, Allied Chemical and Dye Corporation, of New York City, covering a grant of \$2000 to be used under the direction of R. W. Luecke in Agricultural Chemistry in a study of the effects of modified urea compounds in ruminant digestion. \$2000 from Nitrogen Div. Agric. Chem.
31. Approval of a memorandum of agreement with the Market Administrator, Federal Milk Order No. 24, of Detroit, covering a grant of \$51,000 to be used under the direction of T. K. Cowden and G. G. Quackenbush in Agricultural Economics to improve the efficiency of milk procurement for the Detroit market through a more effective adjustment to changing competitive conditions in milk procurement. The agreement provides for a special graduate research assistant. \$51,000 from Market Adm. Ag. Econ.
32. Continuation of a memorandum of agreement with The National Dairy Council of the American Dairy Association of Chicago covering a grant of \$8,050 to be used under the direction of Earl Weaver in Dairy in a study of the nutritive values of crops and cows' milk as affected by soil fertility. Cont. agree and grant of \$8,050 from Nat. Dairy Council
33. Grant of \$500 from the Wildlife Management Institute of Washington, D. C. to be used under the direction of G. A. Petrides in Fisheries and Wildlife for a study of rabbit populations at the Kellogg Bird Sanctuary. \$500 from Wildlife Mgt.
34. Grant of \$8800 from the Office of the Quartermaster General of Washington, D. C., to be used under the direction of C. O. Harris in Applied Mechanics to study and develop a method of balancing field laundry equipment. \$8000 from Office of Quartermaster Gen.
35. Continuation of a memorandum of agreement with the Office of Naval Research of Washington, D. C., covering a grant of \$1080 to be used under the direction of G. W. Prescott in Botany in a study of arctic and alpine aquatic vegetation. \$1080 from Office of Naval Res.
36. Grant of \$6050 from the Office of Naval Research of Washington, D. C., to be used under the direction of G. B. Wilson in Botany in a study of the antimutagenic activity of a number of organic compounds including several antibiotics and insecticides. The agreement provides for a special graduate research assistant. \$6050 from Office of Naval Res.
37. Approval of a memorandum of agreement with the Carbide and Carbon Chemicals Company of New York City covering a grant of \$1000 to be used under the direction of Donald Cation and B. H. Grissov in Botany in a study of the effects of certain fungicides on apple trees, cherry trees, and grapes and experimental herbicides on weed control. \$1000 from Carbons & Carbon Chem. Co.
38. Grant of \$1765 from the American Viscose Corporation of Marcus Hook, Pennsylvania, to be used under the direction of the Chemistry Department to provide a fellowship to an outstanding graduate student in the field of chemistry. \$1765 from Am. Viscose Corp.
39. Continuation of a memorandum of agreement with Parke, Davis and Company of Detroit covering a grant of \$1925 to be used under the direction of the Chemistry Department for the purchase of supplies and equipment to aid the group in organic chemistry, and to provide one fellowship in organic chemistry. \$1925 Parke Davis
40. Continuation of a memorandum of agreement with the Michigan Chemical Corporation of St. Louis, Michigan, covering a grant of \$2300 to be used under the direction of R. D. Schuetz in Chemistry in a study of halogenation of organic compounds by the use of organic halogen carriers. \$2300 from Mich. Chem. Co.

NEW BUSINESS, continuedMiscellaneous, continued

- \$1993.34
Dept. Navy
Math.
- \$4468 Dept.
Navy -Geology
- \$1200 Mich.
Frozen Food
Packers
- Christian
Medical Res.
League -
\$2000
- Inc. in Sec.
Dept. I -
Nurs. Educ.
- Cl-St I pos.
estab.Speech
- Res. Adv.
classif.
divided
- Reclassif.
Nurse IIA
pos. app.
- New classif.
app. in
Telev. Dev.
- Reclass. Cl-
Sten I pos.
in Mimeo
- Estab. Sr.
Food Serv.
Sup.
- Establ Food
Supv IVAB
Shaw Cafe
- Reclass. Int
Cat Lib IIB
- Alt ro room
112 Aud.
- 40 acres of
land at Dun-
bar approved.
for purchase
- Approval of
re-leasing
several
cooperative
houses.
- Scholarship
Award winners
for 1953:
D.W. Mitchell
N.A. Wells
- Red Arrow
scholarship
approved.
- Resolution
from Western
Mich. Dairy
Techn. Soc.
41. Continuation of a memorandum of agreement with the Department of Navy, Office of Naval Research, of Washington, D. C., covering a grant of \$1993.34 to be used under the direction of Leo Katz in Mathematics in a study of group structure and dynamics. The agreement provides for a special graduate research assistant.
42. Grant of \$4468 from the Department of Navy, Office of Naval Research, of Washington, to be used under the direction of L. M. Sommers in Geology and Geography for a regional geographic analysis of Bornholm, Denmark.
43. Approval of a memorandum of agreement with the Michigan Frozen Food Packers Association of Benton Harbor, Michigan, covering a grant of \$1200 to be used under the direction of F. W. Fabian in Bacteriology and E. S. Beneke in Botany to isolate and study the molds commonly found on strawberries and to test the ability of these molds to cause rot in strawberries under various conditions.
44. Approval of a memorandum of agreement with the Christian Medical Research League of Detroit covering a grant of \$2000 to be used under the direction of A. R. Drury in Surgery and Medicine to study the effects of glyoxylide on infected udders of cows, on the milk produced by infected cows, and try to observe any other effects and to make a limited study of the effect of glyoxylide on normal cows, their udders and milk produced by them.
45. Increase from a half-time to a full-time Secretary-Departmental I position in Nursing Education.
46. Establishment of a Clerk-Stenographer I position in Speech, Dramatics, and Radio Education.
47. Recommendation that the Resident Adviser classification be divided into two classifications, as follows:
- Senior Resident Adviser, with a salary range from \$1850 to \$2150
Junior Resident Adviser, with a salary range from \$1500 to \$1840
48. Reclassification of a Nurse IIA position to a Nurse IIB classification at the Health Service.
49. Recommendation for a new VA class level with a salary range of \$5400 to \$6600 per year with an annual increase of \$240 to be given on a merit basis, effective July 1, 1953. This classification is necessary in Television Development.
50. Reclassification of a Clerk-Stenographer I position to a Secretary-Departmental I position in the Mimeograph Department.
51. Establishment of a Senior Food Service Supervisor position on the labor payroll with a salary range of \$4968 to \$5500 per year, effective July 1, 1953.
52. Establishment of a Food Supervisor IVAB position in Shaw Cafeteria to replace the Chef-Steward classification on the labor payroll.
53. Reclassification of the Intermediate Catalog Librarian IIB position to a Senior Catalog Librarian III position in the Library.
54. Alterations to Room 112 in the Auditorium at an estimated cost of \$1350, to be charged to alterations and Improvements 1952-53.
55. Recommendation for the purchase of 40 acres of land which is in the block and contiguous to the Dunbar Station at a purchase price of \$1100. This property is known as the Cecil Cameron farm.
56. Recommendation that the following cooperative houses be leased for another three years:
- a. Concord House--\$1350 per year, same terms as present lease, effective July 1, 1953.
b. Robinson House--\$1200 per year, with one outside paint job during life of lease. Other conditions to remain the same, effective September 1, 1953.
c. Rochdale House--\$1000 per year, with one-half the cost of outside paint job once during the period of lease, other conditions remaining the same, effective July 15, 1953.
d. Sanford House--\$2000 per year, with conditions of lease the same, effective August 1, 1953.
57. Winners of the Michigan State College Scholarship Awards for 1953 were as follows:
- Daniel W. Mitchell of Lansing, Michigan, major in history, average 3.91.
Nancy Ann Wells of Walled Lake, Michigan, major in Psychology, average 3.94.
58. Request of the Red Arrow Organization for Michigan State College to furnish a four-year tuition scholarship to a high school senior who wins the Red Arrow Essay Contest.
59. Receipt of the following resolution from the Western Michigan Dairy Technology Society:
- WHEREAS: The membership of the Western Michigan Dairy Technology Society, comprised of representatives from dairy manufacturing interests in the central and western areas, believe that the teaching and research facilities available to the Dairy Department of Michigan State College are woefully inadequate, and
- WHEREAS: The current need for more modern teaching and research facilities are especially important to the continued growth and wellbeing of our dairy industry, therefore

NEW BUSINESS, continuedMiscellaneous, continued

59. Resolution from Western Michigan Dairy Technology Society, continued:

BE IT RESOLVED: That we, the Western Michigan Dairy Technology Society, strongly endorse the construction of an adequate Animal Industries unit at Michigan State College and that copies of this resolution be sent to The Honorable Governor G. Mennen Williams and to each of the members of the State Legislature and to Dr. John A. Hannah, President of Michigan State College, and to the Board of Agriculture, governing body of Michigan State College.

60. Approval of granting the appropriate degrees to those students who according to the records of the Registrar have completed the requirements for graduation at the end of spring term 1953. (List on file in Secretary's Office)

On motion of Mr. Akers, seconded by Dr. Smith, it was voted to approve all the New Business.

ADDITIONAL ITEMS

Resignations

Resignations and Terminations

1. Herbert L. Hackett as Instructor in Communication Skills, effective August 31, 1953, to accept a position at the University of Utah.
2. Donald MacDonald as News and Special Events Supervisor at Radio Station WKAR, effective May 31, 1953. Mr. MacDonald has been on military leave since April 1, 1951, and did not return to the College when he was released from the service.
3. James E. Gardner as Manager of Shaw Hall, effective July 31, 1953, to accept a position at the Lansing Country Club.

Leaves

Leaves

1. Leave of absence with half pay for F. R. Wickert, Associate Professor of Psychology, for one year beginning September 1, 1953, to accept a Fulbright fellowship for lecturing in Austria. Dr. Wickert has been a member of the staff since September 1947.
2. Leave of absence with full pay for H. C. Moore, Associate Professor of Farm Crops, from August 16, to October 10, 1953, to make a study tour through the western potato producing areas of the United States. Mr. Moore has been a member of the staff since 1917.
3. Leave of absence without pay for William H. Knowles, Assistant Professor of Economics, for one year beginning September 1, 1953, to accept a Fulbright Research Fellowship to study the development of the West Indian labor movement in the Caribbean area.
4. Leave of absence with full pay for John E. Benington, Assistant Professor of Physical Education, Health, and Recreation for Men and Assistant Basketball Coach, from June 25 to August 7, 1953, to study towards his Master's degree at Michigan State College.
5. Leave of absence with pay for Irma Gross, Professor and Head of the Department of Home Management and Child Development, from July 27 to August 15, 1953, to attend the International Congress of Home Economics in Edinburgh. This is in addition to her vacation period.
6. Leave of absence without pay for Josephine Martin, Assistant Professor of Textiles, Clothing, and Related Arts, for one year beginning September 1, 1953, to continue study for the doctorate at the University of Missouri. Miss Martin was on leave with half pay during the past year.
7. Leave of absence with one-fourth pay for Milton Rokeach, Associate Professor of Psychology, for one year beginning July 1, 1953. Dr. Rokeach has been a member of the staff since September 1947. He will spend the year in England conducting further research on political dogmatism.
8. Leave of absence without pay for H. H. Anderson, Professor and Head of the Department of Psychology, for one year beginning September 1, 1953, to accept a Fulbright grant to do research in Germany. Dr. Anderson has been on leave with full pay from January 1 to June 30, 1953.
9. Extension of leave with full pay for C. G. Card, Professor and Head of Poultry Husbandry, to September 15, 1953, for health reasons. Professor Card has been on sick leave since January 1, 1953.
10. Leave of absence with pay for Gertrude E. Tew, Instructor in the Counseling Center, for the month of August 1953, to work on her doctoral dissertation.

Appointments

Appointments

1. Appointment of Donald Miles Kinch as Assistant Professor of Agricultural Engineering at a salary of \$500 per month, effective from June 16 to August 31, 1953, to replace L. E. Swanson whose appointment expires on June 30.
2. Reappointment of Sumner Griffin as Instructor in Animal Husbandry at a salary of \$4225 per year on a 12-month basis, effective for one year only beginning September 16, 1953, to replace H. W. Newland, on leave. His salary is paid three-fourths from College and one-fourth from Experiment Station funds.

ADDITIONAL ITEMS, continuedAppnts., continued

Appointments

3. Appointment of Max M. Mortland as Assistant Professor of Soil Science at a salary of \$7000 per year on a 12-month basis, effective September 1, 1953, to replace R. L. Cook, transferred. His salary is to be paid one-half from College and one-half from Experiment Station funds.
4. Transfer of Quentin R. Ostrander, 4-H Club Agent in Antrim, Crawford, and Kalkaska Counties, to Assistant County Agricultural Agent in Tuscola County at the same salary of \$4400 per year, effective July 1, 1953.
5. Transfer of Willard E. Bosserman from Oakland County Assistant County Agricultural Agent to St. Clair County 4-H Club Agent and a salary increase from \$4300 to \$4700 per year, effective July 1, 1953, to replace J. H. Worthington, on military leave.
6. Appointment of Gerald Francis Sommer as Eaton County 4-H Club Agent at a salary of \$4300 per year on a 12-month basis, effective July 1, 1953, to replace M. M. Eppelheimer, on leave. His salary is to be paid \$2600 from Bankhead-Flannagan and \$1700 from State Offset funds.
7. Appointment of Walter H. Murrish as Instructor in Communication Skills at a salary of \$4500 per year on a 10-month basis, effective September 1, 1953. This is a new position.
8. Appointment of Jack R. DeLora as Instructor in Social Science at a salary of \$4100 per year on a 10-month basis, effective for one year only beginning September 1, 1953. This is a new position.
9. Reappointment of George M. Belknap as Assistant Professor in the Governmental Research Bureau and a salary increase from \$5800 to \$6200 per year on a 10-month basis, effective July 1, 1953, and subject to tenure rules. This is a new position.
10. Appointment of Herbert Rhoads as Assistant Coordinator in Guidance and Counselor Training at a salary of \$450 for the period from June 15 to July 31, 1953, and paid from Continuing Education funds.
11. It is recommended that effective July 1, 1953, Dean Andrey A. Potter, Dean Emeritus of Engineering at Purdue University, be appointed as Consultant to the President in Charge of Engineering at a salary of \$7500 per year. It is understood that this is a part-time appointment and that Dean Potter will spend as much time on the campus as is required to provide the necessary advice and counsel to the President and to the School of Engineering until the appointment of a new Dean for the School. In addition to the Salary, Dean Potter is to be compensated the cost of travel between Lafayette and East Lansing and his meals and lodging while in East Lansing.
12. Appointment of Lawrence E. Malvern as Associate Professor of Applied Mechanics at a salary of \$6500 per year on a 10-month basis, effective for one year only beginning September 1, 1953. This is a new position.
13. Appointment of Fred L. Spalding as Assistant Professor of Engineering Drawing at a salary of \$5000 per year on a 10-month basis, effective for one year only beginning September 1, 1953, to replace G. H. Tsuda, on leave.
14. Appointment of Mrs. Mildred Evans as Instructor in Foods and Nutrition at a salary of \$3800 per year on a 10-month basis, effective September 1, 1953, to replace Margaret Wallace, resigned.
15. Appointment of Erna Hamlish as Instructor in Home Management and Child Development at a salary of \$3600 per year on a 10-month basis, effective September 1, 1953, to replace Lois Mickle and Carol Shaffer.
16. Reappointment of Geitel Winnakor as Instructor in Textiles, Clothing, and Related Arts at a salary of \$3960 per year on a 10-month basis, effective for one year only beginning September 1, 1953, to replace Josephine Martin, on leave.
17. Appointment of Allen S. Fox as Associate Professor of Zoology at a salary of \$6500 per year on a 10-month basis, effective September 1, 1954, to replace H. R. Hunt, retired.
18. Reappointment of E. Grant Swayze as Instructor in Art at a salary of \$4300 per year effective September 1, 1953, for an indefinite period.
19. Reappointment of John L. Speirs as Temporary Instructor (Research) in Chemistry at a salary of \$6300 per year on a 12-month basis, effective for one year only beginning July 1, 1953, and paid from Atomic Energy Commission funds.
20. Appointment of Herbert Bradford Thompson as Temporary Instructor (Research) in Chemistry at a salary of \$5000 per year on a 12-month basis, effective July 1, 1953, for one year only. This is a new position paid from Atomic Energy Commission funds.
21. Appointment of Ralph K. Birdwhistell as Instructor (Research) in Chemistry at a salary of \$5000 per year on a 12-month basis, effective September 1, 1953, for one year only. This is a new position paid from Mathieson Chemical Company funds.
22. Reappointment of Dale Marsh Mesner as temporary Instructor in Mathematics at a salary of \$400 per month, effective from September 1, 1953, to June 30, 1954.

ADDITIONAL ITEMS, continuedAppointments, continued

Appointments

23. Appointment of David A. Smith as Instructor in Speech, Dramatics, and Radio Education at a salary of \$4700 per year on a 10-month basis, effective September 1, 1953. This is a new position.
24. Appointment of Margaret Paton as Instructor in Speech, Dramatics, and Radio Education at a salary of \$4000 per year on a 10-month basis, effective September 1, 1953. This is a new position.
25. Reappointment of Clyde K. Smith as Instructor in Bacteriology and Public Health at a salary of \$5360 per year on a 12-month basis, effective for one year only beginning June 16, 1953, and paid \$3360 from College and \$2000 from Experiment Station funds.
26. Reappointment of Dean S. E. Crowe as Director of the Lecture-Concert Series, Counselor for Unclassified Students and Director of the Summer Session at the same salary of \$5570 per year in addition to retirement pay, effective for one year beginning July 1, 1953.
27. Appointment of Gordon H. Sheehe as Associate Professor of Continuing Education and Police Administration at a salary of \$1500 for the period from June 7 to September 7, 1953. This is a new position.
28. Appointment of Doris Williams as Instructor in the Counseling Center at a salary of \$4000 per year on a 12-month basis, effective September 1, 1953, to replace Thelma Schleusener, resigned.
29. The following appointments are recommended for the summer Counseling Clinics in the Counseling Center, effective from June 29 to September 4, 1953:
Kenneth H. Parker, \$1000 for the period - Robert J. Hanson, \$1000 - Joseph M. Ropele, \$1000
30. Appointment of Jerome Hoelzen Hemmye as Instructor in Mechanical Engineering at a salary of \$1050 for the summer session from June 23 to August 22, 1953.
31. Appointment of Esta Berg Thomas as Instructor in Psychology at a salary of \$700 for the summer session from June 23 to August 21, 1953.

MiscellaneousRelease of
L.M. Thurston
as Dean of
Educ.

1. Request from Lee M. Thurston that he be released from his commitment to become Dean of Education effective July 1 so that he may accept appointment as United States Commissioner of Education.

C.E. Erickson
appointed
Dean Educ.

On motion of Mr. Armstrong, seconded by Mr. Akers, it was voted to approve with regret Dr. Thurston's request that he be released from his commitment to become Dean of Education July 1, 1953. The Secretary is instructed to send to Dr. Thurston a letter conveying the good wishes of the Board.

2. It is recommended that Dean Clifford E. Erickson, now Dean of the Basic College, be named Dean of the School of Education, effective July 1, 1953. Dean Erickson will continue to give direction to the Basic College for a few months until other arrangements are made for the administration of that school.
3. Transfer of Mrs. Lulu Schroeder from Secretary to the Dean of Agriculture to Classification Officer in the School of Agriculture, effective July 1, 1953.
4. Transfer of Pauline Carr from Secretary Executive in the Agricultural Experiment Station to Secretary to the Dean of Agriculture and a salary increase from \$3720 to \$4100 per year, effective July 1, 1953.
5. Change in status of John T. Stone from one-half Extension and one-half College to full-time College. It is also recommended that he be listed as Professor of Agricultural Administration and that he be permitted to use the title of Director of Special Programs. These changes are to be effective July 1, 1953.
6. Change in status of Dale E. Butz, Associate Professor of Agricultural Economics from three-fourths Extension and one-fourth College to full-time Extension, effective July 1, 1953.
7. Change in status of Warren H. Vincent, Assistant Professor of Agricultural Economics, from full-time Extension to three-fourths Extension and one-fourth College, effective July 1, 1953.
8. Change in status of L. H. Brown, Professor of Agricultural Economics, from one-half College and one-half Experiment Station to one-half College and one-half Extension, effective July 1, 1953.
9. Change in status of James M. Nielson, Assistant Professor of Agricultural Economics from full-time Extension to three-fourths Extension and one-fourth Experiment Station, effective July 1, 1953.
10. Recommendation that the title of E. A. Gee be changed to Professor and Head of the Accounting Department, effective July 1, 1953.
11. Recommendation that David J. Luck, Professor of General Business and Director of the Bureau of Business Research, be changed from a 10-month to a 12-month basis, effective July 1, 1953, with a salary increase from \$8500 to \$9850 per year.
12. Change in status of Phyllis I. Holmes, Assistant in the Spartan Nursery School, from one-half to two-thirds time with an additional salary of \$70 for the 6-week summer session from June 22 to July 31, 1953.

Lulu Schroeder
trans. to
Classif. Off.Pauline Carr
to be Sec.
Dean of Agric.Change in
status John
Stone app.Change in
status Dale
Butz app.Change in
status Warren
Vincent app.Change in
status L.H.
Brown app.Change in
status Jas.
M. NielsonTitle E.A.
Gee changed
to Prof. &
Head Acct.D.J. Luck
Dir. Bur. of
Bus. Res.Ch. status
Phyllis Holmes

ADDITIONAL ITEMS, continuedMiscellaneous, continued

- Margaret Pattullo assigned to Dept. Inst. Adm. full time
- Change in status Barbara Jane Griffin
- Change in status F.L. Wynd to 10 mo.
- \$2500 app. for L.M. Sommers s.s.
- Cancel. leave S.H. Bartley
- \$1000 paid for work in Counseling Clinics to- J.N. Moore
Jas. Orwig
Wm. D. Baker
- Ch. status Wm. Mann
- Ch. status K.E. Richards and Walter Pung
- Appointments under tenure rules:
E.V. Perkins, 1 year
Ken.G. Brown, To Aug. 1954 & term.
F.V. Monaghan reap. perm. tenure
- Disability retirement R.A. McGlaughlin app.
Retirement C.P. Milham approved.
Retirement L.C. Exelby approved.
- Members assigned to Rykus:
E.J. Wheeler
Ruth Peck
Ronald Jones
Jack Prescott
Allan Tucker
- \$100 rec'd anonymous donor
- \$100 from E.S. King
- \$5 from D. Nelson
- \$25 from Walter Hertzler
- \$10 from Thos. E. Darnton for Dakin scholarship
13. Assignment of Margaret Pattullo full time in the Department of Institution Administration and change from a 12-month to a 10-month basis, effective as of September 1, 1951. Mrs. Pattullo was formerly assigned part-time to the Union Cafeteria. Her change in assignment was never officially approved.
14. Change in status of Barbara Jane Griffin, Instructor in Textiles, Clothing, and Related Arts, from full time at a salary of \$4360 to half-time at a salary of \$2200 per year, effective for one year only beginning September 1, 1953, when she will return to full-time status.
15. Change in status from 12-month to 10-month basis of F. L. Wynd, Professor of Botany, and from full-time Experiment Station to full-time College, at a salary of \$6350, effective July 1, 1953.
16. Payment of \$2500 to Lawrence M. Sommers, Associate Professor of Geology and Geography, in regular summer school and monthly checks, effective from June 22 to December 31, 1953, and paid from Office of Naval Research funds. Dr. Sommers will be on leave without pay from the College during fall term.
17. Cancellation of leave with half pay for S. Howard Bartley, Professor of Psychology for the year beginning September 1, 1953. This is at the request of Dr. Bartley.
18. Payment of \$1000 to each of the following staff members for work in the Counseling Clinics from June 29 to September 4, 1953, and paid from that budget:
John N. Mobre, Assistant Professor of Natural Science
James Orwig, Instructor in Humanities
William D. Baker, Instructor in Communication Skills
19. Change in status of William A. Mann from Associate Professor in the Counseling Center and Assistant Director of Counseling on a 12-month basis to Associate Professor assigned half-time to the Counseling Center and half-time to Continuing Education, effective July 1, 1953, and on a 12-month basis. Half of his salary will be paid from Continuing Education revolving funds.
20. Change in status of Kenneth E. Richards from Foreman in the Cleaning Division to Foreman of the Cleaning Division and the Special Events Division, effective July 1, 1953.
21. Transfer of Walter Pung from Foreman of the Cleaning Division to the classified list as Building Manager of the Auditorium, effective July 1, 1953, to replace Mr. Hekhuis who is being transferred.
22. The following reappointments under tenure rules are recommended:
a. Edward V. Perkins, Instructor in Natural Science, for one year from February 1, 1953 to January 31, 1954
b. Kenneth G. Brown, Assistant Professor in the Counseling Center, to August 31, 1954, and then terminate his employment.
c. Floyd V. Monaghan, reappointed as Assistant Professor of Natural Science with permanent tenure, effective September 1, 1953.
23. Recommendations as follows from the Retirement Committee:
a. Disability retirement of Ray A. McGlaughlin, employee in the Electrical Division of Buildings and Utilities, at an annual salary of \$854, effective July 1, 1953, with the understanding that he is subject to re-examination each year by the M.S.C. Health Service. If he becomes employable, then he must return or lose his pension.
b. Retirement of Clinton P. Milham, Gratiot County Agricultural Agent, at an annual salary of \$2825, effective December 1, 1953. Mr. Milham was born January 20, 1893, and has been a member of the staff since March 1, 1918.
c. Retirement of Leon C. Exelby, Custodian in Williams Hall, at an annual salary of \$651, effective July 1, 1953. Mr. Exelby was born April 5, 1888, and has been employed by Michigan State College since September 1, 1938.
24. Recommendation that the staff members assigned to the University of the Rykus receive salaries as follows, effective the date shown for an indefinite period:
- | | Salary | Effective Date |
|---------------|--------|----------------|
| E. J. Wheeler | \$9200 | June 16, 1953 |
| Ruth Peck | 8250 | May 15, 1953 |
| Ronald Jones | 7800 | July 1, 1953 |
| Jack Prescott | 7500 | June 16, 1953 |
| Allan Tucker | 7530 | August 1, 1953 |
25. Gift of \$100 from an anonymous donor to be used under the direction of the Scholarship Committee as an alumni tuition scholarship.
26. Gift of \$100 from Emeritus Associate Professor E. S. King to be used towards the purchase of art-glass windows for the Alumni Memorial Chapel.
27. Gift of \$5 from Dorothea Nelson of Okemos, Michigan, to be used for needed appointments in the Alumni Memorial Chapel.
28. Gift of \$25 from Walter Hertzler of Ossineke, Michigan, to be used for needed appointments in the Alumni Memorial Chapel.
29. Gift of \$10 from Thomas E. Darnton of Lansing to be added to the C. B. Dakin scholarship gift.

ADDITIONAL ITEMS, continued

Miscellaneous, continued

30. Gift of \$170 from the Wesleyan Service Guild of Central Methodist Church of Lansing to be used under the direction of the Scholarship Committee to pay summer school expenses of a student.

\$170 from
Wes. Serv.
Guild-scholar.

31. Renewal of a memorandum of agreement with the Commercial Solvents Corporation of Terre Haute, Indiana, covering a grant of \$1800 to be used under the direction of C. F. Huffman, in Dairy to study different methods of changing from whole milk to calf starters, and to study the value of antibiotics and vitamin B₁₂ as supplements in the production of veal using dairy calves.

\$1800 from
Comm. Solvents

32. Payment of the following additional amounts to salaried employees:

Additional
amounts paid
salaried
employees

<u>Water Carnival</u>		<u>Miscellaneous</u>		<u>Miscellaneous</u>	
Dale Albin	\$ 5	Frederic Dutton	\$310.00	John Regan	\$ 41.80
Pat Blankenship	5	Marilyn Eavey	1.50	J. K. Richards	70.00
Leon Burhans	5	Chloe Gammon	7.00	Max Rogers	44.40
L.E. Chapman	5	Robert Geist	120.00	Harry Scales	312.30
Lorraine Demorest	5	Rolland Hinkle	8.00	Lisle Smith	66.60
Helen Evans	5	G. W. Hobbs	96.00	Max Smith	195.00
Floyd Fladseth	5	John Hunter	19.40	Orden Smucker	296.20
Elmer Peterson	10	Peter Hyypio	13.13	Christopher Sower	298.00
Gail Ryder	10	Ching U Ip	64.80	Harry Sundwall	278.00
Robert Troxell	5	Robert Kuhn	36.00	Bannen Swope	111.20
Wayne VanRiper	12	D.D. McGrady	84.00	Marjorie Tiessen	5.00
Clella Weissinger	5	Gerard Neptune	16.00	Joseph Tobin	25.00
Neal Whitehead	5	Margaret Nutting	24.00	Edward Vidro	23.00
Varetta Powers	10	L. L. Otto	8.00	Oliver Taylor	25.00
Helen Greene	10	Charles Proctor	40.00		
Betty Carlson	10	Leonard Rall	19.00	<u>Athletic</u>	
				James Burnett	3.50
				Louis Cormier	24.50
				Harold Darcy	7.00
				Bobby Demott	3.50
				John Emery	49.50
				Stuart Gallacher	38.50
				George Joyaux	31.50
				John Ramsey	42.00
<u>Miscellaneous (including Engr) and Cont. Educ.</u>					
J.T. Anderson	70.00	Roy Clifford	177.00		
W.D. Baker	30.00	Greta DeLong	312.00		
John Blakeslee	18.00	Milton Dickerson	15.00		
T. J. Brevik	391.00	J. W. Donnell	128.00		
Howard Brown	45.00	Charlotte Doster	1.00		
Arthur DeLong	236.00				

33. In accordance with the recommendations of the faculty and Administrative Group relative to the reorganization of the Basic College, the following actions are now necessary to complete the reorganization;

Approval of
several
reorganiza-
tions of
Basic College

- a. (1) The creation of the Department of Humanities.
- (2) Transfer of the Department of Literature and Fine Arts from the Basic College to the School of Science and Arts.
- (3) The elimination of the Department of History of Civilization.
- (4) The appointment of Professor Kimber as Head of the Department of Humanities

b. The merging of the Department of Effective Living with the Department of Social Science in the Basic College to be known as the Department of Social Science and with Professor Fee continuing as its Head.

c. The reassignment of staff personnel in these departments not previously approved will be submitted for approval at the next Board meeting.

Industrial
Arts Curr.
trans. from
Engr. to
Educ.

34. Recommendation for the transfer of the Industrial Arts Curriculum from the School of Engineering to the School of Education, effective July 1, 1953.

Phys. Ed Men
and Women
trans to
Educ.

35. Recommendation for the transfer of the Departments of Physical Education, Health, and Recreation for Men and for Women from the School of Business and Public Service to the School of Education, effective July 1, 1953.

36. Recommendation from Mr. McDonel for the following work to be done and charged to Alterations and Improvements 1952-53:

Several alt.
and improve-
ment items
approved.

- a. Certain alterations and improvements in five rooms in Wells Hall to be used as the Housing Office at an estimated cost of \$3935
- b. Certain alterations and improvements in three rooms in Wells Hall to be used by the Adviser to Foreign Students at an estimated cost of \$2045.
- c. Alterations in the Registrar's Office to provide additional space at an estimated cost of \$1100.

37. Recommendation from Mr. May that one share of Chesapeake and Ohio Railway Company common stock held in the Michigan State College Fund be sold at market value. This share was recently received as a gift. Authorization is requested for Mr. May to execute any and all necessary transfers to effectuate and carry out the sale of this security.

One share
Chesapeake &
Ohio Rwy
Co. stock to
be sold.

On motion of Dr. Smith, seconded by Mr. Armstrong, it was voted to approve the foregoing Additional Items.

ADDITIONAL ITEMS, continued

Miscellaneous, continued

Purchas of Westrom property approved

38. Report from Mr. McDonel that the College has signed a purchase agreement for the Westrom property located on Hagadorn Road for a total price of \$34,000. The Board is to have possession within a year, during which time the Westroms are to move the old house located on the front of the property to some other location. It is also agreed that the Westroms are to pay the realtor's fee for the sale of the property. This is in accordance with the instructions of the Board at its last meeting.

Bleachers for Williamston Show Boat refused

39. Early in May the Lansing Chapter of the Disabled American Veterans were unhappy when in pursuance of college policy they were refused permission to borrow a quantity of bleachers to be moved to Williamston to be used for a Show Boat for the week of June 21 to 28. The college policy of long standing by action of this Board is not to loan college-owned equipment for any purpose except to other agencies of state government, and then only when they assume complete responsibility for the return in good condition of whatever is borrowed.

Request of Inter-City Coach line for bus stop on campus denied

SPECIAL MISCELLANEOUS ITEMS

1. Request from the Inter City Coach Line for permission to use certain college drives as a part of their bus route, entering the campus on Bogue Street, passing between Mason-Abbot and Snyder-Phillips, and returning to East Grand River west of Mason-Abbot. The request includes three bus stops on the college campus. It is pointed out that to grant this request may lead to further proposals of the same nature for the use of campus roads.

Rec. re: re-lease of infor. to counties referred back to Dir. Varner

On motion of Dr. Smith, seconded by Mr. Armstrong, it was voted to deny the above request.

2. Recommendation from Dean Anthony and Director Varner with reference to the release of information in the counties having to do with the employment of field personnel in the Extension Service. It is requested that they be authorized to release news stories when changes of personnel are approved by the local authorities and by the County Boards of Supervisors but including the statement that this action is subject to the approval of the State Board of Agriculture.

The Board took no action on the above recommendation but referred it back to Director Varner for further consideration.

Adjustments in hotel room rates at Kellogg Center approved.

3. Mr. May, Mr. Scott, and Mr. Foster recommend an adjustment in the hotel room rates charged at Kellogg Center, effective July 1, 1953. The following schedule has been recommended by Mr. Scott:

	Rate per Night	
	Old	New
Single Occupancy	\$5.00	\$6.00
Double Occupancy	7.50	8.50
Double Occupancy for guests registered at conferences	6.00	7.00
Parlor Bedroom Suites	15.00	16.00

On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted to approve the new rates, with the understanding that the effective date on the conference rate will be worked out by Mr. May and Mr. Harden, and is to be effective not later than the spring of 1954; and the Board recommends that the new rate be effective as near January 1, 1954 as possible.

Change orders on new men's dormitory discussed - paneling question ref. to Mr. Calder, Mr. Mueller and Mr. McDonel

4. Mr. McDonel and Mr. May have been attempting to keep change orders on the new dormitories to a minimum. To date approved changes will add approximately \$20,000 to the total cost of the project. Principal changes involve lights in the student rooms and the addition of entrance porches.

Mr. Foster and Mr. Calder have requested authorization for a change order adding wood paneling in the public areas. This item was removed when we were trying to reduce the project cost. Our contract permits reinstatement within six months at a cost of \$23,860 which was the amount taken out of the contract. Work has proceeded to a point where a decision must be reached. Mr. Calder recommends a change in specification to 3/8 paneling which will reduce the cost of \$22,423.

Our financing provided for contingencies up to \$170,000. If the Board approves reinstatement of the wood paneling, appearance and maintenance will be improved.

On motion of Mr. Mueller, seconded by Mr. Akers, it was voted to authorize the above change order with the understanding that the amount and specifications of paneling are to be worked out by Mr. Calder, Mr. Mueller and Mr. McDonel.

Installation of steam mains on Shaw Lane contract let to Hickey, Shaw and Winkler

5. a. Mr. McDonel submits the bids received for the installation of the steam mains on Shaw Lane and Harrison Avenue at the site of the new dormitories as follows:

Hickey, Shaw and Winkler	\$239,425
Distel Heating Company	247,500
R. L. Spitzley Heating Company	254,307
Mario Branz Company, Inc.	272,500
United Piping & Erecting Company	284,462
Lorne Plumbing and Heating Company	296,129
Hoxsie's Plumbing and Heating	298,490
C. L. Mahoney Company, Inc.	328,300

It is recommended that the low bid be accepted in the amount of \$239,425 and the contract be consummated with the low bidder.

b. Mr. McDonel recommends authorization for the following items in connection with this project:

June 19, 1953

SPECIAL MISCELLANEOUS ITEMS, continued

5. Installation of steam mains on Shaw Lane and Harrison Ave., continued:

b. continued:

Valves 14" & 6' --Ohio Injector Company	\$ 5,183.63
Expansion joints 14" & 6' --Flexonic Corporation	11,420.98
Estimated bridge alterations at Harrison Avenue	18,000.00
DeSuper-Heater Station	17,000.00
Contingencies	15,000.00
Engineering Fees	51,000.00
Estimated cost of Deaerator	45,000.00

- c. All of these recommendations have the approval of Commonwealth Associates. The total estimated cost is now \$402,029.61; the original estimate arrived at when the construction of the new dormitories was approved was \$448,000.

Mr. C. D. Birget of Commonwealth Associates, Mr. E. E. Kinney and Mr. T. B. Simon of Buildings and Utilities, appeared before the Board to answer questions relative to the above.

On motion of Mr. Armstrong, seconded by Mr. Akers, it was voted to approve the above recommendation.

6. It is recommended that the officers be authorized to proceed with the following improvements in our Athletic plant:

Track curbing	\$ 4,800
Football practice field irrigation	7,000
Teniko topping - 5 tennis courts	12,000
Additional funds for operation	1,500

This year we will have sufficient revenues from athletics in excess of those already budgeted to cover the above improvements.

On motion of Mr. Mueller, seconded by Dr. Smith, it was voted to approve the above item, to be charged to athletic funds.

7. Secretary McDonel and Mr. May recommend structural changes in Mason-Abbot dormitories in connection with the conversion of the dormitories for use by girls at a total amount of \$103,000 itemized as follows:

Remodel and enlarge bathrooms	\$ 80,000
New matron's suite	6,000
Wardrobes (Abbot only)	17,000

The dormitory people would like a much larger sum making it possible to refurnish these dormitories. It is recommended that the \$103,000 expenditure be approved with \$50,000 of the total charged to operations for the present fiscal year and the balance to the dormitory operations for the next fiscal year. The Ann Arbor Trust Company has tentatively approved this arrangement since the expenditures will reduce the amount otherwise available for debt service.

On motion of Dr. Smith, seconded by Mr. Armstrong, it was voted to approve the above recommendation.

8. As in former years, we have deferred special maintenance projects until the end of the year with the expectation that reversions in departmental budgets would permit some of the most urgent projects to be undertaken. Out of a long list of projects, the President, Secretary, and Comptroller have given top priority to the following:

a. Sidewalk Repairs	\$14,500
b. Road and Parking Repairs	
(1) Stadium Road North of Shaw Lane	6,700
(2) Quonset Cafeteria	7,800
(3) Stadium - Demonstration Hall	6,500
(4) Auditorium Road - West of Farm Lane	7,000
(5) Olds Hall - Shop Parking Area	2,400
(6) Auditorium Road and Bogue Street	18,400
(7) South Williams Drive	2,300
c. Beal Gardens - Irrigation and Materials	5,400
d. Electric Cable - Power Plant to River	9,000
e. Elevators - Agriculture Hall and Olds Hall	50,000
f. Fuse Panels - Agriculture Hall	7,000
g. Special Engineering Equipment	50,000
h. Alterations of Buildings	
(1) Agriculture Hall	19,650
(2) Kellogg Center - Room 29	1,500
(3) Natural Science	6,060
(4) Women's Gymnasium	3,000
(5) ROTC Ground Force	2,500
(6) Horticulture - Lights in Room 308	1,060
(7) Air Force - Quonsets	10,640
(8) Morrill Hall - Brickwork	4,800
(9) Placement - 4 Interview Rooms	900
(10) Giltner Hall - X-ray Room	4,000
(11) Home Economics	2,500
(12) Rlice - Quonset 83	1,700
(13) Alterations - Building A-2	2,370
(14) Repair Farm Scales	550
(15) Alterations - Chemistry Quonsets	24,500
(16) Miscellaneous	4,270

Approval of several other items in connection with installation of steam main

Approval of several improvements in Athletic plant

Approval of structural changes in Mason-Abbot dorms app - \$103,000

Approval of several special main. projects.

