

MEETING OF THE STATE BOARD OF AGRICULTURE.

President's Office.

June 24, 1913..... 4:00 P. M.

Present, President Snyder, Messers. Waterbury, Doherty, Beaumont,
Woodman and Graham.

The minutes of the previous meeting were approved without reading, the
members having had copies in advance.

Mr. C. D. Woodbury presented the following proposition in reference to
the leasing and the sale of certain lands:

To the State Board of Agriculture,

East Lansing, Michigan.

Gentlemen:-

I herewith offer and submit a proposition to lease the following described
lands, viz:- The South fraction of the Southwest quarter of Section thirteen (13)
in Township four (4) North of Range two (2) West, containing seventy-two and 32/100
(72.32) acres according to the United States survey thereof, be the same more or
less. Also all that part of the Southeast quarter of the Southeast quarter of sec-
tion fourteen (14) in Township four (4) North of Range two (2) West, lying South
and East of Cedar River, containing twentysix and one-half (26½) acres, be the same
more or less, also the Northeast quarter of Section twenty-four (24), Town four (4),
North of Range two (2) West, except the South thirty-two (32) acres thereof, and the
Southeast fractional quarter of Section thirteen (13), being all that portion of
said Southeast quarter lying South of the center line of Cedar River, except a piece
of land described as beginning seventy-eight (78) rods North of the Southeast corner
of Section thirteen (13), Town four (4) North, Range two (2) West, thence North
sixty degrees forty-five minutes (60°45') West, twenty-two and 4/100 (22.04) rods,
thence North forty-nine degrees fifty-four minutes (49°54') West, fifty-two and
28/100 (52.28) rods, thence West thirty-six and 6/10 (36.6) rods, North thirty-four
and 72/100 (34.72) rods, West sixty and 12/100 (60.12) rods to the center of Cedar
River, thence up the river to a point opposite the place of beginning, thence at
right angles to the thread of the stream to the South bank of the river, thence
South to place of beginning, containing 237 acres more or less. The same being the
lands conveyed to the said Chester D. Woodbury by two certain warranty deeds, one
recorded Jan. 18th, 1905 in the Office of the Register of Deeds for the County of
Ingham in Liber 152 of deeds on page 550. The other being duly recorded on the 1st
day of April, 1913 in the office of the Register of deeds for the County of Ingham
in Liber 145 of Deeds on Page 387, (excepting from this lease a certain piece of
land situated on said Section 13 and containing twenty-seven (27) acres more or less
as referred to hereafter as the land offered for sale,) to the State Board of Agri-
culture for a period of ten (10) years at an annual net rental of \$2816.15, payable
in monthly payments of \$234.68, each, on or about the 15th. day of each and every
month after possession is given under this lease, under the following terms and
conditions:-

Matter of
the leasing
and the sale
of land
from
C. D.
Woodbury.

1. In addition to the annual rental of \$2816.15 the State Board of Agriculture shall also pay as a part of said rental, all taxes, general or special that may be assessed against the said lands or that may become a lien on said lands after Jan. 1st, 1914.

2. The State Board of Agriculture shall have the option to purchase the lands so leased at any time during the continuance of this lease on sixty days notice to the parties of the first part for the sum of \$38,602.50 to be paid to the parties of the first part on the delivery of a good and sufficient warranty deed to said lands, running to the State Board of Agriculture, and free from all incumbrances.

3. The State Board of Agriculture agrees to keep all buildings on the said leased premises insured for the benefit of the parties of the first part to an amount and in companies approved by them, during the continuance of this lease.

4. The State Board of Agriculture further agrees to and with the parties of the first part that in the use of said land such system or rotation of crops shall be followed as will maintain the fertility of the soil in as good condition as at the time of the execution of this lease and further that they will keep and maintain and return all buildings, fences and other improvements now on the said premises, to the parties of the first part at the expiration of this lease in as good condition and repair as they now are.

5. If the State Board of Agriculture shall not exercise its option under this lease and purchase said lands, then at the expiration of this lease parties of the first part shall be entitled to re-enter upon the said lands and resume possession thereof without further notice and all rights of every kind and nature in or to the said lands or to any improvements that shall have been made thereon by said State Board of Agriculture, its successors and assigns shall be forfeited to parties of the first part and the said State Board of Agriculture, its successors and assigns may be removed by the parties of the first part from the said premises as tenants holding over after the termination of this lease without further notice.

6. If the party of the second part shall exercise its option to purchase the said lands as above set forth, then the parties of the first part agree to credit on the said purchase price all moneys received by them for rent on the said lands, over and above the net sum of \$2316.15 per year for all time between the time when possession shall be given under this lease and the completion of the purchase of the said lands covered by this lease. It being understood, however, that the said sum of \$2316.15 per year shall be net to parties of the first part and shall not include any taxes, insurance or other obligations or liabilities parties of the first part may have paid or incurred, in, on or about the said lands during the continuance of this lease.

7. If the party of the second part shall fail to comply with any of the terms or conditions of this lease on demand then the parties of the first part may, at their option, declare the said lease forfeited and recover possession of the said lands as hereinbefore set forth in paragraph 5 of this lease or may proceed to pay such sums of money or take such other and further measures as may be necessary to comply with the said conditions and the party of the second part agrees to pay the

said sums so expended to the parties of the first part together with the next monthly payment of rental for the said lands and if it shall fail to do so then the parties of the first part may, at their option, forfeit this lease as hereinbefore provided.

8. No trees or other timber shall be cut on the said lands during the continuance of this lease by the party of the second part without the consent of parties of the first part.

9. Possession shall be given under this lease on or about the 1st day of April, 1914.

10. All the provisions of this lease shall be binding upon the parties hereto, their heirs, executors, administrators, successors and assigns.

FURTHER, in connection with and dependent on the foregoing proposition to lease certain lands I further agree to sell the State Board of Agriculture in accordance with the provisions of Act Number 295 of the Public Acts of the State of Michigan for the year 1913, twenty-seven (27) acres of land lying west and south of what is known as the College Athletic Field, according to a recent survey made by the engineering department of the Michigan Agricultural College which survey and computations I reserve the right to verify and reject subject to correction if not satisfactory, for the sum of \$3375.00 payable on or before Sept. 1st, 1913 on delivery of a good and sufficient warranty deed to said lands, free from all incumbrance.

In connection with the above proposition to sell it is mutually agreed and understood that the State Board of Agriculture shall pay such a portion of the total tax assessed against the farm of the said Chester D. Woodbury for the year 1913, as the value of the land offered for sale bears to the total value of the said farm.

C. D. Woodbury.

On motion of Mr. Doherty, the following resolution was adopted by yeas and nays vote as follows:

Mr. Graham, yes;
Mr. Waterbury, yes;
Mr. Doherty, yes;
Mr. Woodman, yes;
Mr. Beaumont, yes.

RESOLVED:- That Mr. Woodbury's proposition regarding both lease and sale be accepted and that the Chairman and Secretary of this Board be authorized and are hereby instructed to purchase from Chester D. Woodbury and May G. Woodbury, his wife, the twenty-seven acres of land as described, situated in Section 13, Township of Lansing, being Town 4, North of Range 2, West, for the sum of \$3375.00 to be paid in accordance with Mr. Woodbury's proposition. And that the Chairman and Secretary be further authorized and instructed to make, execute and deliver with and to Chester D. Woodbury and May G. Woodbury, his wife, a lease of the land owned by him, except the twenty-seven acres otherwise provided for, on Sections 13, 14 and 24 of the Township of Lansing, being Town 4, North of Range 2, West and more particularly described in Mr. Woodbury's communication, at an annual rental of \$2816.15 on the

terms and conditions submitted in Mr. Woodbury's communication.

Provided that Mr. Woodbury furnish an abstract of title brought down to date, and

Provided further that Mrs. May G. Woodbury join in the lease and option.

Bids for Military uniforms were opened and were as follows:

Henderson-Ames Company	\$15.90	Military
Wm. H. Horstman Co.	16.00	
Jacob Reeds' Sons	15.25	Uniforms.
M. C. Lilley Co.	14.60	
Greenwood, Atkinson, Armstrong Co.	14.60	
S. Abrams & Co.	15.75	
Fechheimer Bros.	16.65	
Pettibone Bros. Mfg. Co.	15.50	

On motion of Mr. Beaumont, the bid of the M. C. Lilley Co., was accepted.

The bids for coal were opened, and on motion of Mr. Beaumont, were referred to the Secretary for the purpose of tabulation and with direction to test Michigan coals upon which bids have been received, and such other coals as may seem desirable.

On motion of Mr. Doherty, the salary of Mr. Betts as purchasing agent, was made \$1,800 per annum, beginning September 1st.

Mr. Betts' salary raised.

June 19/13

On motion of Mr. Waterbury, the following recommendations of the Agricultural faculty in regard to extension work, were adopted:

"That a department of College Extension (Agricultural) should be organized for administrative purposes and should be a part of the Agricultural Division subject to the Dean of Agriculture.

Recommendations in regard to extension work.

That no line of extension work should be done except by members of the College Department representing that line."

The last part of this recommendation is in accord with the generally accepted idea that the triple functions of each department should be controlled by it, including everything pertaining to education, investigation and extension. This plan is desirable in order to enable the head of each department to control and direct all three lines of work, thereby harmonizing them and establishing perfect co-operation in every detail. This plan does not intend that the individual workers of each department shall participate in all three lines of work, but rather that there shall be specialists in each, though special conditions may demand participation by the individual worker in more than one line of effort. For purposes of illustration the head of the Horticultural department would control and direct all horticultural work, including college teaching, experimentation at home and in the field, as well as the horticultural extension out in the state. Some of the Horticultural Department staff might be confined solely to one of these lines of effort, others to two, and, in exceptional instances, some to all three.

The Department of Extension in charge of a superintendent should become a sort of clearing house for the entire extension movement. Such an office would be expected to organize and operate lines of work not directly connected with individual departments or where combinations of the efforts of several departments are involved. The following are some of the specific duties for which the Superintendent of Extension should be responsible, viz:

said sums so expended to the parties of the first part together with the next monthly payment of rental for the said lands and if it shall fail to do so then the parties of the first part may, at their option, forfeit this lease as hereinbefore provided.

8. No trees or other timber shall be cut on the said lands during the continuance of this lease by the party of the second part without the consent of parties of the first part.

9. Possession shall be given under this lease on or about the 1st day of April, 1914.

10. All the provisions of this lease shall be binding upon the parties hereto, their heirs, executors, administrators, successors and assigns.

FURTHER, in connection with and dependent on the foregoing proposition to lease certain lands I further agree to sell the State Board of Agriculture in accordance with the provisions of Act Number 295 of the Public Acts of the State of Michigan for the year 1913, twenty-seven (27) acres of land lying west and south of what is known as the College Athletic Field, according to a recent survey made by the engineering department of the Michigan Agricultural College which survey and computations I reserve the right to verify and reject subject to correction if not satisfactory, for the sum of \$3375.00 payable on or before Sept. 1st, 1913 on delivery of a good and sufficient warranty deed to said lands, free from all incumbrance.

In connection with the above proposition to sell it is mutually agreed and understood that the State Board of Agriculture shall pay such a portion of the total tax assessed against the farm of the said Chester D. Woodbury for the year 1913, as the value of the land offered for sale bears to the total value of the said farm.

C. D. Woodbury.

On motion of Mr. Doherty, the following resolution was adopted by ye and nay vote as follows:

Mr. Graham, yes;
Mr. Waterbury, yes;
Mr. Doherty, yes;
Mr. Woodman, yes;
Mr. Beaumont, yes.

RESOLVED:- That Mr. Woodbury's proposition regarding both lease and sale be accepted and that the Chairman and Secretary of this Board be authorized and are hereby instructed to purchase from Chester D. Woodbury and May G. Woodbury, his wife, the twenty-seven acres of land as described, situated in Section 13, Township of Lansing, being Town 4, North of Range 2, West, for the sum of \$3375.00 to be paid in accordance with Mr. Woodbury's proposition. And that the Chairman and Secretary be further authorized and instructed to make, execute and deliver with and to Chester D. Woodbury and May G. Woodbury, his wife, a lease of the land owned by him, except the twenty-seven acres otherwise provided for, on Sections 13, 14 and 24 of the Township of Lansing, being Town 4, North of Range 2, West and more particularly described in Mr. Woodbury's communication, at an annual rental of \$2816.15 on the

terms and conditions submitted in Mr. Woodbury's communication.

Provided that Mr. Woodbury furnish an abstract of title brought down to date, and

Provided further that Mrs. May G. Woodbury join in the lease and option.

Bids for Military uniforms were opened and were as follows:

Henderson-Ames Company	\$15.90	
Wm. H. Horstman Co.	16.00	Military
Jacob Reeds' Sons	15.25	
M. C. Lilley Co.	14.60	Uniforms.
Greenwood, Atkinson, Armstrong Co.	14.60	
S. Abrams & Co.	15.75	
Fechheimer Bros.	16.65	
Pettibone Bros. Mfg. Co.	15.50	

On motion of Mr. Beaumont, the bid of the M. C. Lilley Co., was accepted.

The bids for coal were opened, and on motion of Mr. Beaumont, were referred to the Secretary for the purpose of tabulation and with direction to test Michigan coals upon which bids have been received, and such other coals as may seem desirable.

Coal bids.

On motion of Mr. Doherty, the salary of Mr. Betts as purchasing agent, was made \$1,800 per annum, beginning September 1st.

Mr. Betts' salary raised.

June 19/13

On motion of Mr. Waterbury, the following recommendations of the Agricultural faculty in regard to extension work, were adopted:

"That a department of College Extension (Agricultural) should be organized for administrative purposes and should be a part of the Agricultural Division subject to the Dean of Agriculture.

Recommendations in regard to extension work.

That no line of extension work should be done except by members of the College Department representing that line."

The last part of this recommendation is in accord with the generally accepted idea that the triple functions of each department should be controlled by it, including everything pertaining to education, investigation and extension. This plan is desirable in order to enable the head of each department to control and direct all three lines of work, thereby harmonizing them and establishing perfect co-operation in every detail. This plan does not intend that the individual workers of each department shall participate in all three lines of work, but rather that there shall be specialists in each, though special conditions may demand participation by the individual worker in more than one line of effort. For purposes of illustration the head of the Horticultural department would control and direct all horticultural work, including college teaching, experimentation at home and in the field, as well as the horticultural extension out in the state. Some of the Horticultural Department staff might be confined solely to one of these lines of effort, others to two, and, in exceptional instances, some to all three.

The Department of Extension in charge of a superintendent should become a sort of clearing house for the entire extension movement. Such an office would be expected to organize and operate lines of work not directly connected with individual departments or where combinations of the efforts of several departments are involved. The following are some of the specific duties for which the Superintendent of Extension should be responsible, viz:

- (1) Preparation and supply of uniforms for weekly reports.
- (2) Collection and compilation of data from all sources for annual reports on extension work.
- (3) Supervision of publication of all materials required by individual departments for use in extension work.
- (4) Direction of one-week and all other local farmers schools.
- (5) Direction of demonstration trains necessitating speakers and exhibits from several departments. In fact, all special forms of demonstration involving more than one department should be included under this head.
- (6) The responsibility for fair exhibits should rest here also.

The supervision of farmers' institutes in the state is not considered in this connection, as we understand that the state law pertaining thereto makes the Superintendent of Farmers' Institutes directly responsible to the State Board of Agriculture. In many of the leading states this is included in the extension work.

Immediate pressing needs for the development of agricultural extension work in Michigan seem to demand the addition of a few more men and the appropriation of more funds with which to extend the work. Recommendations with regard to these matters will be embodied in an accompanying communication.

On motion of Mr. Waterbury, beginning July 1st, the College is to pay one-half of the salary and expenses of the three district supervisors in farm management now appointed.

On motion of Mr. Waterbury, Mr. Graham was authorized to initial the vouchers.

On motion of Mr. Woodman, the immediate administration of the seed law was placed in the hands of Dr. Bessey and he was requested to recommend a suitable person for analyst.

On motion of Mr. Doherty, the Committee on Employees was given power to fill vacancies that may occur on the list of employees.

On motion of Mr. Beaumont, Miss Georgia White of Olivet was elected Dean of the Home Economics Division at a salary of \$1,700 per annum.

On motion of Mr. Doherty, the administration of the insecticide law was placed in the immediate charge of Professor Patten.

On motion of Mr. Beaumont, Dr. Lyman's communication was referred to the Committee on the Agricultural and Veterinary Divisions.

On motion of Mr. Beaumont, the special committee appointed about the location of future buildings was authorized to employ the services of Mr. Olmstead of Boston.

On motion of Mr. Graham, the request of the Eunomian Society for the privilege of erecting a society house upon the College campus, was granted subject to the following conditions:

1. That the society shall make a satisfactory financial showing.
2. That the plans and specifications shall be approved by the Committee on Buildings and College Property.

College pays
1/2 of sal. &
exp. of 3
dist. super-
visors in
F.M.
Mr. Graham
to initial
vouchers.

New seed law.

Com. of Empl.
to fill
vacancies.

Miss White
elected Dean
of H. E.

Insecticide
law.

Dr. Lyman's
communication.

Mr. Olmstead
to be
employed.

Eunomian
Soc. to
erect a
society
house on
College
campus.

On motion of Mr. Graham, the following apportionment was adopted for the periods indicated:

Apportionment for the Six Months Ending
December 31, 1913.

Advertising	\$1500.00
Agricultural Education	1200.00
Animal Husbandry	1692.00
Athletics	----
Bacteriology	----
Botany	1450.00
Chemistry	4000.00
Civil Engineering	350.00
Cleaning	1500.00
College Extension	2500.00
Contingent Building	----
Crops	600.00
Dairy Husbandry	2000.00
Dean's Office	913.96
Drawing	235.00
Electric Lightings	1000.00
English	262.00
Entomology	520.00
Farm & Horses	1264.70
Farm Management	600.00
Farm Mechanics	565.00
Forestry	1600.00
Freight and Cartage	1000.00
Heating	15000.00
History	138.00
Home Economics	1050.00
Horticulture	3707.00
Hospitals	200.00
Library	1915.00
Mathematics	----
Mechanical Engineering	1100.00
Meteorology	100.00
M. A. C. Record	450.00
Military Science	370.00
Miscellaneous	----
Office, President's	400.00
Office, Secretary's	800.00
Physics and Electrical Engineering	550.00
Poultry	1445.00
Registrar	375.00
Salaries	105000.00
Soils	1334.00
Special Courses	1356.90
Telephones	500.00
Veterinary Science	2600.00
Zoological	850.00

Apportion-
ment for
6 mos.
ending Dec.
31, 1913.

Apportionment for the Year Ending
June 30, 1914.

Bulletins	7000.00
Farmers' Institute	8500.00
South Haven Experiment Station	2000.00
Upper Peninsula Experiment Station	6000.00

Apportion-
ment for
year ending
June 30, 1914

On motion of Mr. Doherty, \$5,000 was added to the apportionment for the Upper Peninsula Station for the present period.

Apport.added
to U.P.Sta.

On motion adjourned.

Al Brown
Secretary.

o o o o o o o o o o o o o o o o