

MINUTES OF THE MEETING
of the
MICHIGAN STATE UNIVERSITY
BOARD OF TRUSTEES
June 26-27, 1980

President Mackey called the meeting to order in Rooms 105 A & B, Kellogg Center, at 7:30 p.m., June 26.

Present: Trustees Bruff, Fletcher, Krolikowski, Lick, Martin, Radcliffe, Sawyer and Stack; President Mackey, Provost Winder, Vice Presidents Breslin, Cantlon, Dickinson, Stewart, Thompson and Turner; Acting Vice President Schonbein, Associate Vice President Wilkinson, Secretary Ballard, Assistant to the President Simon, Faculty Liaison Group, and Student Liaison Group.

1. Approval of Proposed Agenda

Trustee Bruff moved approval of the proposed agenda. Seconded by Trustee Radcliffe. Approved by a vote of 8 to 0.

2. Approval of May 23 Minutes

Moved by Trustee Krolikowski, seconded by Trustee Radcliffe, to approve the minutes of the May 23 Board meeting. Approved by a vote of 7 to 0. Trustee Fletcher abstained.

3. Presentation on Lifelong Education Programs

Dr. Ray Vlasin, Dean of Lifelong Education, traced the evolution of the lifelong education concept from its origin in agricultural short courses in the early 1900s through the creation of the Continuing Education Service following World War II and the construction of Kellogg Center as the home for continuing education activities in the 1950s, to today's statewide credit and non-credit programs. The combined credit and non-credit instructional activities of present lifelong education activities would rank Lifelong Education Programs among the top five colleges in the University in terms of volume of instruction. Among the factors contributing to the success of Lifelong Education Programs are close ties with the faculty in the University's several Colleges, a well-established regional delivery system, a commitment to packaging programs to meet the learners' needs and cooperative relationships with Michigan's other public baccalaureate institutions.

Drs. Mildred Erickson, Julian Brandou and George Rowan presented papers outlining their views of lifelong education's present status and future prospects (copies of these papers and Dean Vlasin's presentation are on file in the Secretary's Office).

Discussion by the Trustees centered on the need to explore means of expanding degree programs to make them available to employed adults who cannot avail themselves of the traditional on-campus daytime programs.

Recessed at 9:45 p.m.

During the recess there were meetings of the Board Committees on Audit, Health, Investment, and Land and Physical Facilities.

The meeting reconvened at 1:30 p.m., June 27, Board Room, Administration Building.

Present: Trustees Bruff, Fletcher, Krolikowski, Lick, Martin, Radcliffe and Stack; President Mackey, Provost Winder, Vice Presidents Breslin, Cantlon, Dickinson, Stewart, Thompson and Turner; Acting Vice President Schonbein, Associate Vice President Wilkinson, General Counsel Carr, Secretary Ballard, Assistant to the President Simon, Faculty Liaison Group, and Student Liaison Group.

Absent: Trustee Sawyer, due to illness.

Members of the Board of Trustees and President Mackey formally welcomed Trustee Fletcher to the Board. Trustee Stack presented Mr. Fletcher with memorabilia appropriate to his new role as a Spartan.

1. Public Comments

Ms. Barbara Reeves, President of the Michigan State University Employees Association, the bargaining group for clerical-technical employees, reported their bargaining unit's position relative to the initiation of contract negotiations with the University.

Presentation on
Lifelong
Education
Programs

Public Comments

A. PERSONNEL CHANGES

June 26-27, 1980

Personnel
ChangesResignations and TerminationsResignations
and
Terminations

1. Leslie A. Brook, County Extension Energy Agent, Genesee County, effective May 30, 1980, to accept other employment.
2. Joann M. Brugger, Extension Home Economist, Ottawa County, effective July 14, 1980, due to husband's acceptance of position in Hartford, Connecticut.
3. Cancellation of appointment of Richard G. Anderson, Instructor, Economics, effective August 31, 1980.
4. Carl W. Brautigam, Associate Professor, Administration and Higher Education; Assistant Director, Placement Services, effective May 30, 1980, 66 years of age.
5. Margaret A. Boschetti, Assistant Professor and Extension Specialist, Human Environment and Design, effective July 30, 1980, to devote full time to doctoral program.
6. Jacqueline Y. Orlando, Associate Professor, Human Environment and Design, effective August 31, 1980, to accept a position at the University of Tennessee.
7. Jean R. Page, Instructor, Family Ecology, effective August 31, 1980, being reappointed in the job security system.
8. John H. Harris, Professor, Radiology, effective July 14, 1980, to accept a position at the University of Texas.
9. Charles F. Cnudde, Professor and Chairperson, Political Science, effective August 31, 1980, to accept a position of Chairperson of the Department of Government, University of Texas at Austin.
10. George T. Felkenes, Professor and Director, Criminal Justice, effective August 31, 1980, to accept the position of Dean, College of Applied Arts and Sciences, California State University at Long Beach.
11. John H. Wakeley, Professor and Chairperson, Psychology, effective August 31, 1980, to accept the position of Dean, College of Arts and Sciences, Memphis State University.
12. Fred M. Cox, Professor and Director, Social Work, effective June 30, 1980, to accept the position of Dean and Professor of Social Work, University of Wisconsin at Milwaukee.
13. Stanley D. Brunn, Professor, Geography, effective August 31, 1980, to accept a position of Chairperson, University of Kentucky.
14. Cancellation of appointment of Lois A. Levak, Specialist/Advisor, University College Student Affairs, effective August 31, 1980, to accept a position in the College of Social Science.
15. R. Wesley Leid, Assistant Professor, Pathology, and Animal Health Diagnostic Laboratory, effective September 30, 1980, to accept employment at Washington State University, Pullman.
16. Carol C. Bryson, Specialist, Foreign Students/Scholars Office, effective May 20, 1980, maternity.
17. Colleen F. Bednar, Librarian II, Libraries, effective July 23, 1980, to accept another position at MSU.

Leaves--SabbaticalSabbatical
Leaves

1. Allen E. Shapley, Associate Professor, Agricultural Economics, and Institute of Agricultural Technology, with half pay, effective September 1, 1980, through August 31, 1981, to study and develop educational materials at the University of British Columbia.
2. Delbert L. Mokma, Assistant Professor, Crop and Soil Sciences, with half pay, effective September 1, 1980, through August 31, 1981, to study in The Netherlands.
3. Steven W. Gyeszly, Associate Professor, Packaging, with full pay, effective January 1, 1981, through June 30, 1981, will spend time in East Lansing except short time periods for necessary travel.
4. Ronald B. Kemnitzer, Associate Professor, Art, with full pay, effective January 1, 1981, through March 31, 1981, to develop instructional text on felt marker drawing techniques in Okemos.

Personnel
Changes, cont.

A. PERSONNEL CHANGES, cont.

June 26-27, 1980

Sabbatical
Leaves, cont.

Leaves--Sabbatical, cont.

5. Randal F. Robinson, Associate Professor, English, with full pay, effective May 1, 1981, through August 31, 1981, to study in East Lansing.
6. Gordon T. Stewart, Associate Professor and Assistant Chairperson, History, with full pay, effective July 1, 1980, through September 30, 1980, to study in East Lansing; Ottawa; possibly Edinburgh.
7. William B. Hixson, Jr., Associate Professor, History, with half pay, effective September 1, 1980, through December 31, 1980; and May 1, 1981, through June 30, 1981, to study in East Lansing and Vermont.
8. Albert C. Cafagna, Associate Professor, Philosophy, with full pay, effective October 1, 1980, through December 31, 1980, to study in East Lansing and Ann Arbor.
9. Anthony Y.C. Koo, Professor, Economics, with full pay, effective January 1, 1981, through April 30, 1981, to research at the Department of Energy in Washington, D.C.
10. Harry M. Trebing, Professor, Economics; Director, Institute of Public Utilities, with full pay, effective April 1, 1981, through June 30, 1981, to study in Baltimore, Maryland; and Washington, D. C.
11. Maurice R. Cullen, Professor, Journalism, with half pay, effective September 1, 1981, through August 31, 1982.
12. John B. Burke, Professor, Student Teaching and Professional Development, with full pay, effective September 15, 1980, through March 15, 1981, to study in Seal Beach, California, and California State College at Long Beach.
13. B. Bradley West, Associate Professor, Student Teaching and Professional Development, with full pay, effective June 16, 1980, through December 15, 1980, to study at Michigan State University.
14. Albert B. Robillard, Associate Professor, Pediatrics and Human Development; Director, Primary Care Program, with full pay, effective December 1, 1980, through May 31, 1981, to study in Detroit and East Lansing; Chicago; Washington, D. C.; San Diego and San Francisco, California.
15. Griffith O. Freed, Associate Professor, Psychiatry, and Psychology, with full pay, effective September 1, 1980, through February 28, 1981, to study in East Lansing.
16. John E. Wilson, Professor, Biochemistry, with full pay, effective January 1, 1981, through June 30, 1981, to study at Griffith University, Brisbane, Australia.
17. Kyung W. Kwun, Professor, Mathematics, with full pay, effective September 1, 1980, through December 31, 1980, to study at Michigan State University and the University of Michigan.
18. Walter C. Mill, Professor and Chairperson, Osteopathic Medicine, with full pay, effective November 1, 1980, through January 31, 1981, to study and teach at the University of Maiduguri, Nigeria.
19. Terry S. Stein, Associate Professor, Psychiatry, with half pay, effective January 1, 1981, through December 31, 1981, to study at the University of California, Berkeley; and the Institute for the Study of Social Change.
20. Leonard G. Robbins, Associate Professor, Zoology, with half pay, effective September 1, 1980, through August 31, 1981, to study in Madrid, Spain.
21. Robert C. Brictson, Professor, Medical Education Research and Development, with half pay, effective August 1, 1980, through July 31, 1981, to study and travel in Australia; Europe; Haiti; D.C.; California.
22. Robert G. Bridgham, Associate Professor and Acting Director, Medical Education Research and Development, with half pay, effective September 1, 1980, through August 31, 1981, to study in Canada; New Jersey; Pennsylvania.
23. John M. Hunter, Professor, Geography, and Community Health Science; Adjunct Professor, Anthropology, with half pay, effective September 1, 1980, through August 31, 1981, to research.
24. Kenneth E. Christian, Assistant Professor, Criminal Justice, with half pay, effective January 1, 1981, through June 30, 1981, to study and travel in Detroit, Lansing, and East Lansing; Akron, Ohio; Miami, Florida; Washington, D.C.

A. PERSONNEL CHANGES, cont.

June 26-27, 1980

Personnel
Changes, cont.

Leaves--Sabbatical, cont.

Sabbatical
Leaves, cont.

25. Robert Repas, Professor, Labor and Industrial Relations, with half pay, effective September 1, 1980, through August 31, 1981, to study, research and write in Michigan.
26. Duane Mezga, Assistant Professor, Urban Planning and Landscape Architecture, with full pay, effective September 1, 1980, through December 31, 1980, to study at Warsaw Agricultural University, Warsaw, Poland.

Leaves--Medical

Medical
Leaves

1. Andrea A. Ay, Extension 4-H Youth Agent, Oceana and Newaygo Counties, with full pay, effective April 16, 1980, through May 30, 1980.
2. Linda O. Stanford, Assistant Professor, Art, with full pay, effective September 3, 1980, through November 12, 1980.
3. Norman E. Fontes, Assistant Professor, Communication, with full pay, effective April 14, 1980, through June 2, 1980.
4. Peter G. Haines, Professor, Secondary Education and Curriculum, with full pay, effective April 15, 1980, through October 14, 1980.
5. Kenneth A. David, Associate Professor, Anthropology, with full pay, effective April 1, 1980, through June 30, 1980.
6. Candida Gillis, Assistant Professor, English, with full pay, effective September 1, 1980, through October 23, 1980.

Leaves--Other

Other
Leaves

1. Wilma M. Miller, Program Coordinator, Family Living Education, Cooperative Extension Service, without pay, effective July 1, 1980, through August 31, 1980.
2. Courtney Johnson, Associate Professor, American Thought and Language, without pay, effective September 1, 1980, through December 31, 1980, to study.
3. Candida Gillis, Assistant Professor, English, without pay, effective October 24, 1980, through December 31, 1980.
4. Daniel H. Saks, Associate Professor, Economics, without pay, effective September 1, 1980, through August 31, 1981, to serve as Executive Director, National Commission for Employment Policy, Washington, D.C.
5. Daniel B. Suits, Professor, Economics, without pay, effective January 1, 1981, through April 30, 1981, to serve as Senior Fellow, East-West Population Institute.
6. Ella J. Oyer, Professor, Family and Child Sciences, without pay, effective January 1, 1981, through April 30, 1981, to write book largely in East Lansing.
7. Albert B. Robillard, Associate Professor, Pediatrics and Human Development; Director, Primary Care Program, without pay, effective September 1, 1980, through November 30, 1980.
8. William M. Fitzgerald, Professor, Mathematics, and Elementary and Special Education, without pay, effective September 1, 1980, through December 31, 1980, to serve as Consultant in mathematics education for the Department of Education, South Australia.
9. John D. Molloy, Professor, Social Science, without pay, effective September 1, 1980, through August 31, 1981, to study, teach, and research at Northwestern University.

Transfers and Changes in Assignment

Transfers and
Changes in
Assignment

1. Approved for Janise F. Aubry, Extension Home Economist, Ottawa County, a change from 50% time to 70% time, effective August 1, 1980.
2. Approved a change for Mark F. Hansen from Extension Agricultural Agent, Clinton County, to County Extension Director, St. Clair County, with an increase in salary to \$20,000 per year on an AN basis, effective July 1, 1980.
3. Approved for Bernard R. Jardot, Extension 4-H Youth Agent, a transfer from Tuscola, Huron and Sanilac Counties, to Montcalm, Ionia and Barry Counties, with an increase in salary to \$20,428 per year on an AN basis, effective July 1, 1980.
4. Approved for James J. Ireland, Assistant Professor, Dairy Science, an additional assignment to Physiology, effective July 1, 1980.
5. Approved for Daniel E. Chappelle, Professor, Resource Development, and Forestry, the discontinuation of assignment as Acting Chairperson, Resource Development, with a change in salary to \$37,140 per year on an AN basis, effective June 1, 1980.

Janise F.
Aubry

Mark F. Hansen

Bernard R.
Jardot

James J. Ireland

Daniel E.
Chappelle

Personnel
Changes, cont.

A. PERSONNEL CHANGES, cont.

June 26-27, 1980

Transfers and
Changes in
Assignment, cont.

Transfers and Changes in Assignment, cont.

Ronald L.
Shelton

6. Approved for Ronald L. Shelton, Associate Professor, Resource Development, and Urban Planning and Landscape Architecture, an additional assignment as Acting Chairperson, Resource Development, with an increase in salary to \$32,617 per year on an AN basis, effective June 1, 1980.

Albert Karson

7. Approved for Albert Karson, Professor, American Thought and Language, the cancellation of leave of absence without pay, effective January 1, 1981, through April 30, 1981.

Byron W. Brown

8. Approved the following changes for Byron W. Brown, Professor, Economics, effective September 1, 1980:
- a. Discontinuation of assignment as Chairperson, Economics.
 - b. Change in salary to \$28,233 per year.
 - c. Change from AN to AY basis.

Oscar I. Tosi

9. Approved a change in terms of sabbatical leave dates for Oscar I. Tosi, Professor, Audiology and Speech Sciences, from with full pay, effective July 1, 1980, through September 30, 1980, to with full pay, effective July 1, 1981, through September 30, 1981.

Maurice R.
Cullen, Jr.

10. Approved the discontinuation of assignment as Acting Chairperson, Journalism, for Maurice R. Cullen, Jr., Professor, Journalism, effective July 1, 1980.

Norman T. Bell

11. Approved the following for Norman T. Bell, Professor, Counseling, Personnel Services, and Educational Psychology, and Dean's Office, College of Osteopathic Medicine, effective September 1, 1980:
- a. A change in salary to \$26,218 per year.
 - b. A change from AN to AY basis.

Peter M.
Gladhart

12. Approved a change in terms of leave of absence dates for Peter M. Gladhart, Assistant Professor, Family Ecology, and Resource Development, from January 1, 1980, through March 31, 1980, to January 1, 1980, through March 23, 1980.

Sister Mary H.
Kroger

13. Approved a change for Sister Mary H. Kroger, Associate Professor, Community Health Science, from in the tenure system to with tenure, effective July 1, 1980.

Dan O. Riska

14. Approved a change for Dan O. Riska, Associate Professor, Physics, from a sabbatical leave with half pay, to a leave of absence without pay, effective September 1, 1980, through August 31, 1981.

Deborah P.
Delmer

15. Approved for Deborah P. Delmer, Associate Professor, MSU-DOE Plant Research Laboratory, and Biochemistry, a change in terms of sabbatical leave dates from July 1, 1980, through June 30, 1981, to September 1, 1980, through August 31, 1981.

Thomas M.
Burton

16. Approved for Thomas M. Burton, Associate Professor, Zoology, and Institute of Water Research, an additional assignment to Fisheries and Wildlife, effective July 1, 1980.

Barbara A.
Given

17. Approved a change in assignment for Barbara A. Given, Professor, from Assistant Director, Department of Nursing, to Assistant Dean, College of Nursing, effective July 1, 1980.

Isabelle K.
Payne

18. Approved a change in assignment for Isabelle K. Payne, Professor, from Director, Department of Nursing, to Dean, College of Nursing, effective July 1, 1980.*

Roy J. Simon

19. Approved a change in assignment for Roy J. Simon, Specialist, from Assistant to the Director, Department of Nursing, to Assistant Dean, College of Nursing, effective July 1, 1980.

Philip E.
Greenman

20. Approved for Philip E. Greenman, Professor, Biomechanics, a change in assignment from Associate Dean for Academic Affairs, Dean's Office, College of Osteopathic Medicine, to Associate Dean, Dean's Office, College of Osteopathic Medicine, effective July 1, 1980.

Donald E.
McBridge

21. Approved for Donald E. McBride, Professor, Osteopathic Medicine, a change in assignment from Assistant Dean for Continuing and Graduate Medical Education Dean's Office, College of Osteopathic Medicine, to Associate Dean for Academic Affairs, Dean's Office, College of Osteopathic Medicine, effective July 1, 1980.

Don E.
Coleman

22. Approved for Don E. Coleman, Assistant Professor; Assistant Dean, The Graduate School; Director, Minority Comprehensive Support Program, Dean's Office, College of Osteopathic Medicine, a transfer in assignment from Biomechanics to Community Health Science, effective July 1, 1980.

*Change sabbatical leave from full pay, October 1, 1980, through March 31, 1981, to full pay, January 1, 1981, through June 30, 1981.

A. PERSONNEL CHANGES, cont.

June 26-27, 1980

Personnel
Changes, cont.Transfers and Changes in Assignment, cont.Transfers and
Changes in
Assignment, cont.

23. Approved for Robert R. Fedore, Professor, Community Health Science, the discontinuation of assignment as Assistant Dean for Student Affairs, Dean's Office, College of Osteopathic Medicine, effective July 1, 1980.
24. Approved for Maria J. Patterson, Associate Professor, Microbiology and Public Health, an additional assignment to Pathology, effective October 1, 1979.
25. Approved the following for David W. Rohde, Professor, Political Science, effective September 1, 1980:
 - a. An additional assignment as Acting Chairperson, Political Science.
 - b. An increase in salary to \$37,600 per year.
 - c. Change from AY to AN basis.
26. Approved a change in terms of sabbatical leave of absence for Lawrence A. Messe, Professor, Psychology, from half pay, effective September 1, 1979, through August 31, 1980, to full pay, effective April 1, 1980, through June 30, 1980.
27. Approved the following for Robert C. Trojanowicz, Professor, Criminal Justice, effective September 1, 1980:
 - a. An additional assignment as Acting Director, Criminal Justice.
 - b. An increase in salary to \$37,025 per year.
 - c. A change from AY to AN basis.
28. Approved for Thomas G. Ruhala, Associate Professor, Social Work, an additional assignment as Acting Director, Social Work, effective June 1, 1980.
29. Approved for Thomas G. Ruhala, Associate Professor and Acting Director, Social Work, an increase in salary to \$33,880 per year and a change from AY to AN basis, effective September 1, 1980.
30. Approved for Walter Benenson, Professor, Physics, an additional assignment as Associate Director, National Superconducting Cyclotron Laboratory, with an increase in salary to \$38,485 per year on an AN basis, effective July 1, 1980.
31. Approved for Aaron Galonsky, Professor, Physics, the discontinuation of assignment as Associate Director, National Superconducting Cyclotron Laboratory, with a change in salary to \$39,800 per year on an AN basis, effective July 1, 1980.
32. Approved for Else E. Andretz, Librarian I, Libraries, a change in resignation date from June 30, 1980, to May 31, 1980.
33. Approved for Dorothy Arata, Professor, Pediatrics and Human Development, a change in assignment from Assistant Provost for Undergraduate Education to Assistant Provost for General Academic Administration, Office of the Provost, effective July 1, 1980.
34. Approved for James B. Hamilton, Associate Professor, Chemistry; and Assistant Provost for Special Programs, Office of the Provost, a change in terms of leave of absence dates from September 1, 1979, through August 31, 1980, to September 1, 1979, through June 30, 1980.
35. Approved for James B. Hamilton, Professor, Chemistry, a change in assignment from Assistant Provost for Special Programs to Assistant Provost for Undergraduate Education, with an increase in salary to \$44,000 per year on an AN basis, effective July 1, 1980.
36. Approved for Frederick H. Horne, Professor and Associate Chairperson, Chemistry, an additional assignment of Acting Manager, Performing Arts, Office of the Provost, effective April 1, 1980.
37. Approved a change in assignment for Gerald A. Peters from Acting Director, Data Processing, A-P 18, to Assistant Director, Applications and Maintenance Programming, A-P 16, Data Processing, with a change in salary to \$33,000 per year on an AN basis, effective July 1, 1980.
38. Approved for Keith Goldhammer, Professor, Administration and Higher Education, the discontinuation of assignment as Dean, College of Education, with a change in salary to \$49,500 per year on an AN basis, effective July 1, 1980.
39. Approved for Judith E. Lanier, Professor, a change in assignment from Associate Dean, College of Education, to Acting Dean, College of Education, with an increase in salary to \$46,250 per year on an AN basis, effective July 1, 1980.

Robert R.
FedoreMaria J.
Patterson

David W. Rohde

Lawrence A.
MesseRobert C.
TrojanowiczThomas G.
RuhalaThomas G.
RuhalaWalter
Benenson

Aaron Galonsky

Else E.
Andretz

Dorothy Arata

James B.
HamiltonJames B.
HamiltonFrederick H.
HorneGerald A.
PetersKeith
GoldhammerJudith E.
Lanier

Personnel
Changes, cont.

Salary Changes

A. PERSONNEL CHANGES, cont.

June 26-27, 1980

Salary Changes

1. Increase in salary for Philip L. Greenburg, Regional Extension Farm Marketing Agent, Upper Peninsula, Cooperative Extension Service, to \$17,500 per year on an AN basis, effective July 1, 1980.
2. Increase in salary for James D. Humphreys, District Extension Marine Agent, Upper Peninsula, Cooperative Extension Service, to \$16,594 per year on an AN basis, effective July 1, 1980.
3. Increase in salary for Ralph J. Votapek, Professor, Music, to \$35,259 per year on an AY basis, effective June 1, 1980.
4. Change in salary for Maurice R. Cullen, Jr., Professor, Journalism, to \$27,972 per year on an AY basis, effective September 1, 1980.
5. Increase in salary for George VanDusen, Associate Professor, Administration and Higher Education; Assistant Dean, Dean's Office, College of Engineering, to \$35,300 per year on an AN basis, effective September 1, 1980.
6. Increase in salary for Antonio L. DeVera, Assistant Professor, Chemical Engineering, to \$21,035 per year on an AY basis, effective September 1, 1980.
7. Increase in salary for Krishnamurthy Jayaraman, Assistant Professor, Chemical Engineering, to \$21,326 per year on an AY basis, effective September 1, 1980.
8. Increase in salary for Philip E. Wood, Assistant Professor, Chemical Engineering, to \$21,158 per year on an AY basis, effective September 1, 1980.
9. Increase in salary for Reinier J. B. Bouwmeester, Assistant Professor, Civil and Sanitary Engineering, to \$20,875 per year on an AY basis, effective September 1, 1980.
10. Increase in salary for John A. Eastman, Assistant Professor, Civil and Sanitary Engineering, to \$21,045 per year on an AY basis, effective September 1, 1980.
11. Change in salary for Francis X. McKelvey, Associate Professor, Civil and Sanitary Engineering, to \$26,250 per year on an AY basis, effective September 1, 1980.
12. Increase in salary for Luis E. Vallejo, Assistant Professor, Civil and Sanitary Engineering, to \$21,000 per year on an AY basis, effective September 1, 1980.
13. Increase in salary for Lewis H. Greenberg, Associate Professor, Computer Science; Assistant Director, Computer Laboratory, at \$34,138 per year on an AN basis, effective September 1, 1980.
14. Increase in salary for Herman D. Hughes, Associate Professor, Computer Science, to \$26,000 per year on an AY basis, effective September 1, 1980.
15. Increase in salary for Anil K. Jain, Associate Professor, Computer Science, to \$26,350 per year on an AY basis, effective September 1, 1980.
16. Increase in salary for Robert G. Reynolds, Assistant Professor, Computer Science, to \$20,875 per year on an AY basis, effective September 1, 1980.
17. Increase in salary for Erik D. Goodman, Associate Professor, Electrical Engineering and Systems Science, to \$26,515 per year on an AY basis, effective September 1, 1980.
18. Increase in salary for Hassan K. Khalil, Assistant Professor, Electrical Engineering and Systems Science, and Engineering Research, to \$21,239 per year on an AY basis, effective September 1, 1980.
19. Increase in salary for Raymond W. Nettleton, Assistant Professor, Electrical Engineering and Systems Science, to \$21,080 per year on an AY basis, effective September 1, 1980.
20. Increase in salary for Donnie K. Reinhard, Associate Professor, Electrical Engineering and Systems Science, to \$22,678 per year on an AY basis, effective September 1, 1980.
21. Increase in salary for Robert A. Schlueter, Associate Professor, Electrical Engineering and Systems Science, and Engineering Research, to \$27,260 per year on an AY basis, effective September 1, 1980.
22. Increase in salary for Albert N. Andry, Jr., Associate Professor, Mechanical Engineering, to \$25,143 per year on an AY basis, effective September 1, 1980.
23. Increase in salary for James E. Bernard, Associate Professor, Mechanical Engineering, to \$24,812 per year on an AY basis, effective September 1, 1980.

A. PERSONNEL CHANGES, cont.

June 26-27, 1980

Personnel
Changes, cont.Salary Changes, cont.Salary Changes,
cont.

24. Increase in salary for Robert E. Falco, Associate Professor, Mechanical Engineering, and Engineering Research, to \$25,600 per year on an AY basis, effective September 1, 1980.
25. Increase in salary for John J. McGrath, Assistant Professor, Mechanical Engineering, to \$21,101 per year on an AY basis, effective September 1, 1980.
26. Increase in salary for Clark J. Radcliffe, Assistant Professor, Mechanical Engineering, to \$20,875 per year on an AY basis, effective September 1, 1980.
27. Increase in salary for John R. Thome, Assistant Professor, Mechanical Engineering, to \$21,101 per year on an AY basis, effective September 1, 1980.
28. Increase in salary for Nicholas J. Altiero, Associate Professor, Metallurgy, Mechanics, and Materials Science, to \$24,774 per year on an AY basis, effective September 1, 1980.
29. Increase in salary for James Bath, Professor and Chairperson, Entomology, to \$41,586 per year on an AN basis, effective May 1, 1980.
30. Increase in salary for Ramamohan L. Tummala, Associate Professor, Entomology, and Electrical Engineering and Systems Science, to \$28,465 per year on an AN basis, effective September 1, 1980.
31. Change in salary for Julius S. Kovacs, Professor and Associate Chairperson, Physics, to \$34,230 per year on an AY basis, effective September 1, 1980.
32. Increase in salary for Kenneth K. Keahey, Professor, Pathology; Director, Animal Health Diagnostic Laboratory, to \$46,440 per year on an AN basis, effective July 1, 1980.
33. Increase in salary for Deborah Galvan, Specialist, Special Programs, to \$20,177 per year on an AN basis, effective January 1, 1980.
34. Increase in salary for Eric A. Gentile, Specialist, Special Programs; Assistant Director, Programs for Handicappers, Office of Physically Handicapped Students, to \$18,774 per year on an AN basis, effective January 1, 1980.
35. Increase in salary for Florence Harris, Specialist, Special Programs; Director, Supportive Services, to \$23,939 per year on an AN basis, effective January 1, 1980.
36. Increase in salary for Keith A. Williams, Specialist and Director, Special Programs/Upward Bound Programs, to \$22,228 per year on an AN basis, effective January 1, 1980.
37. Increase in salary for Judy K. Taylor, Specialist, Special Programs; Director, Office of Physically Handicapped Students, to \$21,035 per year on an AN basis, effective January 1, 1980.
38. Increase in salary for Pamela Bellamy, Specialist, Special Programs/Supportive Services, to \$16,188 per year on an AN basis, effective January 1, 1980.
39. Increase in salary for Ernest Betts, Specialist, Supportive Services, to \$16,188 per year on an AN basis, effective January 1, 1980.
40. Increase in salary for Herminia G. Ortega, Specialist, Supportive Services, to \$14,760 per year on an AN basis, effective January 1, 1980.
41. Increase in salary for Charles M. Gagliano, Assistant Manager, A-P 15, Residence Halls, to \$27,600 per year on an AN basis, effective June 1, 1980.
42. Increase in salary for Glenda N. Hammond, Instructor, Special Programs, and Learning and Evaluation Services, to \$18,314 per year on an AN basis, effective January 1, 1980.
43. Increase in salary for James A. McComb, Specialist, Special Programs, to \$17,316 per year on an AN basis, effective January 1, 1980.

Appointments

Appointments

1. Carol A. Butler, Extension Home Economist, Clinton County, 60% time, at a salary of \$13,250 per year on an AN basis, effective June 1, 1980. Subject to Cooperative Extension Continuing Employment System.
2. Kathryn E. Cummings, County Extension Home Economist, Shiawassee County, at a salary of \$15,500 per year on an AN basis, effective July 1, 1980. Subject to Cooperative Extension Continuing Employment System.

Personnel
Changes, cont.

Appointments,
cont.

A. PERSONNEL CHANGES, cont.

June 26-27, 1980

Appointments, cont.

3. David W. Merck, County Extension Agricultural Agent, Barry County, at a salary of \$15,000 per year on an AN basis, effective July 14, 1980. Subject to Cooperative Extension Continuing Employment System.
4. Susan Metros, Assistant Professor, Art, in the tenure system, at a salary of \$14,800 per year on an AY basis, effective September 1, 1980.
5. Ronald Newman, Assistant Professor, Music, in the tenure system, at a salary of \$18,000 per year on an AY basis, effective September 1, 1980.
6. Edwin A. Doty, Jr., Assistant Professor, Accounting and Financial Administration, in the tenure system, at a salary of \$26,000 per year on an AY basis, effective September 1, 1980.
7. David B. Lasater, Assistant Professor, Accounting and Financial Administration, in the tenure system, at a salary of \$26,000 per year on an AY basis, effective September 1, 1980.
8. Rosanne M. Mohr, Assistant Professor, Accounting and Financial Administration, in the tenure system, at a salary of \$26,000 per year on an AY basis, effective September 1, 1980.
9. Edmund Outslay, Assistant Professor, Accounting and Financial Administration, in the tenure system, at a salary of \$26,000 per year on an AY basis, effective January 1, 1981.
10. Christine E. Amsler, Instructor, Economics, in the tenure system, at a salary of \$19,500 per year on an AY basis, effective September 1, 1980.
11. Joanne M. Simmons, Assistant Professor, Student Teaching and Professional Development, in the tenure system, at a salary of \$18,000 per year on an AY basis, effective September 1, 1980.
12. Michael A. Shanblatt, Assistant Professor, Electrical Engineering and Systems Science, in the tenure system, at a salary of \$21,500 per year on an AY basis, effective September 1, 1980.
13. Rohan Abeyaratne, Assistant Professor, Metallurgy, Mechanics, and Materials Science, in the tenure system, at a salary of \$21,500 per year on an AY basis, effective September 1, 1980.
14. Masahura Kato, Assistant Professor, Metallurgy, Mechanics, and Materials Science, in the tenure system, at a salary of \$20,750 per year on an AN basis, effective September 1, 1980.
15. John A. Penner, Professor, Medicine, with tenure, at a salary of \$63,000 per year on an AN basis, effective June 16, 1980.
16. Jean R. Page, Specialist, Family Ecology, with job security, at a salary of \$18,977 per year on an AY basis, effective September 1, 1980.
17. Patricia A. Patterson, Specialist, Anatomy, with job security, at a salary of \$18,156 per year on an AN basis, effective July 1, 1980.
18. James E. Mayle, Assistant Professor, Medicine, in the tenure system, at a salary of \$39,188 per year on an AN basis, effective July 1, 1980.
19. Gwen Wyatt, Assistant Professor, Nursing, in the tenure system, at a salary of \$18,500 per year on an AY basis, effective September 1, 1980.
20. Scott W. Walsh, Assistant Professor, Physiology, in the tenure system, at a salary of \$29,000 per year on an AN basis, effective July 1, 1980.
21. Dean P. Neely, Associate Professor, Large Animal Surgery and Medicine, in the tenure system, at a salary of \$40,000 per year on an AN basis, effective July 1, 1980.

Approved by a vote of 7 to 0 on motion by Trustee Martin, seconded by Trustee Lick.

Personnel
Recommendations

Personnel Recommendations

1. Secretary II C-T 7 for Family and Child Sciences, 11 (40%) and 71 (60%)
2. Clerk-Typist I C-T 4 for Urban Development, 11
3. Office Assistant II C-T 8 for the Office of the Controller, 11
4. Special Assistant/Consultant A-P 17 for Vice President for Student Affairs, 11

Approved by a vote of 7 to 0 on motion by Trustee Radcliffe, seconded by Trustee Stack.

B. GIFTS AND GRANTS

June 26-27, 1980

Gifts and
Grants

Gifts and Grants totaling \$4,553,767 were approved by a vote of 7 to 0 on motion by Trustee Martin, seconded by Trustee Fletcher. A list of the gifts and grants accepted is filed in the Secretary's Office.

C. BIDS AND CONTRACT AWARDS

Bids and
Contract Awards

1. Giltner Hall Room Alterations

Giltner Hall
Room Alterations

The following bids were received on June 5, 1980, for Alterations to Rooms 128, 226, and 308 of Giltner Hall. The alterations will provide laboratory facilities for Renal-Cardiovascular Research, Endocrinology Research, and Gastrointestinal and Autonomic Neurological Research. The project involves demolition work, renovation and installation of existing laboratory cabinets, installation of new laboratory cabinets, work tops, partitioning and resilient flooring. Also included is painting and related plumbing/electrical work.

<u>Contractor</u>	<u>Base Bid</u>	<u>Alternate No. 1*</u>
Haussman Construction Company	\$21,562	(ADD) \$4,125
Charles Featherly Construction Company	21,850	(ADD) 4,400
Irish Construction Company	22,000	(ADD) 4,100
Hanel-Vance Construction Co., Inc.	23,400	(ADD) 3,860
McNeilly Construction, Inc.	23,876	(ADD) 4,163
R. R. Engineered Builders	25,990	(ADD) 2,890

*Alternate No. 1 provides for installing an island cabinet in Room 226.

It is recommended that a contract be awarded in the amount of \$25,687 (Base Bid of \$21,562 plus Alternate No. 1 of \$4,125) to the Haussman Construction Company of Lansing, Michigan, and that the following project budget be established:

Contract - Haussman Construction Company	\$25,687
Contingencies	2,600
Design, Coordination and Inspection	5,413
Total Expected Expenditures	\$33,700

This project will be funded as follows:

Agricultural Experiment Station	\$10,000
General Fund	23,700
Total	\$33,700

RESOLVED that the above contract be awarded and project budget be approved as recommended.

Approved by a vote of 7 to 0 on motion by Trustee Bruff, seconded by Trustee Radcliffe.

2. Pesticide Research Center - Ventilation System Alterations, Phase II

Pesticide
Research
Center -
Ventilation
System
Alterations,
Phase II

The following bids were received on June 10, 1980, for Ventilation System Alterations, Phase II, in the Pesticide Research Center. The first phase of this project revised the building's exhaust ductwork to prevent noxious fumes from being drawn back into the building's ventilation system. The second phase will reduce the ventilation air inlet velocity by modifying the building's internal ventilation system to variable volume, which will further minimize the recycling of noxious fumes.

<u>Contractor</u>	<u>Base Bid</u>	<u>+</u>	<u>Alternate No. 1*</u>	<u>=</u>	<u>Total</u>
Shaw-Winkler, Inc.	\$45,253		(ADD) \$10,000		\$55,253
Dard Incorporated	43,635		(ADD) 19,076		62,711
John E. Green Plumbing & Heating Co., Inc.	51,000		(ADD) 21,000		72,000
Caltrider Plumbing & Heating, Inc.	49,620		(ADD) 22,600		72,220

*Alternate No. 1 extends the ventilation improvements to include the second floor.

The Instructions to Bidders form states, "The low Bidder will be determined on the basis of the sum of the Base Bid and the Alternates accepted." It is, therefore, recommended that a contract be awarded in the amount of \$55,253 (Base Bid of \$45,253 plus Alternate No. 1 of \$10,000) to Shaw-Winkler, Inc., of East Lansing, Michigan, and that the following project budget be established:

Contract - Shaw-Winkler, Inc.	\$55,253
Contingencies	5,547
Design, Coordination and Inspection	8,200
Total Expected Expenditures	\$69,000

continued - - -

Bids and
Contract Awards,
cont.

Pesticide
Research Center-
Ventilation
System Altera-
tions, Phase II,
cont.

C. BIDS AND CONTRACT AWARDS, cont.

June 26-27, 1980

2. Pesticide Research Center - Ventilation System Alterations, Phase II, cont.

This project will be funded as follows:

Special State Appropriation	\$64,426
General Fund	<u>4,574</u>
Total	\$69,000

RESOLVED that the above contract be awarded and project budget be approved as recommended.

Approved by a vote of 7 to 0 on motion by Trustee Bruff, seconded by Trustee Fletcher.

Wilson Hall -
Barrier-Free
Housing
Modifications

3. Wilson Hall - Barrier-Free Housing Modifications

At its May meeting the Board of Trustees authorized the Administration to award a construction contract and establish a project budget for Barrier-Free Housing Modifications in Wilson Hall. The project involves the alteration of eight suites of rooms with adjoining baths and the installation of an elevator in the center service section which will provide access to the dining room. Following is a report of the actions taken.

The following bids were received on June 3, 1980:

<u>Contractor</u>	<u>Base Bid</u>
Irish Construction Co., Inc.	\$183,400
Charles Featherly Construction Company	198,600
Carl Engineers	203,264
McNeilly Construction, Inc.	205,737
Haussman Construction Company	206,900
Hanel-Vance Construction Co.	208,250

A contract was awarded to the Irish Construction Co., Inc. of Howell, Michigan in the amount of \$183,400, and the following project was established:

Construction Contract - Irish Construction Co., Inc.	\$183,400
Site Development by MSU	18,500
Professional Fees - R. Calder & Associates	25,000
Construction Inspection by MSU	2,700
Furnishings and Equipment	87,000
Contingency	<u>18,400</u>
Total Expected Expenditures	\$335,000

This project is being funded from the Auxiliary Services Fund with costs recorded in Account 41-4284, Wilson Hall - Barrier-Free Modifications.

RESOLVED that the above report be accepted.

Approved by a vote of 7 to 0 on motion by Trustee Bruff, seconded by Trustee Krolikowski.

Erickson Hall -
Replacement of
Passenger
Elevators

4. Erickson Hall - Replacement of Passenger Elevators

The following bids were received on May 27, 1980, for the Replacement of Passenger Elevators in Erickson Hall. This project provides for the removal and replacement of the two existing passenger elevators, including replacement of the cabs, power equipment, and control mechanisms. Major components are worn and approaching the state of failure, and replacements are unavailable. The new elevators will include provisions for accessibility for handicappers.

<u>Contractor</u>	<u>Base Bid</u>
Westinghouse Elevator Company	\$167,806
Haussman Construction Company	175,350
McNeilly Construction, Inc.	175,666

It is recommended that a contract be awarded in the amount of \$167,806 to the Westinghouse Elevator Company of Lansing, Michigan, and that the following project budget be established:

Contract - Westinghouse Elevator Company	\$167,806
Contingencies	8,694
Design, Coordination and Inspection	<u>5,500</u>
Total Expected Expenditures	\$182,000

Funds for this project are being provided from the General Fund.

RESOLVED that the above contract be awarded and project budget be approved as recommended.

Approved by a vote of 7 to 0 on motion by Trustee Fletcher, seconded by Trustee Bruff.

C. BIDS AND CONTRACT AWARDS, cont.

June 26-27, 1980

Bids and
Contract Awards,
cont.5. Meats Laboratory - Cooler Room AlterationsMeats
Laboratory -
Cooler Room
Alterations

The following bids were received on June 3, 1980, for Cooler Room Alterations to the Meats Laboratory. The bids originally received for this project were rejected since they exceeded funds available. The scope of the project has now been reduced to include only those alterations requested by the State of Michigan Department of Agriculture. This project provides alterations to the Meats Laboratory Cooler Rooms including removal and relocation of partitions, replacement of the concrete floor with appropriate vapor barrier and floor drains, installation of new wall insulation and new fiberglass wall finish, removal, refinishing, and relocation of the meat-transporting monorail, and the installation of a new chimney for the smoke house.

<u>Contractor</u>	<u>Base Bid</u>
McNeilly Construction, Inc.	\$151,268
Irish Construction Company	152,000
Carl Engineers	155,609
Hanel-Vance Construction Co., Inc.	168,800
Charles Featherly Construction Company	177,895
B. J. Siwek Construction Company	180,600
Haussman Construction Company	195,350

It is recommended that a contract in the amount of \$151,268 be awarded to the McNeilly Construction, Inc. of Lansing, Michigan, and that the following project budget be established:

Contract - McNeilly Construction, Inc.	\$151,268
Contingencies	11,582
Planning, Design and Coordination	17,150
Total Expected Expenditures	\$180,000

This project will be funded by Account 11-8545, Special-Meats Lab Renovation.

RESOLVED that the above contract be awarded and project budget be approved as recommended.

Approved by a vote of 7 to 0 on motion by Trustee Fletcher, seconded by Trustee Lick.

6. International Center - Renovation of the Crossroads CafeteriaInternational
Center -
Renovation of
the Crossroads
Cafeteria

The following bids were received on May 20, 1980, for the Renovation of the Crossroads Cafeteria in the International Center. This project is the second and final phase of the work started with the International Center Addition and Alterations. This phase will include a complete remodeling of the kitchen serving area, the relocation of the cafeteria entrance to provide better accessibility to the new elevator, the addition of a window to view the serving area from the main lobby, as well as new furnishings, carpet, and drapes for the dining room. This is one of the main dining areas serving students and faculty, especially commuter students between class breaks.

<u>Contractor</u>	<u>Base Bid</u>
<u>General Construction</u>	
Hanel-Vance Construction Company	\$ 99,100
Haussman Construction Company	100,500
McNeilly Construction, Inc.	104,487
Irish Construction Company, Inc.	106,200
<u>Food Service Equipment</u>	
Canton China & Equipment Company	\$158,344
Stafford-Smith, Inc.	160,337
Great Lakes Hotel Supply Company	165,780
Gold Star Products, Inc.	171,489

It is recommended that a contract be awarded to the Hanel-Vance Construction Company of Okemos, Michigan in the amount of \$257,444 (Base Bid of \$99,100 plus assignment of equipment contract of \$158,344), and that the following project budget be established:

Construction Contract - Hanel-Vance Construction Company	\$257,444
Professional Fees	45,000
Construction Inspection by MSU	4,000
Furnishings and Equipment	87,000
Contingency	26,556
Total Expected Expenditures	\$420,000

continued - - -

Bids and
Contract Awards,
cont.

International
Center -
Renovation of
the Crossroads
Cafeteria, cont.

Other Items for
Action

Appointment of
Architect for
Parking
Facility

Revision of
Bylaws for
Academic
Governance

C. BIDS AND CONTRACT AWARDS, cont.

June 26-27, 1980

6. International Center - Renovation of the Crossroads Cafeteria, cont.

Project expenditures will be charged to Account 41-4330, Crossroads Cafeteria Remodeling, with funding from the Auxiliary Services Fund.

RESOLVED that the above contract be awarded and project budget be established as recommended.

Approved by a vote of 7 to 0 on motion by Trustee Fletcher, seconded by Trustee Lick.

D. OTHER ITEMS FOR ACTION

1. Appointment of Architect for Parking Facility

It is essential that the University construct a new parking structure in conjunction with the Performing Arts Center complex. The proposed parking facility is a key element in the University's long-range parking program and will be designed to accommodate the parking needs of existing east campus buildings in addition to the new east campus developments, such as the Plant and Soil Sciences Building, Bio-Medical Library, and the Veterinary Clinic addition as well as the Performing Arts Center.

It is our goal to have the parking facility in operation when the P.A.C. opens in the fall of 1982.

It is recommended that Carl Walker & Associates, Inc. of Kalamazoo be appointed as architects/engineers for Parking Ramp No. 3. This firm specializes in the design of parking structures. They have experience in over 150 multi-level parking structures throughout the United States and Canada with many at midwest universities and colleges. They have completed ramps at the Renaissance Center in Detroit, University of Iowa, University of Michigan, Purdue University and Western Michigan University, in addition to ramps in Kalamazoo, Minneapolis, Grand Rapids and Indianapolis.

Staff has interviewed members of the firm and inspected several of their projects and are confident they could do a good job at MSU. Their Affirmative Action Program has been reviewed as awardable by the Michigan Department of Civil Rights. They are currently doing work for the cities of Detroit, Lansing, Saginaw and Grand Rapids.

RESOLVED that the above recommendation be approved.

Without objection, the recommendation was amended to note that the structure will be a self-liquidating project. Approved as amended by a vote of 6 to 1 on motion by Trustee Lick, seconded by Trustee Radcliffe. Trustee Stack voted No.

2. Revision of Bylaws for Academic Governance

The Academic Council and the Academic Senate have approved a proposed revision to the Bylaws for Academic Governance.

The proposal is to revise Section 3.2.3.1. of the Bylaws to remove the limit on the number of elected faculty representatives. As presently formulated, the limit is six per college. Each college has at least two elected faculty representatives and one additional representative for every fifty voting faculty members in excess of fifty up to the maximum of six.

It is recommended that this revision be approved by the Board of Trustees, effective September 1, 1980.

RESOLVED that Section 3.2.3.1. of the Bylaws for Academic Governance shall be revised, effective September 1, 1980, to read:

3.2.3.1. Each college should have at least two representatives. Each college shall have one additional representative for every fifty voting faculty in excess of fifty. Each college with three or more representatives shall have at least one nontenured faculty member among its representatives.

Approved by a vote of 7 to 0 on motion by Trustee Bruff, seconded by Trustee Lick.

D. OTHER ITEMS FOR ACTION, cont.

June 26-27, 1980

Other Items
for Action,
cont.3. Dental Insurance ProgramDental
Insurance
Program

The Administration has been exploring the initiation of a dental insurance program for some time (background materials on this subject have been distributed to the Trustees with the agenda). It is recommended that the program be initiated as summarized below, effective January 1, 1981:

1. All regular full-time employees on the active payroll as of January 1, 1981, and their dependents will be eligible for dental insurance. Thereafter, employees will have a one-year waiting period before becoming eligible for dental insurance.
2. Retirees and their dependents or survivors will be eligible for dental insurance.
3. The design of the new plan will include 50-50% Co-Payment for Classes I - IV services. Classes I - III services will have a \$600 annual individual maximum, Class IV services will have a \$600 lifetime individual maximum.
4. The administration of the dental program will be handled predominantly by the carrier.
5. During the initial three-year contract the dental plan will be fully insured, with guaranteed premium rates.
6. The carrier will be United of Omaha.

RESOLVED that the dental insurance program be approved as recommended.

Trustee Bruff moved approval of the recommendation, seconded by Trustee Radcliffe. After discussion, the recommendation was tabled by a vote of 6 to 1 on motion by Trustee Fletcher, seconded by Trustee Stack. Trustee Bruff voted No.

4. Instructional Equipment for Communication Arts BuildingInstructional
Equipment for
Communication
Arts Building

Through the capital outlay process, the State of Michigan is funding the construction of the Communication Arts Center in the amount of \$21,500,000 (project approved at the March 1979, meeting of the Board of Trustees). In order to equip this building with the necessary instructional equipment at the date of opening, we are commencing to expend up to \$500,000 for instructional equipment from the general operating budget.

RESOLVED that the above report be accepted.

Approved by a vote of 7 to 0 on motion by Trustee Bruff, seconded by Trustee Lick.

5. Funding of Miscellaneous Nonrecurring ProjectsFunding of
Miscellaneous
Nonrecurring
Projects

The University recognizes an extensive list of projects which it intends to complete on a funds available basis. It is recommended that the following projects be approved:

1. Kresge Art Center Ventilation. \$ 20,000

It is recommended that a special hood be purchased and installed along with related alterations to reduce ambient solvent vapors from silk screen operations.

2. Clinical Center Equipment. 100,000

Since it opened in 1976, the Clinical Center has been seriously undercapitalized for equipment. The Center cannot increase its patient visits significantly, provide a broader spectrum of services, or improve its revenue generating cost centers without purchasing additional equipment.

3. Laboratory Safety Projects. 65,000

It is recommended that alterations be made in various teaching and research laboratories to improve safety in handling of experimental materials.

- a. Renovate and equip the toxic chemical laboratory to meet current regulations concerning Class A carcinogens.

continued - - -

Other Items for
Action, cont.

Funding of
Miscellaneous
Nonrecurring
Projects, cont.

D. OTHER ITEMS FOR ACTION, cont.

June 26-27, 1980

5. Funding of Miscellaneous Nonrecurring Projects, cont.

3. Laboratory Safety Projects, cont.

- b. Install eye-wash fountains in Department of Chemistry research and teaching laboratories.
- c. Make alterations to Pharmacology and Toxicology Department laboratories in Rooms 330 and 423 of Life Sciences to improve confinement of carcinogenic and other hazardous materials.

- 4. Connect the International Center to the Central Energy Monitoring System. 34,000

It is projected that the savings from this project will be paid back in 1.8 years. Additional funding of \$34,000 will come from the Auxiliary Fund.

- 5. Install Right Turn Lane at Hagadorn Road and Service Road Intersection. 25,000

To correct a serious traffic safety problem.

- 6. Accessibility Modifications. 175,000

Continuation of our accessibility program.

- 7. Erickson Hall Modifications. 70,000

It is recommended that alteration of an area in the former vocational education teaching laboratories be approved to accommodate teaching and research needs of the Department of Health, Physical Education and Recreation. These alterations will provide space for installing specialized equipment already on hand as well as the toilets, lockers and showers essential to exercise testing of students.

- 8. Kellogg Center Teaching Kitchen. 150,000

The Kellogg Center Teaching Laboratory used for instruction in food preparation by the School of Hotel, Restaurant and Institutional Management needs upgrading to accommodate larger classes, improve sanitation, improve space utilization, and provide model commercial style teaching equipment.

- 9. Human Ecology Building. 75,000

It is recommended that Room 101, which is an open-type office space, be remodeled for faculty offices which will reduce noise level, provide greater privacy, and improve safety by providing special egress to the adjoining fire escape.

- 10. Plant Research Laboratory. 50,000

It is recommended that alterations in Rooms 21, 22, 23, 24, 25, 26, 27, and 29A be made to provide a new research space to accommodate recently established faculty positions in the Plant Research Laboratory.

- 11. Dust Control Equipment. 39,000

In order to be in compliance with health standards in the area of handling asbestos materials, it is necessary to purchase dust control monitoring and breathing equipment.

- 12. Energy Management Program. 85,000

As part of the University program, it is recommended that we install water valves in the following six academic buildings: Baker, Library, Natural Resources, South Kedzie, Wells, and Fee. The anticipated payback to the University is 3.4 years.

RESOLVED that the above project list be approved.

Approved by a vote of 7 to 0 on motion by Trustee Fletcher, seconded by Trustee Lick.

D. OTHER ITEMS FOR ACTION, cont.

June 26-27, 1980

Other Items
for Action,
cont.

6. Closing of Books for 1979-80

Closing of
Books for
1979-80

It is requested the Administration be authorized to complete the closing entries of the financial records of the University for the fiscal year ending June 30, 1980, with final accounting to be made to the Board of Trustees during the presentation of the audited financial statements by Ernst & Whinney and the University representatives.

RESOLVED that the above recommendation be approved for the fiscal year ending June 30, 1980.

Approved by a vote of 7 to 0 on motion by Trustee Bruff, seconded by Trustee Krolikowski.

7. Continuation of Operation of University at 1979-80 Level

Continuation of
Operation of
University at
1979-80 Level

It is requested that the University Administration be authorized to continue to operate the University at the 1979-80 fiscal level with implementation of the 5% contingency budget reduction program until the 1980-81 budgets have been established and approved by the Board of Trustees.

RESOLVED that the above recommendation be approved.

Approved by a vote of 7 to 0 on motion by Trustee Fletcher, seconded by Trustee Radcliffe.

8. Revision of Mileage and Subsistence Rates

Revision of
Mileage and
Subsistence
Rates

In an attempt to keep the University rates in line with the reimbursement practices of the State of Michigan and other State educational institutions, the following changes are recommended in rates of reimbursement. These changes have been reviewed with the academic units with large travel requirements and are recommended by the Administration for Board approval, effective for all trips with a departure date of July 1, 1980, or later.

TRAVEL ALLOWANCE

	<u>In-State</u>	<u>Out-of-State</u>
Present:	17¢/mile	14¢/mile (17¢/mile for first 500 miles)
Proposed:	18.5¢/mile	15¢/mile (18.5¢/mile for first 500 miles)

Under current IRS regulations, a separate accounting does not have to be made by the employee for reimbursement up to 18.5¢/mile.

MEAL ALLOWANCE

		<u>In-State</u>	<u>Out-of-State</u>
Present:	Full day	\$14.00 maximum	\$16.00 maximum
(not included in	Breakfast	3.00 maximum	3.00 maximum
conference fee)	Lunch	4.00 maximum	4.00 maximum
(including tips)	Dinner	7.00 maximum	9.00 maximum
Proposed:	Full day	\$16.00 maximum	\$18.00 maximum
	Breakfast	3.00 maximum	3.00 maximum
	Lunch	5.00 maximum	5.00 maximum
	Dinner	8.00 maximum	10.00 maximum

RESOLVED that the above changes in mileage and meal allowances for trips with a departure date of July 1, 1980, or later be approved.

Approved by a vote of 7 to 0 on motion by Trustee Fletcher, seconded by Trustee Lick.

E. REPORTS TO THE BOARD

Reports to
the Board

1. President's Report

President's
Report

President Mackey reported that the final summer term enrollment is expected to reach 15,800 students--about 900 more than in 1979. At this point it appears that this fall's enrollment will be at about the same level as for fall term 1979.

Reports to the Board, cont.

E. REPORTS TO THE BOARD, cont.

June 26-27, 1980

Board Committee Reports

2. Board Committee Reports

a. Audit Committee

Audit Committee

In Trustee Sawyer's absence, Associate Vice President Wilkinson reported that the Committee discussed and voted to recommend to the Board of Trustees adoption of the revised Trustee Expenditure Guidelines, with certain modifications, which had been distributed with the agenda materials of the Audit Committee (a copy of the revised guidelines is on file in the Secretary's Office).

The Committee also reviewed and approved a modified draft of the related party transactions letter which has been used in the University's annual audit for the past several years. This letter, which is sent to all Trustees and principal officers of the University, asks a series of questions intended to disclose any relationships or specific transactions involving those individuals or members of their immediate family which might constitute or be perceived by others to constitute a conflict of interest.

The revised Trustee expenditure guidelines were approved by a vote of 5 to 1 on motion by Trustee Bruff, seconded by Trustee Lick. Trustee Fletcher voted No. Trustee Martin was not in the room at the time the vote was taken.

Health Committee

b. Health Committee

Trustee Stack reported that the Committee had held a hearing on changes in campus day care programs. The Committee received testimony explaining the reasons for proposals to reduce or delete the academic aspects of these programs and expressions of concern relative to these decisions on the part of program clients.

Investment Committee

c. Investment Committee

Trustee Krolikowski reported that the Committee reviewed reports of recent changes in our investment portfolio as submitted by investment managers Detroit Bank & Trust Company and Scudder, Stevens & Clark.

The Committee also reviewed in detail the Quarterly Investment Performance Report for the quarter and twelve months ended March 31, 1980.

Land and Physical Facilities Committee

d. Land and Physical Facilities Committee

Trustee Lick reported that the Land and Physical Facilities Committee voted to recommend that University officials be authorized to negotiate an option to purchase the 170-acre Patenge property in Meridian Township, Ingham County. The Township had earlier expressed an interest in the property, and they will also be contacted. There is to be no commission to those making the option offer, if it is accepted.

Vice President Breslin reported on two recent appraisals made on the 4.86 acres of land in the City of Troy, Oakland County, given to the University by the McDonald-Halliday Enterprises No. 2. The land was appraised at \$486,000 when the gift was made. The two appraisals requested by University representatives on this property came in at \$40,000 and \$55,000.

The Committee discussed the desirability of developing guidelines for acceptance of such gifts and eventually approved Dr. Mackey's suggestion to consider developing guidelines for acceptance of all gifts.

The Committee then voted to recommend acceptance of its Role and Function Statement as follows:

Role & Function Statement of the Committee on Land & Physical Facilities, approved

Role and Function of the Committee on Land and Physical Facilities

The Committee on Land and Physical Facilities shall be charged to facilitate the Board's work in this area of University responsibility.

It shall meet with the Vice President for Administration and Public Affairs to consider matters requiring subsequent Board action which would add to, decrease, or change the function of University land holdings. This would include such actions as purchase, sale and gifts of property, as well as lease, easement, and appraisal considerations.

E. REPORTS TO THE BOARD, cont.

June 26-27, 1980

Reports to the Board, cont.

2. Board Committee Reports, cont.

Board Committee Reports, cont.

d. Land and Physical Facilities Committee, cont.

Land & Physical Facilities Committee, cont.

It shall also have responsibility for appropriate consideration of all-university buildings and evaluating proposed names for buildings and facilities.

On motion by Trustee Bruff, seconded by Trustee Fletcher, it was voted 6 to 0 to approve the Committee report and to approve the role statement. Trustee Martin was not in the room at the time the vote was taken.

3. Trustees' Expenses

Trustees' Expenses

Expenses paid from the Board Members' expense account in May totaled \$1,198.59 distributed as follows:

	<u>Bruff</u>	<u>Krolikowski</u>	<u>Lick</u>	<u>Martin</u>	<u>Radcliffe</u>	<u>Sawyer</u>	<u>Stack</u>
Long Distance Telephone Charges	\$ 86.90	\$9.07	\$239.23	\$.65	\$ 17.03	\$ 47.54	\$ 1.72
Travel	361.08	--	--	--	149.18	137.16	--
Lodging and Subsistence	--	--	--	--	--	42.60	25.00
University Guests	--	--	--	--	24.38	--	--
Publications	--	--	--	--	13.96	21.95	--
Postage	19.79	--	.30	--	1.05	--	--
Total	<u>\$467.77</u>	<u>\$9.07</u>	<u>\$239.53</u>	<u>\$.65</u>	<u>\$205.60</u>	<u>\$249.25</u>	<u>\$26.72</u>

Adjourned.

Cecil Mackey
President

Edith D. Ballard
Secretary