

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
March 1, 1951

Present: Mr. Brody, Chairman; Messrs. Mueller, Smith; Miss Jones; President Hannah; Treasurer May; Secretary McDonel.

Absent: Mr. Akers, Mr. Armstrong; Dr. Thurston.

The meeting was called to order at 10:15 a.m.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Resignations

Resignations

1. Resignation of Carl Temple Redemann as Instructor (Research) in Agricultural Chemistry, effective February 5, 1951, to accept a position with the United States Navy in California.
2. Resignation of Mrs. Leila Foerch as Instructor in Short Courses, effective December 31, 1950. Mrs. Foerch was employed on a temporary basis.
3. Resignation of Frank L. Degenauer as 4-H Club Agent in Baraga and Marquette Counties, effective February 9, 1951, to accept another position.
4. Resignation of Raymond P. Williams as Assistant Swimming Coach, effective December 31, 1950. Mr. Williams was employed on a part-time, temporary basis.
5. Resignation of Betty Louise Johnson as Instructor in Mathematics, effective December 31, 1950. Miss Johnson was not reappointed at the end of her third probationary period.
6. Resignation of Patrick Lee Sullivan as Instructor in Psychology, effective January 19, 1951.
7. Resignation of Charles Latter as Lieutenant on the Campus Police Force, effective February 12, 1951, to accept a position at the General Motors Technical Center in Detroit.
8. Resignation of Mrs. Julia Patterson Zoeter as housemother at Phi Kappa Sigma fraternity, effective February 15, 1951.

Leaves

Leaves

1. Leave of absence without pay for military service for Edna Mae McDermott, Monroe County Home Demonstration Agent, effective from February 5 to June 30, 1951. Miss McDermott has been called to active duty in the Navy.

Appointments

Appointments

1. Reappointment of Darwin G. Kettering as temporary Instructor in Agricultural Economics at a salary of \$300 per month, effective from February 16 to May 31, 1951, and paid from Michigan Milk Producers' Association funds.
2. Appointment of Edward Zbiciak as Assistant Baseball Coach at a salary of \$60 per month, effective from February 1 to May 31, 1951.
3. Reappointment of Charles S. Weber as Lecturer in Political Science and Public Administration at a salary of \$100 per month, effective January 1, 1951, for as long as necessary.
4. Appointment of Durand F. Jacobs as temporary Instructor in Psychology at a salary of \$125 per month, effective from January 1 to March 31, 1951. This is a new position.

Salary inc.

Miscellaneous

Lorraine

Shepard

1. Increase in salary for Lorraine V. Shepard, Assistant Professor of Education, from \$4100 to \$4400 per year, effective February 1, 1951.

Salary inc.

Ront. Davis

2. Increase in salary for Robert H. Davis, temporary Instructor in Psychology, from \$75 to \$125 per month, effective January 19, 1951, for as long as necessary.

Correction

in actions

covering

Kent Co. Vin

ing Scholar-

ship.

3. Correction in the actions covering the amount of money and provisions for administering the fund received from the Kent County Vining Scholarship Fund Subscribers, as follows: At the Board meeting in April 1949, a check for \$650 was accepted, the income to be used for scholarships for former Kent County 4-H Club members at Michigan State College. In July 1950, a grant of \$675 was accepted. This amount was in error. The grant accepted by the Board at this meeting should have been in the amount of \$25, making a total grant of \$675 from the Kent County Vining Scholarship Fund Subscribers, and provision should have been made to use the income and principal for scholarship aid for one boy and one girl from Kent County each year.

\$1000 from

J.L. Hudson

toward Inter

national Cen.

\$600 from

H.L. and

G.Doherty

4. Accepted a check for \$1000 from the J. L. Hudson Company of Detroit to be used eventually for the purpose of constructing the International Center.
5. Accepted a grant of \$600 from Henry L. and Grace Doherty Charitable Foundation, Inc., of New York City to be used under the direction of the Scholarship Committee for a scholarship for a student during the winter and spring terms 1951.

PRESIDENT'S REPORT, continued

6. Accepted a check for \$50 from the State Association of Mutual Insurance Companies of Michigan to be used under the direction of A. W. Farrall in Agricultural Engineering in connection with the pen barn exhibit during Farmers' Week. \$50 from State Assoc. Mut. Ins. Co. for use Ag. Engr.
7. Accepted a grant of \$5,550 from the Division of Field Studies and Training of the Federal Extension Service in Washington to be used under the direction of the Agricultural Extension Service in a study of the characteristics of effective extension workers. \$5,550 rec'd Div. Field Studies
8. Accepted a check for \$2000 from Paul Mellon of Upperville, Virginia, to be used under the direction of F. L. Wynd in Botany in a study of the nutrition and composition of pasture herbage. \$2000 from Paul Mellon
9. Accepted a check for \$1000 from the Michigan Certified Hybrid Seed Corn Producers Association to be used under the direction of R. E. Decker and E. C. Rossman in Farm Crops for carrying on the development and testing of new corn hybrids. \$1000 from Mich. Cert. Hybrid Seed Corn Prod.
10. Approved a memorandum of agreement with the Health Information Foundation of New York City covering a grant of \$28,060 to be used under the direction of Christopher Sower in Sociology and Anthropology in a study of the social processes which occur in a community when it defines its health problems, discovers facts in relation to these problems, makes decision for action, and carries out the proposed action. This project will be in operation from January 1, 1951, to December 31, 1951. The agreement provides for a graduate fellowship. Memo Agree. Health Inf. Found. N.Y.
11. Reclassification of a Clerk-Typist position to an Account-Clerk I position in the Michigan State News Office, effective February 1, 1951. Reclassif. cl-typist to Ac.-Cl I State News
12. Approved a subsidy to cover the cost of transportation plus an additional \$100 to take care of incidental expenses for the Men's Glee Club to make a concert tour in the northern part of the Lower Peninsula during the spring vacation. Two college-owned buses will be used at a cost of approximately \$750. \$850 approp. for tour for Men's Glee Cl.
13. Approved the installation of hand-operated valves on the radiators in the Agricultural Economics offices at an estimated cost of \$552, to be charged to Alterations and Improvements 1950-51. Install. hand-operated valves on radiators Ag. Econ
14. Approved the purchase of new window screens for Olin Memorial Hospital at an estimated cost of \$1161, to be charged to Alterations and Improvements 1950-51. New window screens Olin Hosp.
15. Approved recommended improvements in Dean Wyngarden's office at an estimated cost of \$50, to be charged to Alterations and Improvements 1950-51. Improvements approved for Dean Wyngarden office
16. Approved alterations and improvements in Agricultural Hall for the Animal Husbandry at an estimated cost of \$2,760, to be charged to Alterations and Improvements 1950-51. also An. Husb office.
17. Approved alterations and improvements in Room 453, Natural Science Building, at an estimated cost of \$1450, to be charged to Alterations and Improvements 1950-51. Alt. & Impr. rm. 453 Nat. Sci. Bldg. also in Ext. Service.
18. Approved alterations and improvements in Agricultural Hall for the Extension Service at an estimated cost of \$10,530 to be charged to the Extension Service.

NEW BUSINESSResignations

1. Resignation of David F. Dickinson as Assistant Professor of Chemical Engineering, effective February 28, 1951, to accept a position in Fort Wayne, Indiana.
2. Resignation of Rubin Kuritsky as Instructor in Mathematics, effective April 30, 1951, to accept a position at the Aerophysics Laboratory of North American Aviation.
3. Resignation of Floyd E. Eads as Assistant Professor of Surgery and Medicine, effective April 15, 1951, to accept a position with Parke, Davis and Company.
4. Resignation of Helen Greenwood as Lenawee County Home Demonstration Agent, effective March 10, 1951, to accept a position as Home Editor with the Michigan Farmer.
5. Resignation of Mrs. Margaret Luker as Resident Hostess in Mason Hall, effective February 28, 1951, to move into her own home.

Leaves

1. Extension of leave of absence without pay for David Loshak, Instructor in Literature and Fine Arts, to August 31, 1952. Mr. Loshak has been on leave since September 1, 1950, to work on his doctorate at Courtauld Institute in London.
2. Leave of absence with full pay for Donald C. Curry, County Agricultural Agent in Ingham County, from April 1 to June 30, 1951, to continue work on his Master's degree at Michigan State College. Mr. Curry has been a member of the Extension staff since July 1, 1943.
3. Leave of absence without pay for Mrs. Edith Doty, Instructor in Foreign Languages, from September 1, 1951 to August 31, 1952 to study for her doctorate.

Resignations

Leaves

NEW BUSINESS, continuedLeaves, continued

- Leaves
4. Leave of absence with half pay for Howard D. Silberer, Assistant Professor of Music, from September 1, 1951, to August 31, 1952, to study for his doctorate in Europe or the United States. Mr. Silberer has been a member of the staff since September 1945.
 5. Leave of absence with half pay for Philip A. Hawkins, Professor of Bacteriology and Public Health, from April 1, 1951, to March 31, 1952, to accept a Fulbright award for work in India. Professor Hawkins has been a full-time member of the staff since July 1, 1942.
 6. Leave of absence without pay for Rowland Pierson, Assistant Professor on the Board of Examiners and Basic College Counseling, effective from April 1 to June 30, 1951, to complete work for his doctorate.
 7. The following employees have requested leave of absence without pay for military service, effective the date shown through June 30, 1951:
 - a. Kenneth K. Heideman, Assistant Professor of Short Courses, effective March 24, 1951.
 - b. Marvin M. Eppelheimer, Lenawee County Assistant Agricultural Agent, effective March 15, 1951. Mr. Eppelheimer is a reserve officer.
 - c. Elbert S. Churchill, Instructor in Bacteriology and Public Health, effective March 30, 1951. Mr. Churchill is a Naval Reserve Officer.
 - d. Gaylord Chick, Stockman in the Stores Department, effective February 9, 1951.

Appointments

- Appointments
1. Appointment of Robert Lucas as Associate Professor of Soil Science at a salary of \$6800 per year on a 12-month basis, effective June 1, 1951, to replace L. M. Turk, new Head of the Department. Dr. Lucas' salary will be paid one-half from College and one-half from Experiment Station funds.
 2. Appointment of Sydney Moskowitz as Lecturer in Social Service at a salary of \$300 for the period from March 29 to June 13, 1951.
 3. Appointment of Vernon B. Fox as Lecturer in Social Service at a salary of \$300 for the period from March 29 to June 13, 1951.
 4. Reappointment of Barrett Lyons as Lecturer in Social Service at a salary of \$300 for the period from March 29 to June 13, 1951.
 5. Appointment of Gordon Jones as Lecturer in Religion at no salary from the College, effective March 26, 1951.
 6. Appointment of Roger E. Brown as Instructor in Surgery and Medicine at a salary of \$4500 per year on a 12-month basis, effective April 1, 1951, to replace F. E. Eads, resigned.
 7. Appointment of Armand L. Hunter as Director of Television Development with the rank of Professor at a salary of \$9000 per year on a 12-month basis, effective June 1, 1951. This is a new position.
 8. Appointment of Norman Olman as Coordinator in Continuing Education and Police Administration at a salary of \$500 per month, effective from January 22, 1951, to January 21, 1952. This is a new position to be paid from the German Police Training Program account.
 9. Appointment of Mrs. Jane M. Dickerson as Resident Hostess in Mason Hall at a salary of \$156 per month, effective from March 1 to June 30, 1951 to replace Mrs. Margaret Luker, resigned.

Miscellaneous

- Employment
Robt. E.
Loree
- Inc. salary
R.L. Cook
- Inc. salary
John W.
Creighton
- Payment \$240
S.B. Mead
- Sal inc.
R.E. Simonds
- Sal inc.
Stanley E.
Bryan
- Sal inc.
Nelson E.
Jones
- Sal inc.
L.E. Traywick
1. Approval is requested for the employment of Robert E. Loree, Retired Assistant Professor of Horticulture, for approximately 200 hours of work at \$1 per hour. Mr. Loree will do some special work in preparing literature on small fruits, and will also bring together better information with reference to a list of graduates of the Department of Horticulture.
 2. Increase in salary for R. L. Cook, Professor of Soil Science, from \$6600 to \$7500 per year, effective March 1, 1951, paid one-half from College and one-half from Experiment Station funds.
 3. Increase in salary for John W. Creighton, Assistant Professor (Research) of Wood Utilization, from \$4400 to \$5000 per year, effective March 1, 1951.
 4. Payment of \$240 to S. B. Mead, Associate Professor of Accounting, for his work in teaching an evening section of accounting to state employees.
 5. Increase in salary for Rollin H. Simonds, Associate Professor of General Business, from \$6200 to \$6500 per year, effective March 1, 1951.
 6. Increase in salary for Stanley E. Bryan, Associate Professor of General Business, from \$5400 to \$5900 per year, effective March 1, 1951.
 7. Increase in salary for Nelson E. Jones, Assistant Professor of General Business from \$4200 to \$4500 per year, effective March 1, 1951.
 8. Increase in salary for Leland E. Traywick, Associate Professor of Economics, from \$5500 to \$5700 per year, effective March 1, 1951.

NEW BUSINESS, continuedMiscellaneous, continued

- Establishment of Geo. E. Julian award approved
- Cont. memo agree. Int. Min. & Chem-\$2400
- Cont. memo agree. Guggenheim Bros-\$500
- Cont. memo agree. Ferro Enamel Corp \$5500
- Cont. memo agree. A.M. Todd-\$2500
- Cont. memo agree. Am. Cancer Soc. \$6250
- Cont. memo agree. Am. Cancer Soc. \$5600
- Memo agree. Merck & Co. \$2000
- Memo agree. A.S.A.E. Com. Det. Bd. Com \$2,576.24
- Memo agree. Pittsburgh Plate Glass \$500
- Memo agree. L. Russell Kelce - \$1000
- Memo agree. Am. Dehydrators - \$3350
- Memo agree. Red Star Yeast \$350
- Several new clerical positions in Cont. Educ. approved.
- New Acct. Cl II position in Ath. Off. approved. \$700 approp. for Band trip to Fort Wayne M.S.C. to subsidize Mich. Jr. Academy of Sci & Arts
18. Grant of \$2,243 from friends of George E. Julian to be used to establish an award to be known as the George E. Julian Memorial Award. The income is to be used for an award each year to the male student who at the end of his junior year has been most outstanding in athletics and scholarship. The selection of the recipient is to be made by the Athletic Council and recommended by them to the Faculty Committee on Scholarships.
19. Continuation of the memorandum of agreement with the International Minerals and Chemical Corporation of Chicago covering a grant of \$2400 to be used under the direction of R. L. Carolus in the Horticulture Department in a study to determine the inherent ability of vegetable crops to accumulate calcium, potassium, magnesium, and sodium, and the interactive influence of accumulation on plant growth. The agreement provides for a graduate fellowship.
20. Continuation of the memorandum of agreement with Guggenheim Brothers of New York City covering a grant of \$500 to be used under the direction of C. C. DeWitt and F. R. Theroux in the Engineering Experiment Station to continue a bio-chemical process.
21. Continuation of the memorandum of agreement with the Ferro Enamel Corporation of Cleveland, Ohio, covering a grant of \$5500 to be used under the direction of F. L. Wynd in Botany in an investigation of the absorption of nutrients by plants and the effect of these nutrients on the metabolism and behavior of the plants. The agreement provides for a graduate fellowship.
22. Continuation of the memorandum of agreement with the A. M. Todd Company of Kalamazoo covering a grant of \$2500 to be used under the direction of Ray Nelson in Botany for a continuation of the mint research project started in 1946.
23. Continuation of the memorandum of agreement with the American Cancer Society of New York City covering a grant of \$6250 to be used under the direction of H. B. Tukey and E. H. Lucas in Horticulture in a search for plant constituents inhibiting the growth of transplanted tumors. The agreement provides for a graduate fellowship.
24. Continuation of the memorandum of agreement with the American Cancer Society of New York City covering a grant of \$5600 to be used under the direction of Joseph Meites in Physiology and Pharmacology in a study of the effect of lactogenic hormone on enzyme activity and the uptake of radioactive isotopes by mammary tissue.
25. Approval of a memorandum of agreement with Merck & Company, Inc., of Rahway, New Jersey, covering a grant of \$2000 to be used under the direction of R. W. Luecke in Agricultural Chemistry in a study of various B vitamin deficiencies on the health of newborn pigs. The agreement provides for a graduate fellowship.
26. Approval of a memorandum of agreement with the A.S.A.E. Committee of the Detroit Board of Commerce of Detroit covering a grant of \$2,576.24 to be used under the direction of A. W. Farrall in Agricultural Engineering to support research work and increase the interest in the general field of agricultural engineering. The agreement provides for a graduate fellowship.
27. Approval of a memorandum of agreement with the Pittsburgh Plate Glass Company of Pittsburgh covering a grant of \$500 to be used under the direction of R. F. Carlson in Horticulture to develop work with 3-chloro IPC and to explore its effects on various crops; to test its residual properties in different soils. The agreement provides for a graduate fellowship.
28. Approval of a memorandum of agreement with L. Russell Kelce of Kansas City, Missouri, covering a grant of \$1000 to be used under the direction of F. L. Wynd in Botany to study the factors affecting the establishment and nutritional quality of pasture herbage.
29. Approval of a memorandum of agreement with American Dehydrators Association of Chicago covering a grant of \$3350 to be used under the direction of F. L. Wynd in Botany in an investigation of the factors influencing the survival of alfalfa, and also a study of the laboratory procedures for determining available phosphorus in alkaline soils.
30. Approval of a memorandum of agreement with the Red Star Yeast & Products Company of Milwaukee, Wisconsin, covering a grant of \$350.10 to be used under the direction of R. U. Byerrum in Chemistry to analyze samples of dry yeast, beer, and wash water for radioactivity to ascertain whether or not the radio-carbon used as a tracer has been metabolized or whether it remains in the original compound.
31. Recommendation for the establishment of the following new clerical positions in Continuing Education, effective March 1, 1951:
- | | |
|------------------------|-----------------------------|
| 1 Clerk I | 1 Account-Clerk I |
| 1 Clerk-Typist | 1 Secretary-Departmental II |
| 4 Clerk-Stenographer I | |
32. Recommendation for the establishment of a new Account-Clerk II position in the Athletic Office, effective March 1, 1951.
33. Appropriation of \$700 to send the College Band to the Music Educators National Conference in Fort Wayne, Indiana, in April.
34. Recommendation that Michigan State College continue to subsidize the Michigan Junior Academy of Science, Arts and Letters to the extent of \$100 per year for a 3-year period.

NEW BUSINESS, continued

Miscellaneous, continued

35. Request for an appropriation of \$1125 for the following uses of the Auditorium and Fairchild Theater during spring term 1951:

\$1125 appropriated for several uses of Aud. during spring term 1951.

Auditorium

Chorus Concert, April 6	\$100
Men's Glee Club Cobcert, April 24	100
Band Concerts (in case of rain only, May 1,9,23	300
Vocal Festival, May 12	100
(Appropriation for necessary setup)	375
Music Festival, May 22	100

Fairchild Theater

Music Festival, May 21	50
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36. Statement in the amount of \$845.50 from Ballard, Jennings, Bishop and Fraser for the period October 1, 1950 to December 6, 1950.

Approval Ballard, Jen. Bish. & Fraser statement Approval chgs Psychol. bldg.

37. Changes to be made in Psychology Building B-3, South Campus, at an estimated cost of \$800; to be charged to Alterations and Improvements 1950-51.

38. The annual meeting of the Association of Governing Boards will be held at Texas A & M College on October 9-11, 1951.

Accept. Report E.L.Fire Dept. also Water & Sewage Report

39. Receipt of the Annual Report of the East Lansing Fire Department for the year 1950.

40. Receipt of the annual report for the Water and Sewage Treatment Plant for the City of East Lansing for the calendar year ending December 31, 1950.

On motion of Miss Jones, seconded by Mr. Brody, it was voted to approve the President's Report, and all New Business.

ADDITIONAL ITEMS

Resignations

Resignations

1. Resignation of John M. Klock as Instructor in Social Science, effective April 30, 1951, to accept a position in private business.

Leaves

Leaves

1. Leave of absence with half pay for James G. Hays, Assistant Professor (Extension) of Dairy, from May 1 to August 31, 1951, for health reasons. Mr. Hays has been a member of the staff since February 1929.

2. Leave of absence with full pay for Harry G. Brainard, Associate Professor of Economics, during the spring term 1951 to serve as an assistant to the committee on appropriations of the House of Representatives in Washington. It is understood that Mr. Brainard will teach in the first session of the summer school without compensation.

Appointments

Appointments

1. Appointment of Daniel J. Devine as Instructor in Physical Education, Health and Recreation for Men and Assistant Football Coach at a salary of \$3600 per year on a 12-month basis, effective April 1, 1951. This is a new position.

2. Appointment of George R. Sidwell as Lecturer in Political Science and Public Administration at a salary of \$300 for the period from April 1 to June 30, 1951.

3. Appointment of Olen E. Leonard as Professor of Sociology and Anthropology at a salary of \$6500 per year on a 10-month basis, effective September 1, 1951. This is a new position to be paid one-half from College funds and one-half from Area Research Center funds.

Miscellaneous

Approval of accelerated program at M.S.C.

1. The members of the Board unanimously agreed by mail vote to authorize the instigation of an accelerated program at the beginning of the summer session 1951.

E.B. Hill appt Dir. Farm Credit Adm.

2. Professor E. B. Hill, Department of Agricultural Economics, has been appointed Director of the Farm Credit Administration as a replacement for Dr. C. M. Hardin. It is recommended by Dean Anthony that the compensation received by Professor Hill in excess of actual expenses be deposited in a special fund to be used for the compensation of a half-time research instructor to perform the work Professor Hill will be unable to do because of this new responsibility.

3. Recommendation from Mr. May and Mr. Cress:

To subscribe to \$2000 Am T & T bonds

"b. We have received 141 Rights American Telephone and Telegraph Company which will expire March 19, 1951. Each seven rights entitle the owner to subscribe to \$100 par value 3 3/8% convertible debenture bonds due March 15, 1963 at par. The conversion privilege is at \$138 per share beginning June 1, 1951. The 141 rights entitle us to subscribe to \$2000

ADDITIONAL ITEMS, continued

Miscellaneous, continued

3. Recommendation from Mr. May and Mr. Cress, continued:

"par value of these bonds at par with one right left over. We recommend subscribing to \$2000 par value of these bonds and selling the one right which is left over. We will need funds in the amount of \$2000 to complete this subscription."

4. Recommendation from Mr. May that a cash payment of \$200 be made to Mr. Robert Olsen, a student from Iron River, who was deprived of financial assistance from the Veterans Administration due to an error in the Registrar's Office.

5. Recommendation from Mr. May that he be authorized to complete negotiations with the insurance company which involves the reduction in the amount of insurance coverage of certain buildings due to an unwillingness on the part of the insurance companies to insure at the figures we requested. The changes are as follows:

Bldg. No.	Building Name	Our Original Request	(Revised) Amount of Insurance
9.	International Center	\$ 59,100	\$ 50,000
13.	Music Practice Building	200,000	160,000
18.	Morrill Hall (AS)	1,107,000	850,000
21.	Administration Bldg. (AS)	527,000	450,000
23.	Bacteriology (AS)	346,700	275,000
24.	Bacteriology Annex	109,200	85,000
27.	Forestry	224,000	175,000
29.	Forestry Annex (Conserv.)	156,500	125,000
57.	Engineering Shops (AS)	562,000	450,000
59.	Forge and Foundry	308,700	250,000
61.	Wells Hall Dormitory (AS)	591,600	450,000
64.	Library Annex	326,400	250,000
103.	Stores Receiving Room	46,600	35,000
113.	Grounds Equipment Storage	53,500	35,000
22.	Basic	129,100	100,000
62.	Journalism	81,400	65,000
	Agricultural Hall	1,332,600	1,750,000
	Women's Gym	667,000	1,000,000

6. Recommendation from Mr. May for an appropriation of \$12,000 for special equipment for the Athletic Department. These funds are to cover the following items:

Stadium Training Room		
2 Microtherm machines	\$1500	
2 Whirlpool baths	700	
Miscellaneous equipment	900	\$3100
Ferguson power roller		2150
Boxing ring		1900
Steel wire screen for new sub-basement locker room in Stadium		200
Ford tractor		1500
Overdraft in equipment account resulting from purchase of football field cover		2400
Miscellaneous equipment		750

7. Recommendation from Mr. May for an appropriation of \$250 for the balance of the current fiscal year for the salvage business in the Purchasing Department.

8. Establishment of a Detective-Lieutenant position in the Campus Police Department, effective March 1, 1951. The salary range is from \$4100 to \$4400 per year.

9. Secretary-Departmental I position in the Department of Restaurant Management.

10. The Retirement Committee makes the following recommendations:

- a. Disability retirement of Elmer Wilcox, employed in the Comptroller's Office, at a salary of \$871 per year, effective as of February 15, 1951.
- b. Retirement of Chrystal Colvin, employed in the Comptroller's Office, at an annual salary of \$1122, effective July 1, 1951. Miss Colvin was born October 11, 1885, and has been employed by the College since September 1, 1915.

11. Increase in salary for Carl S. Gerlach, Instructor in Landscape Architecture and Urban Planning, from \$4600 to \$4900 per year, effective March 1, 1951.

12. Increase in salary of Donald L. Murray, Assistant Professor (Extension) of Dairy, from \$5500 to \$6000 per year, effective April 1, 1951.

13. Grant of \$500 from Greenfield-Mills Restaurant Company of Detroit to be used under the direction of the Scholarship Committee and credited to the Fred A. Simonsen Scholarship fund. Mr. Simonsen is particularly interested in students majoring in the restaurant field.

Approval pay ment \$200 to Robt. Olsen

Mr. May to complete negotiations with insur. company involving reduction in amt coverage of several bldg.

Approp. \$12,000 for spec. equip Athl. Dept.

\$250 for bal. fiscal yr. for Pur. Estab. Det. Lieut pos.

Sec-Dept. I Dept. Rest. Mgt.

Disability retirement Elmer Wilcox and Retirement Chrystal Colvin

Sal. inc. Carl Gerlach

Sal inc. D.L. Murray

\$500 from Greenfield-Mills Rest. Co.

ADDITIONAL ITEMS, continued

Miscellaneous, continued

14. Approval of a memorandum of agreement with the Fertilizer Industry Committee of Baltimore, Maryland, covering a grant of \$3500 to be used under the direction of R. L. Cook in Soil Science in a project involving a comparison of crop response to granular and non-granular fertilizers. This agreement provides for a graduate scholarship.

Memo agreement Fert. Industry Com and grant of \$3500

15. Payment of the following additional amounts to salaried employees:

Approval of Additional Amounts paid salaried employees

<u>Auditorium</u>		<u>Special Courses and Conferences</u>	
Charles Branz	\$ 6	D. M. Fullmer	\$100.00
L. E. Chapman	9	W. S. Gamble	20.00
Lorraine Demorest	12	R. J. Geist	50.00
Mildred Dickinson	9	C. C. Hamilton	50.00
John H. Emery	12	Alfred Leigh	80.00
Helen Evans	12	Hugo Munsterberg	20.00
Helen Greene	35	David Potter	20.00
Floyd Macklem	12	H. O. Reed	20.00
Elmer Peterson	12	Herbert Rubenstein	20.00
Varetta Powers	15	R. L. Scheele	20.00
Irene Prall	6	J. R. Stiefel	20.00
Gail R. Ryder	12		
Laurence Searl	9	<u>Miscellaneous</u>	
Robert Troxell	9	Paul Andrews	15.00
Wayne VanRiper	30	Benard Black	20.25
Clella Weissinger	12	John Blakeslee	6.00
Neal Whitehead	12	Roger Claus	6.00
Loren Wight	12	R. L. Cornwall	28.84
Ray Yerkie	6	Stanley J. Culver	90.00
		J. S. Davis	8.48
<u>Continuing Education</u>		Benjamin Dayrell	10.00
E. B. Brauner	71.00	George Franck	9.75
A. H. Jaffe	96.80	Lawrence Frymire	92.50
Earl McIntyre	47.90	H. L. Harter	25.00
J. B. Tintera	14.20	J. T. Huston	10.00
		William McAllister	6.75
<u>Miscellaneous</u>		Carlton Musson	18.00
Edna Jorgensen	15.00	Thelma Paxton	3.00
J. T. McCall	18.00	Edward Proebsting	40.00
Jean Pao	1.50	W. J. Ruby	27.00
Elmer Peterson	5.00	Orden Smucker	214.80
J. K. Richards	70.00	Robert Troxell	15.00
Orville Smith	17.68		
J. J. Stockton	4.50		
Wayne VanRiper	5.00		

16. Mr. May reported briefly on developments in connection with appropriations in the State Legislature.

Report of Mr. May on developments in State Legislature on approp.

17. The Board was informed of the pending recommendation from the Commencement Committee that Commencement be changed from Sunday, June 3 to Saturday, June 2, unless the Board disapproves. The Board has no objection to this change.

Final disposition of Lib. plans put over to next meeting.

18. Mr. Calder met with the Board and discussed plans for the new library. Final disposition of the matter was put over until the next Board meeting.

On motion of Miss Jones, seconded by Mr. Mueller, it was voted to approve the foregoing Additional Items.

SPECIAL MISCELLANEOUS

Report of bids taken on power plant equipment.

1. Mr. Parkinson of Commonwealth Associates met with the Board to discuss the bids that have been received on the Power Plant, as follows:

July 1950 estimated costs:	
Concrete Chimney and Breechings	\$ 86,000
Radial Tile Chimney and Breechings	96,000
Coal Handling Equipment	50,000
Concrete Chimney and Coal Handling	136,000
Radial Tile Chimney and Coal Handling	146,000
February 1951 costs based on low bids rec'd per specifications and including estimated allowance for escalation, etc.:	
Concrete Chimney and Breechings	155,794
Radial Tile Chimney and Breechings	163,310
Coal Handling Equipment	80,078
Concrete Chimney and Coal Handling	235,872
Radial Tile Chimney and Coal Handling	243,388
February 1951 costs based on low bids revised chimney specifications and including estimated allowance for escalation, etc.	
Concrete Chimney and Breechings	124,350
Radial Tile Chimney and Breechings	131,170
Coal Handling Equipment	80,078
Concrete Chimney and Coal Handling	204,428
Radial Tile Chimney and Coal Handling	211,248

SPECIAL MISCELLANEOUS, continued

1. Bids on power plant equipment, continued:

February 1951 costs based on purchasing all materials from low bids for material but having general contractor erect coal handling equipment and breechings, etc., at cost plus \$7,000

Concrete Chimney and Coal Handling	\$196,524
Radial Tile Chimney and Coal Handling	203,344

On motion of Mr. Mueller, seconded by Miss Jones, it was voted to authorize the officers to proceed with the construction of the brick chimney at a cost of \$131,170 with the understanding that provisions will be made so that coal handling equipment can be installed at a later date.

2. Discussion with the Board of the recommendations from Mr. May, Mr. McDonel, Mr. Foster, and Mr. Scott setting the room rates for the Kellogg Center of Continuing Education. The following rates are recommended:

Single occupancy	\$5.00 per night
Double occupancy	6.00 per night for those registered in conferences
	7.50 per night for others
For the 2-room suites	15.00 per night

These rates will take care of the costs of operation with the College furnishing 40 per cent of the cost of the light, heat, and electricity, and the actual cost for custodial and similar services for that portion of the building used in the Continuing Education program.

On motion of Mr. Mueller, seconded by Dr. Smith, it was voted to approve the above rates.

3. Recommendation from the Administrative Group that the Manager of Married Housing, upon written request of the faculty member, be permitted to grant an extension of 3 months to anyone whose residence in college-owned housing units has exceeded the time limit set up in the tenure regulations concerning housing. This extension may be renewed for another 3 months if it can be clearly shown that a reasonable effort is being made to acquire housing. Requests for both of these extensions of time must be approved by the faculty member's department head and dean. No extension beyond this 6-month period will be granted unless the faculty member has actually purchased a house or has a house under construction.

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve the above recommendation.

4. Professor Noll, President of the MSC Chapter of the AAUP indicates that the AAUP has approved the last revision of the policy on political activities by members of the staff as prepared by the joint committee. It is therefore recommended that it now become the approved policy of this Board.

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to approve the above item.

5. Recommendation that Professor H. W. Lautner, Head of the Department of Landscape Architecture, replace Dean Rather as a member of the Retirement Committee.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the above item.

6. Recommendation from the Committee on Honorary Degrees that the degree of LL.D be awarded each of the following at the June 1951 Commencement:

Alexander Grant Ruthven, Pres. Univ. Michigan - Arthur Hendrick Vandenberg, U.S. Senator

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to approve the above recommendation.

7. Recommendation that the Office of Director of Research Development, responsible directly to the President, be established and that Professor Milton Muelder be asked to assume this responsibility in addition to his other duties.

On motion of Dr. Smith, seconded by Mr. Mueller, it was voted to approve the above recommendation.

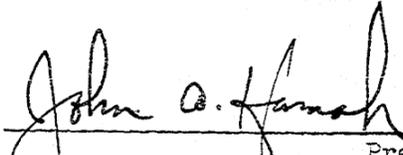
8. Bids on the site work around the W.K. Kellogg Center for Continuing Education were opened as follows:

Kutchins & Brayton Company	\$29,468.00
Reniger Construction Company	34,400.00
Vandenburg Construction Company	35,000.00
Sablain Company	44,420.36

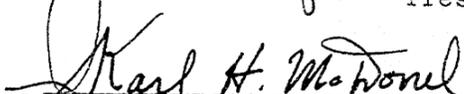
It is recommended that Kutchins & Brayton Company be given the contract at \$29,468.00.

On motion of Miss Jones, seconded by Mr. Mueller, it was voted to approve the above recommendation.

The meeting adjourned at 12:30 p.m. to meet on the regular meeting date, Thursday, April 19th.



 President



 Secretary

Construction of brick chimney at Power Plant approved.

Room rates for Kellogg Center set.

Extensions granted to occupants of college housing if it can be shown that effort is being made to acquire housing.

Approval by AAUP on policy on political activities.

Prof. H. W. Lautner appointed to Retirement Committee

Honorary degrees to be awarded to Pres. Ruthven and Arthur Vandenberg. Prof. Milton Muelder app. Dir. Res. Development in addition to other duties.

Kutchins & Brayton Co. awarded contract for site work around Kellogg Center