

Minutes of the Meeting
of the
STATE BOARD OF AGRICULTURE
March 16, 1950

Present: Messrs. Armstrong, More, Mueller; Miss Jones; President Hannah, Treasurer May and Secretary McDonel

Absent: Mr. Akers, Mr. Brody (Chairman); Dr. Thurston

The meeting was called to order at 10:15 a.m.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

1. Approved the transfer of Mrs. Maud Robinson from Hostess at Concord House to Resident Adviser at North Williams Dormitory and a salary increase from \$100 to \$156 per month, effective from March 1 to June 30, 1950. Mrs. Robinson will replace Mrs. Ledah Thompson who is ill.
2. Full expenses for L. C. Emmons to attend dedicatory ceremonies of the Henry L. Williams Arena at Minneapolis, Minnesota, on March 3-5.
3. Approved insulation of the ceilings over the mechanical rooms in the Home Management Building at an estimated cost of \$684; to be charged to Alterations and Improvements 1949-50.
4. Approved the conversion of space in the basement of Berkey Hall for the use of the M.S.C. Press and offices for the visiting delegations working on the project in cooperation with the American Council on Education. It is estimated that the total cost will be \$9500, and this is to be charged to the construction account for Berkey Hall.

Transfer of
Mrs. Robinson
to No. Williams f

Travel Dean
Emmons to
Minneapolis,
Minn.
Ceilings over
mech. rooms
Home Mgt. Bldg
Space in Ber-
key Hall to
be converted
for M.S.C. Pres
& Am. Council
on Education.

NEW BUSINESS

Resignations

1. Resignation of Donald J. Emery as Resident Auditor, effective March 14, 1950. Mr. Emery was employed on a temporary basis.
2. Resignation of Fred W. Gettel as Assistant County Agricultural Agent in Oakland County, effective April 10, 1950, to go into business for himself.

Resignation

Leaves

1. Continuation of leave with full pay for Mrs. Ledah E. Thompson, Hostess in North Williams Hall, from March 27 to June 30, 1950, for health reasons. Mrs. Thompson has been on sick leave since January 1, 1950.
2. Leave of absence with half pay for Richard Machiele, Kent County Agricultural Agent, from June 1, to July 31, 1950, to work among the Dutch Immigrants who are coming into Alberta and British Columbia, Canada. The Reformed Church of America will pay Mr. Machiele \$600 salary during this period, 5 cents per mile for travel, and \$35 per month for lodging.
3. Leave of absence with pay for Frances Bittner, Secretary-Departmental II in the Marquette Extension Office, from April 6 to April 19, 1950, so that she may make a trip to Florida. Miss Bittner has been employed by the College since June 1, 1917.
4. Leave of absence without pay for Carl L. Shermer, Assistant Professor of Civil and Sanitary Engineering and Mechanics, from October 1, 1950 to March 31, 1951, to work toward an advanced degree.
5. Leave of absence without pay for Max T. Rogers, Associate Professor of Chemistry, from April 1 to June 30, 1950. Dr. Rogers has been accepted for the training program in nuclear chemistry at the Argonne National Laboratory.
6. Leave of absence with half pay for John B. Harrison, Associate Professor of History, from September 1, 1950 to August 31, 1951, to complete the manuscript for a book and to study in Europe. Dr. Harrison has been a member of the staff since October 1, 1942.

Leaves

Appointments

1. Appointment of Mrs. Ethel Dodd Carey as Resident Adviser at Concord House at a salary of \$100 per month, effective from March 1 to June 30, 1950, to replace Mrs. Maud Robinson, transferred.
2. Appointment of Eunice Jane Heinen as Instructor (Research) in Agricultural Chemistry at a salary of \$3000 per year on a 12-month basis, effective April 1, 1950. Miss Heinen has been employed on a temporary basis since October 5, 1949.
3. Reappointment of Mrs. Frances Patch as temporary Instructor in Horticulture at a salary of \$175 per month, effective from April 1 to June 15, 1950. This is a partial replacement for C. E. Wildon who has requested leave of absence.

Appointments

NEW BUSINESS, continuedAppointments, continued

- Appointments
4. Appointment of Julia Tear as Visiting Associate Professor of Short Courses at a salary of \$300 for the period from April 3 to May 26, 1950. This is in addition to Miss Tear's retirement pay.
 5. Appointment of Mrs. Mary Waller as Visiting Assistant Professor of Short Courses at a salary of \$800 for the period from April 3 to May 26, 1950.
 6. Transfer of Arden M. Peterson from 4-H Club Agent in Nawaygo and Oceana Counties to Assistant Professor (Extension) and an increase in salary from \$3800 to \$4400 per year, effective May 1, 1950. Mr. Peterson will be the Recreation Specialist for the 4-H Club Department.
 7. Appointment of James Leonard Myers as Iron County 4-H Club Agent at a salary of \$3400 per year, effective June 12, 1950, to replace Frank A. Madaski, transferred.
 8. Transfer of Angus Marvin Davenport from Kalamazoo County 4-H Club Agent to 4-H Club Agent in Alcona, Oscoda, and Iosco Counties at the same salary of \$3600 per year, effective March 15, 1950.
 9. Transfer of Vernon F. Hinz from St. Joseph County Agricultural Agent to Kalamazoo County Agricultural Agent and an increase in salary from \$4500 to \$4700 per year, effective April 1, 1950, to replace R. L. Olds, retired.
 10. Appointment of Lynn Robert Timmons as temporary Instructor in Business Administration at a salary of \$1200 for the period from April 1 to June 30, 1950 to replace Kenneth Wilson.
 11. Appointment of Jack W. Warren as Lecturer in Business Administration at a salary of \$185 per month, effective from April 1 to June 30, 1950 to replace one-half time of John J. McCune.
 12. Reappointment of George D. Elonka as Lecturer in Business Administration at a salary of \$700 for the period from April 1 to June 30, 1950.
 13. Appointment of William J. Fleig as Visiting Professor of Business Administration at a salary of \$2000 for the period from April 1 to June 30, 1950, to replace Ralph Williams, resigned.
 14. Appointment of Lee R. Miller as temporary Instructor in Economics at a salary of \$1075 for the period from March 27 to June 14, 1950, as a temporary replacement of Robert Franklin.
 15. Appointment of David F. Smith as Professor and Head of the Department of Chemical Engineering at a salary of \$7500 per year on a 12-month basis, effective April 16, 1950.
 16. Reappointment of James S. Cunningham as Lecturer in Psychology at a salary of \$500 for the period from March 27 to June 14, 1950.
 17. Appointment of T. T. Chaddock as Lecturer in Animal Pathology at a salary of \$250 for the month of March 1950.

Degrees to be granted end winter term 1950.

Title-Asst.Prof approved for D. Erler
M. Wolfe
M. Amalie Vasold
Change status John J. McCune

Additional payments salaried employees.

Miscellaneous

1. Approval of granting the appropriate degrees to those students who according to the records of the Registrar have completed the requirements for graduation at the end of winter term 1950. (List on file in Registrar's Office and Secretary's Office).
2. Designation of the following Assistant State Club Leaders as Assistant Professors (Extension), effective March 16, 1950; Dorothy Erler, Marie A. Wolfe, and M. Amalie Vasold.
3. Change in status of John J. McCune, temporary Instructor in Business Administration, from full-time at a salary of \$388.88 per month to half-time at a salary of \$194.44 per month, effective from March 16 to June 15, 1950.
4. Payment of the following amounts to salaried employees for additional services since the last Board meeting:

Auditorium

Dale Albin	\$ 9
Charles Branz	9
L.E. Chapman	12
Lorraine Demorest	3
J. H. Emery	6
Helen Evans	12
Helen Greene	35
Lois Harris	3
Mildred Jeffers	9
Floyd Macklem	12
Elmer Peterson	9
Gail F. Ryder	9
Laurence Searl	3
Eva M. Sweat	3
Robert Troxell	12

Auditorium

Wayne VanRiper	\$18.00
Clella Weissinger	12.00
Neal Whitehead	9.00
Loren Wight	6.00
<u>Miscellaneous</u>	
H. B. Baum	26.00
J. T. Blakeslee	6.00
Helen Evans	5.00
Lois Harris	5.00
A. W. Heilman	20.00
Charles N. Hill	5.00
Charles Hirschfeld	20.00
Robert Hogle	12.00
R.J. Jeffries	20.00
N.E. Jones	105.00
David J. Luck	25.65
Francis Martin	20.00

Miscellaneous

John T. McCall	\$ 9.00
J. H. McConnell	20.00
Samuel Mercer	9.00
R. F. Morley	20.00
Malvern Obrecht	95.60
Elmer Peterson	5.00
Leonard Rall	10.00
V. J. Scott	20.00
O. C. Smucker	106.30
Joseph Strelzoff	27.80
Linn Towsley	12.00
Robert Troxell	5.00
Wayne VanRiper	5.00
R. J. Waalkes	20.00
Clella Weissinger	5.00
H. L. Womochel	30.00

NEW BUSINESS, continuedMiscellaneous, continued

5. Receipt of a check in the amount of \$50.64 to be used for the Spartan Nursery School. These funds were raised by Spartan Nursery School mothers holding a puppet show.
6. Receipt of a check for \$43.80 to be used for the Spartan Nursery School. These funds were raised by Spartan Nursery School mothers holding a baked goods sale.
7. Receipt of a certificate of stock for 700 shares of South American Gold and Platinum Company from A. H. Case of New York and Tampa, Florida, to be credited to the Albert V. Case Memorial Scholarship Fund.
8. Receipt of a check for \$500 from the Hillsdale County Farm Bureau Women to be used as a loan fund for deserving students from the rural area of Hillsdale County.
9. Receipt of a check for \$25 from Dean and Mrs. C. S. Bryan to be used as an annual award to be known as the "Dean of Veterinary Medicine Award in Medical Technology". The award is to be presented during the spring quarter to that junior student in Medical Technology who has earned the highest scholastic record in the Medical Technology curriculum.
10. Acceptance of a grant of \$1200 from the Eastman Kodak Company of Rochester, New York, to be awarded for the academic year 1950-51 to an outstanding research student in Chemistry in his last year of research study for the Ph.D. degree.
11. Acceptance of a grant of \$300 from the Ciba Pharmaceutical Products of Summit, New Jersey, to be used under the direction of Professor Calhoun in the Anatomy Department in a continuation of the project, "The Comparative Anatomy of the Urinary Tracts of Domestic Animals".
12. Continuation of the memorandum of agreement with Paul Mellon of Upperville, Virginia, covering a grant of \$2000 to be used under the direction of F. L. Wynd in the Botany Department in a study of the nutrition and composition of pasture herbage.
13. Approval of the memorandum of agreement with the Michigan Artificial Breeders of East Lansing covering a grant of \$3500 to be used under the direction of a committee of the Agricultural Experiment Station in a study of the causes and possible cures of sterility in dairy cattle.
14. Acceptance of a grant of \$5600 from the American Cancer Society of New York City to be used for the support of the research program entitled: "The effect of lactogenic hormone on enzyme activity and the uptake of radioactive isotopes by mammary tissue", under the direction of Joseph Meites in the Department of Physiology and Pharmacology.
15. Acceptance of a grant of \$6000 from the American Cancer Society to be used for the support of the research program entitled: "Development of radioactive virus" under the direction of F. L. Wynd in the Botany Department.
16. Acceptance of a grant of \$6250 from the American Cancer Society to be used for the support of the research program entitled: "A search for plant constituents inhibiting the growth of transplanted tumors" under the direction of H. B. Tukey and E. H. Lucas in the Horticulture Department.
17. Acceptance of a check for \$200 from the War Orphans Scholarships, Inc. of New York to be awarded to Jerry E. Martin, a senior in Business Administration, to aid in his finances for the remainder of his college course.
18. The Administrative Group recommends approval of the following policies relative to summer school workshop fees:

A. Workshop Fee

- 1) A special fee will be established for all workshops involving credit. All summer programs other than the regular 6 weeks course will be included in the definition of workshops. The fee will be arrived at by multiplying the credit hours by \$6.
- 2) Announcements for the Workshop will cite the fee determined as in A-1 above without reference to the hours of credit which may be allowed.
- 3) The workshop fee will be collected from all individuals attending the workshop without regard to place of residence or any fees paid for other enrollments.

B. Workshop Fees to be Collected from Veterans

- 1) Since workshops are of short duration and it is difficult to amend VA contracts, no registration for workshop programs will be accepted under the Public Laws 16 and 346.
- 2) Workshop announcement will clearly indicate that veterans enrolling for a workshop must pay their own fees.

C. Summer Session and Workshop Enrollment

Students enrolled in the regular Summer Session may not enroll for a workshop without the approval of the Dean of the School in which enrolled. Generally, approval will be given only if there is no conflict between regular classroom and workshop scheduled.

Receipt of
check \$50.64
Spartan Nur-
sery School.
Also \$43.80
for Spartan
Nursery School
700 shares So.
Am. Gold & Pl.
stock accepted
\$500 from
Hillsdale Co.
Farm Bur.Wom.
\$25 from Dean
& Mrs. Bryan
\$1200 from
Eastman Kodak

\$300 from
Ciba Pharma-
ceutical

Cont. memo
agree. Paul
Mellon &
grant \$2000

Memo agree.
Mich.Art. Br.
& grant \$3500

Grant \$5600
American Can-
cer Society

\$6000 from
American Can-
cer Society

\$6250 from
American Can-
cer Society

\$200 from War
Orphans
Scholarships

Approval of
policies re:
summer school
workshop fees.

2320

NEW BUSINESS, continued

Miscellaneous, continued

\$550 approp.
Bio Sci Dept.

19. Additional appropriation of \$550 for the Biological Science Department.

\$1400 approp.
for Auditorium

20. Appropriation of \$1400 for the following uses of the Auditorium during spring term 1950:

Good Friday Concert, sponsored by Music Department, April 7	\$100
Massed Civic Orchestra Concert, Sunday, April 16	100
(An appropriation of \$100 will be needed for this event)	100
Band and Orchestra Festival, April 29	100
(An appropriation of \$300 will be needed for this event)	300
Men's Glee Club Concert, May 2	100
Band Concerts (in case of rain only), May 9, 24, 31	300
Bach Festival, May 12, 13, 14	300

E.L. School
Bd. to sell
school prop.
Harrison & Mt.
Hope to Col-
lege-\$7,000

21. Superintendent Egdorf, representing the East Lansing School Board, has advised the College that the Committee appointed to appraise the school property at Harrison and Mt. Hope Avenues has set a price of \$7000, and the Board has authorized Mr. Egdorf to sell the property to Michigan State College. Authorization is requested to have the transaction completed.

North Hall to
be sold.

22. Recommendation that North Hall be discontinued as a residence for women and that it be offered for sale by the College.

Approp.\$14,290
for develop.
athletic area
south of stad.
& secret prac.
field.

23. Consideration of plans for the development of the athletic area south of the stadium and particularly the proposed secret practice field. Detailed plans have been made for the practice area, and involve grading of the area, surface drains, steel fencing and canvas cover, water distribution, and top soil and seeding. The estimated cost for this work totals \$14,290. It is proposed that the College do this work with its own site construction crew, and contract directly for fencing and any other site construction equipment.

On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted to approve the President's Report, and all the foregoing New Business.

Travel

TRAVEL

Several items of travel were presented to the Board and were referred to the President with power to act.

ADDITIONAL ITEMS

Resignations

Resignations

1. Resignation of Alton S. Kircher and Head Basketball Coach and Associate Professor of Physical Education, Health and Recreation for Men, effective April 15, 1950, to accept a position at Washington State College.

Leaves

Leaves

1. Leave of absence without pay for Begel R. Salisbury, Assistant in the Library, for the month of May 1950, to study at George Peabody College for Teachers.
2. Leave of absence with pay for Lawrence Witt, Professor of Agricultural Economics, from July 21 to August 11, 1950, to participate in a special study group at the University of Chicago.
3. Leave of absence without pay for Carl F. Albrecht, Assistant Professor of Agricultural Engineering, from June 12 to July 8, 1950, to assist in a special four weeks summer session in vocational agriculture at the University of Missouri.
4. Leave of absence with full pay for J. G. Hays, Assistant Professor (Extension) of Dairy, for two 2-week periods--July 1 to July 15, and August 1 to August 15, 1950 for health reasons.
5. Leave of absence without pay for George E. Parsons, Assistant Professor of Dairy, from April 1 to September 30, 1950, to accept an appointment with the Economic Cooperation Administration as a Consultant in Agriculture in Germany.
6. Extension of leave of absence with half pay for C. E. Wildon, Associate Professor of Horticulture, from April 1 to May 31, 1950, to continue his studies at the University of Massachusetts. Mr. Wildon has been on leave with full pay since October 1, 1949.
7. Leave of absence with pay for Vernon Larson, Instructor in Short Courses, from August 16 to September 15, 1950, for travel in Europe.
8. Leave of absence with half pay for Benjamin Westrate, Assistant State Club Leader, from September 1, 1950 to June 15, 1951, for graduate study at Cornell University. Mr. Westrate has been a member of the staff since February 16, 1942.
9. Leave of absence with full pay for Mary J. E. Woodward, Assistant State Club Leader, from July 27 to August 26, 1950, for travel in Europe
10. Leave of absence with half pay for Esther Everett, Assistant Professor of Effective Living and

ADDITIONAL ITEMS, continuedLeaves, continued:

10. Continued
Home Management and Child Development, for the year September 1, 1950 to August 31, 1951, to study toward the doctorate at Iowa State College. Miss Everett has been a member of the staff since 1943.
11. Extension of leave of absence without pay for Pearl Jackson, Assistant Professor of Institution Administration and member of the staff of Women's Residence Halls, to August 31, 1951. Miss Jackson has been on leave without pay during the past year to study toward the doctorate at Iowa State College.

Leaves

Appointments

Appointments

1. Transfer of Michael Dmochowski from Manager of Mason-Abbot Halls to Assistant Manager of the Union Building and a salary increase from \$4600 to \$4900 per year, effective May 1, 1950.
2. Transfer of Lyle A. Thorburn from Manager of Wells Hall and the Snack Bar to Manager of Mason-Abbot Halls at the same salary of \$4400 per year, effective April 1, 1950.
3. Transfer of Fred A. Stone from Manager of Quonset Village to Manager of Wells Hall, Snack Bar, and Quonset Village at the same salary of \$4200 per year, effective April 1, 1950, the full salary to be charged to Wells Hall, with the understanding that Mr. Stone will have a Barracks apartment near Quonset Village.
4. Appointment of Charles Elmore Sutton as Assistant Director of Housing at a salary of \$3100 per year, effective April 1, 1950 to replace R. A. Geer who is now Director of Housing.
5. Appointment of John C. Leonard as All-College bulletin editor in Public Relations at a salary of \$3200 per year, effective April 1, 1950. This position is provided for in the budget. Mr. Leonard has been Assistant News Editor since July 7, 1949.
6. Appointment of Donald Junior Hoenshell as Assistant News Editor and Instructor in Public Relations at a salary of \$3200 per year, effective April 1, 1950, to replace John C. Leonard, transferred.
7. Appointment of John P. Tomkins as Assistant Professor (Research, Extension) of Horticulture at a salary of \$4400 per year on a 12-month basis, effective July 1, 1950, and paid one-half from Experiment Station and one-half from Extension funds. This is partial replacement for John Titus, resigned, and Paul Krone, transferred.
8. Appointment of Kenneth Wilson as Director of the Cooperative Project of the National Association of Food Chains at a salary of \$8000, effective April 1, 1950. Mr. Wilson is a member of the staff of Business Administration. His present salary is \$6200 per year.
9. Appointment of Frank M. McLaury as Lecturer in Political Science and Public Administration at a salary of \$300 for the period from April 1 to June 30, 1950. This is a partial replacement for Kenneth Millsap.
10. Reinstatement of R. A. Smith as Lecturer in Geology and Geography at a salary of \$1000 per year, effective April 1, 1950. Mr. Smith has been on leave since February 2, 1950.

Miscellaneous

Report of
death of
L. VanRiper
Ted Baxter
Grace Rolfe

1. Report of the death of the following employees:

Leeland Van Riper, Buildings and Utilities, died on February 21, 1950. He had been an employee since September 20, 1925
 Ted Baxter, Buildings and Utilities, died on March 5, 1950. He had been employed by the College since September 5, 1947.
 Mrs. Grace A. Rolfe, Union Building employee, died on March 12, 1950. She had been employed by the College since April 15, 1933.

2. The following appointments are to be effective July 1, 1950:

- a. Dr. Thomas H. Osgood, Head of the Department of Physics and Astronomy, to be Dean of the School of Graduate Studies to replace R. C. Huston, at an annual salary of \$11,000. Professor Osgood will continue as Head of the Department of Physics and Astronomy for a brief period until a new Head is appointed.
- b. Dean Stanley E. Crowe upon retirement July 1 is temporarily to continue to be the Director of the Lecture-Concert Series and Counselor for Unclassified Students. He will be Director of the Summer School for the summer of 1950. Mr. Crowe will be directly responsible to the President's Office. His total salary, including retirement pension, will continue at the present rate of \$10,000 per year for the 1950-51 fiscal year. His salary will be adjusted downward to not to exceed \$5,000 on July 1, 1951, which would normally have been the end of his retirement furlough period.
- c. Tom H. King, Director of Alumni Relations, is appointed Dean of Students to replace S. E. Crowe at a salary of \$10,000 per year. Mr. King for a brief period will continue

Appointment
Thomas H.
Osgood as
Dean of Gradu-
ate Studies

S.E.Crowe to
continue Dir.
Lec-Concert
Series &
Counselor for
Unclassified
students.

Tom H. King
appointed
Dean of Stu-
dents.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

2. Appointments, effective July 1, 1950:

- c. Appointment Tom King, Dean of Students, continued:
as Director of Alumni Relations until a new Director is appointed. The Office of Alumni Relations under a new director will be responsible to Mr. King as Dean of Students for the 1950-51 fiscal year.
- d. Professor Ronald H. Nelson is appointed Head of the Department of Animal Husbandry to replace G. A. Brown at a salary of \$7200.
- e. Byron H. Good is appointed Superintendent of the College Farms to replace R. H. Hudson at a salary of \$6,000.

3. Continuation of the memorandum of agreement with The Farm Foundation of Chicago covering a grant of \$10,000 to be used under the direction of Dr. C. P. Loomis in the Sociology Department in an appraisal of organizational methods in health and health care. The agreement provides for a graduate fellowship.

4. Receipt of a check for \$200 from the Zonta Club of Lansing to be used as a scholarship award to a woman student from India for the spring term 1950.

5. Approval of a memorandum of agreement with the Farmers and Manufacturers Beet Sugar Association of Saginaw covering a grant of \$1200 to be used under the direction of A. W. Farrall in the Agricultural Engineering Department in a study of weed control and a study of methods for giving improved emergence of sugar beet plants from the soil. The agreement provides for a graduate fellowship.

6. Report of contributions in the amount of \$3,350.83 (including \$654.32 interest) to the Michigan State College Memorial Center Fund from January 1 to February 28, 1950. The total amount accepted is \$165,236.47.

7. Payment of the following additional amounts to salaried employees:

<u>Auditorium</u>		<u>Miscellaneous</u>		<u>Athletics</u>	
Dale Albin	\$15	A. W. Heilman	\$20.00	K. M. Dunn	\$35.00
Betty T. Banks	3	B. B. Hickok	88.20	John Emery	31.50
Charles Branz	18	Charles Hirschfeld	20.00	Orville Everett	76.50
L. E. Chapman	12	R.J. Jeffries	20.00	Henry Fairchild	7.00
Lorraine Demorest	6	F.W. Kuether	3.00	Lawrence Frymire	69.00
J. H. Emery	15	G.A. Limbocker	90.00	Stuart Gallacher	77.00
Helen Evans	21	Francis Martin	20.00	C. D. Hause	45.50
Helen Greene	30	Agnes Marttila	4.00	R. C. Heydrick	49.00
Lois Harris	9	Earl McIntyre	47.20	James Huston	4.50
James Huston	6	F.V. Monaghan	24.00	Jewell Jensen	63.00
Mildred Jeffers	18	R.F. Morley	20.00	Gerald Knapp	58.50
Floyd Macklem	18	V.J. Scott	20.00	K. Lawton	45.50
Elizabeth Parker	3	J.A. Strelzoff	13.90	T. Q. Lynd	49.00
Elmer Peterson	15	Wayne VanRiper	5.00	R. M. Miller	49.00
Gail F. Ryder	18	R.J. Waalkes	20.00	H. W. Newland	31.50
Laurence Searl	18	H.L. Womochel	30.00	Eino Niemela	65.00
Iva Mae Sweat	3			E. A. Parker	69.00
Robert Troxell	18	<u>Athletics</u>		R. L. Paul	38.50
Wayne VanRiper	21	Dale Albin	3.50	Elmer Peterson	40.50
C. Weissinger	18	Lamra Aldrich	66.50	J. A. Ramsey	73.50
Neal Whitehead	18	Harry Bailey	38.50	Kenneth Randall	45.50
Loren Wight	12	C. Beauchamp	70.00	L. S. Robertson	77.00
<u>Miscellaneous</u>		L. Blakeslee	24.50	Laurence Searl	84.00
James Apple	16.60	Charles Branz	36.00	Vern Severance	81.00
Paul Bagwell	31.60	James Burnett	31.50	Max Strother	3.50
H. B. Baum	22.75	Gerard Bush	22.75	Wayne VanRiper	28.00
John Blakeslee	16.00	J.A. Clark	49.00	Loren Wight	17.50
E. B. Brauner	50.00	R.L. Cook	45.50	N. A. Willits	49.00
E. G. Doughty	159.00	W.H. Daniel	49.00	Howard Winters	14.00
Lois Harris	5.00	J.F. Davis	42.00	Ray Yerkie	21.00
		R.J. Davis	115.50		

8. Recommendation that a vault alarm system and a hold-up alarm system be installed on the vault in the Cashier's Office at a total initial cost of \$707.

9. The State of Michigan has offered to buy the Canning Plant at approximately \$17,433.28 less wages for Mr. Perrin for approximately two months which would leave a net of around \$17,000. It is recommended that this offer be accepted.

10. Bids were received on March 13 for the completion of the site work around the Agricultural Engineering Building. Following is a tabulation of the bids:

The Kutchins Company	\$5,400.00
The Vandenburg Construction Company	5,194.00
The Christman Company	4,770.00
Clark Construction Company	4,140.00
Ray Sablain, Inc.	4,137.30

It is recommended that the low bid be accepted and the contract awarded to Ray Sablain, Inc. at \$4,137.30. This is to be charged to the Agricultural Engineering account of the Victory Building Program.

R.H. Nelson
appointed
Head of Ani-
mal Husbandry

Byron H. Good
Supt. College
Farm.

Cont. memo
agreement
Farm Foundation

\$200 from
Zonta Club

Memo agree.

Far. & Mfgs
Sugar Beet
& grant \$1200

Report of con-
tributions of
\$3,350.83 to
Memorial Cen-
ter Fund.

Payment of
additional
amounts to
salaried em-
ployees.

Vault alarm
system app.
for Cashier's
Office.

Approval of
sale of Can-
ning Plant to
State of Mich.

Ray Sablain
awarded con-
tract for site
work around
Ag. Engr.Bldg.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

11. Bids were received on March 13 for the site work at Shaw Dormitory. Following is a tabulation of the bids:

Christman Company	\$58,833.00
Vandenburg Construction Company	53,621.00
Kutchins Company	51,600.00
Clark Construction Company	49,868.00
Rab Sablain, Inc.	46,664.20

It is recommended that the low bid be accepted and the contract awarded to Ray Sablain, Inc. at \$46,664.20. This is to be charged to Shaw Dormitory Construction account.

12. Recommendation that \$10,000 be taken from Camp Shaw maintenance account for the following improvements:

Re-roof entire camp	\$ 6,200
Replace broken sidewalks	700
Enlarge filter bed	1,000
Stain outside of all buildings	500
Apply plywood, now on hand, to lounges	1,600

13. Bids were received for the Veterinary medicine, Bacteriology and Public Health Building on March 7, as follows:

Christman Company	\$2,221,600
F. J. Corr	2,269,500
Spence Brothers	2,307,000
Reniger Construction Company	2,347,496
J. A. Utley Company	2,580,000

The base bids do not include the following items:

Utilities to the building	20,000.00
Site Work	50,000.00
Poultry Research building	60,000.00
Office, conference, seminar and surgery rooms, furniture and animal cages	45,000.00
	\$175,000.00

14. The following communications were presented to the Board:

- Communication from Harry Conrad of the Christman Company offering the services of the Christman Company without profit for the construction of the proposed chapel.
- Communication from the Michigan Soil Conservation Districts, Inc. presenting certain resolutions outlining certain types of research and extension needs desired by the Michigan Soil Conservation Districts.

15. The following promotions in rank are recommended to become effective July 1, 1950:

To Professor

Name	Department
<u>Agriculture</u>	
G. A. Branaman	Animal Husbandry
Arthur Mauch	Agricultural Economics

Basic College

R.W. Lewis	Biological Science
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Business and Public Service

Kenneth Wilson	Business Administration
R. W. Lindholm	Economics
J. T. Landis	Social Service

Engineering

A. J. Smith	Metallurgical
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Science and Arts

Robert Herbst	Chemistry
F. B. Dutton	Chemistry
P. C. Morrison	Geography
C. R. Hoffer	Sociology
P. I. Tack	Zoology

Veterinary Medicine

W. O. Brinker	Surgery and Medicine
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To Associate Professor

Name	Department
<u>Agriculture</u>	
Raleigh Barlow	Agric. Economics
W. M. Carleton	Agric. Engineering
B. H. Good	Animal Husbandry
A. C. Groshke	Poultry Husbandry
A. E. Mitchell	Horticulture

Basic College

E. G. Snyder	Biological Science
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Business and Public Service

Guy Fox	Political Science
Carroll Hawkins	Political Science
Thelma Bishop	Phys. Ed. Women

Engineering

R.J. Jeffries	Electrical
J.E. Robertson	Engr. Drawing

Home Economics

Wilma Brewer	Foods and Nut.
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Science and Arts

John Fuzak	Education
H. L. King	Entomology
Lewis Zerby	Philosophy
G. R. Price	English
C. N. McCarty	Chemistry
C.L. Vinge	Geography

Ray Sablain awarded contract for site work at Shaw Dorm.

\$10,000 app. for improvements at Camp Shaw.

Report of bids on Vet Med, Bacty & Pub Health Bldg. Christman low bidder.

Communication from Harry Conrad of Christman Co. offering services without profit for const. of Mem. Chap. Resolutions from Mich Soil Cons. Dis-

Approval of promotions in rank effective July 1, 1950.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

15. Staff promotions, continued:

To Associate Professor, continued:

Name	Department
<u>Veterinary Medicine</u>	
Evelyn Sanders	Bacteriology
Joseph Meites	Physiology
<u>Counselors and Examiners</u>	
W. A. Mann	Counselor
Harry Berg	Examiner
<u>Agricultural Extension</u>	
H. J. Foster	District Supervisor
Albert Griffith	District Supervisor
E. A. Wenner	District Supervisor

To Assistant Professor

Name	Department
<u>Agriculture</u>	
L. L. Boger	Agricultural Economics
R. W. McIntosh	Conservation
R. C. Lewis	Dairy
A. E. Oliver	Short Courses
<u>Counselors and Examiners</u>	
R. A. Goodrich	Counselor

To Assistant Professor, continued:

Name	Department
<u>Basic College</u>	
Milton Steinhardt	Lit. & Fine Arts
Arthur Heilman	Wr. & Sp. English
<u>Bus. and Public Service</u>	
H. F. Beeman	Phys. Ed. for Men
<u>Engineering</u>	
R. F. McCauley	Civil
E. G. Doughty	Electrical
J. T. Anderson	Mechanical
Samuel Mercer	Mechanical
<u>Home Economics</u>	
Anna L. Kelley	Foods and Nut.
Mary Morr	Foods and Nut.
Mary Gephart	T.C. and R.A.
Jane Werden	T.C. and R.A.
<u>Science and Arts</u>	
Adrian Jaffe	English
L. B. Raynor	Art
Martin Soria	Art

On motion of Miss Jones, seconded by Mr. Armstrong, it was voted to approve the Additional Items.

SPECIAL MISCELLANEOUS ITEMS

1. Our retirement procedures provide that the Retirement Committee does not act upon the retirement of its own members. Dean Crowe, a member of the Retirement Committee, was eligible for retirement furlough last July 1 but was asked to continue on a full-time basis for the present year. It is suggested that the Board authorize his retirement, effective June 30, 1950, on the same basis as for other employees of the institution. Dean Crowe is entitled to the maximum retirement pension of \$2400 per year.

On motion of Mr. Armstrong, seconded by Mr. Mueller, it was voted to approve the retirement of Dean Crowe, effective June 30, 1950, at a retirement salary of \$2400 per year.

2. The following recommendations are made by the Retirement Committee:

- a. Retirement furlough for one year for Dean Ralph Huston, Graduate Studies, effective July 1, 1950 and retirement at a salary of \$2400 per year, effective July 1, 1951. Dean Huston was born March 10, 1885, and has been employed by the College since September 1, 1911.
- b. Retirement furlough for one year for Professor George Brown, Head of the Department of Animal Husbandry, effective July 1, 1950, and retirement at a salary of \$2400 per year, effective July 1, 1951. Professor Brown was born May 13, 1886 and has been employed by the College since June 1, 1907.
- c. Retirement furlough for one year for Professor Ralph Hudson, Head of the Department of Farm and Horse, effective July 1, 1950, and retirement at a salary of \$2400 per year, effective July 1, 1951. Professor Hudson was born September 24, 1884, and has been employed by the College since November 1, 1907.
- d. Retirement of the following employees, effective July 1, 1950, at the retirement salaries indicated:

Name	Department	Date of Birth	Date of Employment	Salary
Albert Amiss	Phys. Ed. Men	Mar. 2, 1885	March 15, 1925	\$ 914
Charles Dunford	Bus. Adm.	Sept. 8, 1884	Sept. 1, 1911	2400
Paul Honigsheim	Sociology	Mar. 28, 1885	Sept. 1, 1938	655
John P. Hutton	Surg. Med.	Nov. 11, 1884	Aug. 1, 1912	2400
C. C. Lightfoot	Agric. Chem.	June 16, 1885	July 1, 1928	886
Nora Sponslor	Union Cafeteria	Nov. 8, 1884	Sept. 7, 1937	600
Edward Woodcock	Botany	Feb. 13, 1885	Sept. 1, 1914	2400

On motion of Mr. Armstrong, seconded by Miss Jones, it was voted to approve the above recommendations with the understanding that appropriate letters of gratitude be sent to each person by the Secretary.

The Board requested that Mr. Denison have prepared a suitable illuminated communication or certificate for consideration at the next Board meeting. This document would convey an appropriate expression of appreciation for faithful service to the retired employee and proper designation of emeritus status, et cetera, to be signed by all members of the Board. (Chairman and officers of Board are only ones who sign)

3. The Michigan Health Council has invited Michigan State College to have a voting member on the Council. The Administrative Group recommends that the invitation be accepted.

Approval of staff promotions effective July 1, 1950.

Retirement of Dean Crowe approved, at \$2400 per yr. July 1, 1950.

Retire. furlough and retirement approved for R.C. Huston, Grad. Studies

Also for George Brown

Also for Ralph Hudson

Retirement approved for:

Albert Amiss
Chas. Dunford
Paul Honigsheim
John P. Hutton
C. Lightfoot
Nora Sponslor
Edw. Woodcock

Mr. Denison to have suitable illuminated certificate for retired

SPECIAL MISCELLANEOUS ITEMS, continued

3. Invitation of Michigan Health Council, continued:

On motion of Mr. Mueller, seconded by Mr. More, it was voted to accept the invitation of the Michigan Health Council that M.S.C. become a participating member.

4. At the December meeting of the Board action was taken approving creation of the Division of Forestry and Conservation in the School of Agriculture. It is now proposed to change the name of this Division to the Division of Conservation with the understanding that it will be divided into three or four departments representing the various important activities in the broad field of conservation. A complete organization for this Division will be presented at the May meeting of the Board.

5. Effective July 1, 1950, the operation of the college farm is to be designated as a Department of the College Farm. In the past the department has been known as Farm and Horse. The horse husbandry activities are to be a part of the Department of Animal Husbandry. Mr. Good will be Head of the Department of the College Farm with the official title, "Superintendent of the College Farm". He will also be an Associate Professor in the Department of Animal Husbandry.

On motion of Mr. More, seconded by Mr. Mueller, it was voted to approve items 4 and 5.

6. The East Lansing School Board requests that State Board of Agriculture prepay the amount due it under the contract covering the construction costs of the Red Cedar School for the last two years of the contract. The School Board offers a discount equal to 3% interest for the amounts prepaid from the date of payment to the due dates.

On motion of Mr. More, seconded by Mr. Mueller, it was voted to authorize the Comptroller to advance the money on the contract due on July 1, 1951 and July 1, 1952, with the understanding that the College will receive 3% discount on this advance.

7. An official communication from the Board of Regents of the University of Michigan through President Ruthven, was read to the Board. The Board of Regents suggests that the State Board of Agriculture join with the Regents in sponsoring joint conferences with the State Board of Education, the Board in Control of Michigan College of Mining and Technology, Detroit Board of Education and others studying the long-time needs of the State for public higher education.

On motion of Mr. Mueller, seconded by Mr. More, the President was instructed to express to the Board of Regents the enthusiastic approval of the State Board of Agriculture for the proposed study conferences and offering the facilities of Michigan State College for the first meeting with an invitation to those invited to be the guests of the State Board of Agriculture at a luncheon or dinner on that occasion.

8. With the approaching completion of Cowles House, it seems desirable that there be a statement of policy to govern its operation.

On motion of Mr. Mueller, seconded by Miss Jones, it was voted that the following be declared the policy for the operation of Cowles House:

Carpeting, drapes and necessary furniture beyond what was owned and used by the Hannah family in the house before its remodeling are being provided as a part of the project.

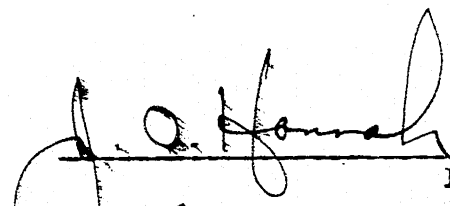
All dishes, glassware, silver, linen, bedding and similar items will be provided by President Hannah.

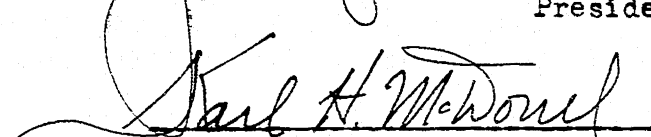
Labor required for the operation of this facility will be charged to Cowles House.

Food used in the building may be purchased through the College food stores and will be paid for by President Hannah.

Social functions requiring catering service from the Michigan State College Union will be charged to Cowles House.

The meeting adjourned at 12:20 p.m.


President


Secretary

M.S.C. to become participating member Michigan Health Council

Forestry and Conservation to be known as Division of Conservation.

Operation of College Farm to be known as Department of College Farm.

E.L. School Board requests State Bd. to prepay amt due under contract covering const. of Red Cedar School for last 2 yrs. of contract.

Bd. Regents suggests joint conferences re: study of long time needs of State for higher education.

Approval of statement of policy governing operation of Cowles House.