

- (1) The College to have its own plant unconnected with the East Lansing plant.
- (2) The College to cooperate with the City of East Lansing by handling in whole or in part the sewage from the East Lansing system.
- (3) Cooperation by having the East Lansing system handle the sewage from the College.

On motion of Mr. McColl, it was voted that the suggestions of the President relative to the sewage disposal plan, be approved.

Telephone report

13. Secretary Halladay presented a telephone report prepared by Mr. Lavers.

Increase of telephone budget Report by Mr. Wilkins

On motion of Mr. Gowdy, it was voted that the telephone budget be increased \$820.00.

14. Mr. Wilkins, the Cost Accountant, made a report to the Board.

On motion of Mrs. Stockman, it was voted that the report of the Accountant be approved.

Condemnation of Campbell estate

15. A motion by Mr. Brody that the matter relative to the condemnation of the fifteen acres known as the Campbell estate adjacent to the College property be referred to a committee of President Butterfield, Secretary Halladay and Mr. McPherson, with power to act.

16. At the request of the Horse Show Committee, Secretary Halladay presented the following motion:

That the Michigan State College invite several prominent people of the State, list of which was furnished by the committee, to act on the Horse Show committee and that the College provide a fund not to exceed \$2500. for promoting the Show under the auspices of the Michigan State College.

The Motion was carried.

Provide fund for Horse Show

17. A letter was read and placed on file from Thomas Gunson, expressing thanks for the time it has been necessary for him to take to recuperate his health.

Letter from Mr. Gunson

18. Dr. R. M. Olin appeared before the Board and made a report relative to the Health Service.

Report by Dr. Olin on Health Service Dept. Dr. Olin given full authority to handle Health Service.

On motion of Mr. Gowdy, Dr. Olin was given full authority to handle the Health Service according to his best judgment, and that no cases be admitted to the hospital who are not under the direct care of the staff.

#### VIII. SPECIAL ORDER OF BUSINESS.

Visiting of Exp. Dairy Barns by Board

On invitation of Professor O. E. Reed, the Board visited the experimental Dairy barns, at which time Professor Reed and Mr. Huffman gave an interesting explanation of the current investigations in dairy cattle feeding.

#### IX. NEW BUSINESS.

It was voted that the next meeting be held on March 17 at 9:00 A. M., and that the April meeting be held on Thursday, April 15.

MEETING ADJOURNED AT 2:00 P. M.

*K. L. Butterfield*  
\_\_\_\_\_  
President.

*H. S. Halladay*  
\_\_\_\_\_  
Secretary.

#### MINUTES OF THE MEETING OF THE STATE BOARD OF AGRICULTURE MARCH 17, 1926.

THE MEETING WAS CALLED TO ORDER AT 9:00 A.M.

Present: President Butterfield, Mrs. Stockman, Messrs. McCall, Gowdy, Brody, McPherson and Secretary Halladay.

Absent: Mr. Watkins.

The minutes of the last meeting were approved without reading.

REPORTS FROM PRESIDENT AND SECRETARY FOR RECORD OR INFORMATION.

1. The President reported the following authorizations for Out-of-State Travel:

Prof. Grover,	Chicago, Ill.	No. Cent. Asso. Colleges and Secondary Schools.
Prof. Reed,	Chicago, Ill.	National Dairy Association.
Prof. Forsberg,	New York, N.Y.	American Management Association.
Dean Shaw,	Chicago, Ill.	National Shorthorn Congress.

Out-of-State  
Travel.

On motion of Mr. McPherson, it was voted that the authorizations for Out-of-State Travel be approved.

RESIGNATIONS, APPOINTMENTS, SALARY ADJUSTMENTS, ETC., FOR CONFIRMATION.

1. President Butterfield asked confirmation of the following resignations and appointments:

Resignations.

Resignations

M. F. Mason, Graduate Assistant in Soils,	resignation effective	April 1, 1926.
Roderick Powell, Accountant,	Resignation accepted, effective	March 13, 1926.
J. S. Hyde, Soils Department,	" " "	April 1, 1926.
Kathryn Toole, Educ. Dept.,	" " "	Febr. 13, 1926.

Appointments:

Appointments

Martha Pratt, Critic Teacher, in H. E.,	\$1800 a year, appt. effective	February 3, 1926.
(\$1200 V. T. T. Fund, \$500 Okemos)		
Rose Nell Zaring, Instr. in English,	640 for spring term,	1926.
F. M. Thrun, Research worker, Economics,	50 a week for period	March 1 to September 20
(Purnell Funds)		
Ella Birdsell, stenographer H. E. Office,	1200 a year, effective.	February 6, 1926.
Thelma Fuller, clerk, Educ. Dept.,	1300 a year, effective	February 23, 1926.
Mrs. Jean LaForge, $\frac{1}{2}$ time Registrar's		
Office, $\frac{1}{2}$ time Dean Ryder's,	1200 a year, effective	March 1, 1926.
Eleanor LaMond, stenog. Depts. Farm & Horse	1000 a year, Feb. 15 to April 1, after which	she is to receive \$1200.00.
& Soils		
Mrs. Leola Vincent, stenog. Hort. Dept.,	1200 a year, effective	March 15, 1926.
Charles H. Blivin, Co. Agent, Alpena Co.	2500 a year, effective	March 1, 1926.
(\$1800 from College Funds)		
J. V. Sheap, Co. Agt. Hillsdale Co.,	2500 a year, effective	March 10, 1926.
(\$1800 from College Funds)		
M. F. Mason, Fellow, Soils Dept.	1000 a year, effective	April 1, 1926.
(Nat'l. Fert. Asso. Fellowship)		

On motion of Mr. McPherson, it was voted that the resignations and appointments recommended by President Butterfield be confirmed and accepted.

2. President Butterfield reported that Mr. John D. Willard had accepted the terms outlined at the last meeting of the Board, and the President asked for confirmation on the following basis: The establishment of the office of "Director of Continuing Education", and the election of Mr. John D. Willard to that office at the salary of \$6600 per year, effective August 1, duties effective September 1st, next.

Mr. Willard's acceptance & establishing of "Dir. of Cont. Ed. Office.

On motion of Mr. Brody, it was voted that the report be accepted.

EXECUTIVE ORDERS FOR CONFIRMATION.

President Butterfield asked confirmation of the following Executive Orders:

1. The transfer of Miss Elsie Marquardt from the office of the Purchasing Agent to the office of the Secretary, and the increase of her salary to \$1300 a year, beginning March 1, 1926.
2. The transfer of \$3,834 from Current Surplus to Short Course funds for 1925-26.

Miss Marquardt transferred & salary increased. Transfer from Current Surplus to Short Course

On motion of Mr. Brody, it was voted that the above executive orders be confirmed.

RECOMMENDATIONS FROM THE PRESIDENT FOR ACTION OF THE BOARD.

1. The President recommended that authorization be given Dean Shaw to accept for the Experiment Station the offer of the U. S. D. A. Bureau of Entomology to cooperate with them in a project in Monroe County to investigate means of control of the European corn borer; at an expenditure for the balance of this fiscal year of \$850 (\$500 from Special Appropriations and \$350 to be shared by the Departments of Entomology and Farm Crops from their budgets); and the expenditure of \$5,960 for the fiscal year 1926-27; the contract to continue for an indefinite period.

Authorization given Dean Shaw accept offer U.S.D.A. Bureau of Enty re: European corn borer.

On motion of Mr. Brody, it was voted that this recommendation be approved.

2. President Butterfield recommended that the Board endorse the recommendations of Professors Gardner, Baldwin and Dean Shaw, that the salary of Mr. H. A. Cardinell be placed at \$4020 per year, effective September 1st next.

Salary increase H.A. Cardinell

On motion of Mr. McColl, it was voted that the salary of Mr. Cardinell be increased to \$4020 per year, effective September 1, 1926.

3. The President recommended that the Board accept Dean Bissell's recommendation concerning leave of absence for Miss Edith Butler.

Miss Butler's leave of absence.

On motion of Mrs. Stockman, it was voted that Miss Butler be granted leave of absence for the coming Academic year with pay for the fall term in the sum of \$700.00, or at

Miss Butler's salary during leave.  
Appt. Mr. Hyde Instructor Land. Arch.

the monthly rate for the fall term of \$175 per month for September, October, November and December.

4. The President recommended the appointment of Mr. John W. Hyde as Instructor in the Department of Landscape Architecture, at a salary of \$1800 a year, effective on arrival.

On motion of Mr. Brody, it was voted that the appointment of Mr. John W. Hyde be confirmed.

Re: further changes Course of Study.

5. The President reported that the faculty would probably present some further changes in the Course of Study, and asked if the Board would be willing to leave the final disposition of these courses in the hands of the President.

On motion of Mr. Brody, it was voted that the Board leave the disposition of further changes in the Course of Study in the hands of the President.

REPORTS FROM COMMITTEES OF THE BOARD.

Bldg. Committee Report

The Building Committee held a meeting at the Secretary's Office, Tuesday evening, March 16th and offered the following report to the Board and asked that the report be confirmed.

Re: Student Soc- on campus.

1. That the State Board favor the general policy of housing student societies on the campus; provided terms satisfactory both to the Board and to the societies themselves can be worked out; and that the Building Committee be authorized to prepare a report covering such terms and present the same to the Board at a later date.

Horse barns to be constructed at early date. or removal of barns.

2. That the Construction of the horse barns be started at an early date and that the plans and specifications be prepared by Mr. Musselman, Mr. Hudson and Secretary Halladay, or, as an alternative, the question of removal of the horse barn, the beef barn, sheep barn and the tool barn be considered in lieu thereof and that the cost for the same be ascertained at the earliest possible time and a report be made to the Building Committee.

Mr. Hubbel to design F. Lane Bridge. Plans & Spec. of boilers left to Mr. Lavers. Plans & Spec. of roads & water supply left to Mr. Lavers.

3. That Mr. Hubbell be employed to design the Farm Lane Bridge.

4. That the Board authorize that plans and specifications for the boilers be left to Mr. Lavers to design and report to the Building Committee.

5. That the authorization for plans and specifications for the campus roads and water supply be supplied by Mr. Lavers.

On motion of Mr. Gowdy, it was voted that the recommendations of the Building Committee be approved.

Bldg. Comm. authorized to advert. bids Chem. Bldg.

On motion of Mr. Gowdy, it was voted that the Building Committee be authorized to advertise for bids for the Chemistry Building as soon as funds are available to start construction.

MISCELLANEOUS BUSINESS FROM PRESIDENT, SECRETARY, DEANS.

Mr. Robey made technical expert.

1. The President read a letter from Professor Musselman, endorsed by Dean Shaw and Director Baldwin, recommending that Mr. O. E. Robey be relieved of the responsibility of active management of the Extension Work in Agricultural Engineering, and that his services be used as technical expert in these projects. Professor Musselman further recommended that Mr. L. F. Livingston be placed in charge of Extension work in Agricultural Engineering at an increased salary, the amount to be determined later.

On motion of Mr. Gowdy, it was voted that the above recommendation be approved.

Chippewa Co. reimbursed for personal property \$700.00.

2. President Butterfield presented a letter from Dean Shaw relative to certain plans connected with the Dunbar School property.

On motion of Mr. McColl, it was voted that the County of Chippewa be reimbursed for the personal property for which they claim the amount of \$700.00.

Mr. Wilkins' report.

3. Mr. C. O. Wilkins presented the monthly report on College finances.

On motion of Mr. Brody, it was voted that Mr. Wilkins report be accepted.

Increase student fee to aid M.S. News.

4. Mr. Robert Powers, Editor of the Michigan State News, requested the Board to approve a plan by which a portion of the expenses of publishing the Michigan State News be met by the addition to the General student fees of \$.50 per student per term.

On motion of Mrs. Stockman, it was voted that the request of the Michigan State News be granted; Provided the student council approves the plan, and provided also that it is approved both as to policy and terms by the joint Board of Publications; and further, has the approval of the Business Manager of the College concerning method of collection.

Increase Summer S. fees.

5. Dean E. H. Ryder asked that an additional fee of \$.50 be added to the Summer School fees for the purpose of defraying the expense of lectures and entertainments for the Summer School Students.

On motion of Mr. Brody, it was voted that an additional fee of \$.50 be added to the Summer School fees for defraying the expense of lectures and entertainments for the Summer School Students.

Sec. Halladay to represent Board re: cost of maint. of Peoples' Church.

6. A letter was received from Dean E. H. Ryder asking that a representative of the Board be appointed to consider the question of the cost of the maintenance of the New Peoples' Church.

On motion of Mrs. Stockman, it was voted that Secretary Halladay be appointed to act upon this committee.

7. President Butterfield reported that a committee representing the Detroit Club, Michigan State College Alumni, had presented a request for the reorganization of the Athletic Board of Control, and had discussed with him various aspects of the athletics of the College.

Request of Detroit Club for reorganization Ath. Bd. of control.

It was moved by Mr. Brody, that the President appoint a committee to study the whole question of athletics and to report at some future meeting.

NEW BUSINESS FROM MEMBERS OF THE BOARD OR PRESIDENT.

President Butterfield read a letter from Mr. Frank Robbins, saying that the Board of Regents had accepted the invitation from our Board for a joint meeting.

Board of Regents to meet with our Board May 19.

It was voted that the President be authorized to invite the Board of Regents to meet with our Board on May 19.

It was voted to rescind the former action of the Board to meet on April 15th and that the next meeting of the Board be held on May 12, at 9:00 A. M.

Meeting postponed until May 12.

MEETING ADJOURNED AT 2:00 P. M.

*K. L. Butterfield*  
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President.

*H. S. Halladay*  
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Secretary.

MINUTES OF

THE MEETING OF THE STATE BOARD OF AGRICULTURE

MAY 19, 1926.

THE MEETING WAS CALLED TO ORDER AT 9:00 A.M.

Present: President Butterfield, Mrs. Stockman, Messrs. McColl, Gowdy, McPherson, Watkins, Brody and Secretary Halladay.

REPORTS FROM PRESIDENT AND SECRETARY FOR RECORD OR INFORMATION.

- 1. The President reported on the results of his trip to Washington.
- 2. President Butterfield reported that the D. M. Ferry Company have continued their Fellowship in the Botany Department for the next college year and stated that he had acknowledged the gift.
- 3. The President read a letter from the Secretary of the Alumni Association in regard to the Alumni Directory.
- 4. The President reported the following authorizations for Out-of-State Travel:

D.M.Ferry Fellowship Continued

Alumni Directory

Out-of-State Travel

B. A. Walpole,	Chicago, April 12-15,	Regional Conference,	V. T. T. Funds
Minnie L. Irons,	" " "	" "	" "
Mrs. M. D. Byers,	" " "	" "	" "
Mabel C. Rogers,	" " "	" "	College "
R. J. Baldwin,	Ames, Iowa, Apr. 26, 27, 28,	Extension Conference.	
Mrs. Campbell,	" " " "	" "	
Mr. Garr,	" " " "	" "	
Mr. Ballard,	" " " "	" "	
Mr. Amos	" " " "	" "	
Miss Hunter,	" " " "	" "	
Miss Smith,	" " " "	" "	
L. P. Waldo,	New York City, May 5-8, Nat'l. Drama League,	English Dept. Funds	
Miss Grimes,	Vassar College, " 7-8, "	Conv. Col. P. E. Directors.	
	New York, May 10-11, Nat'l. Amateur Ath. Fed. for Women.		
Delegate (by Dean Bissell)	Chicago, May 12-13, Conf. on Rural Electrification,	E. E.S. Funds	
Dr. Dunford,	Detroit, May 13-14, Great Lakes Regional Adv. Board.		
Dr. Horner,	Chicago, Study of system of milk market organization		
Dean Krueger,	Minneapolis, June 25-July 2, American Home Economics Association.		
F. T. Riddell,	" , Minn, June 21-July 17, Am. Inst. of Cooperation,		
	trans. only.		
Gifford Patch,	" " " " " " "		

RESIGNATIONS, APPOINTMENTS, SALARY ADJUSTMENTS, ETC., FOR CONFIRMATION.

- 1. The President reported the following resignations and asked for confirmation of the following appointments:

Resignations: