

MINUTES OF THE MEETING  
of the  
FINANCE COMMITTEE OF THE  
STATE BOARD OF AGRICULTURE

March 16, 1956

The meeting of the Finance Committee was held at Kellogg Center starting with dinner at 6 p.m. The following members were present:

Messrs. Baker, Mueller, Rouse, Smith; President Hannah, Treasurer May and Secretary McDonel

Absent: Mr. Akers, Mr. Brody; Dr. Taylor

1. Scudder, Stevens and Clark made the following recommendations:

Re: Consolidated Investment Fund

Finance Com-  
mittee  
recommendations

Amount	Security	Approx. Price	Principal	Income	Yield
For March Stock Buying Program of about \$6,000					
<u>We Suggest SELLING to Pension &amp; Retirement Fund</u>					
<u>for Cash:</u>					

\$6,000 U.S. Savings Bonds Series "G"  
2 1/2s-5-1-1958  
(of \$24,000)

98

\$5,880

\$150

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Plus Cash

and PURCHASING:

160 shs.	Ohio Oil	\$1.60	38.	6,080	256	4.21%
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Re: Spartan Fund

Shares	Security	Approx. Price	Principal	Income	Yield
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For the March Stock Buying Program of about \$3,000

We recommend PURCHASING with Cash:

80	General Public Utilities	\$1.80	37.	2,960	144	4.86%
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On motion of Mr. Mueller, seconded by Mr. Rouse, it was voted to approve these recommendations and recommend them to the Board for final approval.

2. Vice President Varner gave the Board a detailed report of the progress of appropriation measures in the legislature. He reported that the bill for operating funds had been introduced by the Senate Appropriations Committee and referred back to that Committee with several reductions from the requests originally submitted by this Board and several reductions below the sums recommended by the Governor.

He reported that the bill for buildings and capital items had also been introduced by the Senate Committee on Appropriations and referred back to that Committee. This bill also contains some reductions from the recommendation of the Governor and no funds for starting the Mechanical Engineering Building.

On motion of Dr. Smith, seconded by Mr. Rouse, it was unanimously voted to authorize and instruct the officers of the University on behalf of the Board to request the restoration in the operation budget of the items that have been deleted and to request funds to begin construction on the Mechanical Engineering Building and for completion of final plans for the College of Business Building and an addition to the Administration Building in lieu of preliminary planning money for these projects as now provided in the bill under consideration.

MINUTES OF THE MEETING  
of the  
STATE BOARD OF AGRICULTURE  
March 17, 1956

Present: Messrs. Baker, Mueller, Rouse, Smith; President Hannah; Treasurer May and Secretary McDonel

Absent: Mr. Akers, Mr. Brody; Dr. Taylor

The meeting was called to order at 9:30 a.m.

The minutes of the February meeting were approved.

Report of  
appropriation  
measures  
before legis.

Officers  
authorized to  
request  
restoration  
in operation  
budget of  
items deleted

## SPECIAL MISCELLANEOUS

1. Approval of the Report of the Finance Committee on the preceding page.

On motion of Mr. Mueller, seconded by Mr. Baker, it was voted to approve the above mentioned Report of the Finance Committee.

2. O. J. Munson, architect, recommends that a tentative order for steel for the second addition to the football stadium be authorized. He has taken bids from three possible suppliers, and the most attractive bid is that furnished by the American Bridge Division of the United States Steel Corporation which is \$450 per ton erected on the site to be delivered in June 1957 with 7 weeks erection time. The preliminary estimate indicates a requirement for about 900 tons of steel. The bid contains the usual escalation provision but with the understanding that the total escalation cannot exceed \$30 per ton. It is understood that this may be cancelled without penalty up to July 1, 1956. If the Board approves this recommendation, it is intended to complete the plans and specifications and take bids on the second addition to the stadium prior to July 1, 1956, with the project to be completed prior to the football season of 1957.

Tentative order for steel to be placed by O.J. Munson

On motion of Mr. Rouse, seconded by Mr. Mueller, it was voted to approve the above recommendation.

3. The College of Agriculture raises a question in connection with 4-H Club scholarships. In May 1950 the Board authorized increasing the number of 4-H Club scholarships that could be offered in any one year to 50 and not more than 150 in total to be in effect at any one time. The following table shows what has happened with these scholarships:

	Total Students by Classes Eligible to Enroll						Estimates	
	1950	1951	1952	1953	1954	1955	1956	1957
Applications approved	45	50	50	50	50	50		
Enrolled Freshmen	24	42	49	50	50	50	50	50
Enrolled Sophomores		24	30	37	38	44	45	45
Enrolled Juniors			11	18	25	28	40	40
Enrolled Seniors				8	16	22	25	35
Enrolled Post Seniors					3	4	5	5
Total Potential Each Year	24	66	90	113	132	148	165	175

50 new scholarships to be awarded 4-H Club

The College of Agriculture requests authorization to award 50 new scholarships each year even though the total number in effect at one time may be in excess of 150.

On motion of Mr. Baker, seconded by Mr. Rouse, it was voted to approve the above recommendation relative to the 4-H Club scholarships.

4. Recommendation that the following resolution be approved:

It appearing that under Act 26 of the Public Acts of 1885 (as amended by Pub. Acts 1950 Ex. Sess. No. 13 eff. March 31, 1951) and Act 91 of the Public Acts of 1917 (as amended by Pub. Acts 1950, No. 14, eff. March 31, 1951) the State Board of Agriculture and the Secretary thereof were charged with certain duties in connection with the inspection of commercial fertilizers, commercial feeds and related subjects and with the collection of certain fees and charges incident thereto, and

WHEREAS, any surplus of moneys remaining at the end of a fiscal year was required to be credited to the Experimental Fund of this Board, and

WHEREAS, by Act 13 of the Public Acts of 1921 the Legislature of the State of Michigan created the State Department of Agriculture and made provision for the transfer to it of certain powers and duties, including those contemplated by the legislative enactments hereinbefore referred to, and

WHEREAS, the directive of the Legislature was fully complied with at that time and the records and files pertaining to said tests and the fees incident thereto were transferred to the State Department of Agriculture, together with all moneys remaining in the Fund collected prior thereto, and

WHEREAS, it appears that the State Department of Agriculture now desires to use the moneys in said Fund for the construction of a Control Laboratory pursuant to Act 272 of the Public Acts of 1955,

NOW, THEREFORE, be it resolved that Leland W. Carr, Jr., attorney for this Board, is hereby instructed to advise said State Department of Agriculture and other State officials interested therein that the State Board of Agriculture, in view of the legislative enactments above cited, expressly disavows any claim or interest in and to said Fund and any part or portion thereof now in the possession of the said Department of Agriculture.

On motion of Mr. Baker, seconded by Mr. Rouse, it was voted to approve the above resolution.

5. The following Smoking Ordinance is recommended for approval:

AN ORDINANCE TO PROVIDE REGULATIONS OF SMOKING WITHIN THE CAMPUS OF MICHIGAN STATE UNIVERSITY FOR THE BENEFIT AND PROTECTION OF PROPERTY AND LIVES.

Approval of resolution releasing fees collected by State Bd. Agric. for seed and fertilizer analysis to State Dept. Agric.

Approval Smoking Ordinance

SPECIAL MISCELLANEOUS, continued

## 5. Smoking Ordinance, continued:

Smoking  
Ordinance

It appearing to the State Board of Agriculture that regulations of smoking within the campus of Michigan State University are essential for the protection of persons and property, now therefore it is ordained, pursuant to authority vested in said Board by the Constitution and Statutes of the State of Michigan that:

## 1. Smoking is hereby prohibited:

- (a) In classrooms, lecture halls and teaching laboratories;
- (b) In barns and farm buildings except where specifically approved for smoking by the Director of Public Safety;
- (c) In and adjacent to all buildings used primarily for storage of combustible materials and/or flammable liquids;

provided, however, that all buildings and areas other than classrooms shall be clearly posted as "No Smoking" areas.

## 2. Smoking is hereby permitted:

- (a) In private offices, conference rooms, non-teaching laboratories and such other buildings and areas as shall not be subject to actual hazard by reason thereof when so certified by the Director of Public Safety.

## 3. Violations of the foregoing sections shall be punishable as a misdemeanor in manner and form provided by the statutes of this State pertaining thereto.

On motion of Mr. Mueller, seconded by Dr. Smith, it was voted to approve the above Smoking Ordinance. This action revokes the Smoking Ordinance which was approved by the Board March 27, 1947.

## 6. The President recommends the following:

Approval of  
changes in  
M.S.U.  
Development  
Fund

The Michigan State University Fund was authorized by the State Board of Agriculture April 21, 1949, for the purpose of promoting interest in the welfare of Michigan State University by alumni and friends. Good progress has been made. The following changes are now approved.

- a. The name of the Fund is changed to the Michigan State University Development Fund.
- b. A Board of Trustees for the Fund is authorized.
- c. The Board of Trustees shall consist of the President of the University, the Secretary and the Treasurer of the State Board of Agriculture, the Director of Alumni Relations, the Chairman of the Alumni Advisory Council, and as many others as may from time to time be agreed upon by aforementioned and the Alumni Advisory Council.
  - (1) The Board of Trustees shall elect such officers as are appropriate. The Treasurer of this Fund shall be the Comptroller of Michigan State University. The Director of the Fund shall be appointed by this Board.
- d. The Board of Trustees and the officers of the Fund shall advise this Board and the University on the disposition of unrestricted gifts and grants made to the Fund to the end that the purposes, aims and objectives of the institution in rendering public service may be advanced.

On motion of Mr. Baker, seconded by Mr. Rouse, it was voted to approve the above changes relative to the Michigan State University Fund.

PRESIDENT'S REPORT

- 1. Salary increase for Joseph G. LaPalombara, Assistant Professor of Political Science from \$6000 to \$6500 per year, effective March 1, 1956.
- 2. Appropriation of \$700 for the Athletic Department to permit replacement of boards in some of the bleachers which will be used for the State High School Basketball Tournament.

NEW BUSINESSResignations and Terminations

- 1. Benjamin Westrate, Assistant State 4-H Club Leader, effective March 31, 1956 to accept a position with Ralston Purina Company in Wisconsin.
- 2. Clyde Roy Cunningham, District Marketing Agent, February 29, 1956 to accept an industrial position.
- 3. Nancy L. Bartlett, Consumer Information Agent for Saginaw County effective February 29, 1956 to devote full time to her home.
- 4. Leonard J. Hill, Associate County Agricultural Agent for Van Buren County, March 31, 1956 to accept a position in agricultural industry.

Sal. increase  
Joseph La-  
Palombara  
\$700 approp.  
to replace  
bleachers

NEW BUSINESS, continuedResignations and Terminations

## Resignations

5. Charles H. Kegel, Instructor in Communication Skills, August 31, 1956 to accept a position at the University of Idaho.
6. Martin Stevens, Instructor in Communication Skills, August 31, 1956, to accept a position at the University of Illinois.
7. Elinor Doryk, Instructor in Health, Physical Education and Recreation for Women, August 31, 1956.
8. Maydean Nash, Instructor in Teacher Education, April 30, 1956 to devote full time to her home.
9. DeVere W. Ryckman, Assistant Professor of Civil Engineering, March 31, 1956 to accept another position.
10. James R. Wilts, Assistant Professor of Electrical Engineering, August 31, 1956.
11. James L. Cockrell, Assistant Professor of Electrical Engineering, August 31, 1956, to accept a position in industry.
12. Joseph E. Rizzuto, Instructor in Mechanical Engineering, March 31, 1956, to return to Brooklyn because of his parents illness.

Leaves - Sabbatical

## Leaves

1. Marian E. Hermance, Shiawassee County Home Demonstration Agent, on one-half pay from September 1, 1956 to August 31, 1957 to study for her Masters Degree at Cornell.
2. Roberta R. Hershey, Associate Professor (Ext.) of Foods and Nutrition with full pay June 16, 1956 to September 15, 1956 to travel in Europe.

Leaves - Other

1. M. June Wilkinson, Assistant State 4-H Club Leader with full pay from July 2, 1956 to July 22, 1956 to study at Cornell.
2. Glenn L. Johnson, Professor of Agricultural Economics without pay from July 16, 1956 to September 6, 1956 to teach at the University of California.
3. Bill A. Stout, Instructor in Agricultural Engineering without pay from March 16, 1956 to September 15, 1956 to study for his Ph.D. at M.S.U.
4. Harry Ellis Hathaway, Assistant Professor (Ext.) of Poultry Husbandry with full pay from June 6, 1956 to June 26, 1956 to study for his Ph.D. at Louisiana State University.
5. Beatrice C. Frangquist, Assistant State Home Demonstration Leader, without pay from May 15 to December 31, 1956 to continue work with the Federal Extension Service.
6. George M. Belknap, Assistant Professor of Political Science without pay from September 1, 1956 to August 31, 1957 to accept a visiting professorship at the University of California.
7. James F. Hannan, Assistant Professor of Statistics, without pay from September 1, 1956 to August 31, 1957 to accept a visiting professorship at Stanford.
8. Mabel F. Petersen, Assistant in the Office of the Dean of Students with full pay from July 25, 1956 to September 10, 1956 to travel in Europe.

Appointments

## Appointments

1. William Morris Temple, 4-H Club Agent in Genesee County at a salary of \$5000 per year on a 12-month basis, effective April 1, 1956.
2. Ray Bernard Gummerson, County Agricultural Agent for Luce and Mackinac Counties at a salary of \$5600 per year on a 12-month basis, effective April 1, 1956.
3. Albert N. Halter, Instructor (Res.) in Agricultural Economics at a salary of \$200 per month effective April 1, 1956. This is a temporary position.
4. Allen K. Gillette, Instructor in Agricultural Engineering at a salary of \$5000 per year, effective March 16, 1956 to June 30, 1956.
5. Richard C. Nicholas, Instructor (Res.) in Agricultural Engineering at a salary of \$6000 per year effective March 26, 1956.
6. Frederick H. Buelow, Assistant Professor of Agricultural Engineering at a salary of \$6800 per year on a 12-month basis, effective July 16, 1956.
7. Sanford MacCallum King, Assistant Professor (Res.) of Farm Crops and Soil Science at a salary of \$6000 per year on a 12-month basis effective March 1, 1956.

NEW BUSINESS, continued

## Appointments

Appointments, continued

8. Daris Daniel Moyer, Instructor (Ext.) in Poultry Husbandry at a salary of \$9000 per year on a 12-month basis, effective April 1, 1956.
9. Rachael W. Somers, Assistant Professor of Social Work at a salary of \$583.37 per month from July 1, 1956 to August 31, 1956.
10. Yvonne Waskin, Instructor in Teacher Education at a salary of \$1500 for the period from April 1, 1956 to June 30, 1956.
11. Charles A. Miller, Associate Professor of Applied Mechanics at a salary of \$560 per month effective from April 1, 1956 to June 30, 1956. This is in addition to his retirement pay.
12. Frank DeRose, Jr. Instructor in Civil Engineering at a salary of \$1200 for the period, effective April 1, 1956 to June 30, 1956.
13. Herman E. Koenig, Associate Professor of Electrical Engineering at a salary of \$7800 per year on a 10-month basis, effective September 1, 1956.
14. John U. Jeffries, Assistant Professor of Electrical Engineering at a salary of \$6000 per year on a 10-month basis, effective September 1, 1956.
15. Anita Johnson Dean, Assistant Professor (Ext.) of Foods and Nutrition at a salary of \$6000 per year on a 12-month basis, effective July 1, 1956.
16. John Rodney Shaver, Associate Professor of Zoology at a salary of \$6700 per year on a 10-month basis, effective September 1, 1956.
17. Delbert L. Gibson, Assistant Professor of Foreign Languages at a salary of \$5600 per year on a 10-month basis, effective September 1, 1956 to August 31, 1957.
18. Appointment of the following Instructors in Mathematics for the period April 1, 1956 to June 30, 1956:
 

Dorothy Bedford, \$600 for period	Maxine S. Gaddum, \$1400 for period
Evelyn Nutile Brayton, \$1000 for period	Julia King Taylor, \$1400 for period
Marietta P. Carolus, \$800 for period	Georgia Reed, \$1300 for the period
Dorothy B. Frimodig, \$1200 for period	
19. Walter H. Tanttila, Assistant Professor of Physics and Astronomy at a salary of \$5400 per year on a 10-month basis, effective September 1, 1956, subject to tenure rules effective as of September 1, 1955 which is the date of his original appointment.
20. Charles Harry Proctor, Instructor in Statistics at a salary of \$1000 for the period April 1, 1956 to June 30, 1956.
21. Charles Kenneth Whitehair, Professor (Res.) of Animal Pathology, at a salary of \$10,000 per year on a 12-month basis effective July 1, 1956.
22. Donald F. Aschom, Instructor in the Highway Safety Center, at a salary of \$6000 per year on a 12-month basis, effective March 1, 1956.
23. Frank N. Elliott, Curator of the Historical Museum and Assistant Professor of History at a salary of \$6500 per year on a 12-month basis effective July 1, 1956.
24. Emma Coe, Instructor in Home Management and Child Development at a salary of \$350 for the summer school period June 26, 1956 to August 3, 1956.
25. Rosalie Elliott, Instructor in Home Management and Child Development at a salary of \$700 for the summer school period June 26, 1956 to August 31, 1956.
26. Helen Maxine Cramer, Instructor in Home Management and Child Development at a salary of \$350 for the summer school period June 25, 1956 to August 3, 1956.
27. Paul A. Walter, Jr. Professor of Sociology and Anthropology at a salary of \$1100 for the summer school period June 26, 1956 to August 31, 1956.

Transfer  
Romilly  
Graham

Transfers

1. Romilly E. Graham, from 4-H Club Agent at Large to 4-H Club Agent in Newaygo at the same salary effective April 16, 1956.

Salary Changes

1. Increase in salary for Virginia M. Helt, Consumer Information Agent at Grand Rapids to \$6000 per year effective March 1, 1956.
2. Increase in salary for Richard W. Reath, Assistant County Agent for Kent County to \$6300 per year effective March 1, 1956.



NEW BUSINESS, continuedSalary Changes, continued

3. Increase in salary for Stanley Andrews, Executive Director of the National Project in Agricultural Communications to \$15,500 effective March 1, 1956. The 5% retirement provision will apply on this amount.
4. Increase in salary for Francis C. Byrnes, Associate Director of the National Project in Agricultural Communications to \$11,000 per year, effective March 1, 1956. The 5% retirement provision will apply on this amount.
5. Increase in salary for John A. Morrow, Audio-Visual Adviser in the National Project in Agricultural Communications to \$9350 per year effective March 1, 1956. The 5% retirement provision will apply on this amount.
6. Increase in salary for John M. Parsey, Resident Adviser in the National Project in Agricultural Communications to \$8000 per year effective March 1, 1956. The 5% retirement provision will apply on this amount.

Inc. salary  
S. AndrewsInc. salary  
F.C. ByrnesInc. salary  
John MorrowInc. salary  
John ParseyMiscellaneous

1. Change in status of John T. Dorsey, Jr., from the Vietnam Project to a regular appointment as Assistant Professor of Political Science at the same salary of \$5000 per year on a 10-month basis, subject to tenure rules, effective September 1, 1956, and paid from University General funds.
2. Change in the effective date of the appointment of Stanley E. Bryan, Professor of General Business assigned to the project in Brazil, from March 20 to March 15, 1956.
3. Designation of Madison Kuhn as Professor of History and University Historian, effective July 1, 1956. Professor Kuhn has been assigned part-time to the Humanities Department.
4. Transfer of Marilyn-June Blawie from Assistant in Information Services to Assistant News Editor in Information Services, position 405, at the same salary of \$5000 per year, effective April 1 to June 30, 1956.
5. Report of the death of Harry E. Robinson on February 20, 1956. Mr. Robinson was born on April 5, 1887, and was employed in the Carpenter Shop from October 15, 1932, until he retired on January 1, 1948.
6. Establishment of a Clerk-Stenographer II position in the Division of Business and Economics.
7. Reclassification of a Secretary-Departmental II to a Secretary-Executive position in the Office of the Dean of Engineering.
8. Establishment of a Clerk-Typist position in the Highway Safety Center.
9. Establishment of a Clerk-Typist position in the Placement Office.
10. Establishment of a Telephone Operator position in Buildings and Utilities.
11. Establishment of a Secretary-Departmental II position for the Vietnam Project and paid from Vietnam Project funds.
12. Communication from Mrs. Jennie (Frank W.) Minnick, President of the Michigan Home Demonstration Council, addressed to Mr. Brody, thanking the State Board of Agriculture for all that has been done for the women of Michigan through the Extension Service.

Change in  
status John  
DorseyChange in  
ef. date appt.  
S.E. Bryan  
to 3/15/56Madison Kuhn  
desig. Prof.  
Hist. & Univ.  
HistorianM.J. Blawie  
trans. to Asst  
News EditorReport death  
H. RobinsonSt. II pos.  
estab. Div.  
Bus.Reclassif. Sec-  
Dept. II to  
Sec-Exec. Engr  
Cl-Typ estab.  
Hwy Saf. Ctr  
Cl-Typ pos.  
estab. Placement  
Tele. opr. app.  
B & USec.-Dept II  
Vietnam Proj.Gifts and Grants

1. Gift of a corrugated sample making machine with attachments, valued at \$3500, from the Ohio Box Board Company of Rittman, Ohio, to be used in Forest Products for class instruction and experimental use in the laboratory.
2. Grant of \$95 from the General Electric Company of New York City to be credited to the Roll Call account (31-3347) in fulfillment of their corporate alumnus program of matching alumni gifts.
3. Grant of \$25 from the Zonta Club of Lansing to be used for the Anna Bayha Award to be given to a Home Economics student.

Acceptance  
of several  
gifts and  
grants.Report for Board Members

1. The following alteration and improvement items have been approved since the last meeting of the Board and the cost charged to Alterations and Improvements 1955-56:
 

a. Install slate blackboard, Room 202 Conservation Building	\$260
b. Improve lighting Rooms 32, 36, 38, 26, 4, 2 Kellogg Center	930
c. Improvements at International Center	400
d. Provide men's toilet near projection room, Fairchild Theater	950
	\$2540
2. Additional payments to salaried employees as per list on file.

Approval of  
alteration and  
improvement  
items.

On motion of Mr. Mueller, seconded by Mr. Rouse, it was voted to approve the President's Report and all New Business.

ADDITIONAL ITEMS

## Resignations

Resignations and Terminations

1. George A. Crabb, Jr., Assistant Professor of Soil Science, April 15, 1956.
2. Alice R. Platt, Secretary, University Services, March 10, 1956.
3. Weldon S. Garrison, Manager, Kellogg Center, May 4, 1956.

## Leaves

Leaves - Sabbatical

1. Roy K. Niemeyer, Instructor in Health, Physical Education and Recreation with full pay from April 1, 1956 to September 30, 1956 to study for his Ph.D. at the University of Southern California.
2. George Szypula, Assistant Professor of Health, Physical Education and Recreation with full pay from April 1, 1956 to September 30, 1956 to study for his Ph.D. at New York University.
3. Harry J. Brown, Assistant Professor of History with half pay from September 1, 1956 to August 31, 1957 for research and writing in Washington.
4. Raymond N. Hatch, Assistant Dean of Education with full pay from May 1, 1956 to June 30, 1956 to do research and writing for a textbook.

Leaves - Other

1. Hans E. Kardel, County Agricultural Agent, without pay from September 1, 1956 to August 31, 1957 to continue work with the Point 4 program in India.
2. H. B. Tukey, Professor and Head of Horticulture with full pay from April 1, 1956 to June 30, 1956 to travel to southeast Asia at the request of AEC.

## Appointments

Appointments

1. William A. Cromarty, Instructor (Res.) in Agricultural Economics at a salary of \$6500 per year on a 12-month basis effective June 16, 1956 to June 30, 1957.
2. Harman King, Instructor in Short Courses at a salary of \$170 for the period March 20, 1956 to March 23, 1956.
3. Jack Stieber, Associate Professor of Economics at a salary of \$8500 per year on a 12-month basis, effective June 1, 1956. (Labor and Industrial Relations Center)
4. Fred K. Hoehler, Jr. Associate Professor of Economics at a salary of \$9500 per year on a 12-month basis effective April 16, 1956. (Labor and Industrial Relations Center.)
5. W. Henry Kennedy, Instructor in Vocational Education at a salary of \$6500 per year on a 12-month basis, effective April 1, 1956.
6. Lawrence Wayne Von Tersch, Director of the Computer Laboratory and Professor of Electrical Engineering at a salary of \$11,500 per year on a 12-month basis, effective June 16, 1956.
7. Donald Arthur Muentener, Instructor (Res.) in Foods and Nutrition at a salary of \$200 per month effective April 1, 1956 to June 30, 1956.
8. Sei-Byung Yoon, Assistant (Res.) in Zoology at a salary of \$498 for the period April 1, 1956 to June 30, 1956.
9. Willis C. Owens, Instructor in Zoology at a salary of \$1700 for the period October 1, 1956 to June 30, 1957.
10. John G. Sproat, Instructor in History, at a salary of \$5000 per year on a 10-month basis effective September 1, 1956 to August 31, 1957.
11. (Mr.) Jean Smith, Instructor in Psychology at a salary of \$200 per month effective April 1 1956 to June 30, 1956.
12. Roy J. Alexander, Instructor in Continuing Education at a salary of \$7500 per year on a 12-month basis, effective April 16, 1956. Mr. Alexander will be removed from the University of the Ryukyus payroll April 15, 1956.
13. Noble Matlock Dutton, Assistant Director Highway Safety Center, at a salary of \$11,700 per year on a 12-month basis, effective May 16, 1956.
14. John Polonchek, Assistant Football Coach, at a salary of \$5100 per year on a 12-month basis, effective April 1, 1956.
15. Jean W. Busfield, Secretary, University Services at a salary of \$4600 per year on a 12-month basis, effective March 12, 1956.

Salary change  
Joseph Walde-  
meier

Salary Changes

Salary inc.  
Lawrence Fry-  
mire.

1. Payment of an additional salary of \$383.33 for the period April 1, 1956 to August 31, 1956 to Joseph J. Waldemeier, Instructor in English.
2. Increase in salary for Lawrence T. Frymire, Assistant Director WKAR-Radio, to \$7500 per year effective April 1, 1956.

ADDITIONAL ITEMS, continuedMiscellaneous

1. Approval of granting the appropriate degrees to those students who according to the records of the Registrar completed the requirements for graduation at the end of winter quarter 1956. (As per list on file in Registrar's Office)
2. Dean Wyngarden recommends an increase in responsibility and salary for:
  - a. Leland E. Traywick for the Division of Business and Economics at a salary of \$9,350 per year on a 12-month basis, effective April 1, 1956. Dr. Traywick will retain his rank as Associate Professor of Economics. From April 1 to June 30, 1956, his salary is to be charged in part to the Economics Department at a \$4,000 per year rate and the remainder to the Division of Business and Economics at a \$5,350 per year rate. His salary from Vietnam funds is to terminate on March 31, 1956.
  - b. Harold E. Gray for Continuing Education at a salary of \$7200 per year on a 12-month basis, effective April 1, 1956. Dr. Gray will retain his title as Assistant Professor of General Business.
  - c. Designation of Karl A. Boedecker as Director of Student Affairs at the same salary of \$9,500 per year on a 10-month basis, effective March 1, 1956. Dr. Boedecker will also serve as home staff coordinator on the project in Brazil and his salary is to be paid \$4000 from the Brazil project funds and \$5,500 from University General funds.
3. Change in salary for Stanley E. Bryan, Professor of General Business assigned to the Brazil project, from \$9300 to \$12,500 per year on a 12-month basis, effective March 15, 1956.
4. Change in the effective date of the resignation of Perry L. Bailey, Assistant Professor of Geography, from August 31, 1956 to March 31, 1957.
5. Recommendation that the salary of Ralph H. Smuckler, Specialist in the Vietnam Project, be increased by \$200 per month, effective March 16, 1956, for an indefinite period. This increase is to be paid from Vietnam Project funds.
6. Adjustment of the salary of E. W. Weidner, Professor and Head of the Department of Political Science, from \$14,800 to \$11,400 per year, effective February 1, 1956, and paid half from Vietnam Project funds and half from University General. The higher salary was his base salary while he was in Saigon.
7. Transfer of Walter P. Schroeder from Assistant Professor of Vocational Education at a salary of \$7100 per year on a 12-month basis to Assistant Director of the Placement Bureau at a salary of \$7600 per year on a 12-month basis, effective April 1, 1956. Mr. Schroeder is to retain his academic rank in the College of Education, as Assistant Professor.
8. Report that Richard Heuer, Camerman III in Television Development, has returned from military leave and was reinstated on the payroll on March 12, 1956.
9. Report of the death of Walter Abell, Professor of Art, on February 28, 1956. Mr. Abell was born on February 23, 1897, and had been a member of the Art Department staff since September 1, 1944.
10. Report of the death of Colond Marvin McCrary, Superintendent of the W. K. Kellogg Station, on March 12, 1956. Mr. McCrary was born on March 17, 1894, and had been an employee of the University since May 4, 1921.

On motion of Mr. Mueller, seconded by Dr. Smith, it was voted to instruct the officers to have an illuminated scroll prepared for presentation to the widow and children of Mr. McCrary, expressing the sorrow of the Board at his death and the Board's appreciation for his outstanding service rendered Michigan State University during his long tenure as an employee in many different capacities.

11. Recommendation from Mr. May for the continuation of salary payments to dependents of deceased staff members in accordance with established policy, as follows:
  - a. That Mrs. Walter Abell receive payments at the annual rate of \$9,000 for one year or through December 31, 1956. Mr. Abell met one class during the winter term.
  - b. That Mrs. C. M. McCrary receive payments at the annual rate of \$9,800 for one year or through March 12, 1957.
12. Appropriation of \$1100 for the Bureau of Business Research.
13. Appropriation of \$3500 for remodeling the garage at the Kellogg Biological Station to provide housing for two families.
14. Appropriation of \$1800 for the spring vacation tour of the State Singers.
15. Recommendation that the Board accept the low bid by Houghton Elevator Company of \$25,052 for the installation of a new electric passenger elevator in the Home Economics Building. The following bids were received:

Houghton Elevator Company	\$25,052
Otis Elevator Company	25,552
Westinghouse	no bid due to strike

Degrees  
winter term  
1956

Change in  
duties  
Leland E.  
Traywick

Also  
Harold E. Gray

Karl Boedecker  
designated  
Director of  
Student  
Affairs-Bus. &  
Pub. Serv.

S.E. Bryan  
salary to be  
\$12,500

Resign. P.  
Bailey-3/31/57

Salary R.H.  
Smuckler \$200  
per month

Weidner's sal.  
adjusted to  
\$11,400

W. Schroeder  
trans. to  
Asst. Dir.  
Placement Bur.

Report of  
death Walter  
Abell

Report of  
death of  
C.M. McCrary

Approval of  
continuation  
of salary  
payments to  
Mrs. Abell  
and Mrs.  
McCrary

\$1100 approp.  
Bur. Bus.  
Res.

\$3500 approp  
to remodel  
garage-Kell.  
Bio Station

\$1800 approp  
tour St. Singers

Houghton  
awarded bid  
elevator  
Home Ec.  
Bldg.



ADDITIONAL ITEMS, continuedMiscellaneous, continued

Approval of  
rate of pay  
for Summer  
School

16. Recommendation that the following summer school salary rates be approved:

	<u>6 weeks</u>	<u>9 weeks</u>
Professors	\$1,100	\$1,650
Associate Professors	1,000	1,500
Assistant Professors	850	1,275
Instructors	750	1,125

17. Copies of the proposed publication outlining our retirement regulations and recommendations were distributed to the Board for approval.

Report of Dr.  
Hunter on  
VHF Channel  
10

18. The following communication from Dr. Hunter will be of interest to the Board:

"The hearing record on VHF Channel 10 was officially closed today, March 2, 1956. Proposed findings must be submitted to the Examiner by June 4. Reply findings are to be submitted to the Examiner by July 23. Any additional briefs which may be submitted will have to be in by August 6.

"This means that we can look forward to the Examiner's decision in September or October. At least the record is now closed, and the rest is up to the lawyers and the legal requirements established by the Commission."

Plaque to be  
presented to  
MSU - 1956  
Rose Bowl team

19. The Downtown Coaches Club, the Alumni Club of Ingham County, and the Alumni Varsity Club wish to present to Michigan State University a bronze plaque of similar construction, wording, and size as the one honoring the 1953 Big Ten and 1954 Rose Bowl Champion football team, the new plaque to honor the 1956 Rose Bowl Champion team. They wish this plaque placed in an appropriate position in Macklin Stadium.

Permission  
granted Mr. &  
Mrs. Poll to  
build up to 5  
ft. border of  
Graham Station

20. Recommendation that the Board approve the request of Mr. and Mrs. Francis Don Poll for permission to build a home up to five feet from the lot line that borders the Graham Experiment Station property. The present restrictions of the plat require a 10-foot setback.

21. Communication from the City of Ludington requesting the establishment of a branch of Michigan State University in Ludington.

No action.

22. Communication from the Clark Construction Company of Grand Ledge thanking the Board for granting their request that they be released from the bid submitted on the stadium addition.

23. Resolution from the Michigan Nut Growers Association as follows:

Resolution  
from Michigan  
Nut Growers  
Association.

WHEREAS, The Michigan State University was founded to further the science of agriculture in the State of Michigan, and

WHEREAS, Colleges and Universities in adjacent and/or contiguous Northeastern states of the United States are maintaining plantings of hardy nut trees, and

WHEREAS, it is now known, that in addition to blackwalnut, butternut, and hickory trees which are native to the State of Michigan; that hardy varieties of English or Persian walnut, that heartnut varieties which are sports of the Japanese walnut, that Chinese chestnuts which are blight resistant, that hardy filberts of a high quality, and other species of desirable nuts can now be grown successfully in climates such as that of the State of Michigan, therefore, be it

RESOLVED, that in the interest of increasing and developing the food supply in the State of Michigan, and in order that residents of Michigan may become familiar with all kinds of hardy nut trees, and so that a source of scion wood will be maintained for residents of Michigan, the Michigan Nut Growers Association (which is a chapter of the Northern Nut Growers Association) recommends that Michigan State University designate from the land under its jurisdiction, a suitable and favorable site where M.S.U. horticulturists will plant, propagate, cultivate, fertilize and otherwise maintain a representative planting of the above-mentioned hardy nut trees.

AND BE IT FURTHER RESOLVED that an adequate research program be established to develop desirable varieties, and test and evaluate possible varieties made available by local nurseries and/or hybridizers for Michigan planting.

The members of the Board unanimously agree that this resolution should be forwarded to the College of Agriculture with the request that it be given serious consideration.

Report to Bd.  
on proposed  
changes in  
teacher cert.  
code

24. Report to the Board on the proposed changes in the teacher certification code now being considered by the State Board of Education.

Presentation  
of suggested  
for the MURA  
installation

25. The President called to the attention of the Board a brochure prepared by members of our staff outlining the advantages of a site at the south end of the University and farm for the MURA installation. This site can be expanded to 610 acres if desired and it is to be located at or near the intersection of Cavanaugh and College Roads.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

26. It is customary in most universities for administrative officials to retain professorial titles. It is assumed that deans and administrators who have been promoted from professorial rank to administrative positions have continued to carry their professorial rank. Deans and administrative officials who have joined our staff from other institutions have not usually been specifically granted the rank of professor. It is now recommended for the sake of uniformity and to clarify the academic status of administrators that the following academic ranks be granted to our administrative staff effective immediately:

Academic  
titles approved  
for adminis-  
trative staff

Dean C. F. Clark	Professor of Veterinary Medicine
Dean W. H. Combs	Professor of University Services
Dean T. K. Cowden	Professor of Agriculture
Mr. J. H. Denison	Professor of Public Relations
Dean Marie Dye	Professor of Home Economics
Dean C. E. Erickson	Professor of Education
Mr. E. G. Foster	Professor of Administration
Vice President T. H. Hamilton	Professor of Administration
Dean Tom King	Professor of Student Affairs
P. J. May	Professor of Administration
Mr. K. H. McDonel	Professor of Administration
Dean M. E. Muelder	Professor of Science and Arts
Dean T. H. Osgood	Professor of Advanced Graduate Studies
Dean J. D. Ryder	Professor of Engineering
Dean G. A. Sabine	Professor of Communication Arts
Vice President D. B. Varner	Professor of Administration
Dean H. J. Wyngarden	Professor of Business and Public Service
President J. A. Hannah	Professor of Administration

Gifts and Grants

1. Renewal of a memorandum of agreement with the Almont Agricultural Extension Association of Almont covering a grant of \$1,875 to be used under the direction of Paul A. Miller in the Cooperative Extension Service to continue assistance in the cost of an intensive agricultural extension program with the farmers of Almont Township, Lapeer County.

Acceptance of  
several  
gifts and  
grants

2. Renewal of a memorandum of agreement with the W. K. Kellogg Foundation of Battle Creek covering a grant of \$150,000 to be used in an extension of the National Project in Agricultural Communications for the 2-year period beginning March 1, 1956.

3. Grants as follows to be used under the direction of A. W. Farrall in Agricultural Engineering in support of the cooperative radio program, "Electricity at Work for You":

Fruit Belt Electric Cooperative, Cassopolis	\$60
Thumb Electric Cooperative, Ubly	60
O & A Electric Cooperative, Newaygo	60
Tri-County Electric Cooperative, Portland	60

4. Grants as follows to be used under the direction of A. W. Farrall in Agricultural Engineering in support of the cooperative television program:

Fruit Belt Electric Cooperative, Cassopolis	\$412.61
O & A Electric Cooperative, Newaygo	291.76
Thumb Electric Cooperative, Ubly	349.64
Tri-County Electric Cooperative, Portland	408.06

5. Approval of a memorandum of agreement with Clinton Foods, Inc., of Clinton, Iowa, covering a grant of \$3000 to be used under the direction of P. J. Schaible in Poultry Husbandry to study the value of corn fermentation solubles in poultry feeds. The agreement provides for a special graduate research assistant.

6. Grant of \$1000 from the Monsanto Chemical Company of St. Louis, Missouri, to be used under the direction of Donald de Zeeuw and R. L. Kiesling in Botany for seed and soil treatment research, including testing and basic research.

7. Renewal of a memorandum of agreement with the Velsicol Chemical Corporation of Chicago covering a grant of \$600 to be used under the direction of Ray Hutson and Gordon Guyer in Entomology in the evaluation of heptachlor and chlordane for control of vegetable pests.

8. Grant of \$2,000 from the Educational Television and Radio Center of Ann Arbor to be used under the direction of Irving R. Merrill in Television Development to provide partial support for a study of television and radio viewing and listening habits within the WKAR-TV audience area.

9. Grant of \$10,000 from Miss Jessie T. Fee of Adrian to be used for maintenance, upkeep, and development of the Hidden Lake Gardens.

On motion of Mr. Baker, seconded by Dr. Smith, it was voted to instruct the Secretary to convey to Miss Fee the sincere appreciation of the Board for her generosity in granting this fine gift.

10. Grant of \$2500 from the Standard Oil Foundation, Inc., of Chicago to be used to continue a fellowship in Physics for the academic year 1956-57.

11. Grant of \$13,000 to be used in the Department of Surgery and Medicine to further, through the facilities of the Veterinary College of MSU, the improvement and advancement of thoroughbred breeding and the thoroughbred industry in Michigan. Grant from Michigan Thoroughbred Foundation.

ADDITIONAL ITEMS, continuedGifts and Grands, continued

Acceptance  
several  
A gifts and  
r grants  
f  
S

- 11a. Grants as follows to be used for scholarship and loan fund purposes:
- \$183 from the M & S Manufacturing Company of Hudson, Michigan, for a student who is enrolled.
  - \$12 from the Munising Drama Club of Munising for the Ryukyus Foundation Loan Fund.
12. Renewal of a memorandum of agreement with the Board of Supervisors of Marquette County covering a grant of \$2000 to be used for the continued employment of a 4-H Club Agent assigned to Marquette County.
13. Grant of \$5000 from the Inland Foundation, Inc., of Indianapolis, Indiana, to be used under the direction of A. J. Panshin in Forest Products to purchase research and teaching equipment for the packaging laboratory.
14. Renewal of a memorandum of agreement with the Stran-Steel Corporation of Ecorse, Michigan, covering a grant of \$1200 to be used under the direction of A. W. Farrall in Agricultural Engineering in a study of ventilation in uninsulated structures for housing livestock. The agreement provides for a special graduate research assistant.
15. Renewal of a memorandum of agreement with the United States Atomic Energy Commission of Lemont, Illinois, covering a grant of \$23,790 to be used under the direction of S. H. Wittwer and H. B. Tukey in a study of the absorption and utilization of radioactive materials applied to the leaves of plants. The agreement provides for a special graduate research assistant.
16. Renewal of a memorandum of agreement with Brewers Yeast Council, Inc., of Chicago, covering a grant of \$1200 to be used under the direction of P. J. Schaible in Poultry Husbandry for mink nutrition studies.
17. Renewal of a memorandum of agreement with the Michigan Press Service, Inc., of East Lansing covering a grant of \$180 to be used under the direction of D. J. Luck in the Bureau of Business Research to prepare an exhibit of marketing data on Michigan's counties as a service for newspapers' publication.
18. Approval of a memorandum of agreement with the Animal Welfare Institute of New York City covering a grant of \$5000 to be used under the direction of R. D. Earner in Animal Pathology to determine means of humane slaughter of animals for food purposes.

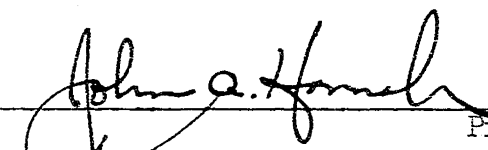
Miscellaneous

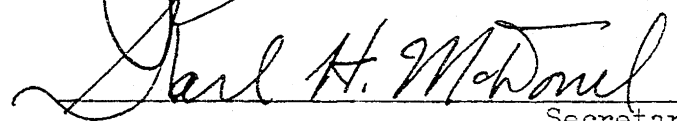
1. A delegation of citizens from Grand Rapids met with the Board to present a request that consideration be given to the establishment of a branch of Michigan State University in Grand Rapids to serve western Michigan. The written communication signed by William Schuiling, President of the Peoples National Bank of Grand Rapids, is filed with the minutes of this Board meeting.

On motion of Dr. Smith, seconded by Mr. Rouse, it was voted to approve all Additional Items on which no action appears.

The meeting adjourned at 12:30 p.m.

The next meeting will be held Friday, April 20.

  
President

  
Secretary

Delegation  
from G.R.  
appeared be-  
fore Board  
to request  
consideration  
of branch of  
MSU in GR