

of a Field Secretary be left with the finance committee of the State Board of Agriculture, with power to act.

NEW BUSINESS.

Mich. Congress-
ional Deleat.
invited to next
meet. Nov. 6.

1. President Butterfield raised the question of having the next meeting of the Board on November 6th, and inviting the members of the Michigan Congressional Delegation.

On motion of Mrs. Stockman, it was voted that the next meeting be held at the President's Office on November 6th at 9 A. M.

Pres. reported
on European
trip.

2. President Butterfield reported on his trip to Europe and some suggestions growing out of it.

THE MEETING ADJOURNED AT 6:00 O'CLOCK.

K. L. Butterfield

President
H. W. Halladay

Secretary

MINUTES OF THE
MEETING OF THE STATE BOARD OF AGRICULTURE
NOVEMBER 6, 1926.

THE MEETING WAS CALLED TO ORDER AT 9:00 A.M.

Present: President Butterfield, Mrs. Stockman, Messrs. McColl, Gowdy, McPherson, Brody and Secretary Halladay.

Absent: Mr. Watkins.

REPORTS FROM PRESIDENT AND SECRETARY FOR RECORD OR INFORMATION.

Resolu. of Ap-
preciation from
St. Grange
Lt. Charles R.
Chase-apptd.

1. President Butterfield reported a resolution of appreciation for the hospitality of the College, adopted by the State Grange.
2. The President reported that First Lieutenant Charles R. Chase has been detailed at this College.

Out-of-State
Travel:

3. The President reported on authorizations for Out-of-State Travel.

On motion of Mr. Gowdy, it was voted that the following authorizations for Out-of-State Travel be approved:

Dr. Hutton	State Fair, Columbus, Ohio.	
Dr. Horner,	Nat'l. Asso. State Marketing Officials,	Chicago, Nov. 29-26.
Prof. Cox,	American Soc. Agronomy, Nov. 18, and hearing on Argentine alfalfa seed, Washington, D. C.	Nov. 15-18-26.
A. J. Patten,	Asso. Official Agr'l. Chemists, Washington, D. C.	October 18 - 21, 1926.
J. A. Hannah,	Committee of Four, Poultry accreditation and certification, Chicago,	October 5,
Dr. Bouyoucos,	Consultation, manufacture of instruments, Rochester, N. Y. and Philadelphia, Pa.	
Mrs. Landon,	American Library Asso., Atlantic City and Philadelphia,	Oct. 4-9.
Dr. Ewing,	Amer. Electro-Chemical Society, Washington,	Oct. 7-9, 1926.
H. C. Rather,	Seed conference meeting, Chicago,	October 3 and 4.
Prof. Ruff,	Department Superintendents, Dallas, Texas,	February 27- March 3, 1927.
B. A. Walpole,	Asso. for Adv. Agr'l. Educ., Washington, D. C.	Nov. 16-18 and Amer. Vocational Soc., Louisville, Ky., Dec., 1 - 4.
F. A. Smith,	Amer. Vocational Soc., Louisville, Ky.,	Dec. 1 - 4.
R. S. Linton,	Amer. Vocational Soc., Louisville, Ky.,	Dec. 1 - 4.
G. A. Branaman,	Buying feeder calves for experimental feeding, Chicago,	Oct. 11.
Prof. McCool,	American Soil Survey Asso., and American Soc. of Agronomy,	week of Nov. 16, Washington,
J. E. Burnett,	Accompanying student judging team to Wisconsin,	Sept. 23-30, 1926.
Dr. Mumford,	Amer. Country Life Conference, Washington,	Nov. 19 - 14.
A. G. Kettunen,	Amer. Country Life Conference, Washington,	Nov. 10 - 14.
H. A. Cardinell,	To obtain records on orchard demonstration, Fontesque, Mo.,	
Prof. Brown)	International Live Stock Exposition, Chicago,	
Prof. Edwards)	" " " " " "	
Mr. Franaman)	" " " " " "	
Five members of)		\$25, each member.
stock-judging team)		toward expenses.
Prof. Musselman,	Amer. Soc. Agr'l. Engineers, Chicago,	Dec. 1.
Dr. Horner,	Agr'l. Conf. U. S. Chamber Commerce, Indianapolis,	Nov. 15 - 16.
Dean Ryder,	Amer. Country Life Conference, Washington, D. C.	Nov. 19 - 14.

RESIGNATIONS, APPOINTMENTS, SALARY ADJUSTMENTS ETC., FOR CONFIRMATION.

President Butterfield reported on resignations and appointments.

Resignations:

1. On motion of Mr. McColl, it was voted that the following resignations be accepted:

G. L. A. Ruehle,	Associate Prof. of Bacteriology,	eff. Sept. 30-26.
H. V. Kittle,	County Agent for Clinton County,	" Oct. 31 -26.
Mrs. Delia Bouyoucos,	Instructor in Violin,	" Sept. 1 -26.
Alice Parks,	Stenographer, Dairy Extension	" Nov. 1 - 26.
Alice Lawrence,	" Boys and Girls Clubs,	" Oct. 1 - 26.

2. On motion of Mr. McPherson, it was voted that the following appointments be confirmed:

Appointments:

Dr. R. M. Olin,	Director of Health Service,	\$4100 a year, eff. Sept.1-26.
Ruth M. Fickes,	Instructor in Phys. Education,	1920 Sept.1-26.
B. P. Traynor,	Instructor in Phys. Education,	3000 Sept.1-26
R. G. Leonard,	Asso. Prof. " "	4500 Sept.1-26
Harry T. Neher,	Instructor in Chemistry	1800 Sept.1-26
Mrs. Helen Philp,	" " French,	150 a mo, eff. Sept.1-26.
M. D. Weldon,	Research Asst. in Soils	193.33 " , 2 mo. Sept.20-26.
Harvey DeWeerd,	Instructor in History of Pol. Sci.	1980 a yr, eff. Sept.1-26.
Helen Bates	Instructor in History & Pol. Sci.	2100 Sept.1-26
Mrs. F. M. Byam,	Instructor in Drawing & Design	2000 Sept.1-26
Leo J. Waldron,	Grad. Asst. Eng. Exp. Station, (Chem. Staff)	800 (10 mos) Oct. 1-26
Roma M. Sater,	Grad. Asst. Sociology, Furnell,	800 (10 mos) Nov. 1-26
Carl Kuhlman,	Band Leader,	200 a mo,10 mos. Sept.1-26
Keith Himebaugh,	Special Asst. Publications,	100 " Sept.1-26
Ethel McDonald,	County Home Dem. Agt. Oakland, (\$2400 entire salary, effective on arrival)	1200 (from Ext.Funds)
Mary R. Thompson,	County Club Agent, Gogebic Co., (transfer from Ontonagon Co.,	Oct. 1-26
F. A. Dawley,	Student solicitor, Menominee Sch.	\$250 a mo. July 1 to Dec.1-26
Elizabeth Skellenger,	Nurse	1600 a year,
Ruth Boyd,	Nurse	125 a month, Oct. 6-26
Emma Frye,	Nurse	100 a month, Oct. 5-25
Doris Morris,	Stenographer, Hort. Extension, (\$600 more to be paid from State Hort. Soc. Funds)	600 a year, eff. Nov. 1-26
Esther Witmer,	Stenographer, H. E. Ext. and B & G Clubs, divided equally as to time	1200 a year, Oct.25-26
Oneta Abbott,	Stenographer, H. E. Extension,	1380 a year, Oct. 1-26
Mrs. Mary Clewley,	Stenographer, Off. Dean of Lib.Arts.	1200 a year, July 1 -26
Chrystal Colvin,	Sec. Dean of Applied Sci.	75 a mo, 1/2 time Sept. 1-26
Frances Ayres,	Clerk, Dean of Applied Sci.	75 a mo, 1/2 time Oct. 1 -26
Mrs. Pearl Sitton,	Stenographer, Hort. Exp.Sta.Funds	600 a year, 1/2 " Oct. 1-26.
Helen M. Brown,	Stenographer, Economics Dept. Furnell,	1200 a year, Oct. 1-26.
Clarice E. Austin,	Stenographer, " (Economics Dept.maintenance fund)	900 " " Oct. 1-26.
Frances Allen,	Stenographer, Dairy Extension, (Trans. from 1/2 time to full time)	1260 Nov. 1-26
Mrs. Jean LaForge,	Dlerk, Registrar's Office, (Trans. from 1/2 time to full time)	1200 Sept. 1-26.
Loma B. Thomas,	Stenographer, H. E. Extension,	1440 Oct. 1 -26.
Cleotah Burns,	" B&G Clubs (Transfer)	Oct. 1 -26.

"EXECUTIVE ORDERS" FOR CONFIRMATION.

President Butterfield asked confirmation of the following Executive Orders:

1. Authorization to retain Miss Appleton on the payroll with half pay until further notice, beginning October 1, 1926.

Authorization of 1/2 pay for Miss Appleton

On motion of Mrs. Stockman, it was voted to retain Miss Appleton on the payroll with half pay until further notice, beginning Oct. 1-26.

2. Authorization to increase Mrs. Skellenger's salary to \$1800 a year, during the time that Miss Appleton is on half pay, effective Oct. 1-26.

Increase Mrs. Skellenger's salary during Appleton's leave

On motion of Mrs. Stockman, it was voted to increase the salary mentioned above to \$1800 during the time Miss Appleton is on half pay.

3. Transfer from funds allowed for graduate assistants in the Chemistry Department of sufficient funds to the department maintenance fund to pay Mr. John F. LeVeaux, assistant to Mr. Publow. It is understood that this will amount to \$8.00 or \$10.00 a week, and is effective at the beginning of the fall term, 1926.

Transfer of fund funds to pay Mr. LeVeaux Asst. to Mr. Publow.

On motion of Mr. Gowdy, it was voted that the above executive order be approved.

4. Authorization to employ Mr. Gregg to do special work in Landscape Gardening during this fall, amounting in time to three weeks; Mr. Gregg to be paid at the rate of \$3000 a year from the period Nov. 1 to 21, 1926.

Appt. of Mr. Gregg.

On motion of Mr. Gowdy, it was voted that the above executive order be approved.

5. Authorization to the Agricultural Engineering Department to loan Mr. N. A. Kessler to the Conservation Department of the State to teach efficient land clearing and the use of explosives, for the month of October, 1926.

N.A. Kessler loaned to Conservation Dept of this State.

Transfer \$200
to Maint. Dean
of Appl. Sci.

Authorization
\$1000 towards
expense of band
trip to Ithaca

New Course in
Physical Educ.

Advanced De-
grees:

Degrees grant-
ed Summer S.
stud. Aug-27-26

Miss Bainbridge
apptd. delegate

Dean Ryder de-
legated to Land
Grant Coll. Ass.

Report of Bldgs
& Grounds Comm.

On motion of Mr. Gowdy, it was voted that the above executive order be approved.

6. Transfer \$200 to the maintenance budget of the Office of Dean of Applied Science.

On motion of Mr. McColl, it was voted that the above transfer be made.

7. Authorization to pay \$650 from College funds toward the expense of sending the Band to the Cornell game, October 16, 1926.

On motion of Mr. McPherson, it was voted that the above amount be corrected and an authorization of \$1,000 be made by the Board to help bear one-half the cost.

RECOMMENDATIONS FROM THE PRESIDENT FOR ACTION OF THE BOARD.

1. The President recommended the adoption of a Course in Physical Education covering a period of four years, designed to train teachers of Physical Education in Public Schools and drills for public recreation, as approved by the Faculty at their meeting September 27, 1926. The administration of this course for the coming year is to be lodged in the hands of Dean Phelan.

On motion of Mrs. Stockman, it was voted that action on the Physical Education Course be deferred until the next meeting and a report be made giving the cost and other details in connection therewith.

2. The President recommended confirming the action of the Faculty in approving that Advanced Degrees be granted to the following candidates who completed their work at the close of the summer session, 1926;

Master of Science

Anders, Charles Boatner
Bradt, Glenn Warner,
Branaman, George Abraham
Chen, Shwen, Yuing
Kaufman, Fred Henry Otto
Lightfoot, Ceylon Cyrus

Master of Arts

Elliott, Eugene Bradley

Civil Engineer.

Collins, Earl Harry

On motion of Mr. Brody, it was voted that the above advanced degrees be granted.

3. The President reported that the following undergraduates were given degrees, August 27, 1926, under the blanket authorization voted by the State Board of Agriculture at its July meeting.

Bachelor of Science, Agricultural Course,

Bannen, Richard Roy
Barrett, Ray Mitchell,
Hall, Ross Coleman
Land, Cyrus Marshall
Thomas, Lowell, Brandon,
Weaver, Merle John

Bachelor of Science, Forestry Course,
Fisher, Carleton Wakefield

Bachelor of Science, Home Economics Course

Boonstra, Nella Kathryn,
Eldridge, Victoria
Folby, Alice Adeline,
Paul, Evelyn Marie,
Peck, Julia Helen,
Rumberger, Onabelle Ruth
Wyllys, Thelma E.

Bachelor of Science, Applied Science Course

Pancost, Maurice Henry,
Burlingame, Mark Velzy,
Whittemore, Sidney George

Bachelor of Arts, Liberal Arts Course,

Barrett, Duane Austin,
Bradley, Neva Elizabeth,
Thomas, Lulu Esther,
Vaughan, Eva Muriel

4. President Butterfield recommended that Miss Bainbridge be appointed a student delegate to the meeting of the American Country Life Association, in Washington, D. C. November 10 to 14.

On motion of Mr. McColl, it was voted that the above recommendation be approved.

5. The President recommended that Dean E. H. Ryder be delegated to attend the meeting of the Land Grant College Association, Liberal Arts Section Committee.

On motion of Mr. McPherson, it was voted that the above recommendation be approved.

REPORTS FROM COMMITTEES OF THE BOARD.

1. The Buildings and Grounds Committee presented the following report through Mr. McColl:

The Committee recommends that the sewage disposal plant be installed in connection with the sewage disposal plant contemplated by the City of East Lansing.

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Sewage disposal

That the College authorize the President and Secretary to make a contract with the City of East Lansing and offer them, on the following basis, as the College share, \$40,000.00, also one-third of the cost of the land to establish the sewage disposal plant upon, and the right of way for the interceptor parallel with the river to the sewage disposal plant across the college land. And that the cost of operation of the plant be born one-third by the College and two-thirds by the city.

Pres. & Sec. authorized to proceed with contract with East Lansing.

It was also requested that the Committee consider a general contract looking towards the future development of the plant and the proportionate cost to each and that a report be made to the Board at some future meeting.

Future development, cost to ea

On motion of Mr. Brody, it was voted that the report by the Committee, on the sewage disposal plant be approved.

The Building Committee stated that they would recommend that repairs be made to the Farm Lane Bridge and that the Secretary be authorized to proceed with the same.

Repairs to Farm Lane Bridge

On motion of Mr. McPherson, it was voted that the above repairs be made.

They also reported the need of a road to the hospital as much damage was being done by cars driving over the lawn.

Road to hospital.

On motion of Mr. Brody, it was voted that the building of a road to the hospital be authorized.

A report was made by the Committee, that the road, beginning at the end of the New Boulevard entrance to a point on the west side of the Gymnasium, a distance of .62 of a mile, would cost \$17,083.00.

Report on cost of new road.

They also reported that the Armory would be built by the Administrative Board and ready for occupancy in the spring.

Armory to be ready for occupancy in spring.

The Secretary made a report on the transfer of the wild lands to the United States Government. A mistake has been made in the deeds which have already been sent to the government. As soon as the necessary corrections are made the deeds will be approved and signed.

Deed to Wild lands being corrected.

A report was made to the Board of the Progress which has been made on Fraternity Row.

Fraternity Row

On motion of Mr. Brody, it was voted that the following resolution be adopted.

The State Board of Agriculture authorizes Mr. Herman H. Halladay, Secretary of the State Board of Agriculture to sign deeds conveying the site for the new Weather Bureau also Wild Lands which were recently sold to the United States Government.

Sec. authorized to sign deeds

A report was made regarding the stacks of the Library Building.

Stacks of the Library Bldg.

On motion of Mr. Gowdy, it was voted that the matter be left for further consideration.

The Committee recommended the adoption of the following resolution:

That the New Chemistry Building be named the Kedzie Chemical Laboratory.

Kedzie Chem. Lab.

On motion of Mr. McPherson, it was voted that the above resolution be adopted.

MISCELLANEOUS BUSINESS FROM PRESIDENT, SECRETARY, DEANS.

1. The President presented a request from Miss Grimes, Director of Physical Education for Women, for the establishment of a new instructorship in her department.

Instructorship for Phys. Ed. for Women

On motion of Mr. McPherson, it was voted that the above instructorship be established.

2. Dean Shaw referred to the Board a letter from R. S. Hudson asking authority to prohibit airships landing on the College Farm fields.

Prohibit airship from landing on College fields.

On motion of Mr. Gowdy, it was voted that the above matter be referred to Secretary Halladay and Dean Shaw with power to act.

3. Dean Bissell presented the request of a group of College staff members for the approval of the establishment of the chapter of Sigma Xi at Michigan State College.

Establishment of chapter Sigma Xi

No action was taken.

4. Secretary Halladay presented a communication from Professor Cox regarding the establishment of a new sub station and demonstration farm for potatoes.

Sub station & dem. farm for potatoes

Above matter deferred for future consideration.

5. The Secretary read a letter from Mr. Hibst and a resolution passed at the annual meeting of the Michigan Potato Growers' Exchange, with reference to creating a potato department at this College.

Re:creating of Potato Dept. at College.

No action taken, left for consideration at future meeting.

6. The Secretary presented a communication from Mr. Chandler regarding special travel expenses on a trip to the Upper Peninsula.

Dr. Chandler's travel expenses to U. P.

Report of
Band trip to
Ithaca, N.Y.
Authority to
borrow money

Mr. Wilkins
presented financial report

Left for consideration of Board at some future meeting.

7. Secretary Halladay reported on the trip of the Band to Ithaca, N. Y. Oct. 16th.

8. Secretary Halladay presented the matter of authority to borrow money.

On motion of Mr. Gowdy, it was voted that the Secretary be authorized to borrow money from time to time, as might be necessary, not to exceed \$50,000. at any one time.

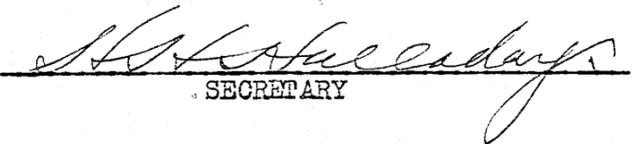
9. Mr. Wilkins presented a financial report in writing.

NEW BUSINESS FROM MEMBERS OF THE BOARD OR PRESIDENT.

The President suggested that the next meeting of the State Board of Agriculture be held on Wednesday, November 24th at 9 A. M.

MEETING ADJOURNED.


PRESIDENT


SECRETARY

MINUTES OF THE
MEETING OF THE STATE BOARD OF AGRICULTURE
November 24, 1926.

THE MEETING WAS CALLED TO ORDER AT 9:00 A.M.

Present: President Butterfield, Mrs. Stockman, Messrs. McColl, McPherson, Brody, Watkins, Coffey and Secretary Halladay.

Absent: Mr. Gowdy.

Out-of-State
Travel.

REPORTS FROM PRESIDENT AND SECRETARY FOR RECORD OR INFORMATION.

1. President Butterfield reported the following authorizations for Out-of-State Travel:

Member of Soils Section,	Chicago,	Fertilizer formula conference,	November 13.
Dr. Hallman,	Chicago,	Nat'l. Assn. Official Research Workers,	Nov. 30.
Professor Reed,	Chicago,	The American Dairy Federation,	December 1.
		The National Dairy Council,	December 2.
		The National Dairy Exposition,	December 3.
Mr. Kettunen,	Chicago,	Internat'l. Livestock Show, with club members.	
Nevels Pearson,	"	" " " " " "	" "
Sylva Wixson,	"	" " " " " "	" "
Ruth Featherly,	"	" " " " " "	" "
M. L. Wright,	"	" " " " " "	" "
Emma DuBord,	"	" " " " " "	" "
Mr. Gallagher,	"	" " " " " "	horse culling, contest meeting.

On motion of Mr. McColl, it was voted that the above authorizations for Out-of-State Travel be approved.

RESIGNATIONS, APPOINTMENTS, SALARY ADJUSTMENTS, ETC., FOR CONFIRMATION.

Resignations:

1. The President reported the following resignations:

L. R. Binding, County Agent, St. Joseph County, effective October 31, 1926.
Mrs. Florence Westerman, County Club Agent, Lenawee Co., effective October 31, 1926.

On motion of Mrs. Stockman, it was voted that the above resignations be accepted.

Transfers:

2. President Butterfield reported the following transfers:

Miss Agnes Sorenson, from the position of Clothing Specialist to that of Home Demonstration Agent in Kent County, effective November 15, 1926.
Mr. Clare Burton, from the position of County Agricultural Agent in Monroe Co., to a similar position in Clinton County, effective November 15, 1926.

On motion of Mr. McColl, it was voted that the above transfers be approved.

Appointments:

3. President Butterfield reported the following appointment:

Mr. DeWindt, Instructor in Chemistry, Oct. 25 to Dec. 25, 1926 at \$200 a month.

On motion of Mrs. Stockman, it was voted that the above appointment be approved.

New Instructorship in Draw.

4. President Butterfield reported the establishment of a new instructorship in Freehand Drawing, effective January 1, 1927.

On motion of Mr. McColl, it was voted that the establishment of a new instructorship in Freehand drawing be approved.