2186 MINUTES OF THE MEETING of the STATE BOARD OF AGRICULTURE November 8, 1945 Present: Mr. Berkey (Chairman); Messrs. Akers, Armstrong, Mueller; Miss Jones; President Hannah; Treasurer Wilkins; Secretary McDonel. Absent: Mr. Brody; Dr. Elliott. The meeting was called to order at 10:10 a.m. The minutes of the previous meeting were approved. Term. services PRESIDENT'S REPORT Carl Wilson 1. Termination of the services of Carl Wilson as Instructor in History and Political Science, effective October 27, 1945. Mr. Wilson was employed on a temporary basis to teach in the ASTR program. Leave of ab-2. Leave of absence without pay for one month for Mrs. Sophie Stoner, stenographer in Surgery and sence Sophie Medicine, effective October 16, 1945. Mrs. Stoner's husband has returned from Overseas service. 3. Full expenses for H. A. Berg to attend a meeting of the Midwest Committee on Postwar Programs in travel to Mil Milwaukee, Wisconsin, on November 8 and 9. R.P. Harris 4. Report that Raymond P. Harris, Assistant Professor of Effective Living, is to be put on the payreported Oct. roll as of October 15, 1945 rather than October 1 as approved by the Board at its meeting in September. 5. Approval of the following changes in status of temporary instructors in English, effective Octo-Approval of ber 26, 1945: status of seva. Termination of the employment of Mrs. Louise Knudsen. eral temporary b. Change in salary for Mrs. H. R. Hoppe from \$200 to \$150 per month. instructors c. Change in salary for Mrs. Alice Nelson from \$200 to \$100 per month. d. Change in salary for Mrs. Roberta E. Adams from \$133 to \$150 per month. salary Norma 6. Change in salary from \$60 to \$65 per month for Mrs. Norma Shephard, hostess at Potter House, effective for ten months beginning September 1, 1945. RESIGNATIONS Resignations 1. Resignation of Dolores I. Bos as stenographer in Physical Education, Health, and Recreation for Women, effective October 27, 1945, because of poor transportation facilities. 2. Resignation of Maribelle Pratt as stenographer in Publications, effective October 31, 1945. Miss Pratt has accepted a position in Lansing. 3. Report that Jean Finger and Martin Gibbs, who were appointed to graduate assistantships in Botany for 1945-46, did not report for work and should be removed from the payroll. 4. Termination of the employment of R. P. Hibbard as Instructor in Physics, effective October 31, 1945. Dr. Hibbard was appointed to teach temporarily in the ASTR program. 5. Resignation of Leonore Tallmadge as Instructor in Written and Spoken English, effective November 30, 1945. Miss Tallmadge plans to be married. 6. Resignation of Ruth Haapala as 4-H Club Agent in Gogebic County, effective November 30, 1945.

Leaves

Stoner H.A. Berg

waukee.

15, 1945

changes in

Change in

Shephard

LEAVES

Miss Haapala plans to be married.

- 1. Continuation of leave of absence, but without pay, for L. H. Blakeslee, Research Assistant in Animal Husbandry, through June 30, 1946. Mr. Blakeslee has been on leave with half pay since November 1, 1944, to study at Cornell.
- 2. Leave of absence with pay for Mabel O. Miles, Extension Worker in Music, for the period from October 15 to December 31, 1945 for helth reasons.

APPOINTMENTS

Appointments

- 1. Appointment of Mrs. Martha Klein as stenographer in the Office of the Counselor for Men at a salary of \$1320 per year, effective October 24, 1945. This is a new position.
- 2. Appointment of Mrs. Jeanette Skinner as stenographer in Publications at a salary of \$1440 per year. effective November 5, 1945, to replace Maribelle Pratt who has resigned.
- 3. Appointment of Shirley M. Wells as stenographer in Farm Management at a salary of \$1500 per year. effective November 1, 1945 and paid from Experiment Station funds. Miss Wells will replace Mary Ball who resigned in September 1944.

November 8, 1945

2187

Appointments

APPOINTMENTS, continued

- 4. Appointment of Marion Pease as stenographer in Engineering at a salary of \$1320 per year, effective November 1, 1945 and paid from the Special Engineering Extension appropriation. She will replace Maurine Oesterle who was transferred.
- 5. Appointment of Barbara J. Proctor as stenographer in Farm Management at a salary of \$1440 per year, effective November 1, 1945, and paid from Extension funds. She will replace Shirley Placeway who has resigned.
- 6. Appointment of Charlotte Hicks as General Duty Nurse at the Health Service at a salary of \$1800 per year, effective November 1, 1945 to replace Doris Taylor who has resigned.
- 7. Appointment of Myrta Ellinger as General Duty Nurse at the Health Service at a salary of \$1800 per year, effective November 26, 1945 to replace Flora Ball who has resigned.
- 8. Appointment of William G. Butt as Instructor in Written and Spoken English in the Basic College at a salary of \$150 per month, effective January 1, 1946, for as long as necessary. This is a new position.
- 9. Appointment of Rosemary Ziegler as stenographer in Written and Spoken English in the Basic College at a salary of \$1560 per year, effective November 5, 1945. This is a new position.
- 10. Transfer of John W. Foster from Branch County to 4-H Club Agent in Kalamazoo County at the same salary of \$2900 per year, effective January 1, 1946. Mr. Foster was unable to find living quarters in Branch County.
- 11. Reappointment of Marjorie Giefel as Assistant in Research in Horticulture at the same salary of \$2400 per year, for the period from December 1, 1945, to June 30, 1946 and paid from Purnell funds.
- 12. Reappointment of James E. Moulton as Research Assistant in Horticulture at the same salary of \$2700 per year, effective for the period from January 1 to June 30, 1946, and paid from Bank-head-Jones funds.
- 13. Appointment of Charles Woodruff as part-time Instructor in Hotel Administration at a salary of \$200 for the fall term.
- 14. Appointment of Mrs. Louise Carpenter as Assistant to the Director of the Hotel Testing Laboratory at a salary of \$225 per month, effective October 25, 1945. This is a new position. The American Hotel Association will reimburse the College for Mrs. Carpenter's salary.
- 15. Appointment of Kathryn Pearson as Assistant in Research in Bacteriology at a salary of \$2400 per year, effective November 12, 1945, and paid from Bankhead-Jones funds. Miss Pearson replaces C. R. Stumbo who has resigned.
- 16. Appointment of the following half-time graduate assistants at a salary of \$80 per month, effective from January 1 to June 30, 1946:

Chemistry	-	Robert Charles Tompkins
		Fred Conrad Maienschein

Physics - David Kelley Holmes

TRAVEL

Travel

- 1. Full expenses for A. J. Panshin to go to Madison, Wisconsin, to check with the U. S. Forest Products Laboratory on research projects in the wood turning industry, on November 7-10; expenses to be paid from State Planning Commission funds.
- 2. Mileage on one car and maintenance expenses for C. H. Sherwood and F. L. O'Rourke to visit the Ohio State University for three or four days beginning November 15 for the purpose of
 - studying their nursery and floriculture courses.
- 3. Full expenses for Ray Hutson to attend a meeting of the Ontario Entomological Society at Belleville, Ontario, on November 20 and 21; paid from Experiment Station funds.
- 4. First-class railway fare for V. E. Leichty to attend the annual meeting of the National Council of Teachers of English in Minneapolis during the latter part of November.
- 5. First-class railway fare for F. H. Stutz to attend the annual meeting of the National Council for the Social Studies in Milwaukee, Wisconsin, on November 22, 23 and 24.
- 6. First-class railway fare for Martha E. Layman to attend the annual meeting of the National Council for the Social Studies in Milwaukee, Wisconsin, on November 22-24.
- 7. Full expenses for Hazel Strahan and Marion Hillhouse to attend a Conference of College Teachers of Clothing and Textiles in the Midwest in Chicago on November 23-26.
- 8. Full expenses for P. S. Lucas to attend the annual meeting of the American Butter Institute in Chicago on November 26 and 27.

TRAVEL, continued

2188

Travel

Te Ca

 \mathbf{Le} se

 St

Η.

tr wa

R.

re

15

Aŗ

cł

st eı

ir

C

S

- 9. Full expenses for B. H. Grigsby to attend a meeting of the North Central Weed Control Conference in St. Paul, Minnesota, on November 26-28; paid from Experiment Station funds.
- 10. Full expenses for D. H. Stark to attend a meeting of the Technical Committee of the North Central Livestock Marketing Research Committee in Chicago on November 28 to December 1; paid from Experiment Station funds.
- The following requests for travel allowances are made in connection with meetings being held 11. in Chicago at the time of the annual Livestock Show:
 - a. Mileage on one car for C. S. Bryan and members of the staff of Surgery and Medicine to attend a Conference of Research Workers in Animal Diseases and the meetings of the U.S. Livestock Sanitary Association on December 3-7.
 - b. Full expenses for Dean Giltner to attend the meeting of the Deans of Veterinary Colleges on December 3, the Conference of Research Workers in Animal Diseases on December 4, and the meetings of the U. S. Livestock Sanitary Association on December 5-7. Dean Giltner will drive his car and will be accompanied by several members of the staff of the Bacteriology Department.
 - c. First-class railway fare for R. A. Runnells to attend the Conference of Research Workers in Animal Diseases on December 4.
 - d. Mileage on one car for E. T. Hallman and members of the Animal Pathology Department to attend the Conference of Research Workers in Animal Diseases, and the U. S. Livestock Sanitary meetings on December 4-7.
 - e. Mileage on one car for members of the Farm Management Department (A. H. Haist, B. R. Bookhout, Russell Berry, W. J. Lohr, and E. B. Hill) to attend the annual meeting of the American Society of Farm Managers and Rural Appraisers on December 3-4.
 - f. Full expenses for W. H. McMillen to attend a meeting of the Swine Breed Registry Association in Chicago on December 3.
- 12. Full expenses for A. G. Kettunen and Virginia Graves to attend the National 4-H Club Congress and conferences of the State Club Leaders in Chicago on December 1-6; paid from Extension funds.
- 13. Maintenance expenses for M. H. Avery to supervise the Michigan 4-H Club delegation to the meeting of the National Junior Vegetable Growers' Association at Cincinnati, Ohio, on December 5-9.
- 14. Full expenses for A. W. Farrall and W. H. Sheldon to attend the meeting of the Chicago Section of the American Society of Agricultural Engineers on December 7.
- 15. Full expenses for Dean Anthony to visit the TVA at Knoxville, Tennessee, on October 29 to November 2.

Accept.grant MISCELLANFOUS

\$600 Michigan 1. Acceptance of a grant of \$600 and approval of a memorandum of understanding with the Michigan Chem. Corp. Chemical Corporation of St. Louis, covering work to be done by the Departments of Agricultural Chemistry and Entomology on DDT residues. Cont.agreement

MidWest Soil 2. Continuation of the agreement with the Middle West Soil Improvement Committee and acceptance Improv.Com. of \$400 to be used for further work on the fertilization of corn and other Michigan crops. Accept.\$140

Edmore Potato 3. Acceptance of a check in the amount of \$140 from the Edmore Potato Show Association to be used Show for a scholarship at Michigan State College.

Report of death of Lois 4. Report of the death of Lois Hays, Assistant Professor of Foods and Nutrition on October 19, 1945. Hays She had been a member of the staff since September 1, 1936.

I Retirement of Prof. Patton Jan. 1, 1946

Employment Geo. Polich Tourist & Resort project

Prof. Church to teach an in Art

5. Recommendation that Fred Patton, Professor of Music, be retired at an annual pension of \$797, effective January 1, 1946. Professor Patton has been on the staff since September 1, 1932 and has requested retirement because of ill health.

On motion of Mr. Armstrong, seconded by Miss Jones, it was voted to approve the retirement of Professor Patton at an annual retirement salary of \$800, effective January 1, 1946.

6. Report that George S. Polich has been employed on the labor payroll at a salary of \$200 per month, effective October 15, 1945, for work in connection with the Tourist and Resort project. If his work proves to be satisfactory, a regular staff appointment will be recommended for him at a later date.

7. Mrs. Joseph Dewey, hostess at North Hall, was employed at \$1000 per year. It was understood at the time that she was employed that she was to be permitted to have her daughter live with her with no charge made for board or room for the daughter.

evening class 8. Recommendation from Dean Emmons for authorization for Professor Church to teach an evening, non-credit class in art once a week, and to charge \$5 a term to those who enroll. The fee will be paid to the College.

November 8, 1945

2189

Approp. \$1300

Bus. Adm.

Am. T. 🌣 T.

stock to be

commission to

0.J. Munson

MISCELLANEOUS, continued

- 9. Request for an appropriation of \$1300 for the Department of Business Administration to be used Dept. for typewriters for the purchase of 12 typewriters and stands and chairs.
- 10. Consideration of continuing the agreement with the Ann Arbor Trust Company for the handling of ment with Ann College investments for another year.

On motion of Mr. Akers, seconded by Mr. Berkey, it was voted to approve item 10.

11. The Jenison Estate holds \$1200 par value American Telephone and Telegraph 3% Convertible Debentures due September 1, 1956, which have a current market value of approximately 144. These debentures are convertible into the common stock of the Company at \$140 per share on the basis of \$40 per share in cash for each \$100 Debenture. It is recommended that \$480 be provided from Jenison funds to convert the Debentures into the common stock.

On motion of Mr. Mueller, seconded by Mr. Berkey, it was voted to approve the above recommendation.

12. Statement in the amount of \$1,933.82 from 0. J. Munson for the architect's commission for the plans, specifications and supervision in connection with the sprinkler contract with the De-troit Independent Sprinkler Company.

On motion of Mr. Berkey, seconded by Mr. Armstrong, <u>it was voted</u> to approve the President's Report, Appointments, Resignations, Leaves, Travel, and Miscellaneous items except items 5 and 10 under Miscellaneous on which action appears.

ADDITIONAL ITEMS

Resignations

Resignations

- 1. Resignation of Phyllis Trevellyan as stenographer at the Health Service, effective November 30, 1945.
- 2. Resignation of Edward Shipley as Foreman of the Cleaning Division of Buildings and Utilities, effective November 15, 1945.
- 3. Resignation of Jessie Finley Klocke as Assistant in Research in Foods and Nutrition, effective November 30, 1945. Mrs. Klocke's husband has been discharged from military service and she is resigning to be with him.

Leaves

Leaves

- 1. Leave of absence with pay for one month for Harold R. Clark, Assistant County Agricultural Agent in Sanilac County, effective November 8, 1945. Mr. Clark has been asked to accompany a shipment of purebred dairy cattle assembled by the Venezuela Government and to be shipped to Venezuela.
- 2. Leave of absence without pay for Mrs. Trixie Lindhout, a cooperative house hostess, from November 1 to December 31, 1945.

Appointments

Appointments

- 1. Appointment of Walter Pung as Foreman of the Cleaning Division of Buildings and Utilities at a salary of \$2600 per year, effective November 8, 1945, to replace Edward Shipley who has resigned.
- 2. Appointment of Gordon L. Thomas as Instructor in Speech and Dramatics at a salary of \$2700 per year, effective November 15, 1945 to replace LaVerne Powers who has resigned.
- 3. Appointment of Robert Gibbey as Lecturer in Psychology at a salary of \$120 per month for three months beginning October 1, 1945.
- 4. Appointment of Deborah Morgan as half-time graduate assistant in Chemistry at a salary of \$80 per month for the three months beginning January 1, 1946.
- 5. Appointment of Ruth Ingalls as Assistant in Research in Foods and Nutrition at a salary of \$2400 per year, effective for this fiscal year beginning December 1, 1945, and paid from Fish Research funds. Miss Ingalls will replace Mrs. Jesse Finley Klocke who has resigned.
- 6. Appointment of John Cain as patrolman in the Campus Police Department at a salary of \$2300 effective November 15, 1945.

Travel

Travel

- 1. Full expenses for C. D. Ball to attend a meeting in Chicago on October 30 concerning a research project on food decomposition.
- 2. Full expenses for Howard Church to attend the annual meeting of the Midwest College Art Conference at Northwestern University and at the Art Institute in Chicago on November 2 and 3.
- 3. Full expenses for Tom King to attend the National Interfraternity Conference in New York City on November 24.

2190

G

e F

t

U

6 Τ

R

b

0 t

ຣ

t

A Travel

ADDITIONAL ITEMS, continued

Travel Items, continued

4. Full expenses for A. A. Johnson, H. C. Moore, and C. M. Harrison to attend the annual meeting of the International Crop Improvement Association in Chicago on December 2-5, with expenses to be paid from Michigan Crop Improvement funds.

5. Full expenses for Glen Stewart to attend the District V meeting of the American Alumni Council in Chicago on December 6 and 7. Mr. Stewart will also attend a Board meeting of the American Alumni Council in Chicago on November 8 and 9 at no expense to the College.

- 6. Full expenses for R. H. Young, L. L. Firmodig, C. W. Bachman, B. F. VanAlstyne, J. H. Kobs, F. A. Collins, K. A. Schlademan, and Charles McCaffree to attend the annual meeting of the Western Conference in Chicago on December 6-8.
- 7. Full expenses for R. H. Young to attend the meeting of the Eastern Intercollegiate Conferences in New York City on December 11-13.

Miscellaneous

1. Report of the deaths of former students in the war, as follows:

William Thomas Butters, Jr., Class of 1942, a Second Lieutenant in the Army Air Forces, was killed in action over Germany on January 23, 1945. He had been awarded the Air Medal. He was enrolled in applied science during 1938-39, having entered from East Lansing.

Dean Prichard Cornwell, Class of 1944, a Lieutenant on a B-29, was killed on October 6, 1945, enroute home from the Pacific area on a superfortress which crashed 465 miles off California. He was enrolled in Liberal Arts during 1940-1943, having entered from Farmington.

Clarence Bruce Donahue, Class of 1942, Lieutenant (jg) in the Naval Air Corps, was killed in action in the Atlantic area on August 6, 1943. He was enrolled in Engineering during 1938-1940, having entered from Auburn, New York.

Jack Braymer Fields, Class of 1940, a Captain in the Army Air Forces, was killed in action in France on November 13, 1944. He was enrolled in Applied Science during 1936-37, having entered from Hillsdale.

Peter F. Genther, Class of 1940, a First Lieutenant in the Army Air Forces and a veteran of the Japanese attack on Pearl Harbor, was killed in an air crash in the China Theatre on September 28, 1945. He graduated in Liberal Arts on June 10, 1940, having entered from Macungie, Pa.

Harvey Park Harrington, Class of 1938, a Second Lieutenant in the Army Air Forces, was killed in action in the European area on July 27, 1943. He was graduated in Forestry on June 13, 1938, having entered from East Jordan.

George Cecil Labre, Class of 1941, a First Lieutenant in the Infantry, was killed in action in Germany on November 30, 1944. He graduated in Police Administration on August 29, 1941, having entered from Escanaba.

George Martin Mattson, Class of 1944, a Second Lieutenant in the Army Air Forces, was killed in action in the Philippines on July 16, 1945. He was enrolled in Liberal Arts during 1940-1942, having entered from Saginaw.

Harold Ernest Miller, Class of 1942, a First Lieutenant in the Infantry, was killed September 9, 1944, on a Japanese prison ship. He had been awarded the Purple Heart Medal and a Presidential citation. He was enrolled in Physical Education during 1938-1940, having entered from Royal Oak.

David Anthony Timmer, Class of 1943, a Second Lieutenant in the Marine Corps, was killed in action on Iwo Jima on March 1, 1945. He graduated in Forestry on June 12, 1943 having entered from Muskegon. George Earl Vernon, Class of 1945, a private first class in the Infantry, was killed in action in Germany on April 26, 1945. He was enrolled in the General College during the winter, spring, and summer terms of 1942, having entered from Detroit. Change in status of Wm. 2. Change in status of William D. Gordon from half-time graduate assistant in Chemistry to graduate fellow in Chemistry at a salary of \$80 per month, effective from November 1, 1945, to June 30, 1946, and paid from American Electroplaters funds.

Report of death of former students in war.

Change in Title Earl H. Bjornseth

Gordon

- Change in title T. C. Stebbins
- Approval agre-Association re: salary Mrs. Carpenter.
- 3. Change in title of Earl H. Bjornseth from Assistant County Agricultural Agent in the Detroit area to Associate Agricultural Agent and Assistant Professor of Horticulture, effective November 1, 1945.
- 4. Change in title of T. C. Stebbins from Extension Assistant and Research Assistant in Horticulture to Associate County Agent and Assistant Professor of Horticulture, and an increase in salary from \$3200 to \$3600 per year, effective October 1, 1945.

ment Am. Hotel 5. Agreement on the part of the American Hotel Association to pay the salary of Mrs. Louise Carpenter.

November 8, 1945

2191

ADDITIONAL ITEMS, continued

Miscellaneous, continued

100

		1. 이번 1. 1. 1. 1. 1. 4. 4. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.				
6.	Report that the following additional amounts have been paid salaried employees during the month of October 1945:	Additional pay for salaried				
	Auditorium <u>Auditorium</u> <u>Miscellaneous</u>	employees				
	L. E. Chapman \$30 Lawrence Searl \$39 Christina Gunn \$40.20					
	Warren Burtt 39 Vern Severance 21 L. P. Hedeman 24.00					
	Helen Evans 27 Robert Troxell 21 George Hurrell 350.00					
	Helen Greene 24 Wayne VanRiper 27 Gerald Knapp 18.00					
		an an an an an Araba an Araba Araba an Araba an Arab				
	Mildred Jeffers 6 Clella Weissinger 15 Ethel Longstreet 3.00					
	Gerald Knapp 15 Neal Whitehead 18 Shirley Nelson 60.55					
	J. M. Kutt 27 <u>Miscellaneous</u> E.K. Sales 13.00	t in the second s				
	Bruce Pettit 24 Charles Branz 4 Wayne VanRiper 12.00					
	George Sawdy 3 J.C. Cunkelman 235 Neal Whitehead 8.00					
	S.P. Williamson 6					
		Report to				
77	Decomposition opening her the solution form that all out of state takes for which the	be made on				
(•	Recommendation approved by the Administrative Group that all out-of-state trips for which the					
	College pays part of the expenses require a brief, written report after the trip is made of the	all out of				
	nature of the trip with any suggestions or recommendations resulting from the meetings or trip	state trips				
	that might be of interest or value to Michigan State College. These brief reports are to be	Develuine				
	filed with the President's Office at the time the expense account is submitted.	Revolving				
	승규는 승규는 것이 가지 않는 것이 가슴을 걸고 있는 것이라. 것이 아이들은 것이 것이 같아. 가지 않는 것이 가지 않는 것이 같아. 말을 물러 들어들는 것	acct. estab.				
8.	a. Authorization of establishment of a revolving account to be known as "Publications Radio	"Publications				
	Press Box".	Radio Press				
		Box"				
	b. Approve the contract with the Coca Cola Bottling Company of Jackson covering broadcasting	Approval Coce				
		Cola Bottling				
	rights for the 1945 football games. The Coca Cola Bottling Company takes care of all of the					
	costs involved including announcers, rental of facilities of stations involved, et cetera,	Company				
	and including the use of the College Station WKAR; the commercial announcements on the broad-					
	casts to be limited not to exceed two minutes before the start of the game, thirty seconds					
	between quarters, two minutes between halves, and two minutes after the game.					
	이는 것은 사람이 있는 것을 하는 것은 것을 하는 것을 하는 것을 하는 것을 것을 하는 것을 가지 않는 것을 하는 것을 하는 것을 하는					
On r	motion of Mr. Akers, seconded by Mr. Armstrong, it was voted to approve the foregoing Additional	\$43,000 held				
Iter		in Deprecia-				
		tion Reserve				
0	Recommendation that \$43,000 now held in the Depreciation Reserve Account be invested in short	acct.invested				
7•						
	term Government securities at 7-8 per cent.	in short term				
		Government				
10.	Recommendation that \$229,000 in Dormitory bonds be called as of December 1. We have this amount	Sec 7/8%				
	of money on hand, and this will save the paying of interest since they are to be called for	\$229,000 dorm				
	prior payment in any event.	109				
		itory bonds				
On m	otion of Mr. Mueller, seconded by Miss Jones, it was voted to approve items 9 and 10.	called Dec.1				
1 1	One bid has been received on the addition to the Administration Building. This was from Spence	Bid from				
•	Brothers of Saginaw for \$252,700.	Spence on				
	DIUDITETS OF DESTIGN TOT \$\$ 100.	Add. to Adm.				
0		Bldg. reject-				
	otion of Mr. Berkey, seconded by Mr. Armstrong, it was voted not to accept the above bid. The	ed.				
	etary was authorized to return the deposit placed with the bid and to write a letter of appre-					
ciati	ion for the bid to Spence Brothers.					
		Trailer con-				
12.	Recommendation that the moving contract for the trailers for veterans be placed with the	tracts				
	Trailer Transport Company of Flint at an estimated cost of \$28,000; and that the Hanagan Bro-	(編				
	thers Company of Urbana, Ohio, be given the contract for the setting up of the camp based on	placed.				
	an estimated cost of \$160,000.					
(m - m)	otion of Mr. Berkey, seconded by Mr. Armstrong, it was voted to authorize the President, Secre-					
	and Treasurer to complete the necessary contracts for the trailers, covering the cost of their					
	allation, all of it to be within the amount of money made available by the little legislature or	Annual audit				
	TO OTOOOD SZLE [EV] THE TON THE TOTOL DROJORT	Ommerchen				

not to exceed \$211,000.00 for the total project.

approved.

13. Mr. William Pearce, who conducted the annual audit, appeared before the Board to answer questions and discuss the audit with the Board.

On motion of Miss Jones, seconded by Mr. Mueller, it was voted to accept the audit for the fiscal year ended June 30, 1945.

The President presented the list of requirements for buildings if the College is to function 14. with reasonable effectiveness and efficiency. There are a total of 19 items totaling \$10,843,200.

After considerable discussion, on motion of Mr. Mueller, seconded by Mr. Berkey, it was voted to authorize the preparation of a formal request to the Governor and his study committees in preparation for the coming session of the legislature. The request with substantiating data in the form of a brochure listing the minimum needs is as follows:

ADDITIONAL ITEMS, continued

Miscellaneous, continued

14. (Continued)

New 1	puildings	Sector of	
needed.			

1.	Classroom Building	(Approx. \$700,000)	\$ 228,000
2.	Science Building		1,972,000
3.	Agricultural Engr. Building	60,000 sq. ft.	350,000
4.	Home Management Laboratory		125,000
5.	Power Plant and Facilities		1,927,000
6.	Electrical Engr. Building	80,000 sq. ft.	600,000
7.	Physics Building		1,000,000
8.	Library (Addition)		300,000
9.	Forest Products Building	13,000 sq. ft.	30,000
10.	Agricultural Hall (Addition)	60,000 sq. ft.	350,000
11.	Home Economics (Addition)	42,000 sq. ft.	200,000
12.	Anatomy (Addition)		400,000
13.	Chemical Engr. (Addition)	55,000 sq. ft.	400,000
14.	Chemistry (Addition)		586,200
15.	Meats Laboratory & Quick Freeze	12,000 sq. ft.	100,000
16.	Civil Engineering Building	60,000 sq. ft.	450,000
17.	Experiment Station Building	70,000 sq. ft.	750,000
18.	Married Students Housing	(184 apartments)	1,000,000
19.	Short Course Dormitory	(3 units)	75,000
		Total	\$10,843,200

New Buildings Requested by Deans of Schools November 1945

The Board decided to have a special meeting on November 29, 1945, convening for dinner in the President's dining room at the Union at 6 p.m.

The meeting adjourned at 3:15 p.m.

John a. N Kail H. M. Ĉ, Secretary