

MINUTES OF THE MEETING  
of the  
STATE BOARD OF AGRICULTURE  
May 15, 1947

Present: Mr. Berkey (Chairman); Messrs. Akers, Armstrong, Brody, Mueller; Miss Jones; President Hannah; Treasurer May; Secretary McDonel.

Absent: Dr. Elliott.

The meeting was called to order at 10:15 a.m.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Resignations

Resignations

1. Resignation of Ruth Adler as Instructor in Art, effective as of April 21, 1947. It is understood that she will be paid for one month's vacation, and her salary is to be terminated May 21, 1947.
2. Resignation of Pauline Austin as temporary Instructor in Music, effective March 31, 1947.
3. Resignation of Mrs. Ruth L. Boley as Assistant in Physics and Astronomy, effective April 26, 1947.

Travel

Travel

1. Full expenses for a trip made by G. W. Prescott to Cincinnati, Ohio, on March 12 to 16, in connection with a research project which has been approved by the All-College Research Committee.
2. Full expenses for a trip made by John B. Harrison to Washington, D. C., on April 1-4; in connection with a research project that was approved by the All-College Research Committee.
3. Full expenses for Ray Hutson to go to New York City on April 18-22 to confer with the American Cyanamid Company.
4. Full expenses for J. H. Kobs to attend the National Collegiate Baseball Committee meeting in Chicago on April 27.
5. First-class railway fare for Orion Ulrey to attend a meeting of the Executive Committee of the American Country Life Association in Chicago on May 2 and 3 to be paid from Extension funds.
6. Mileage on one car for R. L. Guile and other members of the Chemistry Department staff to attend a Blymer Symposium in Columbus, Ohio, on May 3.
7. Full expenses for E. A. Schuler to attend the Radio Conference in Columbus, Ohio, on May 3-6. Mr. Schuler's expenses are to be paid from funds to be transferred to the Social Research Service from the Radio Station budget.
8. Full expenses for J. A. Davidson to attend a committee meeting relative to the Hope-Flannagan Poultry Breeding Project in Chicago on May 5, to be paid from Experiment Station funds.
9. Full expenses for Dean Huston to attend a meeting of Council of Representatives of the Argonne National Laboratories in Chicago on May 6.
10. Full expenses for Philip J. May to attend the annual meeting of the Central Association of College and University Business Officers in Chicago on May 8 and 9.
11. Mileage on one car for members of the Department of Foreign Languages to attend the meeting of the Modern Language Teachers Association of the Central States in Columbus, Ohio, on May 9 and 10.

Miscellaneous

Change in status Frank McConnell to full-time asst.

M.S.C. Scholarships awarded to Mr. English and J. Burnett.

Appropriation of \$4750 for Dunbar station app.

1. Change in status for Frank L. McConnell from part-time assistant in Art to full-time assistant in Art and a salary increase from \$65 per month to \$225 per month, effective April 21, 1947. Mr. McConnell will replace Ruth Adler.
2. Report that the Michigan State College Scholarship awards have been won this year by Margaret Anne English, Chemistry major in the School of Science and Arts, with an average of 2.92; and James Robert Burnett, Chemical Engineering major, with an average of 2.57. Checks in the amount of \$100 were presented to them at the Swingout ceremony on May 7.
3. Authorized an appropriation of \$4750 to be used for the following items at the Dunbar Station:
 

Temporary structure to house students	\$3000
8 tents and necessary camping equipment	900
Dishes and cooking equipment	350

RESIGNATIONS

Resignations

1. Resignation of Mrs. Mary Alice Quinton as General Assistant at the Library, effective May 31, 1947.
2. Report that the Michigan State College Scholarship awards have been won this year by Margaret English and James Robert Burnett.
3. Resignation of Mrs. Frieda Moran as Music Librarian, effective May 31, 1947. Mrs. Moran is leaving with her husband for Seattle, Washington.
4. Resignation of Raymond Floate as Assistant County Agricultural Agent in Allegan County, effective May 15, 1947, to accept a position with the Michigan Fruit Canning Company of Benton Harbor.
5. Cancellation of the appointment of Donald V. Fisher as Associate Professor of Horticulture. His appointment was to have been effective on April 15, 1947, and his salary paid one-fourth from College and three-fourths from Experiment Station funds.
6. Resignation of John A. Straw as Instructor in Physical Science, effective July 15, 1947, to accept a position at General Motors Institute in Flint.
7. Resignation of Francis D. Evenhuis as Instructor in Written and Spoken English, effective July 5, 1947 to complete his doctorate at the University of Iowa.
8. Resignation of Betty Louise Wilson as Instructor in Written and Spoken English, effective July 5, 1947. Miss Wilson is resigning in order to get married.
9. Resignation of Laura Pettice Davis as Assistant Professor (Extension) in Home Management and Child Development, effective June 7, 1947, to accept a position in the State of Washington.
10. Resignation of Alfred T. Anderson as Instructor in Mathematics for the summer session 1947. Mr. Anderson's appointment was to have been effective from June 26 to August 31, 1947.
11. Resignation of Alonzo C. Cohen, Jr. as Assistant Professor of Mathematics, effective June 26, 1947, to accept a position at the University of Georgia.
12. Resignation of Frances Rice as Instructor (Research) in Bacteriology and Public Health, effective June 7, 1947. Miss Rice plans to be married.

LEAVES

Leaves

1. Leave of absence without pay for Mrs. Mabel Stanley, nurse at the Health Service, for one year beginning August 1, 1947.
2. Leave of absence with pay for Albert C. Warne, 4-H Club Agent for Ionia and Montcalm Counties, from June 30 to July 31, 1947, for the purpose of attending the Extension Service Summer School at Cornell University.
3. Continuation of leave of absence with pay for Mrs. Edna J. Deo, Home Demonstration Agent in Berrien County, from May 21 to July 21, 1947. Mrs. Deo has been on leave with pay since March 21 because of hospitalization due to a broken leg.
4. Leave of absence without pay for David J. Hall, Assistant Professor of Civil Engineering, for one year beginning September 1, 1947. Mr. Hall plans to go to Arizona for his health, and he will accept a position at the University of Arizona during this period.
5. Leave of absence without pay for Bernard J. Knittel, Assistant Professor of Speech, Dramatics, and Radio Education, from July 1 to August 31, 1947, to permit him to teach in the summer school at the University of Maine.
6. Leave of absence without pay for Ralph L. Guile, Assistant Professor of Chemistry, from July 1 to August 31, 1947, to permit him to accept a position with the Plastics Research Department of the General Electric Company in Pittsfield, Massachusetts.
7. Leave of absence without pay for Solon Kimball, Associate Professor of Sociology and Anthropology, from July 1 to August 15, 1947, to permit him to teach during the summer at the University of Chicago.

APPOINTMENTS

Appointments

1. Appointment of the following persons to teach in the 1947 Summer Session:
  - a. Esther Belcher as Assistant Professor of Education at a salary of \$275 for the period from June 16 to July 26.
  - b. Harold J. Dillon as Professor of Education at a salary of \$600 for the period from June 16 to July 26.
  - c. Wallace Finch as Professor of Education at a salary of \$275 for half-time from June 16 to July 26.

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APPOINTMENTS

## Appointments

1. Summer quarter appointments, continued:
  - d. James S. Kinder as Professor of Education at a salary of \$600 for the period from June 16 to July 26.
  - e. Opal Lewton as Assistant Professor of Education at a salary of \$450 for the period from June 16 to July 26.
  - f. Dwight Rich as Professor of Education at a salary of \$275 on a half-time basis for the period from June 16 to July 26.
  - g. Virgil Rogers as Professor of Education at a salary of \$650 for the period from June 16 to July 26.
  - h. Anne Stolson as Instructor of Education at a salary of \$300 for the period from June 16 to July 26.
  - i. Edmund Thorne as Professor of Education at a salary of \$550 for the period from June 16 to July 26.
  - j. Julia Weber as Consultant in Rural Teachers Conference at a salary of \$135 for the period from June 24 to June 27.
  - k. John Woodburn as Instructor in Education at a salary of \$400 on a half-time basis for the period from June 16 to September 1.
  - l. Eleanor Chase as Instructor in Speech, Dramatics, and Radio Education at a salary of \$250 per month for the period from June 1 to August 31, 1947.
  - m. Gerald E. Smith as Assistant in the Geology and Geography Field Camp at a salary of \$125 for the month of July 1947.
  - n. James G. Renno, Jr. as Assistant in Mathematics at a salary of \$120 per month on a part-time basis, effective from June 16 to August 31.
  - o. Chuan-Chih Hsiung as Assistant in Mathematics at a salary of \$200 per month, effective from June 16 to August 31.
  - p. Victor E. Smith as Lecturer in Economics at a salary of \$1000 for the period from June 17 to August 29.
  - q. William H. Form as Assistant Professor of Sociology and Anthropology at a salary of \$1100 for the period from June 1 to August 31, 1947.
2. Appointment of Lila Jane Cook as a member of the Board of Examiners with the rank of Instructor at a salary of \$2800 per year, effective July 1, 1947, to replace Anne McGurk who has been transferred.
3. Appointment of Mrs. Alice Doll Nelson as Music Librarian at a salary of \$175 per month, effective June 15 to August 30, 1947.
4. Appointment of Margaret Stanton as Music Librarian at a salary of \$2600 per year, effective September 1, 1947 to replace Frieda Moran.
5. Appointment of Mrs. Charlotte Olive Hallberg as Assistant in the Assigned Reading Room at a salary of \$1900 per year, effective June 1, 1947 to replace Mary A. Quinton.
6. Appointment of Robert Martin Williams as Assistant in the Periodical Department of the Library at a salary of \$2500 per year, effective July 1, 1947 to replace Wilma Bennett.
7. Appointment of Nanette Reed as Assistant Cataloger in the Library at a salary of \$2350 per year, effective September 1, 1947. This is a new position.
8. Appointment of Nancy Elizabeth Baxter as Assistant Cataloger in the Library at a salary of \$2000 per year, effective July 1, 1947. This is a new position.
9. Appointment of John Warner Fitzgerald as Information Assistant with the rank of Instructor (Research) in Public Relations at a salary of \$2200 per year, effective July 1, 1947 and paid from Experiment Station funds. This is a new position.
10. Appointment of Howard E. Johnson at a salary of \$350 per month, effective from July 15 to August 15, 1947 to assist Dr. Rumlles in the completion of Volume II of the "Atlas of Avian Anatomy". Dr. Johnson will retire on June 30, and this salary is in addition to his retirement pay.
11. Transfer of Joseph Heirman from County Agricultural Agent in Schoolcraft and Alger Counties to County Agricultural Agent in Delta County and a salary increase from \$3400 to \$3600 per year, effective June 1, 1947. This is a replacement for Mr. Wenner who has been transferred.
12. Appointment of Clayton David Reid as County Agricultural Agent in Schoolcraft and Alger Counties at a salary of \$3300 per year, effective June 1, 1947, to replace Joseph Heirman.
13. Transfer of Melvin N. Nyquist from 4-H Club Agent at Large to 4-H Club Agent in Delta County at the same salary of \$3000 per year, effective June 1, 1947. This is a replacement for Ben Westrate who has been transferred.
14. Appointment of Marvin Eppelheimer as 4-H Club Agent in Eaton County at a salary of \$200 per month, effective from June 9 to September 30, 1947.
15. Appointment of Angus Marvin Davenport as 4-H Club Agent in Kalamazoo County at a salary of \$3000 per year, effective June 15, 1947, to replace John W. Foster who has resigned.

APPOINTMENTS, continued

Appointments

16. Appointment of Theodore J. Brevik as Instructor (Research) in Agricultural Engineering at a salary of \$3000 per year, effective July 1, 1947, and paid half from Experiment Station funds and half from Tourist and Resort funds.
17. Appointment of Clarence E. Johnson as Assistant Professor of Farm Management at a salary of \$250 per month, effective from May 1 to June 30, 1947, and paid half from College and half from Experiment Station funds. This is a temporary replacement for L. H. Brown.
18. Appointment of Donald J. Moe as Assistant Professor of Forestry at a salary of \$3200 per year, effective June 10, 1947, to replace John W. Creighton.
19. Appointment of John S. Titus as Instructor (Research, Extension) in Horticulture at a salary of \$3000 per year, effective June 15, 1947, and paid one-third from Experiment Station and two-thirds from Extension funds. This is a replacement for T. A. Merrill who has resigned.
20. Appointment of Everett G. Snyder as Instructor in Biological Science at a salary of \$3000 per year, effective September 1, 1947. This is a new position.
21. Appointment of William G. Butt as Instructor in Written and Spoken English at a salary of \$2800 per year, effective July 1, 1947, to replace Francis Evenhuis. Mr. Butt has been a member of the staff since January 1, 1946 on a temporary basis.
22. Appointment of William Underwood as Assistant Professor of Business Administration at a salary of \$4000 per year, effective September 1, 1947. This is a new position.
23. Appointment of Park L. Morse as Assistant Professor of Chemical and Metallurgical Engineering, at a salary of \$3600 per year, effective September 1, 1947. This is a new position.
24. Appointment of Edward Q. Moulton as Instructor in Civil Engineering at a salary of \$216.66 per month, effective from June 16 to August 31, 1947.
25. Appointment of Robert J. Loofbourrow as Instructor in Electrical Engineering at a salary of \$3300 per year, effective September 1, 1947. This is a new position.
26. Appointment of Robert F. Nelson as Assistant Professor of Electrical Engineering at a salary of \$3800 per year, effective June 1, 1947. This is a new position.
27. Appointment of Lamar Aldrich as Assistant Professor of Engineering Drawing at a salary of \$3400 per year, effective September 1, 1947. This is a new position.
28. Appointment of Richard H. Manville as Assistant Professor of Zoology at a salary of \$3500 per year, effective September 1, 1947. This is a new position.
29. Appointment of Lois Vivian Johnson as Assistant Professor of Education at a salary of \$3600 per year, effective September 1, 1947. This is a new position.
30. Appointment of Mrs. Florence F. Hickok as temporary Instructor in Physics and Astronomy at a salary of \$80 per month, effective April 26, 1947 for as long as necessary. This is a partial replacement for Ruth L. Boley.
31. Appointment of William John McKinstry as Instructor in Economics at a salary of \$2800 per year, effective September 1, 1947, to replace Milton C. Taylor.
32. Appointment of Shirley M. Hanson as Instructor (Research) in Bacteriology and Public Health at a salary of \$2250 per year, effective July 1, 1947 and paid from Experiment Station funds. This is a replacement for Mrs. Betty Vincent who has resigned.
33. Appointment of Margaret Edwards as Instructor (Research) in Bacteriology and Public Health at a salary of \$2600 per year, effective July 25, 1947 and paid \$940 from Experiment Station funds and \$1660 from Brucella funds. This is a replacement for Audrey Cressman who has resigned.
34. Appointment of Joseph Moses Jackson as half-time graduate assistant in Forestry at a salary of \$88.88 per month, effective from April 16 to June 15, 1947, to replace Dudley Hall.
35. Appointment of Alfred Maurice as quarter-time graduate assistant in Art at a salary of \$44.44 per month, effective from April 2 to June 15, 1947. This is a new position.
36. The following graduate assistants are recommended for the period from June 15 to August 31, 1947:

Written and Spoken English - Dorothy Wuerfel Lossing, half-time at \$88.88 per month. This is a reappointment

Botany and Plant Pathology - Daniel M. Lynch, half-time at \$88.88 per month. Reappointment  
- George Wyman Parmelee, half-time at \$88.88 per month. "

Mathematics - Harold F. Huddleston, half-time at a salary of \$88.88 per mo.  
This is a reappointment

Economics - Robert J. Franklin, half-time at \$111.11 per month. Reappointment  
- George F. McGregor, half-time at \$111.11 per month. Reappointment

APPOINTMENTS, continued

37. The following graduate assistants are recommended for the period from September 15, 1947, to June 15, 1948:

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|-------------------------------------|---|
| Farm Crops                          | - George J. Hogoboam, quarter-time at \$44.44 per month. New Position.  |
| Forestry                            | - Wayne W. Gaskins, quarter-time at \$44.44 per month, replacement.<br>- Robert Claude Weber, half-time at \$88.88 per month to replace Joseph M. Jackson<br>- David E. Larson, quarter-time at \$44.44 per month, replacement.   |
| Written and Spoken English          | - Dorothy Wuerfel Lossing, half-time at \$88.88 per month. Reappointment.   |
| Foods and Nutrition                 | - Virginia Ruth Weiser, half-time at \$88.88 per month, replacement.<br>- Roberta Ellen Greensmith, half-time at \$88.88 per month " "<br>- Mary Katherine Good, half-time at \$88.88 per month. Reappointment<br>- Helen Margaret Andrews, half-time at \$88.88 per month. Reappointment.<br>- Mei-Po Lou, half-time at \$88.88 per month - replacement.<br>- Sarah Freda Leben, half-time at \$88.88 per month, replacement.<br>All Foods and Nutrition paid from Experiment Station funds.<br>- Janet H. Traver, half-time at \$88.88 per month. New position<br>- Violet O. Katainen, half-time at \$88.88 per month. New position.<br>- Kathryn June Orr, half-time at \$88.88 per month. Replacement. |
| Textiles, Clothing and Related Arts | - R. June Ericson, half-time at \$88.88 per month. Replacement.<br>- Dorothy Sherwood, halftime at \$88.88 per month. Replacement   |

All appointments on Foods and Nutrition and Textiles, Clothing and Related Arts are paid from Experiment Station funds.

- |                            |   |
|----------------------------|---|
| Botany and Plant Pathology | - Herman Silva, half-time at \$88.88 per month. New position.<br>- Daniel Mather Lynch, half-time at \$88.88 per month. Reappointment.  |
| Chemistry                  | - Edith E. Shira, half-time at \$88.88 per month. Replacement.<br>- Wade C. McCluggage, half-time at \$88.88 per month. Replacement.<br>- Jean V. Sherrard, half-time at \$88.88 per month. Replacement.<br>- Kenneth R. Robinson, half-time at \$88.88 per month. Replacement. |

TRAVEL

## Travel

1. Full expenses for L. M. Turk to go to Peoria, Illinois, during the first part of May in connection with a research project in soil improvement, to be paid from Experiment Station funds.
2. Not to exceed \$75 for Mary Lee Hurt to work with a committee in the U. S. Office of Education for F. H. A. Foundation proposal in Washington, D. C., on May 12 to 16. Expenses will be reimbursed by the State Board of Control for Vocational Education.
3. First-class railway fare for Leo V. Nothstine to attend the meeting of the Society for Experimental Stress Analysis in Chicago on May 15-17.
4. Full expenses for C. F. Huffman to present a paper before the American Society of Nutrition and to attend the meetings of the Federated Biological Societies in Chicago on May 18-22.
5. Full expenses for Lester E. Bell and R. E. Skog to go to Rhinelander, Wisconsin, on May 20, to attend a demonstration of the Lowther Tree Planter, to be paid from Extension funds.
6. Full expenses for F. L. Wynd to go to St. Louis, Missouri, on May 21-23 to supervise the glass blowing required in the construction of metabolism equipment to be used in study of plant viruses; to be paid from Experiment Station funds.
7. Full expenses for C. D. Ball and John Speck, Jr. to attend a meeting of the Army Quartermaster Corps in Chicago on May 23-24, to be paid from the Army Quartermaster Corps funds.
8. Full expenses for R. D. Lamphear to attend a meeting of the National Association of Housing Officials in Toledo, Ohio, on May 26 and 27.
9. Full expenses for R.H. Young, C. L. Munn, L. L. Frimodig, Charles McCaffree, F.A. Collins, C. R. Schmitter to attend the spring meeting of the Western Conference at Evanston, Illinois, on May 28-31.
10. Car Mileage in the amount of \$170.16 for Paul Love to spend the summer term in the vicinities of New York, Philadelphia, Salem, Burlington, Baltimore, Washington and the Eastern Shore of Maryland to complete research on Georgian architecture.
11. Full expenses for F. W. Fabian to attend the annual meeting of the Institute of Food Technology in Boston, Massachusetts, on June 1-4.
12. Mileage on one car for R.E. Marshall and W. F. Robertson to attend the annual meeting of the Institute of Food Technologists in Boston on June 1-5 to be paid from Experiment Station funds.
13. First-class railway fare for G. W. Hobbs to attend the meeting of the Society of Automotive Engineers in French Lick, Indiana, on June 1 to 6.



TRAVEL, continued

Travel

14. First-class railway fare for C. H. Pesterfield to attend the meeting of the American Society of Heating and Ventilating Engineers in Santa Barbara, California, on June 3-6.
15. The following travel allowances are requested for staff members to attend the annual meeting of the cornbelt section of the American Society of Agronomy:
  - a. Mileage on one car for C. M. Harrison, S.T. Dexter, L. V. Nelson and Richard Bell.
  - b. Maintenance expenses for S. T. Dexter, paid from Experiment Station funds.
16. First-class railway fare for Ira B. Baccus to attend the National Convention of American Institute of Electrical Engineers in Toronto, Canada, on June 9-13.
17. Maintenance expenses for A. G. Kettunen, Corrine White, and V. A. Freeman to supervise the Michigan delegation to the National 4-H Club Camp at Washington, D. C., on June 9-20; expenses to be paid from Extension funds.
18. First-class railway fare for John A. Waite to go to Martha's Vineyard, Massachusetts, on June 11, to confer with Max Eastman on the subject of his research project.
19. Full expenses for Dean Huston to attend the National Organic Chemistry Symposium of the American Society in Boston, Massachusetts, on June 12-14.
20. Mileage on two cars for J. A. Apple, J. M. Campbell, L. G. Miller, L. C. Price, C. C. Sigerfoos, M. D. Livingood, Ira B. Baccus, and H. P. Skamser to attend the National Convention of the American Society for Engineering Education in Minneapolis, Minnesota, on June 14-21.
21. Full expenses for A. W. Farrall to present a paper at the annual meeting of the American Society for Engineering Education in Minneapolis, Minnesota, on June 19-21.
22. Mileage on one car for Dean Anthony, L. A. Haak, C. P. Loomis, Lawrence Witt and Orion Ulrey to attend the annual meeting of the American Country Life Association in Dubuque, Iowa on June 16-19.
23. Mileage on one car for Donald Buell and another staff member to attend the Annual Children's Theatre Conference in Bloomington, Indiana, on June 16-20.
24. Full expenses for Tom King to attend a Personnel Meeting in Rochester, New York on June 19 and 20.
25. First-class railway fare for R. B. Bowersox to go to Montreal, Canada, on June 19-21 to search for new instructors at Placement Register conducted by the American Institute of Physics.
26. Full expenses for A. W. Farrall to attend the meeting of the American Society of Agricultural Engineers in Philadelphia on June 23, and the American Dairy Science Association meeting in Guelph, Ontario, on June 26.
27. Mileage on one car for A. C. Baltzer, George Parsons, L. A. Johnson, and D. L. Murray to attend the meeting of the American Dairy Science Association in Guelph, Ontario, on June 23-26, to be paid from Extension funds.
28. Mileage on one car for D.E. Wiant, F. W. Peikert, Clarence Hansen, M. L. Bailey, and J. S. Boyd to attend the annual meeting of the American Society of Agricultural Engineers in Philadelphia on June 23-25; and first-class railway fare for F. W. Peikert from Pittsburgh to East Lansing to permit him to contact the Aluminum Company of America Research Laboratory in connection with his irrigation experiments.
29. Not to exceed \$50 for G. W. Hobbs to attend the Diesel Engine School in Chicago on June 23-28.
30. First-class railway fare for J. E. Towne to attend the annual conference of the American Library Association and the Association of College and Reference Libraries in San Francisco California, on June 29 to July 5.
31. Not to exceed \$50 for R. F. Morley to attend the Welding School by the Lincoln Electric Company in Cleveland, Ohio, during June and July.

MISCELLANEOUS

1. Acceptance of checks totaling \$355 from Edwin F. Steffen to be used as a gift scholarship to be paid out in a lump sum when granted. The Scholarship is to be granted to a woman student at Michigan State College who has been a former employee of the Michigan Farm Bureau or Farm Bureau Services, Inc. of Lansing. The donor wishes to remain anonymous.
2. Acceptance of a scholarship award established by the Women's Cooperative League composed of the women in the eight women's cooperative houses. This year a scholarship award of \$25 was established, and they hope to make this award an annual affair. The recipient of this award is selected by the Committee on Scholarships of the League.
3. Acceptance of a check for \$2500 from the Curtiss Candy Company of Chicago; \$1500 to be made available to Dr. Huddleson to cover his expenses to a meeting of the International Congress of Microbiology to be held this summer in Copenhagen, Denmark, and the balance of \$1000 to be set up as the Curtiss Candy Company Fund to be used by Dr. Huddleson in furthering his research work on brucellosis.

Acceptance  
\$355 from  
E.F. Steffen  
for Scholarship

Schol. Award  
estab. by  
Women's Co-  
Op. League

Check \$2500  
Curtiss  
Candy Co.

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MISCELLANEOUS, continuedMemo Under-  
standing White  
laboratories.Memo Under-  
standing  
Middle West  
Soil Improve.Memo Under.  
Mich.Green-  
house Veg.  
Assoc.Death E. L.  
BentonReport of  
deaths of  
A. Burtraw  
B. Jones  
A.C. JensenReport of  
deaths of  
former stu-  
dents in  
World WarTransfer of  
Chas. T.  
Bliss to  
labor payroll  
Inc. salary  
Mary AndersonCh. Salary  
Bruce KelleyInc. salary  
Chas. BeckerIna Redman's  
appt. effec.  
June 1, 1947A.E. Mitchell  
appt. effec.  
June 15, 1947Welling Res.  
eff. July 7, '47Inc. salary  
D.W. SebleInc. salary  
R.A. PearsonPayment \$25  
Geo. JoyauxCh. Title  
C.C. Langham

Effec. date

R.E. Carr  
June 16, '47Clarification  
status Robt.  
Franklin

4. Approval of a memorandum of understanding with the White Laboratories, Inc., of Newark, New Jersey, covering a grant of \$300 to be used by the Animal Husbandry Department in connection with the problem of iron deficiency anemia in baby pigs.
5. Approval of a memorandum of understanding with the Middle West Soil Improvement Committee of Chicago covering a grant of \$600 to be used by the Soil Science Department in the study of certain fertilizers.
6. Approval of a memorandum of understanding with the Michigan Greenhouse Vegetable Association of Grand Rapids covering a grant of \$250 to be used by the Horticulture Department in research work on factors regulating the fruit crop in greenhouse-grown tomatoes.
7. Report of the death of E. L. Benton, Associate Professor (Extension) of Animal Husbandry, on April 22, 1947. Mr. Benton had been a member of the staff since August 1, 1938.
8. Report of the deaths of the following retired employees:  
 Adelbert Burtraw - On or about April 28, 1947  
 Bert Oscar Jones - February 4, 1947  
 A. C. Jensen - Sometime during April 1947
9. Report of the deaths of the following former students in World War II:  
 DeForest Logan Buchman, Class of 1941, a First Lieutenant in the Army Air Forces, was killed in action over Italy on March 13, 1944. He was enrolled in Applied Science during 1938-1940, having entered from Oak Harbor, Ohio. He had been awarded the Silver Star, Purple Heart, and Air Medals.  
 Paul Stanley Hensley, Class of 1940, a Staff Sergeant in the Army Air Forces, was killed in action over Augsburg, Germany, on February 28, 1945. He graduated in Agriculture on June 10, 1940, having entered from Mt. Pleasant, Michigan. He had been awarded the Purple Heart.  
 Ralph E. Miller, Class of 1942, a First Lieutenant in the Army Air Forces, was killed in action near Japan on May 5, 1945. He was enrolled in Veterinary Medicine during the fall terms of 1938 and 1940, having entered from Eaton Rapids. He had been awarded the Purple Heart and Air Medals.  
 Sebert Alfred Willett, Class of 1945, a Signalman Second Class in the Navy, was killed in action in the Atlantic on June 9, 1944. He was enrolled in Applied Music during the fall term of 1941 and the spring term of 1942, having entered from Charlotte. He had been awarded the Purple Heart and Victory Medals.
10. Transfer of Charles T. Bliss, Assistant to the Property Accountant, from the salary to the labor payroll at the same salary of \$2500 per year, effective May 1, 1947.
11. Increase in salary for Mrs. Mary Anderson, nurse at the Health Service, from \$2300 to \$2600 per year, effective August 1, 1947. Mrs. Anderson will replace Mrs. Stanley during her leave.
12. Change in salary of Bruce Kelley, Instructor in Short Courses, from \$295 to \$235 for the period from March 3 to April 30, 1947.
13. Increase in salary for Charles Becker, Patrolman on the Campus Police Force, from \$2500 to \$2600 per year, effective May 1, 1947.
14. Change in the effective date of the appointment of Ina Redman as Home Demonstration Agent at Large, from May 15 to June 1, 1947.
15. Change in the effective date of the appointment of Arthur E. Mitchell, Assistant Professor of Horticulture, from July 1 to June 15, 1947.
16. Change in the effective date of the resignation of John S. Welling, Assistant Professor of Social Science, from June 16 to July 7, 1947.
17. Increase in salary for Don W. Seble, Technician in Mechanical Engineering, from \$2800 to \$3000 per year, effective May 1, 1947.
18. Increase in salary for R.A. Pearson, Technician in Mechanical Engineering, from \$2800 to \$3000 per year, effective May 1, 1947.
19. Payment of an additional \$25 to George Joyaux to pay him for taking over Mrs. Gonon's classes during her trip to Texas.
20. Change in title for Cecil C. Langham from Instructor to Assistant Professor of Chemistry, effective April 1, 1947.
21. The effective date of the appointment of Russell E. Carr as Assistant Professor of Mathematics is to be June 16, 1947.
22. Approval of clarification of the status of Robert John Franklin, graduate assistant in Economics:
  - a. Increase in salary from \$44.44 to \$55.55 per month, effective as of February 1, 1947.
  - b. Change from quarter-time graduate assistant to half-time graduate assistant at a salary of \$111.11 per month, effective April 1, 1947.

MISCELLANEOUS, continued

23. Payment of additional amounts to salaried employees, as follows:

Auditorium		Auditorium		Miscellaneous	
Charles Branz	\$10	Laurence Searl	\$10	Charles Hampton	\$15.40
Warren Burt	10	Robert Troxell	10	V.D. Hildebrandt	12.60
L. E. Chapman	10	Wayne Van Riper	10	W.L.Mallmann	37.20
John Emery	10	Clella Weissinger	10	Sherwood McIntyre	32.20
Helen Evans	10	Neal Whitehead	10	William M. Pitkin	15.40
Floyd Macklem	10	Ray Yerkie	10	J.K. Richards	30.00
Morris McElmurray	8	Miscellaneous		Marie Snow	25.60
Noel Miller	10	Charles Barr	60.00	Harold Sponberg	27.80
Elmer Peterson	10	Arthur Else	29.20	John Welling	28.00
George Sawdy	10	Rudolph Fick	20.00	C. E. Wildon	14.00
		Donald Goss	20.00		

Additional amounts paid salaried employees.

24. Report that by action of the State Board of Agriculture and with the recommendation of the Administrative Group, honorary degrees will be conferred at the Commencement exercises, as follows:

Honorary degrees to be conferred.

- Thelma Elizabeth Porter, Doctor of Science
- Elda Iantha Robb, Doctor of Science
- Burr Wheeler, Doctor of Engineering

Degrees granted spring term.

25. Approval of granting the appropriate degrees to those students who according to the records of the Registrar have completed the requirements for graduation at the end of the spring term 1947. (List on file in Registrar's Office and in Secretary's Office)

Reclassification position to Sec-Dept. I Hist. Civ.

26. Reclassification of the Clerk-Stenographer I position to a Secretary-Departmental I position in the Department of History of Civilization.

Speed limit raised to 25 miles.

27. To conform with the Motor Vehicle Act, it is recommended that the Michigan State College speed limit be raised from 20 to 25 miles per hour.

On motion of Mr. Armstrong, seconded by Mr. Berkey, it was voted to approve the President's Report, Resignations, Appointments, Leaves, Travel and Miscellaneous Items.

ADDITIONAL ITEMS

Resignations

Resignation

- Resignation of Floy Shaw as nurse at the Health Service, effective May 31, 1947.
- Resignation of Betty Jean Einbecker as Instructor (Research) in Foods and Nutrition, effective August 31, 1947. Miss Einbecker plans to be married.
- Resignation of Wayne Beery as Itinerant Trainer in Adult Counseling, effective June 30, 1947. Mr. Beery is going into business for himself.
- Resignation of Mrs. Grace Kikuchi as Assistant in Foreign Languages, effective June 30, 1947. Mrs. Kikuchi was employed on a temporary basis.
- Resignation of Mrs. Clyde M. Campbell as Instructor in Geology and Geography, effective June 30, 1947. Mrs. Campbell was employed on a temporary basis.
- Cancellation of the appointment of William F. Seigle as Instructor in Mathematics which was to have been effective June 16, 1947.
- Resignation of Melvin A. Leach as Instructor in Physics and Astronomy, effective June 30, 1947. Mr. Leach was employed on a temporary basis.
- Resignation of J. W. Slaughter as Instructor in Physics and Astronomy, effective June 30, 1947. Mr. Slaughter was employed on a temporary basis.
- Cancellation of the appointment of Teunis Vergeer as Associate Professor of Zoology which was to have been effective September 1, 1947.
- Resignation of Lois Anderson as Secretary to the Dean of Veterinary Medicine, effective June 11, 1947. Miss Anderson plans to be married.

Leaves

Leaves

- Leave of absence without pay for Johannes Sachse, Instructor in Foreign Languages, from October 1, 1947 to June 30, 1948, in order that he may continue his graduate study toward the Ph.D. degree.

Appointments

Appointments

- Transfer of Kenneth Lawson from Manager of the Quonset Village to Assistant Manager of Men's Residence Halls and an increase in salary from \$3400 to \$4000 per year, effective May 15, 1947.
- Transfer of James Gardner from Manager of Red Cedar Village to Assistant in Dormitories and Food Services and an increase in salary from \$2400 to \$3000 per year, effective May 15, 1947.



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ADDITIONAL ITEMS, continuedAppointments, continued

## Appointments

3. The following appointments are recommended for the 1947 summer session:
  - a. Carl L. Schmitz as Instructor in Art at a salary of \$750 for the period from June 15 to August 30, 1947.
  - b. C. E. Rhoad as Consultant in Education at a salary of \$100. Dr. Rhoad will appear on the program of the Annual Summer Conference for Teachers of Vocational Agriculture on July 29 and 30.
  - c. Leland E. Traywick as Lecturer in Economics at a salary of \$1000 for the period from June 16 to August 29, 1947.
4. Appointment of Marie Melin Otto as Nurse at the Health Service at a salary of \$1900 per year, effective May 16, 1947, to replace Floy Shaw who has resigned.
5. Reappointment of Lawrence J. Distel as College News Editor in the Department of Public Relations at a salary of \$300 per month, effective June 1, 1947, for as long as necessary.
6. Appointment of Robert John Evans as Professor (Research) of Agricultural Chemistry at a salary of \$5000 per year, effective June 1, 1947, to replace P. J. Schaible who has resigned. His salary is to be paid from Experiment Station funds.
7. Transfer of John W. Creighton, Jr. from his teaching position in Forestry to Assistant Professor (Research) in Forestry at the same salary of \$3600 per year to be paid \$2700 from Experiment Station funds and \$900 from the Lake States Forest Experiment Station. Mr. Creighton will replace R. C. Johnson who resigned in December. This transfer effective June 10, 1947.
8. Appointment of Ervin R. Van Der Jagt as Assistant Professor of Biological Science at a salary of \$3800 per year, effective September 1, 1947. This is a new position.
9. Appointment of Malvern Obrecht as Assistant Professor of Chemical and Metallurgical Engineering at a salary of \$3600 per year, effective September 1, 1947. This is a new position.
10. Appointment of Ella N. Cowles as Instructor in Foreign Languages at a salary of \$3300 per year, effective September 1, 1947. Miss Cowles has been employed on a temporary, part-time basis since January 1, 1947.
11. Appointment of Wilson B. Paul as Professor and Head of the Department of Speech, Dramatics and Radio Education at a salary of \$6000 per year, effective August 1, 1947.
12. Appointment of Gerald G. Quackenbush as Assistant Professor (Research, Extension) of Economics at a salary of \$4200 per year, effective July 1, 1947, and paid one-half from Experiment Station and one-half from Extension funds. This is a new position.
13. Appointment of Glen Grimsley as Assistant Professor of Psychology at a salary of \$4800 per year, effective September 1, 1947.
14. Appointment of Charles Peter Woods as halftime graduate assistant in Business Administration at a salary of \$88.88 per month, effective from September 16, 1947 to June 15, 1948. This is a new position.
15. Appointment of Shirley Allen as half-time graduate assistant in Institution Administration at a salary of \$88.88 per month, effective from September 16, 1947 to June 15, 1948.
16. Appointment of Nila Burt Laidlaw as half-time graduate assistant in Institution Administration at a salary of \$88.88 per month, effective September 16, 1947 to June 15, 1948.

Travel

## Travel

1. Maintenance expenses for E. A. Schuler to attend the meeting of the American Country Life Association at Dubuque, Iowa, June 17 and 18, 1947. Mr. Schuler will act as chairman of one of the sections in place of Dr. Loomis.

MiscellaneousInc. salary  
A.A. Applegate.

1. Increase in salary for A. A. Applegate, Professor and Head of the Journalism Department, from \$5600 to \$6500 per year, effective July 1, 1947; and an appropriation for the purchase of typewriters, student desks, Bell-Howell projector, etc. at a cost of \$5000.

Change effective date appt. D. Fullmer to Aug. 1, '47  
Res. S. Means June 30 '47  
Reclassif. Cl.-Typ pos to Cl-Sten For. Lang.  
Reclassif. Sec.-Dep. I pos. to Sec.-Dept II  
Soc. approved

- On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the above item.
2. Change in the effective date of the appointment of Daniel M. Fullmer, Instructor in Engineering, Drawing, from September 1 to August 1, 1947.
3. Change in the effective date of the resignation of Mrs. Shirley Means as Instructor (Research) in Foods and Nutrition, from August 31 to June 30, 1947.
4. Reclassification of a Clerk-Typist position to a Clerk-Stenographer II position in the Foreign Languages Department.
5. Reclassification of a Secretary-Departmental I position to a Secretary-Departmental II position in the Department of Sociology and Anthropology.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

## 6. Payment of additional amounts to salaried employees, as follows:

<u>Miscellaneous</u>		<u>Miscellaneous</u>		<u>Miscellaneous</u>	
Anita Brown	\$ 4.80	E. L. Harden	\$22.00	Norma Olsen	\$ 5.00
Helen Campbell	3.00	Helen Greene	10.00	J. K. Richards	30.00
Elsie Edwards	63.00	Louise Fountain	5.00	Wayne Van Riper	5.00
Arthur W. Else	11.30	Raymond Hatch	22.20	C. E. Wildon	28.00
James Gardner	18.00	Charles E. Irvin	30.80	<u>Auditorium</u>	
John Gartner	9.00	Bettie Markwart	7.00	Helen Greene	10.00
E. L. Harden	22.00	Sherwood McIntyre	34.40	Morris McElmurry	6.00
		Noel Miller	5.00		

Payments of additional amounts to salaried employees.

Reclassif. Clerk-Sten. pos. to Sec.-Dept. Hort. Add. Sec. Dept. II Quonset Village.

Two new clerical positions approved for Soc. & Anthop.

Leases cont. on Sanford House and Robinson House

Report on construction costs.

St. Dept. Conservation has deeded 40 acres land to college.

Construction of shelter at Bird Sanctuary approved.

Proposal to sep. approp. for Exp. Sta. and Ext. Ser. from college appropriations

Report Mich. Bean Council

Approval Det. Agric.-Indus. Foundation arrangement.

Reiteration of policy re: out-of-country travel.

Rev. account for salvage materials to be set up.

7. Reclassification of a Clerk-Stenographer I position to a Secretary-Departmental I position in the Department of Horticulture.

8. Additional Secretary-Departmental II position for the Quonset Village office.

9. The following clerical positions are requested by the Department of Sociology and Anthropology, to be paid from Social Research Service funds:

- Clerk-Typist position
- Clerk I position

10. Recommendation that the lease be continued on the Sanford House at 437 Abbott Road for a period of three years at the same rate of \$1200 per year.

11. Recommendation that the lease be continued on the Robinson House at 123 Albert Avenue for a period of three years at the same rate of \$1000 per year, with the understanding that the college will paint the exterior of the house during the next three years, without expense to the Robinsons.

12. Report from the Ann Arbor Trust Company as of April 30 covering construction costs and funds for Dormitories, Union Addition and Food Storage Building for Michigan State College.

13. Statement that the State Department of Conservation has deeded to the State Board of Agriculture 40 acres contiguous to the Dunbar Station as follows: Township 45 North, Range 2 East, Section 14, Northwest quarter of Northwest quarter, containing 40 acres, according to the returns of the Surveyor General.

14. W. K. Kellogg has previously provided \$6000 for the construction of a shelter building at the Kellogg Bird Sanctuary. Authorization is now requested to permit Mr. Pirnie to proceed, using Sanctuary labor and materials and converting certain trees now on the Sanctuary into lumber for this purpose, to use Mr. Kellogg's money and to provide the shell of the building so that it will be available for use.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve all foregoing Additional Items on which action does not appear.

15. Discussion of the present status of our appropriations from the Michigan Legislature, including the proposal that the appropriation for Michigan State College include specific items for the Agricultural Extension Service and the Agricultural Experiment Station.

16. Discussion of certain publicity resulting from statements made by the Michigan Bean Council, and the subsequent conference here with the Michigan Bean Council.

17. Proposal from the Detroit Agricultural-Industrial Foundation of the Detroit Board of Commerce for a cooperative arrangement covering the handling of patents, etc cetera.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the broad general statement of understanding as contained in the letter from the Detroit Agricultural Industrial Foundation.

18. Discussion of the policy pertaining to out-of-country travel at college expense with particular reference to the International Conference of Agricultural Economists to be held in England this summer.

On motion of Miss Jones, seconded by Mr. Armstrong, it was voted to reaffirm the existing policy and not pay the travel of college employees to meetings outside of the United States with the exception of those that may be held at nearby locations in Canada.

19. Proposed authorization for a revolving account for salvage materials.

On motion of Mr. Armstrong, seconded by Mr. Brody, it was voted to approve the above item.

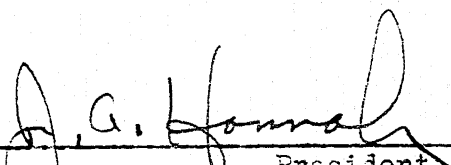
ADDITIONAL ITEMS, continuedMiscellaneous, continued


Discussion  
re: Diesel  
locomotive  
crane for  
Power Plant.

Discussion  
preparation  
of budget.

20. Discussion of the situation that has arisen in connection with the purchase of the Diesel locomotive crane for the Power Plant.
21. Discussion of the proposed visit on June 4 of Charles E. McAllister, President of the Association of Governing Boards.  
It is understood that a dinner meeting may be arranged for such Board members as can conveniently come to meet with Dean McAllister on the evening of June 4. The Secretary will remind members of the Board of this meeting later.
22. Discussion of the preparation of the budget and the determination of certain fundamental policies in relation to salaries, equipment allowances in maintenance budgets, etc.
23. Progress report on the Weather Bureau site legislation.
24. Reminder of the Baccalaureate and Commencement programs.

The meeting adjourned at 2:45 p.m.

  
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President

  
\_\_\_\_\_  
Secretary