

3004

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
May 15, 1952

Present: Mr. Brody, Chairman; Messrs. Akers, Armstrong, Smith; Miss Jones; Dr. Thurston; President Hannah; Comptroller May; Secretary McDonel.

Absent: Mr. Mueller.

The meeting was called to order at 9:30 a.m.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

J. Lee named Acting Head Home Econ.

Change in sal. W.H. Stickler

Budget account set up for Chapel.

Approval of certain recommendations relative to fees.

Approval of changes in keying and locks Giltner Hall. Exit door from equip. room Gym. Changes to provide hot water Stad.

Garbage disposal unit to be installed in Nat. Sci.

Resignations & Terminations

1. Designation of Jeanette Lee as Acting Dean of Home Economics during the period of Dean Dye's leave, or through June 30, 1952.
2. Change in salary for W. H. Stickler, Professor in Vocational Education Workshop from August 4 to 22, from \$900 to \$750 for the period.
3. Authorized setting up a budget account for the operation of the new Chapel, including authorization for a Custodian I position.
4. Approved recommendations from Dean Emmons and Mr. May, as follows:
 - a. Special fee of \$10 per term for students enrolled in the Nursing Education curriculum while assigned to hospitals off campus.
 - b. Students in this curriculum will pay regular course fees while taking work on the campus.
 - c. Students paying the \$10 fee will not be entitled to free admission to regular student events, including athletics and concerts, unless they purchase a student activity book which currently sells for \$6.
 - d. Students enrolled in the Nursing curriculum, Medical Technology and Musical Therapy, will not be required to pay the out-of-state tuition fee while assigned to off-campus work for resident credit.
5. Approved changes in the keying and locks in Giltner Hall at an estimated cost of \$400, to be charged to Alterations and Improvements 1951-52.
6. Approved providing an exit door from the equipment room in Jenison Gymnasium at an estimated cost of \$300, to be charged to Alterations and Improvements 1951-52.
7. Approved necessary changes to provide adequate hot water for the showers in the training quarters in the Stadium at an estimated cost of \$800, to be charged to Alterations and Improvements 1951-52.
8. Approved the installation of two garbage disposal units in the Natural Science Building at an estimated cost of \$685, to be charged to Alterations and Improvements 1951-52.

NEW BUSINESS

Resignations and Terminations

1. Anna May Redder as Instructor (Research) in Agricultural Chemistry, effective June 30, 1952, to return to New York State.
2. Dee L. Weaver as 4-H Club Agent in Missaukee, Roscommon, and Wexford Counties, effective May 31, 1952, to accept a position with the State Conservation Department.
3. James A. Crawford as Eaton County 4-H Club Agent, effective June 15, 1952, to accept a position in the Grand Ledge Public Schools.
4. Sylvia Teschler as Macomb County Home Demonstration Agent, effective May 31, 1952, to devote full time to her home.
5. Michael E. Kolivosky as Instructor in Effective Living, effective August 31, 1952, at the end of his probationary period as an Instructor.
6. Arthur Jacobs as Instructor in Effective Living, effective September 30, 1952, at the end of his probationary period as an Instructor.
7. Robert W. Dvorsky as Instructor in Accounting, effective August 31, 1952, at the expiration of a one-year extension of his probationary period as an Instructor.
8. Frank S. Montgomery as Assistant Professor of General Business, effective August 31, 1952, at the end of his probationary period as an Assistant Professor.

NEW BUSINESS, continuedResignations and Terminations, continued

9. Stanley D. Gralak as Assistant Professor of Mechanical Engineering, effective August 31, 1952, to become a practicing engineer.
10. Betty Lee Norris as Assistant in Home Management and Child Development, effective July 9, 1952.
11. Shirley Newson as Assistant Professor of Home Management and Child Development, effective August 31, 1952, at the end of her probationary period as an Assistant Professor.
12. Mary Louise Bell as Instructor in Textiles, Clothing, and Related Arts, effective August 31, 1952, to be married.
13. Jean B. Burnett as Instructor in Mathematics, effective August 31, 1952, at the end of her probationary period as an Instructor.
14. Adolph A. Klautsch as Assistant Professor of Psychology, effective August 31, 1952, at the end of his probationary period as an Assistant Professor.
15. Albert Eglash as Instructor in Psychology, effective August 31, 1952, at the end of his first probationary appointment as an Instructor.
16. John W. Fitzgerald as Experiment Station Editor in Information Services, effective June 14, 1952, to enter law school at the University of Michigan.

Resignations
and Terminations.Leaves

1. Leave of absence without pay for Arthur R. Wolcott, Instructor (Research) in Farm Crops and Soil Science, for one year beginning September 1, 1952, to continue his studies for the Ph.D. degree at Purdue University. Mr. Wolcott has received a National Science Foundation Fellowship.
2. Leave of absence with pay for H. B. Tukey, Professor and Head of Horticulture, from August 16, to September 15, 1952, to attend the Thirteenth International Horticultural Congress in London, England.
3. Leave of absence with pay for Carl G. Card, Professor and Head of Poultry Husbandry, from July 1 to 15, 1952, for travel in the western part of the United States.
4. Leave of absence with pay for Andrew F. Bednar, Gogebic County 4-H Club Agent, from June 9 to 27 to attend the Regional Extension Summer School at the University of Wisconsin.
5. Leave of absence with pay for Walter J. Messer, Lapeer County 4-H Club Agent, from July 7 to 25 to attend the Regional Extension Summer School at Cornell University.
6. Leave of absence with pay for Arthur D. Morley, Allegan County Agricultural Agent, from July 16 to August 12, 1952, to attend the Extension Summer School at Colorado A & M College.
7. Leave of absence with pay for Dorothy H. Pohl, Lapeer County Home Demonstration Agent, from July 21 to August 8, 1952, to attend the Regional Extension Summer School at Colorado A & M College.
8. Leave of absence with pay for Ruth J. Peck, Assistant State Home Demonstration Leader, from June 30 to July 18, 1952, to attend the Regional Extension Summer School at the University of Arkansas.
9. Leave of absence with full pay for King J. McCristal, Professor of Physical Education, Health and Recreation for Men, from January 1 to June 30, 1953, to work on his Ph.D. degree at Columbia University. Mr. McCristal has been a member of the staff since September 1937.
10. Leave of absence without pay for Howard C. Launstein, Instructor in Accounting, for one year beginning September 1, 1952, to complete work on his Ph.D. degree at Ohio State University.
11. Leave of absence with half pay for Frank R. Theroux, Professor of Civil Engineering, for one year beginning September 1, 1952, to write a textbook on water supply and sewerage, and to visit water and sewerage works in the United States and possibly in Canada and Mexico. Mr. Theroux has been a member of the staff since September 1929.
12. Leave of absence with full pay for Burr K. Osborn, Associate Professor of Electrical Engineering, from April 1 to June 30, 1952, for health reasons.
13. Leave of absence with pay for Lucile Ketchum, Assistant Professor (Extension of Home Management and Child Development, from June 30 to July 20, 1952, to attend the Graduate Workshop on Family Financial Security Education at the University of Pennsylvania.
14. Leave of absence with pay for Lola Belle Green, Assistant Professor (Extension) of Textiles, Clothing and Related Arts, from June 9 to 27, 1952, to attend the Regional Extension Summer School at the University of Wisconsin.
15. Leave of absence with pay for Marjorie Eastman, Assistant Professor (Extension) of Textiles, Clothing and Related Arts, from June 9 to 27, 1952, to attend the Regional Extension Summer School at the University of Wisconsin.
16. Leave of absence without pay for John A. Garraty, Assistant Professor of History, for one year beginning September 1, 1952. Mr. Garraty has been awarded a fellowship by the fund for the Advancement of Education.

Leaves

NEW BUSINESS, continuedAppointments

Appointments

1. Transfer of Einer G. Olstrom from Kent County 4-H Club Agent to County Agricultural Agent in Missaukee and Roscommon Counties and a salary increase from \$4870 to \$5300 per year, effective July 1, 1952, to replace H. L. Earnum, retired.
2. Appointment of P. A. Minges as Visiting Professor of Horticulture at no salary from the College, effective from September 1, 1952, to February 28, 1953. Dr. Minges is a member of the staff of the University of California.
3. Transfer of Allan J. Norden from 4-H Club Agent in Schoolcraft and Alger Counties to Instructor (Research) in Farm Crops and Soil Science and a salary increase from \$4400 to \$4500 per year, effective July 1, 1952, to replace A. R. Wolcott, on leave. His salary is to be paid from Experiment Station funds.
4. Appointment of Beverly J. Holcomb as Instructor in Natural Science at a salary of \$3500 per year on a 10-month basis, effective September 1, 1952. This is a new position.
5. Reappointment of R. Vance Presthus as Associate Professor of Political Science and Public Administration, at the same salary of \$6800 per year on a 10-month basis, effective September 1, 1952. Dr. Presthus was originally appointed on a temporary basis, and this reappointment is with tenure.
6. Appointment of Charles Lawrence as Assistant Professor of Accounting at a salary of \$5500 per year on a 10-month basis, effective September 1, 1952, to replace Robert W. Dvorsky, resigned.
7. Appointment of C. Fred Gurnham as Professor and Head of the Department of Chemical Engineering at a salary of \$10,000 per year on a 12-month basis, effective July 1, 1952, to replace David Smith, resigned.
8. Appointment of Phillip James Thorson as Assistant Professor of Mechanical Engineering at a salary of \$4750 per year on a 10-month basis, effective September 1, 1952, to replace S. D. Gralak, resigned.
9. Appointment of Martha E. Purdom as Assistant Professor of Foods and Nutrition at a salary of \$4500 per year on a 10-month basis, effective for one year only beginning September 1, 1952, to replace Doris Smith.
10. Reappointment of Dorothy Jane Ekern as Instructor in Home Management and Child Development at a salary of \$4360 per year on a 10-month basis, effective for one year only beginning September 1, 1952, to replace Bernice Borgman, on leave.
11. Appointment of Mrs. Lois Mickle as Instructor in Home Management and Child Development at a salary of \$3400 per year on a 10-month basis, effective September 1, 1952, to replace Esther Noland.
12. Appointment of Marjorie Alma Kinney as Assistant Professor of Nursing Education at a salary of \$4000 per year on a 12-month basis, effective June 1, 1952. This is a new position.
13. Appointment of Gean Greenwell as Associate Professor of Music at a salary of \$7000 per year on a 10-month basis, effective September 1, 1952, to replace J. Herbert Swanson, resigned.
14. Appointment of James John Gallagher as Instructor in Psychology at a salary of \$5000 per year on a 10-month basis, effective September 1, 1952, to replace Albert Eglash, resigned.
15. Appointment of Robert I. Hudson as Instructor in Counseling at a salary of \$350 per month, effective from July 1 to August 31, 1952, to replace personell on vacation.
16. The following appointments are recommended for the 6-week summer session:

Economics

John B. Ferguson, Lecturer at \$1000
William J. McKinstry, Lecturer at \$800

Political Science and Public Administration

Glendon A. Schubert, Jr., Assistant Professor at \$800

Speech, Dramatics and Radio Education

Richard Carey, Instructor at \$700
Marguerite Fleming, Assistant Professor at \$800
Margaret Paton, Instructor at \$600
Owen Peterson, Instructor at \$700

17. The following appointments are recommended for the 9-week summer session:

Economics

Henry H. Albers, Lecturer at \$1350

Political Science and Public Administration

John M. Maki, Associate Professor at \$1350

General Business

Donald A. Taylor, Instructor at \$525

(continued)

NEW BUSINESS, continued

Appointments, continued

Appointments

17. 9-week summer session appointments, continued:

Speech, Dramatics, and Radio Education
 George Kernodle, Associate Professor at \$1350
 C. Wesley Lambert, Instructor at \$900
 Courtney Osborne, Instructor at \$700

18. The following appointments are recommended for the Television Workshop in the Department of Speech, Dramatics, and Radio Education:

Gertrude Novokovsky, Instructor at \$275
 Josephine D'Onofrio, Instructor at \$275
 Kathryn Fields Bovaird, Instructor at \$275
 Lyda M. Ickler, Instructor at \$275
 Martha Gable, Instructor at \$275

19. The following appointments are recommended to assist in the Summer Counseling Clinics from June 29 to August 29, 1952:

Yetieve Guldner at \$1000
 Robert J. Hanson at \$1000
 Lucille Ingalls at \$1000
 Kenneth H. Parker at \$1000
 Joseph M. Ropele at \$1000

Miscellaneous

Reinstatement
 Nora Landmark.

1. Reinstatement of Nora L. Landmark as Instructor in Written and Spoken English and a salary increase from \$4620 to \$5060 per year, effective September 1, 1952. Miss Landmark has been on leave without pay during the present year and did not receive a salary adjustment in January.
2. Report of the death of Alexander E. Bouley, forestry worker at the Dunbar Station, on April 5, 1952. Mr. Bouley was employed on July 12, 1945. At the date of his death caused by accidental drowning, he was 41 years old.
3. Payment of the following amounts to salaried employees:

Report of
 death of
 Alexander E.
 Bouley.

Additional
 payments
 approved to
 salaried
 employees.

<u>Auditorium</u>		<u>Continuing Education</u>		<u>Athletic</u>	
E.P. Blankenship	\$12	Herbert Garfinkle	\$16.80	Sigmund Nosow	\$30.00
Dale Albin	12	Fritz Harris	32.50	Norman Penlington	51.00
Charles Branz	16	Walter Holland	40.00	James H. Pratt	15.00
Leon Burhans	12	William Malone	40.00	Clarence Schloemer	30.00
L. E. Chapman	6	Margaret McKoane	80.00	Ursel Kramer	12.00
Lorraine Demorest	3	William Morris	50.00	Harvey Meyers	36.00
Helen Evans	20	Donald O'Beirne	254.00	A. J. Rogers	21.00
Floyd Fladseth	12	Judson Perkins	25.00		
Helen Greene	60	C. H. Pesterfield	35.00	<u>Miscellaneous</u>	
James Huston	12	David Potter	40.00	John Blakeslee	30.00
Nancy Jackson	12	Leonard Rall	35.00	Charles Branz	3.00
Floyd Macklem	12	Louis Raynor	45.00	Marion Bueschlen	4.00
Elmer Peterson	12	Max F. Rogers	135.70	Roger Claus	66.00
Varetta Powers	21	Harry Scales	16.80	Calvin Cooper	50.00
Gail Ryder	12	Virgil Scott	30.00	Ethel Crummer	8.00
Laurence Searl	12	Rollin Simonds	32.50	Dean Epley	50.00
Robert Troxell	20	Lisle Smith	49.90	Spyros Gavrilides	33.80
Wayne VanRiper	60	H. J. Stafseth	30.00	Robert Kuhn	30.00
Clella Weissinger	12	Irwin Whitaker	45.00	John T. McCall	100.50
Neal Whitehead	12			Lloyd McKenzie	60.00
Ray Yerkie	12	<u>Athletic</u>		S. S. Radford	12.00
		J. T. Auston	15.00	Shirley Reasner	17.00
<u>Continuing Education</u>		W. D. Baker	15.00	J. K. Richards	140.00
E. S. Beneke	20.00	P. H. Barrett	30.00	Marjorie Ruppenthal	6.00
I. F. Huddleson	30.00	W. K. Christian	15.00	J. J. Stockton	10.00
W. N. Mack	40.00	Francis Donahue	28.50	R. N. Thompson	31.31
Joseph Meites	30.00	Douglas Dunham	30.00	O. C. Taylor	25.00
Paul Reineke	20.00	J. M. Elliott	9.75	Robert Troxell	8.00
L. A. Smith	99.50	M. K. Farmer	30.00	Wayne VanRiper	10.00
James Apple	35.00	Henry Hendrickson	30.00	Laimons Freimanis	20.00
G. C. Blomquist	60.00	Michael Kolivosky	30.00	Margaret Nutting	192.00
E. B. Brauner	14.20	John Long	33.75	Elmer Peterson	5.00
Lindsey Decker	45.00	J. M. Mason	30.00	Varetta Powers	5.00
Paul DeKoning	70.00	A. A. McAuley	24.00	Louis Sharpe	40.00
John Fohr	15.00	Dale Mesner	18.00	Marilyn Wolf	4.50
Daniel Fullmer	60.00	Mary Mills	12.00		

4. Gift of a film, "Hotel Safety", from the Liberty Mutual Insurance Company of Grand Rapids, valued at \$50, to be used for the training of students in the Division of Hotel, Restaurant, and General Institutional Managements.
5. Gift of one Aberdeen Angus cow and calf valued at \$500 from H. B. Zemmer of Lapeer.

Gift of film
 "Hotel
 Safety"

Gift of
 Aberdeen
 Angus cow
 and calf.

NEW BUSINESS, continuedMiscellaneous, continued

- \$42 rec'd for Spartan Nurs. School.
- \$15 rec'd Margaret Ohlson.
- \$300 from Mich. Real Estate Assoc.
- \$250 from Fac. Folk & Fac. Women's Assoc.
- \$150 from Kappa Delta Alumni
- \$200 from Mich. Assoc. Home Blders.
- \$35 from Sigma Lambda Chi
- \$10,000 from Kellogg Co.
- \$400 from Sag. Valley Am. Foundrymen's Assoc.
- \$400 from So. Mich. Obed Tr. Club
- \$2500 from Dow Chemical.
- \$3525 from J.I. Case Co.
- \$125 from Hastings Ch. of Commerce.
- \$100 from Lansing Ice and Fuel
- \$1200 from Shell Corp.
- \$7774 from Office of Naval Res.
- \$100 from Calumet & Hecla Cons.
- \$500 from Naugatuck Chem. Co.
- \$600 from Velsicol Corp
6. Check for \$42 from the American Legion Auxiliary, Wm. R. Johnson Unit 205, of East Lansing, to be used for five scholarships for tuition for nursery school families.
 7. Check for \$15 from Margaret A. Ohlson of Lansing to be used in the Foods and Nutrition Department for the purchase of equipment. Dr. Ohlson gave a talk at the Lansing Women's Club and was given this as an honorarium.
 8. Grant of \$300 from the Michigan Real Estate Association of Lansing to be used under the direction of the Committee on Scholarships for a scholarship to a Michigan student who is taking the real estate course.
 9. Grant of \$250 from the Faculty Folk and Faculty Women's Association of East Lansing to be used under the direction of the Committee on Scholarships for scholarship awards to needy women students.
 10. Grant of \$150 from the Kappa Delta Alumni of Detroit to be used under the direction of the Committee on Scholarships for a scholarship award to any sophomore or junior woman student.
 11. Grant of \$200 from the Michigan Association of Home Builders of Lansing to be used for the annual junior scholarship award for a student of the light construction and lumber merchandising major.
 12. Grant of \$35 from Sigma Lambda Chi to be used to build up a fund for loans to needy students of the light construction and lumber merchandising major.
 13. Check for \$10,000 from the Kellogg Company of Battle Creek to be used under the direction of C. M. McCrary for alterations, repair, and maintenance of the facilities at the Kellogg Research Farm.
 14. Grant of \$400 from the Saginaw Valley, Western Michigan, and Central Michigan Chapters of the American Foundrymen's Society to be used under the direction of C. C. Sigerfoos in Mechanical Engineering to pay the expenses of two students to attend the International Foundry Congress in Atlantic City, and the remainder of the fund to be used to set up a foundry display at the Career Carnival in the fall of 1952.
 15. Grant of \$400 from the Southern Michigan Obedience Training Club of Birmingham, Michigan, to be used under the direction of Dean Clark in the School of Veterinary Medicine as a loan fund for needy students.
 16. Approval of a memorandum of agreement with the Dow Chemical Company of Midland covering a grant of \$2500 to be used under the direction of H. M. Sell in Agricultural Chemistry in a study of the effects of 2,4-D, 2, 4, 5-T, and MCP on the metabolism of plants with particular emphasis on amino acid, protein, carbohydrate and lipid composition. The agreement provides for a special graduate research assistant.
 17. Approval of a memorandum of agreement with the J. I. Case Company of Racine, Wisconsin, covering a grant of \$3525 to be used under the direction of A. W. Farrall in Agricultural Engineering in connection with the baled hay curing tests. The agreement provides for a special graduate research assistant.
 18. Approval of a memorandum of agreement with the Hastings Chamber of Commerce covering a grant of \$125 to be used under the direction of D. J. Luck in the Bureau of Business Research in a survey of the buying habits and attitudes of persons in the Hastings area.
 19. Approval of a memorandum of agreement with the Lansing Ice & Fuel Company of Lansing covering a grant of \$100 to be used under the direction of D. J. Luck in the Bureau of Business Research in a study of the general situation in freezer warehousing, trends and needs for storage space, and probable demand for facilities, including seasonality and specific products.
 20. Approval of a memorandum of agreement with the Shell Chemical Corporation of New York City covering a grant of \$1200 to be used under the direction of Donald Cation and Axel Andersen in Botany in testing a new spray chemical for use on apple trees for the control of apple scab, and to study the effectiveness of CBP-55 on the control of soil micro organisms pathogenic to beans and peas.
 21. Continuation of a memorandum of agreement with the Office of Naval Research of the Navy Department of Washington, D. C., covering a grant of \$7774 to be used under the direction of G. W. Prescott in Botany in a survey of the algae and aquatic biology of lakes in Petroleum Reserve No. 4, Point Barrow, Alaska.
 22. Grant of \$100 from Calumet and Hecla Consolidated Copper Company of Calumet, Michigan, to be used under the direction of M. C. Strong in Botany to field test Calumet Copper Oxide on tomatoes.
 23. Approval of a memorandum of agreement with Naugatuck Chemical of Naugatuck, Connecticut, covering a grant of \$500 to be used under the direction of Donald Cation in Botany in a study of the use of Phygion in the Michigan spray program.
 24. Approval of a memorandum of agreement with the Velsicol Corporation of Chicago covering a grant of \$600 to be used under the direction of B. H. Grigsby in Botany on trials of various forms and derivatives of chlordane for the control of crabgrass in turf.

NEW BUSINESS, continued

Miscellaneous, continued

25. Approval of a memorandum of agreement with Columbia-Southern Chemical Corporation of Pittsburgh covering a grant of \$500 to be used under the direction of B. H. Grigsby in Botany in a program for weed control research with Chloro-IPC.
 26. Approval of a memorandum of agreement with Velsicol Corporation of Chicago covering a grant of \$400 to be used under the direction of Roy Hutson in Entomology in an evaluation of properties insecticidal and secondary properties of compounds Heptachlor and Chlordane. The evaluation is to include insecticidal efficiency, residual properties, and effect on plants and retention in soils.
 27. Continuation of a memorandum of agreement with Julius Hyman & Company of Denver, Colorado, covering a grant of \$1000 to be used under the direction of Ray Hutson in Entomology in an evaluation of properties insecticidal and secondary properties of compounds 297, 711, Dieldrin and Aldrin.
 28. Continuation of a memorandum of agreement with the Farm Foundation of Chicago covering a grant of \$2500 to be used under the direction of C. P. Loomis in Sociology and Anthropology in an appraisal of organizational methods in health and health care. These funds will be used for the completion and publication of a manuscript.
 29. Secretary McDonel recommends that the following work be done and charged to Alterations and Improvements 1951-52:
 - a. Enlarge the home team training room at the Stadium at an estimated cost of \$950.
 - b. Necessary changes and alterations in the Huddle to make it available for the Air Force at an estimated cost of \$4100.
 - c. Changes in Quonset Hut 102 to make additional office space for a new employee in Police Administration at an estimated cost of \$460.
 - d. Purchase of necessary fire extinguishers at a total cost of \$6,102.
 - e. Improve the lighting in Rooms 9, 209, 210, 211, and 216 in Morrill Hall at an estimated cost of \$490.
 - f. Alterations in the old laundry to make it available to Buildings and Utilities and Stores at an estimated cost of \$13,000; and purchase of steel shelving at a cost of \$3,949.
 30. Recommendation for the establishment of a Standards Laboratory in Room 304 of the Electrical Engineering Building for the purpose of standardizing primary watt-hour meters for the many small electric power companies in the state. This will take an initial investment of approximately \$3000--\$2400 for new equipment and \$600 to move present equipment to the new laboratory. Income is estimated at from \$18,000 to \$24,000, with expense probably costing about half that amount. It is recommended that a revolving fund be established and that income be used to cover expenses and the initial cost of equipment, and that any surplus be credited to the College General Fund at the close of each fiscal year.
 31. Supplemental appropriation of \$200 for the supplies and services budget of the Department of Journalism.
 32. Technician III position in Agricultural Chemistry, effective June 1, 1952, to replace a position formerly filled by Board appointment.
 33. Change two Account-Clerk II positions to a Clerk III and a Clerk-Stenographer I position in the Dairy Department, effective June 1, 1952.
 34. Account-Clerk I position in Mason-Abbot Dormitories.
- On motion of Mr. Akers, seconded by Mr. Brody, it was voted to approve the President's Report and all New Business.

\$500 from Col-Southern Chem. Corp.

\$400 from Velsicol

\$1000 from Julius Hyman Co.

\$2500 from Farm Found.

Several items approved to be charged to Alterations and Improve. 51-52

Approval of establishment of Standards Lab. in Room 304 Elec. Engr. Bldg.

\$200 approp. for Dept. of Journalism

Tech. III approved for Ag. Chem.

Change 2 Acc-Cl II pos to Cl-St I in Dairy

Acct-Cl I app. Mason-Abbot

ADDITIONAL ITEMS

Appointments

Appointments

1. Reappointment of Ruth M. VanDerJagt as temporary Instructor in Business Education and Secretarial Studies at a salary of \$3760 for the period from September 1, 1952, to June 30, 1953.
2. Reappointment of Russell H. Moore as Lecturer in General Business at a salary of \$444.44 per month, effective from October 1, 1952, to June 30, 1953.
3. Reappointment of Joseph W. Thompson as Instructor in General Business at a salary of \$4360 per year on a 10-month basis, effective September 1, 1952, and subject to tenure rules and regulations. This is a replacement.
4. Reappointment of Guido L. Weber as Lecturer in General Business at a salary of \$277.77 per month, effective from October 1, 1952 to June 30, 1953.
5. Reappointment of Leo J. Merten as Lecturer in General Business at a salary of \$5600 for the period from September 1, 1952 to June 30, 1953.

ADDITIONAL ITEMS, continuedMiscellaneous

Reinstatement
Horace C.
King at \$3900
Sept. 1 '52

1. Reinstatement of Horace C. King as Instructor in Business Education and Secretarial Studies and a salary increase from \$3300 to \$3900 per year, effective September 1, 1952. Mr. King has been a member of the staff assigned to the University of the Ryukus during the past year.

Reinstatement
D.A. Taylor
at \$4500

2. Reinstatement of Donald A. Taylor as Instructor in General Business and a salary increase from \$3400 to \$4500 per year, effective September 1, 1952. Mr. Taylor has been on leave without pay since September 1, 1950.

C.R. Upham
changed to
12-mo basis
at \$7300

3. It is recommended that C. R. Upham, Associate Professor of Accounting, be changed from a 10-month appointment at \$6630 to a 12-month appointment at \$7300 per year, effective July 1, 1952. Professor Upham is the chief enrolling officer and scheduling officer for the School of Business and Public Service.

L.L. Otto to
be acting hd
Mech Engr
during yr of
L.C. Price's
leave

4. Professor L. C. Price, Head of the Department of Mechanical Engineering, has been given a leave of absence during the next school year. It is recommended that L. L. Otto, Professor of Mechanical Engineering, be appointed Acting Head for the year and that he be paid an additional compensation of \$1500 for the period. Professor Otto is now on a 10-month appointment, and for the next fiscal year this responsibility will include a 12-month obligation.

Grant of
\$1800 from
Comm. Solvents

5. Approval of a memorandum of agreement with the Commercial Solvents Corporation, Animal Nutrition Division, of Terre Haute, Indiana, covering a grant of \$1800 to be used under the direction of C. F. Huffman in Dairy in a project to determine the optimum method of replacing whole milk with calf starters containing corn distillers' solubles in producing veal by using dairy calves.

\$2400 rec'd
from Pub.
Health Com of
Paper Cup &
Container Ins

6. Approval of a memorandum of agreement with the Public Health Committee of the Paper Cup and Container Institute of New York City covering a grant of \$2400 to be used under the direction of W. L. Mallmann in Bacteriology in a study of the bacteriology of drinking fountains. The agreement provides for a special graduate research assistant.

Approval of
changes in
several
department
names

7. Recommendations from the Administrative Group for the following changes in departmental names, effective July 1, 1952:

- a. Written and Spoken English to the Department of Communication Skills
- b. Social Service to the Department of Social Work
- c. Political Science and Public Administration to the Department of Political Science

\$225 approp.
for Landscape
& Ur. Plan.

8. Recommendation for a supplemental appropriation of \$225 for the Department of Landscape Architecture and Urban Planning. These funds are requested for travel in connection with the interviewing of candidates for an open position in the department.

Report on
negotiations
with Grant Co
Small office
Tab. Dept to
be sound-
proofed.

9. Report from Mr. May on negotiations with the Grant Company.

Vent. fan in-
stalled Dem
Hall.

11. Recommendation for the installation of a ventilating fan in Demonstration Hall at an estimated cost of \$500, to be charged to Alterations and Improvements 1951-52.

Dormitories
planned for
west side
Harrison Rd.
to be used
for men.
Mason-Abbot
and Sny-Phill
to be conver-
ted for women

12. a. It is recommended that Mr. Calder be instructed to plan the dormitories that are proposed for the west side of Harrison Road to be used by men rather than by women as originally planned.
- b. It is proposed eventually to convert Mason-Abbot and Snyder-Phillips dormitories for the use of women.
- c. It is proposed to use Mason Hall for housing women for the next school year but making no structural changes in the building at this time.
- d. Eventually structural changes in Mason-Abbot and Snyder-Phillips may be recommended to make these structures more adequately serve women.

Perron granted
contract for
alterations
to Basic
College Bldg.

13. Bids were taken as follows on the alterations on the Basic College Building:

Perron	\$61,730
Corr	61,750
Beniger	62,000
Christman	64,182
Carpenter	68,819

An appropriation was made by the last session of the legislature of \$225,000 for alterations in the Basic College Building, the old Botany Building, and the old Bacteriology Building. It is recommended that the contract be given to the low bidder, Perron Construction Company, substituting the Hatzel-Buehler Electric Company for the Hayes Electric included in his bid and reducing the Perron bid to \$59,930.

An additional \$3400 is required to make possible certain necessary sewer changes by Buildings and Utilities.

Approval of
granting
appropriate
degrees at
end spring
term 1952.

14. Approval of granting the appropriate degrees to those students who according to the records of the Registrar have completed the requirements for graduation at the end of spring term 1952.

ADDITIONAL ITEMS, continued

Miscellaneous, continued

15. Bids were taken for bituminous surfacing of Kellogg Center, Morrill Hall Parking Area, Mason-Abbot Service Court, Laundry, Chapel, Giltner Hall, South Red Cedar Road, and South Stadium Road. The bids were as follows:

Wright Construction Company	\$46,930
Michigan Colprovia Company	47,920
The Ferris Company	51,564

Appropriations have been made for this work. It is recommended that the contract be given to the low bidder, Wright Construction Company, at \$46,930.

16. The Michigan State College Scholarship Awards granted each year by the Board to the man and woman student, respectively, who at the close of their junior year have shown the best scholastic record, were won this year by:

Clare Lee Colegrove from Lansing, majoring in English--average 3.98
Mary Ruth Dawson from Ferndale, majoring in Zoology--average 3.86

17. Results of the student election conducted at the spring term registration are as follows:

In favor of requesting the State Board of Agriculture to collect a fee for use of the student government as a part of the registration procedure:

Yes - 4500; No - 4239

On motion of Mr. Armstrong, seconded by Mr. Akers, it was voted to approve the Additional Items.

18. Request for an additional clerk-stenographer in the Department of Physical Education for Men. Not approved.

19. Report by Mr. Denison of developments in connection with our negotiations for a television station.

20. Report by Mr. Denison of his negotiations with the committee of the Michigan Press Association with reference to attendance by the press at Board meetings.

21. The President discussed with the Board the case of certain Assistant Professors who are not being reappointed.

SPECIAL MISCELLANEOUS

1. The Administrative Group, acting for the Faculty, recommends that the Board approve the following committee report prepared by a committee consisting of Dean Emmons, Dean Osgood, Dean Combs, and Professor Muelder, effective July 1, 1952:

a. Change the name of the Division of Education to the School of Education to be made up of the following departments:

- Elementary Education - Professor Troy Stearns, Head
- Secondary Education - Professor C. V. Millard, Head
- Vocational Education - Professor Harold M. Byram, Head
- Guidance and Counseling - Associate Professor Raymond Hatch, Head
- Educational Administration - Professor Clyde Campbell, Head
- Higher Education - Associate Professor Milosh Muntyan, Head

b. Undergraduates working for teacher's secondary and vocational certificates will enroll in the appropriate subject matter School and take their degrees from those Schools; e.g., Science and Arts, Business and Public Service, Agriculture, Home Economics, Engineering (Industrial Arts), etc.

c. Undergraduates working for the elementary certificates will register in the new School of Education and be candidates for the B. E. degree.

d. All graduate students in Education will be enrolled in the School of Graduate Studies as they are at present without departmental designation.

e. There shall be for the School of Education an advisory committee on teacher education programs made up of the Dean of the School of Education as chairman, and the deans of the other Schools having teaching certificate candidates as the other members.

f. Dual appointments in the School of Education and the other Schools engaged in the training of teachers shall be arranged where appropriate for the members of the departments of secondary schools teaching special methods courses.

g. All courses in all departments of the School of Education shall be listed as education courses without special department designation.

Wright Const. Co. granted contract for surfacing Kellogg Center Morrill Hall parking, Mason Abbot Service Court, Laundry Chapel, etc.

M.S.C. Scholarship awards granted to

C.L. Colegrove
M.R. Dawson

State Board to collect fee from students for use of student government.

Add. Cl-Sten Phys Ed Men not approved.

Report Denison re: television

Also on Mich Press & Bd. meetings.

School of Education created

(continued)

SPECIAL MISCELLANEOUS, continued

1. Administrative Group committee report on School of Education, (continued);

- h. No additional secretarial staff is recommended. The Head of the Division may distribute the present eight members of this staff in accordance with the needs of the several departments.
- i. The selection of a Dean for the proposed School will be made only after careful consideration of the qualities of the on-campus staff and a survey of available competent candidates from outside the College. Some steps have been taken to procure a list of possible candidates.

On motion of Miss Jones, seconded by Dr. Smith, it was voted to approve the above recommendation to be effective July 1, 1952.

2. The Faculty, at a meeting on May 8, approved a report of its committee on tenure with several amendments.

After considerable discussion many amendments and changes were approved by members of the Board.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the policy statement as amended as follows:

Tenure of Appointment
at Michigan State College

New Tenure
Rules approved
to be effective
immediately.

The State Board of Agriculture in approving this statement of tenure policy does so in good faith with the intent to comply fully with it. It must, however, reserve the right to deviate from these terms if conditions beyond its control such as abrupt declines in enrollment, drastic loss of income or conditions that result in the drastic curtailment or abandonment of programs or activities make it necessary to do so.

Preamble: The purpose of tenure is to assure the college staff academic freedom and security and to protect the best interests of the college. Tenure shall not be considered to protect any person from the loss of his position as a result of incompetence, moral turpitude, voluntary withdrawal or actions which are inimical to the interests of the college.

I. Instructor

An instructor shall be appointed initially for a 2-year term. This appointment may be followed by a second 2-year term and an additional term of three years, after which an instructor not promoted to the rank of assistant professor may not be reappointed, except one working toward an advanced degree or having other special problems for whom additional one-year appointments may be made upon the approval of the President and the standing Faculty Committee on Tenure.

II. Assistant Professor

- A. The initial appointment to the rank of assistant professor for a person who has served as instructor at Michigan State College for three years or more shall be for a term of three years. If reappointed, he shall have tenure.
- B. The initial appointment to the rank of assistant professor for a person who has served as instructor in this institution for one year shall be for two years, and for a person who has served as instructor for two years shall be for one year. He may be appointed for an additional term of three years. If reappointed for a third term at this rank, he shall have tenure.
- C. The initial appointment to the rank of assistant professor for a person who has not served previously at Michigan State College shall be for three years. He may be appointed for a second term of three years. If reappointed for a third term, he shall have tenure.

III. Associate Professor

- A. The initial appointment to the rank of associate professor for a person who has not served previously at Michigan State College shall be for a period of two years, except as specific provision to the contrary is made at the time of appointment. Upon appointment he shall have tenure.
- B. An associate professor who has served previously as assistant professor at Michigan State College shall have tenure from the date of his original appointment at this rank.

IV. Professor

A professor shall have tenure from the date of original appointment at this rank, except as provision to the contrary is made at the time of appointment.

V. For purposes of application of these tenure rules:

- A. The first year of appointment shall be considered as beginning September 1 of the calendar year in which the appointment becomes effective, except as provision to the contrary is made at the time of appointment.
- B. A staff member granted leave of absence shall have his appointment period extended appropriately.
- C. A staff member who is not to be recommended for reappointment by his departmental head and Dean shall be so notified in writing by the departmental head by the December 15 preceding the expiration of his appointment, except as provision to the contrary is made at the time of appointment.

SPECIAL MISCELLANEOUS, continued

2. Tenure of Appointment (continued):

- D. If a staff member who was recommended for reappointment by his departmental head and Dean is not reappointed, and/or if proper notification was not given during the final year of appointment, an extension of one year becomes automatic, and the staff member shall consider this arrangement as official notification of separation from the college at the end of the year's extension.
- E. In case of any question in the interpretation of these tenure rules, or in the solution of any tenure problem arising from a situation not specifically covered herein, the matter shall be referred to the elected faculty committee on tenure. This committee, after a thorough study, shall submit its recommendation to the President of the College or other appropriate administrative officer or body. In every case final decision rests with the State Board of Agriculture.
- F. These tenure rules shall be effective immediately.

New Tenure Rules approved to be effective immediately

VI. Amendments to the Tenure Rules

Amendments to these Tenure Rules shall require the approval of the Faculty and of the State Board of Agriculture.

Faculty Committee on Tenure

Composition and Election

The Committee shall consist of five members appointed by the President and one representative elected by each school. Only teaching, research and extension members of the Faculty who already have tenure shall be eligible for membership on the Committee.

The election of the members representing each school shall be held at the fall staff meeting of that school in such manner as the staff of that school shall prescribe.

To provide for a rotating membership the first committee shall draw lots, three members to hold office for one year, three for two years, three for three years and three for four years. Their successors shall hold office for four-year terms.

Vacancies among school representatives shall be filled by appointment by the appropriate dean. These appointments shall be on an interim basis until the next fall staff meeting when the vacancy shall be filled by election for the balance of the term.

Duties

The Committee shall elect its own chairman annually from among its own members.

The Committee shall obtain all possible information pertaining to any tenure question or dispute submitted to it by either a staff member or an administrative officer or body. If it fails to find a solution it shall submit its findings and recommendation to the President of the College.

The Committee shall be fully informed concerning all details surrounding any deviation from the tenure rules. Such deviations as it does not approve, it shall bring to the attention of the President and the Faculty.

The Committee shall make an annual report to the Faculty on its activities. Its report shall include a report of the number and kind, if any, of deviations from the tenure rules and a detailed statistical report concerning the number of instructors who are serving additional appointments beyond the seven-year limit.

The Committee shall have the authority to investigate on its own initiative whatever problems bearing on tenure that it considers significant and to make reports and recommendations to the President and the Faculty.

- 3. It is recommended by the Administrative Group and the Faculty that the degree of Bachelor of Science be granted to students in the School of Veterinary Medicine upon the completion of the second year of the professional veterinary curricula when they meet the usual requirements of a Bachelor's degree. The degree will be granted only upon the completion of 12 terms of academic work with a minimum of 192 credits, the attainment of at least a 2.00 grade average, and the completion of all of the usual requirements. This is effective for spring term 1952.

Degree of B.Sci to be granted students in School of Vet Med upon completion of 2nd yr of professional vet curricula

On motion of Dr. Smith, seconded by Mr. Brody, it was voted to approve the above recommendation.

- 4. Progress is being made in the preparation of the budget. Final completion of the budget is dependent upon decision by the Board of the matter of student fees. It is recommended that the basic student fee be increased from \$47 per quarter to \$55 per quarter effective for the fall of 1952. The out-of-state fee of an additional \$75 per quarter is to remain as at present. This change will make the basic fee for in-state students \$55 per quarter and for out-of-state students \$130 per quarter. The veterinary medicine course fee is to be increased from \$92 per quarter to \$120 per quarter, plus an additional \$75 per quarter for out-of-state students.

Approval of increase in student fees

(continued)

SPECIAL MISCELLANEOUS, continued

4. Preparation of budget, continued:

Part-time students shall be charged as follows:

	Except Veterinary	Veterinary
0 - 5 credits	\$15.00	\$33.00
5½ - 10 credits	30.00	65.00
Over 10 credits - considered full time	55.00	120.00

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to approve the above recommendation for change in fees, effective with the fall quarter of 1952.

Approval of resolution in connection with purchase or sale of securities owned by Board.

5. Request from Earl Cress for a resolution authorizing purchase or sale of securities owned by the Board without the necessity of waiting for a Board meeting to approve such action. The resolution proposed by Mr. Cress is as follows:

WHEREAS, in the proper management of various securities and funds owned by Michigan State College of Agriculture and Applied Science, it becomes necessary to purchase, sell or exchange securities promptly and without waiting for a meeting of the State Board of Agriculture for Michigan State College of Agriculture and Applied Science:

NOW, THEREFORE, be it resolved that authority to approve purchase, sale or exchange of any stocks, bonds, evidences of indebtedness or other securities, including rights or options to acquire or sell the same, owned or held by the State Board of Agriculture for Michigan State College of Agriculture and Applied Science, being and it hereby is delegated to any two of the following officers of Michigan State College of Agriculture and Applied Science: President, Secretary, together with a member of the State Board of Agriculture designated by the Board for Michigan State College of Agriculture and Applied Science, and

BE IT FURTHER RESOLVED, that any two of the following officers, President, Treasurer, Secretary and at least one member of the State Board of Agriculture authorized by the Board for the purpose for Michigan State College of Agriculture and Applied Science are hereby authorized and empowered to execute and deliver the documents necessary to complete any purchase, sale or exchange of any stocks, bonds, evidences of indebtedness or other securities, including rights or options to acquire or sell the same, owned or held by Michigan State College of Agriculture and Applied Science.

On motion of Miss Jones, seconded by Mr. Armstrong, it was voted to approve the above resolution.

On motion of Mr. Brody, seconded by Miss Jones, it was voted, in accordance with the above action, to designate Mr. Akers as the member of the Board.

Treasurer authorized to pay medical costs in connection with accident in Kellogg Center to Mrs. W.S. Foster; and to purchase liability ins.

6. Report to the Board on the accident to Mrs. W.S. Foster that occurred in the Kellogg Center for Continuing Education on November 15, 1951, and has resulted in medical costs totaling \$1189.69. Our attorneys indicate their willingness to defend the College if we elect to use immunity as a defense. It is pointed out, however, that this case has certain public relations aspects.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve payment of the above claim and to instruct Treasurer May to purchase adequate liability insurance covering the Kellogg Center and the Kellogg Center parking lot.

Attorneys Barnes and Neilson to be employed in connection with securing television license.

7. In connection with the negotiations with the Federal Communications Commission pertaining to our television license, it is recommended that the Board authorize the employment of Barnes and Neilson as attorneys in Washington to represent us.

On motion of Dr. Smith, seconded by Mr. Akers, it was voted to authorize the employment of Barnes and Neilson as attorneys in Washington to represent the Board in connection with securing our television license; and to approve the following resolution:

RESOLUTION OF THE MICHIGAN STATE BOARD OF AGRICULTURE RELATIVE TO THE RETENTION AND EMPLOYMENT OF LEGAL COUNSEL IN CONNECTION WITH CERTAIN MATTERS BEFORE THE FEDERAL COMMUNICATIONS COMMISSION.

WHEREAS, the Michigan State Board of Agriculture, in the exercise of its constitutional and statutory duties, has determined that it is both necessary and beneficial that the Michigan State College of Agriculture and Applied Science construct, furnish, equip and maintain radio and television communications installations and facilities as an integral part of its curriculum and that application be made to the Federal Communications Commission for necessary authority and licenses to operate such radio communications, and

WHEREAS, it will be necessary to employ legal counsel in Washington, D.C. who specialize and practice before the said Federal Communications Commission,

NOW, THEREFORE, BE IT RESOLVED BY THE MICHIGAN STATE BOARD OF AGRICULTURE that it retain and employ Barnes and Neilson, Attorneys at Law, Munsey Building, Washington, D. C., to prepare or assist in the preparation of any and all necessary applications, forms, documents or other material

(continued)

May 15, 1952

SPECIAL MISCELLANEOUS, continued

- 7. Resolution relative to employing Barnes and Neilson as attorneys in Washington in connection with television license:

required to secure from the Federal Communications Commission such radio communications licenses or such other authority as the State Board of Agriculture may in its judgment deem necessary and expedient, such employment and retention of Barnes and Neilson to be limited solely to the acquisition of such licenses or other authority, with such retention and employment to continue only during the pleasure of the State Board of Agriculture.

Barnes & Neilson employed as attorneys for Board re: securing Television license.

- 8. Presentation of proposed Television Broadcasting Policy for the Station for which the College intends to apply was presented. (Statement is on file with the material of this Board meeting.)

Approval of Television Broadcasting Policy

On motion of Mr. Akers, seconded by Miss Jones, it was voted to approve the above statement.

The meeting adjourned at 3 p.m.

The next meeting will be held Friday, June 27, 1952.

John A. Funch

 President

Carl H. McDowell

 Secretary