

MINUTES OF THE MEETING  
of the  
STATE BOARD OF AGRICULTURE  
May 16, 1946

Present: Mr. Berkey (Chairman); Messrs. Akers, Armstrong, Brody, Mueller; President Hannah; Secretary McDonel.

Absent: Miss Jones; Dr. Elliott.

The meeting was called to order at 10:10 a.m.

The minutes of the last meeting were approved.

The organization of the Board has been delayed since January, awaiting such time as there might be a meeting of the full Board. This being the fifth meeting of the Board without 100% attendance, it was decided to proceed with the organization.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to continue the Chairman (Mr. W.H. Berkey) and the Board committees for the 1946-47 period.

PRESIDENT'S REPORT

Resignations

Resignations

1. Leonard A. Mattano as graduate fellow in Bacteriology, effective April 10, 1946. Mr. Mattano has been awarded a National Institute of Health Fellowship.

Leaves

Leaves

1. Leave of absence without pay for one week for Jean Hansen, stenographer in the Campus Police Office, effective April 22, 1946.
2. Leave of absence with pay for Mrs. Estrid Anderson, Hostess at Rochdale House, from March 25, to the end of the school year on June 30, 1946.

Appointments

Appointments

1. Appointment of Clarence E. Johnson as graduate fellow in Farm Management at a salary of \$80 per month, effective for one year beginning April 1, 1946, and paid from funds furnished by the Farmers and Manufacturers Sugar Beet Association.
2. Appointment of Herbert E. Hentschel as graduate fellow in Agricultural Engineering at a salary of \$100 per month, effective from April 1, 1946 to March 31, 1947, and paid from the Sugar Beet Association Fellowship funds.

Travel

Travel

1. Full expenses for Roy Underwood and Alexander Schuster to attend an alumni meeting in Chicago on April 26.
2. Full expenses for T. H. Osgood and C. D. Hause to visit the Northwestern University Technological Institute at Evanston, Illinois, on about April 30.
3. Full expenses for A. A. Johnson to go to Texas about May 1 to harvest the hybrid corn plots; expenses to be paid from Michigan Crop Improvement Association funds.
4. Full expenses for I. F. Huddleson to visit the Michael Research Foundation Laboratory in Chicago on May 4.
5. Full expenses for L. L. Frimodig to go to Chicago on May 4 to place the order for football season tickets with the American Ticket Company.
6. Full expenses for H. C. Rather to attend a conference on General Education in Chicago on May 5 and 6.
7. Full expenses for Irma Gross to represent Michigan State College at the biennial conference of the Northeast Central Region of the American Association of University Women in Chicago on May 10 and 11.
8. Full expenses for E. E. Kinney to attend the annual meeting of Superintendents of Buildings and Grounds at Lincoln, Nebraska, on May 13 and 14.
9. Full expenses for Etoile White to visit the University of Wisconsin Union at Madison, Wisconsin on May 17, 1946.
10. Full expenses for Ruth Clayton to attend a two-day conference of teachers of clothing and textiles at Ohio State University sometime during May.

Miscellaneous

Memo of agree-  
ment Truscon  
Lab.

Change in ti-  
tle Robert P.  
Falk.

Change effec-  
tive date  
appointment  
Opal Roberson  
Compensation  
paid for time  
lost.

Transfer of  
several em-  
ployees from  
salary roll to  
labor payroll.

Fees for spec-  
ial summer  
music course  
adjusted.

1. Approval of a memorandum of agreement with the Truscon Laboratories of Detroit covering a grant of \$1000 to be used to establish a fellowship in the Department of Civil Engineering to be known as the Truscon Fellowship. The period covered by the agreement is from April 1, 1946 to December 31, 1946, and the grant is to be used to carry out investigations on certain phases of curing concrete.
2. Change in title of Robert P. Falk from Instructor to Assistant Professor of English and an increase in salary from \$3000 to \$3200 per year, effective June 15, 1946.
3. Change in the effective date of the appointment of Opal Roberson as Home Demonstration Agent at Large from April 10 to May 1, 1946.
4. Approval of the payment of the following amounts to employees of Buildings and Utilities as compensation for time lost because of injuries received while working:  
  
Myron Corwin \$12.15      Michael Nigendt \$69.35      L. B. Vaughn \$17.10
5. Approval of the transfer of the following employees from the salary roll to the labor payroll, effective as of April 1, with the understanding that they be given the same advance in rate of pay being given to all other labor employees:  
  
Frank Wright, Health Service      William Gill, Chemistry  
Earle D. Harrison, Zoology      Harley Twitchell, Chemistry  
Charles Hellmayer, Art      Ray Pearson, Mechanical Engineering  
Frank A. Betts, Chemistry      Don Sible, Mechanical Engineering  
Lester Brogan, Chemistry      Harry VanAtta, Stores
6. Approval of the recommendation of the Administrative Group adjusting the fees for the special music summer courses for these students who cannot enroll at the beginning of the course but will enroll one week late on June 21, as follows:  
  
Course Fee      - Reduced from \$20 to \$16  
Private Lessons      - Reduced from \$12 to \$ 8  
Board and Room      - Reduced from \$36 to \$30

RESIGNATIONS

Resignations

1. Resignation of Mrs. Marjory Douma as clerk in the Registrar's Office, effective June 15, 1946. Mrs. Douma is moving from East Lansing.
2. Resignation of Mrs. Leon Towsley as stenographer in the Campus Police Office, effective May 6, 1946.
3. Resignation of Alice Allen as stenographer in Public Relations, effective May 7, 1946. Miss Allen is resigning for health reasons. Her salary was paid half from College and half from Extension funds.
4. Resignation of Mrs. Violet Dawson as stenographer in Farm Crops, effective June 15, 1946. Mrs. Dawson is moving from East Lansing. Her salary was paid from Michigan Crop Improvement Association funds.
5. Cancellation of the appointment of Marguerite Carpenter as stenographer in the Extension Director's Office. Miss Carpenter has been unable to report for work because of ill health.
6. Resignation of Edith Green as Home Demonstration Agent in Saginaw County, effective May 31, 1946. Miss Green is planning to be married.
7. Resignation of Gene Alleman as Lecturer in Journalism, effective June 30, 1946.
8. Resignation of W. J. McFarland, Jr., as Instructor in Civil Engineering, effective April 30, 1946. Mr. McFarland has been on military leave since September 1, 1941.
9. Resignation of Carl B. Andrews as Associate Professor of Civil Engineering, effective August 31, 1946.
10. Resignation of Patricia Spicer as Instructor in Music, effective June 30, 1946.
11. Resignation of B. H. Bissinger as Instructor in Mathematics, effective April 30, 1946. Mr. Bissinger has been on leave to work with the Division of War Research at Columbia University since July 1, 1944.
12. Resignation of Gertrude Elaine Van Aken as Instructor in Mathematics, effective June 30, 1946. Miss Van Aken is planning to be married.
13. Resignation of John C. Clark as Associate Professor of Physics and Astronomy, effective April 30, 1946. Mr. Clark has been on military leave since September 1, 1942.

May 16, 1946

LEAVES

Leaves

1. Leave of absence without pay for one year for Wilma Brewer, Instructor (Research) in Foods and Nutrition, effective September 1, 1946. Miss Brewer has been awarded the Institute of Nutrition Fellowship for next year.
2. Leave of absence with full pay for S. Elizabeth Morrison, Instructor in Physics and Astronomy, effective from April 18 to September 30, 1946, because of ill health.
3. Leave of absence without pay for three months for Richard M. Dorson, Assistant Professor of History and Political Science, effective June 1, 1946. Dr. Dorson has been given a grant-in-aid from the Library of Congress for studies in the History of American Civilization.
4. Extension of military leave for Duane L. Gibson, Assistant Professor of Sociology and Anthropology, through August 31, 1946. Mr. Gibson has been on leave since November 1, 1943.

Appointments

APPOINTMENTS

1. Appointment of Mrs. Peggy Fimbinger as stenographer in the Department of Public Relations at a salary of \$1440 per year, effective May 1, 1946 and paid one-half from College and one-half from Extension funds. She will replace Alice Allen who has resigned.
2. Appointment of Genevieve L. Stevens as stenographer in the Extension Director's Office at a salary of \$1320 per year, effective June 10, 1946. Miss Stevens will fill a vacancy that has not been filled for more than a year. Her salary will be paid from Extension funds.
3. Appointment of Mrs. Patricia Post as stenographer in the 4-H Club Office at a salary of \$1320 per year, effective May 1, 1946 and paid from Extension funds. Mrs. Post will replace Barbara Knight who is being transferred.
4. Appointment of Margaret Anna Ruth as stenographer in the 4-H Club Office at a salary of \$1320 per year, effective July 1, 1946 and paid from Extension funds. This is a new position.
5. Appointment of Mrs. Ruth Bosley as stenographer in Agricultural Engineering at a salary of \$1500 per year, effective May 1, 1946, and paid three-fourths from College and one-fourth from Experiment Station funds. Mrs. Bosley will replace Alice Poulsen who has been transferred.
6. Appointment of Mrs. Hazel E. Jewell as stenographer in Surgery and Medicine at a salary of \$1560 per year, effective May 1, 1946. She will replace Mrs. Marilyn Robinson.
7. Appointment of Leslie W. Scott as Manager of the Union at a salary of \$6000 per year, effective September 1, 1946.
8. Appointment of Mrs. Minnie Oed as Instructor in Education at a salary of \$300 effective for the period from June 19 to July 5, 1946. The College will be reimbursed for her salary by the State Board of Control for Vocational Education.
9. Appointment of Ross W. Matteson as a member of the Board of Examiners with the rank of Instructor at a salary of \$3100 per year, effective May 1, 1946. This is a new position.
10. Appointment of Dean W. Kuykendall as Assistant Director of the Placement Bureau at a salary of \$4000 per year, effective July 1, 1946. Mr. Kuykendall has been on leave since January 1, 1946 to study at Harvard University. He will retain his title as Associate Professor of Journalism.
11. Appointment of Allen F. Van Dyke as 4-H Club Agent in Hillsdale County at a salary of \$2600 per year, effective May 20, 1946, to replace Blair Woodman who has been transferred.
12. Appointment of Thomas J. Woods as 4-H Club Agent in Midland County at a salary of \$2600 per year, effective June 1, 1946. This is a new position.
13. Appointment of Fred E. Bernhardt as District 4-H Club agent in Schoolcraft and Alger Counties at a salary of \$2700 per year, effective July 1, 1946, to replace Mrs. Gladys Mercier who has resigned.
14. Temporary appointment of Irving R. Wyeth as 4-H Club Agent in Lenawee County at a salary of \$2600 per year, effective for six months beginning May 6, 1946.
15. Appointment of Leonard Klaasse as 4-H Club Recreation Specialist at a salary of \$250 per month, effective from July 1 to September 15, 1946.
16. Reappointment of Russell L. Berry as Instructor (Research) in Farm Management at a salary rate of \$2400 per year, effective from June 26 to September 15, 1946 and paid from Experiment Station funds.
17. Appointment of Stanley R. Anderson as Field Agent for the Michigan Crop Improvement Association at a salary of \$2700 per year, effective June 15, 1946, and paid from Michigan Crop Improvement Association funds. He will replace Stuart Hildebrand who has been transferred.
18. Reappointment of George R. Myers as Instructor in Effective Living in the Basic College at a salary of \$3100 per year, effective September 1, 1946.

May 16, 1946

## Appointments

19. Appointment of the following personnel in connection with the Summer School special course in music. The Summer School will pay \$1,694 of this amount, and the balance will be paid from the Special Courses and Conference Fund.

Section Leaders at a salary of \$150: Harold Ferguson Elmer S. Fetherston  
Abe Kniaz Walter Bloch  
Everett Kisinger Palmer Quackenbush  
Edward D. Cooley W. R. McIntire  
William Stewart Beatrice Iams

Guest Choral Director: George F. Strickling at a salary of \$400  
Teacher, Summer Session and Demonstration School: Margaret Dooley at a salary of \$300

Librarian: Garrett Ebmeyer at a salary of \$20  
Counselors--Room and Board @ \$36: Norma Garthe Rex Hewlett  
Walter Bloch Everett Kisinger

Additional Appointments to Complete Program:  
1 Section Leader at \$150 2 Librarians at \$ 40 2 Counselors at \$72

20. Appointment of Peter B. Fischer as Assistant Professor of History of Civilization in the Basic College at a salary of \$3200 per year, effective September 15, 1946.
21. Appointment of Austin L. Moore as Assistant Professor of History of Civilization in the Basic College at a salary of \$3600 per year, effective September 15, 1946. This is a new position.
22. Appointment of Edmund F. Pogor as Instructor in Physical Education, Health and Recreation for Men at a salary of \$3000 per year, effective July 1, 1946. Mr. Pogor has been employed as Housing Director for Men at a salary of \$2500 per year since January 1, 1946.
23. Appointment of Betty Jean Einbecker as Instructor (Research) in Foods and Nutrition at a salary of \$2800 per year, effective September 1, 1946. Miss Einbecker will replace Wilma Brewer while she is on leave.
24. Appointment of Florence G. Rann as Assistant Professor (Extension) of Textiles, Clothing, and Related Arts at a salary of \$3000 per year, effective August 15, 1946. This is a new position.
25. Appointment of Virginia Prunty as Instructor in Music at a salary of \$2400 per year, effective September 1, 1946, to replace Patricia Spicer who has resigned.
26. Reappointment of Louis Cormier as Instructor in Foreign Languages at a salary of \$2400 per year, effective September 1, 1946. Mr. Cormier has been employed on a monthly basis during 1945-46.
27. Appointment of Hugh Horace Holloway as Instructor in Mathematics at a salary of \$2700 per year, effective September 1, 1946, to replace G. Elaine Van Aken who has resigned.
28. Appointment of Harold Lisle Black as Assistant Professor of Mathematics at a salary of \$3600 per year, effective September 1, 1946, to replace J. W. Sheedy who has been transferred.
29. Reappointment of W. Paul Fuller as Instructor in Mathematics at a salary of \$2800 per year, effective July 1, 1946. Mr. Fuller has been employed on a monthly basis during 1945-46.
30. Appointment of George M. Brown as Assistant Professor of Mathematics at a salary of \$3600 per year, effective September 1, 1946. This is a position that has not been filled since 1944.
31. Reappointment of Raymond M. Gonso as Assistant Professor of Philosophy and Psychology at a salary of \$3800 per year, effective June 15, 1946. Dr. Gonso has been employed at \$320 per month during 1945-46.
32. Reappointment of Robert Rausch as part-time assistant in Bacteriology at a salary of \$1500 per year, effective for one year only beginning July 1, 1946.
33. Appointment of Shirley J. Nelson as Instructor in Anatomy at a salary of \$200 per month, effective from September 15, 1946 to June 15, 1947. This is a new position.
34. Reinstatement of Allan H. Mick as Assistant Professor of Soil Science at a salary of \$3200 per year, effective June 1, 1946. Mr. Mick has been on military leave since March 1, 1942.
35. Report that Leslie P. Chiesa, who was granted a military leave May 25, 1943, has been reinstated in the Cleaning Division of Buildings and Utilities, effective April 24, 1946.
36. Report that Donald H. Brooks and Robert Pease, employees of the Stores Department, who have been on military leave, have returned to their former positions in the Stores Department.
37. Appointment of John S. Coryell as half-time graduate assistant in the Basic College at a salary of \$80 per month, effective from July 1 to August 31, 1946.
38. The following graduate assistants are recommended for the academic year 1946-47:
- |                     |   |
|---------------------|---|
| Farm Crops          | - William T. Rounds, half-time at \$80 per month  |
| Farm Management     | - Russell L. Berry, half-time at \$80 per month   |
| Horticulture        | - B. E. Clark, half-time at \$100 per month   |
| Soil Science        | - J. Quentin Lynd, quarter-time at \$40 per month   |
| Home Economics      | - Helen Andrews, half-time at \$80 per month and paid from State Research Funds, Project No. H-1. |
| Foods and Nutrition | - Caroline E. Furrow, half-time at \$80 per month.  |



APPOINTMENTS, continued

Appointments

## 38. Graduate assistants, continued:

- |                                     |  |
|-------------------------------------|--|
| Foods and Nutrition                 | - Joan Plummer, half-time at \$80 per month and paid from Fish Research Funds.                     |
|                                     | - Mrs. Arlene Brill, half-time at \$80 per month and paid from Dried Milk Research Project No. H-3 |
|                                     | - Marion Sizelove, half-time at \$80 per month and paid from Older Women Project No. 453-2         |
| Textiles, Clothing and Related Arts | - Thelma Thompson, half-time at \$80 per month and paid from Textile Research Project No. H-4      |
|                                     | - Ruth Hawthorne, half-time at \$80 per month and paid from Textile Research Project No. H-4       |
| Music                               | - Margaret Mitchell, half-time at \$80 per month   |
| Education                           | - J. H. Woodburn, half-time at \$100 per month   |
|                                     | - Ross Jean Fligor, half-time at \$100 per month   |
| Chemistry                           | - Roger Saur, quarter-time at \$50 per month   |
|                                     | - Warren W. Brandt, quarter-time at \$40 per month   |
|                                     | - Joseph Stites, quarter-time at \$40 per month  |
|                                     | - Murrell Salutsky, half-time at \$80 per month  |
|                                     | - Henry R. Courtney, half-time at \$80 per month   |
|                                     | - Allan R. Blackmar, quarter-time at \$40 per month  |
| Physics and Astronomy               | - Nathan L. Nichols, half-time at \$100 per month  |
| Economics                           | - Milton C. Taylor, half-time at \$100 per month.  |

## 39. The following graduate assistants are recommended for July and August, 1946, only:

- |             |   |
|-------------|---|
| Mathematics | - C. C. Hsiung, half-time at \$80 per month           |
|             | - W. M. Myers, half-time at \$80 per month            |
|             | - J. G. Renno, Jr., quarter-time at \$40 per month    |
|             | - Jane Elizabeth Cumming, half-time at \$80 per month |

## 40. Appointment of John R. Evans as graduate fellow in Civil Engineering at a salary of \$800 for the period from April 1 to December 31, 1946 and paid from Truscon Laboratories funds.

TRAVEL

Travel

1. First-class railway fare for R. B. Bowersox to visit Oberlin College during the spring quarter to see the electrical equipment in the physics building there.
2. Full expenses for A. J. Panshin to confer with the research staff of the National Lumber Manufacturers Association in Washington, D. C., on May 20-24; expenses paid from the Special Forestry Research fund.
3. Full expenses for Troy Stearns to attend a conference of educational leaders from farm organizations in the Great Lakes region in Chicago on May 21.
4. Full expenses for Ray Hutson to attend a conference called by the National Research Council in Washington, D. C., on May 24, where the toxicity of DDT to man and domestic animals and the hazards involved in its agricultural use will be considered. Expenses to be paid from Experiment Station funds.
5. First-class railroad fare for C. C. DeWitt to attend the Celloid Symposium of the American Chemical Society for Research Problems in Madison, Wisconsin, on May 28 and 29.
6. Full expenses for R. H. Young, C. W. Bachman, and W. N. Kerbawy to attend the Big Ten Golf Tournament and open meetings in Champaign, Illinois, on May 29 to June 1.
7. First-class railway fare for Solon Kimball to attend the meeting of the Society of Applied Anthropology in New York City on May 31 to June 2.
8. Full expenses for C. E. Erickson to attend a conference called by the U. S. Office of Education in Denver, Colorado, on June 2-8.
9. First-class railway fare for D. J. Renwick to attend the meeting of the American Society of Refrigerating Engineers in St. Paul, Minnesota, on June 1 to 7.
10. First-class railway fare for W. L. Mallmann to present a paper at the meeting of the American Society of Refrigerating Engineers in St. Paul, Minnesota, on June 3.
11. Mileage on one car for G. W. Hobbs to attend the engineering technical meetings at French Lick Springs, Indiana, on June 3-6.
12. First-class railway fare for D. C. Cline to present a paper at the annual conference of the National Tax Association in Chicago on June 3.
13. Full expenses for John S. Pingel to attend the annual alumni meeting in Washington, D. C., on June 3.

## Travel

TRAVEL, continued

14. Mileage on one car for J. M. Moore, O. E. Shear, and H. C. Zindel to attend a conference of Northeast Central States Hatchery Supervisors, R. O. P. Supervisors, and Turkey Improvement Association Supervisors at Mitchell, Indiana, on June 7-9; expenses to be paid from Extension funds.
15. Transportation expenses by railroad and boat for L. G. Miller to attend the meeting of the American Society of Heating and Ventilating Engineers in Montreal and Quebec on June 10-13.
16. Transportation expenses by railroad and boat for C. H. Pesterfield to attend the meeting of the American Society of Heating and Ventilating Engineers in Montreal and Quebec on June 10-13.
17. Maintenance expenses for Edith Johnson and A. G. Kettunen to attend the National 4-H Club Camp in Washington, D. C., on June 11-18; expenses to be paid from Extension funds.
18. First-class railway fare for J. E. Towne to attend the annual conference of the American Library Association in Buffalo, New York, on June 16-22.
19. Mileage on two cars for Dairy Department staff members to attend the American Dairy Science meeting in Ames, Iowa, during the week of June 17; expenses to be paid half from College and half from Extension funds.
20. First-class railway fare for D. E. Wiant and F. W. Peikert to attend the meeting of the American Society of Agricultural Engineers in St. Louis on June 23 to 27.
21. First-class railway fare for A. W. Farrall to attend the meeting of the American Society of Agricultural Engineers in St. Louis on June 23-27; and the American Dairy Science meeting in Ames, Iowa, on June 19-21.
22. Mileage on two cars for members of the staff of the School of Engineering and maintenance expenses for Dean Dirks to attend the meeting of the Society for Promotion of Engineering Education in St. Louis, Missouri, on June 19-23.
23. Full expenses for E. L. Anthony to attend the meeting of the Society for the Promotion of Engineering Education in St. Louis on June 20.
24. Full expenses for L. G. Miller to attend the Forced Warm Air Conference in Chicago on June 24-26; expenses to be paid from Special Courses and Conference funds of the Institute of Short Courses.
25. Allowance of \$50 each for C. L. Brattin, E. H. Stewart, J. E. Robertson, S. S. Radford, and H. P. Skanser to attend the Engineering Drawing School and annual meeting of the Society for the Promotion of Engineering Education in St. Louis on June 18-28.

Cont. Memo  
Agreement  
Milk Pro-  
ducersMISCELLANEOUS

1. Continuation of the memorandum of agreement with the Michigan Milk Producers Association. The Company agrees to pay to the College the sum of \$4000 to be used for the fieldmen's salary and traveling expenses.
2. Approval of a memorandum of agreement with the Blueberry Growers Association covering a grant of \$800 to be used to establish a fellowship in Entomology to be known as the Blueberry Growers Association Fellowship.
3. Acceptance of a check of \$500 from the Lansing Board of Realtors for the purpose of establishing a scholarship fund for students in the two-year curriculum in real estate practices. The Lansing Board indicates its intention of making an annual grant of \$500 for this purpose.
4. Communications from the Michigan National Bank pertaining to the estate of the late Robert D. Graham, a former member of the State Board of Agriculture. The will of Mr. Graham included a provision establishing a trust fund of \$5000 to be kept by the Michigan National Bank in trust with the income from the trust paid "in annual installments to the Michigan State College, which income shall be under the control of the State Board of Agriculture, and be used to assist worthy students through said College, upon recommendations of its President". The bank sends its check for \$155.90 for the first payment. It is recommended that the Board authorize the establishment of the necessary scholarship fund in accordance with the terms of the will.
5. Change in title of L. A. Wolfanger from Associate Professor to Professor. Dr. Wolfanger is a member of the staff of the Conservation Institute.
6. Change in title of Duard W. Laging from Instructor to Assistant Professor of Literature and Fine Arts, effective July 1, 1946.
7. Transfer of Gould S. Pinney from Isabella, Bay, and Midland Counties to District Club Agent in Bay and Isabella Counties at the same salary of \$2600 per year, effective June 1, 1946.
8. Increase in salary for Barbara E. Knight, stenographer in the 4-H Club Office, from \$1380 to \$1500 per year, effective May 1, 1946. Miss Knight will replace Elaine Nielsen who has resigned.

Memo of agree-  
ment Blue-  
berry Grow-  
ers Assoc.\$500 from  
Lansing Bd.  
Realtors for  
scholarshipEstate of  
Robert D.  
Graham sets  
up scholar-  
ships.Change in  
title L. A.  
WolfangerAlso D. W.  
LagingTransfer G.S.  
PinneyInc. salary  
Barbara  
Knight.

MISCELLANEOUS, continued

9. Report of the following amounts paid salaried employees during the month of April:

<u>Auditorium</u>		<u>Auditorium</u>		<u>Miscellaneous</u>	
Paul Rumpsa	\$28	Mildred Jeffers	\$20	Alice Nelson	\$ 2.25
Ruth Killmaster	1	Helen Greene	20	Ciro Martinez	51.00
Neal Whitehead	25	Helen Evans	25	D. J. Hall	142.50
Clella Weissinger	3	Orville Everett	22	C. F. Clark	72.50
Wayne Van Riper	25	John Emery	16	Paul Rumpsa	5.00
Robert Troxell	20	L. E. Chapman	22	Russell Villars	40.00
Norma Taschner	5	Warren Burt	25	Sarah Remington	5.50
Kermit Smith	5	Leon Buysse	5	Christina Gunn	28.60
Lawrence Searl	25			Helen Campbell	9.00
George Sawdy	11	<u>Miscellaneous</u>		L. E. Chapman	5.00
Bruce Pettit	6	L. A. Robert	\$160.50	Helen Greene	3.00
Gerald Knapp	17	T. C. Nelson	13.25		

Additional  
amount paid  
salaried  
employees

10. Report that the following students were awarded the Michigan State College Scholarship Awards in 1946:

Shirley Eleanore Hamelink, School of Science and Arts, 2.92 average  
Felix Victor Juska, School of Agriculture, 2.35 average

11. Authorization is requested to pay \$160 for surgical work for Gerald V. Wosenske, a student who received a knee injury while playing football.

12. Report to the Board of the injury of Hubert A. Brookland, janitor in the Union Building, which has necessitated sending him to the University Hospital at Ann Arbor. It will be necessary for us to bear the expenses of his hospitalization.

13. Request for an appropriation of \$350 for the use of the Auditorium on May 14 for a meeting of boy scouts.

14. Report to the Board on the content of the communications from Senator Ferguson having to do with the acquisition of the Weather Bureau site for the purpose of constructing a women's dormitory.

15. Recommendation from Dean Anthony for the purchase of 40 acres known as the Sutherland estate located at the south end of Harrison Road and joining the Goritz farm on the west. An option has been secured on the basis of \$8000 cash.

On motion of Mr. Berkey, seconded by Mr. Armstrong, it was voted to exercise the option on the above-mentioned land.

16. Presentation for approval of the budget for the annual lecture-concert course series:

Opera--two programs	\$5,500
Ballet Russe--two programs	5,000
Fritz Kreisler--two programs	5,400
Gladys Swarthout--two programs	3,600
Blanche Thebom--two programs	2,000
Braggiotti and Chaikin piano team--two programs	1,200
Ezio Pinza--two programs	4,000
Trudi Schoop Comic Ballet	3,200
Ann Brown (colored)--two programs	3,000
Cleveland Symphony--two programs	4,500
Lectures--one program each	3,300
World Adventure Series	2,500
Summer Program	2,300
Auditorium Rental	4,500
Miscellaneous Expense	600
Total	\$50,600

Estimated Receipts

Season ticket sales (winter) @ \$8 (average)	21,000
Season ticket sales (summer) @ \$3	2,000
Door sales (winter and summer)	6,000
Profit from special numbers	3,600
Proposed college budget	20,000
Total	\$52,000

On motion of Mr. Armstrong, seconded by Mr. Mueller, it was voted to approve all the foregoing items.

17. Recommendation of the Administrative Group that the suspension of the rules of tenure be lifted and made effective as though there had been no suspension, with all probationary periods, appointments, etc., brought up to date as though the rules had been continuously in effect.

On motion of Mr. Armstrong, seconded by Mr. Berkey, it was voted to approve item 17.

M.S.C.  
Scholarship  
awards to  
Shirley Hamelink and  
Felix Juska

Approval  
operation  
Gerald V.  
Wosenske

Approval  
treatment  
Univ. Hospt.  
H.A. Brookland

Use of Aud.  
Boy Scouts

Report on  
communications  
Sen. Ferguson  
re: Weather  
Bur. site.

Approval pur-  
chase of 40  
acres.

Approval  
Lecture-Con-  
cert series.

Rules of  
tenure to  
be enforced.

MISCELLANEOUS, continued

Report of A.A. Trust Co. re: sale of Treas. certificates.

18. The Ann Arbor Trust Company reports the sale of \$100,000 U. S. Treasury 7/8% Certificates of Indebtedness due September 1, 1946 on April 25, to provide funds covering construction payments. The amount collected from the sale was \$100,139.12 including \$130.77 interest from March 1, 1946.

Approval contract with F.P.H.A. re: 562 units for married vets.

On motion of Mr. Armstrong, seconded by Mr. Mueller, it was voted to approve item 18.

19. Presentation for approval of a contract with the Federal Public Housing Authority covering the installation on the campus of 562 family dwelling units for married veterans. The College is required to put in the necessary streets, sidewalks, and sewer mains, and sewer mains in the streets. The Federal Public Housing Authority will take care of all other expenses. It is estimated that the total cost to the College will be about \$225,000.

On motion of Mr. Mueller, seconded by Mr. Berkey, it was voted to approve the above-mentioned contract with the Federal Public Housing Authority.

Bids coal handling to Stephens-Adamson and Stock Engr.

20. On April 24 bids were taken for a coal handling system for the new power plant. Bids were received from four concerns. It is recommended by Mr. Erickson, the engineer, that the proposal of the Stephens-Adamson Company of Aurora, Illinois, be accepted for that portion of the system necessary to put the coal in the overhead bunkers at a contract price of \$23,106; and that the proposal of the Stock Engineering Company of Cleveland be accepted for the portion of the system necessary to weigh and convey the coal from the overhead bunkers to the stoker hoppers at a contract price of \$12,660.

On motion of Mr. Berkey, seconded by Mr. Armstrong, it was voted to approve the above item.

Bids condenser turbo-generator to C. H. Wheeler Co.

21. On April 24 bids were taken on the condenser for the turbo-generator for the new power plant. There were five bidders. The low bidder, the Condenser Service and Engineering Company, bid \$14,000. The bid contained an escalator clause up to 10 per cent of the quoted price. The C. H. Wheeler Company submitted a firm bid without an escalator clause of \$14,500. Both types of equipment are satisfactory, and the awarding of the contract is left to the discretion of the Board.

On motion of Mr. Mueller, seconded by Mr. Akers, it was voted to award the contract to the C. H. Wheeler Company at \$14,500.

Contract for 2 wells let to Ohio Drilling company.

22. On April 24 bids were taken for two deep wells in connection with the new power plant development. There were four bidders. The low bidder was the Ohio Drilling Company of Massillon, Ohio, at the price of \$6,544, and it is recommended that they be awarded the contract.

On motion of Mr. Armstrong, seconded by Mr. Berkey, it was voted to approve item 22.

Contract for sewerage system let to VanOrden and VanEss.

23. On April 24 bids were taken for the addition to the sewerage system to the men's dormitories, women's dormitories, classroom and science buildings. There were three bidders. Bids were taken both on a fixed fee and lump sum basis. The low bidder on either basis was VanOrden and VanEss of Grand Rapids with a fixed fee of \$12,000 and a lump sum bid of \$92,300. It is recommended that they be awarded the contract on the fixed fee plus labor and material with the understanding that the total for equipment rental is not to exceed \$10,000.

On motion of Mr. Armstrong, seconded by Mr. Berkey, it was voted to approve item 23.

Contract for boiler feed pumps let to DeLaval Steam Turbine Co.

24. On April 24 bids were opened for four boiler feed pumps for the new heating plant. There were three bidders. Bids were asked for on a lump sum basis. All bids contained qualifying clauses. It is recommended that the proposal of the low bidder be accepted and the contract given to the DeLaval Steam Turbine Company at \$8,166.

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve item 24.

25. On April 24 bids were opened for four boiler feed pumps for the new heating plant. There were three bidders. Bids were asked for on a lump sum basis. All bids contained qualifying clauses. It is recommended that the proposal of the low bidder be accepted and the contract given to the DeLaval Steam Turbine Company at \$8,166.

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve the above item.

ADDITIONAL ITEMS

Resignations

Resignations

1. Resignation of Mrs. Arlene L. Salisbury as stenographer in the Placement Office, effective May 11, 1946.
2. Resignation of Edgerton L. Ballachey as Assistant Professor of Psychology and Philosophy, effective April 30, 1946. Mr. Ballachey has been on military leave since January 15, 1944.
3. Resignation of Charlotte Hicks as general duty nurse at the Health Service, effective June 15, 1946. Miss Hicks was married recently.

Appointment

Appointments

1. Appointment of Jean Lyon as stenographer in Civil Engineering at a salary of \$1320 per year, effective June 10, 1946, to replace Mrs. Elaine Foster who has resigned.



ADDITIONAL ITEMS, continuedAppointments, continued

2. Appointment of M. Patricia Simonton as general duty nurse at the Health Service at a salary of \$1800 per year, effective June 16, 1946, to replace Charlotte Hicks who has resigned. Appointments
3. Appointment of Lawrence J. Distel as College News Editor in the Department of Public Relations at a salary of \$3600 per year, effective June 1, 1946, for one year only. Mr. Distel will replace R. W. Wild who has resigned.
4. Reappointment of Thomas R. Ford as Instructor in Written and Spoken English at a salary of \$3000 per year, effective June 16, 1946. Mr. Ford has been on the staff since January 1 at a salary of \$2800.
5. Appointment of Oscar A. Hankner as Instructor in Physical Education, Health and Recreation for Men at a salary of \$1000 for the period from June 17 to August 30, 1946. Mr. Hankner will replace staff members who will be on vacation during the summer quarter.
6. Appointment of M. E. Cravens as Assistant Professor (Research) in Economics at a salary of \$4000 per year, effective June 15, 1946. This is a new position to be paid from Experiment Station funds.
7. Reappointment of Harry M. Bendler as Instructor in Physics and Astronomy at the same salary of \$2900 per year, effective July 1, 1946.
8. Reinstatement of Paul G. Gray as Instructor in Electrical Engineering at a salary of \$3400 per year, effective September 25, 1946. Mr. Gray has been on military leave since February 1, 1941, and was receiving \$1800 per year when he left.

TravelTravel

1. First-class railway fare for E. P. Reineke to attend the annual meeting of The American Dairy Science Association at Iowa State College on June 18-20.

MiscellaneousRetirement

1. Recommendation from the Retirement Committee that the retirement of Edith Eaton be delayed for one year, or until July 1, 1947. Mrs. Eaton is an employee in Williams Hall. Edith Eaton delayed one year.
2. Change in salary rate of Nelson G. Esteves, Instructor in Foreign Languages, from \$1800 to \$2200 per year, effective from June 15 to August 31, 1946 when his one-year appointment terminates. Change in rate Nelson Esteves.
3. Increase in salary of Mrs. Louise Carpenter, Assistant to the Director of the Hotel Testing Laboratory, from \$225 to \$250 per month, effective as of April 1, 1946. Mrs. Carpenter is paid from funds of the American Hotel Association. Increase salary Mrs. Carpenter
4. Mrs. Elizabeth Thornton, housemother, was placed on a basis of twelve installments beginning in September 1945 and received \$110 per month instead of \$132 per month on a ten installment basis. She was paid for four months at this rate. It is recommended that she be paid the difference between \$132 and \$110 equalling \$22 per month for four months, or \$88 additional for the period from September 1 to December 31, 1945. Mrs. Thornton to be paid an additional \$88.00
5. Communication from Miss Elida Yakeley expressing her appreciation for the naming of one of the new women's dormitories for her.

On motion of Mr. Armstrong, seconded by Mr. Brody, it was voted to approve the foregoing items under "Additional Items".

Honorary

6. Recommendation from the Administrative Group that the College confer an honorary degree of Doctor of Agriculture upon Paul Armstrong, General Manager of the California Fruit Growers Exchange. Mr. Armstrong is an alumnus of Michigan State College. degree to be conferred on Paul Armstrong

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the above recommendation.

7. The following recommendation is made by the Administrative Group:

Approval for Education 507a, Counselor Training in Industry. 2 to 6 credits  
 Place -- Detroit  
 Undergraduate fee, including matriculation \$25  
 Graduate fee, including matriculation \$36

Approval

Education 507 a to be given in Detroit.

The reason for the difference in undergraduate and graduate fee is to reconcile the fees among the several institutions cooperating in this program. The cost of the coordinator and of the publicity will be taken out of receipts from these fees.

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to approve item 7.

8. Request from the Board of Publications directed to the State Board of Agriculture requesting that a compulsory \$4 fee be added to the student fees to be collected from all students in payment for a copy of the Wolverine. The Administrative Group recommends that this request be denied. Request that Wolverine fee be collected by college denied.

On motion of Mr. Mueller, seconded by Mr. Berkey, it was voted to deny the request of the Board of Publications.

## ADDITIONAL ITEMS, continued

## Miscellaneous, continued

Payment of  
Mr. Calder's  
bills approv-  
ed.

9. The following amounts are owing to Mr. Ralph Calder:

Plans and Specifications for the Home Management Laboratory	\$4,772.73
Plans and Specifications for women's dormitories	5,595.00

It is recommended that payment be authorized.

On motion of Mr. Armstrong, seconded by Mr. Brody, it was voted to approve payment of the above bills.

Auditorium  
to be re-  
roofed.

10. In September a contract was let to the Roof Service Company for reroofing the Jenison Field House with a corrugated asbestos roof, this item to be charged to the account for delayed maintenance. The Roof Service Company are willing to add the roof on the Auditorium and the Fairchild Theatre to the same unit cost, or at a total of \$10,989 making the total for the Auditorium, Fairchild Theatre, and the Jenison Field House \$25,647. This is all chargeable to the Special Legislative Appropriation for Repairs and Improvements. It is now anticipated that the roofing for the Field House will be delivered in June, and that material for the Auditorium and Theater may not be available before the spring of 1947. It is recommended that the contract with the Lansing Roof Service Company be amended to include the replacing of the copper roofing on the Auditorium and Theater in accordance with this proposal.

On motion of Mr. Akers, seconded by Mr. Brody, it was voted to approve the above recommendation.

Contract for  
3,000 Kw  
generator to  
be let to  
General El-  
ectric

11. Bids were taken on the new electric 3,000 Kw generator on April 24. There were three bidders:

Allis-Chalmers Mfg. Co.	\$102,560
General Electric Co.	103,225
Westinghouse Electric Co.	104,475

Mr. Erickson, the consulting engineer, and Dean Dirks recommend the acceptance of the bid of the General Electric Company for three reasons:

- The guaranteed greater efficiency in operation which should result in a saving of about \$4,000 per year in coal as between the General Electric and Allis-Chalmers bid.
- General Electric have built more than 100 of these double extraction units whereas Allis-Chalmers have constructed none, but there is no question as to their ability to do so.
- The present generator is Allis-Chalmers which has been very satisfactory, but Dean Dirks prefers to have General Electric so that students may see both in operation.

On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted to award the contract to the General Electric Company.

Contract for  
two steam  
boilers to be  
let to  
Wickes Boiler

12. Bids for the two steam boilers were taken on April 24. There were two bidders. The Wickes Boiler Company has the low combined bid of \$374,716 as compared to the Babcock & Wilcox Company bid of \$379,369. Included in these figures, however, is an item for estimated erection costs, and the Wickes figure is for \$30,000 and the Babcock & Wilcox is \$58,563. If these items were excluded, the Babcock & Wilcox Company is the low bidder. It is recommended that the contract be awarded to the Wickes Boiler Company with the Specific stipulation in the contract that the \$30,000 is a guaranteed, outside maximum cost for erection.

On motion of Mr. Berkey, seconded by Mr. Akers, it was voted to award the contract to the Wickes Boiler Company.

Electric work  
on heating  
plant con-  
tract let to  
Hatzel and  
Buehler

13. Recommendation from Mr. Erickson that contract be awarded Hatzel and Buehler, Inc. for electric work in New Heating Plant, electric supply to New Heating Plant, and electric wiring and switchgear for new 3000 kw turbo-generator at a fixed fee of \$8000 and estimated cost of \$65,600.

On motion of Mr. Mueller, seconded by Mr. Akers, it was voted to approve the recommendation in item 13.

Rentals for  
new apart-  
ments to be  
charged so  
that debt can  
be amortized  
in 20 yrs.

14. The President raised the question as to the rentals to be charged for the apartment houses now under construction for married students.

After some discussion, it was voted to instruct the President and officials to compute the rental on the basis of completely amortizing the debt over a twenty year period, as originally contemplated.

15. There was considerable discussion of the housing of veterans and other students.

Purchase of  
52 more Quon-  
set huts  
approved.

On motion of Mr. Armstrong, seconded by Mr. Mueller, it was voted to authorize the President and other officers to proceed with the acquisition and installation of 52 more Quonset huts for single veterans and make suitable provisions for shower bath facilities for the total Quonset installation at an estimated cost of \$250,000.

Salary sched-  
ule for 1946-  
47 approved.

16. Presentation of the 1946-47 salary schedule.

On motion of Mr. Mueller, seconded by Mr. Berkey, it was voted that the salary budget and schedule as presented by the President be approved to become effective July 1, 1946 with the understanding that the President is authorized to make such corrections and changes as may seem necessary.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

17. Recommendations from Mr. Earl Cress, investment officer, for the investment of college funds were received as follows:

Funds Available Due to Calling of Dormitory BondsRecommended InvestmentsPension & Retirement Fund

\$25,000 U.S. Savings Series "G" 2½% dated 6-1-46 at 100	\$25,000.00	
78,500 U.S. Treasury 2½%, Dec. 15, 1967-72 at approx.		
	103	80,855.00
250 m.v. U.S. Savings Series "F" at 74 per \$100	185.00	\$106,040.00

Rackham Fund

\$31,300 U.S. Savings Series "G" 2½% dated 6-1-46 at 100	31,300.00	
100 m.v. U.S. Savings Series "F" at 74 per \$100	74.00	31,374.00

George Allen Fund

\$ 1,000 U.S. Savings Series "G" 2½% dated 6-1-46 at 100		1,000.00
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Bayha Fund

\$ 700 U.S. Savings Series "G" 2½% dated 6-1-46 at 100	700.00	
100 m.v. U.S. Savings Series "F" at 74 per \$100	74.00	774.00

Dairy Testing Fund

\$ 2,000 U.S. Savings Series "G" 2½% dated 6-1-46 at 100	\$2,000.00	2,018.50
25 m.v. U.S. Savings Series "F" at \$18.50	18.50	

Noyes Scholarship Fund

\$ 2,200 U.S. Savings Series "G" 2½% dated 6-1-46 at 100	2,200.00	
50 m.v. U.S. Savings Series "F" (two \$25 bonds at \$18.50 each)	37.00	2,237.00

Total Investments

\$143,443.50Other Funds Available for Investment and Recommended Investment of FundsCash Available

<u>Jenison Estate</u>	\$ 30,600.00
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<u>Student Loan Fund</u>	<u>35,000.00</u>
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Total Other Funds

\$ 65,600.00Recommended Investments

<u>Jenison Estate</u>	
\$30,600 U.S. Savings Series "G" 2½% at 100	\$ 30,600.00

<u>Student Loan Fund</u>	
\$35,000 U.S. Savings Series "G" 2½% at 100	<u>35,000.00</u>

Total Other Investments

\$ 65,600.00

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the recommendations from Mr. Cress.

18. Attorney Ballard submitted a resolution instructing him to proceed with condemnation proceedings for the one parcel of property not yet acquired and needed for the site of the Continuing Education Building, as follows:

WHEREAS, The State Board of Agriculture, a Constitutional Corporation of the State of Michigan, desires to secure for the necessary use of the Michigan State College of Agriculture and Applied Science land in the vicinity of land now owned by the State Board of Agriculture particularly as a site for building structures and grounds for the housing of the Hotel Training and Adult Education Building which, in the judgment of this Board, is and should be an integral part of a broad program of education, and the said Corporation does not hold title to sufficient real estate for such purpose, and the following described real estate, situate and being in the City of East Lansing, Ingham County, Michigan, has been selected by the State Board of Agriculture as a necessary portion of the most available site for that purpose, to-wit:

Lot 9 River Court Subdivision of Lots 9, 10, 11, 12 and the North 40 feet of Lot 13 of River Bend Subdivision to the said City of East Lansing, Ingham County, Michigan, and

Recommendations from Mr. Earl Cress for investment of college funds approved.

Resolution instructing Shields, Ballard, Jennings & Taber to proceed with condemnation on one parcel of property on River Bend subdivision.

May 16, 1946

Miscellaneous, continued

## 18. Condemnation resolution from Attorney Ballard, continued:

WHEREAS, said Corporation now owns all of the land in the vicinity of the above described land, and

WHEREAS, the said Corporation has endeavored to purchase said above described land from the owners thereof and is unable to do so at a price at all commensurate with its value, and

WHEREAS, it is the judgment of this Board that it is necessary for the public use of said College to take and acquire the lands above described for such purpose.

NOW, THEREFORE, BE IT RESOLVED, that the taking and acquiring of the above described land and property be and it is hereby declared necessary for the public use of the said Michigan State College of Agriculture and Applied Science, and that the Attorney General of the State of Michigan be requested to institute legal proceedings by law to condemn said property, and that the Secretary of the State Board of Agriculture be authorized and directed to sign and verify in behalf of the State Board of Agriculture a petition for the condemnation of said property and all other papers necessary or proper for the conduct of such condemnation proceedings and that Shields, Ballard, Jennings & Taber, as attorneys for this Board, be directed and authorized to conduct such proceedings by and with the approval of the Attorney General of the State of Michigan.

On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted to approve the resolution from Mr. Ballard.

Tentative  
Maintenance  
Budget app.

## 19. The tentative maintenance budget for 1946-47 was presented for consideration.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the maintenance budget in principle with the understanding that the finished budget will be presented at the next meeting of the Board.

The meeting adjourned at 3:15 p.m.

John A. Hannah  
President

Karl H. McDonel  
Secretary