

Minutes of the Meeting
of the
State Board of Agriculture
May 17, 1945

Present: Mr. Berkey (Chairman); Messrs. Akers, Armstrong, Brody, McPherson; Miss Jones; Dr. Elliott; President Hannah; Treasurer Wilkins; Secretary McDonel

Absent: No one

The meeting was called to order at 11:10 a.m.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Resignations

Resignations

1. Resignation of Mrs. Georgia King as stenographer in the Music Extension Office, effective April 7, 1945.
2. Resignation of Mary Ellen Hileman as stenographer in Physical Education, Health and Recreation for Men, effective April 30, 1945.
3. Resignation of Mrs. Myrtle B. Slye as night hostess at Mason Hall, effective April 16, 1945. Mrs. Slye left to be with her husband who has returned from overseas.
4. Termination of the services of Mrs. Jeannie D. R. Smith and Mrs. Geraldine L. Shirley as temporary Instructors in English, effective April 30, 1945.

Appointments

Appointments

1. Appointment of Althea Hunt as stenographer in the Office of the Counselor for Women at a salary of \$1380 per year, effective April 19, 1945.
2. Appointment of Mrs. Elizabeth Baldwin as stenographer in Physical Education, Health, and Recreation for Men at a salary of \$1500 per year, effective April 23, 1945. Mrs. Baldwin replaces Mary Ellen Hileman.
3. Appointment of Mrs. Marjorie L. Atchley as night hostess at Mason Hall at a salary of \$85 per month plus room and board, effective for the period from April 16 to June 30, 1945. Mrs. Atchley replaces Mrs. Slye.
4. Reappointment of Gonzalo Moreno as Instructor in Foreign Languages at a salary of \$400 for the spring term, and for the summer session at a salary of \$300.

Travel

Travel

1. Full expenses for G. A. Branaman and W. N. McMillen to go to Lafayette, Indiana, on April 1-3 to purchase and bring back a Shorthorn bull.
2. Full expenses for A. B. Love to attend an Emergency Farm Labor meeting in Chicago on April 24, expenses to be paid from Emergency Farm Labor funds.
3. Full expenses for Dean Emmons to go to Chicago the first part of May for a conference with various persons.
4. Full expenses for E. C. Sauve to go to Akron, Ohio, on April 27-29, to meet with representatives of three tire manufacturing companies.
5. Full expenses for B. D. Kuhn to meet with members of the Extension Service of Iowa, Wisconsin, and Pennsylvania, and representatives of the Federal Soil Conservation Service in Chicago on May 2 and 3.
6. Full expenses for R. J. Baldwin and A. B. Love to attend a farm labor meeting in Chicago on May 4, expenses to be paid from Emergency Farm Labor funds.
7. Full expenses for Dean Huston to attend the meeting of the Institute of Chemists at Columbus, Ohio, on May 11.

RESIGNATIONS

Resignations

1. Resignation of Ruth Elise Gray as stenographer in Soil Science, effective May 10, 1945. Miss Gray has accepted a position at Percy Jones Hospital.
2. Resignation of Mrs. Judith M. Keller as Assistant in Research in Agricultural Chemistry, effective May 31, 1945.
3. Resignation of James P. Hoekzema as County Agricultural Agent for St. Joseph County, effective May 31, 1945. Mr. Hoekzema is resigning because of ill health.
4. Resignation of Arthur E. Kinsman as District Club Agent in Mecosta, Newaygo, and Oceana Counties, effective May 31, 1945. Mr. Kinsman is planning to go into private business.

RESIGNATIONS, continued

5. Termination of the services of Mrs. Valda F. Samppala, Mrs. Julia K. Taylor, and Mrs. Martha C. Wallace as Instructors in Mathematics, effective April 30, 1945. They were employed on a temporary basis.
6. Resignation of Charles G. Danforth as Instructor in Zoology, effective June 30, 1945. Mr. Danforth has accepted a position with a Biological Supply House.
7. Resignation of Mrs. Josephine F. Cook as substitute supervising teacher, effective April 19, 1945.

Resignations

LEAVES

Leaves

1. Leave of absence without pay for Macha L. Rosenthal, Instructor in English, for the period from January 1 to August 31, 1946. Mr. Rosenthal will complete his work for a Ph.D. degree.
2. Continuation of leave of absence without pay for William C. Hummel, Instructor in English, for the period from September 1, 1945 to March 31, 1946. Mr. Hummel is doing graduate work at the University of Pittsburgh.
3. Leave of absence for three months with full pay for Rodney Whiting, Accountant, effective at a time agreeable to Mr. Whiting. Mr. Whiting has requested a leave for health reasons.

APPOINTMENTS

Appointments

1. Appointment of Mrs. Faye J. Ramsay as Acting bulletin clerk at a salary of \$1700 per year, effective May 2, 1945, and paid one-half from Experiment Station and one-half from Extension funds. This is a temporary replacement for Mrs. Knowlton.
2. Appointment of Phyllis Jo Cox as stenographer in Social Service at a salary of \$1320 per year, effective May 1, 1945. Miss Cox replaces Mildred DePree who resigned last fall.
3. Appointment of Frederick H. Stutz as a member of the Board of Examiners with the rank of an Assistant Professor at a salary of \$3000 per year, effective September 1, 1945.
4. Transfer of Vernon F. Hinz from Assistant County Agricultural Agent in Kalamazoo County at a salary of \$2700 per year to County Agricultural Agent in St. Joseph County at a salary of \$3000.00 per year, effective May 15, 1945. Mr. Hinz will replace James Hoekzema who has resigned.
5. Transfer of Jerry H. Mandigo from Assistant County Agricultural Agent in Van Buren County at a salary of \$2700 per year to County Agricultural Agent in Van Buren County at a salary of \$3000 per year, effective May 1, 1945. Mr. Mandigo will replace John G. Woodman who has resigned.
6. Transfer of Donald C. Curry from Assistant County Agricultural Agent in Jackson County at a salary of \$2700 per year to County Agricultural Agent in Ingham County at a salary of \$3000 per year, effective May 15, 1945. Mr. Curry will replace H. H. Barnum who died.
7. Appointment of Raymond Floate as Assistant County Agricultural Agent in Allegan County at a salary of \$2900 per year, effective July 1, 1945. This is a new position.
8. Appointment of Betty Jean Magenheimer as Assistant in Research in Agricultural Chemistry at a salary of \$2000 per year, effective July 19, 1945, and paid from Experiment Station funds. Miss Magenheimer will replace Maurel Richard who resigned several months ago.
9. Continuation of James E. Moulton as Research Assistant in Horticulture and a salary increase from \$2400 to \$2700 per year, effective for six months beginning July 1, 1945, and paid from Purnell funds.
10. Appointment of Stebelton H. Nulle as Assistant Professor of History of Civilization in the Basic College at a salary of \$3200 per year, effective July 1, 1945. This is a new position.
11. Appointment of Marlin K. Farmer as Assistant Professor of History of Civilization in the Basic College at a salary of \$3200 per year, effective September 1, 1945. This is a new position.
12. Appointment of Atwell M. Wallace as Instructor in Biological Science in the Basic College at a salary of \$3000 per year, effective September 1, 1945. This is a new position.
13. Appointment of Walter W. Quirt as Assistant Professor of Literature and Fine Arts in the Basic College at a salary of \$3500 per year, effective June 21, 1945. This is a new position.
14. Appointment of Arthur R. Laufer as Instructor in Physics and Astronomy at a salary of \$3000 per year, effective for one year only beginning July 1, 1945. Mr. Laufer was on the staff during 1944-45 and was paid \$250 per month.
15. Appointment of Chihiro Kukuchi as Instructor in Physics and Astronomy at a salary of \$3100 per year, effective for one year only beginning July 1, 1945. Mr. Kikuchi was on the staff during 1944-45 and was paid \$275 per month.
16. Appointment of Perry L. Bailey as Instructor in Geology and Geography at a salary of \$3000 per year, effective September 1, 1945. Mr. Bailey was on the staff during 1944-45 and was paid \$275 per month.

May 17, 1945

APPOINTMENTS, continued

Appointments

17. Appointment of Mrs. Antoinette P. Knittel as substitute supervising teacher at a salary of \$100 per month, effective for the period from April 23 to June 15, 1945. Mrs. Knittel will replace Mrs. Cook who has resigned.
18. The following graduate assistantship appointments are recommended for 1945-46:

Animal Pathology	- Reappointment of Jack D. Tiner, half-time
Bacteriology	- Reappointment of Arthur D. Jones, quarter-time Reappointment of Doris Dudich, half-time
Chemistry	- Reappointment of Jill Peck, quarter-time Reappointment of Laura Jean Bullard, quarter-time Reappointment of Samuel Breiter, quarter-time Reappointment of Charles O. Bostwick, half-time Reappointment of Robert W. Stipek, half-time Reappointment of Robert G. Brault, half-time
Education	- Appointment of Janet Rees, half-time
Foods and Nutrition	- Appointment of Marguerite S. Jackson, half-time
Physics	- Reappointment of F. William Kuether, half-time

Travel

TRAVEL

1. Full expenses for Byron Good and John MacAllan to transport a Belgian mare to Ohio State University for servicing to their Belgian stallion, and also authorization for a return trip to bring the mare home.
2. Maintenance expenses for B. H. Grigsby to accompany Keith Barrons on a trip into northern Indiana in connection with some spray researches, expenses to be paid from Experiment Station funds.
3. Full expenses for Helen Anne Baeder to spend a week with the Libby Owen Glass Company in Toledo, Ohio, in connection with their research laboratories, with expenses paid from Special Wartime Fish Project 6B.
4. Full expenses for D. E. Wiant to attend a meeting of the Chicago section of the American Society of Agricultural Engineers in Chicago on about June 5.
5. Full expenses for E. B. Harper to attend the Workshop for Teachers of Undergraduate Courses in Social Work at Western Reserve University in Cleveland on June 25-29.
6. The General Education Board will provide \$88 toward the expenses of Troy L. Stearns to attend a three-weeks Workshop on the Administration and Organization of Rural Education at Teachers College, Columbia University, from July 23 to August 11. It is recommended that Mr. Stearns be authorized to attend this workshop with the balance of the expenses paid by the College.

MISCELLANEOUSReport of
deaths of former
students
in the war.

1. Report of the deaths of the following former students in the war:

Roger Baker, Class of 1946, a Private First Class in the 120th Infantry, was killed in action in Germany on March 28, 1945. He was enrolled in the General College during 1942-43, having entered from Lansing.

E. Ward Burdett Brunner, Class of 1946, a Sergeant in the Infantry, was killed in action in Germany on March 19, 1945. He was enrolled in Forestry during the fall and winter terms of 1942-43, having entered from Detroit.

Kenneth Floyd Compson, Class of 1945, a First Lieutenant in the Army Air Forces was killed in action in Italy on March 18, 1945. He was enrolled in Engineering during 1942-43, having entered from Flint.

Brewster Frederick Ellis, Class of 1941, a Captain in the Army and holder of the Silver Star Medal, was killed in action in Germany on April 4, 1945. He was enrolled in agriculture during 1937-38 and for the winter term of 1940, having entered from Mason.

Herbert Seymour Geller, Class of 1946, a Second Lieutenant in the Army Air Forces, was killed in action over England on March 19, 1945. He was enrolled in General College during the summer and fall of 1942, having entered from Detroit.

Beverly Ramsey Gibbon, Class of 1932, a Captain in the Army, died in Percy Jones Hospital in Battle Creek on May 6, 1945, of an illness resulting from his imprisonment in the Philippines. He was held Captive by the Japanese from the fall of Corregidor until released by American Rangers on February 1, 1945. He was enrolled in Engineering during 1928-1933, having entered from Camden.

Theodore William Hart, Class of 1941, a Lieutenant in the Army, was killed in action in Germany on February 26, 1945. He was enrolled in Hotel Administration during 1937-38 and 1939-40, having entered from Detroit. He had been awarded the Silver Star Medal.

Irven Theodore Larsen, Class of 1942, a Captain in the Infantry, was killed in action on Okinawa on April 11, 1945. He received his Master of Science degree on June 13, 1942, having entered from Laramie, Wyoming.

MISCELLANEOUS, continued

1. Report of the deaths of former students in the war, continued:

Lorwyn Elwyn Peterson, Class of 1930, a Lieutenant Colonel in the Army, died on January 23, 1945, of wounds received four days earlier in action in the Philippines. He was posthumously awarded the Silver Star medal. He was graduated from Business Administration on June 23, 1940, having entered from Brooklyn, Michigan.

Milton John Simpson, Class of 1946, a Corporal in the Army, was killed on March 28, 1945, while serving with the paratroopers in Germany. He was enrolled in Business Administration during 1942-43, having entered from Lansing.

Delbert Willmer Swellander, Class of 1946, a Private in the Parachute Infantry, was killed in action in Italy on March 4, 1944. He was enrolled in Hotel Administration during 1942-43, having entered from Escanaba.

Charles Robert Taylor, Class of 1943, a Second Lieutenant in the Army Air Forces, was killed in action in France on January 28, 1945. He was enrolled in Business Administration during 1939-40, having entered from Augusta.

2. Report of the death of H. H. Barnum, County Agricultural Agent in Ingham County, on April 29, 1945.
3. Acceptance of a check for \$500 from the Home Economics Alumni Association of Battle Creek College to be used as a student loan fund honoring Dr. John Harvey Kellogg.
4. Acceptance of a check for \$100 from the Detroit Garden Club to be deposited in the Nettie Clark Caron Student Loan Fund.
5. Acceptance of a check for \$300 from the Tennessee Corporation to be used for the continuation of the field and laboratory testing of copper fungicides.
6. Acceptance of \$650 from the International Minerals and Chemical Corporation to be used for the continuation of the project in connection with the studying of effects of fertilizers composed of different constituents on the yield of certain garden crops.
7. Acceptance of a check for \$2600 from the Pontiac Senior High School to establish the "Pontiac Senior High School War Memorial Scholarship Fund" at Michigan State College, and to be used according to the desires of the donors.
8. Report of the following amounts paid to salaried employees during the month of April:

<u>Auditorium</u>		<u>ESMWT</u>	
W. Burt	\$18	W.A. Hedrich	\$100
L. Chapman	18	C. A. Miller	27
H. Evans	9	B. K. Osborn	158
M. Flanders	12	C. H. Pesterfield	158
Betty Gill	3	S. S. Radford	54
Helen Greene	12	J. E. Robertson	18
Mildred Jeffers	15	C. E. Sigerfoos	42
Gerald Knapp	18	J. A. Strelzoff	234
J. M. Kutt	18	H. Womochel	52
B. Pettit	12		
M. Robinson	6	<u>Miscellaneous</u>	
L. Searl	18	J. W. Cunkelman	221.11
V. Severance	18	Christina Gunn	58.80
Kermit Smith	6	D. J. Hall	70.50
R. Troxell	18	Marguerite Jackson	1.50
W. VanRiper	18	L. P. Hedeman	18.00
C. Weissinger	3	Leo Klever	17.80
N. Whitehead	15	J. M. Kutt	3.00
R. Whiting	15	L. A. Robert	85.50
		E. K. Sales	10.00
		Genevieve Sheridan	47.05

9. Change in status of Mrs. Edward Litchfield from three-quarter time at \$150 per month to half-time at \$100 per month, effective May 1, 1945. Mrs. Litchfield is an Instructor in History of Civilization in the Basic College.
10. Recommendation that R. A. Fennell, Associate Professor of Zoology, be released for one-third of his time to the Regional Poultry Research Laboratory, effective July 1, 1945. Dr. Fennell will receive one-third of his salary from the Poultry Laboratory and two-thirds from college funds.
11. Recommendation from the Committee on Fees and from the Administrative Group that in view of the recently adopted college fee schedule all students be eligible for the health service.
12. Report that the Michigan State College Scholarship Awards were granted this year to Norman James Sitar with a point average of 2.50, and to Jeannette Lucille Brown with a point average of 2.91.
13. Request from Secretary McDonel for the transfer of \$1200 from the "Secretary's Office" account to "Sundry Secretary's Orders" account.

On motion of Mr. McPherson, seconded by Mr. Akers, it was voted to approve the President's Report, Resignations, Leaves, Appointments, Travel and Miscellaneous.

Report of deaths of former students in war.

Report of death of H.H. Barnum

Acceptance of \$500 from H.E. Al. Assoc of Battle Creek \$100 from Detroit Garden Club. \$300 from Tenn. Corp.

\$650 from Int. Min. & Chem. Corp.

\$2600 from Pontiac Sr. H.S.

Additional amounts paid to salaried employees.

Change in status Mrs. Litchfield to half-time

Fennell released for 1/3 of time to Regional Poultry Lab.

All students eligible for health service Scholarship awards granted Norman Sitar & Jeannette Brown.

\$1200 trans. to Sun. Sec. Or. from Sec. Office.

MISCELLANEOUS, continued

Three departments allowed to run in red to end of fiscal year.

14. Requests for the following additional appropriations for this fiscal year:

- a. \$1800 for the Department of Surgery and Medicine
- b. \$4000 for the Dairy Department
- c. \$100 for the Speech Department

The Board recommends that the above-mentioned departments be allowed to run in the red for the balance of this fiscal year, instead of appropriating the amounts requested.

ADDITIONAL ITEMSResignations

Resignations

1. Resignation of C. S. Logsdon as Assistant Professor of Economics, effective June 30, 1945. Mr. Logsdon has been on leave since March 1943 to work for the federal government.
2. Resignation of Ruth Griswold as Assistant Professor of Foods and Nutrition, effective August 31, 1945. Miss Griswold has accepted a position at the University of Chicago.

Appointments

Appointments

1. Appointment of Ralph Calder as Architectural Consultant on the same basis as Mr. Munson and Mr. Erickson at \$1500 per year, effective July 1, 1945.
2. Appointment of Clarence H. Nelson as a member of the Board of Examiners with the rank of an Assistant Professor at a salary of \$3200 per year, effective July 1, 1945. Mr. Nelson will replace C. G. Danforth who has resigned.
3. Appointment of Wilma Bennett as Assistant Librarian at a salary of \$3100 per year, effective October 1, 1945. This is a new position.
4. Appointment of Mrs. Constance Eck as Instructor in History and Political Science at a salary of \$165 for the summer quarter.
5. Appointment of Duard Walter Laging as Instructor in Literature and Fine Arts in the Basic College at a salary of \$3000 per year, effective September 1, 1945. This is a new position.
6. Appointment of Herman J. Wyngarden as Professor and Head of the Department of Economics, effective July 1, 1945. Mr. Wyngarden has been Acting Head of the Department since April 1943.
7. Appointment of Loraine V. Shepard as Assistant Professor of Education at a salary of \$3000 per year, effective September 1, 1945. This is a new position.

Travel

Travel

1. Full expenses for Pauline Paul to attend the district meeting of food technologists in Chicago on May 21, expenses to be paid from Rackham funds.
2. Full expenses for R. H. Young and C. W. Bachman to attend the Western Conference Annual Spring meetings in Urbana, Illinois, on May 23-25.
3. Full expenses for H. M. Sell, C. R. Stumbo, H. E. Lucas, and R. M. Lewis to spend two days in the near future at the United States Department of Agriculture Regional Research Laboratory in Peoria, Illinois, paid from Purnell funds.
4. Full expenses for Tom King to attend a meeting of the College Placement and Industrial and Business Group on June 7 and 8. The meeting has been tentatively scheduled in New York City.

Miscellaneous

Approval memo understanding Mich. Milk Producers.

1. Approval of a memorandum of understanding with the Michigan Milk Producers Association covering a grant of \$4000 per year to be used to obtain current data on milk production costs, dairy management practices, etc. The work is to be conducted by the Farm Management Department.

Doc. of Engr. to be conferred on Albert Case.

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to approve item 1.

2. Recommendation from the Committee on Honorary Degrees that the degree of Doctor of Engineering be conferred upon Mr. Albert Case, Vice-President and General Manager of the United States Phosphoric Products Division of Tennessee Corporation at Tampa, Florida.

Retirement of Norma Wagner approved.

On motion of Miss Jones, seconded by Mr. Brody, it was voted to approve the above item.

3. Recommendation from the Retirement Committee that Mrs. Norma Wagner, Manager of the State College Bookstore, be retired at an annual pension of \$594, effective September 1, 1945. Mrs. Wagner is 54 years of age and has been employed at the Bookstore since November 27, 1916.

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to approve the retirement of Mrs. Wagner.

Report Russell Nye won Pulitzer Prize and John Shirley awarded Guggenheim Fellowship

4. Report that Russel B. Nye has won the Pulitzer Prize for his biography "George Bancroft: Brahmin Rebel"; and John Shirley has been awarded a Guggenheim Fellowship.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

5. Recommended staff promotions to be effective July 1st, as listed below.

On motion of Mr. Berkey, seconded by Miss Jones, it was voted to approve the following staff promotions:

Staff Pro-
motions
approved

AGRICULTUREFarm Management

K. T. Wright

Present Title

Research Associate

Proposed Title

Research Professor

ENGINEERINGCivil Engineering

F. R. Theroux

Associate Professor

Professor

Mechanical Engineering

J. M. Campbell

Assistant Professor

Associate Professor

C. C. Sigerfoos

Assistant Professor

Associate Professor

P. DeKoning

Instructor

Assistant Professor

HOME ECONOMICSFoods and Nutrition

Beatrice Grant

Associate Professor

Professor

Mary Lewis

Assistant Professor

Associate Professor

Jeanette Lee

Assistant Professor

Associate Professor

Institution Administration

Kathryn Hart

Assistant Professor

Associate Professor

Mildred Jones

Assistant Professor

Associate Professor

Helen Widick

Instructor

Assistant Professor

Textiles, Clothing and Related Arts

Hazel Strahan

Associate Professor

Professor

Marian Hillhouse

Assistant Professor

Associate Professor

Mary Schell

Assistant Professor

Associate Professor

VETERINARY MEDICINEAnatomy

M. Lois Calhoun

Instructor

Assistant Professor

Animal Pathology

Frank Thorp

Research Associate

Research Professor

Bacteriology

Charles Darby

Assistant Professor
and Research Asst.Associate Professor
and Research Associate

Philip Hawkins

Assistant Professor
and Research Asst.Associate Professor
and Research AssociatePhysiology and Pharmacology

B. V. Alfredson

Associate Professor

Professor

Joseph Sykes

Associate Professor
and Research AssociateProfessor and
Research Professor

C. F. Cairy

Assistant Professor

Associate Professor

L. F. Wolterink

Instructor

Assistant Professor

Surgery and Medicine

E. K. Sales

Associate Professor

Professor

L. P. Hedeman

Instructor

Assistant Professor

SCIENCE AND ARTSEnglish

C. C. Hamilton

Assistant Professor

Associate Professor

E. P. Lawrence

Assistant Professor

Associate Professor

Russel Nye

Assistant Professor

Associate Professor

Townsend Rich

Assistant Professor

Associate Professor

Laura Heminger

Instructor

Assistant Professor

George Price

Instructor

Assistant Professor

Evelyn Scholl

Instructor

Assistant Professor

Herbert Weisinger

Instructor

Assistant Professor

Speech

Joe Calloway

Assistant Professor

Associate Professor

Paul Geisenhof

Instructor

Assistant Professor

May 17, 1945

Miscellaneous, continued

Staff Promo-
tions approved
mer
to
to
ca.

5. Staff Promotions, continued:

SCIENCE AND ARTS, continuedForeign Languages

G. P. Steinmetz
O. W. Wilson

Present Title

Instructor
Instructor

Proposed Title

Assistant Professor
Assistant Professor

History

Madison Kuhn
Hans Leonhardt
Ladore Irland

Assistant Professor
Assistant Professor
Instructor

Associate Professor
Associate Professor
Assistant Professor

Mathematics

J. D. Hill

Assistant Professor

Associate Professor

Physics

Karel Hujer

Instructor

Assistant Professor

Botany

C. G. Barr
B. A. Grigsby

Research Associate
Assistant Professor
and Research Asst.

Research Professor
Associate Professor and
Research Associate

Zoology

P. I. Tack

Research Assistant

Research Associate

Geology and Geography

P. C. Morrison

Assistant Professor

Associate Professor

Music

Gomer Jones
Owen Reed
Julius Stulberg

Assistant Professor
Assistant Professor
Instructor

Associate Professor
Associate Professor
Assistant Professor

Education

Troy Stearns

Assistant Professor

Associate Professor

BUSINESS AND PUBLIC SERVICEBusiness Administration

C. R. Upham

Assistant Professor

Associate Professor

Physical Education for Women

Anne Kuehl
Thelma Bishop

Assistant Professor
Instructor

Associate Professor
Assistant Professor

Physical Education for Men

C. R. Schmitter

Instructor

Assistant Professor

BASIC COLLEGEWritten and Spoken English

W. B. Greenwood
C. F. Hager
F. E. Reeve
F. Sorenson

Instructor
Instructor
Instructor
Instructor

Assistant Professor
Assistant Professor
Assistant Professor
Assistant Professor

Physical Science

Justin Zinn

Assistant Professor

Associate Professor

BOARD OF EXAMINERS

V. E. Leichty

Instructor

Assistant Professor

6. Approval of salary budget to be effective July 1, 1945.

Approval of
salary bud-
get for 1945-
46.

Approval of
schedule for
Extension
salaries in
future.

On motion of Mr. McPherson, seconded by Mr. Berkey, it was voted to approve the off-campus Extension salary budget. This motion includes the approval of the schedule for salaries in the future.

On motion of Mr. McPherson, seconded by Mr. Armstrong, it was voted to approve the changes in salary for the present staff members to be effective July 1st as recommended by the President, subject to such corrections as may be necessary.

Approval pro-
posal for
simplification
of staff
titles.

7. A faculty committee recommends the following proposals for the simplification of staff titles:

- In respect to salary and to the basic ranks of professor, associate professor, assistant professor, and instructor, the status of each staff member shall be determined by action of the State Board of Agriculture.
- In respect to the division of duties and responsibilities, it is recommended that the State Board of Agriculture be asked to grant authority to the President to name the field or fields in which a staff member shall function.
- It is recommended that the list of staff members in the college catalog be made up by schools, divisions, and departments. The name of an individual in dual or triple capacity would then appear in two or three places (already common), but the title of each would be greatly simplified.
- It is recommended that the catalog and directory contain an alphabetical list of all staff members for reference, including after each name the number of the page or pages which show the staff member's school, divisional, and departmental affiliation.

On motion of Miss Jones, seconded by Mr. Brody, it was voted to approve item 7.

ADDITIONAL ITEMS, continued

Miscellaneous, continued

8. Termination of military leave for Robert H. Tripp, formerly employed in Buildings and Utilities, effective as of January 1, 1945. Mr. Tripp has received his discharge from the military forces and is now employed in Lansing.
9. Recommendation that government securities be purchased with \$3000 of Rackham Fund which has been acquired through the maturing of School of Music bonds.
10. Communication from Mr. Wilkins reporting the destruction of certain cancelled bonds.
11. The Faculty committee on student loans makes the following recommendations:
- a. That the interest rate be reduced from 6 per cent to 4 per cent.
 - b. That interest on loans to be paid after graduation should begin at time of graduation.
 - c. Loans which are made for a period of 6 months will bear no interest or service charge, provided the student remains in college. If a student borrower withdraws from college, a service charge of \$1 would be assessed. Interest at the rate of 4 per cent will begin when the loan is 12 months old.
 - d. That students who are under 21 years of age be required to have signature on promissory note of co-maker (parent or person acceptable to Michigan State College). For students over 21 years of age, signature of parent on promissory note be waived as a definite requirement.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve items 9 and 11.

12. A communication from a certain bank in Saginaw offering a check for five cents in final settlement of the Fordney Estate was presented and discussed.

Mr. Wilkins was authorized to acknowledge receipt of the check.

13. The President discussed the possibility of carrying on off-campus courses in Engineering not for college credit. This will be discussed further at the next meeting of the Board.
14. The President discussed some of the problems of maintaining intercollegiate athletic teams to compete creditably with other institutions and recommended an expansion of the Jenison awards and that the evening meal be provided for certain teams during the season of regular practice and competition.

On motion of Miss Jones, seconded by Mr. Berkey, it was voted to approve the recommendations of the President subject to such controls and conditions as he may impose.

15. Recommendation that all campus Press Boxes be operated by the Department of Publications, and that a sum of \$1000 annually be transferred from Athletics to Publications for the operation of the press boxes.

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to approve the above recommendation.

16. Communication from C. R. Erickson, Consulting Engineer, recommending charges to be made to the Michigan State Police for utilities furnished to them:

	<u>Present</u>	<u>Calculated</u>	<u>Recommended</u>	<u>Lansing Rate</u>
Steam, cents per M lb.	80	96.5	95	99
Electric, cents per kwhr	1.5	1.8	1.8	2.02
Water, cents per M gallons	5	12.5	12	9.27

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to authorize the above schedule of charges to be effective July 1st with the understanding that the State Police be notified now of this schedule. The Comptroller is also authorized to bill the Michigan State Police for the difference between the meter readings and the amount of steam used during the present fiscal year, as calculated by the college engineers and in accordance with the schedule read to the Board by Mr. Wilkins.

17. There was some discussion of the student housing situation and it was pointed out that the number of applicants for dormitory rooms with deposits by young women required the use of Abbot Hall if they are to be accommodated. And the question was raised as to the desirability of asking the Army to reduce its contingent of trainees to the number that could be accommodated in Wells Hall or to cancel the 17-year-old training program entirely.

After considerable discussion, on motion of Mr. Berkey, seconded by Mr. Brody, it was voted to notify the Sixth Service Command of our plight and request them to follow the suggestions outlined above.

18. It will require at least three new women's dormitories to house the number of women that will be housed in men's dormitories in the next school year. The best possible site for the third new women's dormitory is the site now occupied by the Weather Bureau which was deeded to the Federal Government in 1926.

On motion of Mr. Brody, seconded by Mr. McPherson, it was voted to authorize the officers to inquire into the possibility of acquiring this site from the Federal Government and to take such preliminary steps as are necessary looking toward the acquisition of this site.

Military lve
Robert Tripp
terminated.
Gov. securi-
ties to be
purchased with
Rackham funds
Certain can-
celled bonds
destroyed

Approval new
recommenda-
tions on stu-
dent loans.

Mr. Wilkins
to acknowledge
check for 5¢
from Fordney
estate.

Expansion of
Jenison
awards
approved.

All campus
press boxes
operated by
Dept. of
Publications.

Recommendation for
charges to
be made to
Mich. State
Police for
utilities
furnished
them.

6th Service
Command to be
requested to
move 17-year
olds out of
Abbot Hall.

Pres. author-
ized to try
to secure
Weather Bur.
site for new
women's dorm.

May 17, 1945

Miscellaneous, continued

19. Communication from Mr. Ballard relative to the priority for the married students housing project.

20. Bids were opened as follows on the Married Students Housing, May 1, 1945:

Contractor	Base Bid	Fee	Alternate 1 Flat Slab	Alternate 4 Scored Blocks
Reniger Const. Co.	473,573	20,000	-27,000	+10,000
Christman Co.	503,300	27,500	-10,526	no bid
Sorenson-Gross	534,000	36,000	-17,510	no bid
Spence Bros.	497,400	No fee	-21,000	no bid
A. W. Kutsche	524,900	No fee	-20,400	no bid
Kuhne-Simmons	478,800	30,000	-32,500	+13,300

21. Recommendation from Mr. Munson that when and if contract is to be let for the construction of the housing unit for married students that the contract be let to the low bidder. Reniger Construction Company, with the acceptance of alternates 1 and 4 at a total of \$456,573.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve item 21.

22. Petition from a group of women students for the operation of a cooperative house designated as a French house.

No action.

23. Report on the V-E Day convocation.

24. The President reported on certain conversations with Mr. Fee of Adrian relative to his estate and was authorized to make certain commitments for the Board.

25. The President reported certain conversations and correspondence with the Kellogg Foundation relative to the possibility of their providing facilities on the campus for continuing education.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the general outline for the continuance of these conversations looking toward the possibility of the establishment of combined facilities for continuing education and hotel administration.

26. Discussion of the faculty program in evaluating effective teaching.

27. The following item is included in the Board minutes as a matter of permanent record resulting from a claim filed by an employee. The ruling was from the Department of Labor and Industry:

"Defendants motion to dismiss plaintiff's notice and application should be and is hereby granted for the reason that defendants have not elected to accept the provisions of the workmen's Compensation Act, and having failed to do so, are not subject to said Act."

28. The Secretary read the following telegram received from Anthony Tashnick, of the American Federation of State, County and Municipal Employees:

"Respectfully request that consideration be given by the State Board of Agriculture on those matters which our organization has called to their attention, namely: sick leave, wage adjustment to 80 per cent of our scale."

No action was taken on the above matter and the Secretary was authorized to so advise Mr. Tashnick.

29. The President raised the question as to the charge to be made to the Veterans Bureau for tuition for the veterans educated under Act 346, the so-called GI Bill.

On motion of Mr. Berkey, seconded by Miss Jones, it was voted to authorize the billing on the same basis as for civilian students with the out-of-state fee charged only for non-residents of Michigan.

30. It was pointed out by the Secretary that plans for the expansion of the Power Plant should be prepared as soon as possible.

After some discussion, on motion of Miss Jones, seconded by Mr. Brody, it was voted to authorize Mr. Claude Erickson to prepare plans and specifications on the same basis as the consulting architects. Mr. Munson and Mr. Calder, with his reimbursement on the same basis as the arrangements with Mr. Calder and Mr. Munson.

The meeting adjourned at 3:45 p.m.

John A. Hannah
President

Karl H. McDonel
Secretary