

On motion of Mr. Woodman, Mr. Watkins was added to the above committee.

On motion of Mr. Beaumont, authority was given to purchase a piece of

Authority given to purchase property in E. Lansing.

property bounded on the North by Michigan Avenue, on the East by land belonging to the Michigan Agricultural College, on the South by the thread of the stream of the Red Cedar River and on the West by the so-called Cedar Bend Addition to the City of East Lansing.

On motion adjourned.

Alm Brown Secretary

.....) (.....

MEETING OF THE STATE BOARD OF AGRICULTURE
PRESIDENT'S OFFICE

May 19, 1920.

11:30 A. M.

Present, President Kedzie, Mrs. Stockman, Messrs. Woodman, Wallace, Watkins, Beaumont and Waterbury.

The minutes of the previous meeting having been in the hands of the members were approved without reading.

On motion of Mr. Beaumont, the recommendations contained in the following letter from Director Baldwin were approved:

"Dr. F. S. Kedzie,
East Lansing, Michigan.

Dear Dr. Kedzie:

During the present year funds included in the Boys and Girls' Club Project for County Club Leaders in Gogebic, Kent, Saginaw and Cheboygan, have accumulated to the extent of \$1225. We wish to expend these funds in the following counties. By so doing we will relieve our budget for the coming fiscal year and will secure \$1200 in Lever "Offset" vouchers needed for this year.

Accumulated funds in Boys and Girls' Club Project added to payroll of May and June.

To accomplish this the following additions should be made to the payroll for May and June:

| Name | Position | Amount | Frequency | Period |
|-------------------|------------------------|--------|-----------|----------------|
| Viva Osborn | Branch Co. Club Leader | \$50. | per mo. | (May and June) |
| Mrs. A. N. Varney | Hillsdale | 50 | " " | " " |
| Alberta Hill | Jackson | 50 | " " | " " |
| Natholie Vasold | Lenawee | 50 | " " | " " |
| Evelyn Pepper | Osceola | 50 | " " | " " |
| W. D. Hill | Iron | 50 | " " | " " |
| O. C. Goss | Van Buren | 50 | " " | " " |
| Y. G. T. Rehner | Alger | 50 | " " | " " |
| Alba Stenson | Baraga | 50 | " " | " " |
| T. R. Shane | Chippewa | 50 | " " | " " |
| H. F. Herrod | Calhoun | 50 | " " | " " |
| Byron Latter | Ingham | 50 | " " | " " |

This expense should be charged to "Extension-Lever State."

Very truly yours,

R. J. Baldwin,
EXTENSION DIRECTOR."

On motion of Mr. Woodman, the resignation of Professor A. C. Anderson,

Resignation of Professor Anderson from Dairy Husbandry.

Professor of Dairy Husbandry, was accepted, to take effect July 1, and the Secretary was requested to express to Professor Anderson the regret of the Board at his resignation and its appreciation of his services.

On motion of Mr. Beaumont, the recommendations contained in the following letter from Director Baldwin were approved:

"President F. S. Kedzie,
East Lansing, Michigan.

Dear President Kedzie:

The stenographers whose names are given below have been paid on time sheets for the past year. I would be glad to have them placed on the Extension Payroll and to receive contracts at the rates given below, beginning July 1, 1920, and ending June 30, 1921.

| | | |
|-----------------|--------|---------------------------------------|
| Katherine Clark | \$1200 | Farm Crops |
| Marie Shufelt | 1200 | Poultry |
| | | ($\frac{1}{2}$ pd. by Poultry Dept.) |
| Gladys Stutsman | 1200 | (Potatoes & Vegetables |
| | | (Horticulture) |
| Dorothy Tyler | 1200 | Boys & Girls' Clubs. |

Very truly yours,

R. J. Baldwin,
EXTENSION DIRECTOR."

Increased salaries for Misses Shufelt, Stutsman, Clark and Tyler.

On motion of Mr. Wallace, the Dean of Engineering and the President were authorized to fill the vacancies in the Engineering Division mentioned in the letter of Dean Bissell to President Kedzie, under date of May 12.

Vacancies in Engineering Division.

On motion of Mr. Watkins, the recommendations contained in the following letter of Director Brewer were adopted:

"TO THE PRESIDENT AND STATE BOARD OF AGRICULTURE:

May 19, 1920.

I respectfully recommend the following in connection with the personnel of the Department of Physical Training for the year 1920-21.

Personnel of Phys. Training Staff:

-1- The appointment of Miss Jessie MacCornack as Instructor in the work for women. Appointment to be one year, beginning September 1, 1920, at \$1700 for the year, in place of Miss Casho, who will be on leave. Miss MacCornack has had two years at Northwestern University and finishes the two year course at the Chicago School of Physical Education in June. She has been directing the Department of Physical Training at Elgin High School the past two years while doing her training work. I met Miss MacCornack in Chicago and she seemed to be a well trained, strong woman and was splendidly recommended.

Jessie Mac-Cornack

-2- The appointment of Knute K. Rockne to succeed George E. Gauthier as football and track coach and instructor in Physical Training. Appointment to date from September 1, 1920, at \$3000 for the year. Mr. Rockne has been at the University of Notre Dame for five years, three years as assistant and the last two in charge. He was recommended to us by practically every Athletic Director in the West and is the unanimous recommendation of the Athletic Board in Control.

Knute K. Rockne.

Don't not come

-3- The appointment of John Heppinstall as instructor. Appointment Sept. 1, 1920, at \$1800 for the year. Mr. Heppinstall has been with us four years and is now carried on the Department payroll at \$140.00 per month. The yearly appointment will be an advance of \$10.00 a month and will insure a more permanent connection.

John Heppinstall.

-4- The appointment of James Devers as trainer and conditioner and instructor in the Department. Appointment to date September 1, 1920 at \$2500 for the year. Mr. Devers is well qualified to handle all of the boxing, wrestling and combative activities of the Department, gymnasium classes and serve, too, as trainer and conditioner of the athletic teams and of all of the boys who come into the Department for work. This will carry with it the dropping of N. E. Grover who has had most of the above work as half-time man. He has been assisted by student help which has been unsatisfactory.

James Devers

-5- The reappointment of Mr. L. L. Frimodig at \$2800 for the year. Mr. Frimodig has taken over the added duties of assistant to the Director in the administration of the Department and has made himself very valuable.

L.L.Frimodig

-6- The reappointment of Helen Grimes at \$2200, for the year. Miss Grimes will have the added responsibility of leading the work for the girls in the absence of Miss Casho.

Helen Grimes

The following will then be the staff with comparison of last year and the recommendation in regard to salaries:

| | 1919-20 | 1920-21 |
|---------------|-------------------------|-------------------|
| Salaries of | George E. Gauthier | Lyman L. Frimodig |
| Phys. Traini- | Lyman L. Frimodig | Knute K. Rockne |
| ing Staff | Edith Casho | Helen Grimes |
| as compared | Helen Grimes | Jessie MacCornack |
| with that | John Heppinstall | John Heppinstall |
| of former | W. E. Grover (1/2 time) | James Devers |
| year. | | |

The above will carry with it the dropping of Arthur N. Smith who was brought into the Department temporarily for Mr. Gauthier's work.

Respectfully,

C. L. Brewer."

On motion of Mr. Watkins, the following recommendations regarding the Staff of the Farm Crops Department were adopted:

1. F. A. Spragg, Research Associate (Plant Breeding) and Assistant Professor, at a salary of \$4000.

2. C. R. Megee, Assistant Professor and Research Assistant, at a salary of \$3000.

3. A. L. Bibbins, Assistant Professor (1/3 time) and Extension Specialist (2/3 time) \$3300.

4. H. C. Rather, Extension Specialist in Crops, \$2800.

5. Duane F. Rainey, Extension Specialist in Crops (2/3 time) and Assistant in Farm Crops (1/3 time) \$2300.

6. C. W. Straight, Foreman (7 months' time) and instructor in Farm Mechanics (5 months) \$2300.

#7. Mrs. Katherine Clark, Stenographer Farm Crops Extension \$1300.

#Note: This rate supersedes the rate shown in Mr. Baldwin's letter.

Prof. Halligan
to attend
Landscape
Gardening
Conference.

On motion of Mr. Beaumont, Professor Halligan was authorized to attend a conference of Landscape Gardening Departments, at Cambridge, June 25 and 26, with expenses paid.

Mr. C. W. Waid
attends a
conference
at Harris-
burg, Pa.

On motion of Mr. Woodman, Mr. C. W. Waid was authorized to attend a conference relating to the production of tomatoes, at Harrisburg, Pa., on May 21 and 22, with expenses paid.

Wilford D.
Mills ap-
pointed half-
time grad.
asst. in
Botany,

On motion of Mr. Wallace, Mr. Wilford Douglas Mills was appointed half-time graduate assistant in Botany, beginning September 1, 1920; Mr. Lionel E. Tisdale, half-time graduate assistant in Botany, beginning September 1; and Mr. Hugh Burnice Smith, half-time graduate assistant in Farm Crops, beginning September 1. The question of the appointment of Miss Acelia May Leach as half-time graduate assistant in Bacteriology was referred to the President with power to act.

Extension
budget refer-
red to Comm.
on Extension
Division.

On motion of Mr. Beaumont, the extension budget for the year 1920-21 and the revision of the extension budget for the balance of this fiscal year were referred to the Committee on Extension Division.

On motion of Mr. Beaumont, the following additional appropriations were made to the Poultry Husbandry, Dairy and Farm Crops Departments for the balance of the fiscal year.:

Additional appropriations made to the Poultry, Dairy and Farm Crops Departments.

| | |
|-----------------------|-----------|
| Dairy Department | \$3988.93 |
| Poultry Husbandry | 1871.83 |
| Farm Crops Department | 1500.00 |

On motion of Mr. Beaumont, the matter of the title of Mr. E. L. Grover was laid upon the table until the next meeting.

Mr. Grover's Title

On motion of Mr. Waterbury, the salary of Mr. Kelty as Inspector of Apiaries was increased \$150 per year, beginning July 1, to be paid from the Apiary Inspection Fund.

Increase in salary of Mr. Kelty.

On motion of Mr. Beaumont, Professor Patten was authorized to attend a conference of the Official Inspectors and Chemists at Chicago, on May 26 and 27, with expenses paid; and Dean Edmonds was authorized to attend or send a delegate to the meeting of the American Home Economics Association at Colorado Springs, the last week in June, transportation expenses only to be allowed, and Professor Dirks was authorized to attend a meeting of the American Society of Mechanical Engineers, at St. Louis, Missouri, May 24 to 27, with transportation expenses allowed.

Mr. Patten to attend Con. of Chemists.

Miss Edmonds or delegate to attend a Con. at Col. Springs.

Prof. Dirks to attend a meeting at St. Louis, Mo.

On motion of Mr. Wallace, the next meeting of the Board is to be held June 15, at 11:30 A. M.

June meeting.

On motion of Mr. Watkins, Mr. Waterbury and Mr. Woodman were authorized to have a conference with Dr. Brunley at Columbus, Ohio.

Conference with Dr. Brunley.

On motion of Mr. Wallace, the matter of Health Service was referred to the President for report.

Request for report on Health Serv.

On motion of Mr. Waterbury, the matter of the sale of the postal equipment belonging to the College was referred to the President and Secretary, with power to act.

Sale of the postal equipment.

On motion of Mr. Woodman, the President and Secretary were requested to submit an expense budget at the next meeting of the Board.

Pres. & Secy. to present an expense budget at next meeting.

On motion of Mr. Woodman, \$200 was added to the apportionment of the Department of Music, to cover the expenses of entertaining bands from the several towns of the state.

Added apportionment to Music Dept. to entertain bands of state.

On motion of Mr. Woodman, the Board adopted the following regulations in regard to the protection of wild life, etc., on the college grounds.

"In order that the wild life of the College campus and grounds may be preserved and that the safety of its human population may be assured the State Board of Agriculture re-affirms the rules adopted October 26, 1905, in conformity with Act. No. 80 of the Session Laws of 1905, and calls special attention to the rule which states that "no person shall hunt, shoot or trespass upon any part or portion of the lands herein referred to." This shall be understood to mean that

Resolutions regarding the protection of wild life on College lands

- (a) Except under proper authority no person shall shoot, trap, destroy or in any way harm, molest or annoy any of the birds, squirrels or other animals found upon the College grounds, whether such birds and animals are held to be harmful or not, and whether protected or not under the general laws of the State.

(b) The use of firearms of any kind, and for any purpose, and also of air-rifles or air-guns, is absolutely prohibited on all College grounds--campus, gardens, farm, fields, woods and river-- and the carrying of any such weapons on College lands or in boats on the river is strictly forbidden, except under proper authority.

(c) Authority to suspend the above rules or any part of them in special cases is vested in a committee consisting of the President of the College, the Dean of the Agricultural Division, and the heads of the Military, Horticultural, Forestry, and Zoology Departments."

On motion of Mrs. Stockman, the recommendation contained in the following letter from the Registrar was adopted:

"State Board of Agriculture,
East Lansing, Michigan.

Gentlemen:

Candidates for the degrees of Vet. Medicine and Bach. of Science. At a meeting of the Faculty, Monday, May 17, it was voted to recommend to the State Board candidates for the degrees of Bachelor of Science and Doctor of Veterinary Medicine who were then eligible, provided their work for the spring term was satisfactorily completed.

In order that this list of candidates may be absolutely correct upon your records, we are asking that your body approve at this time, such a list as may be passed upon by the Faculty at the close of the present term, the names to be presented for record at your next meeting.

Very respectfully,

Elida Yakeley,
REGISTRAR."

On motion of Mr. Watkins, the recommendations in regard to degrees contained in the following letter from the Secretary of the Faculty were approved:

"State Board of Agriculture,
East Lansing, Michigan.

Gentlemen:

I am transmitting herewith two recommendations of the Faculty for your approval.

First, the list of students who will be eligible for advanced degrees at the close of the present term, providing the work in which they are now enrolled is satisfactorily completed:

Master of Science:
Royce Willard Wyant
John Ernest Kotila
Carlyle Wilson Bennett
Robert L. Tweed

Master of Horticulture:
Albert Jackson Olney
Ernest Hart

Master of Agriculture:
John Eric Burnett
Francis Royal Kenney

Electrical Engineer:
Harold L. Smith.

Second, the recommendation of the Committee of Deans that the name of Philip B. Woodworth be presented for the honorary degree of Doctor of Science and recommended to the Board.

Respectfully submitted,

E. H. Ryder,
Secretary of the Faculty."

On motion of Mr. Waterbury, the matter of the purchase of any automobile for Mr. Weston was referred to the President and Secretary with power to act.

Auto for Mr. Weston

On motion of Mr. Woodman, Dean Shaw and the President were authorized to take action regarding the appointment of Mr. H. M. Eliot as Farm Management Demonstrator.

Action regarding the appointment of H.M. Eliot as Farm Man. Demonstrator

On motion adjourned.

All Brown, Secretary.

.....) (.....

MEETING OF THE STATE BOARD OF AGRICULTURE
PRESIDENT'S OFFICE

June 15, 1920.

11:30 A.M.

Present, President Kedzie, Mrs. Stockman, Messrs. Wallace, Woodman, Beaumont and Watkins.

The minutes of the previous meeting having been in the hands of the members were approved without reading.

On motion of Mr. Woodman, Mr. Frank L. Simanton was appointed county agricultural agent for Berrien County, effective June 15, at a salary of \$3000; \$1200 to be paid from Smith Lever Funds.

F.L. Simanton appointed Co. Agt. for Berrien Co.

On motion of Mr. Wallace, the communication from Acting Dean Chamberlain of the Veterinary Division was referred to the President for report and recommendation at a future meeting.

Communication from Dean Chamberlain referred to Pres. for report.

On motion of Mrs. Stockman, Miss May Person was appointed Assistant Professor of Domestic Science, at a salary of \$3100.00 per annum, beginning Sept. 1.

Miss Person becomes Asst. Prof. of Dom. Sci.

On motion of Mr. Wallace, Miss Gettemy was authorized to attend the meeting of the National Home Economics Association at Colorado Springs, June 24 to 29, with expenses paid.

Miss Gettemy to attend meeting at Colorado Spr

On motion of Mr. Beaumont, \$200 was added to the apportionment of the Department of English, for the remainder of the fiscal year.

Add \$200 to Apport. of English

On motion of Mr. Watkins, the per diem allowance for Apiary Inspectors was increased from \$4 to \$5.

Per diem allowance increased for Apiary Insp.

On motion of Mr. Wallace, Mr. J. L. L. Frank was appointed Half-time Graduate Assistant in Entomology, at the usual salary of \$800 per annum, beginning September 1.

J.L. Frank half-time grad. asst. in Entomology

On motion of Mr. Woodman, Miss Oneta Abbot was appointed stenographer for the Department of Entomology, at a salary of \$1200, beginning July 1.

Miss Abbot appointed stenog. in Entomology.

On motion of Mr. Watkins, Mr. Orville Jones of Stockbridge was appointed local Apiary Inspector, effective July 1.

Orville Jones appointed local Apiary inspect.

On motion of Mr. Beaumont, Miss Cora Feldkamp was appointed Reference Librarian to succeed Mrs. Sessions, at a salary of \$1800 per annum, effective August 1.

Cora Feldkamp appointed Reference Librarian.