

Request of Forestry Dept. for purchase of Reo Speed Wagon

Report of Secretary re: loans granted students during Fall and Winter terms.

10. Request from Forestry Department for purchase of a Reo 1½ ton speed wagon. Cost \$871.10.
- On motion of Mr. McPherson, it was voted to approve the purchase of the above truck, to be paid from the funds of the Forestry Department.
11. The Secretary reported on the number of loans granted to students during the fall and winter terms and indicated that if the college were to continue this practice of loaning to students for the spring term, more money would have to be appropriated for this purpose. The Secretary reported as follows on interest on daily balances in the Capital National Bank and the East Lansing State Bank, from July 1, 1931 to the present time.

\$3856 - Capital National Bank
1207 - East Lansing State Bank
\$4163 - Total

On motion of Mr. McPherson, it was voted to appropriate from this daily balance an amount of \$2000, which is to be added to the Student Loan Fund.

The meeting of the State Board of Agriculture will be held Thursday, April 21, 1932 in the President's Office at 10 o'clock.

The meeting adjourned at 12:15 o'clock.

R.S. Shaw
President

H.H. Halladay
Secretary

Special Meeting of the
State Board of Agriculture
March 30, 1932

Present: Messrs. Berkey, Brody, Daane, McColl, McPherson, Mrs. Wilson, Superintendent Pearce, President Shaw and Secretary Halladay.

Absent: No one.

The meeting was called to order at 2:00 P.M.

Special meeting of Board called to consider cuts proposed by Governor to be taken up at Special session of Legisl.

This special meeting of the State Board of Agriculture was called by President R.S. Shaw for the purpose of considering the cuts which were proposed by the Governor to be taken up at the Special Session of the Legislature. After considering the matter carefully the Board voted to give out the following statement:

"Although President Shaw and the staff of the College have for the past four years been actively engaged in the work of reorganization and readjustment for the purpose of greater efficiency and economy, all in the face of continually increasing attendance of students, and although salaries at State College are lower than at many state institutions of the same class, it is the belief of the President and members of the State Board that the College should endeavor at this time to do its full share in assisting the State to balance its budget, and that to this end an earnest effort will be made to adjust the college budget to the proposed decrease as suggested by Governor Brucker in his message."

REPORTS FROM THE BUILDING COMMITTEE

Dr. Beal Memorial Tablet to be erected in Pinetum.

Rec. re: changes in dairy Bldg. ref. to Bldg. Com.

Insurance on Boiler #1 at Gull Lake to be continued.

Doors to be placed at entrance of waiting room in H.E. Bldg.

1. Report on Dr. Beal Memorial Tablet to be erected in Pinetum, Commencement time by Class of 1911.
- On motion of Mr. Daane, it was voted to allow the Class of 1911 to erect such a memorial and to extend to them a letter of thanks for having in mind such a worthy project.
2. Recommendations from the Dairy Department regarding changes in the present dairy buildings. Request to use some of the Creamery reserve money.
- Referred back to the Building Committee for further consideration.
3. Insurance on Verticular Tubular Boiler #1, located at Gull Lake.
- On motion of Mr. McColl, it was voted not to cancel the insurance on the above-mentioned boiler.
4. Request from Dean Dye of the Home Economics Division that doors be placed at the entrance of the waiting room into the Main Hall of the Home Economics Building. Cost - approximately between \$75.00 and \$100.00.
- On motion of Mrs. Wilson, it was voted to approve the above request.

5. Recommendation from Dean Dirks regarding the steam demands on power plant, and suggesting that two boilers be changed to Hoffman stokers at a cost of between \$8,000 and \$10,000.

Rec. from
Dean Dirks re:
steam demands
on power plant

On motion of Mr. Berkey, it was voted to refer this matter to Mr. McColl for report to the Board at another meeting.

6. Request from Dean R. C. Huston that space be provided for the Applied Science Office by the following alterations in the Kedzie Chemical Laboratory:

Request from
Dean Huston
re: alterations
in Kedzie Lab.

1. Remodel room 100 into an outer office and reception room, by cutting a door, from main foyer, opposite the door leading into the offices of the head of the department of Chemistry.

2. Build a partition under the first pilaster in room 101, leaving a suitable passage into the hall, and cut a doorway from the room thus formed into room 100. Ventilation for this private office could be provided by means of the hood in room 100.

On motion of Mr. Brody, it was voted to refer the above matter to the President and Secretary to work out a plan.

R. S. Shaw

President

H. S. Halladay

Secretary

Minutes of the
Meeting of the State Board of Agriculture
April 21, 1932

Present: Messrs. Berkey, Brody, McColl, McPherson, Mrs. Wilson, Superintendent Pearce, President Shaw and Secretary Halladay.

Absent: Mr. Daane

The meeting was called to order at 10:15 A.M.

The minutes of the previous meeting were approved, with the correction noted herewith.

APPOINTMENTS, RESIGNATIONS, LEAVES

APPOINTMENTS

1. Appointments of graduate assistantships as follows:

1. S.A. Lauzun as $\frac{1}{2}$ time graduate assistant in M.E. for year 1932-33.
2. J.A. Merritt as $\frac{1}{2}$ time graduate assistant in Entomology for 1932-33.
3. Dorothy M. Anderson as $\frac{1}{2}$ time graduate assistant in Zoology for 1932-33.
4. H.H. Morse)
5. R.E. Pasco) $\frac{1}{2}$ time graduate assistants in soils for year 1932-33.
6. L.S. Carter)
7. C.W. Lauritzen as graduate assistant under the Purnell Act at \$800, Soils.
8. W.S. Ligon as graduate assistant in Soils under the N.Y. Potash Export, My Fellowship at \$1200.
9. Grover Brown as half time graduate assistant in Farm Crops at \$800 per year, effective Sept. 1st, succeeding Mr. Tyer, who will leave in June.
10. Mr. H.L. Dunton, Graduate Assistant, in Farm Crops, half-time beginning September 1st, at \$800. per year, succeeding Mr. A.W. Glidden who is completing his work in June. (Mr. Brown is now holding the National Milling assistantship which will be discontinued) Mr. Dunton is now holding a quarter time assistantship)
11. Mr. Ardie Gustafson, one-half time Graduate Assistantship in Farm Crops at \$800 per year, beginning September 1st. Succeed himself in second year.

Action deferred on item #1, (1-11)

2. Report of President Shaw on continuation of Professor F.T. Mitchell in the Department of Education.

Dr. Mitchell
continued

On motion of Mr. McPherson, it was voted to approve the continuance of Professor Mitchell for another year.

3. Appointment of Mrs. Margaret Nutting as clerk in the office of Applied Science effective April 1st, salary \$1500 succeeding Mrs. Martha Nichols, resigned, who received the same salary.

On motion of Mr. Brody, it was voted to approve the appointment of Mrs. Nutting at the salary stated, but subject to readjustment at any time.

4. Letter from Professor Richards recommending removal of Mrs. Bouyoucos' name from payroll this spring term due to illness, and payment of monies due Miss Cecile Pollock for substitution work in winter term during illness of Mrs. Bouyoucos, also employment of Miss Pollock until end of fiscal year.

Resig. of Mrs.
Bouyoucos on
acct. of ill-
ness.