

Report on
Secretary's
Car.

14. Report on Secretary's Car.

The Secretary reported that he had purchased his own car and that he received a trade in value on the old one for \$200. He stated that he would be glad to use his car for college work.

On motion of Mr. Brody, it was voted that the up-keep of the car be maintained by the College.

Request that
bldgs and
barns be
wired.

15. Request of Professor Cox that College farm Buildings and barns be wired for electricity.

On motion of Mr. Gowdy, it was voted that this request be referred to the Secretary with power.

The meeting adjourned at 3:30.

THE NEXT MEETING OF THE STATE BOARD OF AGRICULTURE WILL BE HELD WEDNESDAY, MAY 15, AT 11 O'CLOCK IN THE PRESIDENT'S OFFICE.

R. S. Shaw

President

Samuel H. Halladay

Secretary

MINUTES OF THE
MEETING OF THE STATE BOARD OF AGRICULTURE
May 3, 1929

THE MEETING WAS CALLED TO ORDER AT 11 O'CLOCK

Present: Messrs. Brody, McPherson, Watkins, Mrs. Stockman, President Shaw and Secretary Halladay.

Absent: Messrs. Gowdy, McColl, Superintendent Pearce.

The meeting was called to order at 11 o'clock.

BUDGET CONSIDERATIONS

On motion of Mrs. Stockman, it was voted that the salary budget as presented be approved and that the raises in salaries of Mr. Kobs and Mr. Heppinstall be effective May 1.

On motion of Mr. McPherson, it was voted that the maintenance budget as presented be approved with the changes indicated.

APPOINTMENTS

1. Miss Hazel Bradley, County Club Agent of Gogebic County at a salary of \$2,000, \$1800 from Federal Smith Lever funds, effective May 1, 1929.
2. Mrs. Helen Young, stenographer in the Poultry Department, effective May 1, \$100 per month, one-half station and one-half college.
3. Mr. H. Watson of Ontario Agricultural College as half-time assistant in the Department of Bacteriology, effective September 1929.
4. Mr. Harry J. Newell, half-time assistant in the Department of Botany, effective September 1929.
5. Mr. J. R. Kienholz, as half-time assistant in the Department of Botany, effective September 1929.
6. Approval of appointment of Mr. James Merritt, Department of Entomology, for months of April and May in addition to his appointment for months of June, July, August and September, which was approved by the Board at its last meeting.
7. Appointment of following persons as County Club Agents for May and June, for Menominee, Marquette and Alger counties, on the basis of \$150 per month:

Mr. Henry W. Bouley, Marquette County
Mr. William F. Thomas, Menominee County
Mr. Victor C. Vaughan, Alger County

This expense should be charged to Capper Ketcham funds.

Budget Con-
siderations.

Appointments

8. Appointment of Mr. Carl S. Miller as half-time assistant in the Department of Zoology beginning September 1929.
9. Clarence F. Schmidt, half-time assistant in the Department of Bacteriology, beginning September 1929.
10. Appointment of A. R. Miller as Instructor in Physiology and Pharmacology for the college year beginning September 1, 1929, salary \$2100.00.
11. Appointment of Professor Everett L. Austin, as Head of Department of Education beginning September 1, 1929, at a salary of \$5,250 with additional four hundred dollars for summer school when normal summer schedule is carried.
- *12. Appointment of C. W. Duncan, Corvallis, Oregon as Assistant in the Agricultural Chemistry Section of the Experiment Station at \$1800 per year, effective May 1, 1929. It is understood, that the maximum amount of time for graduate study is not to exceed the 10 credits per year allowed people on the pay roll of the Institution. It is also understood that this is a replacement of Dr. Thrun.
- *13. Appointment of Mr. J. H. Pratt as Assistant in Photography, Publications Department, salary of \$2200 per year, \$1800 Extension, and \$400 College, effective July 1, 1929. It is understood that a memorandum of understanding is to be prepared by those concerned defining the duties of Mr. Pratt in this Department, as separate and distinct from the work of the Physics Department which is also to be clearly defined.
- *14. Appointment of Mr. C. L. Crapser, County Agricultural Agent for Midland County, salary \$2200 per year, effective May 1, 1929, and \$1800 to be paid from Federal Lever funds.
- *15. Appointment of Mr. E. H. Hansen, as Dairy Extension Specialist, salary \$3200 per year, effective May 1, 1929.

*Indicates previous approval by Advisory Committee at a meeting held April 22, 1929.

On motion of Mr. Brody, it was voted to approve the above appointments.

RESIGNATIONS

1. Miss Mary Thompson, County Club Agent for Gogebic County, effective April 30, 1929.
2. Miss Mildred Gardner, Extension Clothing Specialist, effective May 31, 1929.
3. Mrs. Frances Robbins, Stenographer, Poultry Department, effective May 1st.
- *4. Mr. Byron Braamse, County Agricultural Agent, Midland County, effective April 30, 1929.

*Indicates previous approval by Advisory Committee at a meeting held April 22, 1929.

On motion of Mr. Brody, it was voted to accept the above resignations.

TRAVEL

1. Mr. Russell Horwood, trip across the line into Wisconsin to make arrangements for Dairy tour and at a later date, June 5 to 8, to make the tour accompanied by Mr. Bernard Kuhn.
2. Mr. John Sims to Madison, Wisconsin, to attend a fertilizer conference on May 10 and 11, with railroad fare from East Lansing to Madison and return paid by the College.
3. Expenses of Mr. Delmar H. LaVoi from Crookston, Minnesota to Lansing, Michigan via Chatham, candidate for Extension work in Animal Husbandry.
4. Dr. Marie Dye to Columbus, Ohio, to attend a meeting of the American Chemical Society, starting Monday, April 29, with transportation (railroad fare and pullman) paid from the Experiment Station account.
5. Travelling expenses for M. P. R. Hoff of Columbus, Ohio, who came here for an interview regarding the position made vacant by the resignation of Mr. Kessler, Agricultural Engineering. Mr. Musselman has decided not to offer the position to Mr. Hoff, and recommends that the account be paid.

On motion of Mr. Watkins, it was voted to approve the above travel requests.

MISCELLANEOUS

1. Request for additional \$150 for the Department of Mathematics.
2. Request for additional \$1000 for the Department of Surgery and Medicine.
3. Request for additional \$1000 for the Department of Chemistry.

On motion of Mr. Brody, it was voted to approve the above requests for additional funds.

4. Request of Dean Giltner that Mr. Fabian be placed on the pay roll full time beginning April 1.

On motion of Mr. McPherson, it was voted that this request be denied.

Resignations

Travel

Add'l \$150.
Math. Dept

\$1000 Surgery
& Medicine
\$1000 Dept.
Chemistry

Req. that
Fabian placed
on payroll
Apr. 1 denied.

\$4,500 transferred to Dairy fund.

5. Request of Professor E. L. Anthony for increase of \$4,500 over \$20,000 allowed for budget for fiscal year. The \$4,500 is the estimated income for the remainder of the fiscal year. This is needed for extra equipment for the new dairy barn.

On motion of Mr. McPherson, it was voted that a sum of \$4,500 be transferred from the receipts in the general fund for the purpose of completing and equipping the new dairy barn.

Scheele letter.

6. A letter was read from Professor Arnold G. Scheele, expressing thanks for leave granted.

Letter placed on file.

Letter from Nat'l Milling Co.

7. A letter was read from Dr. Huston regarding the National Milling Fellowship.

Letter placed on file.

\$1500 allowed to finish landscaping Mem. Tower.

8. Request that an amount not to exceed \$2500 be allowed for the work laid out by Mr. Phillips, College Architect, for the landscaping in front of the Beaumont Memorial Tower, to be finished before Commencement.

On motion of Mr. Brody, it was voted to allow an amount not to exceed \$1500 for this work.

Falcone and Killeen to receive extra compensation.

9. Request that Mr. Leonard Flacone be allowed \$140.00 and Mr. Fred Killeen \$199.80 for extra instruction in the Music Department.

On motion of Mr. Brody, it was voted to approve the above request.

Kellogg Farm Trust

10. Request from Mr. W. K. Kellogg that the State Board of Agriculture consent to a modification of the W. K. Kellogg Farm Trust.

Kellogg Bird Sanctuary

11. Request from Mr. W. K. Kellogg that the State Board of Agriculture consent to act as operating agency for W. K. Kellogg Bird Sanctuary.

On motion of Mr. McPherson, it was voted to authorize the President to appoint a committee to look into the two requests aforementioned, - the committee to make a report at the next regular meeting of the Board.

President Shaw appointed the following committee: Mr. Brody, Chairman; Mr. McPherson; and Mr. Halladay.

Committee to consider gift of Mr. Fee appointed.

- *12. The President appointed a committee composed of Mr. L. Whitney Watkins, Mr. C. L. Brody, and Mr. V. R. Gardner to consider the matter of accepting the aboretum offered by Mr. H. A. Fee of Adrian, Michigan.

Kellogg Summer School

- *13. Approval of so-called Kellogg Biological Summer School project, but in a form greatly modified from that as presented to the Board originally. Understanding that the offerings of the school by way of subjects will be made as planned but the school will headquarter here at the College. Those enrolled in the school will be transported to the Kellogg Farm for one or two days at the end of each week for the purpose of making observations, studies and collections. The materials to be brought back to the college to be worked out in connection with our laboratory facilities here. It is understood that the Institution will furnish the instructors and transportation to and from the Kellogg Farm. It is hoped that the expense may be held to a minimum in so far as may be possible without interfering materially with the quality and amount of work it is desirable to have done.

President Shaw appointed the following committee to work with Professor Nelson, Supervisor of Summer School, as chairman; Dr. Bessey, Dr. Hunt, Professor Pettit and Dean Cox.

*Indicates previous approval by Advisory Committee at meeting held April 22, 1929.

On motion of Mr. Brody, it was voted to approve items 12 and 13.

Rep. of com. who considered request of \$10,000 for purchase of dairy cows

- *14. Request of the Dairy Department for \$10,000 for the purchase of Dairy Cattle, together with the income from such animals as they may discard, for the fiscal year beginning July 1, 1929, referred to a Committee of the Board appointed by President Shaw: Mr. C. L. Brody, Mr. M. B. McPherson, with the suggestion that a complete and detailed study be made of the situation which will probably result in the establishment of policies for the Dairy Department that will continue for a long time in the future.

A detailed report of the Committee was read by Mr. Brody.

On motion of Mr. Brody, it was voted to accept the report as read and to place it on file.

THE MEETING ADJOURNED AT 4 O'CLOCK.

THE NEXT MEETING OF THE STATE BOARD OF AGRICULTURE WILL BE HELD WEDNESDAY, MAY 29, AT 9 O'CLOCK IN THE PRESIDENT'S OFFICE.

R. S. Shaw

President

H. S. Halladay

Secretary