

Out-of-State  
Travel.

Indiana State Teachers Asso., April 7, 8 and 9.  
Dean Krueger, New York and Washington.  
Prof. A.J. Clark, Richmond, Va., Amer. Chemical Society, April 11 to 16.  
Dr. Mumford, Purdue U., Conference on Purnell Projects, Apr. 4 to 9.  
Mr. Thaden, "  
Mr. J. R. Baldwin, Madison, Wis., Conference of Dairy and Poultry Extension  
Mr. O. E. Reed, " specialists, May 10 - 13, 1927.  
Mr. A. C. Baltzer, "  
Mr. George Gierbach  
Mr. J. G. Wells, "  
Mr. C. G. Card, "  
Mr. J. M. Moore, "  
Mr. J. A. Davidson "  
Mr. J. A. Hannah, "  
Mr. R. J. Baldwin, Toledo, Corn Borer Campaign Conference, April 9th.  
Mr. J. F. Cox, " " " " " "  
Mr. E. W. Kiebler, Chicago, North Central Asso. of Colleges and Universities  
Mr. L. F. Livingston, Chicago to visit Celotex and Du Pont Companies  
Dr. Robinson, Rochester, and New York, Asso. Biological Chemists April 14 - 16.

On motion of Mr. McPherson, it was voted to approve the above authorizations for Out-of-State Travel.

4. The President read a communication from some student organizations.

5. On motion of Mr. McColl, it was voted to transfer \$3,000 from the M. A. C. Fund to the Student Loan Fund.

THE MEETING ADJOURNED AT 3:30.

*R. Butterfield*  
President

*M. Halladay*  
Secretary

MINUTES OF THE  
MEETING OF THE STATE BOARD OF AGRICULTURE  
MAY 12, 1927

THE MEETING WAS CALLED TO ORDER AT 9:30

Present: President Butterfield, Mrs. Stockman, Messrs. McPherson, Gowdy, Brody, Watkins, McColl and Secretary Halladay.

FINANCIAL REPORTS AND OTHER BUSINESS CONNECTED WITH THE FINANCES OF THE INSTITUTION.

1. The Controller presented his financial report for the period ending April 30, 1927.

REPORTS FROM COMMITTEES OF THE BOARD. AND NEW BUSINESS FROM MEMBERS OF THE BOARD.

1. The Finance Committee reported with reference to the budget rules.

The above matter was left with the understanding that the Board members make suggestions and that they be finally written up and adopted with the budget at the July meeting.

2. On motion of Mr. Gowdy, it was voted that the President be requested to present a plan whereby the summer school work can be carried on without the payment of extra salaries to members of the staff.

3. On motion of Mr. McPherson, it was voted that the June meeting of the Board would be on June 9th at 2 P. M. and the July meeting on July 19th at 6 P. M. and continue the next day.

EXECUTIVE ORDERS FOR CONFIRMATION.

1. The President reported that he had authorized leave of absence for Prof. Muilenberg until the beginning of the fall term with the understanding that Mr. Muilenberg has made arrangements for his classes without extra expense to the college.

On motion of Mrs. Stockman, it was voted that the above executive order be approved.

RECOMMENDATIONS FROM THE PRESIDENT FOR ACTION OF THE BOARD.

1. The President recommended that proper degrees be awarded to all those graduate students and all those members of the senior class who satisfactorily complete the requirements for their respective degrees and are recommended by the faculty.

On motion of Mr. Brody, it was voted to approve the above recommendation.

2. The President recommended that Miss Rose B. Phelps be granted leave of absence for one year beginning September 1, 1927, without pay.

\$3000 from MAC  
fund to be transferred to  
Student Loan  
Fund.

Financial report by Cont.

Re: Budget  
rules. Deferred  
until next meet.

S. School work  
without extra  
salaries

Future Bd  
meetings

Prof. Muilenberg  
Leave of absence

Degrees to be  
awarded

Miss Rose B.  
Phelps leave of  
absence

On motion of Mr. McPherson, it was voted to approve the above recommendation.

RECOMMENDATIONS FROM THE SECRETARY FOR ACTION OF THE BOARD

1. The Secretary reported that the contract covering the Sewage Disposal Plant had been signed by Mr. McColl, Chairman of the Building Committee and the Secretary, for the S State Board of Agriculture and also by the Mayor of East Lansing.
2. The Secretary read a letter of thanks from the Olivet Alumni.
3. The Secretary reported that the lease and option, on the Campbell Farm, has been signed by the contracting parties.

Sewage Disposal Contract signed by all parties concerned.

Olivet Alumni Campbell Farm lease & Option

4. The Secretary reported on the lease and option of the Wilcox Farm as recommended by Dean Shaw.

Wilcox Farm re lease & option

The above matter was left for action at the June meeting.

5. The Secretary reported on the status of legislative bills.
6. The Secretary recommended the following arrangements for handling the business of his office during his absence:

Status of legislative bills  
Handling of Sec's business during absence

That Mr. Schepers, act as Secretary and that Mr. Wilkins would handle all matters of finance and Mr. Lavers all matters of business connected with the service. Also that frequent meetings of the three be held during his absence to go over matters pertaining to the Secretary's Office.

7. The Secretary read a letter from Mr. W. J. Carbaugh, Attorney at law, requesting settlement for injuries which Daniel G. Flanagan claims to have received while employed at this Institution.

Dan. G. Flanagan claim for injuries while at college.

On motion of Mr. McPherson, it was voted that the above matter be referred to the Attorney General's Department.

8. The Secretary stated that a request had been made by Mr. Goodwin of the State Department of Labor and Industry to hold a Labor Convention here on June 28, 29 and 30th.

St. Dept. Labor & Industry to hold labor convention

On motion of Mrs. Stockman, it was voted to leave the above matter with the Secretary with power to act.

RECOMMENDATIONS FROM DEANS, DIRECTORS, OR OTHER OFFICERS, FOR ACTION OF THE BOARD.

1. Dean Shaw recommended leave of absence for A. J. Patten for a period of six months without pay, effective July 1, in order that he may accept service with the Huron Milling Company as Director of Materials Research.

A. J. Patten, leave of absence

On motion of Mr. Brody, it was voted to approve the above recommendation.

2. Dean Ryder reported the present situation in respect to the Department of Music and a Department of Philosophy.

Present situation Dept. Music and a Dept. of Philosophy

On motion of Mr. McPherson, it was voted that the above matters be left to the President, Secretary, Dean Ryder, Mrs. Stockman and Mr. McColl.

3. Director Willard reported concerning the situation in Berrien County relative to a new county agent.

Co. Agt. Berrien Co.

On motion of Mr. McPherson, it was voted that the above matter be left to the President and Mr. Gowdy with power to act.

4. Director Willard requested approval of certain resignations, appointments and adjustments in the Extension Work.

Resignations, appointments & adjustments

It was voted on motion of Mrs. Stockman, that the appointment of Mr. Arthur Howland be extended through May and June to June 30 as Extension Specialist in Economics;

that the resignation of Miss Harriet Wilder as Assistant State Club Leader, be accepted, effective June 30, 1927;

that Miss Lola Belle Green be appointed Assistant State Club Leader, effective July 1, 1927, at a salary at the rate of \$2600 a year;

that Mr. Ralph Helm be transferred from Ionia to Allegan County as County Agricultural Agent, effective May 1st, the salary rate being \$3000 a year, \$1800 from Federal Smith-Lever Funds;

that Mr. Russell E. Horwood be appointed Dairy Extension Specialist for the Upper Peninsula, effective June 1, 1927, with salary at the rate of \$2400 a year.

that the resignation of Floyd Barden, County Agr. Agent for Allegan County, be effective April 30, 1927.

5. Dr. Giltner presented the matter of legume cultures.

Legume culture Discontinue manufacture

On motion of Mr. Gowdy, a majority of the Board voted to discontinue the manufacture of Legume Cultures. Mr. McPherson and Mrs. Stockman voted No. On motion of Mr. Gowdy, it was voted that the matter be left with the President, Secretary and Dean Giltner to arrange,

if possible, with Mr. Edwards to furnish the cultures to the County Agents and Farm Organizations at the lowest possible cost.

Report on  
Student Fees

6. Professor Emmons made a report for the Committee on Student Fees and Costs, as follows:

1. That the publication fee be separated into its component parts and that the State News fee and the Wolverine fee be voted upon annually; also that the fee for the Michigan Agriculturists be voted upon annually.
2. That the State News fee be decreased to one dollar and twenty cents (\$1.20) per year and paid at the rate of forty cents (\$.40) per term. That the future Wolverine fee be based on the present year's experience.
3. That class dues be reduced to thirty-five cents (\$.35) per term, payable at the beginning of each term.
4. That as soon as the College finances will warrant such a stop, the course fee of thirty-five dollars per term be reduced to thirty dollars per term.
5. That there be printed upon the registration card a statement that the publication fee will be charged to only one member of an immediate family, and that the athletic fee may be remitted to students who find it impossible to attend athletic contents.
6. It is further recommended that publicity be given to the fact and students may petition for a refund of fees other than the Union Fee. The exact wording of this information and the nature of its publicity shall be left to the finance committee.

On motion of Mr. Gowdy, it was voted to adopt Professor Emmons' report.

Mr. Kelty to  
give pt. time  
to Dept. Agr.

7. Dean Kedzie brought up the matter of service of Mr. Kelty for the summer for the State Department of Agriculture.

On motion of Mr. Watkins, it was voted that Mr. Kelty be given leave of absence from June 15th, 1927 to September 20, 1927, four days each week, with pay.

#### REPORTS FROM PRESIDENT AND SECRETARY FOR RECORD OR INFORMATION.

Resignations  
Appointments  
Adjustments

1. The President reported the following resignations, appointments and adjustments:

Dr. E. P. Johnson,	resigned,	Instructor in Bacteriology,	May 31, 1927.
Dr. Frank Thorpe,	appointed,	" "	on arrival \$1800 a yr.
Miss Ruth Cowan,	resigned,	Instructor in H. E.	
Mrs. Alba Stenson Pas,	"	" " "	temporarily, March 31, 1927.
Miss Florence Cosgray,	"	Stenographer, Registrar's Office,	May 15, 1927.
Miss Annette Nickel,	placed on half time,	beginning May 1, 1927.	
Miss Edith Emerson,	temporary appointment,	Registrar's Office,	Apr. 18, \$1320 a yr.
Mrs. Ruth Riggs Paulsen,	resigned,	stenographer, Botany	May 7, 1927.
Wilhelmina Rademaker,	appointment,	stenographer, "	May 1, 1927, \$90 a month.
Miss Mary Patterson,	resigned,	stenographer, Economics,	April 30, 1927.
Miss Elsie Dick, $\frac{1}{2}$	appointment,	" "	May 1, 1927, \$85 a month.
Miss Helen Smith,	salary adjusted to be paid entirely from Extension funds.		

On motion of Mr. Gowdy, it was voted to accept the above resignations and approve the appointments and adjustments.

Out-of-State  
Travel

2. The President reported the following authorizations for Out-of-State Travel:

Dr. nOlin,	Washington, D. C., May 14-20, Conf. State and Provincial Health authorities of No. America, and meeting American Medical Asso.
Prof. Halligan,	Washington, D. C., May 9, 10 and 11, Nat'l. Conf. City Planning
Prof. Reed,	Springfield, Mass. June 1-2, Nat'l. Holstein Convention
Prof. Musselman,	St. Paul, Minn. June 22-25, Amer. Soc., Agr'l. Engineers.
Miss Bemis,	Chicago, Week of May 2, Amer. H. E. Asso. Inst. Management Com.
Mr. E. G. Amos,	Chicago, May, to assist with exhibits of U. P. Development Bur.
Mr. Gallagherm	Minneapolis, June 20-22, meeting on Rural Electrification
Mr. Lee Arnold,	Madison, Wis., Extension Conf.

On motion of Mr. Gowdy, it was voted to approve the above authorizations for Out-of-State Travel:

THE MEETING ADJOURNED AT 2:00 P.M.

*K. L. Butterfield*

President

*H. H. Halladay*

Secretary