

MINUTES OF THE MEETING
of the
FINANCE COMMITTEE OF THE
STATE BOARD OF AGRICULTURE
April 14, 1955

The meeting of the Finance Committee was held in the Green Room of the Union, starting with dinner at 6:00 p.m. with the following members present:

Messrs. Brody, Rouse, Smith; Miss Jones; President Hannah, Treasurer May and Secretary McDonel

Absent: Mr. Akers, Mr. Mueller

Scudder, Stevens, and Clark and Mr. Cress recommend the purchase of the following stocks from Pension Retirement Funds:

800 shares of Central and Southwest at approximately \$33 per share or a total of \$26,400

300 shares of Panhandle Eastern Pipe Line at \$84 per share or a total of \$25,200.

Adjourned.

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
April 15, 1955

Present: Mr. Brody, Chairman; Messrs. Rouse, Smith; Miss Jones; Dr. Taylor; President Hannah, Treasurer May and Secretary McDonel

Absent: Mr. Akers, Mr. Mueller

The meeting was called to order at 10:15 a.m.

The minutes of the previous meeting were approved.

SPECIAL MISCELLANEOUS

1. Approval of the report of the Finance Committee above.

On motion of Mr. Rouse, seconded by Dr. Smith, it was voted to approve the recommendation of the Finance Committee.

2. The following resolution relative to Michigan State College employees' participation in the Social Security program was presented:

WHEREAS, the legislature of Michigan has recently amended the statute pertaining to old age survivor insurance, and

WHEREAS, it is the desire of this Board to fulfill its function in presenting the matter of adoption to the employees of the institution as expeditiously as possible,

NOW, THEREFORE, IT BE RESOLVED that President Hannah notify the Governor of this desire of the State Board of Agriculture by communication calling attention to the requirement that a proclamation is required setting time and date for the holding of a referendum among eligible employees for the acceptance of a plan of Social Security coverage effective January 1, 1955.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the above resolution.

PRESIDENT'S REPORT

1. Appointment of Gregory A. Miller as Instructor in Administrative and Educational Services at a salary of \$7500 per year on a 12-month basis, effective April 11, 1955, and paid from National Vocational Education funds.
2. Establishment of a Clerk II position in the Alumni Office.

NEW BUSINESS

Resignations and Terminations

1. Betty M. Sorrells, 4-H Club Agent Wayne County, effective March 31, 1955 for health reasons.
2. John R. Davis, Instructor in Agricultural Engineering, effective March 31, 1955, to accept a position at Purdue University.

Report of
Finance
Committee

Finance Com.
report
approved.

Approval of
resolution
re: M.S.C.
employees'
participation
in Social
Security
program.

Appt. Gregory
A. Miller Inst.
Adm. & Educ.
Services.

Cl. II pos.
Alumni Off.

Resignations

April 15, 1955

NEW BUSINESS, continuedResignations and Terminations, continued

Resignations

3. Allan J. Norden, Instructor (Res.) Farm Crops and Soil Science, effective September 30, 1955 to do graduate work at Iowa State College.
4. Martin T. Pond, Instructor in Political Science, effective March 31, 1955, necessitated by family circumstances.
5. Yvonne Waskin, Instructor in Teacher Education, effective March 31, 1955, because of illness in the family.
6. Robert J. Waalkes, Assistant Professor of Mechanical Engineering, effective August 31, 1955, to accept a position with Hart and Cooley Manufacturing Company of Holland, Michigan.
7. Elizabeth Page, Teacher in Charge of Spartan Nursery School, effective August 31, 1955.
8. Thomas J. Skinner, Instructor in Surgery and Medicine, effective June 30, 1955, to enter private practice.
9. Cancellation of appointment of Lyman R. Caswell, Instructor in Chemistry, effective March 31, 1955.

Leaves

Leaves

1. Jean E. Gillies, Home Demonstration Agent in Tuscola County, with half pay, from September 12, 1955 to September 11, 1956 to study at the University of Wisconsin.
2. Benjamin Hickok, Assistant Professor of Communication Skills, with half pay, September 1, 1955 for study and travel in Europe, to August 31, 1956.
3. Ian O. Ebert, Associate Professor of Electrical Engineering with full pay from July 1, 1955 to December 31, 1955 and without pay from January 1, 1956 to January 31, 1956 to study for his Ph.D. at the University of Michigan.
4. Mary F. Bannan, Assistant Professor of Music, with half pay from September 1, 1955 to August 31, 1956 to study at George Peabody College.
5. Beatrice C. Franquist, Assistant Professor (Ext.) Extension Service, without pay from May 15, 1955 to May 14, 1956 to work with the Federal Extension Service.
6. Glenn L. Johnson, Professor of Agricultural Economics, without pay from September 1, 1955 to September 30, 1955 to deliver a paper in Finland.
7. Continuation of leave of absence for Olevia C. Meyer, Assistant Professor (Extension) of Home Management and Child Development with half pay from April 1, 1955 to June 30, 1955, for health reasons.
8. Donald R. Johnson, County Agricultural Agent in Washtenaw County, with pay from June 20, 1955 to July 10, 1955 to attend the six weeks summer session at M.S.C.
9. Ingrid Tervonen, Home Demonstration Agent in Delta County, with pay from June 20, 1955 to July 10, 1955 to attend the six weeks summer session at M.S.C.
10. Irma L. Saven, Home Demonstration Agent in Dickinson and Iron Counties, with pay from July 1, 1955 to July 24, 1955 to attend summer session at Cornell University.
11. Donald P. Watson, Associate Professor of Horticulture, with pay from May 16, 1955 to May 31, 1955 to work for the Rhode Island Horticultural Society.
12. Albert R. Drury, Assistant Professor of Surgery and Medicine, with half pay from July 1, 1955 to June 30, 1956 to study for his Ph.D. at Virginia Polytechnic Institute.

Appointments

Appointments

1. Reuben M. Kaarre, 4-H Club Agent in Alcona and Oscoda Counties, on a 12-month basis, at a salary of \$4800 per year, effective April 4, 1955, paid \$2700 Smith-Lever and \$2100 State Offset funds.
2. Homer Nelson Patterson, Assistant Agricultural Agent in Allegan County, at a salary of \$5500 per year, effective May 1, 1955, paid \$2750 Smith-Lever and \$2750 State Offset funds.
3. William James Kimball, Assistant Agricultural Agent at Large, on a 12-month basis at a salary of \$5500 per year, effective May 1, 1955, paid \$2750 Smith-Lever and \$2750 State Offset funds.
4. Mary Lou Dunkerley Hoholik, Home Demonstration Agent in Alger and Schoolcraft Counties, on a 12-month basis, at a salary of \$4400 per year, effective June 13, 1955 - paid \$2700 from Smith-Lever and \$1700 State Offset funds.
5. William A. Cromarty, Instructor (Res.) in Agricultural Economics, on a 12-month basis, at a salary of \$4500 per year, effective June 16, 1955 to June 15, 1956, paid from Experiment Station funds.
6. Lewis E. Swanson, Instructor in Agricultural Engineering, on a 12-month basis, at a salary of \$8300 per year, effective June 1, 1955 to May 31, 1957. Mr. Swanson is to be assigned to Colombia.

NEW BUSINESS, continuedAppointments, continued

Appointments

7. Edward Archak Kazarian, Instructor in Agricultural Engineering, on a 12-month basis, at a salary of \$4400 per year, effective March 24, 1955 for a temporary period, paid one-half from College and one-half from Experiment Station funds.
8. William F. Hueg, Jr. Instructor in Farm Crops, on a 12-month basis, at a salary of \$4300 per year, effective July 1, 1955 to June 30, 1957.
9. Elinor Winburne, Instructor in Communication Skills at a salary of \$800 for the period April 1, 1955 to June 30, 1955.
10. Abdulla M. Lutfiyya, Instructor in Humanities, on a 10-month basis, at a salary of \$3800 per year, effective September 1, 1955 to August 31, 1956.
11. Daniel K. Stewart, Instructor in Natural Science, on a 10-month basis, at a salary of \$4000 per year, effective September 1, 1955 to August 31, 1956.
12. Swart Leon Evans, Instructor in Social Science, at a salary of \$400 for the period April 1, 1955 to June 30, 1955.
13. Ruth H. Useem, Instructor in Social Science, at a salary of \$800 for the period April 1, 1955 to June 30, 1955.
14. William M. Reynolds, Instructor in Economics, at a salary of \$444.44 per month from April 1, 1955 to June 30, 1955.
15. Margaret Fuller, Instructor in Political Science, at a salary of \$333.50 for the period April 1, 1955 to June 30, 1955.
16. Bernard Klein, Assistant in the Governmental Research Bureau, at a salary of \$180 per month, from April 1, 1955 to June 30, 1955.
17. Alexandra Rolland, Assistant in the Governmental Research Bureau, at a salary of \$160 per month, from April 1, 1955 to June 30, 1955.
18. Florence B. Morrison, Instructor in Business Education and Secretarial Studies, at a salary of \$200 per month from April 1, 1955 to June 30, 1955.
19. Joseph P. Miles, Instructor in Business Education and Secretarial Studies, at a salary of \$1333.33 for the period April 1, 1955 to June 30, 1955.
20. Fred J. Vescolani, Assistant Professor of Administrative and Educational Services, on a 12-month basis, at a salary of \$8000 per year, effective July 1, 1955.
21. Cole S. Brembeck, Professor and Head of Teacher Education, on a 12-month basis, at a salary of \$12,000 effective August 1, 1955.
22. Appointment of the following Instructors in Teacher Education on a 10-month basis, effective from September 1, 1955 to August 31, 1956.:
 Dollie Kunkel, \$4200 per year
 Yvonne Waskin, \$2000 per year
 Shirley Brehm, \$3800 per year
23. Robert Nolan, Instructor in Teacher Education, on a 10-month basis, at a salary of \$4500 per year, effective September 1, 1955.
24. Marian V. Segal, Instructor in Teacher Education at a salary of \$800 for the period April 1, 1955 to June 30, 1955.
25. Leighton H. Johnson, Associate Professor of Teacher Education, on a 12-month basis, at a salary of \$8000 per year, effective July 1, 1955.
26. William H. Knight, Instructor in Vocational Education, on a 10-month basis, at a salary of \$220 per month, effective September 1, 1955 to June 30, 1956.
27. John Bruce Miles, Instructor in Applied Mechanics, at a salary of \$2000 for the period September 1, 1955 to June 30, 1956.
28. Dale Fleming, Instructor in Applied Mechanics, at a salary of \$1900 for the period September 1, 1955 to June 30, 1956.
29. Theodore Delevoryas, Assistant Professor of Botany and Plant Pathology, on a 10-month basis, at a salary of \$5000 per year, effective September 1, 1955.
30. Robert Gordon Haines, Assistant Professor (Res.) of Entomology, on a 12-month basis, at a salary of \$5400 per year, effective June 1, 1955, paid from Experiment Station funds.
31. Carl Clifton Faith, Instructor in Mathematics, on a 10-month basis, at a salary of \$4500 per year, effective September 1, 1955.

NEW BUSINESS, continued

Appointments

Appointments, continued

32. Robert Arthur Jackson, Instructor in Mathematics, at a salary of \$1300 for the period April 1, 1955 to June 30, 1955.
33. Maxine S. Gaddum, Instructor in Mathematics, at a salary of \$400 for the period April 1, 1955 to June 30, 1955.
34. Joseph Meixner, Visiting Professor of Mathematics, on a 10-month basis, at a salary of \$8500 per year, effective September 1, 1955 to August 31, 1956.
35. Beaverley H. Van Horne, Instructor in Physics and Astronomy, at a salary of \$185 per month, effective April 1, 1955 to June 30, 1955.
36. Alexander Lipski, Assistant Professor of Foreign Studies, on a 10-month basis, at a salary of \$5200, effective September 1, 1955.
37. Philip Frankel, Lecturer in Religion, effective April 1, 1955 at no salary from the College.
38. John F. Porter, Lecturer in Religion, effective April 1, 1955, at no salary from the College.
39. Dale H. Stangland, Instructor (Res.) in Sociology and Anthropology, at a salary of \$250 per month, from April 1, 1955 to June 30, 1955, paid from Experiment Station funds.
40. Roy A. Clifford, Assistant Professor of Sociology and Anthropology, at a salary of \$450 per month, effective from April 1, 1955 to June 30, 1955 paid from the Carnegie grant.
41. Clifford Carl Beck, Instructor in Surgery and Medicine, on a 12-month basis, at a salary of \$5200 per year, effective from May 1, 1955 to June 30, 1955, and Instructor (Res.) in Surgery and Medicine, on a 12-month basis at a salary of \$5200 per year, effective July 1, 1955 to June 30, 1956, paid from Experiment Station funds.
42. Edwin Hampton Wintermute III, Assistant Editor of the M.S.C. Press, on a 12-month basis, at a salary of \$5000 per year, effective September 1, 1955 to June 30, 1956.

Miscellaneous

1. Transfer of Harry S. Wilt, from County Agricultural Agent at Large on a 12-month basis, to Assistant Agricultural Agent in Shiawassee on a 12-month basis at the same salary, effective April 1, 1955.
2. Transfer of Noel P. Ralston, from Professor of Dairy to Professor and Head of Dairy on a 12-month basis, at a salary of \$11,100 per year, effective July 1, 1955.
3. Salary increase for Ralph E. Kirch, 4-H Club Agent in Kent County from \$5700 per year to \$6200 per year, effective April 1, 1955.
4. Continuation of the assignment of Ruth J. Peck to the Project at the University of the Ryukyus to August 31, 1955.
5. Assignment of Earl Weaver, Professor of Dairy, as Chief of the Michigan State College Mission in Colombia, effective July 1, 1955.
6. Reappointment in accordance with tenure rules of William A. Malone, Assistant Professor of Landscape Architecture and Urban Planning at the same salary effective September 1, 1955.
7. Recommended changes in the status of William J. MacLean, Oceana County Agricultural Agent:
 - a. Terminate leave of absence on March 31, 1955.
 - b. Transfer to this position to be effective April 1, 1955.
8. Cancellation of leave of absence with pay for Walter G. Kirkpatrick, Antrim County Agricultural Agent.
9. Change effective date of the appointment of Herman John Carew, Professor (Ext) of Horticulture, to May 16, 1955.
10. Change in salary of Ellis T. Austin, temporary Instructor in Economics, from \$3000 to \$4000 per year, effective from April 1 to June 30, 1955.
11. Recommendation that a special account on Vocational Rehabilitation be established in the Department of Social Work and transfer of \$1050 from the salary account to the special account for the period from April 1 to June 30, 1955, and that salaries of staffmembers for this period be paid as follows from this special account and from the grant from the Office of Vocational Rehabilitation:

	<u>Special Account</u>	<u>Grant</u>
Ernest B. Harper	\$110 mo.	\$220 mo
Gordon Aldridge	80 mo.	160 mo
Frances Hetznecker	120 mo.	240 mo
Jean O'Bannon	40 mo.	80 mo.

12. Change in the effective date of the resignation of Mildred Evans, Instructor in Foods and Nutrition, to April 30, 1955.

Trans. Harry
Wilt Asst. Ag.
Agt. Shiaw. Co.

Trans. Noel
Ralston to
Prof. & Hd.
Dairy July 1 '55
Sal inc. Ralph
Kirch to \$6200
Apr. 1 '55

NEW BUSINESS, continuedMiscellaneous, continued

13. Change in salary of Robert W. Brandt, temporary Instructor in Botany and Plant Pathology, from \$175 to \$225 per month, effective from April 1 to June 30, 1955, and paid \$175 from College General funds and \$50 from the Labor budget of the Botany department.
14. Change in status of Christopher E. Sower, Associate Professor of Sociology and Anthropology, from full time teaching to one-fourth time Experiment Station and three-fourths time teaching, effective from April 1 to June 30, 1955.
15. Change in status of Virginia Bodman, Assistant Professor of Music, from full time to half-time at a salary of \$2300 per year, effective from September 1, 1955 to August 31, 1956.
16. Change in title of George D. Bedell from Coordinator to Instructor in Continuing Education, effective April 1, 1955.
17. Removal from military leave of Lawrence Wheeler, Truck Driver in Ground Maintenance, effective March 28, 1955.
18. Report of the death of Charles E. Millar on March 27, 1955. Dr. Millar was born on June 23, 1885, was first employed by the College on November 1, 1915, and was Professor and Head of Soil Science from July 14, 1930, until he retired on July 1, 1950.

On motion of Dr. Smith, seconded by Mr. Brody, it was voted to authorize the preparation of an appropriate resolution on the death of Dr. Millar to be presented to the widow and spread upon the permanent records.

19. Additional payments to salaried employees since the last Board meeting (as per list on file).
20. Gift of 100 rare woody trees and shrubs valued at \$200 from L. R. Sjulín of Inter-State Nurseries, Hamburg, Iowa, for observation of landscape characteristics and suitability to Michigan climate.
21. Gift of 21 gear models valued at \$7500 from the Illinois Gear and Machine Company of Chicago to be used in Mechanical Engineering for instructional purposes.
22. Grants as follows for scholarship purposes:
 - a. \$150 from Kappa Delta Alumni of Detroit to provide a scholarship for needy and deserving women at Michigan State. The selection of a candidate is to be made by the Women's Division and the Scholarship Office.
 - b. \$25 from the Episcopal Women of the Diocese of Lansing to continue a scholarship for a student from Japan.
 - c. \$125 from the Wesleyan Service Guild of Central Methodist Church of Lansing to continue a scholarship for a student from India.
 - d. \$320 from the Michigan Farm Bureau Women of Lansing to continue a scholarship for a student from Japan.
 - e. \$50 from The Women's Society of the First Baptist Church of Royal Oak to provide a scholarship for a woman student during spring term.
 - f. \$100 from Asher House Fund of Detroit to provide a scholarship for a student during spring term.
 - g. \$80 from the American Institute of Steel Construction of New York City to continue a scholarship for a student who is enrolled.
 - h. \$400 from Ken Williams of Harding-Williams of Chicago to continue scholarship aid for eligible students in Restaurant Management.
 - i. \$450 from the City Panhellenic of Greater Lansing to provide scholarships for needy and deserving women students during spring term.
 - j. \$1000 from the H. J. Heinz Company of Pittsburgh to establish the Grocery Manufacturer's Scholarship under the direction of Kenneth Wilson and E. A. Brand in Food Distribution. Candidates must be recommended by an employer in any type of food distribution and must be acceptable for admission as a special or regular student, or may do graduate work for one year. Recipients may reapply after one year of the scholarship.
 - k. \$150 from the Michigan Farm Equipment Association of Grand Rapids to provide scholarships for the Farm Equipment Service and Sales Short Course.
 - l. \$98.30 from the Olin family to establish the Richard M. and Nellie J. Olin Memorial Scholarship Fund to assist girls living off-campus. Grades are not to be a qualifying requirement.
23. Renewal of a memorandum of agreement with the Berrien County Board of Supervisors covering a grant of \$5000 to be used under the direction of Director Miller in the Cooperative Extension Service to continue the employment of an additional assistant county agricultural agent in Berrien County.
24. Renewal of a memorandum of agreement with the Columbia-Southern Chemical Corporation of Pittsburgh covering a grant of \$500 to be used under the direction of R. F. Carlson and H. B. Tukey in Horticulture for research with Chloro-IPC and other materials. Provision is made for special graduate research assistants.
25. Approval of a memorandum of agreement with The Michigan State Poultry Improvement Association of East Lansing covering a grant of \$50 per entry of 100 chicks for tests on comparison of strains and crosses of chickens when reared under similar conditions. This project will be under the direction of J. A. Davidson in Poultry Husbandry.

Inc. salary
Robert Brandt
to \$225 per mo

C.E. Sower
changed to
1/4 time Exp.
Sta. and 3/4
teaching
Va. Bodman ch.
to 1/2 time
Geo. Bedell
changed to
Instructor
Lawrence Wheel
er removed
from Mil. lve.
Death Chas.E.
Millar Mar.27,
'55

Add. payments
salaried
employees.

Acceptance of
gift of trees.

21 gear models
accepted

Several grants
accepted for
scholarships.

\$5000 accepted
Berrien Co.
Bd. Supv.

\$500 from
Columbia-
Southern Chem.

Memo agree.
Mich. State
Poultry
Improvement
Assoc.

NEW BUSINESS, continued

Miscellaneous, continued

- \$1200 from Am. Academy Arts & Sci. 26. Grant of \$1200 from the American Academy of Arts and Science of Boston to be used under the direction of R. W. Lewis in Natural Science to gather facts to test the balance hypothesis of parasitism.
- \$3500 Voz. Rehab. of U.S. Dept. Health, Educ. & Wel. 27. Grant of \$3500 from the Office of Vocational Rehabilitation of the United States Department of Health, Education, and Welfare to be used under the direction of E. B. Harper in Social Work to aid in the development of a training program for social work students interested in vocational, emotional, and social rehabilitation.
- \$1460 from Johnson & Johnson. 28. Approval of a memorandum of agreement with Johnson and Johnson of New Brunswick, New Jersey, covering a grant of \$1460 to be used under the direction of D. J. Luck and E. A. Brand in the Bureau of Business Research to provide information on the best practices with respect to personnel management and human relations in the retail grocery store, with special reference to chain stores.
- \$1000 from Ahrens Pub. Co. 29. Renewal of a memorandum of agreement with Ahrens Publishing Company, Inc., of New York City covering a grant of \$1000 to be used under the direction of L. W. Scott in the Division of Hotel, Restaurant, and General Institutional Management for conferees enrolling in the short course in June sponsored by the National Association of Food Equipment Manufacturers.
- \$700 from Tenn. Corp. 30. Renewal of a memorandum of agreement with the Tennessee Corporation of College Park, Georgia, covering a grant of \$700 to be used under the direction of Ray Nelson and M. C. Strong in Botany for investigations of the effects of Tennessee Corporation copper and organic fungicides, and neutral copper, zinc, and manganese materials on crops under conditions in Michigan.
- \$5177 from Nat. Inst. of Health 31. Renewal of a memorandum of agreement with the National Institute of Health, United States Public Health Service, covering a grant of \$5177 to be used under the direction of H. R. Hunt in Zoology and C. A. Hoppert in Chemistry to study the role of heredity in the cause of dental caries in rats.
- \$2500 from American Cyanamid Co. 32. Approval of a memorandum of agreement with the American Cyanamid Company of Peal River, New York, covering a grant of \$2500 to be used under the direction of A. H. Drury in Surgery and Medicine to carry out research studies in regard to certain products of the Lederle Laboratories for possible use in treating bovine mastitis.
- \$25 from Mich. Guernsey 33. Grant of \$25 from the Michigan Guernsey Breeders' Association of Riga, Michigan, to be used in Continuing Education to assist in staging the June meeting of the National Dairy Science Association.
- \$1000 approp for Pol. Sci. 34. Supplemental appropriation of \$1000 for Political Science.
- \$1400 approp. Bus. Educ. & Sec. Studies 35. Supplemental appropriation of \$1400 for equipment for Business Education and Secretarial Studies.
- \$1300 for Civil Engr. 36. Supplemental appropriation of \$1300 for the supplies and services budget of Civil and Sanitary Engineering.
- \$2000 for Mech. Engr. 37. Supplemental appropriation of \$2000 for the supplies and services budget of Mechanical Engineering.
- \$1200 for Grad. Studies 38. Supplemental appropriation of \$1200 for the supplies and services budget of the School of Graduate Studies.
- \$1500 for College Museum 39. Supplemental appropriation of \$1500 for the labor budget of the College Museum.
- \$7500 approp. for water survey. 40. Recommendation from Secretary McDonel and Dean Ryder for an appropriation of \$7500 for the purpose of a survey to determine the best long-time solution of an adequate water supply.
- On motion of Mr. Rouse, seconded by Mr. Brody, it was voted to approve an appropriation of \$7500 for the above-mentioned water survey.
- Ernst and Ernst to conduct 1954-55 audit 41. Consideration of the auditors to be employed to audit the books for the 1954-55 fiscal year.
- On motion of Miss Jones, seconded by Mr. Rouse, it was voted to employ Ernst and Ernst to conduct the annual audit for the fiscal year 1954-55.
- Cl-St. II estab. Soc. 42. Establishment of a Clerk-Stenographer II position in Sociology and Anthropology to be paid \$2000 from college funds and \$940 for funds transferred from the labor payroll.
- Report of sick leaves. 43. Report of sick leaves from Mr. Glander for the calendar year 1954.
- Approval of Alteration & improvement items. 44. The following alterations and improvements are requested, to be charged to Alterations and Improvements 1954-55:
- | | |
|---|-------|
| a. Improve lighting, rooms 275 and 282, Giltner Hall | \$790 |
| b. Provide storeroom Plant Science Greenhouse | 300 |
| c. Alterations cashier's cages, Administration Building | 575 |
- Approval for enlarging vault in Jenison Gym. 45. Request for authorization to enlarge the vault in the Jenison Gymnasium ticket office at a cost of \$980 to be charged to Athletic Funds.
- Renewal of contract with Breath-O-Death Lab. 46. Recommendation for the renewal of the contract with Mr. Kuhn of the Breath-O-Death Laboratory Services at a cost of \$275 per month, effective April 1, 1955. The present contract is \$225 per month.

NEW BUSINESS, continuedMiscellaneous, continued

47. The following communication has been received from the Grand Ledge Public Schools:

"We are mailing you under separate cover a copy of the recently completed survey of the Grand Ledge Community School Area.

"This survey was made by the School of Education of Michigan State College under the direction of Dr. William Roe of the Department of Administrative and Educational Services:

"Our Board of Education would like to express its appreciation for the services to our school area which this study has provided. We are aware that the process and organization of this study was unique, being perhaps the first of its kind in Michigan if not in the United States. The involvement of a research team of graduate students in a study problem always means complications and difficulties. We would like to especially commend Dr. William Roe for his able organization of this study and the highly effective way in which all component parts were brought together in the survey book.

"In addition to the booklet this survey team produced a highly effective brochure and a film strip defining problems, organization, and procedures of the study which will be highly effective and helpful to us in making effective the results of this survey for improvement in the educational program of our community.

"We feel that Michigan State College has again pioneered in providing needed services which will be of genuine value to the schools of Michigan as well as the Grand Ledge community area."

On motion of Miss Jones, seconded by Mr. Rouse, it was voted to approve the President's Report and all items of New Business on which action does not appear.

ADDITIONAL ITEMSResignations and Terminations

1. Roger J. Claus, Assistant Professor of Civil Engineering, effective August 31, 1955 to accept a position with another college.
2. Harry A. Grace, Assistant Professor of Psychology, effective August 31, 1955.
3. Elizabeth M. Lowe, Secretary to the Administrative Assistant in Charge of Public Relations, effective April 27, 1955, to return to her home in Washington.

Leaves

1. Paul C. Morrison, Professor of Geology and Geography, with half pay, from September 1, 1955 to August 31, 1956 to accept a Fulbright award for work in Japan.
2. C. E. Sower, Associate Professor of Sociology and Anthropology, with half pay, from September 1, 1955 to August 31, 1956, to accept a Fulbright award for work in Ceylon.
3. Herbert Weisinger, Associate Professor of English, without pay, from September 1, 1955 to August 31, 1956 to study at Brown University.

Appointments

1. George A. Gustafson, Instructor in Accounting, at a salary of \$500 for the period April 1, 1955 to June 30, 1955.
2. Elizabeth J. Launstein, Instructor in Accounting, at a salary of \$375 for the period April 1, 1955 to June 30, 1955.
3. Karl T. Hereford, Assistant Professor of Administrative and Educational Services, at a salary of \$7500 per year on a 12-month basis, effective July 1, 1955.
4. Virginia Breiner, Instructor in Nursing Education, at a salary of \$5000 per year on a 12-month basis, effective May 16, 1955.
5. Robert D. Burns, Instructor in Zoology at a salary of \$1943 for the period September 1, 1955 to June 30, 1956.
6. Theda P. Assiff, Instructor in Speech at a salary of \$900 for the period April 1, 1955 to June 30, 1955.
7. Anna M. Clark, Instructor in Speech, at a salary of \$1000 for the period April 1, 1955 to June 30, 1955.
8. Robert H. Maunder, Instructor in Speech, at a salary of \$250 for the period April 1, 1955 to June 30, 1955.
9. Esther Waite, Instructor in Speech at a salary of \$900 for the period April 1, 1955 to June 30, 1955.

Communication from
Grand Ledge
Pub. Schools

Resignations

Leaves

Appointments

ADDITIONAL ITEMS, continued

Appointments

Appointments, continued

10. Richard W. Walker, Instructor in Speech at a salary of \$500 for the period April 1, 1955 to June 30, 1955.
11. Frances M. Hayworth, Instructor in Speech at a salary of \$1000 for the period April 1, 1955 to June 30, 1955.
12. Edward F. Carr, Visiting Assistant Professor of Physics and Astronomy at no salary from the college from June 21, 1955 to August 31, 1955.
13. Charles C. Cumberland, Associate Professor of History and Sociology and Anthropology at a salary of \$6400 per year on a 10-month basis, from September 1, 1955 to August 31, 1958, paid one-half from History funds and one-half Carnegie funds.
14. Elgene Lynette Trimble, Secretary to the Administrative Assistant in Charge of Public Relations, at a salary of \$4600 per year on a 12-month basis effective April 15, 1955.

Inc. salary
to \$12,100
Karl Boedecker

Miscellaneous

1. Increase in salary for Karl A. Boedecker, Associate Professor of General Business from \$11,500 to \$12,100, effective April 1, 1955.
2. Increase in salary for Ole S. Johnson, Assistant Professor of General Business, from \$10,600 to \$11,200, effective April 1, 1955.
3. The following staff promotions are recommended to be effective July 1, 1955:

Inc. salary
Ole S. Johnson to
\$11,200

Approval
staff promotions.

To Professor

Agriculture:

John E. Grafius - Farm Crops
Carl W. Hall - Agricultural Engineering
Lyman J. Bratzler - Animal Husbandry
C. E. Wildon - Horticulture

Basic College:

Clarence Nelson - Board of Examiners
C. W. Dow - Communication Skills

Business and Public Service:

C. W. Wilkinson - Journalism

Science and Arts:

J. C. Braddock - Zoology
Max T. Rogers - Chemistry
Donald M. Johnson - Psychology
D. L. Gibson - Sociology
Herbert Weisinger - English
Arnold Williams - English
H. R. Hoppe - English
Stuart A. Gallacher - Foreign Languages

Veterinary Medicine:

W. F. Riley - Surgery & Medicine

All-College:

C. F. Schuller - Audio-Visual Aids

To Associate Professor

Agriculture:

W. H. Vincent - Agricultural Economics
R. F. Carlson - Horticulture
H. A. Henneman - Animal Husbandry
D. E. Hathaway - Agricultural Economics
W. J. Haney - Horticulture
L. R. Champion - Poultry Husbandry
J. M. Nielson - Agricultural Economics
D. H. Dewey - Horticulture
J. A. Porter - Soil Science
C. A. Gunn - Land & Water Conservation
Bus. & Pub. Service
Herbert L. Williams - Journalism
Glendon A. Schubert - Political Science
Anthony Y.C. Koo - Economics

continued -

ADDITIONAL ITEMS, continuedMiscellaneous, continued

3. Staff promotions effective July 1, 1955, continued:

Approval of
staff pro-
motionsTo Associate Professor, continued

Basic College:

Elizabeth J. Rusk - Communication Skills
 T.B. Strandness - Communication Skills
 Douglas Dunham - Social Science
 John G. McKinney - Social Science

Education:

D. J. Leu - Administrative and Educational Services
 W. D. Van Huss - Physical Education
 B. H. Van Roekel - Teacher Education
 Meta Vossbrink - Vocational Education

Engineering:

Ralph M. Rotty - Mechanical Engineering
 T. W. Culpepper - Electrical Engineering
 Paul J. DeKoning - Applied Mechanics

Science and Arts:

Kathrine Winckler - Art
 Ralph Henrickson - Art
 Herbert Livingston - Music
 Leo W. Mericle - Botany
 Donald J. deZeeuw - Botany
 Robert D. Schuetz - Chemistry
 Ingram Olkin - Mathematics
 Alfred Leitner - Physics
 Arthur E. Adams - History
 G. Marian Kinget - Psychology
 B. I. Duffey, - English

Veterinary Medicine

Marvis Richardson - Microbiology
 Ralph Costilow - Microbiology

Continuing Education:

C. A. Bosworth
 Carl L. Strong
 L. E. McKune

Dean of Students:

Thomas A. Goodrich - Counseling
 Frances H. DeLisle - Counseling

To Assistant Professor

Agriculture:

H. J. Raphael - Forest Products
 V. C. Larson - Short Courses
 Linton A. Carter - Forestry

Basic College:

Maxine Eyestone - Communication Skills
 R. M. Lumianski - Communication Skills
 Ralph Renwick - Communication Skills
 W. E. Sweetland - Humanities
 K. F. Thompson - Humanities
 W. A. Glaser - Social Science

Business and Public Service:

John T. Dorsey - Political Science
 W. K. Cumming - Journalism
 D. L. Carmichael - Business Education and Secretarial Studies

Education:

John A. Friedrich - Physical Education

Home Economics:

Ruth G. Brotten - Institution Administration
 Mary L. Shipley - Textiles, Clothing and Related Arts

ADDITIONAL ITEMS, continued

Miscellaneous, continued

Staff promotions effective July 1, 1955

3. Staff promotions, continued:
To Assistant Professor, continued
Science and Arts:

James F. Niblock - Music
Richard E. Klausli - Music
Henrietta Eppink - Nursing Education
Gordon E. Guyer - Entomology
Jerry W. Gaddum - Mathematics
George B. Beard - Physics
William A. Sullivan - History
Paul Bakan - Psychology
John R. Hurley - Psychology
R. R. Leutenegger - Speech

Veterinary Medicine:

Mitchell L. Gray - Animal Pathology

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the foregoing list of promotions.

Disability retirement
Orletta Hansen approved \$911

Disability retirement
John A. Brown \$2926

C.L. Brattin & R.H. Young given opportunity to return to active assign. 1 yr.

Applegate & Runnells to be given other duties July 1, 1956.

Action granting 1 yr's furl. def. 1 yr for Stafseth and Marshall.

Megee's furl. to begin Jan 1 '56 instead of July 1 '55

Action re-tiring several people July 1, 1955 to be deferred for 1 yr.

\$10,800 Am. Dross Disposal Corp.

\$500 from Merritt Dean Debate team

\$50 from Jackson Peace Council

Several grants to assist in staging Am. Dairy Sci. Assoc. Meet.

4. Recommendations as follows from the Retirement Committee:

- a. Disability retirement for Orletta Hansen, Clerk II at the Quonset Village Post Office, at a salary of \$911 per year, effective April 1, 1955. Miss Hansen was born April 29, 1893, and she has been employed by the College since April 5, 1937. She has been in ill health since last fall.
- b. Disability retirement for John A. Brown, County Agricultural Agent, at a salary of \$2926 per year, effective January 1, 1956. Mr. Brown was born August 15, 1895, and he has been employed by the College since April 15, 1927.
- c. In view of the fact that in the near future it will be possible for College employees to participate in Social Security, the following modifications to previous retirement actions are recommended:

- (1) That the following persons now on retirement furlough through June 30, 1955, be given an opportunity to return to active assignment for one year:

C. L. Brattin - R. H. Young

- (2) That the following persons scheduled for retirement furlough June 30, 1955, be given one year's leave with pay and reassigned to other duties effective July 1, 1956:

A. A. Applegate - R. A. Runnells

- (3) That action granting one year's retirement furlough effective July 1, 1955, be deferred one year:

H. J. Stafseth - R. E. Marshall

- (4) That the retirement furlough for C. R. Megee begin Jan. 1, 1956, instead of July 1, 1955

- (5) That action on the retirement of the following persons who were scheduled to retire July 1, 1955, be deferred one year and that one year hence each person be reconsidered on an individual basis:

C.D. Ball	Norris Grover	Andrew Quirrie
G.J. Bouyoucos	J.W. Hope	K. A. Schlademan
L.E. Chapman	H.C. Moore	Lulu Schroeder

On motion of Miss Jones, seconded by Mr. Brody, it was voted to approve the above recommendations of the Retirement Committee.

5. Grant of \$10,800 from the American Dross Disposal Corporation of Oklahoma City, Oklahoma, to be used under the direction of Robert McCauley in Civil Engineering to continue the study of windrow type composting. Provision is made for special graduate research assistants.

6. Grant of \$500 from Merritt E. Dean of Durand, Michigan, to be used to help defray expenses incurred by the Debate Team to Redlands, California.

7. Grant of \$50 from the Jackson Peace Council of Jackson, Michigan, to aid in the Christmas Adventure in World Understanding in December 1955.

8. Grants as follows to be used in Continuing Education to assist in staging the American Dairy Science Association meeting to be held on June 20-23, 1955:

- a. \$200 from the Great Lakes Steel Corporation of Detroit.
b. \$50 from the Michigan Milk Dealers Association of Lansing
c. \$25 from the American Red Danish Cattle Association of Fairview, Michigan
d. \$300 from Borden's Milk Company of Detroit
e. \$10 from the Michigan Ayrshire Breeders Association of Saline, Michigan

ADDITIONAL ITEMS, continued

Miscellaneous, continued

9. Supplemental appropriation of \$400 for the Division of Hotel, Restaurant, and Institutional Management to cover the salaries of two persons teaching special courses during the spring term.
10. Establishment of a leadership training position in the Dean of Student's Office at a cost not to exceed \$5500 for the next fiscal year.

11. Recommendation that the low bid of Barker-Fowler Electric Company be accepted in the amount of \$24,838 for primary electric service to the Animal Industries Group. The following bids were received:

Barker-Fowler Electric Company	\$24,838
Hatzel-Buehler	29,900
Lansing Electric Motors	30,981
Hall Electric	31,858

12. Recommendation that the low bid of Shaw Winkler, Inc. be accepted in the amount of \$24,342 for the steam service to the Animal Industries Building. The following bids were received:

Shaw Winkler, Inc.	24,342
Distel Heating Company	24,900
Farrington Company	24,972
Mario Branz	26,700
R. L. Spitzley Company	26,833
Dart Company	29,480
United Piping and Erecting	33,968

13. Recommendation for extending and black-topping Farm Lane from Mt. Hope Road to Forest Road at an estimated cost of \$15,000.

14. Recommendation for the purchase of the Clifford and Marie Kurtz farm located on the northwest corner of Collins and Cavanagh Roads. The farm contains 55 acres, a fair house and barn. The option price is \$38,500, or \$700 per acre. Mr. Hacker's fee will be 5 per cent of the purchase price.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve item No. 14.

15. With the Nursery School using one unit of the Home Management House, we will have more young women scheduled and required to take practice house in the next school year than can be accommodated in the other three units. It is recommended that we lease a house at 217 North Harrison at \$3000 for the year, and provide an additional appropriation of \$1000 to provide for fuel, water heater, and redecorating that is required, et cetera.

16. The following communication from Attorney Carr:

"This letter will advise you that Donald and Erin VanSickle of Fowlerville, Michigan, have executed Wills prepared by this office designating the State Board of Agriculture as devisee of their farm. The Wills have been deposited with the First National Bank of Howell and provide that such devise will become effective upon the death of the survivor.

"The VanSickles take considerable pride in the appearance and condition of their farm and express the desire that it may be in even better condition in the future than when you visited them."

17. There is little to report with reference to appropriations pending before the legislature. We have had two hearings before the Senate Finance Committee, but no indication has been given as to their intention. Due to the shortness of time between now and the end of the year, it is suggested that the Board authorize the President and the officers of the institution to begin to prepare a tentative budget based on our request as modified in the Governor's recommendation to the legislature.

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to approve the above recommendation.

18. The State Senate completed on April 13 legislative action on House Bill 156 changing the name of Michigan State College of Agriculture and Applied Science to Michigan State University of Agriculture and Applied Science. The vote in the House was 88-14; the vote in the Senate was 23-2. Governor Williams has indicated his intention to sign the bill, or in his absence Lieutenant Governor Hart will sign it as soon as it reaches the Executive Office. It will become effective on July 1. Subject to Board approval, it is suggested that:

- a. The seal of the institution be changed by substituting the word "university" for "college" and a new seal be purchased to be available prior to July 1.
- b. That signs and insignia be left as they are until after the effective date of July 1.
- c. That current publications for immediate distribution be continued under the present name, but that publications to be distributed after July 1 be printed under the new name.
- d. That all stationery and other supplies now on hand be used up, and any remaining after July 1 can be stamped with a rubber stamp; or if departments or agencies have a supply that merits it, it can be reprinted in such a manner as to use supplies on hand without waste.

continued-

\$400 approp.
for Hotel,
Rest. Mgt

\$5500 for
leadership
tr. position

Barker-Fowler
awarded con-
tract for
electric ser-
vice to
An. Indus.
Group at
\$24,838

Shaw Winkler
awarded con-
tract for
steam service
to An. Indus.
Bldg. at
\$24,342

\$15,000 to
extend black-
topping Farm
Lane to Mt.
Hope, etc.

Purchase of
Clifford &
Marie Kurtz
farm

Approval of
leasing house
for use of
Home Manage-
ment students

Letter from
attorney
Carr re:
VanSickle
farm in
Fowlerville

Officers to
prepare bud-
get for
1955-56

Change of
name - Michi-
gan State
College to
Michigan State
University

April 15, 1955

ADDITIONAL ITEMS, continuedMiscellaneous, continued

18. Name change, continued:

- e. Dishes and other items normally bearing the insignia of the institution that are to be used after July 1 may be purchased to carry the new insignia.
- f. The senior class graduating in June will be given an option of either receiving their diplomas at commencement time issued in the name of Michigan State College of Agriculture and Applied Science; or if they prefer it, their diplomas will be dated July 1 and mailed to them at that time issued in the name of Michigan State University of Agriculture and Applied Science.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve Item 18.

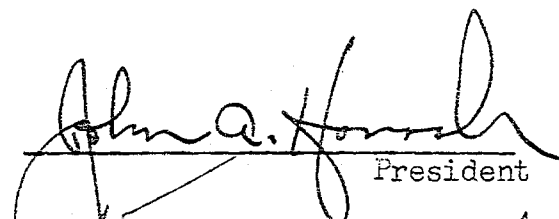
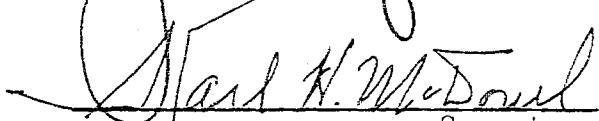
19. In accordance with the usual custom, the President is authorized to offer honorary degrees to the list of persons who have been agreed upon by the Board, with an authorization to make a substitution of one designee if the first person is unable to accept.

On motion of Miss Jones, seconded by Mr. Brody, it was voted to approve all Additional Items on which action does not already appear.

The Board adjourned at 11:45 a.m.

The next meeting will be held Friday, May 20, 1955.

Honorary
degrees list
to be sub-
mitted.


President

Secretary