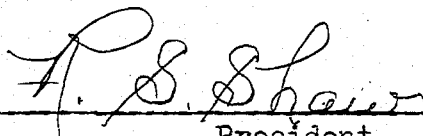
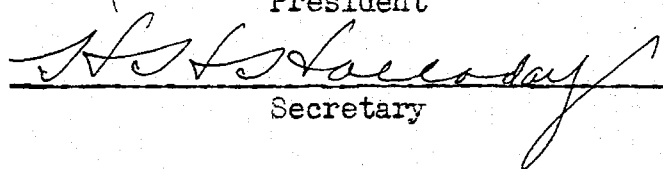


2. Accident report on injury to Frank Wilcox, who works on the crane. Time lost - amount \$95.40 and Health Service bill \$9.00. Amount to come from the Contingent Fund.
3. Request from Department of Physical Education for Women for installation of marble shower in the small dressing room on the second floor of the Gym. Estimate \$300. Amount to come from Contingent Fund.
4. Request from Professor Brown, Professor Anthony and Mr. Hudson for installation of Concrete troughs for silos at Dairy & Beef Cattle Barns. Estimate \$185.00. Amount to come from Contingent Fund.
5. Request from Dean Dirks that a fund of \$8148.95 be set up to cover a list of extras which would be necessary to complete the addition to Olds Hall and to the Foundry. Amount to come from the Building Fund.
6. Report of electrical distribution on Main Campus.
It was recommended that an amount of \$9000 be authorized from the Contingent Fund for the work already completed and to continue the work of electrical distribution on the Main Campus.

On motion of Mr. McColl, it was voted to approve the six items listed above, amounts in items 1, 2, 3, 4, and 6 to be taken from the Contingent Fund and the amount in item 5 to come from the Building Fund.

It was voted to hold the next meeting of the State Board of Agriculture December 18 at 9 o'clock in the President's Office.

The meeting adjourned at 5:00 P.M.


 President

 Secretary

Minutes of the
Meeting of the State Board of Agriculture
December 18, 1931

Present: Messrs. Berkey, Brody, McColl, McPherson, Watkins, Mrs. Stockman, Superintendent Pearce, President Shaw and Secretary Halladay; also the two new members elect, Mrs. Matilda R. Wilson and Gilbert L. Daane.

Absent: No one.

The meeting was called to order at 10:10 A.M.

The minutes of the previous meeting were approved having been in the hands of the Board members.

APPOINTMENTS

1. At the annual meeting of the Active Board of Governors of the Michigan State Institute of Music and Allied Arts, held on Monday, December 14th, the following members of the Board of Directors whose terms had expired were re-elected, subject to the approval of the State Board of Agriculture.

Prof. L. C. Emmons, three years
Dr. E. L. Austin, three years
Mr. V. M. Shoesmith, three years

To fill an existing vacancy in the Board of Directors, Mr. Clark L. Brody was suggested, also subject to the approval of the State Board of Agriculture. It was the expression of the meeting that the vacancy should be filled by a resident member of the State Board of Agriculture to make possible a more workable understanding between these two bodies. The by-laws of the Institute require that these members be approved before the meeting of the Board of Directors on Monday, December 21st.

On motion of Mr. McColl, it was voted to approve the above item.

2. Appointment of Dr. L. M. Turk as Assistant Professor in Soils at a salary of \$2500 per year on the basis of one-half time Experiment Station and one-half time College, appointment to become effective January 1st. Dr. Turk received a doctor's degree from the University of Missouri. He will take over work formerly done by Dr. C.E. Millar previous to his appointment as Head of the Department.

On motion of Mr. McPherson, it was voted to approve the above item and to transfer an amount of \$700 from the Contingent Fund to the salary budget of the Soils Department to take care of this extra amount needed.

975
Accident re-
port on injury
to Frank Wil-
cox.
Marble shower
to be installed
in Gym.
Concrete trough
for silos to
be installed
at Dairy &
Beef Barn
\$8148.95 to
be set up to
cover extras
for addition
to Olds Hall.
\$9000 set up
from Cont.
fund for work
completed to
continue work
of electrical
distribution
on main campus.

Appointments

Emmons, Austin
Shoesmith
re-elected to
Bd. of Dir.
of Institute
of Music.
Mr. Brody to
represent Bd.

3. Appointment of Mr. J. L. VanCamp as Superintendent of the Forest Nursery in place of Mr. J. J. Hendryx, resigned. Appointment to be effective January 1, 1932 at a salary of \$1800 per year, eleven months basis. Mr. VanCamp received his Bachelor's Degree and Doctor's Degree from the University of Toronto.

On motion of Mr. Brody, it was voted to approve the appointment of Mr. VanCamp and to transfer an amount of \$1800 from the Reserve Fund to the Forestry Department salary budget. Mr. McPherson wished to be recorded as voting "no" on this item.

4. Appointment of Mr. Stuart Vaughn Wilsey as half-time graduate assistant in organic Chemistry to succeed Mr. Baur, resigning.
5. Appointment of Mr. Richard Bell Saltonstall as quarter time graduate assistant in Physical Chemistry to succeed Mrs. Wilson, resigning.
6. Recommendation of the continuance of Professor Ryder during the winter quarter on the basis approved by the Board for the Fall Term, namely: one-half time service on one-half time pay as head of the Department of History and Political Science at one-half annual salary rate of \$5,000 per year.
7. Recommendation of Dean Dye and Miss Edna Smith for the continuation of Extension work in Marketing and Farm Home Products carried on at present by Miss VanHeulen. Cost from now until July to be \$2200, \$1500 salary and \$700 expenses.

On motion of Mr. McPherson, it was voted to refer the above item to the Advisory Committee with power.

8. Dr. P. J. Schaible as Research Assistant in the Chemistry Experiment Station at a salary of \$2800 per year, effective December 1st, replacing vacancy in the Station created by the appointment of Dr. E.J. Miller as Chief Chemist of the Experiment Station at the time of the resignation of Dr. C.S. Robinson, (Ref. at last meeting of the Board to the Advisory Committee).
9. Appointment of Mr. R.J. McVean, as additional half-time graduate assistant in Department of Economics.

On motion of Mr. Brody, it was voted to refer item #9 to the Advisory Committee with power.

On motion of Mr. McColl, it was voted to approve items 4, 5, 6, and 8.

RESIGNATIONS

1. Resignation of Mr. Lorenz Baur, as half-time graduate assistant in organic Chemistry, effective December 31, 1931.
2. Resignation of Mrs. Mabel Florey Wilson, quarter-time graduate assistant in physical chemistry, effective December 31, 1931.

On motion of Mr. Berkey, it was voted to accept the two resignations.

TRAVEL REQUESTS

1. Dr. W. L. Mallman, Bacteriology Department, to annual meeting of the Society of Bacteriologists at Baltimore, Maryland, December 28 to 30th, 1931 with railroad mileage and pullman.
2. Mr. W. A. Kelly, Geology Department meeting of the Geological Society of America, Tulsa, Oklahoma, during last week of December, railroad mileage and pullman.
3. Dr. R. C. Huston, Dean of Applied Science to represent the Division of Applied Science at the American Association for the Advancement of Science at New Orleans, Louisiana, December 28 to January 2nd, travel only.
4. Dr. C. W. Chamberlain, 33rd Annual Meeting of the American Physical Society to be held in conjunction with the American Association for the Advancement of Science, at Tulane University, New Orleans on Dec. 29 and 30, with R. R. mileage and pullman.
5. Professor Ray Hutson, Department of Entomology, to attend the Annual Meeting of the American Association of Economic Entomologists at New Orleans, Louisiana, in conjunction with annual meetings of the American Association for the Advancement of Science, of the Entomological Society of America, of Sigma Xi and of Alpha Zeta, railroad mileage and pullman.
6. Mr. Herbert C. Beeskow of the Department of Botany to attend the Scientific meetings at New Orleans the week following Christmas with transportation expenses paid not to exceed forty dollars.
7. Professor P. A. Herbert and Assistant Professor R. Westveld of the Department of Forestry to meetings of the Society of American Foresters in New Orleans during the week of December 27th in conjunction with the meetings of the A.A.A.S. with railroad fare and pullman expenses paid from the Forestry Department funds.
The Board recommends that only one representative from the Forestry Department attend this meeting, specifying Professor Herbert.
8. Mr. H. C. Moore of the Farm Crops Department to New Orleans, December 28th to 30th to attend meeting of the Potato Association of America of which Mr. Moore is secretary, with railroad fare and pullman expenses paid from College funds.
9. Dr. Charles H. Mahoney of the Horticultural Department to attend a three day meeting of the National Cannery Association in Chicago during the latter part of January, with travelling expenses only, from the regular Experiment Station allotment to the Horticultural Section.

Rec. for continuation of Ext. work in Marketing.

Resignations

Travel

Travel

10. Mr. P. M. Harmer of the Soils Department to Bryan, Ohio, to deliver speech before the muck farmers of that district, in the near future. No expense to the Institution.
11. Prof. E.B. Hill and Mr. K.T. Wright of the Farm Management Department to attend the meeting of the American Farm Economics Association at Washington, D.C. December 28th to 30th, with railroad fare and pullman expenses paid from Farm Management Department funds and from Experiment Station funds, respectively. The Board recommends that Professor Hill only, be granted permission to attend this meeting.
12. Professor H.S. Patton, Mr. Wm. Haber and Mr. E.A. Gee of the Department of Economics to attend the meetings of the American Economics Association and allied bodies at Washington, D.C. December 28-30. Allocation for railway travel expenses for the above purpose has been provided in the current budget of the Economics Department for this year. Dr. Austin recommends delegation for two members with railroad mileage and pullman expenses. The Board recommends that Dr. Patton and Dr. Haber only be granted permission to attend this meeting.
13. Transportation for two members of the Department of Sociology, railroad mileage and pullman expenses to be divided equally between three members of the Department, Doctors Hoffer, Thaden and Mumford to make trip to Washington, D.C. December 28-31 inclusive to attend annual meeting of the American Sociology Society.
The Board recommends that two members only be permitted to attend the meeting.
14. Delegation for one representative from the Library staff (probably Miss Lois Brumbaugh, Reference Librarian) to attend the mid-winter meeting of the American Library Association at Chicago, December 28-31. Railroad mileage and pullman expenses.
15. Two members of the Department of English to attend the meeting of the Modern Language Association of America at Madison, Wis., Dec. 28-29 and 30th with railroad mileage and pullman expenses.
16. Mileage for one car (about \$30.00) for Department of Modern Languages in transporting three or four members of Department to above meeting at Madison, Wisconsin, December 28-29, 30.
17. Professor L. C. Emmons to attend the meeting of the Association of American Colleges to be held in Cincinnati, Monday, January 18 to Friday, January 22, with all expenses paid.
18. Director Young, Coach Crowley, Mr. Frimodig, and Mr. G.M. Carberry to attend Physical Education, Student Health, Football Coaches, Football Officials, and National Collegiate Athletic Association meetings in New York, December 28-31, with full expenses paid from Athletic Association and College Departmental funds. Director Young and Coach Crowley to attend as official delegates with all expenses and Mr. Frimodig and Mr. Carberry as unofficial delegates with all travelling expenses.
19. Dr. R. M. Olin, College Physician, to attend the annual meeting of the American Student Health Association, Astor Hotel, New York City Dec. 28-31 with travelling expenses only, excursion rates.

On motion of Mr. Berkey, it was voted to approve the travel requests with the recommendations made.

MISCELLANEOUS

1. Recommendation from Professor Emmons that the boarding club in Wells Hall be closed for the balance of this academic year because of lack of student cooperation.

On motion of Mr. Brody, it was voted to approve the above recommendation.

2. Request from Dean Dirks of the Engineering Division that the Division be granted permission to sponsor a short course in Forced Circulation Warm Air Heating, to be held the latter part of the Winter Term 1932, and that a sum not to exceed \$250.00 be set aside to cover the expense of such a series of meetings.

On motion of Mr. Watkins, it was voted to approve the above item and transfer the amount from the Contingent Fund.

3. Request from Director Gardner of the Experiment Station that the Botanical Section of the Station be authorized to lease one acre of land from Mr. Harold Lavis, R.F.D. No. 2, Mason, Michigan for a period of five years beginning January 1, 1932, at a rental of \$10.00 per year to be paid from the regular Experiment Station allotment to the Botanical Section, with privilege of renewal for an additional five years if desired. The land is to be used for planting peach trees for inoculation studies with peach virus diseases.

On motion of Mr. McColl, it was voted to approve the above item.

4. Request from Professor Richards of the Music Department that Mr. Llewelyn Renwick of Detroit be engaged for the winter and spring terms to teach the course in Music 308a, b, c Anthem, Chant and Hymn Study at a salary of \$125.00 per term, providing the enrollment in the course is sufficient to warrant offering it and providing this payment of \$125.00 per term for the two terms does not increase the department budget.

On motion of Mr. Brody, it was voted to approve the above request.

Wells Hall
boarding club
to be discontinued.

Engin. Div. to
sponsor short
course in
Forced Circu.
Warm Air Heat.

One acre of
land to be
leased from
Harold Lavis,
Mason for 5 yrs

Appt. of L.
Renwick of Det-
roit for winter
& spring terms.

Continuation of appt. of 1/2 time nurse to teach course in home nursing & give daily inspection to nursery school

5. Under date of July 15, 1930 the Board approved the appointment of a half time nurse, costing approximately \$900, maximum \$1000, to teach a course in home nursing and give daily inspection to the Nursery School children. Dean Dye requests the continuation of this appointment. The Sparrow Hospital is furnishing the nurse to do the work and has been all through the fall. This \$1000 was not set up in the budget for this year.

On motion of Mr. Berkey, it was voted to approve the above item and to transfer the amount from the Contingent Fund.

Title of Jean Hawks is Asst. Prof. Nutri.

6. On September 11, 1931, the State Board of Agriculture approved the appointment of Miss Jean Hawks in the nutrition department of the Home Economics Division. The rank to which she was to be appointed was omitted. The one recommended was Assistant Professor of Nutrition.

On motion of Mr. Berkey, it was voted to approve the above item.

Invitation to Mich. Press Assoc. to hold meeting here.

7. Request from Mr. Hasselman that an invitation be extended to the members of the Michigan Press Association to hold their meeting here on January 31, 1932.

On motion of Mr. McPherson, it was voted that an invitation be extended to the members of the Michigan Press Association to hold their meeting here and to be guests of the College at a banquet to be given the evening of January 31st, cost to be paid from the Contingent Fund.

Assoc. of Gov. Boards to hold meeting at College. Pres. & Sec. to work out plans.

8. Letter from Mr. D. W. Springer, Secretary of the Association of Governing Boards, accepting an invitation of Mr. McColl, that they hold their meeting at Michigan State College.

On motion of Mr. McColl, it was voted that the President and Secretary be appointed a committee to work with the Secretary of the Association in arranging the time of the meeting and the program.

\$150,000 to be used from Bld. Approp. to apply on cost of new dorm.

9. Sum of \$150,000 to be used from the Building appropriation to apply on the cost of the construction of the new girls' dormitory.

On motion of Mr. Brody, it was voted that an amount of \$150,000 to be taken from the Building Appropriation to apply on the cost of the construction of the new dormitory.

Articles of clothing which have been found to be disposed of.

10. Request from the Secretary that articles of clothing which have been found and have accumulated over a period of time be given to the Associated Charities.

On motion of Mr. Brody, it was voted to leave the above matter with the Secretary with power to act.

Eversole contract as presented by Pfes. accepted

11. Eversole contract. (Contract which was entered into with Gardner S. Eversole and the State Board of Agriculture, December 23, 1930, for the care of experimental animals belonging to the Bacteriology Department, on the farm of Dean Giltner.)

On motion of Mr. McColl, it was voted to accept the contract as presented by President Shaw and which is on file in the Secretary's Office, same to be continued for the balance of the fiscal year.

Request that allotment to Co. Agts. in 11 counties be increased from \$1800 to \$2400.

REPORTS FROM ADVISORY COMMITTEE

1. Request from Director Baldwin that the allotment to county agents in eleven counties be increased from \$1800 to \$2400, effective January 1, 1932. In all of these counties the local extension budget has been reduced and the salary of the county agent reduced.

On motion of Mr. Brody, it was voted to refer the above item to the Extension Committee of the Board with power.

Extra reimbursement for Mrs. LaDore Irland.

2. Extra reimbursement for Mrs. LaDore Irland who was hired for the present term as a half time instructor in History and obliged, through the illness of Professor Lyon to carry a much greater load than the agreement stated. Also approval of three labor payrolls for Mrs. Irland in assisting Mr. Lyon with reading and correction work, totaling \$60.90. To be paid from funds of History and Political Science.

On motion of Mr. McPherson, it was voted to approve the above item.

Request for \$1700 for Inst. Adm. ref. to Adv. Com. with power.

REPORT OF FINANCE COMMITTEE

1. Request of \$1700 for office of Institutional Administration.

On motion of Mr. Brody, it was voted that the above item be referred to the Finance Committee with power to act.

REPORT OF THE BUILDING COMMITTEE

Action def. on rep. to Dunbar Exp. Station.

1. Repair of Dunbar Experiment Station. Estimate \$825.00. Ref. to Building Committee with power. Committee recommends action deferred.

No action on req. of Dairy Dept. for add. floor D. Bldg. Ref. to Arch. for opinion.

2. Report of Building Committee on request of Dairy Department for use of \$24,000 for additional floor to Dairy Building. Ref. to Building Committee with power.

It was recommended to refer the above item to the Architect for opinion.

5. Bids on Electric Distribution, 2500 volt relief cable, opened December 15, 1931:
 Barker-Fowler, \$3,629.
 Hatsel-Buehler, \$3700.
 Hayes Electric \$5,725.

Bid on 2500
 volt relief
 cable let to
 Barker Fowler

It is recommended that the bid be let to Barker-Fowler Company of Lansing for \$3,629.

4. Automobile Insurance.

It was decided to give this matter further consideration at the next meeting of the Board.

5. Release of right of way for highway from Kalamazoo Street to Harrison Avenue for the Red Cedar Drive.

On motion of Mr. McColl, it was voted to refer the above item to the President and Secretary together with the Advisory Committee with power, subject to the approval of the Attorney General.

6. Request of Athletic Department for steel beam for Demonstration Hall. Estimate \$2000.00.

It was recommended to deny the above request.

7. A list of items for new construction and alteration jobs were recommended by the Building Committee and approved by the Board at this meeting to be paid out of the Rehabilitation Fund. (Items on file in Secretary's Office) Total amount \$6,135.86 in the M. & R. Structural Budget and \$820.00 in the Power Plant Heating Budget.

On motion of Mr. Berkey, it was voted to accept the recommendations of the Building Committee with such changes as have been indicated.

It was voted to hold future meetings of the State Board of Agriculture on the third Thursday of each month, the next one to be held January 21.

Auto. insurance to be considered further

Release of right of way from Kal. St. to Harrison ref. to Pres. & Sec.

Request for steel beam in Dem. Hall denied.

List of items for new construction & alt. jobs rec. to be pd. from Reh. Fund

Future meeting to be held 3rd Thurs.

R. S. Shaw
 President
H. H. Halladay
 Secretary

Minutes of the
 Meeting of the State Board of Agriculture
 January 21, 1932

Present: Messrs. Berkey, Brody, Daane, McColl, McPherson, Mrs. Wilson, President Shaw and Secretary Halladay

Absent: Superintendent Pearce

The meeting was called to order at 3:15 P.M.

The minutes of the previous meeting were approved, having been in the hands of the Board members.

NEW BUSINESS

1. This being the first meeting of the Board with the new membership, it was necessary to reorganize and appoint a Chairman.

On motion of Mr. Berkey, it was voted that Mr. Brody, be appointed Chairman of the State Board of Agriculture.

2. Advisory Committee of Board to be appointed.

On motion of Mr. McPherson, it was voted that the President be given authority to appoint an Advisory Committee of three.

On motion of Mr. McPherson, it was voted that the President be authorized to confer with the Athletic Council relative to any changes or vacancies that might have occurred or that might be advisable in the membership of the Council.

3. Mr. S. B. McCool, Associated Press reporter, appeared before the Board with the request that the Board hold open meetings instead of executive, thus permitting newspaper men to sit in on the meetings.

Mr. Brody appointed Chairman of State Bd. of Agriculture.

Adv. Com. to be appointed.

Pres. author. to confer with Ath. Council re: changes or vacancies

McCool, Assoc. Press man, requests bd. to hold open meetings.