

MEETING OF THE
STATE BOARD OF AGRICULTURE

May 20, 1925

9 o'clock

I. CALL TO ORDER AND MINUTES

Present: President Butterfield, Mrs. Stockman, Messrs. McColl, Watkins, Brody, Gowdy, McPherson and Secretary Halladay.

Resolution Re:
Death of Prof.
Coolidge

On motion of Mr. McColl it was voted that the President draw a resolution on the death of Professor Coolidge and present it to the bereaved family.

II. REPORTS FROM PRESIDENT AND SECRETARY FOR RECORD OR INFORMATION.

The President reported that:

Report Re:
Demonstration
Train

1. A demonstration train of three cars operated by the New York Central Lines and the Michigan State College of Agriculture and Applied Science had made tests of soil samples through the state in order to present the latest methods for restoring and maintaining soil fertility, also to give farmers an opportunity to get accurate information on their soils, by testing samples in the laboratory car.

Sugar House
burns

2. The sugar house burned the last week in March causing a loss of \$400.00

Out-of-state
Travel

3. He had given the following authorizations for out-of-state travel:

Ward Giltner	Portland, Ore.	Amer. Vet. Med. Assn.	Transportation chges.
Mr. Baldwin	Sioux City, Ia.	Meeting of Ext. Dir.	All expenses
Miss E. Yakeley	Boulder, Colo.	Amer. Assn. of Col. Reg.	"
Miss M. Irons	Chicago, Ill.	Central Regional Conf.	"

The Appropri-
ations for
next 2 years

4. The appropriations for the next two years are as follows:

	1925-26	1926-27
CURRENT PURPOSES (in addition to Mill Tax)	300,000.	400,000.
MENOMINEE SCHOOL	35,000.	40,000.
<u>SPECIAL APPROPRIATIONS</u>		
Chemistry Building	300,000.	300,000.
Other Permanent Improvements (one item)	243,000.	198,000.
Armory and Demonstration Hall	250,000.	

III. RESIGNATIONS, APPOINTMENTS, SALARY ADJUSTMENTS, ETC. FOR RECORD OR CONFIRMATION.

New positions
on 11 months
basis

1. The President recommended that he be authorized until further notice to arrange, with such exceptions as he may think wise, with persons elected to vacancies or new positions for the coming year, to serve on an eleven months basis with opportunity for professional improvement either during the summer or at the end of a period of years.

On motion of Mrs. Stockman it was so voted.

3 new positi-
ons in English
Dept.

2. The President recommended that three new positions be established in the Department of English and that the President be authorized to employ the candidates.

On motion of Mr. Brody it was so voted

P.G.Lundin
appointed
State Club
Leader

3. The President recommended that Mr. P. G. Lundin be appointed Assistant State Club Leader, in charge of Poultry and Crop Projects, at the rate of \$2600 per year, the appointment to become effective July 1, 1925.

On motion of Mr. McColl it was voted that Mr. Lundin be appointed Assistant State Club Leader.

Donald T. Ries
appointed

4. The President recommended that Mr. Donald T. Ries be appointed as Instructor in Entomology at a salary at the rate of \$1800 per year, the appointment to take effect Sept. 1, 1925.

On motion of Mr. McPherson it was voted that Mr. Ries be appointed.

E.E.Twing
appointed

5. The President recommended that Mr. E. E. Twing be appointed as County Agricultural Agent for Mecosta, the rate of pay from the College to be \$1800 beginning May 1.

On motion of Mr. McPherson it was voted that Mr. Twing be appointed.

Mr. L. Arnold
Appointed

6. The President recommended that Mr. L. Arnold be appointed as half-time assistant in the Department of Poultry Husbandry effective the fall of 1925 at a salary at the rate of \$800. per year.

On motion of Mr. McPherson it was voted that the appointment be accepted.

Resignation
of Dr. Borland

7. The President reported the resignation of Dr. A. Borland, same effective April 15, 1925, and that Dr. Borland's salary was continued until April 30, 1925.

On motion of Mr. McColl it was voted that Dr. Borland's resignation be accepted.

Appointment
of Dr. Olin
and Dr. Ramsey

8. The President reported the appointment of Dr. R. M. Olin as Director of the Health Service at the same rate of pay as Dr. Borland received, same effective April 15, 1925. Dr. Olin's assistant, Dr. George H. Ramsey is to receive free room and board at the College Health Service.

On motion of Mr. McColl it was voted that the appointment of Dr. Olin be accepted.

Resignation
of M.F.Jackson

9. The President recommended that Mr. M. F. Jackson's resignation as County Agricultural Agent of Mecosta County be accepted and take effect March 31, 1925.

On motion of Mr. McPherson it was voted that Mr. Jackson's resignation be accepted.

10. The President recommended the appointment of C. E. Atwater as County Agricultural Agent for Grand Traverse and Leelanau Counties, the salary to be divided \$1800 on extension funds and the balance by the counties, same to become effective March 15, 1925.

C.E. Atwater appointed

On motion of Mr. McPherson it was voted that the appointment of Mr. Atwater be accepted.

11. The President recommended that the County Agent of Arenac County be paid at the rate of \$1800 per year for the months of May and June.

Arenac Co. Agent's rate of pay

On motion of Mr. McPherson it was voted that the recommendation be accepted.

IV. "EXECUTIVE ORDERS"

The President requested confirmation in the following cases:

Appointments

Name	Position	Rate Salary	Effective
*Miss Audrey Hickman	Instr. Home Economics	\$1800.	Sept. 1925
*Mr. B. Lyons	" English	1800.	"
*Mr. J. M. DeHaan	" "	2280.	"
Mr. E. E. Watson	1/2 time asst. Botany	800.	"
Mr. E. C. Tullas	" " " Plant Path.	800.	"
Mr. C. V. Green	" " " Zoology	800.	"
Mr. Henry Oesting	" " " Botany	800.	"
Mr. J. H. Hunter	" " " Bacty.	800.	"
Mr. Warren Gifford	" " " Dairy Husbandry	800.	"
Mr. Chas. B. Dibble	" " " Entomology	800.	"
*Mr. J. T. Caswell	Asst. Prof. History	2500.	Spring Term 1925
Mr. E. E. Watson	Collector for Bot. Dept.	150. per mo.	July to Sept. 15
Judge Collingwood	Spec. Lect. on Bus. Law	500. " term	Spring Term
Band Leader	Band Leader	40. " mo.	Apr. 13 to 6-13
Mrs. C. B. Schutt	Home Demon. Agent	150. " "	May and June
Mr. Everett C. Sackrider	County Club Agent, Calhoun Co.	2200. (\$1000 to be paid by the College)	Apr. 1, 1925
Mr. Wm. F. Johnston	County Ag. Agent, Van Buren Co.	3000. (\$1200 from college)	Mar. 1, 1925
Mr. Kenneth Ousterhout	County Ag. Agent, Wexford Co.	2400. (\$1200 from college)	March 1, 1925
Mr. C. E. Skiver	Ext. Sp. in Farm Crops U.P.	2200. (Four months to be carried on Short Course funds)	Apr. 1, 1925
Mr. M. L. Wright	Asst. State Club Leader U.P.	3400. (\$2200 from Smith-Lever Funds, \$1200 Federal Off. Ext. Work)	Apr. 15, 1925
Mr. P. C. Rood	County Ag. Agent, Barry Co.	2800. (\$1200 from Smith Lever Funds)	Apr. 1, 1925
Mr. H. H. Barnum	County Ag. Agent, Cass County	2500. (\$1200 from Smith Lever Funds)	Apr. 6, 1925
Mr. C. L. Nash (transferred)	County Ag. Agent, St. Clair Co.	3500. (\$1200 from Smith Lever Funds)	Apr. 6, 1925
Mr. Geo. S. Hedrick	County Ag. Agent, Macomb Co.	2600. (\$1200 Smith Lever Funds)	Apr. 1, 1925
Miss Edna Smith	Ext. Spec. in Home Economics	3000.	July 1, 1925

On motion of Mr. Watkins it was voted that the appointments be confirmed.

2. That Miss Brekke who is on sick leave receive one-half pay.

Miss Brekke to receive one-half pay

On motion of Mr. Watkins it was so voted.

3. That the following resignations be accepted.

Resignations

W. C. Eckard	County. Ag. Agent, Van Buren County	March 1, 1925
Frank W. Bennett	County, Ag. Agent, Barry Co.	March 31, 1925
Wm. Murphy	County Ag. Agent, Macomb Co.	March 31, 1925

On motion of Mr. Watkins it was voted that the resignations be accepted.

4. The use of the salary paid Miss Dorothy Yakeley next year on part-time men at the discretion of the Bacteriology Department with the approval of the President and the Director of the Experiment Station

Use of Bacty. Assts. Salary for part time men.

On motion of Mr. Watkins it was voted that the recommendation be accepted.

5. The addition of \$2000 of the appropriations of the expense of the Home Economics Department for the remainder of the college year.

Additional appropriation for Home Ec.

On motion of Mr. Watkins it was voted that the additional appropriation be allowed.

6. The deficit created in the budget of the Department of Zoology and Georlogy due to the purchase of ten compound microscopes be met by a grant from the College funds to the department. The cost of the microscopes is \$575.95.

Deficit in Zoology Dept. to be met

On motion of Mr. Watkins it was voted that the deficit be met.

7. The employment of student stenographer help for the secretary of the Committee on Advanced Degrees not to exceed four hours per week.

Student help for Comm. on Adv. Degrees

On motion of Mr. Watkins it was voted to employ student stenographer help.

V. RECOMMENDATIONS FROM THE PRESIDENT FOR ACTION OF THE BOARD.

The President recommended:

1. The report of the color committee be accepted.

*-Employed on 11 months basis.

Report of Color Comm. accepted.

Student fee to Union Board
\$4.50

John Rufi appointed

John F. Thaden appointed

Allen B. Forsberg appointed

M.S. Degree granted J.W. Slaughter

Amount for supervising teachers in E.L. to be increased.

Money appro. for teacher of Home Ec. in E.L.

To purchase Birds-eye views for boy scouts at opening game next fall.

To establish Bus. Adminis. curriculum

School holidays to be observed

Report of Builds. & Grounds Committee

Diploma (new) adopted

Signs along rr tracks to be painted.

In re: Dormitories

Engr. Division to make study of Rural Elect. Service in Michigan

On motion of Mrs. Stockman it was voted that the report of the color committee be accepted.

2. The student fee to the Union Board be fixed at \$4.50 per year same to become effective the fall of 1925. This money will be used for the operation and maintenance of general conveniences in the Union Building.

On motion of Mr. Brody it was so voted.

3. Mr. John Rufi be appointed as Associate Professor of Education at a salary at the rate of \$4,000 (11 months basis), same to become effective the fall of 1925.

On motion of Mr. Gowdy it was voted that the appointment be accepted.

4. Mr. John F. Thaden be appointed as Asst. Professor of Sociology and Research Asst. in Sociology at a salary at the rate of \$2500 (11 months basis), same to become effective September 1925.

On motion of Mr. Brody it was voted that the appointment be accepted.

5. Mr. Allen B. Forsberg be appointed as Assoc. Professor of Economics at a salary of \$3750. (11 months basis) same to become effective Spet. 1925.

On motion of Mr. Watkins it was voted that the appointment be accepted.

6. The granting of an honorary M. S. degree in Agriculture to Superintendent J. W. Slaughter of the Lansing Schools.

On motion of Mrs. Stockman it was voted that the degree be granted.

7. The amount allowed for the part payment of the supervising teachers in East Lansing be increased from \$8,000 to \$10,000, this increase to include the payment of a part time teacher in Home Economics at Okemos.

On motion of Mr. Gowdy it was voted that the increase be allowed and teacher appointed.

8. \$1800 be appropriated for a teacher of Home Economics in East Lansing. This appropriation is made necessary by the fact that the practice facilities for teachers of Home Economics have been extended to include Lansing and Okemos as well as Haslett and East Lansing.

On motion of Mr. Gowdy it was voted that the appropriation be granted.

9. Mr. Hasselman's recommendation, that the college buy 3,500 copies of the "Chapman-Swanson" birds-eye view, paying twenty-five cents each for them, including mailing tubes, be accepted. These views are to be presented to boy scouts at the opening foot-ball game next fall.

On motion of Mr. Brody it was voted that the views be purchased.

10. The authorization of the Faculty to establish a Business Administration curriculum to take effect the fall of 1925 and leading to the degree of A. B. be accepted.

On motion of Mr. McColl it was voted that such a course be established.

11. That school holidays will be observed as follows:-

Thanksgiving, Washington's Birthday, Decoration Day, Christmas, New Years, Labor Day, Fourth of July.

On motion of Mr. Brody it was so voted.

VI. REPORTS FROM COMMITTEES OF THE BOARD.

1. The Building and Grounds Committee made the following reports:

- a. Survey of Farm Lands. The cost of making the survey of the farm land laying south of the Red Cedar.
- b. The meetings of the Building and Grounds Committee at the President's Office May 7, 1925.

VII. MISCELLANEOUS BUSINESS FROM PRESIDENT, SECRETARY, DEANS, ETC.

1. Mr. Halladay presented a copy of the new diploma to the members.

On motion of Mr. Brody it was voted that the diploma presented to the Board be adopted.

2. Mr. Halladay suggested that the signs along the railroad tracks be painted over designating the new name of the college.

On motion of Mr. McColl it was voted that the suggestion be accepted.

3. Mr. Halladay presented recommendations from Miss Jean Krueger relative to dormitories for next year.

On motion of Mr. Watkins it was voted that the matter of dormitories be referred to the President and Secretary with power to act.

4. President Butterfield recommended that the Division of Engineering be authorized to undertake to make a study of Rural Electric Service in Michigan.

On motion of Mr. Watkins it was voted that the recommendation be accepted.

5. The President recommended that Dean Bissell's Office current appropriation be increased \$100. for the remainder of the fiscal year

Dean Bissell's appropriation increased

On motion of Mr. Watkins it was voted that the increase be granted.

6. The President recommended that Prof. C. L. Allen be advanced to the position of head of the department of Civil Engineering at the salary at the rate of \$4200 effective September 1, 1925.

C.L. Allen head of Civil Engr. Dept.

On motion of Mr. Watkins it was voted that the recommendation be accepted.

7. The President recommended that Prof. L. S. Foltz be advanced to the position of head of the department of Electrical Engineering at a salary at the rate of \$4200, effective September 1, 1925.

L.S. Foltz to be head of the Elect. Engr. Department

On motion of Mr. Watkins it was voted that the recommendation be accepted.

8. The President recommended the appointment of A. Neator to fill the vacancy made by the promotion of Prof. Foltz, at a salary at the rate of \$3,000 effective September 1, 1925.

A. Neator to succeed Foltz.

On motion of Mr. Watkins it was voted that the appointment be made.

9. The President recommended that the recommendation of Dean Shaw and Dr. McCool, that Mr. J. O. Veatch be granted a leave of absence without pay from Jun3 20, 1925 to January 1, 1926 to aid in carrying on some soil survey work in Scotland, be accepted.

J.O. Veatch granted leave of absence

On motion of Mr. McPherson it was voted that leave of absence be granted.

10. Dean Shaw reported the following:

a. The need of building at Chatham Station.

- (1) The new Horse Barn.
- (2) Forty-eight foot addition to the present dairy barn.
- (3) Two bunk houses for accomodations of boys and girls during Club Week.

Report re: Builds. at Chatham

On motion of Mr. Brody it was voted to leave these matters to the Building Committee excepting the matter of the bunk houses which was left for future consideration.

b. That the Delco Lighting Plant at Dunbar was worn out and that this plant be replaced by a new Kohler system.

Re: Delco lighting plant at Dunbar

On motion of Mr. Watkins it was voted that this matter be left to Mr. McColl with power to act.

11. The President presented the following budget for the Dunbar School. These expenses will partly be incurred in June but will be paid for next fiscal year. The funds are requested for the fiscal year ending June 30, 1926.

Budget for the Dunbar School.

FORESTRY DEPARTMENT
BUDGET FOR DUNBAR SCHOOL - Fiscal year ending 6-30-26

College

Cooking Range	\$70.
Kitchen Equipment	50.
Table "	50.
Lumber "	30.
Chairs & Tables	50.
Repairs to Building	500.
Miscellaneous	50.
Gasoline Launch - 2nd hand	50.
Labor During Summer School	100.
Traveling Expenses	100.
	<u>1050.</u>

On motion of Mr. McColl it was voted that the budget be allowed.

12. The President recommended the following in regard to the Menominee County Agricultural School:

Agreement in re: Menominee Ag. School

That the trustees of the Menominee County Agricultural School will not for the present transfer the property of the school to the State Board of Agriculture, but they will transfer the management of the school to the State Board of Agriculture for a period of two years beginning July 1, 1925. The State Board of Agriculture will continue the school with the present courses, and in addition will establish such other courses, especially winter courses, in agriculture and home economics as will extend the service of the institution to the farm youth of the Upper Peninsula. The State Board of Agriculture will make a thorough-going study of the possibilities of the school for the future, keeping in mind particularly the question whether or not this should be made a Junior College of Agriculture and Home Economics. A complete report and recommendations will be made to the next Legislature together with estimates of cost of development.

On motion of Mr. McPherson it was voted that the recommendation be adopted.

13. The President asked the judgment of the Board regarding form revisions of the reports of the State Board of Agriculture, also the inauguration of reports of the President.

Reports of Pres. & Secy. to be in one volume

On motion of Mr. McPherson it was voted that the report of the President and Secretary be published in one volume

To visit Scho-
632 ols.

Pres. to serve
on Athletic
Bd. of Control

Next meeting

Degrees for
Seniors

Establishing
of M.A. Degree

Leave of ab.
for O.M. Lebel
refused

Students from
School for
Blind to at-
tend M.S.C.
Man for resear-
ch in farm tax
ation
Salaries to be
paid in equal
installments
Special comm.
to confer with
Alumni Assoc.
& Union Board

Loan to last
years Wolverine

Build. Comm.
report approved

To request Admin.
Bd. to build
Armory

Official Mono-
grams for seal

Insignia to have
approval of St.
Board
In re: offer
of U.S. Forest
Serv. for lands
for Nat'l
Forest purposes.

14. The President recommended that either the entire Board or a committee of the Board visit the Dunbar, Chatham, and Menominee Institutions during the month of August.

On motion of Mr. McPherson it was voted that the entire Board make this trip.

VIII. SPECIAL ORDER OF BUSINESS

1. The election of a board member to serve on the Board of Athletic Control for the year 1925-26

On motion of Mr. McColl it was voted that the President serve on this Board.

IX. UNFINISHED BUSINESS

The next meeting of the State Board will be on Friday the 19th of June.

X. NEW BUSINESS FROM MEMBERS OF THE BOARD OR PRESIDENT

1. On motion of Mr. Brody it was voted that the proper degrees be awarded all those members of the senior class who satisfactorily complete the requirements for graduation and are re-quirements for graduation and are recommended by the faculty.

2. At the request of the President and on motion of Mr. McColl it was voted that the action of the Board on April 1924 to establish a degree of Master of Arts, be confirmed.

3. On motion of Mr. Brody it was voted that the request of O. M. Lebel, Assistant Professor of French and Spanish, for a years leave of absence with six months salary, be not granted.

4. On motion of Mr. McColl it was voted that the request of Clarence Holmes, that certain students from the School for the Blind be permitted to take work at this institution without incurring expense instrumental to their course, that the matter be referred to the President and Secretary with power to act.

5. On motion of Mr. Brody it was voted that a man be employed for research in farm taxation as it applies to local government.

6. On motion of Mr. Gowdy it was voted that all salaries be paid in twelve equal install-ments, beginning July 1, 1925

7. On motion of Mr. McPherson it was voted that the three Alumni members of the State Board of Agriculture be appointed a special committee acting with the President, to confer with the Executive Committee of the Alumni Association and with the Union Board, relative to matters of common concern.

8. On motion of Mrs. Stockman it was voted that a loan be made to finish financing last years Wolverine.

9. On motion of Mr. Gowdy it was voted that the report made by the Building Committee be approved, minutes of which are on file in the Secretary's Office.

10. On motion of Mr. Gowdy it was voted that the President and Secretary be appointed a committee to appear before the Administrative Board and request them to build the Armory as soon as funds are available.

11. On motion of Mr. Watkins it was voted that the question of official monograms for the seal of the College, be left to the President and Secretary with power to act.

12. On motion of Mr. McColl it was voted that it is the judgment of the Board that the final decision of all athletic and other insignia be referred to the State Board for approval.

13. On motion of Mr. McPherson it was voted that the tentative offer of the United States Forest Service of \$1.00 (one dollar) per acre for the College lands located in Iosco and Alcona Counties be accepted and that these lands and such other scattered tracts as may be designated by the Board, be offered in whole to the United States Government at \$1.00 (one dollar) per acre for National Forest purposes.

MEETING ADJOURNED - at 3:45 P.M.

K. L. Butterfield
President

W. H. Sulladay
Secretary